

FISTA Development Trust Authority Special Board Meeting Minutes

March 21, 2023, at 10:00 a.m.
Lawton City Hall, Banquet Hall, 1st Floor
212 SW 9th Street, Lawton, Oklahoma

Trustees Present: Barry Ezerski, Clarence Fortney, Brian Henry, Albert Johnson, Jr., Phil Kennedy, and David Madigan.

Trustees Absent: Ron Nance

Staff Present: Teira Cole and Brittany Foust

Guests: Eric Swanson, Kim McConnell, Aquarion Yarbrough and Greg Gibson

- I. Call to Order/Roll Call**
- II. Introduction of Guests**
- III. Business**

- A.** Consider approval of the Community Project Funding Grant Agreement and Appendices between the U.S. Department of Housing and Urban Development (HUD) and the FISTA Development Trust Authority in the amount of \$1,000,000 for the Project described in Appendix 1 of the Agreement, and authorize the Chair and Secretary to execute the Agreement to be submitted to HUD.

RECOMMENDED ACTION: Mr. Madigan moved to approve the Grant Agreement/Appendices with HUD; Mr. Henry seconded the motion. The motion passed unanimously; a copy of the Grant Agreement and Appendices are on file in the Office of the City Clerk.

*Mr. Warren entered the room during item IIIA

- B.** Consider approval of a Document Retention and Electronic Document Repository Policy for the FY 22 Community Project Funding Grant Award by the U.S. Department of Housing and Urban Development (HUD) to the Trust and authorize the Chair and Secretary to execute the Policy.

RECOMMENDED ACTION: Mr. Warren moved to approve the Document Retention Policy; Mr. Kennedy seconded the motion. The motion passed unanimously; a copy of Document Retention Policy is on file in the Office of the City Clerk.

IV. Adjourn

The Chairman adjourned the meeting by motion.

This Notice of Meeting and Agenda was sent via email on March 15, 2023, at 1:00 p.m. to the following locations:

Lawton City Hall
Lawton Constitution

The FISTA Development Trust Authority encourages participation by all City of Lawton citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The 48-hour time period may be waived if an interpreter for the deaf (signing) is not the necessary accommodation.