

NOTICE AND AGENDA
LAWTON CITY COUNCIL SPECIAL MEETING
DECEMBER 28, 2018 – 7:30 A.M.
LAWTON CITY HALL
COUNCIL CHAMBERS/AUDITORIUM

MEETING CALLED TO ORDER WITH INVOCATION AND PLEDGE OF ALLEGIANCE

ROLL CALL

1. Consider approving a request by the Lawton Metropolitan Area Airport Authority for funding assistance in an amount not to exceed \$160,000 from the Hotel Tax Economic Development Reserve Fund, for renovations to Lawton Airport Hanger Number 5 needed by the Department of the Army to occupy the hanger under a memorandum of agreement as an Arrival/Departure Airfield Control Group (A/DACG) to process Fort Sill soldiers arrivals and departures, and authorize the Mayor and City Clerk to execute an agreement with the Authority to account for the funding. Exhibits: Lawton Metropolitan Area Airport Authority Request.

EXECUTIVE SESSION ITEMS:

2. Pursuant to Section 307B.1, Title 25, Oklahoma Statutes, consider convening in executive session to evaluate and discuss particular candidates who have submitted applications for the position of city manager, and, if necessary, take appropriate action in open session. Exhibits: None.

ADJOURNMENT

CITY COUNCIL MEETING
STAFF AGENDA ITEM COMMENTARY

ITEM TITLE: Consider approving a request by the Lawton Metropolitan Area Airport Authority for funding assistance in an amount not to exceed \$160,000 from the Hotel Tax Economic Development Reserve Fund, for renovations to Lawton Airport Hanger Number 5 needed by the Department of the Army to occupy the hanger under a memorandum of agreement as an Arrival/Departure Airfield Control Group (A/DACG) to process Fort Sill soldiers arrivals and departures, and authorize the Mayor and City Clerk to execute an agreement with the Authority to account for the funding.

INITIATOR: Council member Fortenbaugh

STAFF INFORMATION SOURCE: City Manager
City Attorney

BACKGROUND: The Lawton Metropolitan Area Airport Authority, a public trust with the City of Lawton as its sole beneficiary, is requesting funding from the Hotel Tax Economic Development Reserve Fund to ready Hanger Number 5 at the Lawton Airport for the Department of the Army. The Army desires to use the hanger as a location to process Fort Sill soldiers arrivals and departures including in connection with deployment and redeployment operations. Joint use of the airport by the City and Army will demonstrate a capability highly conducive to future growth of the Lawton/Fort Sill area and is expected to encourage future investment in the airport by the Department of the Army.

The Oklahoma Strategic Military Planning Commission has been advised of this joint venture and will potentially reimburse a large share of the \$160,000 mid-year 2019 to be deposited in the Economic Development Reserve Fund.

EXHIBITS: Lawton Metropolitan Area Airport Authority Request

KEY ISSUES:

FUNDING SOURCE: Hotel Tax Economic Development Reserve Fund

RECOMMENDED COUNCIL ACTION: Approve a request by the Lawton Metropolitan Area Airport Authority for funding assistance in an amount not to exceed \$160,000 from the Hotel Tax Economic Development Reserve Fund, for renovations to Lawton Airport Hanger Number 5 needed by the Department of the Army to occupy the hanger under a memorandum of agreement as an Arrival/Departure Airfield Control Group (A/DACG) to process Fort Sill soldiers arrivals and departures, and authorize the Mayor and City Clerk to execute an agreement with the Authority to account for the funding.

LAWTON AIRPORT AUTHORITY
ECONOMIC DEVELOPMENT RESERVE FUNDING REQUEST

A. FUNDING FOR RENOVATION OF HANGAR #5

\$160,000 (not to exceed) needed for minimal renovations to the airport hangar #5 to give to the U.S. Army turnkey. (Source Hotel-Motel Taxes, Economic Development Fund)

U.S. Army will assume all maintenance responsibilities for the building during term of the lease.

Highly likely the Oklahoma Strategic Military Planning Commission will reimburse \$144,000 to our economic development fund circa June 2019.

Airport wants to transfer the hangar to the U.S. Army on February 1, 2019, and requests item be placed on Council agenda in December 2018 if feasible.

\$40 Million in U.S. Army Construction on Lawton Airport: Deployment Facility, aircraft parking and equipment handling.

Future BRAC protection. This demonstrated capability could increase future growth for the Lawton/Fort Sill community.

B. LEASE OF HANGAR #5 AS A MILITARY ARRIVAL/DEPARTURE AIRFIELD CONTROL GROUP (A/DACG) FACILITY

The committee met with City of Lawton leaders at the request of Fort Sill leadership. The purpose of the meeting was to discuss the use of Hangar #5 as an A/DACG to process arrivals and departures of Fort Sill Soldiers. The lease term discussed is five (5) years with a five (5) year option.

It is the committee's recommendation to approve this action and enter into a Memorandum of Agreement (MOA) with Fort Sill Fires Center of Excellence. The Authority will review and approve the final MOA.

ITEM NO. 2
MTG. DATE December 28, 2018

SPECIAL CITY COUNCIL MEETING
AGENDA ITEM COMMENTARY

ITEM TITLE: Pursuant to Section 307B.1, Title 25, Oklahoma Statutes, consider convening in executive session to evaluate and discuss particular candidates who have submitted applications for the position of city manager, and, if necessary, take appropriate action in open session.

INITIATOR: City Manager

STAFF INFORMATION SOURCE: Human Resources Director

BACKGROUND: The City Council with the assistance of the retiring City Manager and the Human Resources Director desire to evaluate and discuss in executive session, particular candidates who have submitted applications for the position of city manager. Section 307B.1 of Title 25, Oklahoma Statutes authorizes the executive session of a public body for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.

EXHIBITS: N/A

KEY ISSUES: N/A

FUNDING SOURCE: N/A

RECOMMENDED COUNCIL ACTION: Convene in executive session to evaluate and discuss particular candidates who have submitted applications for the position of city manager, and, if necessary, take appropriate action in open session.