



City of Lawton

City Council

Agenda

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Tuesday, July 9, 2024

2:00 PM

Lawton City Hall
Council Chambers/Auditorium

MEETING CALLED TO ORDER WITH INVOCATION AND PLEDGE OF ALLEGIANCE

"Official action can be taken only on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Council may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Council may refer the matter to the City Manager or the City Attorney. The Council may also refer items to standing committees of the Council or a board, commission, or authority for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

ROLL CALL

PRESENTATION:

True North Employee Award

REPORTS: MAYOR/CITY COUNCIL

AUDIENCE PARTICIPATION: Anyone having an item of business to present to the City Council that does not appear on the agenda please come forward at this time. The Mayor and Council will receive comments from audience members. Council may recommend to the individual or group as to what action they should take, i.e., refer the situation to a particular department or person at the city offices. Each speaker will have a 3-minute time limit, each topic will have a 9-minute time limit, and Audience Participation will be limited to 30-minutes in total.

CONSENT AGENDA:

The following items are considered to be routine by the City Council and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider accepting permanent easements from Bentley Investments and LaDonna McKinzie for the SW 38th Street Waterline Project # EN2102A and authorizing the Mayor and City Clerk to execute the documents and payments for the same. [24-1659](#)

Attachments: [Bentley Investment Easement](#)
[McKinzie Easement](#)

2. Consider accepting a permanent utility easement from Mattie L. Boyles 1999 Trust for the South Wolf Creek sanitary sewer main installation, as part of [24-1727](#)

Project No. 18-ISSES, and
authorizing the Mayor and City Clerk to execute document.

Attachments: [Mattie Boyles Trust - Perm Ease](#)

3. Consider approving a resolution requesting Oklahoma Municipal League to support legislation regarding changes to Oklahoma State Statute 68-3113 and Oklahoma State Statute 68-3131 for the 2025 Oklahoma Legislative Session. [24-1743](#)

Attachments: [Res. Supporting Changes to 68-3113 and 68-331](#)
[Legislative Proposal-Tax Sale](#)

4. Consider approving a resolution requesting Oklahoma Municipal League to support legislation regarding changes to Title 51 Oklahoma State Statutes 24A.1 through 24A.33, the Oklahoma Open Records Act, for the 2025 Oklahoma Legislative Session. [24-1744](#)

Attachments: [Res. Supporting Changes to Title 51](#)

5. Consider extending the engineering agreement with Stearns, Conrad and Schmidt Consulting Engineers, Inc. d/b/a SCS Field Services for professional engineering services for operations, monitoring, and maintenance of the Landfill Gas Collection & Control System. [24-1724](#)

Attachments: [Stearns Conrad & Schmidt - Landfill Gas](#)

6. Consider extending contract CL23-039, Redi-Mix Concrete to Southwest Ready Mix of Lawton, Ok (Primary) and Dolese Bros. Co, Oklahoma City, Ok (Secondary) [24-1720](#)

Attachments: [Dept. Memo to Extend Yr 2](#)
[Dolese - Extension - signed](#)
[SW Ready Mix- Extension-signed](#)

7. Consider extending contract (CL23-038) Grassing & Sodding to Garden Depot of Lawton, OK for Options 3a, 3b and 4a. [24-1725](#)

Attachments: [Dept. Recommendation Yr 2](#)
[Garden Depot Ext Form Yr 2](#)

8. Consider extending contract CL22-042 Concrete Repair to A.E. Construction of Lawton, Ok (primary), TE Construction of Lawton, Ok (secondary), and MTZ Construction of Oklahoma City, Ok (tertiary). [24-1726](#)

Attachments: [Dept. Recommendation Yr 3](#)
[Signed Vendor Extension Letter & Form - MTZ](#)
[Signed Vendor Extension Letter & Form - AE](#)
[Signed Vendor Extension Letter & Form - TE](#)
[Original Contract CL22-042](#)

9. Consider extending contract for (CL23-040) Emergency Generator Maintenance Contract to Elite Power Services, Inc., of Edmond, OK. [24-1728](#)

Attachments: [Dept. Recommendation Yr 2](#)
[Vendor Extension Memo Form-Signed](#)

10. Consider extending contract (CL23-027) Wrecker Service (Car & Light Trucks under 15,000 GVW) to Priest Brothers, Inc. of Lawton, Ok. [24-1729](#)

Attachments: [Dept. Recommendation Yr. 2](#)
[Priest Extension Form Year 2](#)

11. Consider acknowledging receipt of permit number WW000016240057 for the construction of PU2301 Groundwater Supply Well Installation 2023 from the Oklahoma Department of Environmental Quality. [24-1715](#)

Attachments: [DEQ Permit WW000016240057](#)

12. Consider approving the construction plat for West Hills Part 2, subject to conditions and take appropriate action as deemed necessary. [24-1737](#)

Attachments: [West Hills Part 2 - Construction Plat](#)
[Paving Layout](#)
[Sanitary Sewer Layout](#)
[Water Line Layout](#)
[06.27.2024 CPC Minutes](#)

13. Consider approving construction plans for an offsite improvement modifying the traffic control system to serve property located at 151 NW Sheridan and take appropriate action as deemed necessary. [24-1741](#)

Attachments: [TrafficImprovements_Plans](#)

14. Consider approving the Record Plat for Lawton Marketplace - Phase IV and take appropriate action as deemed necessary. [24-1740](#)

Attachments: [Lawton Marketplace Phase IV - Record Plat](#)
[07.02.2024 Special CPC Minutes](#)

15. Consider installing panhandling signs at the intersection of SW 11th Street and SW Lee Boulevard and the intersection of SW 38th Street and Lee Boulevard and take action as deemed necessary. [24-1742](#)

16. Consider waiving City Code Section 10-4-406 in order to release a dilapidated barn style wet slip structure that was recently removed from the School House Slough marina to Mad Cowboy Metal Works LLC company for offsite disposal in lieu of obligating city funds, staff time, and hauling expenses to the city's land fill. [24-1745](#)

Attachments: [Wet Slip Photos](#)

17. Consider approving appointments to boards and commissions. [24-1738](#)

Attachments: [Board Appointments- 07.09.24](#)

UNFINISHED BUSINESS

18. Continue the public hearing and consider adopting a resolution declaring the structures located at 1614 SW Jefferson Avenue, to be dilapidated pursuant to Section 6-5-1 Lawton City Code, ordering the owner to abate the nuisance, authorizing summary abatement, and authorizing the City Attorney to commence legal action in District Court to abate the nuisance. [24-1396](#)

Attachments: [Resolution No. 24-](#)
[Exhibit A](#)
[Photos of the property](#)

19. Consider approving an ordinance establishing the number of parking spaces required for stadiums, sports fields and arenas, with and without fixed seating, and allowing for floor amendments if necessary. [24-1731](#)

Attachments: [Ordinance 24-](#)
[Ordinance 24- clean version](#)
[Newspaper Notice CPC & Council](#)
[06.13.2024 CPC Minutes](#)
[Peer city calcs](#)

BUSINESS ITEMS:

20. Receive a request for the Lawton/Fort Sill Chamber of Commerce regarding the allocation of the City's FY 2025 Hotel/Motel Tax Fund and take action as deemed necessary. [24-1712](#)

21. Receive and discuss funding recommendations concerning the City's Hotel/Motel Tax Fund, and receive direction to adopt, modify or revise said recommendations concerning City Manager's FY 2025 hotel/motel tax recommended expenditure list. [24-1658](#)

Attachments: [Copy of Hotel Motel Allocation FY25 - RR Changes](#)

22. Consider whether to approve the property owner to continue remodeling the structure located at 337 SW 71st Street per Section 6-1-1-108 Section D that states after 180 days the property will go back to City council for specific authorization by the Council. [24-1721](#)

Attachments: [07.09.24Permit](#)

23. Consider directing staff to accept or reject bid on Project PR2309 Elmer Thomas Park Aquatic Center and take action as deemed necessary. [24-1735](#)

Attachments: [Bid Tab 070124](#)

24. Consider an ordinance pertaining to Vehicles and Traffic, amending Section 23-18-1803, Article 23-18, Chapter 23, Lawton City Code, 2015, by adding language related to bicycles approaching stop signs, providing for severability, and establish an effective date. [24-1713](#)

Attachments: [Ordinance No. 24- Bicycle](#)

25. Consider approving an amendment to Council Policy 1-6 Council Rules of Procedure, updating the meeting time, requiring those who wish to speak during audience participation to be residents of the City of Lawton and requiring submission of a request to speak form, establishing limits during audience participation for those who have been removed, clarifies audience members may be called upon during a public hearing, and provides updated formatting of the Policy. [24-1722](#)

Attachments: [POLICY 1-6 CLEAN 7.1](#)
[POLICY 1-6 TRACK 7.1](#)

26. Consider approving an amendment to Council Policy 4-1 Preliminary Budget Deadline and other Budget Guidance, by including a provision that establishes financial support will only be provided to one Juneteenth Committee, exclusively the Lawton Fort Sill City Wide Juneteenth Committee. [24-1732](#)

Attachments: [Council Policy 4-1 CLEAN](#)
[Council Policy 4-1 TRACK](#)

STAFF REPORTS:

27. Brief the Council on the contract between the Emergency Communications Department and the County Commissioners of Comanche County. [24-1734](#)
28. Provide City Council with an update on the FY 2023 and FY 2024 Audit Process. [23-991](#)

EXECUTIVE SESSION ITEMS:

29. Pursuant to Section 307B.1, Title 25, Oklahoma Statutes, consider convening in executive session to review the employment of John Ratliff as City Manager, and in open session take other action as necessary. [23-1099](#)
30. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss a pending action with Oklahoma Department of Environmental Quality concerning a Notice of Violation issued by ODEQ to the City on February 14, 2024, in relation to the City of Lawton Municipal Solid Waste Landfill and the FY 2022 and FY 2023 financial assurance mechanism update, local government test, not having been submitted by December 31, 2022 and December 31, 2023, respectively, and, if necessary, take appropriate action in open session. [24-1733](#)

ADJOURNMENT