



City of Lawton

City Council

Agenda

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Tuesday, July 23, 2024

2:00 PM

Lawton City Hall
Council Chambers/Auditorium

MEETING CALLED TO ORDER WITH INVOCATION AND PLEDGE OF ALLEGIANCE

"Official action can be taken only on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Council may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Council may refer the matter to the City Manager or the City Attorney. The Council may also refer items to standing committees of the Council or a board, commission, or authority for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

ROLL CALL

PRESENTATION:

Run for the Wall Event Presentation

Employee Spotlight Award: Elizabeth Knighton, Library

Introduction of Cliff Blasengame, Animal Welfare Superintendent

REPORTS: MAYOR/CITY COUNCIL

AUDIENCE PARTICIPATION: Lawton citizens having an item of business to present to the City Council that does not appear on the agenda please come forward at this time. The Mayor and Council will receive comments from audience members. Council may recommend to the individual or group as to what action they should take, i.e., refer the situation to a particular department or person at the city offices. In order to participate in Audience Participation, each speaker must submit a Request to Speak Form to the City Clerk and must reside within the city limits of Lawton. Each speaker will have a 3-minute time limit, each topic will have a 9-minute time limit, and Audience Participation will be limited to 30-minutes in total. Each participant is required to adhere to the Rules of Decorum outlined in Council Policy 1-6.

CONSENT AGENDA:

The following items are considered to be routine by the City Council and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approving two (2) damage claims (recommended for approval) and resolutions authorizing payments for Friendship Baptist Church in the

[24-1778](#)

amount of \$4,400.00, and Tracie Davis in the amount of \$6,223.93

Attachments: [DC-2024-030, Davis, Tracie - Memorandum](#)
[DC-2024-030, Davis, Tracie Resolution and Warrent of Attorney](#)
[DC-2024-027, Friendship Baptist Church Memorandum](#)
[DC-2024-027, Friendship Baptist Church Resolution and Warrant of Attorney](#)

2. Consider extending contract CL22-037 Jail Food and Supplies with Stephenson Wholesale Co., Db a Indian Nation Wholesale of Durant, OK for an additional year. [24-1751](#)

Attachments: [Vendor Extension Form](#)

3. Consider and take action on extending contract (CL24-003) Sludge Lagoon Maintenance to Hodges Farms and Dredging LLC. [24-1775](#)

4. Consider award of construction contract to T&G Construction, Inc., for the 2024 Citywide Pavement Rehabilitation Project PW2303 [24-1788](#)

Attachments: [PW2303 & PW2304 Bid Tabulations](#)
[PW2303 Engineers Estimate Signed](#)
[PW2303 Recommendation Letter Signed](#)

5. Consider approving agreement with Freese and Nichols, Inc. for the Professional Engineering Services and the Preparation of Contract Documents for Engineering Project EN2303- Sheridan Road (Bishop Rd. to Lee Blvd). [24-1521](#)

Attachments: [Sheridan Road - Bishop to Lee - Freese and Nichols](#)

6. Consider approving a request to enter into a memorandum of understanding with the Harmon County Sheriff's Department and the City of Lawton authorizing the utilization of the Lawton Police Department's Training Facility to train their new officers in the Council of Law Enforcement and Training's Basic Academy (CLEET) which has been authorized by formal board action. [24-1755](#)

Attachments: [CLEET MOU - Harmon County Sheriffs Office](#)

7. Consider approving a request to enter into a memorandum of understanding with Comanche Nation Police Department and the City of Lawton authorizing the utilization of the Lawton Police Department's Training Facility to train their new officers in the Council of Law Enforcement and Training's Basic Academy (CLEET) which has been authorized by formal board action. [24-1756](#)

Attachments: [CLEET MOU - Comanche Nation Police Dept](#)

8. Consider approving a request to enter into a memorandum of understanding with Sterling Police Department and the City of Lawton authorizing the utilization of the Lawton Police Department's Training Facility to train their [24-1757](#)

new officers in the Council of Law Enforcement and Training's Basic Academy (CLEET) which has been authorized by formal board action.

