

MINUTES
CITY PLANNING COMMISSION

Minutes of the City Planning Commission meeting held August 27, 2020 in the City Council Auditorium, City Hall, 212 SW 9th Street, Lawton, Oklahoma.

The agenda for the meeting was posted on the bulletin board in City Hall in compliance with the Oklahoma Open Meeting Act.

The meeting was called to order at 1:30 p.m. by Chairman David Denham.

MEMBERS PRESENT: David Denham
 Ron Jarvis
 Paula Bowen
 Neil Springborn
 Deborah Jones
 Dave Davison
 John Jones
 Darren Medders

MEMBERS ABSENT: None

ALSO PRESENT: Cindy Augustine, Planning and Subdivision Administrator
 Charlotte Brown, Planning and Subdivision Administrator
 Greg Gibson, Assistant City Attorney
 Tammy Anderson, Recording Secretary
 John Mackey, Legal Counsel
 Christine James, Housing and Community Development
 Administrator

CONSIDER APPROVING THE MINUTES OF THE JULY 30, 2020, MEETING.

MOTION by J. Jones, SECOND by Medders, to approve the minutes of the July 30, 2020 meeting. AYES: Jarvis, J. Jones, D. Jones, Davison, Denham, Bowen, Springborn, Medders. NAYS: None. MOTION CARRIED 8 - 0.

HOLD A PUBLIC HEARING TO RECEIVE CITIZEN COMMENTS ON THE ANNUAL ACTION PLAN SECOND AMENDMENT FOR 2019 AND PROVIDE A RECOMMENDATION TO THE CITY COUNCIL.

The Citizen Participation Plan requires a public hearing before the City Planning Commission (CPC) and City Council to consider any substantial Amendment to the Annual Action Plan (AAP) for 2019. The purpose of the hearings is to obtain input from Lawton citizens prior to the approval of the amendment by the City Council. The AAP for 2019 was originally approved on April 23, 2019, and amended on June 9, 2020, and

allocated funds for the program year beginning July 1, 2019 and ending June 30, 2020. In April of this year, the CARES Act was approved in response to the COVID-19 pandemic and as a result, the City of Lawton has been allocated \$419,193 in CDBG-CV1 funds. The Second Amendment to the AAP for 2019 will set aside funds to be used for a rental assistance program that will be managed by the Lawton Housing Authority. The existing utility assistance program approved by the original Amendment is being expanded by this Second Amendment to also include rental assistance. The total funding for both programs equal \$419,193, which is the full amount of CDBG-CV1 or CARES Act funds, the City of Lawton has been allocated from HUD.

James said the balance of the CARES Act money as of August 13th is \$281,196.87. She said her department has spent a little over \$100,000 on utility assistance.

Chairman Denham declared the public hearing open.

Chairman Denham declared the public hearing closed.

MOTION by Davison, SECOND by Medders, to recommend to the City Council approval of the Annual Action Plan Second Amendment for 2019. AYES: Jarvis, J. Jones, D. Jones, Davison, Bowen, Medders, Springborn, Denham. NAYS: None. MOTION CARRIED 8 – 0.

OAK RIDGE ADDITION PART 1B
Record Plat
Replat of Lots 6, 7, and 8, Block 5

The Replat of Lots 6, 7, and 8, Block 5, Oak Ridge Addition, Part 1B, is located north of Bishop Road, east of SW 67th Street and contains 2 lots totaling 0.72 acres. The zoning is R-1, Single-Family Dwelling District. The developer is Ron Nance, Brentwood Development, Inc., and the consulting engineer is Alan Hendrick.

The original plat was approved by City Council on March 9, 2010 and included 87 single-family residential lots on 29.86 acres.

There are no public improvements to be constructed with this replat.

Staff has reviewed the plat and recommends approval.

Augustine said there are currently three lots on this property and the developer is wanting to have two lots so the side yards get bigger.

Commissioner D. Jones asked if there are any structures on these lots.

Augustine said no.

MOTION by J. Jones, SECOND by D. Jones, to approve the record plat for the Replat of Lots 6, 7, and 8, Block 5, Oak Ridge Addition, Part 1B. AYES: Jarvis, J. Jones, D. Jones, Davison, Bowen, Springborn, Denham, Medders. NAYS: None. MOTION CARRIED 8 – 0.

COMMISSIONERS' REPORTS OR COMMENTS

Commissioner Davison said the actuated traffic signal at NE Flowermound and NE Cache Road is now installed.

Chairman Denham noted that an actuated traffic signal has also been installed at the intersection of Fort Sill Boulevard and Ferris Avenue.

SECRETARY'S REPORT

Augustine said staff is working on several code changes to bring before the Commission. She said the Planning staff will be moving back into their office tomorrow.

AUDIENCE PARTICIPATION

None.

Meeting adjourned at 1:40 p.m.

David Denham, Chairman
City Planning Commission

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