



City of Lawton

Lawton Economic Development Authority

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Agenda

Thursday, May 15, 2025

2:00 PM

Lawton City Hall
3rd Floor Conference Room

Meeting Called to Order and Roll Call

Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

Business Items

1. Consider approving the minutes of the April 17, 2025, meeting.
2. Receive the March 2025 Financial Report from Hatch Croke & Associates, P.C., and take action as deemed necessary.
3. Consider approving an agreement with the Center for Economic Development Law for legal services, professional assistance, and advice concerning economic development objectives and strategies, to include legal support associated with the implementation, modification, and development of Project Plans and tax increment financing programs and other related activities.
4. Consider approval of an amendment to the current mowing and debris removal contract between The Lawn Wizards and the Lawton Economic Development Authority (LEDA), authorizing an extension through FY 2025–2026 for services on LEDA-owned properties.
5. Consider approving a request from QUEST of Oklahoma, Inc, for LEDA to use STEM funding to purchase certain materials included in the contract with QUEST for the I AM STEM Summer Camp program, rather than QUEST purchasing those same materials and requesting reimbursement from LEDA.
6. Discuss the possible purchase of residential properties at the Comanche County Tax sale for the purpose of residential redevelopment, and take action as deemed necessary.

Reports

1. Receive a report from the LEDA Executive Director

Executive Session

1. Pursuant to Section 307C.11, Title 25, Oklahoma Statutes, consider convening

in executive session for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, and the creation of a proposal to entice a business to locate within their jurisdiction if the public disclosure of which would violate the confidentiality of prospective business entities, and if necessary, take appropriate action in open session, to include providing direction to the Executive Director, to either pursue or not to pursue further negotiations with any economic development prospects so discussed, and/or authorization to apply for grant funding in support of the project.

Adjournment

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."



City of Lawton

**Lawton Economic
Development Authority**

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Minutes

Thursday, April 17, 2025

2:00 PM

**Lawton City Hall
3rd Floor Conference Room**

Meeting Called to Order and Roll Call

Chairman Fitch called the meeting to order at 2:00 PM. in the 3rd floor conference room of City Hall.

ROLL CALL:

PRESENT: Fred Fitch, Randy Warren, David Means, Larry Neal, George Gill, David Madigan, Brandie Page

ABSENT: Ron Nance (excused), Jason Hensley (excused)

OTHERS PRESENT: Richard Rogalski, LEDA Executive Director; John Ratliff, City Manager; Garrett Lam, City Attorney's Office; Wesley Simmons, City Attorney's Office; Tammy Branstetter, City Clerk's Office; Rusty Whisenhunt, Public Utilities Director; Matthew Modeste, Hatch, Croke & Associates; Nicole Jordan, Lawton Economic Development Corporation (LEDC); Kim McConnell, Lawton Constitution; Matina Davis, Citizen of the Community

Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

Chairman Fitch confirmed with Branstetter that the meeting notice and agenda were posted by the City Clerk's Office as required by State Law.

Business Items

1. Consider approving the minutes of the February 20 and March 13, 2025, meetings.

A copy of the minutes of the February 20 and March 13, 2025, meetings may be obtained from the City Clerk's Office upon request.

Motion by Madigan, **Second** by Means, to approve the minutes of the February 20 and March 13, 2025, meetings. **AYE:** Fitch, Madigan, Warren, Means, Gill, Neal, Page.
NAY: None. **MOTION PASSED.**

2. Receive the February 2025 Financial Report from Hatch Croke & Associates, P.C., and take action as deemed necessary.

Matthew Modeste, Hatch Croke & Associates, P.C., presented the February 2025 Financial Report, which includes the following financial statements:

- Statement of Net Position dated February 28, 2025
- Statement of Revenue and Expenses – Combined for the Period Ended February 28, 2025,
- Statement of Cash Flows for the Period Ended February 28, 2025
- Statement of Revenue and Expenses – Operations for the Period Ended February 28, 2025
- Statement of Revenue and Expenses – TIF District 1 for the Period Ended February 28, 2025
- Statement of Revenue and Expenses – TIF District 2 for the Period Ended February 28, 2025
- Statement of Revenue and Expenses – TIF District 3 for the Period Ended February 28, 2025
- Statement of Revenue and Expenses – TIF District 4 for the Period Ended February 28, 2025

A copy of the February 2025 Financial Report may be obtained from the City Clerk's Office upon request.