Attachments: [CLEET MOU - Sterling Police Department](#)

9. Consider approving the annual Agreement between Lawton Mobile Meals, Inc. and the City of Lawton for the specific purpose of preserving the health and welfare of homebound elderly and/or disabled citizens of Lawton, Oklahoma in the amount of \$48,348.00, and authorize the Mayor and City Clerk to execute the Agreement. [24-1779](#)

Attachments: [MOBILE MEALS AGR- 2025](#)

10. Consider approving the annual agreement between the Center for Creative Living Corporation and the City of Lawton for services to senior citizens in the amount of \$15,844.00 and authorize the Mayor and City Clerk to execute the agreement. [24-1780](#)

Attachments: [CENTER FOR CREATIVE LIVING AGR- 2025](#)

11. Consider approving Change Order No. 1 & No. 3 with ODOT on City Project No. EN1208 Gore Blvd Reconstruction from 67th St to 82nd St, the Department of Transportation of the State of Oklahoma Project Number JP19144(04), State Job Number STP-116B(059) MS [24-1784](#)

Attachments: [Change Order No. 001 pending approval](#)
[Change Order No. 003 pending approval](#)

12. Consider adopting Street Light Resolution No. 508 to authorize the installation of street lights at the locations listed in the Resolution. [24-1752](#)

Attachments: [RESOLUTION NO 508](#)

13. Consider approving a Resolution to increase the petty cash for the Building Division. [24-1753](#)

Attachments: [Resolution No. 24-_____](#)

14. Consider adopting a resolution authorizing Traffic Control Measures with the installation of two (2) Speed Tables at the locations of the 1300 block of New York and the 3100 block of Denver. [24-1769](#)

Attachments: [7.23.24 Speed Table Resolution Ward 1 and 7](#)

15. Consider a request to pay a fee in lieu of onsite stormwater detention for the single-family residential building permit located at 2521 SE Tower Road in the amount of \$767.40. [24-1777](#)

Attachments: [Site Review - 2521 SE Tower Road Bolden House 2024](#)
[SM Memo - Fee-in-lieu of Detention 2521 SE Tower Road](#)
[2521 SE Tower Road Easement Letter](#)
[2521 SE Tower Road Fee-in-Lieu of Detention Request](#)
[NEW HOME PLANS - 2521 SE Tower Rd](#)

16. Consider accepting a conditional grant award from the Opioid Abatement Board and authorizing the Mayor and City Clerk to execute related documents. [24-1750](#)
- Attachments:** [Award Packet Checklist](#)
[Conditional Award Notice - City of Lawton](#)
[Grant Agreement - Lawton](#)
[Updated Plan and Budget](#)
17. Consider approving an Agreement between the City of Lawton and the Comanche County Health Department, to accomplish goals/objectives set forth in the Opioid Abatement Grant administered through the Oklahoma Opioid Abatement Board. [24-1749](#)
- Attachments:** [CCHD - COL AGMT \(002\) 1](#)
18. Consider rejecting all bids received for RFPCL25-001 (ATM Services), cancel the bid opening scheduled for July 24, 2024, and authorize staff to re-advertise the contract for award. [24-1792](#)
19. Direct the City Attorney to review properties which contain municipal liens in Comanche County District Court that did not sell at the Comanche County Tax Sale which occurred on June 10th, 2024, and authorize the City Attorney to initiate foreclosure proceedings on properties suitable for litigation. [24-1759](#)
20. Consider directing the City Manager to notify and engage with the Board of County Commissioners of Comanche County, Oklahoma to negotiate an equitable distribution of cost sharing for services provided by the Emergency Communications Department. [24-1760](#)
- Attachments:** [E911 city and county merger](#)
21. Consider approving or denying the variance for installation of sink and an exterior stair for the boathouse located at Schoolhouse Slough #34 and take action as necessary. [24-1790](#)
- Attachments:** [Building Development Appeals Board Minutes 7-15-2024](#)
[Variance Request](#)
[Plans](#)
[Section 19-5-508](#)
22. Consider approving or denying the variance request for exterior stairs and slip for a boathouse located at Schoolhouse Slough #51 and take action as deemed necessary. [24-1791](#)
- Attachments:** [Building Development Appeals Board Minutes 7-15-2024](#)
[Variance Request](#)
[Plan](#)
[Section 19-5-508](#)
23. Consider accepting a 50/50 matching Spark Grant from Play and Parks [24-1789](#)
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Structures, Incorporated for the purpose of assisting with the purchase of park structures purchased through Play and Park Structures, Inc.

