



City of Lawton

City Council

Agenda

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Tuesday, June 27, 2023

2:00 PM

**Lawton City Hall
Council Chambers/Auditorium**

"Official action can be taken only on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Council may refer the matter to the City Manager or the City Attorney. The Council may also refer items to standing committees of the Council or a board, commission, or authority for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

MEETING CALLED TO ORDER WITH INVOCATION AND PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATION:

Citizen of the Month- Desirae Schneider

REPORTS: MAYOR/CITY COUNCIL

AUDIENCE PARTICIPATION: Anyone having an item of business to present to the City Council that does not appear on the agenda please come forward at this time.

CONSENT AGENDA:

The following items are considered to be routine by the City Council and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approval of the minutes of the Lawton City Council regular meeting of June 13 and the special meeting of June 22, 2023. [23-616](#)

Attachments: [22Jun23](#)
[13Jun23](#)

2. Consider the following damage claims recommended for denial: Jodyann Williams in the amount of \$5,850.00 and Randon and Rebecca Wentzher in the amount of \$1,524.00. [23-590](#)

Attachments: [2023-019, Fence damage Drainage Maintenance Denied](#)
[2023-017 Failure to repair water valve-loss of rent WD Den \(Repaired\)](#)

3. Consider approving the First Amended Agreement for professional services between the City of Lawton and Collins, Zorn & Wagner, PLLC (“CZW”) to represent the City and employees named in their official and individual capacities in the pending case of Kent Jackson as Personal Representative of the Estate of Israel Williams vs City of Lawton, et al, CIV-23-284-G and authorize the Mayor and City Clerk to execute the Agreement. [23-571](#)

Attachments: [Current Agreement with Collins Zorn & Wagner](#)
[Proposed First Amended Agreement with Collins, Zorn & Wagner](#)

4. Consider approving an agreement for professional services between the City of Lawton and Farzaneh & Patel, PLLC for their expertise with immigration law relating to employment visas for select City of Lawton employees and authorize the Mayor and City Clerk to execute the Agreement. [23-574](#)

Attachments: [Proposed Agreement with Farzaneh & Patel LLC](#)

5. Consider approving an agreement for professional services between the City of Lawton and Dunlap Codding, P.C. for their expertise in trademark searches and trademark applications and authorize the Mayor and City Clerk to execute the agreement. [23-575](#)

Attachments: [Proposed Engagement Letter](#)

6. Consider renewing a professional services agreement for bond counsel services with Floyd & Driver Law Firm, PLLC, of Norman, OK. [23-578](#)

Attachments: [Floyd Law Firm, P.C. Proposed Professional Services Agreement](#)

7. Consider renewing the professional services agreement with James C. Ferguson of Walker, Ferguson and Ferguson for the defense of Workers’ Compensation claims, and authorize the Mayor and City Clerk to execute the Agreement. [23-572](#)

Attachments: [Proposed Retainer Agreement](#)

8. Consider renewing a professional services agreement retaining the law firm of Hawkins, Delafield & Wood LLP as Disclosure Counsel in connection with the issuance of the City’s General Obligation and other Bonds that must comply with applicable municipal securities regulations including continuing disclosure requirements regarding the City’s financial statements and annual financial information/operating data relating to each Bond Issue. [23-577](#)

Attachments: [Letter of Engagement from Hawkins, Delafield & Wood LLP](#)

9. Consider approving a resolution authorizing and calling for an election in the City of Lawton, State of Oklahoma, for the purpose of setting the dates for a primary and general municipal election to fill the unexpired term of the Ward 6 Council Member and authorizing the Mayor to issue an election proclamation [23-534](#)

Attachments: [9. Resolution 2023 Ward 6 - unexpired term](#)
[10. Proclamation Ward 6 - unexpired term](#)

10. Consider approving a resolution authorizing and calling for an election in the City of Lawton, State of Oklahoma, for the purpose of setting the dates for the 2023 primary and general municipal elections for designated City Council seats and authorizing the Mayor to issue an election proclamation. [23-535](#)

