



City of Lawton

City Council

Agenda

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Tuesday, October 10, 2023

2:00 PM

**Lawton City Hall
Council Chambers/Auditorium**

"Official action can be taken only on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Council may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Council may refer the matter to the City Manager or the City Attorney. The Council may also refer items to standing committees of the Council or a board, commission, or authority for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

MEETING CALLED TO ORDER WITH INVOCATION AND PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATIONS:

Spotlight Award to Marlon Johnson, Solid Waste Collection

Citizen of the Month - Tony Washington

Presentation of the North Star Award

PROCLAMATIONS:

White Cane Day

REPORTS: MAYOR/CITY COUNCIL

AUDIENCE PARTICIPATION: Anyone having an item of business to present to the City Council that does not appear on the agenda please come forward at this time.

CONSENT AGENDA:

The following items are considered to be routine by the City Council and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approval of the minutes of the Lawton City Council regular meeting of September 26, 2023. [23-914](#)
Attachments: [26Sept23](#)
2. Consider adopting a resolution approving the joint petition settlement in the amount of \$50,960.00 and making payment in the workers' compensation claim of Steven Thornton. [23-900](#)
Attachments: [Thornton, Steven WC- Resolution](#)
3. In accordance with the True North Culture Statement in that we do everything for the citizens, consider accepting the Health Literacy grant of \$9,000.00 from the Oklahoma Department of Libraries for four (4) bicycle repair stations and authorizing the Mayor to sign the contract, terms and conditions, and claim form. [23-664](#)
Attachments: [Lawton Health Literacy Contract.pdf](#)
[Lawton FFY23 LSTA Terms and Conditions.pdf](#)
[Lawton LIT-HE Claim FFY23.pdf](#)
4. In accordance with the True North Culture Statement, that we do everything for the citizens, ask the Council to consider sponsoring Grandeur of Grace's and Quest of Oklahoma's ESG Grants awarded by the Oklahoma Department of Commerce/Office of Community Development, and authorize the Mayor, as the certifying officer, to execute all necessary documents. [23-904](#)
Attachments: [Grandeur of Grace ESG23 Award Letter](#)
[Chamber of Commerce ESG23 Award Letter](#)
[Emergency Solutions Grants Program Fact Sheet](#)
5. Consider approving an employment agreement between the City of Lawton and Donalynn Blazek-Scherler for the position of City Clerk, to include any floor amendments, and authorize the Mayor and Deputy City Clerk to execute the agreement. [23-898](#)
Attachments: [Employment Agreement](#)
6. Considering approving a request to enter into a memorandum of understanding with the Oklahoma Bureau of Narcotics (OBN) and the City of Lawton authorizing the sharing of utility account files to be used when the records are relevant and material to an ongoing investigation. [23-855](#)
Attachments: [OBN City of Lawton - Water Records MOU - Venue and Signature Update.pdf](#)

7. In accordance with the True North Culture Statement as it pertains to providing a safe community, consider accepting a grant on behalf of the Lawton Police Department in the amount of \$104,000 from the Oklahoma Highway Safety Office for the purpose of providing additional traffic enforcement measures in areas identified as higher risk for injury collisions and ratify the Mayor's execution of the grant document. [23-899](#)

Attachments: [2024 Oklahoma Highway Safety Grant- Police Department OHSO - Background Information](#)

8. Consider approving a Memorandum of Understanding between the City of Lawton and IAFF Local 1882 modifying the enforcement of Section 4 of Addendum A of the current collective bargaining agreement for Fiscal Year 2023-24 in accordance with the true North culture statement as it pertains to open communication, transparency in our actions, and accountable decision making. [23-896](#)

Attachments: [Me Too MOU - October 2023](#)
[CoL LFD CBA Salary Schedule Oct 16](#)

9. In accordance with the True North Culture concerning Transparency, consider approving a resolution amending the City of Lawton FY 23-24 Budget, as amended, by approving \$10,075.00 to the Lake's Division Repair and Maintenance account from the administrative application fees earned through the recent elk hunt drawing and \$536,903.97 to departmental budgets for Repair and Maintenance from insurance proceeds from the June 15, 2023, Hail Storm. [23-887](#)

