



City of Lawton

City Council

Agenda

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Tuesday, March 26, 2024

2:00 PM

Lawton City Hall
Council Chambers/Auditorium

MEETING CALLED TO ORDER WITH INVOCATION AND PLEDGE OF ALLEGIANCE

"Official action can be taken only on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Council may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Council may refer the matter to the City Manager or the City Attorney. The Council may also refer items to standing committees of the Council or a board, commission, or authority for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

ROLL CALL

EVEN MORE IN '24 REPORTS

1. Provide City Council with an update on Public Utilities' Current and Upcoming Projects. [24-1376](#)

Attachments: [Public Utilities Projects](#)

PRESENTATION:

Employee Spotlight Award Presentation to Lisa Dawsey- Human Resources

PROCLAMATION:

Women's History Month

Citizen of the Month: Mayor's Commission on the Status of Women

REPORTS: MAYOR/CITY COUNCIL

AUDIENCE PARTICIPATION: Anyone having an item of business to present to the City Council that does not appear on the agenda please come forward at this time. The Mayor and Council will receive comments from audience members. Council may recommend to the individual or group as to what action they should take, i.e., refer the situation to a particular department or person at the city offices. Each speaker will have a 3-minute time limit, each topic will have a 9-minute time limit, and Audience Participation will be limited to 30-minutes in total.

CONSENT AGENDA:

The following items are considered to be routine by the City Council and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

2. Consider adopting a resolution approving the joint petition settlement in the amount of \$10,368.00 and making payment in the workers' compensation claim of John Chelenza. **24-1359**

Attachments: Chelenza-Resolution

3. Consider approving a resolution authorizing the City to submit an Oklahoma Opioid Abatement Board grant application, which includes a proposed partnership with the Comanche County Health Department to support opioid prevention efforts in the community. **24-1330**

Attachments: [RESOLUTION 24 OPIOID ABATEMENT](#)

4. Consider adopting a Resolution of Necessity for real property acquisition located along the east and west side of SW 11th Street for the Wolf Creek Bridge Project # EN2204. **24-1363**

Attachments: [Resolution of Necessity-Wolf Creek Bridge](#)

5. Consider approving a resolution to eliminate fees for renting public spaces in City Hall and discontinue the practice of leasing public spaces within City Hall to the public. **24-1373**

Attachments: [Resolution No. 24- Eliminating City Hall Rentals](#)
[Fee Comparison with Peer Cities - City Hall Rentals](#)

6. Consider awarding requirements contract (CL24-012) Electrical Services at City of Lawton Facilities to Patco Electrical Service of Oklahoma as the Primary Vendor. **24-1328**

Attachments: [Dept Recommendation CL24-012](#)
[Abstract.docx](#)
[CL24-012 Patco Bid Packet](#)

7. Consider awarding contract (CL24-011) Lawton Fire Department Analysis to the lowest responsive bidder Emergency Services Consulting International, Inc. **24-1370**

Attachments: Abstract.docx
Efficiency Study Recommendation

8. Consider awarding contract (CL24-013) Nuisance Abatement to Tahah Lawncare & Landscaping LLC and Joe's Backhoe Service LLC. **24-1339**

Attachments: [Department Recommendation](#)
[Abstract.docx](#)