Attachments: [7. Resolution 2023 Wards 6,7,8](#)
[8. Proclamation 2024 Wards 6,7,8](#)

11. Consider rejecting grant funds from the Corporation for National and Community Service in the amount of \$37,500.00, discontinuing the City of Lawton's Retired and Senior Volunteer Program, and authorizing the Mayor and City Clerk to execute any documentation necessary. [23-618](#)

Attachments: [Federal CNCS Notice of Grant Award](#)

12. Consider approving a Project Funding Agreement with the Skills for Life Foundation, subject to the Skills for Life Foundation also approving the agreement, and once the agreement is approved by both parties, allocate to the Skills for Life Foundation an amount up to \$89,000.00 from the PROPEL CIP in accordance with the intent of Resolution 23-75, Section C.5 to provide funding for youth programs, as recommended by the Youth and Family Affairs Committee. [23-501](#)

Attachments: [Skills for Life- About Us](#)
[Skills for Life Budget](#)
[Ordinance 2021-03](#)
[Skills for Life Academy Contract](#)
[Resolution No. 23-75](#)

13. Consider approving a Project Funding Agreement with The Tulsa Greenwood STEM and Entrepreneurship Program, subject to The Tulsa Greenwood STEM and Entrepreneurship Program also approving the agreement, and once the agreement is approved by both parties, allocate to The Tulsa Greenwood STEM and Entrepreneurship Program an amount up to \$95,640.20 from the PROPEL CIP in accordance with the intent of Resolution 23-75, Section C.5 to provide funding for youth programs, as recommended by the Youth and Family Affairs Committee. [23-510](#)

Attachments: [Tulsa Greenwood Project Budget](#)
[Tulsa Greenwood Project Description](#)
[Ordinance 2021-03](#)
[Tulsa Greenwood Contract](#)
[Resolution No. 23-75](#)

14. Consider authorizing the Interim City Manager to enter into negotiations with the Chief of Police for a long-term employment contract. [23-557](#)
15. Consider renewing the professional services agreement between the City of Lawton, LEDA, and Center for Economic Development Law, and authorize the Mayor and City Clerk to execute the Agreement. [23-589](#)

Attachments: [CEDL, LEDA & COL FY24 Professional Svcs Agreement](#)
[Financial Impact - AIC #23-589 - Center for Economic Development Law & LEDA.pdf](#)

16. Consider approving a Second Amendment to the Amended and Restated Declaration of Trust of the McMahon Auditorium Authority and authorizing the execution of the Second Amendment. [23-411](#)

Attachments: [2nd Amendment McMahon Trust](#)

17. Consider accepting the Improving Access to Collection re-grant through the Oklahoma Historical Records Advisory Board of \$3,000.00 from the Oklahoma Department of Library for the purpose of digitizing 300 images for inclusion in a Lawton Public Library partner page on the Gateway to Oklahoma History website and authorizing the City Manager to sign the contract. [23-551](#)

Attachments: [Contract City of Lawton OHRAB Improving Access to Collections 2023.pdf](#)
[Lawton NHPRC Terms and Conditions.pdf](#)

18. Consider accepting a grant of \$25,000.00 from the University of North Texas Health Science Center at Fort Worth, the subaward administrator of the National Network of Libraries in Medicine (NNLM) Healthy Information Outreach grant for the Lawton Public Library for a portable food demonstration cart and community health classes, and authorizing the City Manager to sign. [23-559](#)

Attachments: [Financial Impact - AIC #23-559 - UNTHS Grant - Library](#)

19. Consider accepting a technology replacement/enhancement community impact gift up to \$408,116.00 to the Library from the Friends of the Library to be designated for technology-related equipment and services. [23-550](#)

Attachments: [Anticipated Purchases.pdf](#)

