

MINUTES
SPECIAL CITY PLANNING COMMISSION
CITY HALL AUDITORIUM
March 9, 2023

Minutes of the Special City Planning Commission meeting held March 9, 2023 in the 3rd Floor Conference Room, 212 SW 9th Street, Lawton, Oklahoma.

The agenda for the meeting was posted on the bulletin board in City Hall in compliance with the Oklahoma Open Meeting Act.

The meeting was called to order at 1:30pm by David Denham

MEMBERS PRESENT: David Denham
 John Jones
 Ron Jarvis
 Shelli Fox
 Deborah Jones
 Allen Smith
 Darren Medders
 Michael Logan
 Neil Springborn

MEMBERS ABSENT:

ALSO PRESENT: Madison Aust, Recording Secretary
 Charlotte Brown, Director of Community Services/Planning
 Kameron Good, Senior Planner
 Cynthia Augustine, Real Properties Administrator

2. Verify posting of meeting

The meeting was posted on March 6, 2023 at 11:39am by Tammy Branstetter

3. Establish Quorum

4. Consider approving the minutes from the February 16, 2023

Motion by Medders, **Second** by Michael Logan, to approve the minutes from the February 16, 2023 meeting. **Aye:** Denham, John Jones, Jarvis, Fox, Deborah Jones, Smith, Medders, Logan, Springborn **Nay:** None **Motion Passed**

5. Consider approving the minutes from the March 2, 2023 meeting.

Motion by Medders, Second by Logan, to approve the minutes from the March 2, 2023 meeting. Aye: Denham, John Jones, Jarvis, Fox, Deborah Jones, Smith, Medders, Logan, Springborn Nay: None **Motion Passed**

BUSINESS

6. Consider approving the Record Plat for Rolling Hills Part 5A, subject to conditions

Denham stated Kameron, again welcome back.

Good responded thank you. Good afternoon, Kameron Good with the Planning Department. To consider approving the Record Plat for Rolling Hills Part 5A the construction plat was approved by City Council on July 26, 2011, and the construction plat was brought back resubmitted on November 23, 2021. This also went to the City Planning Commission on February 10, 2022 with the recommendation of approval subject to the conditions and then went to Council again on March 8, 2022 subject to the conditions. The Record Plat, the Construction Plat was approved as one whole thing and now it is being split in 2 parts A and B. The total lots are 101, this Part 1 consists of 63 lots. The estimated cost of the remaining conditions is \$30,000, a performance cash bond of \$37,000 which is 125% of the cost has been submitted to the Planning Department, The utility maintenance bond amount is \$63,512.25 with a utility inspection fee amount of \$8,928.30. The street and drainage construction cost was \$456,541.00. The street and drainage maintenance bond amount are \$68,481.15 with a street and drainage inspection fee amount of \$9,590.82. There is punch list that still needs to be completed of minor conditions and that's why the performance bond was put up. Any questions?

Denham asked any questions from Kameron?

Smith asked so this will not go to City Council until all these are done?

Good responded until the punch list is complete yes.

Smith stated okay, I'm good.

Denham asked any other questions? We can entertain a motion.

Motion by Smith, Second by Springborn, to approve the Record Plat for Rolling Hills Part 5A subject to conditions for the punch list. Aye: Deborah Jones, Fox, Jarvis, John Jones, Denham, Springborn, Logan, Medders, Smith Nay: None **Motion Passed**

7. Commissioner's Reports or Comments

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Denham stated I'd just like to thank you all for being here. We had a first in at least my many years where we didn't make a quorum, that's the one so. Any other comments from the Commissioners?

Deborah Jones responded I'd like to make a comment. This is the first time I've seen more conditions on a Record Plat than a Construction Plat. And in defense of the Planning Department, you know they are the coordinating agency between Engineering and the consultant engineer. I would encourage on behalf of the Planning Commission that you all talk to the consulting engineers that we don't want any controversy internally about sending plans back and forth with a large punch list, because it puts you all in a very difficult position.

Denham stated thank you, DJ. Anything else?

8. Secretary's Report

Brown stated I don't think I have anything. Do we have anything for next week? We don't have anything for the agenda next week so if you want to cancel week's meeting we can.

Denham responded you guys worked that on Spring Break okay. Please go ahead and cancel the meeting. I think that is something I can do.

9. Comments from the Public

None

10. Adjournment

With no further business the meeting was adjourned at 1:38 pm.