

FISTA Development Trust Authority
Board Meeting
October 1st, 2024 at 3:15 p.m.
FISTA Innovation Park, Conference Room
200 SW C Avenue, Lawton, Oklahoma



The meeting will be conducted in person for all trustees and members of the public to attend.

“Official action can be taken only on items which appear on the agenda. The Authority may approve, ratify, deny, defer, recommend or continue any agenda item. The Authority may also propose to enact floor amendments to any matter presented before them. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.”

AGENDA

I. Call to Order/Roll Call

II. Introduction of Guests

III. Business

- A. Consider approval of minutes of the Special Trust meeting on September 11, 2024.
RECOMMENDED ACTION: Motion to approve/amend minutes.
- B. Consider approval of July 2024 financials.
RECOMMENDED ACTION: Motion to approve financials.
- C. Consider approval of the creation of a new account with City National Bank for the limited purpose of depositing and retention of retail funds and directing the funds to be used as necessary for the continued operations of the Central Plaza.
RECOMMENDED ACTION: Move to approve the creation of a new account with City National Bank for the limited purpose of depositing and retention of retail funds and directing the funds to be used as necessary for the continued operations of the Central Plaza.
- D. Consider approval of Change Order No. 1 to the CDBL Conference Center, Kitchen and Café project adding the amount of \$221,289.81 for the addition of audio and control systems to the Conference Center and authorize the Chair and Secretary to execute the Change Order (Copy of Change Order No. 1 and supporting documents are on file in the Office of the City Clerk).
RECOMMENDED ACTION: Move to approve Change Order No. 1 adding the amount of \$221,289.81 and authorize the Chair and Secretary to execute the Change Order.

- E. Consider approval of a Construction Manager at Risk Agreement with QUAD Construction for the repainting and/or resurfacing of the exterior of the FISTA building and authorize the Chair and Secretary to execute the Agreement (Copy of the CMaR Agreement and Exhibits are on file in the Office of the City Clerk)

RECOMMENDED ACTION: Move to approve the Construction Manager at Risk Agreement with Quad Construction for the repainting and/or resurfacing of the exterior of the FISTA building and Authorize the Chair and Secretary to execute the Agreement.

- F. Consider approval of the inclusion of the Food Service Equipment, Bid Package No. 10, an option in the CDBL Guaranteed Maximum Price Proposal for the Conference Center Kitchen and Café project, totaling \$703,366.65, and authorize the Chair and Secretary to execute the Agreement. (Copies of the Guaranteed Maximum Price Addendum and Supporting Documents are on file in the Office of the City Clerk).

RECOMMENDED ACTION: Move to approve the inclusion of the Food Service Equipment bid provided by CDBL, totaling \$703,366.65, as a part of the Guaranteed Maximum Price Proposal for the Conference Center, Kitchen and Café project and authorize the Chair and Secretary to execute the agreement.

- G. Under provisions of the previously approved Construction Manager at Risk Agreement with QUAD Construction, consider approval of the Guaranteed Maximum Price Proposals submitted by QUAD Construction for the construction of tenant spaces for Camgian Inc., to be subsequently incorporated into a Guaranteed Maximum Price Amendment to the Agreement to be approved and executed by the parties (Copies of proposals for tenant spaces for Camgian Inc., are on file in the Office of the City Clerk).

RECOMMENDED ACTION: Move to approve the Guaranteed Maximum Price Proposals submitted by QUAD Construction for the construction of tenant spaces for Camgian Inc., to be subsequently incorporated into a Guaranteed Maximum Price Amendment to the Agreement to be approved and executed by the parties.

- H. Under provisions of the previously approved Construction Manager at Risk Agreement with QUAD Construction, consider approval of the Guaranteed Maximum Price Proposals submitted by QUAD Construction for the construction of tenant spaces for Epirus Inc., to be subsequently incorporated into a Guaranteed Maximum Price Amendment to the Agreement to be approved and executed by the parties (Copies of proposals for tenant spaces for Epirus Inc., are on file in the Office of the City Clerk).

RECOMMENDED ACTION: Move to approve the Guaranteed Maximum Price Proposals submitted by QUAD Construction for the construction of tenant spaces for Epirus Inc., to be subsequently incorporated into a Guaranteed Maximum Price Amendment to the Agreement to be approved and executed by the parties.

IV. Reports

Chairman's Update
President/CEO Update
InTouch/Insight Property Manager
Trustees/Committees
Construction

V. Adjourn

This Notice of Meeting and Agenda was sent via email on September 27th, 2024 at 9:00 a.m. to the following locations:

Lawton City Hall
Agenda Email Distribution List
thefista.com
FISTA, 200 SW C Ave, Lawton, OK 73501

The FISTA Development Trust Authority encourages participation by all City of Lawton citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The 48-hour time period may be waived if an interpreter for the deaf (signing) is not the necessary accommodation.