MINUTES
LAWTON CITY COUNCIL REGULAR MEETING
AUGUST 10, 2021 – 2:00 P.M.
LAWTON CITY HALL
COUNCIL CHAMBERS/AUDITORIUM

Stan Booker, Mayor

Also Present:
Michael Cleghorn, City Manager
John Ratliff, City Attorney
Traci Hushbeck, City Clerk
COL Rhett A. Taylor, Fort Sill Liaison

Mayor Booker called the meeting to order at 2:00 p.m. Notice of meeting and agenda were posted on the City Hall notice board as required by law. Invocation was given by Pastor Gordon Brooks, First Church of God, followed by the Pledge of Allegiance.

ROLL CALL

PRESENT:
Mary Ann Hankins, Ward One
Keith Jackson, Ward Two
Linda Chapman, Ward Three
Jay Burk, Ward Four
Allan Hampton, Ward Five
Sean Fortenbaugh, Ward Six
Onreka Johnson, Ward Seven

ABSENT:
Randy Warren, Ward Eight

REPORTS: MAYOR/CITY COUNCIL

Hankins encouraged everyone to volunteer for the Retired Senior Volunteer Program.

Chapman state the Meadowbrook/Heinz Neighborhood Watch meeting will be held on August 23rd @ 7 p.m. at St. Paul United Methodist Church. Richard Rogalski will be the speaker.

Burk reported on the FISTA monthly report.

Fortenbaugh recognized the staff from electronic maintenance who worked diligently to fabricate a traffic pole that had been knocked down.

Johnson thanked those organizations that provided backpacks over the weekend. She stated the Youth and Family Affairs Committee has extended the application for funding to September 30th. She stated the application is on the City's website and on Facebook.

Mayor Booker commended the Arts and Humanities staff for their hard work on the Birthday Celebration which was held last Thursday.

AUDIENCE PARTICIPATION:

Mayor Booker stated audience participation will be limited to three minutes per citizen.

Andre Wilson, 210 NW Cherry Avenue, Cache, OK, stated he had requested additional time because of his disability.

Mayor Booker stated he did not see the request, but the rules state citizens would have three minutes and the council would have to vote to amend the policy.

Mr. Wilson spoke to the council regarding American with Disabilities Act (ADA). (He distributed a packet of information which included his speaking notes. This information is on file in the City Clerk's Office). He requested that the City of Lawton contact the Department of Justice and the Oklahoma State Bureau of Investigation to conduct a compliance review of all its departmental policies to ensure the fair treatment of individuals with disabilities and other constitutionally protected groups. He stated he would like to receive a prompt written request.

Itai Chinhamo-Wilson, 210 NW Cherry Avenue, Cache, OK, stated she is here today as a concerned citizen and professional who works with citizens with disabilities. She has learned that independence is something that is important to maintain and individuals with disabilities want to be independent, but it is difficult if they are not given equal access to goods and services. She stated the live streaming of the city council meetings are not accessible to individuals with a hearing impairment because the council member are wearing masks and the mounting of the cameras are not close enough to read lips. There is no sign language interpreter in this meeting and there is no closed captioning in the live feed. She stated the written transcripts don't provide full context of the discussion. There is no post-production editing to include translations into other languages or any type of closed captioning. Anyone with a hearing impairment is excluded from participating in these meetings. She stated she tried to contact the ADA coordinator, but you do not have a TTY phone so someone with a hearing impairment would not be able to contact the City and ask for an accommodation. She stated she hopes that this is an example where you can begin to consider how discrimination can occur and how to create access for everyone.

Mayor Booker stated item #37 will be stricken from the agenda.

CONSENT AGENDA

Mayor Booker stated item #13 will be considered separately.

<u>MOVED by Burk SECOND by Burk</u> to approve the consent agenda with the exception of item #13. AYE: Hankins, Jackson, Chapman, Burk, Hampton, Fortenbaugh, Johnson. NAY: None. MOTION CARRIED.

