



City of Lawton

Lawton Enhancement Trust Authority

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Agenda

Wednesday, June 11, 2025

3:00 PM

Lawton City Hall
3rd Floor Conference Room

Meeting Called to Order and Roll Call

Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

Introduction of Guests

Reports

1. Receive a report from Dennis Totte with Bedrock Nursery regarding current landscaping and irrigation projects, provide direction to Mr. Totte on current projects and take action as deemed necessary.
2. Receive a report from Neighborhood Services regarding monthly updates on departmental activities and take action as deemed necessary.
3. Receive a report from Parks and Recreation regarding departmental projects and monthly updates and take action as deemed necessary.
4. Receive a report from the LETA Executive Director regarding ongoing LETA projects and take action as deemed necessary.
5. Receive Monthly Ward Updates from Trustees and take action as deemed necessary.
6. Receive a report from the Communications and Marketing Department regarding LETA's social media accounts and publicity projects, provide direction to staff on said projects and take action as deemed necessary.
7. Receive a report from the Cultural Preservation Committee on the Carnegie Library Town Hall exterior entry staircase contractor selection, City of Lawton Art Collection, and City Hall Archive Room and take action as deemed necessary.

Business Items

1. Consider approving the minutes of the May 14, 2025, meeting.
2. Consider approving the list of expenses and paid invoices for the period from

May 12 – June 9, 2025.

3. Consider approving the Treasurer's Report for the months of April and May 2025.
4. Receive an update regarding the status of hotel motel tax collections and expenses as they pertain to LETA.
5. Consider approving a funding request from the Chamber of Commerce in the amount of \$68,995.00 for the purchase of additional display(s) for Holiday in the Park.
6. Discuss voting procedures for the Yard of the Month contest and consider establishing guidelines on the number of votes allowed per person.
7. Select a Yard of the Month winner for May 2025.
8. Consider releasing the remaining \$1,465 in funds previously encumbered for the City Hall Lighting Project.

Adjournment

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."



City of Lawton

Lawton Enhancement Trust Authority

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Minutes

Wednesday, May 14, 2025

3:00 PM

Lawton City Hall
3rd Floor Conference Room

Meeting Called to Order and Roll Call

Chairman Ezerski called the meeting to order at 3:22 P.M. in the 3rd floor conference room of City Hall.

ROLL CALL

PRESENT: Charles Owens, Ted Symuleski, Barry Ezerski, *Dwain Baxter, Chris Rabon, Jeremy Lohman

ABSENT: Mary Ann Hankins (excused), Dwight Tanner (excused), Johnny Owens (excused), Addie Smith (excused)

OTHERS PRESENT: Caitlin Gatlin, Communications & Marketing; Neal Kirmer, Communications & Marketing; Tammy Branstetter, City Clerk's Office; Garrett Lam, City Attorney's Office; Larry Parks, Parks & Recreation Director; Charlotte Brown, Community Enrichment Deputy Director; Jason Poudrier, Arts & Humanities; Jonathan Jernigan, Department of Safe and Clean Neighborhood Services; Susan Schlecht, Financial Services; Dennis Totte, Bedrock Nursery; Matina Davis, Citizen of the Community; Daniel Jameson, Guest

*Arrived at 3:22 P.M.

Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

Chairman Ezerski confirmed with Branstetter that the meeting notice and agenda were posted by the City Clerk's Office as required by State Law.

Introduction of Guests

Chairman Ezerski thanked the Trustees for serving on the Authority.

Chairman Ezerski introduced Jeremy Lohman, newly appointed Trustee of the Authority, and he welcomed him to his first meeting.

Matina Davis, a citizen of the community, introduced herself.

Reports

1. Receive a report from Dennis Totte with Bedrock Nursery regarding current landscaping and irrigation projects, provide direction to Mr. Totte on current projects and take action as deemed necessary.

Totte said he has an item on the agenda regarding the replacement of 59 tree rings on Lee Boulevard.

The Authority moved to business item #6.

Totte noted that they're doing color changes right now - the 2nd street pots have all been planted.

2. Receive a report from Neighborhood Services regarding monthly updates on departmental activities and take action as deemed necessary.

Jonathan Jernigan, Supervisor for the Department of Safe and Clean Neighborhood Services, gave an update regarding departmental activities.

Jernigan said for the month of April, we sent out 1,488 letters for non-compliance issues. At Council last night, 23 out of 24 properties were declared dilapidated. Jernigan said 313 abatement work orders were entered for the month of April, and there are currently nine securing work orders pending completion.

Chairman Ezerski asked if citations were suspended after the recent rainfall.

Jernigan said the violations have been halted from the Monday after the rainfall until today - the violations were halted so that staff could help assist with city cleanup.

Chairman Ezerski asked who mows Rogers Lane.

Brown said this is done by a contractor through the Parks and Recreation Department.

No action was taken on this item.

3. Receive a report from Parks and Recreation regarding departmental projects and monthly updates and take action as deemed necessary.