20. Consider accepting an additional \$11,000.00 for the Adult Online High School Grant from the Oklahoma Department of Library for the purpose of facilitating adults to complete their high school diplomas, and ratifying the actions of the Interim City Manager. [23-562](#)

21. Consider approving the annual agreement between the Center for Creative Living Corporation and the City of Lawton for services to senior citizens in the amount of \$15,844.00 and authorize the Mayor and City Clerk to execute the agreement. [23-497](#)

Attachments: [23-24 Center for Creative Living](#)

22. Consider approving the annual agreement between Lawton Mobile Meals, Inc. and the City of Lawton for the specific purpose of preserving the health and welfare of homebound elderly and/or disabled citizens of Lawton, Oklahoma in the amount of \$48,348.00, and authorize the Mayor and City Clerk to execute the agreement. [23-499](#)

Attachments: [23-24 Mobile Meals](#)

23. Consider approving a resolution amending Appendix A, Chapter A-19, Article A-19-7, Schedule of Fees and Charges, Lawton City Code, 2015, as amended, by removing outdoor athletic field rental fees except for the Greer Park tennis courts. [23-500](#)

Attachments: [Res 23-_____](#)

24. Rescind the Resolution No 23-76 that was approved on May 16th and Consider and take action with respect to approve the new resolution of the City of Lawton, Oklahoma (the “City”) approving action taken by the Lawton Water Authority (the “Authority”) by ratifying and authorizing the action of the Authority in filing of programmatic applications for financial assistance through loan programs of the Oklahoma Water Resources Board; and authorizing the issuance, sale and delivery of a promissory notes or notes in one or more series of the Authority to the Oklahoma Water Resources Board in the total aggregate principal amount of not to exceed \$80 million for financial assistance through the Clean Water SRF Loan; pledging revenues, ratifying and confirming a lease agreement, as amended pertaining to certain water, sanitary sewer, and refuse systems; and containing other provisions related thereto. [23-603](#)

Attachments: [AIC CC final Resolution 6-27-23 Sewer System CWSRF Resolution 22-__ \(002\)](#)
[Resolution No. 23-76](#)
[Financial Impact - AIC #23-602 - Rescind Resolution #23-78.pdf](#)

25. Rescind the Resolution No 23-77 that was approved on May 16th and Consider and take action with respect to approve the new resolution of the City of Lawton, Oklahoma (the “City”) approving action taken by the Lawton Water Authority (the “Authority”) by ratifying and authorizing the action of the Authority in filing of programmatic applications with Oklahoma Department of Environmental Quality for financial assistance through loan programs of the Oklahoma Water Resources Board; and authorizing the issuance, sale and delivery of a promissory notes or notes in one or more series of the Authority to the Oklahoma Water Resources Board in the total aggregate principal amount of not to exceed \$80 million for financial assistance through the Drinking Water SRF Loan; pledging revenues, ratifying and confirming a lease agreement, as amended pertaining to certain water, sanitary sewer, and refuse systems; and containing other provisions related thereto. [23-604](#)

Attachments: [CC final Resolution water system 6-27-23 DWSRF Resolution No. 23-77](#)
[Financial Impact - AIC #23 - 604 - Rescind Resolution #23-78.pdf](#)