1. Consider approval of the minutes of the Lawton City Council regular meetings of July 27, 2021, October 13, November 24, December 8, 2020, February 26, December 10, 2019, October 9, 2018 and August 22, 2017

2. Consider the following damage claims recommended for approval: Helena White in the amount of $14,443.51 **(Res. 21-158)**, and Charles and Shawana Shafer in the reduced amount of $5,800.00 **(Res. 21-159)**.

3. Consider adopting a resolution approving the joint petition settlement and making payments in the workers' compensation claim of Curtis Hamilton. **Resolution 21-160**

4. Consider allowing the Hershel "Woody" Williams Medal of Honor Foundation, (a charitable 501c(3) nonprofit organization) to place a memorial in Elmer Thomas Park (80sqft).

5. Consider approving the use of 2019 CIP funds (Beautification) to purchase a commercial, trailer mounted high pressure washer (3-4000 PSI, hot/cold) for use in park maintenance.

6. Consider approving the use of 2015 CIP funds (Park Improvements) to pay for various park improvement equipment as per Exhibit (1) in an amount not to exceed $104,280

7. Consider awarding a professional services contract to Halff Associates, Inc. to develop a comprehensive Master Plan for the Lakes Lawtonka and Ellsworth Recreation Areas, City of Lawton.

8. Consider setting the date of September 14, 2021, to hold a public hearing to close a portion of the right-of-way of SE Stafford Avenue, adjacent to Lot 10, Block 12, Industrial Addition.

9. Consider accepting Prodigy to install and manage our Inmate Communications System for the new Jail facility.

10. Consider approving Amendment No 11 to the March 14, 2011 agreement with CH2M HILL Engineers, Inc, a wholly owned subsidiary of Jacobs Engineering Group Inc, for the conversion and calibration of a hydraulic Water Distribution Model.

11. Consider approving the construction plans for an 8-inch waterline for the addition of a fire hydrant located at 2901 NW 40th Street, subject to the conditions listed.

12. Consider accepting and placing the maintenance bond in effect for the 1071 ft sanitary sewer offsite infrastructure at 1310 SW Rex Madeira Road conditional upon receipt of the ODEQ permit and receipt of a bond for mandrel testing

13. Consider accepting a Permanent Roadway and Utility Easement, Temporary Driveway Easement, and Permanent Drainage Easement from Westminster Presbyterian Church for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s) and

authorizing payment for the same.

Fortenbaugh stated he just wanted to highlight this project which is from 2012. He stated residents who live around that area can see the work going on. He stated items 13-26 all deal with right of ways on that stretch of road. The message is that we are making progress and utilities will be relocated and eventually they will see tractors out there tearing up the road.

Joe Painter, Engineering Director, stated this is the bulk of the easements and they have cleared up all the issues with the five remaining easements. He stated they will then get started with the private utility relocation and the municipal water/sewer utility relocation. He stated ODOT will become more involved with the construction of the roadway which they hope to start advertising in six months.

MOVED by Fortenbaugh SECOND by Johnson to accept a Permanent Roadway and Utility Easement, Temporary Driveway Easement, and Permanent Drainage Easement from Westminster Presbyterian Church for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s) and authorizing payment for the same. AYE: Hankins, Jackson, Chapman, Burk, Hampton, Fortenbaugh, Johnson. NAY: None. MOTION CARRIED.

14. Consider accepting a Permanent Roadway and Utility Easement and Temporary Driveway Easement from Crystal Hills Free Will Baptist Church for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s) and authorizing payment for the same.

15. Consider accepting a Permanent Roadway and Utility Easement from NewHaven Church, Inc. for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s) and authorizing payment for the same.

16. Consider accepting a Permanent Drainage Easement and Temporary Driveway Easement from Green Terraces West Townhouse Addition Part I for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s) and authorizing payment for the same.

17. Consider accepting a Permanent Drainage Easement and Temporary Easement from Eddy O'Keeffe and Rosemarie O'Keeffe for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s) and authorizing payment for the same.