Charlotte Brown, Deputy Director of Community Enrichment, advised that Larry Parks could not be here today.

Brown said everything is on track at Greer Park - they're close to starting the construction of the Kid's Zone area.

Brown said there is a two-week delay on the new aquatics center due to the rain - they're now estimating opening on July 18th.

Brown noted that the Trash Off event will be held on Saturday morning at McMahon Auditorium.

4. Receive a report from the Deputy Director of Community Enrichment regarding ongoing LETA projects and take action as deemed necessary.

Brown noted that Branstetter sent out the link for the website for the Veteran's Brick Project. She asked authority members if they saw anything that needed to be changed.

Chairman Ezerski said he didn't see anything.

Brown said we will resend the link. Once everything is approved with the website, we'll go live. Brown said she's already talked to Caitlin about starting to market this, but we want to wait until we go live with the website. She said we will also put in the pending orders.

Chairman Ezerski asked how many previous orders we've had.

Brown said around 6-8 orders.

Chairman Ezerski asked what the potential is for this project.

Brown said she believes each square that we have placed right now will fit 100 bricks, and there are approximately four of five squares currently in place. She noted that we can always go back and place additional blockouts on the sidewalk.

5. Receive Monthly Ward Updates from Trustees and take action as deemed necessary.

No updates were given.

6. Receive a report from the Communications and Marketing Department regarding LETA's social media accounts and publicity projects, provide direction to staff on said projects and take action as deemed necessary.

Caitlin Gatlin, Communications and Marketing, said that DaLynna Wood, former multimedia specialist, has moved on and is no longer with us. She advised that Neal Kirmer will be taking over Wood's former duties.

Chairman Ezerski thanked Gaitlin for doing a great job with the Eye Candy Awards Banquet.

Business Items

1. Consider approving the minutes of the April 9, 2025, meeting.

A copy of the draft minutes from the May 14, 2025, meeting was provided in the agenda packet. A copy of the draft minutes may be obtained from the City Clerk's Office upon request.

Motion by Symuleski, **Second** by Charles Owens, to approve the minutes of the April 9, 2025, meeting. **AYE:** Ezerski, Symuleski, Rabon, Baxter, Lohman, Charles Owens. **NAY:** None. **MOTION PASSED.**

2. Consider approving the list of expenses and paid invoices for the period from April 9, 2025, to May 12, 2025.

A list of expenses and paid invoices for the period of April 9, 2025, to May 12, 2025, were provided in the agenda packet for the meeting. A copy of this list may be obtained from the City Clerk's Office upon request.

Susan Schlecht provided background information on this item. She noted that most of these expenses were for the Eye Candy Gala.

Motion by Baxter, **Second** by Lohman, to approve the list of expenses and paid invoices for the period of April 9, 2025, to May 12, 2025. **AYE:** Ezerski, Symuleski, Rabon, Baxter, Lohman, Charles Owens. **NAY:** None. **MOTION PASSED.**

3. Consider approving the Treasurer's Report for the months of February and March 2025.

Schlecht presented the monthly Treasurer's Report for the months of February and March 2025. A copy of the Treasurer's Report for the months of February and March 2025 may be obtained from the City Clerk's Office upon request.

Schlecht noted that she reclassified an expense under Repairs, Maintenance and Replanting for the month of February. She said this happened after the agendas were sent out. The updated number is \$81,958.56 minus \$2,034.67. The reason that occurred is because we did still have cash in our Playground in the Park fund, and this change is a result of the Elmer Thomas Park flower gardens being redone, so our Playground in the Park fund had an increase in expenses in the amount of \$2,034.67.

Brown inquired about the \$1,400 remaining for the City Hall Lighting Project.

Schlecht said we do have this amount - there were some project savings, and we'll have to bring this back to the Authority to unrestrict these funds.

Motion by Charles Owens, **Second** by Baxter, to approve the Treasurer's Report for the months of February and March 2025. **AYE:** Ezerski, Symuleski, Rabon, Baxter, Lohman, Charles Owens. **NAY:** None. **MOTION PASSED.**

4. Select a winner for the April 2025 Yard of the Month competition.

Neal Kirmer, Communications and Marketing, said the three homes that have been nominated for Yard of the Month can be found on page 29 of the agenda packet. Two of these homes are in Ward 5, and one is in Ward 7. Kirmer noted that Ward 5, House 2 received the most votes.

Motion by Symuleski, **Second** by Charles Owens, to select Ward 5, House 2 as the April 2025 Yard of the Month winner. **AYE:** Ezerski, Symuleski, Rabon, Baxter, Lohman, Charles Owens. **NAY:** None. **MOTION PASSED.**

5. Consider approving an estimate from Bedrock Nursery in the amount of \$28,819.99 for the installation of an irrigation system along Rogers Lane and authorize payment of all applicable expenses incurred up to \$28,819.99.

This item was stricken.

