



City of Lawton

City Council

Agenda

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Tuesday, December 5, 2023

2:00 PM

**Lawton City Hall
Council Chambers/Auditorium**

"Official action can be taken only on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Council may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Council may refer the matter to the City Manager or the City Attorney. The Council may also refer items to standing committees of the Council or a board, commission, or authority for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

MEETING CALLED TO ORDER WITH INVOCATION AND PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATION:

**Arts for All Summer Arts Institute for the Under-served Report
Lawton Municipal Airport Report**

PROCLAMATION:

December Citizens of the Month: Marsha Thomas and Martha McCartney

REPORTS: MAYOR/CITY COUNCIL

AUDIENCE PARTICIPATION: Anyone having an item of business to present to the City Council that does not appear on the agenda please come forward at this time.

CONSENT AGENDA:

The following items are considered to be routine by the City Council and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approving a damage claim (recommended for approval) and a resolution authorizing payment for Shaun Cochran in the amount of \$1,692.74. [23-1049](#)

Attachments: [Cochran, Shaun-Memorandum](#)
[Cochran, Shaun-Resolution and Warrant of Atty.](#)

2. Consider and take action approving the plans, specifications and authorize advertisement for construction of PU2309 Map 11 Phase I Waterline Rehabilitation Project. [23-1050](#)

3. Consider and take action awarding a contract in the current amount of \$2,440,772.28 to M&T Septic & Backhoe Service, INC, for construction of the Industrial Water Main Extension Phase 1 Project PU2306. The Project extends the water line to the Southwest Industrial Park area to make way for the development of the new refinery for Westwin Elements, Inc. [23-1042](#)

Attachments: [Recommendation of Award v1](#)
[Bid Tab Industrial Water Main full](#)
[Contract - M&T signed](#)

4. Consider awarding contract (CL24-008) Heavy Equipment Service and Parts to C.L. Boyd Co. Inc. of Oklahoma City, Ok. [23-1059](#)

Attachments: [SKM_C300i23111708330](#)
[Abstract.docx](#)
[CL24-008 Bid Results](#)

5. Consider extending contract RFPCL22-021 Fire Service Cost Recovery Billing and Collection to Fire Recovery USA. [23-1029](#)

Attachments: [Fire Recovery USA Ext. Form Year 3](#)
[Dept Memo](#)

6. Consider approving a memorandum of understanding with the U.S. Fish and Wildlife Service, Oklahoma and North Texas Fire Zone (Wichita Mountains WR), authorizing the Lawton Fire Department to provide mutual aid assistance during the suppression of wildfires, emergency incident response, hazardous fuel reduction projects, prescribed fire, fire prevention, training, and related fire management activities. [23-1039](#)

Attachments: [City of Lawton FWS MOU](#)

7. Consider approving an agreement between the City of Lawton and Strategic Government Resources “SGR” for the purpose of Executive Recruitment Services for the Lawton City Attorney position. [23-1069](#)

Attachments: [SGR - City Attorney](#)

8. Consider ratifying the agreement between the City of Lawton and Strategic Government Resources “SGR” for the purpose of Executive Recruitment Services for the Lawton City Manager position. [23-1071](#)

Attachments: [SGR - City Manager](#)

9. Consider accepting the 2023 Funding Sustainability Grant of \$13,202.00 from the Oklahoma 9-1-1 Management Authority for the purchase of handheld/mobile radios and authorizing the Mayor to sign the contract. [23-1023](#)

Attachments: [Project-Version-0-SLA_Lawton-2023-FSG_F1103234S35-238553-46998](#)

10. Consider accepting a temporary easement and permanent sewer line easement from Brentwood Development, Inc, for the South Wolf Creek #5 sanitary sewer main installation, Project No. PU1801 SSES, and authorizing the Mayor and City Clerk to execute documents and authorize payments for the same. [23-1032](#)

Attachments: [Signed Easements from Brentwood Dev](#)
[Signed Acquisition and Condition Form](#)

11. Per the recommendation of the Streets & Bridges Council Committee, consider approving a list of eighteen street repair candidates for milling and overlaying to be included in the “Ten Wins for the Citizens, On Target On Time” project, including any floor amendments, and take action as deemed necessary. [23-1061](#)

Attachments: [Priority List #3](#)
[10 Wins Full List of 40](#)

12. Consider authorizing the Mayor and City Clerk to execute a disclaimer for the property located at 2101 SW McKinley Avenue which was deeded to the city without city council’s acceptance or approval. [23-1062](#)

Attachments: [Recorded Deed to COL](#)
[Disclaimer Form](#)

13. Consider setting the date of January 9, 2024, to hold a public hearing to close a public access easement for the Elmer Thomas Connector bike route crossing Lawton Public Schools property located approximately at 753 NW Fort Sill Blvd. [23-1066](#)

Attachments: [Easement Location Map](#)
[EXISTING BIKE ROUTE MAP](#)
[LHS-Shoemaker-CMS Proposed Route A](#)
[LHS-Shoemaker-CMS Proposed Route B Ferris](#)
[Proposed Temporary Detour Bike Route](#)
[Easement B7061 P108 Not Closing](#)
[Easement B7061 P111](#)
[Easement B7061 P114](#)
[Easement B7061 P117](#)
[Street Mill and Overlay Priority List 2](#)

14. Consider approving the Second Amendment to a lease between the City of Lawton and Comanche Lumber Co for the property located within the abandoned railroad right-of-way adjacent to Railroad Street between B Avenue and D Avenue, and authorizing the Mayor and City Clerk to execute the amendment. [23-1043](#)

