

MINUTES
LAWTON CITY COUNCIL REGULAR MEETING
SEPTEMBER 26, 2023 – 2:00 P.M.
LAWTON CITY HALL
COUNCIL CHAMBERS/AUDITORIUM

Stan Booker, Mayor

Also Present:

John Ratliff, Acting City Manager

Tim Wilson, Acting City Attorney

Traci Hushbeck, City Clerk

COL James H.B. Peay, IV, Fort Sill Liaison

Mayor Booker called the meeting to order at 2:00 p.m. Notice of meeting and agenda were posted on the City Hall notice board as required by law. Invocation was given by Allan Hampton, followed by the Pledge of Allegiance.

ROLL CALL

PRESENT:

Mary Ann Hankins, Ward One

Kelly Harris, Ward Two

Linda Chapman, Ward Three

George Gill, Ward Four

Allan Hampton, Ward Five

Bob Weger, Ward Six

Onreka Johnson, Ward Seven

Randy Warren, Ward Eight

ABSENT:

None

PRESENTATION:

Award presentation from the Oklahoma Association of Chiefs of Police to Lt. John Bordelon- Medal of Valor and Purple Heart, Detective Josh Dawson- Medal of Valor, Detective Melaine Powers- Medal of Valor and Sergeant Collin Ney- Medal of Valor

Damon Alexander, Chief of Police in Binger, OK, and representing the Oklahoma Association of Chiefs of Police, presented awards to Detective Josh Dawson- Medal of Valor, Sergeant Collin Ney- Medal of Valor, Lt. John Bordelon- Medal of Valor and Purple Heart.

Chief James Smith, Lawton Police Department, stated Detective Melaine Powers will be recognized at a future meeting.

PROCLAMATIONS:

Citizen of the Month - Tony Washington (Tabled)

Red Ribbon Week

Mayor Booker proclaimed October 23 – 31, 2023 as Red Ribbon Week.

Mayor's Citation of Valor to Donald Wayne Smith

Mayor Booker presented a Citation of Valor to Donald Wayne Smith

REPORTS: MAYOR/CITY COUNCIL:

Johnson reminded citizens that they are accepting applications for the Lawton Youth Council. The applications can be found on the City's website.

Gill confirmed that there will be no charge for children for a license for trick or treating. He stated this was falsely reported on Facebook.

Chapman thanked Chief Smith for attending the Meadowbrook Heinz Neighborhood Watch ice cream social.

Harris recognized Mayor Booker for being selected as the Mayor of the Year by OML.

Mayor Booker stated he really appreciates the staff.

AUDIENCE PARTICIPATION:

Gary B. Arnold, 2314 NW 76th Street, stated he would like to start an open discussion about the lack of mental health services. He stated this is a very important issue to him and he will be speaking to the council about it in the future.

Richard Warren, 2418 NW 80th Street, requested that covers and benches be included in the next contract for the bus stops.

Justin Harrill, 3212 NE Cimarron Trail, expressed concerns with regards to the cobalt refining system. He feels they need to put a hold on this until they have some answers.

Mayor Booker stated on October 11th at 6 p.m. at McMahon Auditorium there will be a public meeting regarding the cobalt refinery.

CONSENT AGENDA:

Mayor Booker stated items #4, #10, #11 and #12 will be considered separately.

MOVED by Harris SECOND by Warren to approve the consent agenda with the exception of items #4, #10, #11 and #12. AYE: Hankins, Harris, Chapman, Gill, Hampton, Weger, Johnson, Warren NAY: None. MOTION CARRIED.

1. Consider approval of the minutes of the Lawton City Council regular meetings of July 11 and September 12, 2023
2. Consider adopting a resolution approving the joint petition settlement in the amount of \$49,072.00 and making payment in the workers' compensation claim of Russell Matthesen. **(Resolution 23-153)**
3. In accordance with the True North Culture, and our effort to provide world class customer service by continuing to build and foster a strong relationship with Ft. Sill, consider waiving rental/permit fees in the amount of \$300 for a Ft. Sill event to be held on 13 October 2023 at Elmer Thomas Park.
4. Consider approving a contract for a pilot program for a Stand-up Electric Scooter sharing system with Bird Rides Inc.

