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McMahon Memorial Auditorium : Arts and Humanities Committee

**Minutes
 Monthly Meeting
 Arts and Humanities Committee
 a committee of the
 McMahon Auditorium Authority
 April 2, 2025 – 4:00 p.m.
 Lawton Fort Sill Chamber of Commerce**

Teresa Abram
 (Chair)

Alison Offield
 (Vice Chair)

Melissa Beck
 Leah Chaffins
 Natalie McCabe
 Indie Michaels
 Darius Monroe
 Dr. Charles Owens
 Reginald Ramey
 Max Sasseen

Jason Poudrier
 Arts & Humanities
 Administrator

Andrea Morman
 Deputy Arts &
 Humanities
 Administrator

Michell Rosario
 Arts & Humanities
 Community Events &
 Outreach Coordinator

Haley Moore
 Arts & Humanities
 Digital Media &
 Records Specialist

Reagan Phillips
 Arts & Humanities
 Administrative
 Assistant

Nicholas Sasseen
 Arts & Humanities
 Technical Coordinator

CALL TO ORDER / ROLL CALL – 4:03pm

PRESENT: Abram, Offield, Beck, Monroe, Ramey

ABSENT: Chaffins, McCabe, Micheals, Owens, Sasseen

STAFF: Poudrier, Phillips

VERIFY POSTING OF MEETING

Action: Verification of posting time, place, and date

CONSENT AGENDA

The following items are considered to be routine by the Arts and Humanities Committee and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approving minutes from March 5, 2025.
2. Consider approving financial report for March 2025.

Motion by Ramey to accept the minutes from March 5, 2025. Second by Offield.

Offield, Beck, Monroe, and Ramey voted yes. Motion carried.

Motion by Offield to accept the minutes from March 2025. Second by Beck.

Offield, Beck, Monroe, and Ramey voted yes. Motion carried.

CHAIR’S REPORT

3. General announcements and updates - **none**

COMMITTEE REPORTS: Receive reports and take action as necessary.

4. Sub Committees

Poudrier reminded the committee that in previous meetings, the committee decided to start looking for Awards nominations in May. He asked that the committee start looking about at

local artists and people in the community. Beck asked if there was a flyer that they could distribute, and Poudrier confirmed that there will be. Abram confirmed that they want to start looking the same weekend as the Arts for All Festival.

Abram confirmed that the Naturalization ceremony is still happening as planned so there will still be a reception for the newly naturalized citizens and their families.

Poudrier reported that he is currently talking to a performer for the upcoming Food Truck Tuesday at the Lawton Farmers Market. Discussion ensued.

Poudrier reported on the McMahon Auditorium Authority subgranting policies, application, and budget template that he and his staff have updated to streamline the process. Discussion ensued.

BUSINESS ITEMS

5. Consider recommending approval of updated MAA sub-granting policies, application, and budget template and take action as necessary.

Motion by Monroe to recommend the McMahon Auditorium Authority approve the updated subgranting policies, application, and budget template. Second by Offield.

Offield, Beck, Monroe, and Ramey voted yes. Motion carried.

6. Consider recommending purchase of Jackrabbit application and software for support of arts classes at Carnegie Library Town Hall.

Poudrier and Phillips introduced item. Discussion ensued about the different amenities they offer and how the software works.

Motion by Beck to recommend the McMahon Auditorium Authority to purchase the Jackrabbit application and software for support of art classes at Carnegie Library Town Hall. Second by Monroe.

Offield, Beck, Monroe, and Ramey voted yes. Motion carried.

7. Consider approval of performer selection for April 8th, First Tuesday evening at the Lawton Farmer's Market.

Poudrier introduced this item, discussion ensued about the payment rates and which artist will be invited to perform.

Motion by Ramey to accept Cody Newby at a fee not to exceed \$200. Second by Monroe.

Offield, Beck, Monroe, and Ramey voted yes. Motion carried.

OLD BUSINESS – none

NEW BUSINESS - none

ANNOUNCEMENTS - none

Beck announced that Batboy the Musical will take place at Lawton Community Theatre April 4-6 and April 11-13.

Offield announced that the district wide Lawton Public Schools production of Grease will take place April 4-6.

Poudrier announced that the Trash Off event will take place on Saturday April 5, in the McMahan Memorial Auditorium parking lot.

ADJOURNMENT – 4:40