18. Consider accepting a Permanent Roadway and Utility Easement from Gary Joe Kiehn and Rosemary E. Kiehn for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s) and authorizing payment for the same.

19. Consider accepting a Temporary Construction Easement from The Jim & Kay Johnson Trust for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s).

20. Consider accepting a Temporary Construction Easement from Kathy D. Mormino for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s).

21. Consider accepting a Temporary Easement from Bly's Partnership, an Oklahoma Partnership consisting of Richard Boatsman and Dan Young, Partners, of Lawton, Comanche County, State of OK, for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s).

22. Consider accepting a Temporary Driveway Easement from Jean Ann Hirschi and John Hirschi for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s).

23. Consider accepting a Temporary Driveway Easement from F4C Lawton 1, LLC, for right of way needed for the W. Gore Blvd Reconstruction from SW 67th St to SW 82nd St, Project #2012-08, and authorizing the Mayor and City clerk to execute the document (s).

24. Consider accepting a Temporary Driveway Easement from Southwest Oklahoma Federal Credit Union aka Lawton Teachers Federal Credit Union for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s).

25. Consider accepting a Temporary Construction Easement from Sunoco Retail, LLC in Interest to Strips, LLC, Successor in Interest to SSP Properties II, LLC for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s).

26. Consider accepting a Temporary Driveway Easement from Lon and Betsy Parks Family Trust, Stephanie M. Parks, Jeremy S. Parks, Lori S. Parks, James A. Shaw III, and John E. Griswold (Deceased) for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s).

27. Consider extending contract (CL19-032) Jail Food and Supplies to Stephenson Wholesale Company, dba Indian Nation Wholesale of Durant, Oklahoma for an additional year.
28. Consider approving appointments to boards and commissions.

<u>Pension Trust Commission</u>
Christine James

212 SW 9th Street
Lawton, OK 73501
580-581-3347
U/T 04/28/2024

Museum of the Great Plains Authority
Linda Chapman
803 NW 41st Street
Lawton, OK 73505
580-991-8253
06/30/2024

Citizen's Advisory Committee on the Capital Improvements Program
Terry Stamper
409 NW 72nd Street
Lawton, OK. 73505
(Ward 6 Appointment)
580-280-9146
8/10/2024

BUSINESS ITEMS:

29. Consider approving the Annual Action Plan for FFY 2021 by adopting a resolution and authorizing the Mayor and City Clerk to execute the resolution and all other documents necessary to implement the plan and manage the Federal programs.

Christine James, Community Services Director, stated this item was discussed at the July 27th meeting and the only change in this item is that the public service organization individual allocation is left out of this plan. She is asking council to approve the plan as a bulk amount to public service organizations and the next agenda item will be to discuss how to allocate those funds. (Her presentation is on file in the City Clerk's office).

MOVED by Burk SECOND by Hankins to approve **Resolution 21-161** approving the Annual Action Plan for FFY 2021 and authorizing the Mayor and City Clerk to execute the resolution and all other documents necessary to implement the plan and manage the Federal programs. AYE: Hankins, Jackson, Chapman, Burk, Hampton, Fortenbaugh, Johnson. NAY: None. MOTION CARRIED.

30. Discuss granting CDBG funding to qualifying Public Service Organizations, the process of reviewing, scoring and allocating thereof, and providing staff with direction and taking appropriate action if necessary.

James stated this is a discussion on how the council wants to allocate the public service organization allotments, which is $107,410 this year. She stated all the applications were given to the City Planning Commission (CPC) for their review. They scored and then they ranked. (She distributed information on scoring and previous funding). She stated the council does not have to make a recommendation on funding today, but she needs some guidance on how to move forward.

Burk stated that three different entities received zeros which ruined their scores, and he is assuming that is because they did not show up in person for their presentation.

James stated C. Carter Crane and Roadback did not present at the CPC meeting. The Grady Brewer Foundation did not qualify because at the time they were not a 501c3.