6. Consider approving an estimate from Bedrock Nursery in the amount of \$8,850.00 for the replacement of rusted tree grates along Lee Boulevard and authorize payment of all applicable expenses incurred up to \$8,850.00.

Totte provided background information on this item. The estimate is for the replacement of 59 tree rings on Lee Boulevard. Totte said he has been looking at this for some time. He said there have been multiple car accidents, the mowing guys have torn them up from hitting them over the years, and most of the rings are rusted.

Motion by Rabon, **Second** by Lohman, to approve the estimate from Bedrock Nursery in the amount of \$8,850.00 and authorize payment of all applicable expenses incurred up to \$8,850.00. **AYE:** Ezerski, Symuleski, Rabon, Baxter, Lohman, Charles Owens. **NAY:** None. **MOTION PASSED.**

7. Consider approving a request from the Cultural Preservation Committee to relocate "Ned Shepler" plaque to a new, more appropriate, location within Shepler Park.

Jason Poudrier, Arts & Humanities, provided background information on this item. Poudrier said as we were preparing for Arts for All, new ADA ramps were set up going in to Shelper Park. Poudrier said the current proposal is to put the plaque right at the top of the ramps where they split.

Chairman Ezerksi asked if there is any cost associated with this.

Poudrier said Arts and Humanties is working through the cost of it.

Motion by Rabon, **Second** by Lohman, to approve the request from the Cultural Preservation Committee to relocate the "Ned Shepler" plaque. **AYE:** Ezerski, Symuleski, Rabon, Baxter, Lohman, Charles Owens. **NAY:** None. **MOTION PASSED.**

8. Discuss the "Lawton Art Walks" project and considering approving a funding request in the amount of \$1,000 for the installation of two highly visible, colorful, art-filled crosswalks at Hugh Bish Elementary School.

Poudrier provided background information on this item. Poudrier said the Streets Division came to him because Hugh Bish Elementary had reached out to them about putting in some speed tables. They did a traffic study that determined this doesn't warrant a speed table - there are other ways to get people to slow down around schools, and that's to make the crosswalks colorful.

Poudrier said we want to try this out as a pilot program. The McMahon Auditorium Authority has already approved to come in and partner with LPS to do this project along with the Streets Department, as city funding has been frozen through the end of the year. Poudrier said because this project goes towards the beautification of Lawton, we thought we'd ask \$1,000 from LETA to match \$1,000 from the McMahon Auditorium Authority, which would allow us to buy the paint. The Streets Division has said that they can do the work, and LPS would put forth the design. Poudrier said two crosswalks would be done. If this one is successful, then going into next year we'd take a look at how we could do this at other schools, to include getting kids involved.

Chairman Ezerski asked who is going to paint it this time.

Poudrier said this time it will be the Streets Division. Going into the next one, we'd work with the schools to see about getting kids involved.

Chairman Ezerski noted that it would be great if the kids could get involved.

Motion by Lohman, **Second** by Charles Owens, to approve the funding request in the amount of \$1,000 for the "Lawton Art Walks" project. **AYE:** Ezerski, Symuleski, Rabon, Baxter, Lohman, Charles Owens. **NAY:** None. **MOTION PASSED.**

Adjournment

Motion by Symuleski, **Second** by Lohman, to adjourn the May 14, 2025, meeting. **AYE:** Ezerski, Symuleski, Rabon, Baxter, Lohman, Charles Owens. **NAY:** None. **MOTION PASSED.**

There being no further business, the meeting adjourned at 3:56 P.M.

PERIOD COVERING 05/12/2025 TO 06/09/2025

VENDOR NAME	ACCOUNT DESC	YEAR	PERI	STA	AMOUNT	CHK#	INVOICE	FULL DESC	INV DATE
BEDROCK NURSERY INC	LETA YARD OF THE MONTH	2025	11	P	600.00	3107	05202025A	6 YOTM WINNER GIFT CARDS	5/20/2025
ALMETAL EXTENDIBLE	LETA FREEDOM FESTIVAL	2025	11	P	1,623.00	3106	2425008	(FF)11TH DERBY CAR KITS	5/13/2025

5/20/2015

PAID
5/02/25

CK3107

CLAIM

20 24 - 20 25

Fiscal Year

CITY OF LAWTON, STATE OF OKLAHOMA

P.O. No. 22505957

IN ACCOUNT WITH

Lawton, Oklahoma,

Name Bedrock Nursery

Address 1802 NW 67th ST, LAWTON, OK 73505

Date			ITEMS	Unit Price		Amt. Claimed
Mo.	Day	Yr.	Detail by Specific Item or Service Periods, with unit rates			
05	20	25	6 YARD OF THE MONTH WINNER GIFT CARDS	100	00	600.00
				TOTAL \$		600.00

The Clerk is hereby authorized to mail the warrant, when registered, to Claimant at Address above stated.

ACKNOWLEDGING

Materials received into my custody as itemized in the above Claim, or Services rendered under my supervision for dates and of period set out above.

dates and of period set out above.

