



City of Lawton

City Council

Agenda

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Tuesday, September 26, 2023

2:00 PM

**Lawton City Hall
Council Chambers/Auditorium**

"Official action can be taken only on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Council may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Council may refer the matter to the City Manager or the City Attorney. The Council may also refer items to standing committees of the Council or a board, commission, or authority for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

MEETING CALLED TO ORDER WITH INVOCATION AND PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATIONS:

Award presentation from the Oklahoma Association of Chiefs of Police to Lt. John Bordelon- Medal of Valor and Purple Heart, Detective Josh Dawson- Medal of Valor, Detective Melaine Powers- Medal of Valor and Sergeant Collin Ney- Medal of Valor

PROCLAMATIONS:

Citizen of the Month - Tony Washington

Red Ribbon Week

Mayor's Citation of Valor to Donald Wayne Smith

REPORTS: MAYOR/CITY COUNCIL

AUDIENCE PARTICIPATION: Anyone having an item of business to present to the City Council that does not appear on the agenda please come forward at this time.

CONSENT AGENDA:

The following items are considered to be routine by the City Council and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approval of the minutes of the Lawton City Council regular meetings of July 11 and September 12, 2023 [23-878](#)
Attachments: [11Jul23](#)
[12Sept23](#)
2. Consider adopting a resolution approving the joint petition settlement in the amount of \$49,072.00 and making payment in the workers' compensation claim of Russell Matthesen. [23-862](#)
Attachments: [Matthesen, Russell-Resolution](#)
3. In accordance with the True North Culture, and our effort to provide world class customer service by continuing to build and foster a strong relationship with Ft. Sill, consider waiving rental/permit fees in the amount of \$300 for a Ft. Sill event to be held on 13 October 2023 at Elmer Thomas Park. [23-853](#)
Attachments: [Fee Waiver Request Memo](#)
[EventFacilitySound Permit Apps](#)
4. Consider approving a contract for a pilot program for a Stand-up Electric Scooter sharing system with Bird Rides Inc. [23-876](#)
Attachments: [Lawton OK - Pilot Operating Agreement - Execution Copy](#)
5. In accordance with the True North Culture Statement, by working to improve the quality of life and delivering with transparency, consider authorizing a letter of intent to be submitted to the Oklahoma Opioid Abatement Board, notifying the board the City of Lawton seeks to apply for opioid grant funds. [23-857](#)
Attachments: [COL Letter of Intent](#)
6. In accordance with the True North Culture Statement by providing opportunities for citizens to thrive and delivering with transparency, consider approving an Agreement between the Lawton Youth Sports Trust Authority and the City of Lawton for FY 23-24, to include any floor amendments that may be made thereto. [23-866](#)
Attachments: [Final Agreement w Budget 9.19.23 SKM_C550i23091908300](#)
7. Consider issuing a Small Cell Wireless Facility Revocable Permit for small cell wireless facilities located in the public right-of-way as noted in Exhibit A and authorize the Mayor and the City Clerk to execute the documents in accordance with doing everything for the citizens of Lawton and the True North Culture Statement. [23-869](#)
Attachments: [Revocable Small Cell Wireless Facility Permit US CELLULAR 9.26.23](#)
[EXHIBIT A 9.26.23](#)
[Small cell Wireless Facility Location](#)

8. Consider and take action approving Amendment No. 3 to the Master Services Agreement with Jacobs Engineering Group, INC for Professional Engineering Service identified in Work Package #3 for the Water Line Design Services to replace approximately 33,000 feet of 8,10 and 12” water main lines in Map 39 and Map 10. The Water Line Rehabilitation Project are essential for the quality of water provided to the citizens, which promotes efficiency, safety and open for business for the citizens of Lawton in meeting the “True North Culture Statement”. [23-844](#)
- Attachments:** [Exhibit B-2 Scope of Services Amendment No. 3 Jacobs](#)
[Exhibit B-3 Fee Schedule Jacobs Amendment No. 3](#)
9. Consider and take action approving Amendment No. 1 to the Master Services Agreement with Freese & Nichols, Inc. for Professional Engineering Service identified in Work Package #1 for the rate study of water, sanitary sewer, solid waste collection, solid waste disposal, and storm sewer. The rate studies are essential for the appropriate rate construction, which promotes the efficiency and open for business for the citizens of Lawton in meeting the “True North Culture Statement”. [23-815](#)
- Attachments:** [Freese and Nichols Amendment No. 1 Contract](#)
[Exhibit B-2 Scope of Services Freese & Nichols](#)
[Amendment 1 Exhibit B-3 Fee Schedule](#)
10. Consider acceptance of Project EN2301 Demolition of Nursing Home located at 1301 NW Andrews Ave as complete. [23-753](#)
- Attachments:** [CAP Fee PO 22306183 from City of Lawton.pdf](#)
[EAI - ENV & Demo - PO 22306152 from City of Lawton .pdf](#)
[Closeout Documents EN2301.pdf](#)
[Invoice 6804-01 to City of Lawton from EAI - CAPG702.pdf](#)
11. In accordance with the True North Culture Statement by providing a more efficient service to the citizens of Lawton, consider approving the Professional Services Agreement with the City of Lawton and GH2 Architects, LLC for Project EN2304 Animal Welfare Building to provide professional architectural services. [23-859](#)
- Attachments:** [EN2304 Animal Welfare Building_GH2 Architects Agreement 090723.pdf](#)
12. Consider approving plans and specifications for the 2017 Ad Valorem Street and Roads Program (Residential), Phase II-A - Project No. EN1707P2A and authorizing staff to advertise for bids. [23-868](#)
- Attachments:** [Project II-A - Final Plans.pdf](#)
[Project II-A - Final Spec Book.pdf](#)
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13. Consider awarding contract RFPCL24-004 for Physical Damage Coverage (Select Vehicles & Heavy Equipment) to North American Insurance Agency of Lawton LLC dba INSURICA of Lawton underwritten by OMAG. [23-856](#)

Attachments: [Coverage Cost Breakdown](#)
[RFPCL24-004 Bid Results](#)
[Abstract.docx](#)
[RFPCL 24-004 dept. recommendation](#)

14. Consider approving appointments to boards and commissions. [23-870](#)

Attachments: [Board Appointments- 09.26.23](#)

UNFINISHED BUSINESS:

15. Consider an amendment to the True North Culture Statement to include “Transparency and Trust” as a key component on the statement, including a pledge that we will openly communicate, and to clarify terms under “Our Pursuit of Excellence” and take action as deemed necessary. [23-871](#)

Attachments: [True North Culture Statement- Amendment 1](#)

16. In accordance with the True North Culture statement to build a safer community for the citizens of Lawton, hold a public hearing and adopt a resolution declaring the structures located at 513 SW H Avenue, 2207 NW Pollard Avenue, to be dilapidated pursuant to Section 6-5-1 Lawton City Code, ordering the owner to abate the nuisance, authorizing summary abatement, and authorizing the City Attorney to commence legal action in District Court to abate the nuisance. [23-812](#)

Attachments: [Resolutions](#)
[Exhibit A's](#)
[Photos of the property](#)

BUSINESS ITEMS:

17. In accordance with the True North Culture Statement to build a safer community for the citizens of Lawton, hold a public hearing and adopt a resolution declaring the structures located at 1801 SW E Avenue, aka 409 and 411 SW 18th Street, 2324 SW Cornell Avenue, to be dilapidated pursuant to Section 6-5-1 Lawton City Code, ordering the owner to abate the nuisance, authorizing summary abatement, and authorizing the City Attorney to commence legal action in District Court to abate the nuisance. [23-852](#)

Attachments: [Exhibit A's](#)
[Resolutions](#)
[Photos](#)

18. In accordance with the True North Culture Statement that we do everything for the citizen, hold a public hearing and consider approving an Ordinance pertaining to planning and zoning amending Sections 18-5-7-571 and 18-5-7-572, Division 18-5-7, Article 18-5, Chapter 18, Lawton City Code, 2015, by removing child care center and church from the Uses Permitted on Review section and adding those two uses to the Uses Permitted section in a Public Facility District. [23-865](#)

Attachments: [Ordinance NO. 23-](#)
[NEWSPAPER NOTICE](#)
[CPC Minutes 9-14-23](#)

19. In accordance with the True North Culture Statement, that we do everything for the citizens, hold a public hearing and consider approving the Consolidated Annual Performance and Evaluation Report (CAPER) for Federal Fiscal Year 2022 and authorize the Mayor to execute all necessary documents to submit an approved CAPER. [23-867](#)

Attachments: [FFY 2022 CAPER Numbers update.xlxb](#)
[FFY 2022 CC PP Presentation](#)

20. Consider approving a resolution authorizing, subject to certain conditions, an incentive program to encourage the current Police Chief to remain with the City through June 30, 2027. **23-880**

Attachments: Police Chief Incentive Program Resolution

21. In accordance with the True North Culture Statement that we are transparent for the citizens, hold a public hearing and consider approving an Ordinance pertaining to architectural design standards for buildings by amending Section 18-4-1-406, Division 18-4-1, Article 18-4, Chapter 18, Lawton City Code, 2015, by adding a fee for the appeal to the Building Material Review Committee and adding a fee for the appeal to the City Planning Commission, providing for severability and establish an effective date and allowing for floor amendments. [23-863](#)

Attachments: [Ordinance NO. 23-](#)
[Newspaper Notice](#)
[CPC Minutes 9-14-23](#)

22. In accordance with the True North Culture Statement of transparency with the citizens, consider approving a Resolution amending appendix A, schedule of fees and charges, by creating Article A-18-4, Lawton City Code, 2015, by adding a fee for the appeal to the Building Material Review Committee and adding a fee for the appeal to the City Planning Commission. [23-873](#)

Attachments: [Resolution NO. 23-](#)
[Newspaper Notice](#)
[CPC Minutes 9-14-23](#)

23. In accordance with the True North Culture Statement, by providing world class customer service, consider approving an ordinance pertaining to Personnel Policies and Procedures, creating Section 17-1-9-191, Section 17-1-9-192, creating Division 17-1-9 in Article 17-1, Chapter 17, Lawton City Code, 2015 by establishing the North Star Award, setting forth criteria and entitlements; providing for codification, providing for severability, and establishing an effective date.

[23-858](#)

Attachments: [Ordinance 23-____ North Star Award](#)

STAFF REPORTS:

Update on the Police Citizens Advisory Committee - Lawton Police Department

Receive a report on the status of the FY2022 Audit - Finance Director

Receive a report on AirBnB Status with Granicus - IT Director

Receive a report from Animal Welfare Division - Animal Welfare Supervisor

EXECUTIVE SESSION ITEMS:

24. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the status of an ongoing investigation concerning pension calculations, and, if necessary, take appropriate action in open session.
25. Pursuant to Section 307B.1, Title 25, Oklahoma Statutes, consider convening in executive session to discuss possible candidates for the position of City Clerk, and, if necessary, take appropriate action in open session.

[23-860](#)[23-826](#)

ADJOURNMENT

"The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation."