



City of Lawton

City Council

Agenda

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Tuesday, August 10, 2021

2:00 PM

Lawton City Hall
Council Chambers/Auditorium

MEETING CALLED TO ORDER WITH INVOCATION AND PLEDGE OF ALLEGIANCE

ROLL CALL

REPORTS: MAYOR/CITY COUNCIL

AUDIENCE PARTICIPATION: Anyone having an item of business to present to the City Council that does not appear on the agenda please come forward at this time.

CONSENT AGENDA:

The following items are considered to be routine by the City Council and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approval of the minutes of the Lawton City Council regular meetings of July 27, 2021, October 13, November 24, December 8, 2020, February 26, December 10, 2019, October 9, 2018 and August 22, 2017. **21-317**

Attachments: [27Jul21](#)
[13Oct20](#)
[24Nov20](#)
[08Dec20](#)
[26Feb19](#)
[10Dec19](#)
[09Oct18](#)
[22Aug17](#)

2. Consider the following damage claims recommended for approval: Helena White in the amount of \$14,443.51, and Charles and Shawana Shafer in the reduced amount of \$5,800.00. **21-413**

Attachments: [DC-2021-018, White, Helena-Memorandum](#)
[DC-2021-018, White, Helena-Resolution and Warrant of Atty](#)
[DC-2021-017, Shafer, Charles and Shawana-Memorandum](#)
[DC-2021-017, Shafer, Charles and Shawana-Resolution and Warrant of Atty.](#)

3. Consider adopting a resolution approving the joint petition settlement and making payments in the workers' compensation claim of Curtis Hamilton. **21-404**

Attachments: [Hamilton-Resolution](#)

4. Consider allowing the Hershel "Woody" Williams Medal of Honor Foundation, (a charitable 501c(3) nonprofit organization) to place a memorial in Elmer Thomas Park (80sqft). **21-304**

Attachments: [Memorial Designs & Drawings](#)
[Memorial Siting Proposed ETP](#)
[Memorial Photos](#)

5. Consider approving the use of 2019 CIP funds (Beautification) to purchase a commercial, trailer mounted high pressure washer (3-4000 PSI, hot/cold) for use in park maintenance. **21-401**

6. Consider approving the use of 2015 CIP funds (Park Improvements) to pay for various park improvement equipment as per Exhibit (1) in an amount not to exceed \$104,280 **21-406**

Attachments: [Exhibit 1 Requirements List_photos](#)

7. Consider awarding a professional services contract to Halff Associates, Inc. to develop a comprehensive Master Plan for the Lakes Lawtonka and Ellsworth Recreation Areas, City of Lawton. **21-398**

Attachments: [Exhibit 1_Lawton_Lakes_Master_Plan_Agreement - Legal Dept review 7 22 21 clean copy](#)
[Exhibit 2_Lawton Lakes Scope v1_2021 07 02](#)

8. Consider setting the date of September 14, 2021, to hold a public hearing to close a portion of the right-of-way of SE Stafford Avenue, adjacent to Lot 10, Block 12, Industrial Addition. **21-372**

Attachments: [301 SE D Ave location map](#)

9. Consider accepting Prodigy to install and manage our Inmate Communications System for the new Jail facility. **21-363**

Attachments: [Prodigy Recommendation](#)

10. Consider approving Amendment No 11 to the March 14, 2011 agreement with CH2M HILL Engineers, Inc, a wholly owned subsidiary of Jacobs Engineering Group Inc, for the conversion and calibration of a hydraulic Water Distribution Model. **21-364**
- Attachments:** [Amendment No 11](#)
11. Consider approving the construction plans for an 8-inch waterline for the addition of a fire hydrant located at 2901 NW 40th Street, subject to the conditions listed. **21-412**
- Attachments:** [Site Plan](#)
[Storage Depot location map](#)
12. Consider accepting and placing the maintenance bond in effect for the 1071 ft sanitary sewer offsite infrastructure at 1310 SW Rex Madeira Road conditional upon receipt of the ODEQ permit and receipt of a bond for mandrel testing. **21-394**
13. Consider accepting a Permanent Roadway and Utility Easement, Temporary Driveway Easement, and Permanent Drainage Easement from Westminster Presbyterian Church for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s) and authorizing payment for the same. **21-374**
14. Consider accepting a Permanent Roadway and Utility Easement and Temporary Driveway Easement from Crystal Hills Free Will Baptist Church for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s) and authorizing payment for the same. **21-375**
15. Consider accepting a Permanent Roadway and Utility Easement from NewHaven Church, Inc. for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s) and authorizing payment for the same. **21-376**
16. Consider accepting a Permanent Drainage Easement and Temporary Driveway Easement from Green Terraces West Townhouse Addition Part I for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s) and authorizing payment for the same. **21-383**

17. Consider accepting a Permanent Drainage Easement and Temporary Easement from Eddy O’Keeffe and Rosemarie O’Keeffe for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s) and authorizing payment for the same. **21-386**
18. Consider accepting a Permanent Roadway and Utility Easement from Gary Joe Kiehn and Rosemary E. Kiehn for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s) and authorizing payment for the same. **21-391**
19. Consider accepting a Temporary Construction Easement from The Jim & Kay Johnson Trust for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s). **21-382**
20. Consider accepting a Temporary Construction Easement from Kathy D. Mormino for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s). **21-381**
21. Consider accepting a Temporary Easement from Bly’s Partnership, an Oklahoma Partnership consisting of Richard Boatsman and Dan Young, Partners, of Lawton, Comanche County, State of OK, for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s). **21-384**
22. Consider accepting a Temporary Driveway Easement from Jean Ann Hirschi and John Hirschi for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s). **21-385**
23. Consider accepting a Temporary Driveway Easement from F4C Lawton 1, LLC, for right of way needed for the W. Gore Blvd Reconstruction from SW 67th St to SW 82nd St, Project #2012-08, and authorizing the Mayor and City clerk to execute the document (s). **21-387**
24. Consider accepting a Temporary Driveway Easement from Southwest Oklahoma Federal Credit Union aka Lawton Teachers Federal Credit Union for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s). **21-388**

25. Consider accepting a Temporary Construction Easement from Sunoco Retail, LLC in Interest to Strips, LLC, Successor in Interest to SSP Properties II, LLC for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s). 21-389

26. Consider accepting a Temporary Driveway Easement from Lon and Betsy Parks Family Trust, Stephanie M. Parks, Jeremy S. Parks, Lori S. Parks, James A. Shaw III, and John E. Griswold (Deceased) for right of way needed for the W. Gore Blvd Reconstruction from SW 67th ST to SW 82nd ST, Project #2012-08, and authorizing the Mayor and City Clerk to execute the document(s). 21-390

27. Consider extending contract (CL19-032) Jail Food and Supplies to Stephenson Wholesale Company, dba Indian Nation Wholesale of Durant, Oklahoma for an additional year. 21-319

Attachments: [Letter from Deputy Chief of Police Will Hines for CL19-032 extension.pdf](#)

[Letter from Corrections Manager Terry Sellers for CL19-032 extension.pdf](#)

28. Consider approving appointments to boards and commissions. 21-100

Attachments: [Board Appointments](#)

UNFINISHED BUSINESS ITEM:

29. Consider approving the Annual Action Plan for FFY 2021 by adopting a resolution, and authorizing the Mayor and City Clerk to execute the resolution and all other documents necessary to implement the plan and manage the Federal programs. 21-410

Attachments: [Annual Action Plan for FFY 2021-Project/Activity Allocations](#)
[Project Descriptions](#)
[Resolution 21-](#)
[CC Presentation_2021.08.10 AAP](#)

BUSINESS ITEMS:

30. Discuss granting CDBG funding to qualifying Public Service Organizations, the process of reviewing, scoring and allocating thereof, and providing staff with direction and taking appropriate action if necessary. 21-411

Attachments: [CPC Recommended Allocation Amounts](#)
[CC Presentation](#)

31. Hold a public hearing and consider approving an ordinance to close a sanitary sewer easement located in Lot 3, Block 1, Lawton Industrial Park, Part 2, located adjacent to SW Rex Madeira Road. 21-402

Attachments: [Location Map](#)
[Ordinance No. 21-](#)

32. Consider an ordinance amending Personnel Policies and Procedures Section 17-1-6-161, Division 17-1-6, Article 17-1, Chapter 17, Lawton City Code, 2015, by extending the date to use vacation hours in excess of the maximum from the last pay period in June of each fiscal year to the beginning of the first full pay period in January of each calendar year; allowing regular full time employees who have completed ten (10) years of service and maintain a balance of eighty (80) vacation hours to cash out up to one hundred (100) vacation hours at a fifty percent (50%) reduced rate; establishing month of payment; re-alphabetizing; providing for severability and establishing an effective date. 21-348

Attachments: [HR - Vacation Use Lose Jan Ordinance](#)

33. Consider authorizing the City Manager to replace the temporary extension vacation use or lose date of August 22, 2021 with a new date of the first full pay period in January of the calendar year, in accordance with the proposed amendment to Lawton City Code 17-1-6-161. 21-407

34. Consider approving an ordinance amending Section 22-1-4-144, Chapter 22, Lawton City Code, 2015, modifying the appropriation of the gate fee collected at the landfill, providing for the transfer of any remaining funding, providing for severability, and establishing an effective date. 21-380

Attachments: [Landfill gate fee](#)

STAFF REPORTS:

35. Receive a briefing and discuss the America Rescue Plan Act (ARPA) 21-399

Attachments: [CLFRF-Prohibited-Expenses_FINAL](#)
[Coronavirus State & Local Fiscal Recovery Funds \(ARPA\)](#)
[Local Recovery Fund Guidance \(ARPA\)](#)

36. Department Roundup - Fire Operations 21-369

Attachments: [council presentation \(1\) \(00000003\)](#)

EXECUTIVE SESSION ITEMS:

37. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the status of an ongoing investigation concerning pension calculations, and, if necessary, take appropriate action in open session. 21-392

- 38.** Pursuant to Section 307B.1, Title 25, Oklahoma Statutes, consider convening in executive session to review the employment of Michael Cleghorn as City Manager, and in open session take other action as necessary. **20-171**

ADJOURNMENT