

FISTA Development Trust Authority

Board Meeting Minutes

April 4, 2023 at 3:15 p.m.

Lawton City Hall First Floor, Banquet Hall

212 SW 9th Street, Lawton, Oklahoma

Trustees Present: Mark Brace, Barry Ezerski, Clarence Fortney, Brian Henry, Phil Kennedy, David Madigan and Randy Warren

Ex-Officio Present: Vincent Saylor and Assistant Treasurer Dani Blackburn

Trustees Absent: Albert Johnson Jr. and Ron Nance

Ex-Officios Absent: Yvonne Landmark

Staff Present: Brittany Brown

Guests: Kim McConnell, R.L. Smith, Chris Brown and Tom Wilson

I. Call to Order/Roll Call

II. Introduction of Guests

III. Business

A. Consider approval of minutes of the Trust meeting on March 7, 2023

RECOMMENDED ACTION: Mr. Henry moved to approve the minutes of the Trust meeting March 7, 2023; Mr. Ezerski seconded the motion. The motion passed unanimously; a copy of the minutes attached and on file with the Office of the City Clerk.

B. Consider approval of minutes of the Trust special meeting on March 21, 2023

RECOMMENDED ACTION: Mr. Kennedy moved to approve the special minutes of the Trust meeting March 21, 2023; Mr. Henry seconded the motion. The motion passed unanimously; a copy of the minutes attached and on file with the Office of the City Clerk.

C. Consider approval of minutes of the Trust special meeting on April 3, 2023

RECOMMENDED ACTION: Mr. Warren moved to approve the special minutes of the Trust meeting April 3, 2023; Mr. Henry seconded the motion. The motion passed unanimously, a copy of the minutes attached and on file with the Office of the City Clerk.

- D.** Consider approval of January 2023 financials
RECOMMENDED ACTION: Mr. Kennedy asked Assistant Treasurer Dani Blackburn to present. Mr. Henry moved to approve the January financials; Mr. Kennedy seconded the motion. The motion passed unanimously; a copy of the financials attached and on file with the Office of the City Clerk.
- E.** Consider approval of a State and Local Fiscal Recovery Funds & Other Federal Awards Procurement Standards Policy required by grant awards of federal funds to the Trust and, if approved, authorize the Chair and Secretary to execute the Policy.
RECOMMENDED ACTION: Mr. Brace moved to approve the Procurement Standards; Mr. Ezerski seconded the motion; a copy of the State and Local Fiscal Recovery Funds & Other Federal Awards Procurement Standards Policy is on file in the Office of the City Clerk.

IV. Reports

FISTA Staff – Mrs. Brown talked about the Ribbon Cutting event that will be held on April 6, 2023, at the FISTA Innovation Park.

InTouch/InSight Property Manager – Mrs. Hardy talked about LPS Stem Lab event to occur monthly, next event April 28 between 9:00am and 12:00pm.

Consultants – Mrs. Ratliff reported on the FISTA temporary signs being placed on the exterior of the building, and a brief update on the HUD Grant and ARPA Funds process.

Trustees/Committees

Construction-Mr. Ezerski – 7th HVAC unit to be installed.

Nominating-Mr. Kennedy – Trustees terming out in 2024, LETA, LEDC and LEDA

Budget-Mr. Fortney – Special called meeting coming soon.

Security and Clearance-Mr. Johnson – Mrs. Ratliff spoke for Mr. Johnson about the DISA meeting that is pending.

Anechoic Chamber-Mr. Saylor – Narrowing down what type of chamber is needed at the FISTA.

Commercial Counter UAS-Ms. Ellis – No report

Strategic Plan-Mr. Brace – Dynetics/CEMA Team meeting to go through the floorplan for Phase 2 of FISTA. HUD Grant has a 5 day pay out; ARPA funds could come sooner.

V. Adjourn

This Notice of Meeting and Agenda was sent via email on March 31, 2023, at 11:11 a.m. to the following locations:

Lawton City Hall
Lawton Constitution

The FISTA Development Trust Authority encourages participation by all City of Lawton citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The 48-hour time period may be waived if an interpreter for the deaf (signing) is not the necessary accommodation.