

FISTA Development Trust Authority
Board Meeting
February 4th, 2025 at 3:15 p.m.
FISTA Innovation Park, Conference Room
200 SW C Avenue, Lawton, Oklahoma



The meeting will be conducted in person for all trustees and members of the public to attend.

“Official action can be taken only on items which appear on the agenda. The Authority may approve, ratify, deny, defer, recommend or continue any agenda item. The Authority may also propose to enact floor amendments to any matter presented before them. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.”

AGENDA

- I. Call to Order/Roll Call**
- II. Introduction of Guests**
- III. Business**
 - A.** Consider approval of minutes of the Trust special meeting on January 21, 2025.
RECOMMENDED ACTION: Motion to approve/amend minutes.
 - B.** Consider approval of November 2024 financials.
RECOMMENDED ACTION: Motion to approve financials.
 - C.** Consider approval of FISTA Trust’s 2024 audit report, completed by Forvis Mazars for year ending June 30, 2024. (Copies of the audit report are on file in the Office of the City Clerk).
RECOMMENDED ACTION: Move to approve the 2024 audit report.
 - D.** Consider approval of a Five (5) Year Lease Agreement between the FISTA Trust and Leidos, Inc., for approximately 810 square feet inside FISTA 1, Suite L, and authorize the Chair and Secretary to execute the Agreement (Copies of the Agreement are on file in the Office of the City Clerk).
RECOMMENDED ACTION: Move to approve a Five (5) Year Lease Agreement between the FISTA Trust and Leidos, Inc., for approximately 810 square feet inside FISTA 1, Suite L, and authorize the Chair and Secretary to execute the Agreement.
 - E.** Consider approval of an ACH Origination and Transactions Agreement with City National Bank, for the purpose of direct deposit payments to Plaza Employees, ensuring compliance with City National Banks financial policies, and authorize the

Chair and Treasurer to execute the Agreement (Copies of the Agreement are on file in the Office of the City Clerk).

RECOMMENDED ACTION: Move to approve an ACH Origination and Transactions agreement with City National Bank and authorize the Chair and Treasurer to execute the Agreement.

- F. Consider a motion to authorize FISTA to amend its Employee Handbook to clarify existing language and revise policies related to part-time employees, ensuring alignment with organizational and legal standards (Copies of the amended Employee Handbook are on file in the Office of the City Clerk).

RECOMMENDED ACTION: Move to approve the amendment of the FISTA Employee Handbook to clarify existing language and revise policies related to part-time employees, ensuring alignment with organizational and legal standards.

- G. Consider approval of a One (1) Year Lease Agreement between the FISTA Trust and The Innovation Foundation at Oklahoma State University for approximately 200 square feet in Suite 110 of the Business Integration Center (BIC) at Central Plaza and authorize the Chair and Secretary to execute the Agreement (Copies of the Agreement are on file in the Office of the City Clerk).

RECOMMENDED ACTION: Move to approve a Lease Agreement between the FISTA Trust and the Innovation Foundation at Oklahoma State University for approximately 250 square feet in Suite 110 of the BIC at Central Plaza, and authorize the Chair and Secretary to execute the agreement.

- H. Consider approval of the recommendation committee selection of bids received in response to RFP-2025-01 for Proposals for STEM Additive Manufacturing Equipment (Copies of the RFP Responses are on file in the Office of the City Clerk).

RECOMMENDED ACTION: Move to approve the selection of the recommendation committee for the STEM Additive Manufacturing Equipment.

- I. Consider approval of a Solicitation of Qualifications and bids for Anechoic Chamber Manufacturers and direct the solicitation be published and advertised as required by applicable laws.

RECOMMENDED ACTION: Move to approve a Solicitation of Qualifications and bids for Anechoic Chamber Manufacturers.

- J. Consider approval of a Solicitation of Qualifications and bids for Construction Manager for the building housing the Anechoic Chambers and direct the solicitation be published and advertised as required by applicable laws.

RECOMMENDED ACTION: Move to approve a Solicitation of Qualifications and bids for Construction Manager for the building to house the Anechoic Chambers.

IV. Reports

Chairman's Update
President/CEO Update
Trustees/Committees
Construction

V. Adjourn

This Notice of Meeting and Agenda was sent via email on January 30th, 2025 at 2:00 p.m. to the following locations:

Lawton City Hall
Agenda Email Distribution List
thefista.com
FISTA, 200 SW C Ave, Lawton, OK 73501

The FISTA Development Trust Authority encourages participation by all City of Lawton citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The 48-hour time period may be waived if an interpreter for the deaf (signing) is not the necessary accommodation.