Modeste reviewed the Statement of Net Position found on page 3 of the financial statements. Under Current Assets, the first five accounts are the bank accounts, and these all total \$5,694,019.10. The next item is the interest receivable from BOK, which was received in March. The sales and use tax receivable is \$256,471.24. The property tax receivable is \$10,875.00. The current year's state matching funds are \$629,189.79. The last item is the prior year matching funds - there was no change in that amount of \$1.6 million. Modeste noted that staff is still in the process of trying to collect from the state. Modeste said there was no change in the fixed assets and no change in the other assets, which is the note receivable for Westwin Elements. Modeste said the total assets equal \$12,690,324.31.

Modeste reviewed the Liabilities and Net Position found on page 4 of the financial statements. Accounts payable equal \$11,326.38. Modeste said we have two new accounts in the long-term liabilities. The fourth item down is a TIF 5 incentive, and we received that deposit from the LEDC on February 19th in the amount of \$243,593.00. The other new account is also a TIF 5 incentive in the amount of \$1,770,310.30, and we received that deposit from the City of Lawton in February. Modeste said there was an increase of \$97.00 to the Bricktown Brewery escrow account, which was the interest earned on the Arvest account. Modeste said the assets minus the liabilities give you a total net position of -\$16,329,876.34. Modeste said the total liabilities and net position total \$12,690,324.31.

Modeste reviewed the Combined Statement of Revenue and Expenses found on page 5 of the financial statements. Modeste noted that the details of all of these can be found on pages 7-11 of the financial report. The hotel/motel tax for December 2024 and January 2025 totals \$45,068, and this payment was received in February. The State of Oklahoma matching funds total \$349,581.45. Modeste noted that this has not been received, but the entry has been made to accrue these funds because they have been earned. February property tax received in March totaled \$10,875.00. The sales and use tax for October, November and December 2024 totaled \$256,274.45, and this payment was received in February. Modeste said the total operating expenses were \$41,313.60, and there was interest income in the amount of \$11,452.57, so the change in net position was an increase for the month of \$632,037.87.

Modeste reviewed the Statement of Cash Flows found on page 6 of the financial statements. Modeste said this statement reconciles the net income of \$632,037.87 to the cash at the end of the period of \$5,694,019.10. The cash at the beginning of the period totaled \$3,912,364.49, so there was an increase in cash for the month of \$1,781,654.61, leaving you with \$5.6 million in cash at the end of the period.

Madigan said this will be the last month that we see the TIF 2 escrow notated on the financial statements. He asked Modeste if that was correct.

Modeste said that's correct, because at the last meeting, the Authority voted to approve the disbursement of these funds. He said this account will disappear from the bank accounts listed under the current assets, and it will disappear from the liabilities as well.

Motion by Warren, **Second** by Gill, to accept the February 2025 Financial Report from Hatch Croke & Associates, P.C. as presented. **AYE:** Fitch, Warren, Madigan, Means, Neal, Page, Gill. **NAY:** None. **MOTION PASSED.**

3. Consider authorizing the Chairman to create a separate account for STEM funding apportionments from TIF district income associated with the STEDI Project Plan, to include approval of the funding plan in the amount of the initial deposit.

Richard Rogalski, LEDA Executive Director, provided background information on this item. Rogalski reviewed the STEM Funding Plan. A copy of the STEM Funding Plan may be obtained from the City Clerk's Office upon request.

Rogalski said STEM would have been the easiest thing to disburse because it was automatically ten cents out of every dollar, which makes it easy. However, he said the Authority voted in the past to frontload the STEM funding so that we could have a budget of \$206,000 a year for ten years, with the expectation that by the time those ten years are up, you'll have more revenue and will be able to maintain the STEM program. Rogalski said with your current revenue stream, the projection is that you could fund the STEM program for ten years. After that, it drops off, and you won't fund it at that amount anymore.

Rogalski said in order to do this, what it took was a STEM apportionment of 15.29% of the Lawton funds - that's what we've discussed before. Rogalski said we've been setting aside this money for STEM, but now we actually have a contract with QUEST of Oklahoma, Inc, to do the STEM program, so we have to start making payments. He said we've discussed this with Modeste, and we felt like it would be better to have a separate account. The account will still belong to the Authority - it would be a LEDA account with City National Bank. Rogalski said the benefit of having a separate account is that whatever interest earned in the account stays with STEM, as opposed to otherwise.