9. Consider awarding contract (CL24-014) Mowing and Litter Control to Sonrise Adult & Teen Challenge of OK for Areas 1, 3, and 5 and Lawn Wizards for Areas 2 and 4, and reject all bids for Area 6. **24-1367**
- Attachments:** 14 MAR 24 Recommendation Memo Mowing and Litter Contract
Abstract.docx
CL24-014 Bid Results
10. Consider extending (RFPCL22-016) Printing, Copying and Maintenance Services to High Tech Office Systems of Lawton, Oklahoma. **24-1375**
- Attachments:** [Dept Rec- High Tech](#)
11. Consider awarding a contract in the amount of \$4,064,781.70 to McKee Utility Contractors, LLC, for the construction of South Wolf Creek Trunk Expansion #5 PU1801 to rehabilitate approximately 32,000 linear feet of 15-48 inch sewer line. **24-1360**
- Attachments:** [Recommendation of Award South Wolf Creek 5 signed Bid Tab - swc5](#)
[SWC5 Contract and Bonds](#)
12. Consider approving a Resolution confirming discontinuation of funding and thereby terminating a contract with Routeware, Inc. for software, hardware, and services that aid in solid waste disposal truck fleet management. **24-1377**
- Attachments:** [Routeware Resolution](#)
13. Consider and take action approving Change Order 1 reducing the contract by \$706,852.11, accepting project in the final contract amount of \$1,733,921.17 and placing the Maintenance Bond into effect the for Industrial Water Main Extension Phase I PU2306 as constructed by M&T Septic and Backhoe Service, INC. **24-1357**
- Attachments:** [Change Order Number 1 MTSB](#)
[Westwin Phase 1 - Engineer Acceptance](#)
14. Consider approving a Law Enforcement Services Mutual Aid Agreement between the City of Lawton and the Board of Education of Independent School District No. 8, Comanche County, Oklahoma, also known as Lawton Public Schools, granting authority to Lawton Public Schools officers to enforce municipal criminal and traffic ordinances on school property and on specific streets, highways, roads, alleys, easements and other public ways immediately adjacent to school property. This Mutual Aid Agreement repeals and replaces all prior Mutual Aid Agreements between Lawton Public Schools Police Department and Lawton Police Department. **24-1356**
- Attachments:** [Map Exhibit](#)
[MOU LPSPD AND LPD](#)
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15. Consider approving a Limited Event Support Agreement with Darien's Voice Foundation to support the 3rd Annual Easter Egg Hunt for Children & Adults with Special Needs, and take action as deemed necessary. [24-1372](#)
- Attachments:** [Darien's Voice- Agr & Budget 2024](#)
[Flyer- Darien's Voice Easter Egg Hunt 2024](#)
16. Consider approving Operating and Professional Services Agreement, providing entertainment and fireworks for the 10th Annual Freedom Festival by LimeLight Productions and authorizing the Mayor and City Clerk to execute the contract. [24-1374](#)
- Sponsors:** Harris
- Attachments:** [2024 Limelight Professional Services Agreement](#)
17. Consider approving plans and specifications for Engineering Project EN2401 - Lake Helen Trail and authorizing staff to advertise for bids. [24-1346](#)
- Attachments:** [EN-2401 Contract Docs & Specs.pdf](#)
[2024-03-06 Final Plans EN2401 Lake Helen Trail.pdf](#)
18. Consider approving an Eagle Scout Project concept to make improvements to the McMahon Dog Park as proposed by Bryce Mosley. [24-1333](#)
- Attachments:** [Eagle Scout Project Workbook](#)
19. Consider accepting a Quit Claim Deed from the Lawton Urban Renewal Authority for the property located at the southwest corner of SW A Avenue and SW Railroad Street needed to relocate the police evidence building, and authorizing the Mayor and City Clerk to execute the deed. [24-1348](#)
- Attachments:** [QCD LURA to COL Lts 1-4 Blk 22 Original Townsite](#)
20. Consider adopting a resolution approving an Interlocal Cooperation Agreement for cooperative purchasing by and between the Independent School District No. 15 of Atoka County (a/ka/ Atoka Public Schools "APS") and the City of Lawton and authorize the execution of the resolution and agreement. [24-1389](#)
- Attachments:** [TOPS Resolution](#)
[TOPS Interlocal Cooperation Agreement](#)
21. Consider adopting a resolution approving an Interlocal Agreement for cooperative purchasing by and between the Region 8 Education Service Center and the City of Lawton, and authorize the execution of the resolution and agreement. [24-1390](#)
- Attachments:** [TIPS Resolution](#)
[TIPS Agreement](#)
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22. Consider approving the minutes of the March 12, 2024 meeting. [24-1364](#)

Attachments: [03.12.24 Minutes](#)

23. Consider approving appointments to boards and commissions. [24-1391](#)

Attachments: [Board Appts- 03.26.24](#)

UNFINISHED BUSINESS:

24. Adopt a resolution declaring the structures located at 815 NW 35th Street and 2809 SW J Avenue, to be dilapidated pursuant to Section 6-5-1 Lawton City Code, ordering the owner to abate the nuisance, authorizing summary abatement, and authorizing the City Attorney to commence legal action in District Court to abate the nuisance. [24-1223](#)

Attachments: [Exhibit A](#)
[Resolution](#)
[Pictures](#)

BUSINESS ITEMS:

25. Hold a public hearing and adopt a resolution declaring the structures located at 206 SW Park Avenue, 305 SW Jefferson, 606 NW 63rd Street, 1406 NW Williams Avenue, 1411 NW Kingsbury Avenue, 1505 SW Oklahoma Avenue, 1505 SW Texas Avenue, 1507 SW Dr. Charles W Whitlow Avenue, 1512 SW Oklahoma Avenue, 1614 SW Jefferson Avenue, 1711 SW 12th Street, 1809 SW 7th Street, 1816 SW Jefferson Avenue, 2004 SW Dr. Charles W. Whitlow Avenue, to be dilapidated pursuant to Section 6-5-1 Lawton City Code, ordering the owner to abate the nuisance, authorizing summary abatement, and authorizing the City Attorney to commence legal action in District Court to abate the nuisance. [24-1345](#)