Attachments: [Lawton IA Report - 213103 \(002\).pdf](#)
[Lawton Proof of Loss - 213103 \(002\).pdf](#)
[Insurance & Elk Hunt Resoulution.pdf](#)

10. Consider adopting Street Light Resolution No. 506 to authorize the installation of a street light at the location listed in the Resolution. [23-888](#)

Attachments: [RESOLUTION NO 506.docx](#)

11. In accordance with the True North Culture Statement, by providing a more efficient service to the citizens of Lawton, consider acknowledging issuance of permits for the construction of waterline and all appurtenances from the Oklahoma Department of Environmental Quality to serve the locations at NW 51st St, NW Euclid Ave., Boyles Landing Rd., NW 63rd St., NW 77th St., NW Elm Ave., NW Taylor Ave., SW 43rd St., and SW Coral Ave. - 2017 Ad Valorem Street and Roads Program (Residential) Phase II-A, Project EN1707P2A. [23-883](#)

Attachments: [Lawton_NW 51st St_WL000016230706_PERMIT_WSS_E.pdf](#)
[Lawton_NW Euclid Ave_WL000016230709_PERMIT_WSS_E.pdf](#)
[Lawton_Boyles Landing Rd_WL000016230703_PERMIT_WSS_E.pdf](#)
[Lawton_NW 63rd St_WL000016230702_PERMIT_WSS_E.pdf](#)
[Lawton_NW 77th ST_WL000016230705_PERMIT_WSS_E.pdf](#)
[Lawton_NW Elm Ave_WL000016230701_PERMIT_WSS_E.pdf](#)
[Lawton_SW 43 Rd St_WL000016230707_PERMIT_WSS_E.pdf](#)
[Lawton_SW Coral Ave_WL000016230704_PERMIT_WSS_E.pdf](#)

12. Consider and take action approving Amendment No. 2 to the Master Services Agreement with Garver, LLC for Professional Engineering Services identified in Work Package #2 for the 2023 Water and Sewer System Rehabilitation Program, which is required in order to meet the Safe Community standard set forth in the “True North Culture Statement”. [23-891](#)

Attachments: [Amendment No 2 to the Master Service Agreement](#)
[Exhibit B-2 Scope of Services](#)
[Exhibit B-2 Appendix 1](#)
[Exhibit B-3 Fee Summary](#)

13. Consider and take action on approving Amendment Number 4 to the Master Services Agreement with Jacobs Engineering Group, INC. for Profession Engineering services to perform the designs for replacement of the Filter Underdrain system in filter number 4 at the Medicine Park Water Treatment Plant (MPWTP).The filter number 4 at the MPWTP is unable to effectively and efficiently produce drinking water for the citizens of Lawton, which is required in order to meet the Safe Community standard set forth in the “True North Culture Statement”. [23-875](#)

Attachments: [Amendment 4 Jacobs 10-10-23 UD](#)
[Exhibit B-2 Scope of Services Amendment 4](#)
[Exhibit B-3 Fee Schedule Amendment 4](#)

14. Consider approving Amendment No. 1 to the Standard Form of Agreement between the City of Lawton and Infrastructure Management Services, LP (formerly Infrastructure Management Services, LLC) for project EN2103 Pavement Management Plan for identification of segmented roads that have crack sealing. [23-738](#)

Attachments: [Amendment No. 1 - EN2103 Pavement Management Plan_combined.pdf](#)

15. Consider extending contract CL22-013 Manhole Rings and Covers to Core and Main, LP of Owasso, OK. [23-903](#)

Attachments: [Core & Main Ext. Letter](#)
[CL22-013 Contract](#)
[Department Recommendation CL22-013 Manhole Rings and Coatings](#)

16. Consider and take action in awarding CL24-002 Precast Concrete Manholes (Small) to Primary Structure INC. of Guthrie, OK. The Precast Concrete Manholes (small) are essential for the ability to replace and repair sewer lines, which promotes efficiency and safety for the citizens of Lawton in meeting the “True North Culture Statement.” [23-892](#)

Attachments: [Department Recommendation](#)
[Abstract of bids](#)
[CL24-002 Bid Results & Contract](#)