Rogalski said if we got to the end of ten years and didn't have more STEM revenue, we would have to figure something else out. He said the funding program is just TIF 3 and TIF 4. Rogalski said TIF 5 and TIF 6 have already been approved, and they'll probably start earning money next year. He said we might be able to adjust the percentage a little bit once those start earning revenue, but for right now we've backdated the 15.29% to the beginning. All the funds that LEDA has received in TIF revenue for TIF 3 and TIF 4 equal \$3,465,146.96. Rogalski noted that this is through the beginning of 2024 - we've received a little bit of 2024 funding, but not the full calendar year's fund.

Rogalski said the top set of columns is the STEM Funding Plan that I'm recommending we do to pre-fund the STEM program. The bottom set of columns details the minimum required STEM apportionment of 10%. Rogalski said the difference is about \$157,000, so it's not a huge change.

Rogalski said we would be putting the \$508,440.25 that has been set aside in STEM funding into the new account. From this amount, \$458,357.32 is for the Lawton program, and \$39,480.11 is for the Cache program.

Gill asked for clarification how this funding will be disbursed to Cache.

Rogalski said they won't get any of the money until they request it from us. In fact, the STEM Board would probably have to approve it. However, they haven't requested it yet, and they probably aren't aware of it yet.

Rogalski noted that we already have some invoices from the Quest program. Once we create this account, we will have to approve these invoices and cut the checks for them, but the purchases were all per their budget, which has been approved.

Motion by Gill, **Second** by Warren, to authorize the Chairman and Executive Director to create a separate account for STEM funding apportionments. **AYE:** Madigan, Means, Neal, Page, Fitch, Gill, Warren. **NAY:** None. **MOTION PASSED.**

4. Consider authorizing the Chairman to enter into project/developer specific listing agreements with brokerage firms recruiting potential development on LEDA owned property. Such agreements, rather than being an exclusive

listing with an individual broker, would be specific to project/developer, such that LEDA would only pay the brokerage fee upon closing the sale of the property with development listed therein. It is likely that over time, until the property is developed, multiple such agreements will be executed.

Rogalski provided background information on this item. He noted that the Authority has owned this property for approximately 12-13 years, during which time it's always been an exclusive listing with somebody. The property is available for sale. Rogalski said the idea was that, rather than pick the next single listing agent, we would allow the Chairman to enter into agreement(s) for specific projects with brokerage firms recruiting potential development for the property. If the brokerage firm can make the project happen, they would receive the brokerage fee. If not, we would own them nothing.

Madigan asked who would be responsible for making sure the postings for marketing the land is accurate, and who would be monitoring the property.

Roglaski said we will have to manage this. We would likely build a flier.

Madigan said in theory, it's a good idea, but we need someone driving this property all the time to keep it out front with marketing.

Rogalski said in theory, everyone is going to drive it, because brokerage firms will have a chance to find somebody to occupy the property.

Warren said it would be like a first come, first served basis.

Gill said this will go in a national, multi-list type situation anyway, so it will be available to big companies that are looking to come here. However, Gill said the City of Lawton or the Authority might want to put a nice sign located on that property in a couple of places advertising all of this.

Means said in Oklahoma, to sell your property, you don't have to have a real estate license. However, this is an entity selling the property. He asked if an entity needs to have a license.

Warren said he doesn't think so.

Rogalski said he will check on this.

Gill said the City of Lawton can sell property, and he's sure the city doesn't have a real estate license.

Rogalski noted that we're an Authority of the City of Lawton.

Gill said we'd be working under that umbrella.

Motion by Warren, **Second** by Madigan, to authorize the Chairman to enter into project/developer specific listing agreements with brokerage firms recruiting potential development on LEDA owned property. **AYE:** Madigan, Means, Neal, Page, Fitch, Gill, Warren. **NAY:** None. **MOTION PASSED.**

5. Receive a report from Rusty Whisenhunt, Director of Public Utilities for the City of Lawton, and consider approving Reimbursement Request #3 from Fisher59 Properties in the amount of \$224,840.34 for the cost of public improvements associated with the construction of a new warehouse and distribution center made in accordance with the First Amended Redevelopment Agreement between LEDA and Fisher59 Properties, approved on January 14, 2025.

Rusty Whisenhunt, Director of Public Utilities, provided background information on this item. A copy of Reimbursement Request #3 from Fisher59 Properties may be obtained from the City Clerk's Office upon request.

Whisenhunt said the contractor is meeting all the requirements with the contract documents. The site utilities are 71% complete, and the earthwork is 55% complete. Whisenhunt noted that Fisher59 has not started the construction of the on-site concrete. Overall, the total project is right at 35-36% complete.

