

MINUTES
LAWTON CITY COUNCIL REGULAR MEETING
AUGUST 22, 2023 – 2:00 P.M.
LAWTON CITY HALL
COUNCIL CHAMBERS/AUDITORIUM

Stan Booker, Mayor

Also Present:

John Ratliff, Acting City Manager

Tim Wilson, Acting City Attorney

Traci Hushbeck, City Clerk

COL James H.B. Peay, IV, Fort Sill Liaison

Mayor Booker called the meeting to order at 2:23 p.m. Notice of meeting and agenda were posted on the City Hall notice board as required by law. Invocation was given by Minister Matt McGee, First Baptist Church, followed by the Pledge of Allegiance.

ROLL CALL

PRESENT:

Mary Ann Hankins, Ward One

Kelly Harris, Ward Two (arrived @ 2:25 p.m.)

Linda Chapman, Ward Three

George Gill, Ward Four

Allan Hampton, Ward Five

Bob Weger, Ward Six

Onreka Johnson, Ward Seven

Randy Warren, Ward Eight

ABSENT:

None

REPORTS: MAYOR/CITY COUNCIL:

AUDIENCE PARTICIPATION:

David Tyler, 501 SW 77th Street, stated the lot at 4th and A has plenty of room for the LATS transfer station. They have said it is too small since 2019, which is a lie. His concern is the safety of those people who ride that bus.

CONSENT AGENDA:

Mayor Booker stated Item #13 will be stricken from the agenda.

MOVED by Warren SECOND by Gill to approve the consent agenda with the exception of item #13 AYE: Hankins, Harris, Chapman, Gill, Hampton, Weger, Johnson, Warren. NAY: None.
MOTION CARRIED.

1. Consider approval of the minutes of the Lawton City Council regular meeting of August 8,

2023.

2. Consider approving three (3) damage claims (recommended for approval) and resolutions authorizing payments for Scotty and Katie Roberts in the amount of \$730.30 (**Res. 23-130**), Tae Pae, dba, Class A Cleaners in the amount of \$5,298.78 (**Res. 23-131**), and LeAnn Enderle in the amount of \$90.00.
3. Consider approving a partnership with the U.S. Fish and Wildlife Service to assist them with reintroducing prairie dogs back to the Wichita Mountains Wildlife Refuge, and authorizing the Mayor and City Clerk to execute any required documents.
4. Consider approving FAA Airport Terminal Program (ATP) funding for the Lawton-Ft Sill Regional Airport in the amount of \$ 4,379,131.00 for AIP 3-40-0051-046 and authorize the execution of any necessary documents relating thereto.
5. Consider accepting the donation of smoke and carbon monoxide detectors to Lawton Fire Department from Home Depot.
6. Consider approving and authorizing the Mayor to sign a Memorandum of Understanding between the City of Lawton and the International Association of Firefighters (IAFF), Local 1882 to authorize the transition of three (3) Assistant Fire Marshal positions from 8-hour shifts to 24-hour shifts and increase the salary of personnel in Prevention, Training, and the Staff Assistant Fire Chief.
7. Consider approving Council Policy 6-5 that requires surveys to be submitted for swimming pool permits.
8. Consider approving an Agreement for Funding and Limited Support between the Fires Innovation Science and Technology Accelerator (FISTA) Development Trust Authority and the City of Lawton to fund the operation, management, administration, maintenance and equipping of FISTA facilities during the 2023-2024 fiscal year to encourage economic/industrial development in the City of Lawton and authorize the Mayor and City Clerk to execute the Agreement.
9. Consider granting a long-term ground lease agreement to Cody and Shelby Zimmerman to allow exclusive ingress and egress, over and across the city owned property located south of 359 NW Cherry Road, located on the west side of US Highway 62, by Chandler Creek and Lake Ellsworth, in the Northeast Quarter of Section 19, Township 4 North, Range 11 West of the I.M., Comanche County, Oklahoma.
10. Consider acknowledging issuance of permits for the construction of waterline and all appurtenances from the Oklahoma Department of Environmental Quality to serve the locations at S.E. Brighton Dr., NW Taylor Ave., S. Indiana Ave., and NW 22nd St.- 2017 Ad Valorem Street and Roads Program (Residential) Phase IIB, Project EN1707P2B.
11. Consider and take action approving Amendment No. 2 to the Master Services Agreement