Burk stated as he looks at the scores no one else used that criteria. He feels that to make this fair they need to follow the rules that you have to be here and that is where this calculation is slanted, because of these three zeros. He stated this was a huge blow to C. Carter Crane because they would have been in the top three. He feels scorer #1 needs to be removed or they go back and score again. The council cannot move forward until they get a true scoring criteria or until they take out scorer #1.

James questioned if the council wanted it to go back to CPC.

Burk stated he feels someone was not given the right criteria.

James stated they were given the criteria, but two people did not show up.

Johnson stated 25 points would have made a big difference for the top two who did not show up. She read all the grant applications, and this just doesn't sit well with her because even if they subtracted that 25 points should not have made that big of a difference. With C. Carter Crane and Roadback, there is a 138 points difference between a program that has no history and was submitted for the first time and with another one there was a 200-point difference. She is concerned because if we are looking at community needs and benefit points, she would like to see the results of all those scored applications so they can clearly see the community needs and benefit points from some of these organizations that scored low. There are some that got a huge increase like $3,000 - $4,000 and one she knows was not even at full capacity over the past year. She wants all this looked at again.

James stated all the individuals at CPC were allowed to take a packet home to score. They received five back, but one was a zero across the board. She is trying to get the most objective opinion as possible with multiple eyes. She is just asking the council how they would like to move forward.

Burk stated years ago the council used to make this decision and it was horrible. He would prefer that they go back and if the amount to take off for not being there was 25 points, then you score them the rest of the way. He feels the CPC needs to look at scorer #1. You can't arbitrarily say that some need to be scored higher, but once you fix some of those zeros, it will all come together.

Hankins stated you have to be objective, which is hard because some of these agencies are run by volunteers who have very little experience in these types of applications. Some of these critical services that are necessary to the health of our community are not getting enough money the way it was ranked.

Johnson stated if they are going to start weening organizations that have been receiving funding for a long time, this is not the time to just stop it and let them figure it out. They need to think about the process moving forward with a notification period because this is a critical time for grant funding.

James stated the application was posted in the paper and it did go through United Way. They did get two new applicants this year and she feels they are moving in that direction.

Hampton questioned if the scorers received information on the funding from last year.

James stated yes.

Hampton stated then they were aware of the cuts they were making to these organizations. He stated this could result in a drastic change in services they provide. He suggested there be something in the scoring to reflect a percentage of change. On a practical level, if there is a weening process that comes in, somehow they get weened off gently, so they can continue to operate.

Chapman stated she is looking at these organizations and thinking about how many people they serve. She is concerned that this is just not balanced.

Burk stated he is going to make a motion that the process of reviewing, scoring, and allocating the monies be done by the City Planning Commission with the understanding that we are going to hold entities accountable for being there, and maybe have an allocated number, not a zero, and also look at the other funding sources they receive and that has to be a criteria in our selection process.

James stated that does show up in their budgets.

Burk stated he would like staff to make sure they have all the criteria in there that is appropriate and rescore these and get it back to council so these groups can receive their money.

Rogalski stated there has been some discussion about this being start up funding and it should gradually come off or what if this is the only source of funding. He can do either one, but not both.

Burk stated that is the quandary.

Johnson stated that with most grant funding they look at how you are going to sustain when the funding is not available. She suggested that in the scoring there are some points toward sustainability.

James stated there is a sustainable category in the scoring sheet.

MOVED by Burk SECOND by Hankins that the process of reviewing, scoring and allocating be revaluated and looked at by staff and sent back to CPC for rescoring and then comes back to council as soon as possible. AYE: Hankins, Jackson, Chapman, Burk, Hampton, Fortenbaugh, Johnson. NAY: None. MOTION CARRIED.

31. Hold a public hearing and consider approving an ordinance to close a sanitary sewer easement located in Lot 3, Block 1, Lawton Industrial Park, Part 2, located adjacent to SW Rex Madeira Road.

