FISTA Development Trust Authority
Board Meeting Minutes

Lawton City Hall Banquet Hall
212 SW 9th Street, Lawton, Oklahoma 73501
March 29, 2022 @ 3:15 p.m.

Trustees Present: Dani Blackburn, Mark Brace, Jay Burk, Clarence Fortney, Albert Johnson, Jr., Phil Kennedy, Richard Rogalski, Vincent Saylor and Jace Zacharias. Also, in attendance were Teira Cole and James Taylor.

Trustees Absent: Barry Ezerski, David Madigan, Ron Nance and Bridget Randle

Guests: Kim McConnell, Brandi Thomas, Thomas Cohrs, Nena Hardy, Jason Wells and Michael Cleghorn

I. Call to Order/Roll Call

II. Introduction of Guests

III. Business

A. Consider approval of minutes of the Trust Meeting on March 1, 2022
ACTION: Mr. Burk moved to approve the minutes of the Trust Meeting on March 1, 2022; Mr. Johnson seconded the motion. The motion passed unanimously; a copy of the minutes attached.

B. Consider approval of minutes of the Trust Special Meeting on March 17, 2022
ACTION: Mr. Burk moved to approve the minutes of the Trust Special Meeting on March 17, 2022; Mr. Kennedy seconded the motion. The motion passed unanimously; a copy of the minutes attached.

C. Consider approval of February 2022 financials
ACTION: Ms. Blackburn presented the financials; Mr. Burk moved to approve the financials as presented; Mr. Brace seconded the motion. The motion passed unanimously; copy of the financials attached.

D. Consider approval of amendments to the FISTA Purchase, Accounting & Finance Policy including (1) authorizing the Chair or Vice Chair to make purchases of materials/equipment/services/supplies and repairs/replacements/improvements to Central Plaza facilities up to the amount of $50,000.00, and (2) the addition of Appendix B setting forth detailed requirements for public construction contracts in excess of $50,000.00 under the Oklahoma Public Competitive Bidding Act; and authorize the Chair and Secretary to execute the revised Policy.
ACTION: Mr. Fortney read the passage from the agenda. Mr. Burk moved to approve the amended FISTA Purchase, Accounting & Finance Policy and authorize the Chair and Secretary to execute revised Policy; Mr. Kennedy seconded the motion. The motion passed unanimously; copy of the Policy attached and on file in the Office of the City Clerk.

E. Chair to appoint FY23 FISTA Budget Committee.

ACTION: Mr. Fortney appointed Ms. Blackburn, Mr. Rogalski, Ms. Cole, Mr. Brace and Mr. Ezerski to the Committee and, as the Chair, will attend Committee meetings.

IV. Reports

Mr. Taylor reported on the progress of the construction in FISTA 1.
Ms. Cole invited all Trustees/Ex-Officios/Guests to RSVP for the April 15th FISTA Construction Kick-Off.
Mr. Johnson reported the mall parking lot drainage report is almost ready.
Mr. Fortney stated the Deputy Superintendent, Karen Bailey, at Great Plains Technology Center is retiring and has agreed to chair the Great Plains Technology Center Foundation.
Mr. Zacharias provided a legislative update, and that Senator Inhofe recently announced his retirement as of January 2023 vacating his term. The court case filed to stop the election of a replacement Senator is not a concern and is unfounded. FY23 budget discussions have begun. Inhofe is asking for a 5% increase over inflation.
Mr. Brace shared work is already underway for FY23 Earmark and a contingency of FISTA Trustees and staff will attend the Chamber of Commerce DC Fly-in to update Oklahoma Congressional staffers/Representatives/Senators about FISTA.
Ms. Blackburn indicated the Lawton Mayors Commission on the status of Women is looking to fill some vacancies.
Mr. Cleghorn shared the Trash off will be April 16th. Also, a new program implemented at the E911 center can interpret u to 240 languages, and there are several City of Lawton employment opportunities. There is an online job application portal now open.
Mr. Saylor stated on April 6th the Young Professionals of Lawton are going to Oklahoma City for their Annual Day at the Capitol. Also, May 7th will be the Bowties and Bourbon event, the public is invited to purchase tickets.
Mr. Fortney read a letter of resignation from Bridget Randle. Due to Ms. Randle taking a larger role in her family business she can no longer dedicate the time necessary to the FISTA Development Trust Authority.

V. Adjourn

The Chairman adjourned the meeting by motion.