MINUTES
CITY PLANNING COMMISSION

Minutes of the City Planning Commission meeting held August 25, 2022, in the City Council Auditorium, City Hall, 212 SW 9th Street, Lawton, Oklahoma.

The agenda for the meeting was posted on the bulletin board in City Hall in compliance with the Oklahoma Open Meeting Act.

The meeting was called to order at 1:31 p.m. by Chairman David Denham.

MEMBERS PRESENT:	David Denham John Jones Ron Jarvis Deborah Jones Dave Davison Michael Logan Neil Springborn
MEMBERS ABSENT:	Shelli Fox Darren Medders
ALSO PRESENT:	Janet Smith, Director Planning and Community Services Greg Gibson, Assistant City Attorney Kameron Good, Planner Charlotte Brown, Code Plans Supervisor Cindy Augustine, Legal Denise Ezell, Recording Secretary

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1. Call meeting to order and establish Quorum.
Recommended Action: Roll Call.

Denham stated I saw where Shelli wouldn't be here but how about Darren.

Ezell stated he said he would be here.

Denham stated let the record reflect Shelli is excused and we have seven (7) of the nine (9) members present. Darren should be here shortly.

2. Verify posting of meeting.
Recommended Action: Verification of posting time and date.

Posted on August 24, 2022 at 1:22 p.m. by Tammy Anderson.

3. Approval of Minutes.

Recommended Action: Motion to approve minutes from the June 30, 2022, July 28, 2022, and August 11, 2022, meeting.

Motion by Springborn, **Second** by Jones J, to approve the minutes of June 30, July 28 ,and August 11, 2022 as written. **Aye**: Jones J, Jarvis, Jones D, Davison, Logan, Springborn, Denham. **Nay**: None. **Motion Passed**.

New Business

4. Consider approving the record plat for Wyatt Acres Addition, Part 19.

Recommended Action: Motion to approve the record plat for Wyatt Acres Addition, Part 19.

Augustine stated this is Wyatt Acres Part 19 and it contains one (1) lot. The address is 7706 NW Taylor's Landing, and the current zoning is R1. The reason for the request is to extend the lower property line of Lot 12 approximately twenty (20) feet. This is so they will have room for a swimming pool The original plat was Wyatt Acres Part 15 which had a ten (10) foot utility easement along the rear of the lots. In 2016 we closed and vacated the easements along 13 (thirteen), 12 (twelve) and 11 (eleven). We are extending their property line twenty (20) feet onto the unplated property that the Wyatt's own. We won't have any construction with this plat and the developer and the applicant will sign the plat. Staff has reviewed the request and recommends approval.

Denham asked are there any questions?

Jones D asked where are the utilities located.

Augustine stated out front.

Jones D stated thank you.

Jones J asked what is the zoning.

Augustine stated R1.

Jones J stated okay, thank you.

Denham asked are there any additional questions. Is there a motion.

Motion by Jones D , **Second** by Logan, to forward to the City Council recommending approval for record plat Wyatt Acres Addition, Part 19. **Aye**: Jarvis, Jones D, Davison, Logan, Springborn, Denham, Jones J. **Nay**: None. **Motion Passed**.

5. Discuss appointing an 'Alternate' for the Lawton Metropolitan Transportation Policy Board (LMPO) to serve in the absence of the CPC Chairman.

Recommended Action: Motion to approve the appointment of an Alternate for the LMPO Transportation Policy Board.

Denham stated I was unable to attend the last LMPO meeting. Speaking with Denise we realized I didn't have a proxy to fill in on such occasions. That is the purpose of this item. We cannot appoint anyone due to the way the item is written. LMPO is scheduled to meet monthly but we do not meet that often. I believe I have missed once since I was appointed chair. We aren't looking at a huge time burden, but I think it is important that somebody represents the commission if I an unable. As vice-chair I think I attended two (2) meeting for Pat. It isn't a huge time commitment but I think we need to appoint an alternate.

Smith stated the LMPO is our transportation policy board. You get all kind of information regarding highways, ODOT, LATS and decisions that has to do with transportation. It is very informative. Our discussion today would be if anyone would be willing to give an hour or so of their time. We try to put the agenda out on the Friday before the Tuesday they meet. We would add your name to the list of names serving so you would receive all the information. If David was unable to attend you would be aware of what was going on. I think our discussion today would be who is willing to consider being an alternate.

Jones J stated as vice chair it might be simple to keep it as part of the vice chairs responsibility. I don't mind doing it.

Denham stated I don't think you will get any argument with that. For some of our longer term members, we used to be the LMPO. In some political deciphering they took that away from us. Now it is a lot of elected officials serving on that as well.

Smith stated the reason it was removed from the responsibility of this commission is due to ODOT requirements. We receive our funding from ODOT. They specify there has to be a certain number of elected officials. We have three (3) council members and a county commissioner. I was about to offer some changes to the by-laws and ODOT was very quick to inform me we could not change the representation. That is probably why it was taken away from CPC.

Denham stated I believe you are correct. Very good. Hopefully this item will be back on the agenda at the next meeting to select an alternate.

6. Commissioner's Reports or Comments.

Davison stated there were two (2) individuals running for the Council position for Ward 4 and it was to go to a runoff. Since the one has passed does this mean George Gill is the representative.

Smith stated Barbara Curry passed away shortly after the election results. Hi Michael. Do you want to speak to that?

Cleghorn stated yes, I'll handle that one. We have reached out to the Comanche County Election Board to verify the results of the election. Pending their verification, we will make a statement at that point. We will not make a statement now. The fact that the two (2) front runners, Ms. Curry and Mr. Gill, would have been slated to go to the November election. It appears Mr. Gill will be the Councilman elect, but we cannot verify or ratify that action until the County Election Board certifies the results. Does that answer your question?

Davison stated yes.

Denham stated thank you. I would just like to add that this is a huge lost to our community and our condolences to Ms. Curry's family. This is just heartbreaking.

7. Secretary's Report.

Smith stated I would like to report the Chapter 18 changes went to Council this week and were approved. Thank you for your prior work on this. This was concerning the microbrewery, macrobrewery and microdistillery. It dealt with the clarification of language and struck some language. Council did make the comment that there was a lot of work that went into that and you were all a part of it. We certainly do appreciate that. Our planning staff continues to evolve. Charlotte is coming back as Senior Planner, Kameron is our Planner II and Cindy Augustine is doing more work with us now. We very much appreciate her filing in today. I think you will be seeing her more often. We do appreciate that. We have three (3) positions open and will be filling all of those. We have tons of development going on and will be making some announcements about major developers who are coming to town. We also have national developers here. I would like to thank you for the role you play in helping us to administer the rules, regulations and codes and to also interpret those.

8. Comments from the Public.

None

9. Adjournment.

There being no further business the meeting adjourned at 1:43 p.m.

Motion by Springborn, **Second** by Davison, to adjourn. **Aye**: Jones D, Davison, Logan, Springborn, Denham, Jones J, Jarvis. **Nay**: None. **Motion Passed**.