Whisenhunt said the supporting documents supplied by Fisher59 show all the invoices being paid. He said this would bring the total payments for the project to \$562,188.03.

Motion by Gill, **Second** by Neal, to approve payment of Reimbursement Request #3 from Fisher59 Properties in the amount of \$224,840.34. **AYE:** Madigan, Means, Neal, Page, Fitch, Gill, Warren. **NAY:** None. **MOTION PASSED.**

Reports

1. Receive a report from the LEDA Executive Director.

Rogalski said we recently received a check for over \$1 million from the state from their state matching funds. He said we then promptly submitted the next two six-month periods. However, he has not yet heard back from the state regarding the latest submission. Rogalski said he will be calling to follow up on this tomorrow to ensure they have received the submission. Rogalski noted that the benefit went from 2% to 27.5%.

Rogalski said we have the money in the bank to make the note payment in September.

Rogalski said the Fisher59 project is moving along well - they have a building on the property. He noted that the TIF revenue we receive is always after the property is assessed. The building will be done by December of this year, so it will be assessed next year.

Rogalski said he spoke to LURA about looking again at their Urban Renewal Plan and seeing if there are any updates that need to be made.

Rogalski said we're looking at updating the Downtown Project Plan, to include some expansions.

Executive Session

1. Pursuant to Section 307C.11, Title 25, Oklahoma Statutes, consider convening in executive session for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, and the creation of a proposal to entice a business to locate within their jurisdiction if the public disclosure of which would violate the confidentiality of prospective business entities, and if necessary, take appropriate action in open session, to include providing direction to the Executive Director, to either pursue or not to pursue further negotiations with any economic development prospects so discussed, and/or authorization to apply for grant funding in support of the project.

Motion by Warren, **Second** by Means, to convene in executive session. **AYE:** Madigan, Means, Neal, Page, Fitch, Gill, Warren. **NAY:** None. **MOTION PASSED.**

The Authority convened in executive session at 2:43 PM and remained in executive session until 3:05 PM.

Motion by Gill, **Second** by Neal, to return to open session. **AYE:** Madigan, Means, Neal, Page, Fitch, Gill, Warren. **NAY:** None. **MOTION PASSED.**

Adjournment

Motion by Gill, **Second** by Neal, to adjourn the April 17, 2025, meeting. **AYE:** Madigan, Means, Neal, Page, Fitch, Gill, Warren. **NAY:** None. **MOTION PASSED.**

There being no further business, the meeting adjourned at 3:06 PM.

Financial Statements

**of
LAWTON ECONOMIC DEVELOPMENT AUTHORITY
For the Periods Ended March 31, 2025 and 2024**

See Accountant's Compilation Report



Hatch, Croke & Associates, P.C.

417 SW C Avenue
Lawton, OK 73501

Certified Public Accountants
(580) 353-2122
Fax: (580) 353-2178

To Board of Directors
LAWTON ECONOMIC DEVELOPMENT AUTHORITY
Lawton, Oklahoma

Management is responsible for the accompanying financial statements of LAWTON ECONOMIC DEVELOPMENT AUTHORITY (an Oklahoma Public Trust), component unit of the City of Lawton, Oklahoma, which comprise the statement of net position as of March 31, 2025, and the related statement of revenue and expenses for the 1 month and 9 months ended March 31, 2025, and the related statement of cash flows for the 1 month and 9 months ended March 31, 2025 in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with the Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit substantially all the disclosures, management discussion and analysis (MD&A), statement of changes in net assets, and required supplementary information required by accounting principles generally accepted in the United States of America. If the omitted disclosures and statements were included in the financial statements, they might influence the user's conclusions about the Organization's net position, changes in net assets, and cash flows. Accordingly, the financials statements are not designed for those who are not informed about such matters.

Supplementary Information

The supplementary information contained in the departmental statements of revenue and expenses for the 1 month and 9 months ended March 31, 2025 is presented for purposes of additional analysis and is not a required part of the basic financial statements. This information is the representation of management. The information was subject to our compilation engagement, however, we have not audited or reviewed the supplementary information and, accordingly, do not express an opinion, a conclusion, nor provide any form of assurance on such supplementary information.

Other Matters

While the financial statements are compiled in accordance with accounting principles generally accepted in the United States of America, their presentation is not.

We are not independent with respect to LAWTON ECONOMIC DEVELOPMENT AUTHORITY.

