

MINUTES
DOWNTOWN LAWTON ARCHITECTURAL REVIEW COMMITTEE
CITY ATTORNEY'S CONFERENCE ROOM
April 18, 2023

Minutes of the Downtown Lawton Architectural Review Committee meeting held April 18, 2023, in the City Attorney's Conference Room, City Hall, 212 SW 9th Street, Lawton, Oklahoma.

The agenda for the meeting was posted on the bulletin board in City Hall in compliance with the Oklahoma Open Meeting Act.

The meeting was called to order at 1:30 p.m. by Dr. Ernest Sheppard.

ROLL CALL

MEMBERS PRESENT: Dr. Ernest Sheppard
John Purcell
Jesse Cross

MEMBERS ABSENT: Joe Abshere
Jacob Brox

ALSO PRESENT: Madison Aust, Recording Secretary
Gregory Gibson, City Attorney
Kameron Good, Senior Planner
Tyler Pobiedzinski, Planner 1

2. Verify posting of meeting accord to the Open Meetings Act (Title 25, Okla. Statues 301-314)

The meeting was posted April 7, 2023 at 4:50 pm by Tammy Branstetter.

3. Establish Quorum

4. Approval of December 20, 2022 minutes.

Motion by Purcell, Second by Cross, to approve the minutes as written from the December 20, 2022 meeting. **Aye: Sheppard, Purcell, Cross **Nay:** None **Motion Passed****

April 18, 2023

Business

5. Consider approving a Certificate of Architectural Conformance to move an existing “The UPS Store” sign located at 191 NW 2ND Street, to a new building location located at 193 NW 2nd Street, Lawton, OK 73501.

Good stated this first one is the existing UPS Store is just relocating. In your background information on that, there was a typo it says was existing on 191 when the actual existing address is 341. I just wanted to make that note. But it is just existing signage as what was approved previously for the old building, and they are relocating just to the south of Petco. Right there south of Dick’s (Dick’s Sporting Goods).

Cross stated a little bit bigger facility.

Good responded yes sir, a bigger facility. It’s just your typical UPS store signs. They are going to have one on the front side of the building and one on the south side of the building.

Motion by Purcell, Second by Cross, to approve a Certificate of Architectural Conformance to move an existing “The UPS Store” sign located at 191 NW 2ND Street, to a new building location located at 193 NW 2nd Street, Lawton, OK 73501. **Aye:** Cross, Purcell, Sheppard **Nay:** None **Motion Passed**

6. Consider approving a Certificate of Architectural Conformance to replace an existing KOHL’S sign for a new KOHL’S + SEPHORA building sign and tenant panel located at 321 NW 2nd Street, Lawton, OK 73501.

Good stated so this is the existing KOHL’S building. They are replacing their sign from KOHL’S to adding plus Sephora on it. So it will say KOHL’S + SEPHORA and they are doing in it on their building sign and their tenant box at the street on both sides. The colors are changing from that burgundy-ish purple-ish color to a black background on their tenant signs.

Sheppard asked are they actually adding to it or replacing KOHL’S portion?

Purcell responded it’s just adding the plus Sephora thing.

Good stated it’s removed and replace the KOHL’S letter. And install the new Sephora.

Sheppard asked the same size basically?

Good responded yes, the existing KOHL’S letters were 60 inches by 468 and the new KOHL’S letters are 60 by 460 so shrinking by 8 inches and then you have the plus Sephora below it. That’s 30 inches tall.

Purcell stated the last couple nights on tv, there here have been advertisements for KOHL’S + SEPHORA.

Sheppard asked do you know what that thing is?

Downtown Lawton Architectural Review Committee
April 18, 2023

Purcell responded it's a ladies make up thing it looks like from the commercials.

Sheppard stated they were in Penney's (JCPenney's) I think and they are transitioning over to KOHL'S. Is that correct you probably know more about then I do.

Aust responded I think the one in Penney's is still open. I think they are going to have two locations.

Purcell asked is that like the thing they used to have in Dillards?

Good responded where they would do you're make up for you there.

Cross asked they still do that?

Aust and Good responded yes.

Purcell stated I don't know, we don't have a Dillard's here anymore. I haven't used it in a while.

Sheppard asked what are your wishes gentlemen?

Motion by Cross, Second by Purcell, to approve a Certificate of Architectural Conformance to replace an existing KOHL'S sign for a new KOHL'S + SEPHORA building sign and tenant panel located at 321 NW 2nd Street, Lawton, OK 73501. **Aye:** Purcell, Sheppard, Cross **Nay:** None **Motion Passed**

7. Reports

Good stated I will make a note well this item is for LURA, we did take that item to Council for the appeals process for LURA and the code change will be brought to LURA to add the appeals process. The recommendation was to do it just like DLARC's and to go to CPC for the appeals.

Purcell asked is that what Council directed.

Good responded yes.

Purcell stated so we can start calling council people.

Sheppard stated what we need to start thinking about, well this is a DLARC meeting and we are talking about LURA.

Purcell stated I get those mixed up.

Sheppard stated we need to start number one thinking about the appeals process. Number two if we do then who do we want the appeals process to go to. Do we want it to go to Planning or appeals? Jesse what are you on, the Board of Adjustments? Do we want it to go to the Board of Adjustments? Where do we want it to go?

Good responded okay, that is all I have.

Downtown Lawton Architectural Review Committee
April 18, 2023

8. Adjournment

Motion by Cross, Second by Purcell, to adjourn the meeting. **Aye:** Sheppard, Cross, Purcell **Nay:** None **Motion Passed**