Charlotte Brown, Community Services Director, presented information on the contract.

Chapman stated she has received some concerns. She questioned who would be in charge of picking them up.

Brown stated the franchisee would be responsible. They have a tracking system.

Chapman stated she is concerned about the traffic and having to watch out for these scooters.

Mayor Booker questioned if we could end the program early.

Brown stated yes, we would just have to give them 30 days notice.

Ratliff stated you could also restrict their ability to work in certain areas.

Warren stated he is concerned that the scooters will be blocking the sidewalks, but he does not have an issue if that is something we can control.

MOVED by Warren SECOND by Hankins to approve a contract for a pilot program for a Stand-up Electric Scooter sharing system with Bird Rides Inc. AYE: Hankins, Gill, Hampton, Weger, Johnson, Warren. NAY: Harris, Chapman. MOTION CARRIED.

5. In accordance with the True North Culture Statement, by working to improve the quality of life and delivering with transparency, consider authorizing a letter of intent to be submitted to the Oklahoma Opioid Abatement Board, notifying the board the City of Lawton seeks to apply for opioid grant funds.
6. In accordance with the True North Culture Statement by providing opportunities for citizens to thrive and delivering with transparency, consider approving an Agreement between the Lawton Youth Sports Trust Authority and the City of Lawton for FY 23-24, to include any floor amendments that may be made thereto.

7. Consider issuing a Small Cell Wireless Facility Revocable Permit for small cell wireless facilities located in the public right-of-way as noted in Exhibit A and authorize the Mayor and the City Clerk to execute the documents in accordance with doing everything for the citizens of Lawton and the True North Culture Statement.
8. Consider and take action approving Amendment No. 3 to the Master Services Agreement with Jacobs Engineering Group, INC for Professional Engineering Service identified in Work Package #3 for the Water Line Design Services to replace approximately 33,000 feet of 8,10 and 12” water main lines in Map 39 and Map 10. The Water Line Rehabilitation Project are essential for the quality of water provided to the citizens, which promotes efficiency, safety and open for business for the citizens of Lawton in meeting the “True North Culture Statement”.
9. Consider and take action approving Amendment No. 1 to the Master Services Agreement with Freese & Nichols, Inc. for Professional Engineering Service identified in Work Package #1 for the rate study of water, sanitary sewer, solid waste collection, solid waste disposal, and storm sewer. The rate studies are essential for the appropriate rate construction, which promotes the efficiency and open for business for the citizens of Lawton in meeting the “True North Culture Statement”.
10. Consider acceptance of Project EN2301 Demolition of Nursing Home located at 1301 NW Andrews Ave as complete.

Mayor Booker questioned what we are doing about recovering the cost of demolition.

Ratliff stated the City Attorney will be pursuing legal action against the property owner.

MOVED by Harris SECOND by Warren to accept Project EN2301 Demolition of Nursing Home located at 1301 NW Andrews Ave as complete. AYE: Hankins, Harris, Chapman, Gill, Hampton, Weger, Johnson, Warren. NAY: None. MOTION CARRIED.

11. In accordance with the True North Culture Statement by providing a more efficient service to the citizens of Lawton, consider approving the Professional Services Agreement with the City of Lawton and GH2 Architects, LLC for Project EN2304 Animal Welfare Building to provide professional architectural services.

Joe Painter, Director of Engineering, stated this is an agreement to do a preliminary study and master plan of the animal welfare facility to address their needs and look at future needs and the possibility of expanding it at a different location.

Mayor Booker suggested they hear the report on the Animal Welfare Division.

Roy Roderick, Animal Welfare Supervisor, presented information on the Animal Welfare Division. (Presentation is on file in the City Clerk’s Office)

Mayor Booker questioned our rate of adoptions as compared to our peer cities.

