FISTA Development Trust Authority
Board Meeting Minutes

Lawton City Hall Banquet Room
212 SW 9th Street, Lawton, Oklahoma 73501
January 5, 2021 @ 3:15 p.m.

Trustees Present: Mark Brace, Clarence Fortney, Phil Kennedy, Albert Johnson, Jr., David Madigan, Ron Nance, Bridget Randle and Jay Burk. Also, in attendance were Teira Cole and James Taylor.

Trustees Absent: Barry Ezerski

Guests: Angela Rivera, Lisa Brooks, Albert Rivas, Tiffany Vrska, Kim McConnell, Cheyenne Cole and Rich Rogalski

I. **Call to Order/Roll Call**

II. **Introduction of Guests**

III. **Business**

A. **Consider approval of minutes of the Trust Meeting on December 1, 2020**
ACTION: Mr. Madigan moved to approve the minutes of the Trust Meeting on December 1, 2020; Mr. Brace seconded the motion. The motion passed unanimously; copy of the minutes attached.

***Barry Ezerski entered the meeting during the vote approving the minutes**

B. **Consider approval of the Lease Agreement between the City of Lawton and Trust Leasing the Central Mall to the Trust for a period of 25 years.**
ACTION: Mr. Brace presented the lease agreement; Mr. Brace moved to approve the lease agreement as presented; Ms. Randle seconded the amended motion. The motion passed unanimously; copy of the agreement attached.

C. **Consider approval of Letter of Engagement with Frankfurt, Short, Bruza & Associates, P.C. (FSB) to provide assistance with inspections, evaluations and design of Central Mall facilities.**
ACTION: Mr. Taylor presented the engagement letter; Mr. Madigan moved to approve the letter of engagement for professional services for Central Mall from FSB as presented; Mr. Ezerski seconded the motion. The motion passed unanimously; a copy of the letter attached.

D. **Consider approval of Letter of Engagement with Frankfurt, Short, Bruza & Associates, P.C. (FSB) to provide assistance with inspections, evaluations and design of Central Mall facilities.**
ACTION: Mr. Taylor presented the engagement letter; Mr. Ezerski moved to approve the letter of engagement for architectural and engineering designs of the FISTA facilities; Mr. Kennedy seconded the motion. The motion passed unanimously; copy of the letter attached.

E. **Consider approval of revisions to the Central Mall Management & Maintenance Agreement requested by Insight Commercial Real Estate Brokerage.**
ACTION: Mr. Burk presented the revised agreement; Mr. Johnson moved to approve the agreement as presented; Ms. Randle seconded the motion. The motion passed unanimously; copy of the agreement attached.

F. **Consider approval of a Central Mall Management & Maintenance Agreement Budget proposed by Insight Commercial Real Estate Brokerage.**
ACTION: Mr. Burk presented the budget; Mr. Nance moved to approve the budget as presented.; Mr. Johnson seconded the motion. The motion passed unanimously; copy of the budget attached.

G. **Consider approval of insurance policies providing coverage for the Central Mall and premises.**
ACTION: Mr. Burk presented the insurance policies; Mr. Ezerski moved to approve the insurance policies as presented; Mr. Nance seconded the motion. The motion passed unanimously. Insurance policies on file with Lawton City Clerk's office.

IV. Reports of Trustees

Mr. Burk announced the closing on Central Mall happened during the meeting. He thanked the trustees and Mr. Rogalski for all of the work that has been done in the last few months.
Mr. Burk reported the Construction Committee will be meeting this week to discuss remodeling the former IBC Bank space in Central Mall.
Mr. Rogalski provided an update on the drainage plan for Central Mall.
Mr. Taylor reported that he and Ms. Cole officially started their first day at the FISTA.
Mr. Fortney indicated a meeting was scheduled with Intouch Management next week to discuss policies.

V. Adjourn

The Chairman adjourned the meeting.