Attachments: [SPARK FUND for LAWTON](#)

24. Consider approving appointments to boards and commissions. [24-1773](#)

Attachments: [Board Appointments- 07.23.24](#)

UNFINISHED BUSINESS:

25. Consider directing staff to accept or reject bid on Project PR2309 Elmer Thomas Park Aquatic Center and take action as deemed necessary. [24-1796](#)

Attachments: [70480-004 - CN#002 \(2\)](#)
[Miller-Tippens Construction Company-PR2309 Aquatic Center](#)
[Bid Tab 070124](#)
[Final Lawton Aquatics CD Presentation 7-19-24](#)

BUSINESS ITEMS:

26. Receive a presentation from GH2 Architects, LLC with conceptual design plans and exterior renderings for the construction of a new Animal Welfare Adoption Center along with the renovation of the existing Animal Welfare facility for the Animal Welfare Building-Project EN2304 and take action as deemed necessary. [24-1762](#)

Attachments: [20240723 LAW Commissioners Presentation V3](#)

27. Hold a public hearing and adopt a resolution declaring the structures located at 306 SW Jefferson, 404 SW 23rd Place, 511 NW Mission Blvd, 911 SW 4th Street, 1216 NW Andrews Avenue, 1308 SW Pennsylvania Avenue, 1401 NW Ozmun Avenue, 1502 SW Summit Avenue, 1506 SW Summit Avenue, 1511 SW Dr Charles W Whitlow Avenue, 1512 SW Dr Charles W Whitlow Avenue, 1812 SW D Avenue, 1913 NW Lincoln Avenue, 2102 SW 16th Street, 2612 SW G Avenue, a/k/a 2612 ½ SW G Avenue, to be dilapidated pursuant to Section 6-5-1 Lawton City Code, ordering the owner to abate the nuisance, authorizing summary abatement, and authorizing the City Attorney to commence legal action in District Court to abate the nuisance. [24-1770](#)

Attachments: [Resolutions](#)
[Exhibit A's](#)
[Photos Of the Property](#)

28. Discuss the possible drafting and implementation of an anti-camping ordinance within the city limits in the light of the recent United States Supreme Court decision in 23-175 City of Grants Pass, Oregon v. Johnson et al. Direct the City Manager and/or the City Attorney to draft an ordinance for Council's consideration or alternatively refer this matter to the Homeless Action Committee for further discussion and deliberation. [24-1782](#)

29. Consider approving an Agreement between the Lawton Youth Sports Trust Authority and the City of Lawton for FY 24-25, providing \$300,000.00 for program support and \$700,000.00 from CIP funds for design and/or purchase or lease of property to be the site of a sports complex. [24-1748](#)

Attachments: [LYSA Limited Support 24-25 7.8.24](#)
[Exhibit A - Amended Budget Fiscal 2025 - July 8 2024](#)

30. Consider approving an Ordinance pertaining to Businesses by amending Section 7-35-1-3502, Division 7-35-1, Article 7-35, Chapter 7, Lawton City Code 2015; by removing the language for the grace period for the original licenses, adding an expiration of June 30th annually, providing for severability and establishing an effective date. [24-1764](#)

Attachments: [Ordinance No. 24-](#)
[Ordinance No. 24-_____ CLEAN VERSION](#)

31. Consider approving an Ordinance pertaining to Nuisances and Health, by amending Sections 15-2-201, 15-2-202, 15-2-204, 15-2-205, 15-2-206 and 15-2-208, Article 15-2, Chapter 15, Lawton City Code 2015, by clarifying language for rental company registration, increasing the citations fees, adding that the rental company registration expires annually on June 30th, adding language to issue citations weekly for violations prior to any abatement, changing notice to notice of violation, changing administrative order to abatement notice, adding language for property owner or person otherwise in possession or control of any lot, tract or parcel of land situated wholly or in part with the corporate limits of the city, changing the time frame from 6 months to 1 year that any subsequent violations occur without having to re-notice, changing the appeal of the abatement notice from City Council to a hearing officer, adding language that an appeal of the hearing officer shall go to City Council, clarifying the section of code that abatement costs can be appealed, adding language that the property owner or person otherwise in possession of the property shall have 30 days to pay the cost notice before the monetary lien is filed with the county, adding language stating that subsequent violations of refuse at the curb or public right-of-way shall be issued citations and the citations may be written daily, changing other forms of abatement to other forms of enforcement and adding language that the utility bill will be charged for abatements, providing for severability, and declaring an emergency. [24-1766](#)

Attachments: [Ordinance No. 24-](#)
[Ordinance No. 24-_____ CLEAN](#)

32. Consider approving a resolution amending Appendix A, Schedule of Fees and Charges, Lawton City Code, 2015, pertaining to Chapter 15, Nuisances and Health by amending Article A-15-2-204 and creating Article A-15-2-206. [24-1774](#)

Attachments: [Resolution No. 24-](#)

33. Consider approving an ordinance pertaining to Personnel Policies and [24-1765](#)

Procedures, relating to Retirement System For Regular Employees Hired Prior to July 1, 2017, amending Section 17-3-4-336, Division 17-3-4, Article 17-3, Chapter 17, Lawton City Code 2015, by increasing member and city contributions, providing for severability and establishing an effective date.

Attachments: [Pension Contributions UPDATED](#)

34. Consider approving an ordinance pertaining to Personnel Policies and Procedures, relating to Administration of the Retirement System, amending Section 17-3-4-354, Division 17-3-4, Article 17-3, Chapter 17, Lawton City Code 2015, by clarifying compliance with the Internal Revenue Service Employee Plans Compliance Resolution System, providing for severability and establishing an effective date. [24-1767](#)

Attachments: [Pension](#)

35. Consider approving an ordinance pertaining to Personnel Policies and Procedures, relating to the Employee Advisory Committee, amending Section 17-2-9-215, Division 17-2-9, Article 17-2, Chapter 17, Lawton City Code 2015, by excluding Retirement and Pension amendments from Employee Advisory Committee review, correcting a numerical error, providing for severability and establishing an effective date. [24-1768](#)

Attachments: [EAC Retirement Exemption](#)

36. Receive a briefing and discuss remaining unencumbered funds obtained through the American Rescue Plan Act (ARPA). [24-1736](#)

Attachments: [ARPA Expense Worksheet](#)

STAFF REPORTS:

37. Provide City Council with an update on the FY 2023 and FY 2024 Audit Process. [23-991](#)

EXECUTIVE SESSION ITEMS:

38. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the status of an ongoing investigation concerning pension calculations, and, if necessary, take appropriate action in open session. [24-1763](#)
39. Pursuant to Section 307B.2, Title 25, Oklahoma Statutes, consider convening in executive session to discuss negotiations for a Collective Bargaining Agreement for FY 2025-2026 between the International Association of Firefighters (IAFF), Local 1882, and the City of Lawton, and, if necessary, take appropriate action in open session. [24-1772](#)

ADJOURNMENT

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged

to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."