Rodrick stated that Edmond takes in 25% of the animals that we do. He stated that Norman is comparable to us as far as intakes.

Mayor Booker questioned why we have so many animals coming in as compared to other cities. He questioned if we have taken all of our ordinances and compared to other cities.

Harris questioned if we were still taking animals from other towns.

Rodrick stated not that he was aware of.

Gill questioned if the policy was still that you could only adopt one dog at a time.

Rodrick stated that he has recently changed that policy and now they will allow two adoptions at a time.

Rodrick presented his vision of how they will reduce the number of euthanizations to include new kennels as well as a new website.

Harris requested that animals that are picked up be put on the website so their owners will know where they are.

Mayor Booker questioned if we have every done a full evaluation of all of our policies and laws and comparisons per capita to our peer cities to try to identify and come up with a plan so we are not having this big of a problem long term.

Rodrick stated they have compared fee schedules, but not compared code.

Mayor Booker questioned if staff receives training.

Rodrick stated they attend seminars twice a year through the Oklahoma Animal Control Association. He stated they also do some online training when they have time.

Ratliff stated about three months ago they did a comprehensive scrub of the animal code. He stated the Oklahoma Association of Municipal Attorneys sent out a model code and we compared that and made several changes. He feels our code is up to date. He stated we need more animal control officers and we desperately need more people.

Marsha Cronk, 5668 SW Indianhomia Road, Indianhomia, stated it is important to have an education center where citizens can learn about how to take care of their pets. She would like to see policy changes.

Monica Hoover, 1641 NE 35th Street, suggested the Mayor go to the shelter and go live on Facebook. She stated the shelter is the same as it was in 1990 and no money has been invested in the shelter.

Richard Warren, 2418 NW 80th Street, stated he liked the feral cat program we use to have because it can help reduce the rat and mice population.

MOVED by Harris SECOND by Gill to approve the Professional Services Agreement with the City of Lawton and GH2 Architects, LLC for Project EN2304 Animal Welfare Building. AYE: Hankins, Harris, Chapman, Gill, Hampton, Weger, Johnson, Warren. NAY: None. MOTION CARRIED.

12. Consider approving plans and specifications for the 2017 Ad Valorem Street and Roads Program (Residential), Phase II-A - Project No. EN1707P2A and authorizing staff to advertise for bids.

Painter presented information on the roadway projects. He stated this is the remainder of the roads under the ad valorem phase II.

Mayor Booker questioned how many streets in total have they done in the ad valorem.

Painter stated approximately thirty.

MOVED by Warren SECOND by Gill to approve plans and specifications for the 2017 Ad Valorem Street and Roads Program (Residential), Phase II-A - Project No. EN1707P2A and authorizing staff to advertise for bids. AYE: Hankins, Harris, Chapman, Gill, Hampton, Weger, Johnson, Warren. NAY: None. MOTION CARRIED.

13. Consider awarding contract RFPCL24-004 for Physical Damage Coverage (Select Vehicles & Heavy Equipment) to North American Insurance Agency of Lawton LLC dba INSURICA of Lawton underwritten by OMAG.

14. Consider approving appointments to boards and commissions.

Lawton Public Library Advisory Board

Councilperson Onreka Johnson- Council Liaison
1402 SW Dr. Charles Whitlow Avenue
Lawton, OK 73501
Council Term

Mayor's Commission on the Status of Women

Tiera Acree- At Large City Limits
1314 SE Clover Lane
Lawton, OK 73501
UT 2/14/2025

Teresa Abram- Move from At Large to Ward 8
6802 SW Majestic Oak Blvd
Lawton, OK 73505
11/16/2025

UNFINISHED BUSINESS:

15. Consider an amendment to the True North Culture Statement to include “Transparency and Trust” as a key component on the statement, including a pledge that we will openly communicate, and to clarify terms under “Our Pursuit of Excellence” and take action as deemed necessary.

Mayor Booker stated they went over this item at the last meeting and council decided it needed communication added, but it was already in there.

MOVED by Gill SECOND by Harris to approve an amendment to the True North Culture Statement to include “Transparency and Trust” as a key component on the statement, including a pledge that we will openly communicate, and to clarify terms under “Our Pursuit of Excellence”. AYE: Hankins, Harris, Chapman, Gill, Hampton, Weger, Johnson, Warren. NAY: None. MOTION CARRIED.

16. In accordance with the True North Culture statement to build a safer community for the citizens of Lawton, hold a public hearing and adopt a resolution declaring the structures located at 513 SW H Avenue, 2207 NW Pollard Avenue, to be dilapidated pursuant to Section 6-5-1 Lawton City Code, ordering the owner to abate the nuisance, authorizing summary abatement, and authorizing the City Attorney to commence legal action in District Court to abate the nuisance.

513 SW H Avenue

Jon Jernigan, Neighborhood Services Supervisor, presented information on the property. He stated that staff is recommending that the council not continue with the D&D process on this property.

Mayor Booker stated this is being brought back because the council had tabled this property.

MOVED by Hampton SECOND by Chapman to remove from the D&D process. AYE: Hankins, Harris, Chapman, Gill, Hampton, Weger, Johnson. NAY: Warren. MOTION CARRIED.

2207 NW Pollard Avenue

Jernigan presented information on the property. He stated that the property owner has pulled permits to start remodeling. Staff is recommending that the council not continue with the D&D process on this property.

Hankins stated that citizens need to do their part and she does not want to see this property come back.

PUBLIC HEARING OPENED. No one appeared to speak and the public hearing was closed.

MOVED by Hankins SECOND by Chapman to remove from D&D process. AYE: Hankins, Harris, Chapman, Gill, Hampton, Weger, Johnson. NAY: Warren. MOTION CARRIED.

Mayor Booker stated he needs a motion to reconsider the property at 513 SW H Avenue because he failed to open the public hearing.

MOVED by Warren SECOND by Hampton to reconsider the structures located at 513 SW H Avenue. AYE: Hankins, Harris, Chapman, Gill, Hampton, Weger, Johnson, Warren. NAY: None. MOTION CARRIED.

PUBLIC HEARING OPENED. No one appeared to speak and the public hearing was closed.

MOVED by Hampton SECOND by Chapman to remove from D&D process. AYE: Hankins, Harris, Chapman, Gill, Hampton, Weger, Johnson. NAY: Warren. MOTION CARRIED.

BUSINESS:

17. In accordance with the True North Culture Statement to build a safer community for the citizens of Lawton, hold a public hearing and adopt a resolution declaring the structures located at 1801 SW E Avenue, aka 409 and 411 SW 18th Street, 2324 SW Cornell Avenue, to be dilapidated pursuant to Section 6-5-1 Lawton City Code, ordering the owner to abate the nuisance, authorizing summary abatement, and authorizing the City Attorney to commence legal action in District Court to abate the nuisance.

1801 SW E Avenue, aka 409 and 411 SW 18th Street

Jernigan reported the numerous violations of city code existing on the property which are documented on the Property Maintenance Evaluation Sheet. Jernigan presented photographs of the property. Utilities have been inactive since 2020.

PUBLIC HEARING OPENED.

Leticia Hernandez Moreno, 2338 NW 47th, stated they did get a permit that expired on August 26, 2023. She stated they put the wrong address on the permit.

Jernigan stated the permit is for 407 SW 18th Street.

Mayor Booker questioned what they did to the property.

Ms. Moreno stated they cleaned up and worked on the roof.

Mayor Booker questioned why the permit says 407 SW 18th Street.

Ms. Moreno stated that is a mistake on the permit. She stated they changed the address to 411.

PUBLIC HEARING CLOSED.

MOVED by Hampton SECOND by Weger, to table to October 10, 2023. AYE: Hankins, Chapman, Gill, Hampton, Weger, Johnson. NAY: Warren, Harris. MOTION CARRIED.

2324 SW Cornell Avenue

Jernigan reported the numerous violations of city code existing on the property which are documented on the Property Maintenance Evaluation Sheet. Jernigan presented photographs of the property. Utilities have been inactive since 6/2/23.

PUBLIC HEARING OPENED. No one appeared to speak and the public hearing was closed.

MOVED by Hampton SECOND by Chapman, to approve **Resolution 23-154** declaring the structure/s on the property a dilapidated public nuisance and authorize the abatement thereof as set forth in the resolution. AYE: Hankins, Harris, Chapman, Gill, Hampton, Weger, Johnson, Warren. NAY: None. MOTION CARRIED.

Councilmember Harris left the meeting @ approximately 3:40 p.m.

18. In accordance with the True North Culture Statement that we do everything for the citizen, hold a public hearing and consider approving an Ordinance pertaining to planning and zoning amending Sections 18-5-7-571 and 18-5-7-572, Division 18-5-7, Article 18-5, Chapter 18, Lawton City Code, 2015, by removing child care center and church from the Uses Permitted on Review section and adding those two uses to the Uses Permitted section in a Public Facility District.

Kameron Good, Senior Planner, presented information on the agenda item.

PUBLIC HEARING OPENED.

Jermaine Graham, 6819 NW Ferris Place, state he is the part owner and operator of the childcare facility. He stated they are trying to purchase land to extend their facility.

PUBLIC HEARING CLOSED.

Gill stated that they are just looking at a zoning supplement to try to help in the True North spirit.

MOVED by Gill SECOND by Johnson to adopt **Ordinance 23-40**, waive the reading of the ordinance, read the title only and establishing an effective date. AYE: Hankins, Chapman, Gill, Hampton, Weger, Johnson, Warren. NAY: None. MOTION CARRIED.

(Title read by City Attorney)

Ordinance 23-40

AN ORDINANCE AMENDING SECTIONS 18-5-7-571 AND 18-5-7-572, DIVISION 18-5-7, ARTICLE 18-5, CHAPTER 18, LAWTON CITY CODE, 2015, BY REMOVING CHILD CARE CENTER AND CHURCH FROM THE USE PERMITTED ON REVIEW IN THE P-F PUBLIC FACILITY ZONING DISTRICT AND ADDING CHILD CARE CENTER AND

CHURCH TO THE USES PERMITTED IN THE P-F PUBLIC FACILITY ZONING DISTRICT, PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

19. In accordance with the True North Culture Statement, that we do everything for the citizens, hold a public hearing and consider approving the Consolidated Annual Performance and Evaluation Report (CAPER) for Federal Fiscal Year 2022 and authorize the Mayor to execute all necessary documents to submit an approved CAPER.

Gary Brooks, Housing & Community Development Administrator, presented information on the agenda item. (Presentation is on file in the City Clerk's Office)

PUBLIC HEARING OPENED. No one appeared to speak and the public hearing was closed.

MOVED by Gill SECOND by Hampton to approve the Consolidated Annual Performance and Evaluation Report (CAPER) for Federal Fiscal Year 2022. AYE: Hankins, Chapman, Gill, Hampton, Weger, Johnson, Warren. NAY: None. MOTION CARRIED.

Council recessed from 3:50 p.m. to 4:01 p.m.

20. Receive a report regarding the implementation of the streets and bridges repair plan and take action as deemed necessary.

Cliff Haggemiller, Street & Traffic Control Superintendent, stated staff has met with the Streets and Bridges Committee. They received clear direction and guidance to what they are going to do. They have met with their partners at EST and let them know what they are looking for. They are currently out completing that work, which is to identify road segments which they will bring to the committee for review and approval. Their hope is to have projects moving by the spring, because asphalt is not done with temperatures below 50 degrees.

Mayor Booker stated he has had a discussion with EST where they thought we could get some projects done by Thanksgiving.

Haggemiller stated it is possible, but he would rather stick to a loose schedule because of the weather.

Mayor Booker stated the council has increased the budget for materials by \$3 million.

Haggemiller stated that once they adopt the procedures for doing this, it is going to be much faster and smoother in the future as those funds become available.

MOVED by Gill SECOND by Hampton to move to formalize a Council Priority for the Streets Division to implement a program based on the proven, efficient ODOT roads improvement plan, prioritizing repair and overlay to replacement when possible, and with a sense of urgency, to document the program in writing by Oct 15th, and including a crack seal and striping schedule by year, with the plan to be prioritized second only to emergency and daily pothole repair, starting

a near term project to be known as "Ten Wins for the Citizens, On Target On Time" to be completed by Thanksgiving of this year, working with the designated engineering consultant firm, EST, on the selection of a minimum of ten repair candidates for the project, prioritizing their specifications, and utilizing their abbreviated plans when plans are necessary. The Council is committed to providing the tools necessary to deliver "On Target, On Time." Any tools found lacking are to be provided by the CM within his authority or brought to the Council for approval at the first opportunity, including the possibility of a special meeting. Further, in making no excuses or "settling for" in our pursuit of excellence, working with the designated consultant, EST, and the Council Streets Committee to bring a plan back to the Council by the first meeting in January of program options to be completed by Thanksgiving of 2024 and known as "Building Trust and Confidence with the Citizens, On Target On Time" of different levels of investment ranging upwards from \$2 million to \$20 million or more, with the stated goal of building trust and confidence of the citizens in our ability to address the challenge by rolling up our sleeves, rather than wringing our hands. Further, because we make no excuses for missing deadlines, the Council Committee on Streets is to be available on a 48-hour notice, directing that all communication within the City of Lawton organization concerning this Council-prioritized program and directive be prioritized and answered expeditiously, identifying and eliminating any and every unnecessary bureaucratic delay, and directing the CM to assure the success of this Council priority and directive, On Target On Time. AYE: Hankins, Chapman, Gill, Hampton, Weger, Johnson, Warren. NAY: None. MOTION CARRIED.

21. Consider approving a resolution authorizing, subject to certain conditions, an incentive program to encourage the current Police Chief to remain with the City through June 30, 2027.

Hampton stated the Employment Matters Committee has vetted a lot of the information along with the City Manager to support the decisions that he wants to make with the raises for the employees. He stated they will be meeting next week and he feels they have all the information to finish this item.

MOVED by Hampton SECOND by Gill to refer this item to the Council Employment Matters Committee. AYE: Hankins, Chapman, Gill, Hampton, Weger, Johnson, Warren. NAY: None. MOTION CARRIED.

22. In accordance with the True North Culture Statement that we are transparent for the citizens, hold a public hearing and consider approving an Ordinance pertaining to architectural design standards for buildings by amending Section 18-4-1-406, Division 18-4-1, Article 18-4, Chapter 18, Lawton City Code, 2015, by adding a fee for the appeal to the Building Material Review Committee and adding a fee for the appeal to the City Planning Commission, providing for severability and establish an effective date and allowing for floor amendments.

Good presented information on the agenda item. He stated this code is already in place but there is not a fee for the appeal.

Mayor Booker stated this will just cover the cost of staff time.

PUBLIC HEARING OPENED. No one appeared to speak and the public hearing was closed.

MOVED by Chapman SECOND by Hankins to adopt **Ordinance 23-41**, waive the reading of the ordinance, read the title only and establishing an effective date. AYE: Hankins, Chapman, Gill, Hampton, Weger, Warren. NAY: Johnson. MOTION CARRIED.

(Title read by City Attorney)

Ordinance 23-41

AN ORDINANCE PERTAINING TO ARCHITECTURAL DESIGN STANDARDS FOR BUILDINGS, AMENDING SECTION 18-4-1-406, DIVISION 18-4-1, ARTICLE 18-4, CHAPTER 18, LAWTON CITY CODE, 2015, BY ADDING A FEE FOR THE APPEAL TO THE BUILDING MATERIAL REVIEW COMMITTEE AND ADDING A FEE FOR THE APPEAL TO THE CITY PLANNING COMMISSION, PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE

23. In accordance with the True North Culture Statement of transparency with the citizens, consider approving a Resolution amending appendix A, schedule of fees and charges, by creating Article A-18-4, Lawton City Code, 2015, by adding a fee for the appeal to the Building Material Review Committee and adding a fee for the appeal to the City Planning Commission.

Good stated this resolution will place the fee in the fee schedule.

MOVED by Chapman SECOND by Hankins to approve **Resolution 23-155**. AYE: Hankins, Chapman, Gill, Hampton, Weger, Warren. NAY: Johnson. MOTION CARRIED.

24. In accordance with the True North Culture Statement, by providing world class customer service, consider approving an ordinance pertaining to Personnel Policies and Procedures, creating Section 17-1-9-191, Section 17-1-9-192, creating Division 17-1-9 in Article 17-1, Chapter 17, Lawton City Code, 2015 by establishing the North Star Award, setting forth criteria and entitlements; providing for codification, providing for severability, and establishing an effective date.

Ratliff stated this has gone before the Employee Advisory Committee who made a recommendation to change the ordinance by stating that no one award recipient can win more than once in a twelve-month period. The other provisions of the award include a \$500 award, a day off and public recognition. This will now be codified in Chapter 17.

MOVED by Warren SECOND by Hampton to adopt **Ordinance 23-42**, waive the reading of the ordinance, read the title only and establishing an effective date. AYE: Hankins, Chapman, Gill, Hampton, Weger, Johnson, Warren. NAY: None. MOTION CARRIED.

(Title read by City Attorney)

Ordinance 23-42

AN ORDINANCE PERTAINING TO PERSONNEL POLICIES AND PROCEDURES, CREATING SECTION 17-1-9-191 AND SECTION 17-1-9-192, CREATING DIVISION 17-1-

9 IN ARTICLE 17-1, CHAPTER 17, LAWTON CITY CODE, 2015, BY ESTABLISHING THE NORTH STAR AWARD, SETTING FORTH CRITERA AND ENTITLEMENTS; PROVIDING FOR CODIFICATION, PROVIDING FOR SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE.

STAFF REPORTS:

Update on the Police Citizens Advisory Committee - Lawton Police Department

Capt. Ulysses Henderson, Lawton Police Department, updated the council on the progress of the Police Citizens Advisory Committee.

Johnson encouraged citizens to apply to be on this committee which will serve as a buffer between the police and citizens.

Receive a report on the status of the FY2022 Audit - Finance Director

Joe Don Dunham, Finance Director, updated the council on the status of the FY2022 audit.

Receive a report on AirBnB Status with Granicus - IT Director

Charlotte Brown, Community Services Director, updated the council on the status of the AirBnB program.

Receive a report from Animal Welfare Division - Animal Welfare Supervisor

Roy Roderick presented this report as part of agenda item #11.

The Mayor and Council convened in executive session at 4:42 p.m. and reconvened in regular, open session at 6:55 p.m. Roll call reflected all members.

EXECUTIVE SESSION:

25. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the status of an ongoing investigation concerning pension calculations, and, if necessary, take appropriate action in open session.

Wilson read the title of item #25. No action was taken.

26. Pursuant to Section 307B.1, Title 25, Oklahoma Statutes, consider convening in executive session to discuss possible candidates for the position of City Clerk, and, if necessary, take appropriate action in open session.

Wilson read the title of item #26.

MOVED by Warren SECOND by Gill to appoint Donalynn Blazek-Scherler to the position of City Clerk effective October 2, 2023, at a salary of \$85,000. The new clerk shall begin transitioning with Traci Hushbeck beginning on October 2, 2023, with the expectation to begin duties as full time City Clerk by October 26, 2023. At such time as this vote is taken, I also move that the Council Liaison position be added to the job description of the City Clerk. AYE: Hankins, Chapman, Gill, Hampton, Weger, Johnson, Warren, Booker. NAY: None. MOTION CARRIED.

There being no further business to consider, the meeting adjourned at 7:00 p.m. upon motion, Second and roll call vote.

STAN BOOKER, MAYOR

ATTEST:

TRACI HUSHBECK, CITY CLERK