26. Rescind the Resolution No 23--78 that was approved on May 16th, and consider and take action with respect to a resolution of the City of Lawton, Oklahoma (the “City”) approving action taken by the Lawton Water Authority (the “Authority”) by ratifying and authorizing the action of the Authority in filing of a programmatic applications with Oklahoma Water Resources Board for financial assistance through Financial Assistance Program (FAP) loan programs of the Oklahoma Water Resources Board; and authorizing the issuance, sale and delivery of a promissory notes or notes in one or more series of the Authority to the Oklahoma Water Resources Board in the total aggregate principal amount of not to exceed \$50 million for financial assistance through the Financial Assistance Program (FAP) Loan; approving the pledging revenues, ratifying and confirming a lease agreement, as amended pertaining to certain water, sanitary sewer, and refuse systems; and containing other provisions related thereto. [23-602](#)
- Attachments:** [CC AIC FAP Resolution 6-27-23 FAP Resolution No. 23-78](#)
[Financial Impact - AIC #23-602 - Rescind Resolution #23-78.pdf](#)
27. Consider approving the Memorandum of Understanding between the City of Lawton and the Lawton Metropolitan Planning Organization for metropolitan transportation planning for Fiscal Year 2024. [23-585](#)
- Attachments:** [FY24 PL MOU](#)
[Financial Impact - AIC #23-585 - LMPO MOU.pdf](#)
28. Consider approving the Memorandum of Understanding between the City of Lawton and the Lawton Metropolitan Planning Organization for Congestion Mitigation and Air Quality programs and projects during Fiscal Year 2024. [23-586](#)
- Attachments:** [FY24 CMAQ MOU](#)
[Financial Impact - AIC #23-586 - LMPO MOU – Congestion Mitigation and Air Quality and Funding.pdf](#)
29. Consider approving the Memorandum of Understanding between the City of Lawton and the Lawton Metropolitan Planning Organization for transit planning for Fiscal Year 2024. [23-587](#)
- Attachments:** [FY24 Transit MOU](#)
[Financial Impact - AIC #23-587 - LMPO MOU – ODOT Funding.pdf](#)
30. Consider endorsing the Fiscal Year 2024 Unified Planning Work Program for the Lawton Metropolitan Transportation Planning Process. [23-583](#)
- Attachments:** [FY2024 UPWP draft for meeting with watermark with revisions 061623](#)
[Financial Impact - AIC #23-583 - United Planning Work Program.pdf](#)
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31. Consider ratifying the actions of the Lawton Water Authority by extending contract RFPCL18-048 RV Park & Campground - Lake Ellsworth with Amy Sims dba Minnow Marina at Fisherman's Cove as designated in the lease agreement for an additional twelve (12) months and authorizing the Mayor and City Clerk to execute the required documents. [23-537](#)
- Attachments:** [2023.04.21 Recommendation Memo](#)
[Fisherman's Cove One Year extension](#)
[RFPCL18-048 Revenue Contract](#)
32. Consider approving a lease agreement between the City of Lawton and the Lawton Youth Sports Trust Authority for the ball fields at Eastside Park, McMahon Park, and Miracle Field within Elmer Thomas Park, and authorizing the Mayor and City Clerk to execute the agreement. [23-596](#)
- Attachments:** [Parks Lease Agreement](#)
33. Consider approving a sublease agreement between the City of Lawton and the Lawton Youth Sports Trust Authority for four ball fields at Ahlschlager Park and authorizing the Mayor and City Clerk to execute the agreement. [23-606](#)
- Attachments:** [Sublease Agreement - Ahlschlager](#)
34. Consider granting a Revocable Permit for the construction of a chain-link fence located in the right-of-way at 315 SW 52nd Street, otherwise known as Eisenhower Elementary School, and authorize the mayor and city clerk to sign and execute the document.. [23-573](#)
- Attachments:** [Application](#)
[Site Plan](#)
[Revocable Permit](#)
35. Consider granting a Revocable Permit for the construction of a chain-link fence located in the drainage easement at 405 NW Woodland Drive, otherwise known as Woodland Hills Elementary School, and authorize the mayor and city clerk to sign and execute the document. [23-576](#)
- Attachments:** [Application](#)
[Site Plan](#)
[Flood Study](#)
[SFHP](#)
[Revocable Permit](#)
36. Consider waiving City Code that requires the alley to be paved, and vary the dimensions of the heavy duty concrete requirements for a refuse container for property located at 512 SW Lee Boulevard and take action as deemed necessary. [23-582](#)
- Attachments:** [Letter of Request](#)
[Site Plan](#)
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37. Consider waiving Lawton City Code in regards to the heavy duty concrete requirement for a refuse container, the requirement for the dumpster enclosure, and the City engineering standards in regards to refuse screening for property located at 1320 NW Homestead Drive and take action as necessary. [23-584](#)