with Jacobs Engineering Group, INC for Professional Engineering Service identified in Work Package #2 for Services during construction for the Ellsworth spillway. The Ellsworth Spillway Rehabilitation provides for dam safety and the health and welfare of the citizens of Lawton in meeting the “True North Culture Statement”.

12. Consider approving the Final Amendment and accepting the W. Gore Boulevard Waterline and Sewerline Reconstruction from 82nd St.to 67th St.-Project No. EN1208A and placing the Maintenance Bond into effect.
13. Consider approving an equipment lease agreement with Pitney Bowes for a Relay 2500 Folder Inserting system for folding and inserting vendor checks, W-9s and other mail items as needed.
14. Consider and take action rejecting all bids received for the Lawton Groundwater Supply - Test Well and Production Well Project PU2301 and authorizing staff to re-advertise the contract for award. Only one bid was received, and the cost was 100% over the Engineers Estimate.
15. Consider extending the contracts with BlueCross BlueShield (BCBS) for the purpose of providing health care insurance coverage for City of Lawton retirees over the age of 65 for an additional year, as authorized by contract.
16. Consider and take action on awarding contract for Grassing & Sodding (CL23-038) to Garden Depot Inc. of Lawton, OK for Options 3a, 3b and 4a.
17. Consider awarding contract for (CL23-040) Emergency Generator Maintenance Contract to Elite Power Services, Inc., of Edmond, OK.
18. Consider extending contract CL22-037 Jail Food and Supplies with Stephenson Wholesale Co., Db a Indian Nation Wholesale of Durant, OK for an additional year.
19. Consider approving appointments to boards and commissions.

BUSINESS ITEMS:

20. Receive an update from the Public Works Department regarding traffic signal operations on Gore Boulevard from 2nd Street to Lawrie Tatum Road (KCA Veterans Drive) and provide direction as deemed appropriate.
21. Hold a public hearing and adopt a resolution declaring the structures located at 502 SW H Avenue, 513 SW H Avenue, 714 SW Park Avenue, 805 SW 5th Street, 901 SW 7th Street, 906 SW I Avenue, 914 SW Summit Avenue, 927 SW 5th Street, 1206 NW Baldwin Avenue, 1210 SW Park Avenue, 1602 SW 19th Street, 1708 SW A Avenue, 2207 NW Pollard Avenue, 2326 NW Williams Avenue, to be dilapidated pursuant to Section 6-5-1 Lawton City Code, ordering the owner to abate the nuisance, authorizing summary abatement, and authorizing the City Attorney to commence legal action in District Court to abate the

nuisance and present an update on the number of structures that have been demolished compared to the number approved by voters in the 2020 CIP.

22. Hold a public hearing to consider approving a Resolution for an amendment to the 2030 Land Use Plan from Industrial & Public Facility to Public Facility, and an Ordinance for a change of zoning from the Temporary A-1 General Agricultural District to P-F Public Facilities District zoning classification for the property located at 2302 SW Bishop Road.
23. Consider approving a resolution, to include any floor amendments, amending Resolution 23-17 and establishing a revised annual funding allocation for Hotel/Motel Tax Collections received by the City of Lawton.
24. Contingent upon the passage of the proposed Hotel/Motel Resolution, consider approving an Agreement between the Lawton Fort Sill Chamber of Commerce and the City of Lawton, to include any floor amendments that may be made thereto, to fund activities by the Chamber designed to encourage, promote and foster tourism, including elements of economic development related thereto in the City of Lawton, and authorize the Mayor and City Clerk to execute the Agreement.
25. Receive a report from the Streets and Bridges Committee regarding the priorities list for needed repairs and a maintenance program and take action as deemed necessary.