Signature

Executive Director Title

Lawton Enhancement Trust Authority

Department, Division or Station

Date _____

(Note: This receipt, or one attached, necessary to vitalize Claim)

JURAT

THE UNDERSIGNED (architect, contractor, supplier, engineer, or other claimant, of lawful age, being first duly sworn, on oath, says that this invoice or claim is true and correct. Affiant further states that the (work, services, or material) as shown by this invoice or claim have been (completed or supplied) in accordance with the plans, specifications, orders or requests furnished the Affiant. Affiant further states that (s)he has made no payment, directly or indirectly, to any elected official, officer or employee of the CITY OF LAWTON, OKLAHOMA, of money or any other thing of value to obtain payment.

AFFIANT FURTHER STATES that said claim is just, true, and correct and owing under an executed contract with the CITY OF LAWTON. Affiant further states that (architect, contractor, supplier, engineer, or other claimant) has not paid, given, donated or agreed to pay, give, or donate to any officer or employee of the CITY OF LAWTON any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted, and that I am only authorized to make this affidavit, so help me God.

Claimant.

Subscribed and sworn to before me this _____ day of _____ 20_____

Notary Public or City Clerk

My Commission Expires _____ 20____

Bedrock Nursery

1802 NW 67th St.
Lawton, OK 73505
580-248-6337

Main Outlet
Served by: Clint
Register: Register 2

Receipt / Tax Invoice #27843
27 May 2025 4:57pm

GIFT CARD
1 @ \$100.00 \$100.00
GIFT CARD
1 @ \$100.00 \$100.00
GIFT CARD
1 @ \$100.00 \$100.00
GIFT CARD
1 @ \$100.00 \$100.00
GIFT CARD
1 @ \$100.00 \$100.00
GIFT CARD
1 @ \$100.00 \$100.00
GIFT CARD
1 @ \$100.00 \$100.00

TOTAL (6 items) \$600.00

Check \$600.00
Tue, 27 May 25
4:57pm

TO PAY \$0.00



We appreciate your business!
Thank you for shopping local

Bedrock Nursery

1802 NW 67th St.
Lawton, OK 73505
580-248-6337

Main Outlet
Served by: Clint
Register: Register 2

Receipt / Tax Invoice #27843
27 May 2025 4:57pm

GIFT CARD
1 @ \$100.00 \$100.00
GIFT CARD
1 @ \$100.00 \$100.00
GIFT CARD
1 @ \$100.00 \$100.00
GIFT CARD
1 @ \$100.00 \$100.00
GIFT CARD
1 @ \$100.00 \$100.00
GIFT CARD
1 @ \$100.00 \$100.00
GIFT CARD
1 @ \$100.00 \$100.00

TOTAL (6 items) \$600.00

Check \$600.00
Tue, 27 May 25
4:57pm

TO PAY \$0.00



We appreciate your business!
Thank you for shopping local

SD-10200 SD18502- PD22503311 (FF)11 Derby Car Kits

MADE IN CANADA BY: Almetal Extendible Co. Ltd. 377 Cameron Street Headingley, MB R4H 1C7 Canada		INVOICE #2425008 / D nber 4, 2024
		Contact Information Sales: Emily Rogers Cell: 1(204) 762-7269 Email: gokit@soapboxes.com
119 889 103 RM0001	HS Tariff Code Classification Number 9503.00.00.90	
PST # 348 401-7	GST #119 889 103 RC	

BILLED TO:

City of Lawton
212 SW 9th Street
Lawton, OK 73501

REFERENCE PURCHASE ORDER

No: 22503311

Date: 11/21/2024

andrea.flowers@lawtonok.gov

SHIP TO:

City of Lawton
212 SW 9th Street
Lawton, OK 73501

Please make cheques payable to:

Almetal Extendible Co. Ltd.**All amounts shown are in USD**

CONTACT:

Jason Poudrier
(580)581-3470
jason.poudrier@lawtonok.gov

SHIPPING: To be shipped via FedEx

TERMS: PO-22503311

ITEM NO.	QTY.	DESCRIPTION	PRICE EACH	AMOUNT
	3	Cartons (of 6 Gokits) DERBY* GOKIT	\$475.00	\$1,425.00
	2	Single Gokits DERBY* GOKIT	\$99.00	\$198.00
	0	Steering wheels DERBY* GOKIT	\$39.95	
Postage or Shipping & handling (If Zero, then included above) ->				\$0.00
Sub total:				\$1,623.00
GST % 0				GST: \$0.00
PST % 0				PST: \$0.00
Please pay this amount:				\$1,623.00

Notes:

1. All amounts are in USD.
2. Country of Origin Canada
3. Each Gokit contains: cross member, wheels, nuts, bolts, tie rods, connecting rods, pitman arm, steering plate and steering shaft.