Charlotte Brown, Code Plans Supervisor, stated on July 13, 2021, City Council set a date of August 10, 2021, to hold the public hearing for this proposed closure. This request is to close the 20-foot-wide sanitary sewer that crosses Lot 3, Block 1, Lawton Airport Industrial Park, Part 2. The applicant, TDG-BGC, LLC, owns Lot 3 and has constructed a new sanitary sewer main in an easement adjacent to the property so that this lot can be fully developed. The City of Lawton sanitary sewer line is the only utility located within this easement, and with the acceptance and dedication of the new sewer line and easement, the Public Utilities Department does not object to the closing. Notice of this public hearing was mailed to 4 property owners within 300 feet of the requested area on July 9, 2021, and notice was published in The Lawton Constitution on July 30, 2021. No objections to this closing have been received from the area property owners.

PUBLIC HEARING OPENED. No one appeared to speak and the public hearing was closed.

MOVED by Burk SECOND by Fortenbaugh to adopt **Ordinance 21-18**, waive the reading of the ordinance, read the title only and establishing an effective date of thirty days after passage AYE: Hankins, Jackson, Chapman, Burk, Hampton, Fortenbaugh, Johnson. NAY: None. MOTION CARRIED.

(Title read by City Attorney) Ordinance 21-18

AN ORDINANCE CLOSING A 20 FOOT SANITARY SEWER EASEMENT ON LOT 3, BLOCK 1, LAWTON AIRPORT INDUSTRIAL PARK, PART 2.

32. Consider an ordinance amending Personnel Policies and Procedures Section 17-1-6-161, Division 17-1-6, Article 17-1, Chapter 17, Lawton City Code, 2015, by extending the date to use vacation hours in excess of the maximum from the last pay period in June of each fiscal year to the beginning of the first full pay period in January of each calendar year; allowing regular full time employees who have completed ten (10) years of service and maintain a balance of eighty (80) vacation hours to cash out up to one hundred (100) vacation hours at a fifty percent (50%) reduced rate; establishing month of payment; re-alphabetizing; providing for severability and establishing an effective date.

Craig Akard, Acting Human Resources Director, stated the proposed amendment extends the date employees can use or lose vacation hours from June to January. The proposed January use or lose date provides employees the opportunity to use time throughout the calendar year, rather than having to use any excess hours near the close of the fiscal year. Additionally, the proposal allows qualifying employees the opportunity to cash out up to one hundred (100) vacation hours at a reduced rate of fifty percent (50%). The proposed amendment was not supported by the Employee Advisory Committee.

Johnson stated as it stands now, if they have over 280 hours they get nothing.

Akard stated that is correct. The use or lose date has been extended to August 22nd of this year.

Johnson questioned if there were situations where employees were over the 280 hours because of mandatory overtime, or they are working on a project and are unable to take off.

Akard stated he could not determine with the individual departments if that is why they are not taking their time off. This is just talking about their approved vacation.

Burk stated there are some employees that can't take off because they are so understaffed. The only part of this he does not like is the 50% and he would like that number to be 75% because he would like to retain good employees and he would like to give them an opportunity to cash out at an agreeable amount.
MOVED by Burk SECOND by Jackson to adopt **Ordinance 21-19**, with a cash out rate of 75%, waive the reading of the ordinance, read the title only and establishing an effective date of thirty days after passage AYE: Hankins, Jackson, Chapman, Burk, Hampton, Fortenbaugh, Johnson. NAY: None. MOTION CARRIED.

(Title read by City Attorney) Ordinance 21-19

AN ORDINANCE AMENDING PERSONNEL POLICIES AND PROCEDURES SECTION 17-1-6-161, DIVISION 17-1-6, ARTICLE 17-1, CHAPTER 17, LAWTON CITY CODE, 2015, BY EXTENDING THE DATE TO USE VACATION HOURS IN EXCESS OF THE MAXIMUM FROM THE LAST PAY PERIOD IN JUNE OF EACH FISCAL YEAR TO THE BEGINNING OF THE FIRST FULL PAY PERIOD IN JANUARY OF EACH CALENDAR YEAR; ALLOWING REGULAR FULL TIME GENERAL EMPLOYEES WHO HAVE COMPLETED TEN (10) YEARS OF SERVICE AND MAINTAIN A VACATION BALANCE OF EIGHTY (80) VACATION HOURS TO CASH OUT UP TO ONE HUNDRED (100) VACATION HOURS AT A SEVENTY-FIVE PERCENT (75%) REDUCED RATE; ESTABLISHING MONTH OF PAYMENT; RE-ALPHABETIZING; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