17. Consider and take action in awarding CL24-005 Precast Concrete Manholes (Large) to Ferguson Enterprises LLC of Oklahoma City, OK. The Precast Concrete Manholes (Large) are essential for the ability to replace and repair sewer lines, which promotes efficiency and safety for the citizens of Lawton in meeting the “True North Culture Statement”. [23-882](#)

Attachments: [Abstract of Bids](#)
[Department Recommendation CL24-005 Signed](#)
[Bid Results and Contract](#)

18. Consider extending contract RFPCL22-019 Employee Physicals-Drug Testing to Allied Lab, Inc. and Comanche County Healthcare Authority, MMG Occupational Medicine. [23-897](#)

Attachments: [Extension Memo from Dept.](#)
[ALLIED EXT FORM](#)
[CCMH Extension Form](#)
[RFPCL22-019 Contract - Allied Lab](#)
[RFPCL22-019 Contract- MMG](#)

UNFINISHED BUSINESS:

19. In accordance with the True North Culture Statement to build a safer community for the citizens of Lawton, hold a public hearing and adopt a resolution declaring the structures located at 1801 SW E Avenue aka 409 and 411 SW 18th Street to be dilapidated pursuant to Section 6-5-1 Lawton City Code, ordering the owner to abate the nuisance, authorizing summary abatement, and authorizing the City Attorney to commence legal action in District Court to abate the nuisance. [23-901](#)

Attachments: [Resolution](#)
[Exhibit A](#)
[Pictures](#)
[Permits](#)

BUSINESS ITEMS:

20. Per the recommendation of the Streets & Bridges Council Committee, consider approving a list of ten street repair candidates for milling and overlaying to be included in the “Ten Wins for the Citizens, On Target On Time” project, including any floor amendments, authorize the advertisement of bids, and take action as deemed necessary. [23-902](#)

Attachments: [Updated Priority Candidates for Asphalt Pavement Maintenance.pdf](#)
[10 Wins Priority List- Approved by Streets & Bridges Committee 10.4.23](#)

21. Consider approving a resolution amending Appendix A, Schedule of Fees and Charges, Lawton City Code, 2015, increasing the fee for uncovered/unsecured loads, establishing an effective date, and allowing floor amendments. [23-886](#)

Attachments: [10.10.23 Solid Waste Fees Uncovered Resolution.docx](#)

22. In accordance with the True North Culture Statement concerning Transparency and Trust, consider having two Public Hearings on the allocation of excess Propel 2019 Sales Tax Funds in the amount of \$3,500,000. [23-908](#)

Attachments: [CIP Resolution No. 23-75 - Highlighted.pdf](#)
[CIP Projects - FY 2024 - Final.pdf](#)

23. Receive an update from the Building Division regarding the backlog of permits and provide direction as necessary. [23-895](#)

24. In accordance with the True North Culture Statement in Transparency, Trust, Efficiency, and Providing World Class Customer Service, consider approving an Ordinance modifying Section 22-1-2-115, Division 22-1-2, Chapter 22, Lawton City Code 2015 relating to water fees and charges by adding the forms of payment accepted for deposits, providing for severability, and establishing an effective date. [23-885](#)

Attachments: [Deposit Ordinance - Modification.docx](#)
[Deposit Gist.docx](#)

25. Receive a report from the Police Department regarding police responses and processes and take action as deemed necessary. [23-911](#)

Attachments: [service to citizens](#)

STAFF REPORTS:

26. In accordance with the True North Culture Statement that we are transparent for the citizens, provide a presentation of 1st Quarter Financials for the Budget Year 2023 -2024 and provide an update on the FY 2022 Audit process. [23-884](#)

Attachments: [Monthly Financial Report - 2023 - Final.pdf](#)

EXECUTIVE SESSION ITEMS:

27. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the pending action in the United District Court for the Western District of Oklahoma titled Kent Jackson, as personal representative of the Estate of Israel Williams vs. City of Lawton, et al, CIV-23-284-G, and if necessary, take appropriate in open session. [23-893](#)
28. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss a pending claim of School House Slough Inc., and, if necessary, take appropriate action in open session. [23-894](#)
29. Pursuant to Section 307B.1, Title 25, Oklahoma Statutes, consider convening in executive session to review the employment of John Ratliff as Acting City Manager, and in open session take other action as necessary. [23-913](#)

ADJOURNMENT

"The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation."