

FISTA Development Trust Authority
Board Meeting
June 3rd, 2025 at 3:15 p.m.
FISTA Innovation Park, Conference Room
200 SW C Avenue, Lawton, Oklahoma

The meeting will be conducted in person for all trustees and members of the public to attend.

“Official action can be taken only on items which appear on the agenda. The Authority may approve, ratify, deny, defer, recommend or continue any agenda item. The Authority may also propose to enact floor amendments to any matter presented before them. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.”

AGENDA

I. Call to Order/Roll Call

II. Introduction of Guests

III. Business

- A.** Consider approval of minutes of the Special Trust meeting on May 6th, 2025.

RECOMMENDED ACTION: Motion to approve/amend minutes.

- B.** Consider approval of March 2025 financials.

RECOMMENDED ACTION: Motion to approve financials.

- C.** Consider approval of the renewed Agreement with Hatch, Croke & Associates, CPAs for accounting services during the FY 25-26 and authorize the Chair and Secretary to execute the Agreement. (Copies of the Agreement are on file in the Office of the City Clerk)

RECOMMENDED ACTION: Move to approve the renewed Agreement with Hatch, Croke & Associates, CPAs for accounting services during FY 25-26 and authorize the Chair and Secretary to execute the Agreement.

- D.** Consider approval of an Extension of Service Agreement with Cornerstone Government Affairs, Inc., for FY 25-26 to provide consulting services to assist the Trust in dealing with federal and state governments and governmental and regulatory authorities, and authorize the Chair and Secretary to execute the Extension of Service Agreement (Copies of the Agreement are on file in the Office of the City Clerk)

RECOMMENDED ACTION: Move to approve the Extension of Service Agreement with Cornerstone Government Affairs, Inc., for FY 25-26 and authorize the Chair and Secretary to execute the Agreement.

- E.** Consider approval of the Parking License Agreement with the Comanche County Board of Commissioners in the annual amount of \$1,020.00 and authorize the Chair and Secretary to execute the Agreement (Copies of the Agreement are on file in the Office of the City Clerk)
RECOMMENDED ACTION: Move to approve the Parking License Agreement with the Comanche County Board of Commissioners and authorize the Chair and Secretary to execute the Agreement.
- F.** Consider approval of the FISTA nominating committee's selection of Clarence Fortney to fill the FISTA vacancy effective 1 June 2025. (Copies of the Nomination are on file in the Office of the City Clerk)
RECOMMENDED ACTION: Move to approve/amend/disapprove the nomination of Clarence Fortney to fill the FISTA vacancy effective 1 June 2025.
- G.** Consider approval of Great Plains Technology Center's nomination of Joel Jolly to fill the Great Plains Technology Centers vacancy effective 1 June 2025. (Copies of the Nomination are on file in the Office of the City Clerk)
RECOMMENDED ACTION: Move to approve/amend/disapprove the nomination of Joel Jolly to fill the Great Plains Technology Centers vacancy.
- H.** Consider approval of the President & CEO's nomination to renew Dani Blackburn as an Ex-Officio member for FY 25. (Copies of the Nomination are on file in the Office of the City Clerk)
RECOMMENDED ACTION: Move to approve the President & CEOs nomination to renew Dani Blackburn as an Ex-Officio member for FY 25.
- I.** Consider approval of the President & CEO's nomination to renew Dewayne Burk as an Ex-Officio member for FY 25. (Copies of the Nomination are on file in the Office of the City Clerk)
RECOMMENDED ACTION: Move to approve the President & CEOs nomination to renew Dewayne Burk as an Ex-Officio member for FY 25.
- J.** Consider approval of Change Order No. 1 to the FISTA STEM & Maker Space project, adding the amount of \$226,886.00 to the GMP for costs associated with Addendum 03, and authorize the Chair and Secretary to execute the Change Order (Copy of Change Order No. 1 is on file in the Office of the City Clerk)
RECOMMENDED ACTION: Move to approve Change Order No 1 adding the amount of \$226,886.00 to the GMP for the FISTA STEM & Maker Space and authorize the Chair and Secretary to execute the Change Order.
- K.** Consider approval of a Lease Agreement between Pinhigh Investments and the FISTA Trust Authority for exclusive commercial leasing rights for the sale of advertising space within Central Plaza for a term of five (5) years beginning 1 June

2025, and authorize the Chair and Secretary to execute the Agreement (Copies of the Agreement are on file in the Office of the City Clerk)

RECOMMENDED ACTION: Move to approve the agreement between Pinhigh Investments and the FISTA Trust Authority for exclusive commercial leasing rights for the sale of advertising space within Central Plaza for a term of five (5) years beginning 1 June 2025 and authorize the Chair and Secretary to execute the Agreement.

- L.** Consider a Request for Qualifications for Architectural and Engineering Services for the Design of Secure Administrative Space at FISTA, and direct the solicitation for proposals be published and advertised as required by applicable laws (Copies of the Request for Proposals are on file in the Office of the City Clerk)

RECOMMENDED ACTION: Move to approve a Request for Qualifications for Architectural and Engineering Services for the Design of Secure Administrative Space at FISTA and direct that the solicitation for proposals be published and advertised as required by applicable laws.

- M.** Consider approval of the Guaranteed Maximum Price Agreement, issued by QUAD Construction, the CMaR for the Pre-Engineered Metal Building (PEMB), which will house the Anechoic Chamber, and authorize the Chair and Secretary to execute the agreement (Copies of the agreement are on file in the Office of the City Clerk)

RECOMMENDED ACTION: Move to approve the Guaranteed Maximum Price Agreement and authorize the Chair and Secretary to execute the agreement.

IV. Reports

Chairman's Update
President/CEO Update
Trustees/Committees
Construction

V. Adjourn

This Notice of Meeting and Agenda was sent via email on June 2nd, 2025, at 2:25 p.m. to the following locations:

Lawton City Hall
Agenda Email Distribution List
thefista.com
FISTA, 200 SW C Ave, Lawton, OK 73501

The FISTA Development Trust Authority encourages participation by all City of Lawton citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The 48-hour time period may be waived if an interpreter for the deaf (signing) is not the necessary accommodation.