

# **FISTA Development Trust Authority**

## **Board Meeting**

August 2, 2022 at 3:15 p.m.

Lawton City Hall First Floor, Banquet Hall

212 SW 9<sup>th</sup> Street, Lawton, Oklahoma

The meeting will be conducted in-person for all trustees and members of the public to attend.

### **AGENDA**

#### **I. Call to Order/Roll Call**

#### **II. Introduction of Guests**

Special Presentation-Cameron University Students

#### **III. Business**

- A.** Consider approval of minutes of the Trust meeting on July 5, 2022  
**RECOMMENDED ACTION:** Motion to approve/amend minutes
- B.** Consider approval of May and June 2022 financials (Copy of financial statements are on file in the Office of the City Clerk)  
**RECOMMENDED ACTION:** Motion to approve financials
- C.** Consider approval of FY23 Slate of Trustees  
**RECOMMENDED ACTION:** Approve FY23 Slate of Trustees
- D.** Consider approval of Change Order No. 9 to the Phase 1 reconstruction project at the former Sears building in Central Plaza adding the amount of \$6,415 for removal of 26 existing roof ventilators that will not be used in the reconstructed space and covering with galvanized caps, and authorize the Chair and Secretary to execute the Change Order. (Copy of Change Order No. 9 and supporting documents are on file in the Office of the City Clerk)  
**RECOMMENDED ACTION:** Move to approve Change Order No. 9 adding the amount of \$6,415 and authorize the Chair and Secretary to execute the Change Order.
- E.** Consider approval of Change Order No. 10 to the Phase 1 reconstruction project at the former Sears building in Central Plaza adding the amount of \$1,396 for replacement of the defective water shut-off valve located next to the interior fire risers, and authorize the Chair and Secretary to execute the Change Order. (Copy of Change Order No. 10 and supporting documents are on file in the Office of the City Clerk)

**RECOMMENDED ACTION:** Move to approve Change Order No. 10 adding the amount of \$1,396 and authorize the Chair and Secretary to execute the Change Order.

- F.** Consider approving an amendment to the Agreement for Funding and Limited Support between the City of Lawton and Trust for FY 2022 – 23 requiring the Trust to complete and submit its annual audit to the City within 120 days of the end of the fiscal year, thereby enabling the City to complete and submit its annual audit to the State of Oklahoma in a timely manner. (Copy of amended Agreement is on file in the Office of the City Clerk)

**RECOMMENDED ACTION:** Move to approve the amendment to the Agreement for Funding and Limited Support requiring completion of the Trust's annual audit within 120 days of the end of the fiscal year, and authorize the Chair and Secretary to execute the amended Agreement.

#### **IV. Reports**

FISTA Director

InTouch/InSight Property Manager

Trustees/Committees

#### **V. Adjourn**

This Notice of Meeting and Agenda was sent via email on August 1, 2022 at \_\_\_\_m. to the following locations:

Lawton City Hall  
Lawton Constitution

The FISTA Development Trust Authority encourages participation by all City of Lawton citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The 48-hour time period may be waived if an interpreter for the deaf (signing) is not the necessary accommodation.