

FISTA Development Trust Authority Board Meeting

February 2, 2021 at 3:15 p.m.
Lawton City Hall First Floor, Banquet Hall
212 SW 9th Street, Lawton, Oklahoma

The meeting will be conducted in-person for all trustees and members of the public to attend.

AGENDA

- I. Call to Order/Roll Call**
- II. Introduction of Guests**
- III. Business:**
 - A.** Consider approval of minutes of the Trust Meeting on January 5, 2021 and Trust Special Called Meeting on January 21, 2021
ACTION: Motion to approve/amend/disapprove minutes
 - B.** Consider approval of December 2020 financials
ACTION: Motion to approve/amend/disapprove financials
 - C.** As authorized by the Oklahoma Public Competitive Bidding Act, consider approval of a delegation of authority to the Chair and Director to declare an emergency as defined in the Act whereby the provisions of the Act with reference to notice of solicitation of bids and bids shall not apply to construction contracts less than \$75,000; require the Chair and Director notify the Trustees within 10 days of an emergency being declared including a statements of reasons for the emergency declaration; require the notification and receipt of the statement of reasons be included in the minutes of the next Trust Authority meeting; and require the Director to report the emergency, with supporting documentation, within 10 days to the State Construction Administrator of the Construction and Properties Division of the Office of Management and Enterprise Services as specified in the Act.
RECOMMENDED ACTION: Motion to approve **by a 2/3 majority of all Trustees** the delegation of authority to the Chair and Director to declare an emergency for competitive bidding purposes with the required documentation and notifications being completed within 10 days.
 - D.** Consider approval of an Amended Management & Maintenance Agreement for Central Mall including incorporating a budget of projected revenue and expenses as Appendix "B" to the Agreement. (Amended Agreement with changes highlighted in yellow is on file in the Office of the City Clerk)
RECOMMENDED ACTION: Motion to approve Amended Management & Maintenance Agreement for Central Mall including adding Appendix "B" to the Agreement.

IV. Reports

FISTA Director
InTouch Property Manager
InTouch CPA
Trustees/Committees

V. Adjourn

This Notice of Meeting and Agenda was sent via email on February 1, 2021 at ____m. to the following locations:

Lawton City Hall
Lawton Constitution

The FISTA Development Trust Authority encourages participation by all City of Lawton citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The 48-hour time period may be waived if an interpreter for the deaf (signing) is not the necessary accommodation.