Warren, Gill – Direct staff to prepare a RFP to provide the boardwalk and options for two bridges

26. Discuss the Elmer Thomas Park Conceptual Plan including the plan's alignment with the City's goals, coexistence with prairie dogs, RFP options for a swimming pool, swimming pool amenities, and a boardwalk, and take action as deemed necessary.
27. Discuss the lane assignment changes on SW Sheridan Road at Lee Blvd. and direct staff as deemed necessary.
28. Discuss the response of the police department to burglaries, calls, and any other police-related matter, and give direction to staff as necessary. **Directed Chief Smith to put together teams to talk about ways to meet the citizens expectations of a response and communication. Report back to council in 45 days with ideas to improve communication and response.**
29. Consider approving an ordinance pertaining to Finance and Taxation, amending Section 10-1-108, Article 10-1, Chapter 10, Lawton City Code 2015, by allowing the contract award period for public construction contracts to be extended up to one hundred twenty (120) days, providing for severability and establishing an effective date.
30. Consider repealing Ordinance No. 23-20 and approving the correct Ordinance for a change of

zoning from the R-1 Single-Family Dwelling District to C-1 Local Commercial District zoning classification for the property located at 2122 & 2124 NW Arlington Avenue.

31. Consider an ordinance pertaining to Personnel Policies and Procedures, amending Section 17-1-3-127, Division 17-1-3, Article 17-1, Chapter 17, Lawton City Code 2015, by clarifying a thirty (30) day notice is to be provided by executive level and council appointed employees, defining executive level employees, providing for severability and establishing an effective date.
32. In accordance with the True North Culture Statement of doing everything for the citizens, consider approving an Ordinance that amends Section 7-12-2-1250, Article 7-12-2, Division 7-12, Chapter 7, Business, Lawton City Code 2015, by adding language that small-scale youth fundraising and entrepreneurial ventures not required to obtain a temporary use permit to operate lemonade stands and other similar enterprises, setting the requirements that the youth fundraising and entrepreneurial ventures to operate, adding language that a temporary laydown yard is permitted within any zoning districts as long as it is in conjunction with a construction project, setting the requirements for the construction yard, providing for severability, allowing for floor amendments and establishing an effective date.
33. Consider approving a Resolution to amend Appendix A, Schedule of Fees and Charges, Lawton City Code, 2015, pertaining to Chapter 7, Business, by amending Article A-7-12 Temporary Structures and Uses.
34. In accordance with the True North Culture Statement in doing everything for the citizens, consider approving an ordinance amending Sections 12-1-102, 12-1-103, 12-1-104, 12-1-106, and 12-1-107, Article 12-1, Chapter 12, Food and Food Establishments, Lawton City Code, 2015, by adding a definition of youth, adding youth fundraising and entrepreneurial ventures as an exemption to the requirements for food-service establishment permits and allowing for works to obtain an American National Standards Institute certification to get their food handlers card with the City, providing for severability, allowing for floor amendments and establishing an effective date.

REPORTS:

35. Receive a report on the status of the FY2022 Audit.
36. Receive a report on the CIPP Portal & AirBnB Status Update with Granicus
37. Receive an update on the Clean City/ Clean Culture Motion.
38. Receive a staff report from Brent Baggett, Deputy Fire Chief regarding a new City of Lawton Severe Weather administrative policy.
39. Receive a report on the processes of abating tall grass and weeds in the City of Lawton.

EXECUTIVE SESSION:

40. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the pending damage claim of YMCA and, if necessary, take appropriate action in open session.
41. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss a pending claim of School House Slough Inc., and, if necessary, take appropriate action in open session.
42. Pursuant to Section 307B.1, Title 25, Oklahoma Statutes, consider convening in executive session to review the employment of John Ratliff as Acting City Manager, and in open session take other action as necessary.

There being no further business to consider, the meeting adjourned at 5:03 p.m. upon motion, Second and roll call vote.

STAN BOOKER, MAYOR

ATTEST:

TRACI HUSHBECK, CITY CLERK