Attachments: [Draft Second Amendment](#)
[First Amendment](#)

15. Consider approving the proposed Annual Meeting Notice for calendar year 2024. [23-1033](#)

Attachments: [2024 CC ANNUAL MEETING NOTICE](#)

UNFINISHED BUSINESS:

16. Consider approving an ordinance pertaining to Animals, amending Section 5-1-101, 5-1-104, 5-1-106, 5-1-111, 5-1-117, 5-1-118, 5-1-120, Article 5-1, Chapter 5, Lawton City Code 2015 and amending Section 5-5-508, Article 5-5, Chapter 5, Lawton City Code 2015, by defining redemption period and service animal; establishing City Manager approval for euthanizations within the redemption period; clarifying that large animals may be unlawful; allowing for redemption periods to be extended; expanding on service animal allowances; increasing the percentage of revenue collected available for Animal Welfare use; correcting grammatical errors; renumbering as needed; providing for severability and establishing an effective date. [23-1045](#)

Attachments: [UPDATED AW ORD](#)
[Miniature Horses ADA](#)

17. Hold a public hearing and adopt a resolution declaring the structures located at 1006 SW 6th Street, to be dilapidated pursuant to Section 6-5-1 Lawton City Code, ordering the owner to abate the nuisance, authorizing summary abatement, and authorizing the City Attorney to commence legal action in District Court to abate the nuisance. [23-974](#)

Attachments: [Resolution](#)
[Exhibit A](#)
[Pictures](#)

BUSINESS ITEMS:

18. Hold a public hearing and adopt a resolution declaring the structures located at 10 SW 51st Street, 1213 NW Taylor Avenue, 1215 NW Taylor Avenue, 1303 NW Laird Avenue, 1505 SW Monroe Avenue, 1627 NW 25th Street, 1706 NW Arlington Avenue, 1708 SW 12th Street, 1716 SW 13th Street, 1753 SW 13th Street, 1762 SW 13th Street, 2304 NW 47th Street, 2401 SW I Avenue, 2612 SW I Avenue, 2805 NW 22nd Street, to be dilapidated pursuant to Section 6-5-1 Lawton City Code, ordering the owner to abate the nuisance, authorizing summary abatement, and authorizing the City Attorney to commence legal action in District Court to abate the nuisance. [23-1009](#)

Attachments: [Resolution](#)
[Exhibit A](#)
[Pictures](#)

19. Consider adopting a resolution approving the amended and restated redevelopment agreement by and among the City of Lawton, the Lawton Economic Development Authority, the Comanche County Industrial Development Authority, and Westwin Elements, Inc., and related supporting documents, for the development of a pilot facility and the prospective development of a large-scale refinery in the west side industrial park to refine cobalt, nickel, and other critical elements; approving indebtedness of the Lawton Economic Development Authority in the principal par amount not to exceed \$2,000,000.00 in obligations; waiving competitive bidding on the issuance of the notes issued in connection with obligations; and authorizing other matters relating thereto. [23-1091](#)

Attachments: [65b. Council Res Approv LEDA Indebtedness-Westwin -12.1.23 clean](#)
[Resolution No. 23-18](#)
[Resolution No. 23-129](#)

20. Discuss the draft Request for Proposal (RFP) for professional management services of the City of Lawton Municipal Jail to include establishing timeframes, consider approving the draft RFP including any floor amendments, and direct staff to move forward with the RFP process. [23-1040](#)

Attachments: [Draft RFP 11.13.23 \(002\)](#)

21. Consider approving “A community of choice for families to thrive” as the official vision statement for the City of Lawton and add this vision statement to the “True North Culture Statement”. [23-1063](#)

Attachments: [True North Culture Statement- FINAL](#)

22. Subject to Lawton Enhancement Trust Authority (LETA) approving an amended budget and amended limited services agreement, consider approving the First Amendment to the Fiscal Year 2023-2024 Agreement for Limited Services between LETA and the City of Lawton to allocate an additional \$250,000.00 for the extension of the Elmer Thomas Park Playground and to allocate \$10,000.00 for use by the LETA Cultural Preservation Committee. [23-1067](#)

Attachments: [LETA Amendment with Amended Budget 2](#)

23. Discuss a plan to address issues regarding the homeless population in all areas of the City of Lawton and take action as deemed necessary. [23-1076](#)

STAFF REPORTS:

24. Provide City Council with an update on the 2023 summer youth programs that were funded through the CIP. [23-1044](#)

Attachments: [Summer Youth Programs_VER 2a](#)

25. Provide City Council with an update on the FY 2022 & FY 2023 Audit Process [23-991](#)

EXECUTIVE SESSION ITEMS:

26. Pursuant to Section 307B.2, Title 25, Oklahoma Statutes, consider convening in executive session to review negotiations with International Association of Fire Fighters (IAFF), Local 1882, and the City of Lawton, to include a possible amendment to the parties' Fiscal Year 2023-2024 collective bargaining agreement, and, if necessary, take appropriate action in open session. [23-1065](#)

27. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss an action relating to litigation against Settling Defendants and other defendants, which actions are currently pending in the multi-district litigation styled, In Re: Aqueous Film-Forming Foams Products Liability Litigation, MDL No. 2:18-mn-2873 (D.S.C.) (the "MDL") and Case No. 2:23-cv-03230, to resolve claims relating to PFAS contamination of Public Water Systems, and if necessary, take action in open session. [23-1073](#)

ADJOURNMENT

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."