Hatch, Croke & Associates, P.C.

Hatch, Croke & Associates, P.C.
Lawton, Oklahoma
May 12, 2025

LAWTON ECONOMIC DEVELOPMENT AUTHORITY
Statement of Net Position
March 31, 2025

ASSETS

Current Assets

Cash-IBC Downtown TIF #5500	\$ 262,255.76
Cash-IBC TIF 2 #0944	1,601,411.39
Cash-CNB STEDI TIF #7680	4,453,137.73
Cash-BOK TIF2 #33-8 Restricted	258,677.48
Interest Receivable - BOK	719.07
Sales & Use Tax Receivable	196.79
Property Tax Receivable TIF 1	110,319.53
Property Tax Receivable TIF 2	41,623.00
A/R-State Matching Curr Yr	629,189.79
A/R-State Matching Pr Yrs	<u>557,212.41</u>

Total Current Assets	\$	7,914,742.95
-----------------------------	-----------	---------------------

Fixed Assets

Land - Town Center Lot 3 & 8	1,376,188.00
Land - SW Bishop Rd 40 Acres	<u>405,500.00</u>

Total Fixed Assets		1,781,688.00
---------------------------	--	---------------------

Other Assets

N/R - Westwin Elements	<u>2,700,000.00</u>
------------------------	---------------------

Total Other Assets		<u>2,700,000.00</u>
---------------------------	--	----------------------------

Total Assets	\$	<u><u>12,396,430.95</u></u>
---------------------	-----------	------------------------------------

LAWTON ECONOMIC DEVELOPMENT AUTHORITY**Statement of Net Position****March 31, 2025****LIABILITIES AND NET POSITION****Current Liabilities**

Accounts Payable	\$	17,981.50
Accrued Interest Payable		<u>46,415.42</u>

Total Current Liabilities

\$ 64,396.92

Long Term Liabilities

N/P - CCIDA Westwin Project	2,000,000.00
N/P - Truist Financial	22,550,000.00
Payable to LURA-downtown plan	466,392.25
Payable to LEDC-TIF5 Incentive	243,535.00
Payable to LEDC-TIF4 Incentive	160,000.00
Payable to COL-TIF4 Incentives	325,543.33
Payable to COL - downtown plan	414,322.00
Payable to COL-Westwin Project	1,000,000.00
Payable to COL-Fisher59(TIF 5)	<u>1,770,310.30</u>

Total Long Term Liabilities

28,930,102.88

Net Position

Invested in Capital Assets	1,781,688.00
Net Position-Restr(BOK Cash)	258,677.48
Net Position-Restr(TIF 4 STEM)	33,455.06
Net Position-Restr(TIF 3 STEM)	313,059.66
Net Position - Unrestricted	(20,721,192.73)
Change in Net Position	<u>1,736,243.68</u>

Total Net Position(16,598,068.85)**Total Liabilities & Net Position**\$ 12,396,430.95

LAWTON ECONOMIC DEVELOPMENT AUTHORITY
Statement of Cash Flows
For the Period Ended March 31, 2025
INCREASE (DECREASE) IN CASH OR CASH EQUIVALENTS