PAID
5/15/25
CK3106

RECEIVED
MAY 13 2025
BY: [Signature]

Lawton Enhancement Trust Authority
Balance Sheet
As of April 30, 2025

	APR25
ASSETS	
Current Assets	
Checking/Savings	
CITY NATIONAL BANK	
LETA	
LETA Beautification Fund	31,751.16
LETA Hotel/Motel Tax	155,123.19
LETA Misc	158.61
Total LETA	187,032.96
Committed Funds	40,302.02
Veterans Cntr Sidewalk Brick Prj (R)	18,707.80
Children United (C)	18,234.54
Freedom Festival (C)	19,667.68
Cultural Preservation (C)	5,835.25
2nd Street Project (R)	7,731.86
Downtown Lights (R)	4,245.00
Grant- Navy Memorial Eagle Sct Prj (R)	8,902.00
Grant - Goldstar Family Memorial (R)	637.50
Playground in the Park (R)	0.00
Skate Park (R)	30,808.88
Shepler Park (R)	1,451.14
Total CITY NATIONAL BANK	343,556.63
Other Current Assets	
Accounts Receivable	0.00
Total Other Current Assets	
Total Current Assets	343,556.63
TOTAL ASSETS	343,556.63

Lawton Enhancement Trust Authority
Balance Sheet
As of April 30, 2025

	APR25
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	2,818.00
Total Account Payable	2,818.00
Other Current Liabilities	
Total Other Current Liabilities	0.00
Total Current Liabilities	2,818.00
Total Liabilities	
Equity	
Net Assets - Restricted	859,442.46
Net Assets - Unrestricted	-423,921.37
Net Income	-94,782.46
Total Equity	340,738.63
TOTAL LIABILITIES & EQUITY	343,556.63

Lawton Enhancement Trust Authority

Profit & Loss

APRIL 2025

	<u>APR25</u>
Ordinary Income/Expense	
Income	
Hotel/Motel Income	95,661.00
LETA Court Fees Income	6,262.00
Interest Income	25.52
Miscellaneous Revenue	0.00
EYE CANDY AWARDS	0.00
Trash Off Income	0.00
Total Income	<u>101,948.52</u>
Expense	
Eye Candy Awards	6,523.60
LETA Grants	3,000.00
Postage and Delivery	0.00
Professional & Technical Service	0.00
Repairs, Maint. and Replanting	0.00
Rental, Publication, Printing	0.00
Trash Off Expense	4,327.20
Yard of the Month Award	0.00
Total Expense	<u>13,850.80</u>
Net Ordinary Income	88,097.72
Other Income	
Other Income	
Children United	950.00
Freedom Festival Income	1,850.00
Cultural Preservation	0.00
Gifts in Kind - Services	0.00
Total Other Income	<u>2,800.00</u>
Other Expense	
Freedom Festival Expense	
H//M Freedom Festival	62,500.00
Cultural Preservation	0.00
Total Other Expense	<u>62,500.00</u>
Net Other Income	<u>-59,700.00</u>
Net Income	<u><u>28,397.72</u></u>

LAWTON ENHANCEMENT TRUST AUTHORITY
2024-2025 INCOME & EXPENSE TRACKER
through April 30, 2025

Revenue	2024/2025 Budget	Income to Date	% Collected
Hotel/Motel Tax (5% Allocation)	\$132,460.00	\$91,291.00	68.9%
Holiday in the Park Hotel Motel	\$80,000.00	\$0.00	0.0%
Freedom Festival Hotel Motel	\$100,000.00	\$62,500.00	62.5%
LETA Beautification Fund (Municipal Fines)	\$52,000.00	\$43,630.00	83.9%
Local Grants	\$50,000.00	\$0.00	0.0%
Other Donations & Miscellaneous Income	\$50.00	\$2,829.76	5659.5%
Earned Interest	\$702.00	\$273.44	39.0%
Trash Off Event Fees & Donations	\$125.00	\$0.00	0.0%
Eye Candy Awards Banquet Sales/Donations	\$500.00	\$0.00	0.0%
Freedom Festival	\$24,500.00	\$7,562.14	30.9%
Children United	\$5,000.00	\$1,950.00	39.0%
Project Donations	\$6,000.00	\$0.00	0.0%
Cultural Preservation	\$5,835.25	\$0.00	0.0%
Gifts in Kind - Services	\$0.00	\$0.00	0.0%
TOTAL REVENUE	\$457,172.25	\$210,036.34	45.9%