Attachments: [Exhibit A's](#)
[Resolutions](#)
[Picture](#)

26. Discuss and consider the establishment of a dedicated City Council Veterans Affairs Committee within the City of Lawton to demonstrate our commitment to honoring and supporting our veterans, but also ensure that their unique needs are addressed comprehensively, and give direction as appropriate. [24-1350](#)

27. Consider approving Operating and Professional Services Agreement, providing a drone show for the 10th Annual Freedom Festival by Sky Elements in coordination with Limelight Productions and authorizing the Mayor and City Clerk to execute the contract. [24-1379](#)
- Sponsors:** Harris
- Attachments:** [2024 Sky Elements Contract for Services](#)
28. Receive a briefing concerning the recent proposals submitted for the Management & Operations of Schoolhouse Slough Convenient Store and Gas Station and direct staff as necessary. [24-1366](#)
- Attachments:** [RFPCL24-010 Bid Results](#)
[Abstract SHS](#)
29. Receive briefing from staff concerning current city lake recreational area agreements located at Lake Lawtonka and Lake Ellsworth to include concessionaire agreements and take appropriate action as deemed necessary. [24-1380](#)
30. Consider approving an ordinance pertaining to Business, amending Section 7-32-1-3203 and Section 7-32-1-3204, Division 7-32-1, Article 7-32, Chapter 7 of Lawton City Code, 2015, by prohibiting certain scrap items from sale or purchase, unless by an exempted seller; removing the misdemeanor penalty; allowing for floor amendments; providing for severability; and establishing an effective date. [24-1299](#)
- Attachments:** [02-2024 Scrap Metal Ordinance Version 4](#)
31. Consider approving an Ordinance pertaining to alcoholic beverages by amending Section 4-1-1-106, Division 4-1-1, Article 4-1, Chapter 4, Lawton City Code, 2015, by replacing the language with an approved assembly or use permit with event permit issued by the City, providing for severability, establishing an effective date and allowing for floor amendments. [24-1317](#)
- Attachments:** [Ordinance 24-](#)
32. Consider approving an ordinance pertaining to businesses by amending Sections 7-12-2-1249, 7-12-2-1250, and 7-12-2-1251, Division 7-12-2, Article 7-12, Chapter 7, Lawton City Code, 2015; by adding language to define charitable organizations, adding an exemption from permitting for charitable organizations, adding language regarding the required deposit, providing for severability, establishing an effective date, and allowing for floor amendments. [24-1352](#)
- Attachments:** Ordinance No. 24-_____

33. Consider approving a Resolution amending Appendix A, Schedule of Fees and Charges, Lawton City Code, 2015, pertaining to Chapter 7, Business, by amending Article A-7-12-2 Temporary structures and uses, and establishing an effective date. [24-1354](#)

Attachments: [Resolution No. 24-](#)

34. Consider an Ordinance, including any floor amendments, amending Personnel Policies and Procedures Section 17-1-6-162, Division 17-1-6, Article 17-1, Chapter 17, Lawton City Code, 2015, by granting employees holidays off based partially on the federal holiday schedule, plus the day after Thanksgiving and Christmas Eve; modifying paragraph D of the Section dealing with flexible holidays; providing for severability and establishing an effective date. [24-1320](#)

Attachments: [HR - Holiday Leave March 2024 Ordinance](#)
[HR - Holiday Leave March 2024 Brief Gist](#)
[Holiday Peer 6 Compare](#)

35. Consider approving a Redevelopment Agreement by and among the City of Lawton, the Lawton Economic Development Authority, the Lawton/Fort Sill Economic Development Corporation, and Fischer59 Properties, LLC, for the development of a distribution center within the Airport Industrial Park. [24-1388](#)

Attachments: [Fisher59 Redevelopment Agreement 3.18.2024C](#)
[Fisher59 Project Sketch](#)

STAFF REPORTS:

36. Provide City Council with an update on the FY 2022 & FY 2023 Audit Process [23-991](#)

Attachments: [Progress Report - 2024.01.09.pdf](#)
[Progress Report - 2024.01.17.pdf](#)
[Progress Report - 2024.02.09.pdf](#)
[Progress Report - 2024.02.25.pdf](#)
[Audit Progress Report - 2024.03.05.pdf](#)

EXECUTIVE SESSION ITEMS:

37. Pursuant to section 307B.1, Title 25, Oklahoma Statutes, consider convening in executive session to discuss particular candidates who have submitted applications for the position of city attorney, and, if necessary, take appropriate action in open session. [24-1355](#)
38. Pursuant to Section 307B.1, Title 25, Oklahoma Statutes, consider convening in executive session to review the employment of John Ratliff as City Manager, and in open session take other action as necessary. [23-1099](#)

ADJOURNMENT