

FISTA Development Trust Authority Board Meeting

April 6, 2021 at 3:15 p.m.
Lawton City Hall First Floor, Banquet Hall
212 SW 9th Street, Lawton, Oklahoma

The meeting will be conducted in-person for all trustees and members of the public to attend.

AGENDA

- I. Call to Order/Roll Call**
- II. Introduction of Guests**
- III. Business:**
 - A.** Consider approval of minutes of the Trust regular called meeting on March 2, 2021.
ACTION: Motion to approve/amend/disapprove minutes
 - B.** Consider approval of February 2021 financials.
ACTION: Motion to approve/amend/disapprove financials
 - C.** Consider approval of the Freestyle Creative estimate. (Estimate is on file in the Office of the City Clerk)
ACTION: Motion to approve/amend/disapprove estimate
 - D.** Consider approval FISTA Development Trust Authority Ex-Officio members Albert Rivas (Young Professionals of Lawton appointee), Dani Blackburn (Lawton Business Women appointee) and Scott Chance (congressional appointee).
ACTION: Motion to approve the Ex-Officio members
 - E.** Chair to appoint FY22 Budget Committee.
ACTION: No action
 - F.** Consider approval of establishing a new bank account at Liberty National Bank for sales tax funds.
ACTION: Motion to approve new bank account for sales tax funds
 - G.** Consider approval of establishing new bank account at Liberty National Bank for mall tenants' security deposits.
ACTION: Motion to approve new bank account for security deposits
 - H.** Consider awarding to the lowest responsible bidder a public construction contract for the (a) interior demolition of the former Sears building, (b) interior demolition of the former Dillard's building (not including the

Dillard's HVAC system) and/or (c) the demolition of the HVAC system in the former Sears building all in Central Mall, Lawton, OK.

(Opened bids are on file in the Office of the City Clerk)

RECOMMENDED ACTION: Motion to approve awarding the public construction contract to the lowest responsible bidder (name of successful bidder)

NOTE: As required by Title 61, Oklahoma Statutes, § 117, if an award is made to other than the lowest bidder, the awarding public agency shall accompany its action with a publicized statement setting forth the reason for its action. Such statement shall be placed on file, open to public inspection and be a matter of public record.

- I.** Consider approval of the form of the Contract including General Conditions, Performance Bond, Statutory Bond, and Maintenance Bond for the (a) interior demolition of the former Sears building, (b) interior demolition of the former Dillard's building (not including the Dillard's HVAC system) and/or (c) demolition of the HVAC system in the former Sears building all in Central Mall, Lawton, OK, and authorizing the Chair and Secretary to execute the Contract documents upon their execution by the successful bidder. (Contract documents including General Conditions and Bonds are on file in the Office of the City Clerk)

RECOMMENDED ACTION: Motion to approve the form of the Contract documents including General Conditions and Bonds, and authorize the Chair and Secretary to execute the Contract Documents upon their execution by the successful bidder

- J.** Consider approval of projects proposed by Knightsbridge Partners to seek funding on behalf of the Trust and upon approval, authorize the projects approved to be added to Exhibit A of the previously approved Knightsbridge Services Agreement and the Chair to execute Exhibit A. (Exhibit A with list of proposed projects and explanatory notes on each proposed project are on file in the Office of the City Clerk)

RECOMMENDED ACTION: Motion to approve all or individual proposed projects and authorize the projects approved to be added to Exhibit A and the Chair to execute Exhibit A

IV. Reports

FISTA Director
InTouch Property Manager
InTouch CPA
Trustees/Committees

V. Executive Session:

Pursuant to Section 307C.11, Title 25, Oklahoma Statutes, authorizing executive sessions relating to economic development, consider convening in executive session for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within the City of Lawton **if** public disclosure of the matter would interfere with the development of products or services **or if** public disclosure would violate the confidentiality of the business, and if necessary, take appropriate action in open session.

RECOMMENDED ACTION: Motion to approve convening in executive session for the purpose of conferring on specific matters pertaining to economic development as authorized by Section 307C.11 of the Open Meeting Act, and if necessary, take appropriate action in open session.

VI. Adjourn

This Notice of Meeting and Agenda was sent via email on April 5, 2021 at ____m. to the following locations:

Lawton City Hall
Lawton Constitution

The FISTA Development Trust Authority encourages participation by all City of Lawton citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The 48-hour time period may be waived if an interpreter for the deaf (signing) is not the necessary accommodation.