Expenses	2024/2025 Budget	Year-to-Date Expenses	Exp/Prj Pending	Budget Remaining
General Office Supplies	\$50.00	\$0.00		\$50.00
Repairs, Maintenance and Replanting	\$104,480.26	\$81,958.56	\$0.00	\$22,521.70
Rental, Publishing, Printing, Miscellaneous	\$500.00	\$0.00		\$500.00
Prof & Technical Services	\$7,500.00	\$0.00		\$7,500.00
Postage and Delivery	\$300.00	\$0.00		\$300.00
Dues and Memberships	\$750.00	\$200.00		\$550.00
Other Expenses	\$935.00	\$0.00		\$935.00
Bank Service Charge	\$70.00	\$35.00		\$35.00
LETA Grant Awards	\$64,057.00	\$57,499.88	\$537.02	\$6,020.10
Local Grant Expense	\$78,741.25	\$0.00		\$78,741.25
Eye Candy Awards Banquet	\$10,000.00	\$6,523.60		\$3,476.40
Yard of the Month	\$1,700.00	\$391.75		\$1,308.25
LETA Beautification Projects	\$124,531.00	\$49,907.14	\$2,265.00	\$72,358.86
Playground in the Park	\$2,034.67	\$2,034.67		\$0.00
LETA H/M Holiday In the Park	\$80,000.00	\$0.00		\$80,000.00
Trash Off Event	\$4,600.00	\$4,327.20		\$272.80
Freedom Festival	\$46,909.00	\$2,500.00		\$44,409.00
Children United	\$21,284.54	\$1,623.00		\$19,661.54
LETA H/M Freedom Festival	\$100,000.00	\$62,500.00		\$37,500.00
Cultural Preservation	\$5,835.25	\$0.00		\$5,835.25
TOTAL EXPENSES	\$654,277.97	\$269,500.80	\$2,802.02	\$381,975.15

**LAWTON ENHANCEMENT TRUST AUTHORITY
2024-2025 INCOME & EXPENSE TRACKER**

through April 30, 2025

LETA Beautification Projects	Amount Approved or Budgeted	Amount Expensed	Amount Remaining
Lighting City Hall Project (Approved 10/16/23)	\$48,411.25	\$46,946.25	\$1,465.00
Raised Flowerbed Landscaping ETP (Approved 04/10/24)	\$2,960.89	\$2,960.89	\$0.00
2nd & F Mural ASEZ (Approved 09/11/24)	\$800.00		\$800.00
Subtotal	\$52,172.14	\$49,907.14	\$2,265.00
Repairs, Maintenance and Replanting	Amount Approved or Budgeted	Amount Expensed	Amount Remaining
City Hall Landscape Lighting Repair (Approved 04/10/24)	\$31,996.98	\$31,996.98	\$0.00
N. Sheridan Rd Vehicle Accident Damage Recovery (Appr 05/08/24)	\$2,829.76	\$2,829.76	\$0.00
Annual Bulb Replanting (Approved 09/10/24)	\$10,750.00	\$10,750.00	\$0.00
2nd Street Tree Grates (Approved 11/13/24)	\$9,250.00	\$9,250.00	\$0.00
ETP 2 Entryway Flowerbeds Rehabilitation (Approved 11/13/24)	\$14,611.61	\$14,611.61	\$0.00
CH Buffalo Garden Soil & Sod Installation (Approved 11/13/24)	\$9,509.44	\$9,509.44	
Subtotal	\$78,947.79	\$78,947.79	\$0.00
Grant Awards & Misc Donations	Amount Approved or Budgeted	Amount Expensed	Amount Remaining
(CU) Playground Construction Final Expenses (Approved 05/08/2024)	\$3,520.00	\$3,520.00	\$0.00
Cultural Preservation Artifact Wrapping Materials (Approved 04/12/23)	\$537.02		\$537.02
Holiday in the Park Vendor Sheds (Approved June 12, 2024)	\$34,000.00	\$34,000.00	\$0.00
City Hall Poinsettias	\$479.88	\$479.88	\$0.00
Teen Court Lighting, Landscaping, Irrigation (Approved 02/12/2025)	\$16,500.00	\$16,500.00	\$0.00
Great Plains AMBUCS Annual Flag Display	\$3,000.00	\$3,000.00	\$0.00
Subtotal	\$58,036.90	\$57,499.88	\$537.02
Other Repairs, Maintenance and Replanting	Amount Approved or Budgeted	Amount Expensed	
2nd Street Miscellaneous Repairs	\$5,500.00	\$5,045.44	
Subtotal	\$5,500.00	\$5,045.44	

Lawton Enhancement Trust Authority
Balance Sheet
As of May 31, 2025

	<u>MAY25</u>
ASSETS	
Current Assets	
Checking/Savings	
CITY NATIONAL BANK	
LETA	
LETA Beautification Fund	29,271.16
LETA Hotel/Motel Tax	144,534.19
LETA Misc	158.61
Total LETA	173,963.96
Committed Funds	50,152.02
Veterans Cntr Sidewalk Brick Prj (R)	18,707.80
Children United (C)	18,234.54
Freedom Festival (C)	18,194.68
Cultural Preservation (C)	5,835.25
2nd Street Project (R)	7,413.86
Downtown Lights (R)	4,245.00
Grant- Navy Memorial Eagle Sct Prj (R)	8,902.00
Grant - Goldstar Family Memorial (R)	637.50
Playground in the Park (R)	0.00
Skate Park (R)	30,808.88
Shepler Park (R)	1,451.14
Total CITY NATIONAL BANK	<u>338,546.63</u>
Other Current Assets	
Accounts Receivable	0.00
Interest Receivable	30.08
Freedom Festival Receivable	31,000.00
HIP Hotel/Motel Tax Receivable	0.00
LETA Hotel/Motel Tax Receivable	0.00
Municipal Fines Receivable	<u>0.00</u>
Total Other Current Assets	<u> </u>
Total Current Assets	<u>369,576.71</u>
TOTAL ASSETS	<u><u>369,576.71</u></u>

Lawton Enhancement Trust Authority
Balance Sheet
As of May 31, 2025

	<u>MAY25</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	2,500.00
Total Account Payable	<u>0.00</u>
Other Current Liabilities	
Total Other Current Liabilities	<u>0.00</u>
Total Current Liabilities	<u>0.00</u>
Total Liabilities	
Equity	
Net Assets - Restricted	423,102.41
Net Assets - Unrestricted	12,418.68
Net Income	-65,944.38
Total Equity	<u>369,576.71</u>
TOTAL LIABILITIES & EQUITY	<u><u>369,576.71</u></u>

Lawton Enhancement Trust Authority

Profit & Loss

MAY 2025

	<u>MAY25</u>
Ordinary Income/Expense	
Income	
Hotel/Motel Income	0.00
LETA Court Fees Income	0.00
Interest Income	30.08
Miscellaneous Revenue	0.00
EYE CANDY AWARDS	0.00
Trash Off Income	0.00
Total Income	<u>30.08</u>
Expense	
Dues and Memberships	439.00
Eye Candy Awards	1,880.00
General Office Supplies	0.00
LETA Grants	0.00
Professional & Technical Service	399.00
Repairs, Maint. and Replanting	0.00
Rental, Publication, Printing	0.00
Trash Off Expense	0.00
Yard of the Month Award	600.00
Total Expense	<u>3,318.00</u>
Net Ordinary Income	-3,287.92
Other Income	
Other Income	
Children United	0.00
Freedom Festival Income	31,150.00
Cultural Preservation	0.00
Gifts in Kind - Services	0.00
Total Other Income	<u>31,150.00</u>
Other Expense	
Freedom Festival Expense	1,623.00
Children United	0.00
H//M Freedom Festival	0.00
Total Other Expense	<u>1,623.00</u>
Net Other Income	<u>29,527.00</u>
Net Income	<u><u>26,239.08</u></u>

LAWTON ENHANCEMENT TRUST AUTHORITY
2024-2025 INCOME & EXPENSE TRACKER
through May 31, 2025

Revenue	2024/2025 Budget	Income to Date	% Collected
Hotel/Motel Tax (5% Allocation)	\$132,460.00	\$91,291.00	68.9%
Holiday in the Park Hotel Motel	\$80,000.00	\$0.00	0.0%
Freedom Festival Hotel Motel	\$100,000.00	\$62,500.00	62.5%
LETA Beautification Fund (Municipal Fines)	\$52,000.00	\$43,630.00	83.9%
Local Grants	\$50,000.00	\$0.00	0.0%
Other Donations & Miscellaneous Income	\$50.00	\$2,829.76	5659.5%
Earned Interest	\$702.00	\$303.52	43.2%
Trash Off Event Fees & Donations	\$125.00	\$0.00	0.0%
Eye Candy Awards Banquet Sales/Donations	\$500.00	\$0.00	0.0%
Freedom Festival	\$24,500.00	\$38,712.14	158.0%
Children United	\$5,000.00	\$1,950.00	39.0%
Project Donations	\$6,000.00	\$0.00	0.0%
Cultural Preservation	\$5,835.25	\$0.00	0.0%
Gifts in Kind - Services	\$0.00	\$0.00	0.0%
TOTAL REVENUE	\$457,172.25	\$241,216.42	52.8%

Expenses	2024/2025 Budget	Year-to-Date Expenses	Exp/Prj Pending	Budget Remaining
General Office Supplies	\$50.00	\$0.00		\$50.00
Repairs, Maintenance and Replanting	\$104,480.26	\$82,276.56	\$8,850.00	\$13,353.70
Rental, Publishing, Printing, Miscellaneous	\$500.00	\$0.00		\$500.00
Prof & Technical Services	\$7,500.00	\$300.00		\$7,200.00
Postage and Delivery	\$300.00	\$0.00		\$300.00
Dues and Memberships	\$750.00	\$639.00		\$111.00
Other Expenses	\$935.00	\$0.00		\$935.00
Bank Service Charge	\$70.00	\$35.00		\$35.00
LETA Grant Awards	\$64,057.00	\$57,499.88	\$537.02	\$6,020.10
Local Grant Expense	\$78,741.25	\$0.00		\$78,741.25
Eye Candy Awards Banquet	\$10,000.00	\$8,403.60		\$1,596.40
Yard of the Month	\$1,700.00	\$991.75		\$708.25
LETA Beautification Projects	\$124,531.00	\$49,907.14	\$3,265.00	\$71,358.86
Playground in the Park	\$2,034.67	\$2,034.67		\$0.00
LETA H/M Holiday In the Park	\$80,000.00	\$0.00		\$80,000.00
Trash Off Event	\$4,600.00	\$4,327.20		\$272.80
Freedom Festival	\$46,909.00	\$4,123.00		\$42,786.00
Children United	\$21,284.54	\$1,623.00		\$19,661.54
LETA H/M Freedom Festival	\$100,000.00	\$62,500.00		\$37,500.00
Cultural Preservation	\$5,835.25	\$0.00		\$5,835.25
TOTAL EXPENSES	\$654,277.97	\$274,660.80	\$12,652.02	\$366,965.15

