

FISTA Development Trust Authority Board Meeting

December 1, 2020 at 3:30 p.m.
Lawton City Hall First Floor, Banquet Hall
212 SW 9th Street, Lawton, Oklahoma

The meeting will be conducted in-person for all trustees and members of the public to attend.

AGENDA

- I. Call to Order/Roll Call**
- II. Introduction of Guests**
- III. Business:**
 - A.** Consider approval of minutes of the Trust special called meeting on November 3, 2020
ACTION: Motion to approve/amend/disapprove minutes
 - B.** Consider bank RFP (request for proposals) and approval of a Trust bank (RFP and proposals submitted are on file in the Lawton City Clerk's Office)
RECOMMENDED ACTION: Motion to approve opening an account at the bank selected through the RFP process
 - C.** Consider mall property management and maintenance RFP (request for proposals), selection of a mall property management and maintenance company, and approval of the form of the Agreement for mall property management and maintenance services
(RFP, proposals submitted and form of the Agreement are on file on the Lawton City Clerk's Office)
RECOMMENDED ACTION: Motion to select a property management and maintenance company for the mall through the RFP process and approval of the form of the Agreement for mall property management and maintenance services with the selected company
 - D.** Consider approval of FISTA Purchase, Accounting and Finance Policy (Policy is on file in the Lawton City Clerk's Office)
ACTION: Motion to approve/amend/disapprove FISTA Purchase, Accounting and Finance Policy
 - E.** Consider approval of competitive quotes submitted by paint, carpenter, plumber and electrical contractors for the FISTA temporary offices
ACTION: Motion to approve competitive quotes submitted by contractors for the FISTA temporary offices
 - F.** Consider approval of 2021 Trust open public meeting dates
ACTION: Motion to approve/amend/disapprove 2021 Trust open public meeting dates

IV. Reports of Trustees/Committees

V. Adjourn

This Notice of Meeting and Agenda was sent via email on November 30, 2020 at ____m. to the following locations:

Lawton City Hall
Lawton Constitution

The FISTA Development Trust Authority encourages participation by all City of Lawton citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The 48-hour time period may be waived if an interpreter for the deaf (signing) is not the necessary accommodation.