Attachments: [Site Plan](#)
[Solid Waste Container Pad](#)

38. Consider issuing a Small Cell Wireless Facility Revocable Permit for small cell wireless facilities located in the rights-of-way as noted in Exhibit A and authorize the Mayor and the City Clerk to sign the documents. [23-543](#)

Attachments: [Small Cell Wireless Facility Revocable Permit](#)
[EXHIBIT A 6.27.23](#)

39. Consider and approving a contract with Garver, LLC, which will authorize a contract to move forward with the Wastewater Treatment Plant (WWTP) Improvement Phase II design that includes the Southeast Water Treatment Plant (SEWTP) Sludge handling design that currently goes to WWTP. [23-520](#)

Attachments: [AIC 23-520 Garver Contract.pdf](#)

40. Consider and take action on approving the Master Services Agreement with Garver, LLC for the Professional Engineering Services for water, wastewater system, stormwater and other Public Utilities Improvements. [23-531](#)

Attachments: [Garver Contract 23-531 6-27-23](#)

41. Consider and take action on approving the Master Services Agreement with Jacobs Engineering Group Inc. for the Professional Engineering Services for water, wastewater system, dam improvements and other Public Utility Improvements. [23-541](#)

Attachments: [Jacobs Contract 23-541 6-27-23](#)

42. Consider and take action on approving the Master Services Agreement with Freese and Nichols Inc. for the Professional Engineering Services for water, wastewater system, stormwater, and other Public Utilities improvements. [23-542](#)

Attachments: [Freese and Nichols Contract 23-542 6-27-23](#)

43. Consider approving professional services contract in the amount of \$18,600.00 with C.H. Guernsey and Company for the initial services report phase on Project EN2306 Public Safety Center Security Fence. [23-553](#)

Attachments: [230502 - Guernsey Agreement EN2306 Public Safety Center Security Fence.pdf](#)
[Financial Impact - AIC #23-553 - C.H. Guernsey Company - Security Fence](#)

44. Consider approving professional services contract in the amount of \$15,810.00 with C.H. Guernsey & Company for the initial services report phase of the Project PR2402 Museum of the Great Plains Infiltration Mitigation. [23-560](#)

Attachments: [PR2402 Guernsey Agreement Museum of the Great Plains Infiltration Mitigation - JNDO Executed.pdf](#)
[Financial Impact - AIC #23-560 - C.H. Guernsey & Company - Museum.pdf](#)

45. Consider approving Amendment No. 2 to the Street Reconstruction Project, SW 38th ST from SW Bishop Rd to W Gore Blvd, Project No. EN2102, with EST., Inc. for professional services for the design of a new water main along SW 38th St between SW Bishop Rd. and W Gore Blvd. [23-561](#)

Attachments: [23-05-26 38th Street Waterline Amendment No 2 - REV 02.pdf](#)
[Financial Impact - AIC #23-561 - Engineering services Contact Amendment.pdf](#)

46. Consider awarding contract (RFPCL 23-036) HVAC Services to T&M Solutions, LLC for Building Groups #1-#5, and authorizing the Mayor and City Clerk to execute the contract. [23-605](#)

Attachments: [Department Recommendation](#)
[Abstract of Bids](#)
[Price Sheets](#)
[Contract RFPCL 23-036](#)
[Financial Impact - AIC #23-605 - HVAC Services](#)

47. Consider extending contract RFPCL21-030 Inmate Technology Services; Pay Telephone, Tablet & Video Installation with Prodigy Solutions, Inc. for an additional year. [23-610](#)

Attachments: [LAWTON PD EXTENSION 2023](#)
[Prodigy Contract Letterhead](#)
[Prodigy Solutions RFPCL21-030](#)
[Financial Impact - AIC #23-610 - Inmate Technology Services.pdf](#)