33. Consider authorizing the City Manager to replace the temporary extension vacation use or lose date of August 22, 2021 with a new date of the first full pay period in January of the calendar year, in accordance with the proposed amendment to Lawton City Code 17-1-6-161.

Akard stated this is a companion item to #32. This just moves the use or lose date from August 22, 2021 to January 10, 2022.

MOVED by Burk SECOND by Hankins to authorize the City Manager to replace the temporary extension vacation use or lose date of August 22, 2021 with a new date of the first full pay period in January of the calendar year, in accordance with the proposed amendment to Lawton City

Code 17-1-6-161 AYE: Hankins, Jackson, Chapman, Burk, Hampton, Fortenbaugh, Johnson. NAY: None. MOTION CARRIED.

34. Consider approving an ordinance amending Section 22-1-4-144, Chapter 22, Lawton City Code, 2015, modifying the appropriation of the gate fee collected at the landfill, providing for the transfer of any remaining funding, providing for severability, and establishing an effective date.

Rogalski stated the landfill gate fee is established in Section 22-1-4-144 of Lawton City Code and was last amended by Ord. No. 19-33 on December 17,2019. The code currently allocates 2/3 of the gate fee to LETA to provide litter abatement operations along travel routes that are used to haul solid waste to the landfill. At their July 14th meeting, LETA directed staff to draft an amendment to this code that leaves the funding in an account held by the City and modifies the purpose "to provide litter abatement operations on and adjacent to the landfill and along the primary travel routes that are used to haul solid waste to the landfill". This would allow City personnel to access the funding more quickly to better abate the litter problem in and around the landfill. The current balance in LETA's account would be transferred to the City.

MOVED by Burk SECOND by Jackson to adopt **Ordinance 21-20**, waive the reading of the ordinance, read the title only and establishing an effective date of thirty days after passage AYE: Hankins, Jackson, Chapman, Burk, Hampton, Fortenbaugh, Johnson. NAY: None. MOTION CARRIED.

(Title read by City Attorney) Ordinance 21-20

AN ORDINANCE PERTAINING TO LANDFILL AND GATE FEES AMENDING SECTION 22-1-4-144, CHAPTER 22, LAWTON CITY CODE, 2015, MODIFYING THE APPROPRIATION OF THE GATE FEE COLLECTED AT THE LANDFILL; PROVIDING FOR THE TRANSFER OF ANY REMAINING FUNDING; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

STAFF REPORTS:

35. Receive a briefing and discuss the American Rescue Plan Act (ARPA)

Mike Fina, Executive Director of Oklahoma Municipal League, briefed the council on the American Rescue Plan Act.

36. Department Roundup - Fire Operations

Thad Hulbert, Assistant Chief with Operations, updated the council on activities on the Fire Operations Division.

The Mayor and Council convened in executive session at 3:41 p.m. and reconvened in regular, open session at 4:38 p.m. Roll call reflected all members present.

EXECUTIVE SESSION:

37. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the status of an ongoing investigation concerning pension calculations, and, if necessary, take appropriate action in open session. **STRICKEN**

38. Pursuant to Section 307B.1, Title 25, Oklahoma Statutes, consider convening in executive session to review the employment of Michael Cleghorn as City Manager, and in open session take other action as necessary.

Ratliff read the title of item #38. No action was taken.

There being no further business to consider, the meeting adjourned at 4:39 p.m. upon motion, Second and roll call vote.

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STAN BOOKER, MAYOR

ATTEST:
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TRACI HUSHBECK, CITY CLERK