**LAWTON ENHANCEMENT TRUST AUTHORITY
2024-2025 INCOME & EXPENSE TRACKER**

through May 31, 2025

LETA Beautification Projects	Amount Approved or Budgeted	Amount Expensed	Amount Remaining
Lighting City Hall Project (Approved 10/16/23)	\$48,411.25	\$46,946.25	\$1,465.00
Raised Flowerbed Landscaping ETP (Approved 04/10/24)	\$2,960.89	\$2,960.89	\$0.00
2nd & F Mural ASEZ (Approved 09/11/24)	\$800.00		\$800.00
Lawton Art Walks (Approved 05/14/2025)	\$1,000.00		\$1,000.00
Subtotal	\$53,172.14	\$49,907.14	\$3,265.00
Repairs, Maintenance and Replanting	Amount Approved or Budgeted	Amount Expensed	Amount Remaining
City Hall Landscape Lighting Repair (Approved 04/10/24)	\$31,996.98	\$31,996.98	\$0.00
N. Sheridan Rd Vehicle Accident Damage Recovery (Appr 05/08/24)	\$2,829.76	\$2,829.76	\$0.00
Annual Bulb Replanting (Approved 09/10/24)	\$10,750.00	\$10,750.00	\$0.00
2nd Street Tree Grates (Approved 11/13/24)	\$9,250.00	\$9,250.00	\$0.00
ETP 2 Entryway Flowerbeds Rehabilitation (Approved 11/13/24)	\$14,611.61	\$14,611.61	\$0.00
CH Buffalo Garden Soil & Sod Installation (Approved 11/13/24)	\$9,509.44	\$9,509.44	\$0.00
Lee Blvd Tree Ring Replacement (Approved 05/14/25)	\$8,850.00		\$8,850.00
Subtotal	\$87,797.79	\$78,947.79	\$8,850.00
Grant Awards & Misc Donations	Amount Approved or Budgeted	Amount Expensed	Amount Remaining
(CU) Playground Construction Final Expenses (Approved 05/08/2024)	\$3,520.00	\$3,520.00	\$0.00
Cultural Preservation Artifact Wrapping Materials (Approved 04/12/23)	\$537.02		\$537.02
Holiday in the Park Vendor Sheds (Approved June 12, 2024)	\$34,000.00	\$34,000.00	\$0.00
City Hall Poinsettias	\$479.88	\$479.88	\$0.00
Teen Court Lighting, Landscaping, Irrigation (Approved 02/12/2025)	\$16,500.00	\$16,500.00	\$0.00
Great Plains AMBUCS Annual Flag Display	\$3,000.00	\$3,000.00	\$0.00
Subtotal	\$58,036.90	\$57,499.88	\$537.02
Other Repairs, Maintenance and Replanting	Amount Approved or Budgeted	Amount Expensed	
2nd Street Miscellaneous Repairs	\$5,500.00	\$5,363.44	
Subtotal	\$5,500.00	\$5,363.44	

REPORT DATE JUNE 10, 2025				
Revenue	Budgeted AMT	132,460	100,000	80,000
	Acct#			
Collections	M&A/rent mnt	LETA	Freedom Festival	Holiday in the Park
141,355	July/June	9,372	7,079	5,663
166,840	Aug/July	11,061	8,355	6,684
211,525	Sept/Aug	14,024	10,593	8,474
137,872	Oct/Sep	9,141	6,905	5,524
192,189	Nov/Oct	12,742	9,625	7,700
144,387	Dec/Nov	9,573	7,231	5,785
154,645	Jan/Dec	10,253	7,745	6,196
129,811	Feb/Jan	8,606	6,501	5,201
98,310	Mar/Feb	6,518	4,923	3,939
169,383	Apr/Mar	11,230	8,483	6,786
	May/Apr			
	Jun/May			
<u>1,546,317</u>	Total Collected	<u>102,521</u>	<u>77,439</u>	<u>61,951</u>
	Remaining Collections	<u>29,939</u>	<u>22,561</u>	<u>18,049</u>
Collected ~66% of \$2,340,000				
Outstanding Collections		793,683		

Ward 2