48. Consider extending contract CL22-044 Waterline Fittings and Valves to Core and Main of Owasso, OK for an additional year. [23-567](#)

Attachments: [Dept Recommendation Memo](#)
[Vendor Extension Form](#)
[Financial Impact - AIC #23-567 - Waterline Fittings and Valves - Core & Main.pdf](#)

49. Consider awarding contract (RFPCL23-031) for Workers' Compensation Administration Service to United Safety and Claims, Inc. of Tulsa, OK, and take action as necessary. [23-556](#)

Attachments: [Department Recommendation](#)
[Abstract1.docx](#)
[RFPCL23-031 Lowest Bidder Vendor Comparison](#)
[Financial Impact - AIC #23-556 - Workers Comp](#)

50. Consider awarding contract (RFPCL23-032) for Temporary Employment Services to Express Employment Professionals [23-554](#)

Attachments: [Department Recommendation](#)
[Abstract1.docx](#)
[Price Comparison Sheet](#)
[Financial Impact - AIC #23-554 - Temporary Employment Services](#)

UNFINISHED BUSINESS:

51. Consider approving a resolution amending the current pay scale for Executive Level positions by increasing the minimum hourly rate and maximum hourly rate for each executive level, and any adjustments to the Executive Levels, consistent with the recent Compensation and Classification Analysis recommendations and subsequent information gathered on job descriptions and qualifications from a group of six (6) cities as directed by City Council. The new pay scale will become effective July 1, 2023, and will repeal all previous Executive Level Pay Scales. Council will take action as deemed necessary to include any floor amendments. [23-609](#)

Attachments: [2023 Exec Level Pay Plan Resolution](#)
[Current Pay Scale with Executive Level](#)
[Proposed Executive Level Pay Plan 2023](#)
[Salary Analysis Comparison for peer cities](#)
[Financial Impact - AIC #23-609 - Executive Level Pay Scale.pdf](#)

BUSINESS ITEMS:

52. Consider approving an ordinance authorizing the calling and holding of a special election on September 12, 2023, in the City of Lawton, State of Oklahoma, for the purpose of issuing general obligation bonds in the amount of Sixty Million Dollars (\$60,000,000) in one or more series in order to fund construction, reconstruction, improvements or repairs to be made to the City's streets and roadways and bridges including right of way acquisition, and including purchasing or constructing or repairing City utilities under and adjacent to such streets and roadways and bridges, such utilities to be owned exclusively by said City as deemed appropriate and prioritized by the City Council from time to time; providing for severability; declaring an emergency; requiring the full text to be published; approving the Special Election Proclamation; and take action as necessary. [23-617](#)

Attachments: [Emergency Ordinance of City Council Calling Special Election Special Election Proclamation and Notice](#)

53. Hold a public hearing and consider approving an Ordinance to close the alley between Lots 1-7 and 16-22, Block 6, Beal Addition, located to the west of Lincoln Elementary School at 601 SW Park Avenue. [23-579](#)

Attachments: [Application](#)
[Location Map](#)
[Public Hearing Notices](#)
[Ordinance No. 23-_____](#)

54. Hold a public hearing and consider approving an Ordinance to close a portion of a public right-of-way approximately 3.8 feet wide by 45.3 feet long on the north side of Lot 7, Block 6, Turnpike Industrial Park Part 6, on the south side of SE F Avenue between SE Simpson Street and SE Wallock Street. [23-580](#)

Attachments: [Application](#)
[Location Map](#)
[Public Hearing Notices](#)
[Survey](#)
[Ordinance 23-_____](#)

55. Hold a public hearing and consider approving an Ordinance to closing the alley between Lots 12-16 and 17-21, Block 111 and Lots 1-5 and 28-32, Block 112, Lawton View Addition between SW Oklahoma Avenue and SW Texas Avenue. [23-581](#)

Attachments: [Application](#)
[Location Map](#)
[Public Hearing Notices](#)
[Survey](#)
[Alley Block 111 and 112 Lawton View Add 2023 0607](#)

56. Hold a public hearing and adopt a resolution declaring the structures located at 1005 SW 9th Street, 1708 SW B Avenue, 1710 SW A Avenue, 1710 SW B Avenue, 1714 SW B Avenue, 1810 SW B Avenue, 1814 SW A Avenue, 2008 SW A Avenue, 2106 NW Bessie Avenue, 2410 SW A Avenue, 2615 SW A Avenue, to be dilapidated pursuant to Section 6-5-1 Lawton City Code, ordering the owner to abate the nuisance, authorizing summary abatement, and authorizing the City Attorney to commence legal action in District Court to abate the nuisance. [23-508](#)

Attachments: [Exhibit A's](#)
[Resolution](#)
[Pictures](#)

57. Receive a presentation and consider approving a request for funding in the amount of \$75,000 and direct staff to approve departmental assistance to support the extension of the Elmer Thomas Park Playground, which is specifically designed for special needs children. [23-566](#)

Attachments: [Presentation](#)

58. Discuss and consider establishing an express public trust authority for lake operations pursuant to Title 60 Okla.St.Ann. § 176. This authority would assist the beneficiary (City of Lawton) in the recreational management and operations of Lake Lawtonka and Lake Ellsworth. [23-593](#)

Attachments: [MINUTES 2023.06.14](#)

59. Consider approving the draft Request for Proposal (RFP) for the management and operation of Schoolhouse Slough at Lake Lawtonka, including any floor amendments, and directing staff to move forward with advertising said RFP. [23-591](#)

Attachments: [Draft RFP for Schoolhouse Slough](#)

60. Consider approving an Ordinance amending Sections 7-12-1-1201, 7-12-1-1202, 7-12-1-1203, 7-12-1-1205, 7-12-1-1209, 7-12-1-1210 and 7-12-1-1217, Article 7-12-1, Division 7-12, Chapter 7, Business, Lawton City Code, 2015, by clarifying the definition of store front, clarifying that all persons who want to go door-to-door within Lawton shall have a permit, setting the fee as a per person instead of per business, setting forth the hearing process if a door-to-door permit is revoked, adding the requirement for a background check for all individuals going door-to-door, except minors, and setting an exception for the placement of handbills or leaflets on automobiles in public parking lots not to be considered a door-to-door or itinerant vendor activity, providing for severability, establishing an effective date and allowing for floor amendments. [23-547](#)

Attachments: [7-12 Ordinance](#)
[Norman City Ordinance](#)

61. Consider approving a Resolution amending Appendix A, Schedule of Fees and Charges, Lawton City Code, 2015, pertaining to Chapter 7, Business, by amending Article A-7-12 Door-to-Door Vendors. [23-548](#)

Attachments: [Resolution No. 23-](#)

STAFF REPORTS:

Short Terms Rentals: Overview of Process - Judy Franco, IT Director

EXECUTIVE SESSION ITEMS:

62. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss litigation in the case Cintas Corp. No. 2 v. City of Lawton, CJ-2022-598, and, if necessary, take appropriate action in open session. [23-525](#)
63. Pursuant to Section 3007B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the pending action in the United States District Court for the Western District of Oklahoma titled Kent Jackson, as personal representative of the Estate of Israel Williams vs. City of Lawton, et al, CIV-23-284-G, and if necessary, take appropriate action in open session. [23-613](#)
64. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss litigation in the case State of Oklahoma (ODOT) v. Gill's Waste Oil LLC v. The City of Lawton, CV-2020-2134 (Oklahoma County), and, if necessary, take appropriate action in open session. [23-588](#)

65. Pursuant to Section 307B.1, Title 25, Oklahoma Statutes, consider convening in executive session to review the employment of John Ratliff as Acting City Manager, and in open session take other action as necessary. [23-595](#)

ADJOURNMENT

"The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation."