FISTA Development Trust Authority
Board Meeting Minutes

Lawton City Hall Banquet Room
212 SW 9th Street, Lawton, Oklahoma 73501
December 1, 2020 @ 3:30 p.m.

Trustees Present: Mark Brace, Barry Ezerski, Clarence Fortney, Phil Kennedy, Albert Johnson, Jr., David Madigan, Ron Nance and Jay Burk. Also, in attendance was Teira Cole and James Taylor.

Trustees Absent: Bridget Randle

Guests: Vincent Saylor, Kim McConnell, Michael Cleghorn, and Rich Rogalski

I. **Call to Order/Roll Call**

II. **Introduction of Guests**

III. **Business**

A. **Consider approval of minutes of the Trust Special Called Meeting on November 3, 2020**
ACTION: Mr. Burk moved to approve the minutes of the Trust Special Called Meeting on November 3, 2020; Mr. Ezerski seconded the motion. The motion passed unanimously; copy of the minutes attached.

B. **Consider bank RFP and approval of a Trust bank**
ACTION: Mr. Brace presented the bank RFP submissions and information; Mr. Ezerski moved to approve Liberty National Bank as the Trust bank; Mr. Brace seconded the amended motion. The motion passed unanimously.

C. **Consider mall property management and maintenance RFP, selection of a mall property management and maintenance company, and approval of the form of the Agreement for mall property management and maintenance services**
ACTION: Mr. Burk presented the mall property management and maintenance RFP submissions and Agreement; Mr. Nance moved to approve Insight Realty as mall property management and maintenance company and the Agreement form as presented; Mr. Johnson seconded the motion. The motion passed unanimously.

D. **Consider approval of FISTA Purchase, Accounting and Finance Policy**
ACTION: Mr. Madigan moved to approve the FISTA Purchase, Accounting and Finance Policy; Mr. Brace seconded the motion. The motion passed unanimously; copy of the policy attached.

***Ms. Randle entered the meeting during the policy discussion.**

E. **Consider approval of competitive quotes submitted by paint, carpenter, plumber and electrical contractors for the FISTA temporary offices.**
ACTION: Mr. Burk moved to approve the FISTA Construction Committee to seek quotes for renovation not to exceed $25,000; Mr. Ezerski seconded the motion. The motion passed unanimously.

F. **Consider approval of 2021 Trust open public meeting dates**
ACTION: Mr. Johnson moved to approve the 2021 meeting dates with an amendment to the meeting start time to 3:15 p.m.; Ms. Randle seconded the motion. The motion passed unanimously; copy of the meeting dates attached.

IV. Reports of Trustees

Mr. Saylor reported on the Young Professionals of Lawton's interest in the FISTA
Mr. Taylor reported on the activities of FISTA

V. Adjourn

The Chairman adjourned the meeting.