	1 Month Ended <u>Mar. 31, 2025</u>	9 Months Ended <u>Mar. 31, 2025</u>
Cash Flow from Operating Activities		
Net Income (Loss)	\$ (268,192.51)	\$ 1,736,243.68
Adjustments to Reconcile Cash Flow		
Decrease (Increase) in Current Assets		
Interest Receivable - BOK	(169.12)	4,003.78
A/R COL - Hotel/Motel Tax	0.00	94,211.00
Sales & Use Tax Receivable	256,274.45	261,707.41
Property Tax Receivable TIF 1	(99,444.53)	(69,128.03)
Property Tax Receivable TIF 2	(41,623.00)	(41,623.00)
Property Tax Receivable TIF 3	0.00	284,896.78
A/R-State Matching Curr Yr	0.00	475,568.55
A/R-State Matching Pr Yrs	1,060,318.82	(44,439.52)
Increase (Decrease) in Current Liabilities		
Accounts Payable	6,655.12	9,671.50
Accrued Interest Payable	46,415.42	(153,736.90)
TIF 3 Distributions Payable	0.00	(90,110.03)
TIF 4 Distributions Payable	<u>0.00</u>	<u>(14,579.97)</u>
Total Adjustments	<u>1,228,427.16</u>	<u>716,441.57</u>
Cash Provided (Used) by Operations	960,234.65	2,452,685.25
Cash Flow From Investing Activities		
Sales (Purchases) of Assets		
N/R - Westwin Elements	<u>0.00</u>	<u>(1,508,900.97)</u>
Cash Provided (Used) by Investing	0.00	(1,508,900.97)
Cash Flow From Financing Activities		
Cash (Used) or provided by:		
N/P - Truist Financial	0.00	(1,760,000.00)
Payable to LEDC-TIF5 Incentive	0.00	243,535.00
Payable to COL-TIF4 Incentives	0.00	(244,796.65)
Payable to COL - STEDI Expense	0.00	(421,851.35)
Payable to COL - Prof Fees	(6,420.00)	(6,420.00)
Payable to COL-Fisher59(TIF 5)	0.00	1,770,310.30
TIF2 Bricktown Brewery Escrow	<u>(72,351.39)</u>	<u>(85,507.03)</u>
Cash Provided (Used) by Financing	<u>(78,771.39)</u>	<u>(504,729.73)</u>
Net Increase (Decrease) in Cash	881,463.26	439,054.55
Cash at Beginning of Period	<u>5,694,019.10</u>	<u>6,136,427.81</u>
Cash at End of Period	\$ <u><u>6,575,482.36</u></u>	\$ <u><u>6,575,482.36</u></u>

LAWTON ECONOMIC DEVELOPMENT AUTHORITY
Statement of Revenue and Expenses - Combined
For the Periods Ended March 31, 2025 and 2024

	1 Month Ended Mar. 31, 2025	Pct	1 Month Ended Mar. 31, 2024	Pct	9 Months Ended Mar. 31, 2025	Pct	9 Months Ended Mar. 31, 2024	Pct
Revenue								
Hotel/Motel Tax	\$ 25,783.00	14.51	\$ 0.00	0.00	\$ 230,473.00	8.26	\$ 0.00	0.00
State of OK Matching Funds	0.00	0.00	0.00	0.00	629,189.79	22.56	0.00	0.00
Property Tax Income	151,942.53	85.49	202,930.65	60.11	1,483,406.12	53.20	1,602,311.08	78.28
Sales and Use Tax	<u>0.00</u>	<u>0.00</u>	<u>134,678.36</u>	<u>39.89</u>	<u>445,495.79</u>	<u>15.98</u>	<u>444,520.24</u>	<u>21.72</u>
Total Revenue	177,725.53	100.00	337,609.01	100.00	2,788,564.70	100.00	2,046,831.32	100.00
Operating Expenses								
Advertising & Marketing	0.00	0.00	0.00	0.00	642.32	0.02	0.00	0.00
Bank Charges	2,500.00	1.41	0.00	0.00	2,570.00	0.09	8,955.00	0.44
Development Assistance	337,347.69	189.81	0.00	0.00	337,347.69	12.10	0.00	0.00
Interest Expense	46,415.42	26.12	50,038.08	14.82	424,984.10	15.24	509,086.71	24.87
License Fee - Lawton Lodging	47,234.00	26.58	0.00	0.00	134,129.34	4.81	0.00	0.00
Mowing/Debris Removal	0.00	0.00	0.00	0.00	1,280.00	0.05	3,180.00	0.16
Office Expense	0.00	0.00	113.36	0.03	140.61	0.01	128.31	0.01
Professional Fees - Accountin	2,225.00	1.25	950.00	0.28	13,116.38	0.47	950.00	0.05
Professional Fees - Legal	17,092.50	9.62	3,600.00	1.07	107,293.41	3.85	10,247.50	0.50
Professional Fees - Other	6,649.00	3.74	0.00	0.00	58,009.00	2.08	10,561.94	0.52
Rent, Publication, & Printing	0.00	0.00	0.00	0.00	0.00	0.00	677.54	0.03
TIF-Cache Public Schools	0.00	0.00	0.00	0.00	17,644.88	0.63	15,724.26	0.77
TIF-Comanche Cty Commissio	0.00	0.00	0.00	0.00	20,877.11	0.75	15,309.00	0.75
TIF-Comanche County Hlth De	0.00	0.00	0.00	0.00	5,224.38	0.19	3,827.25	0.19
TIF-Great Plains Tech Center	0.00	0.00	0.00	0.00	31,121.81	1.12	22,824.04	1.12
TIF - Lawton Public Schools	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,780.00</u>	<u>0.21</u>	<u>0.00</u>	<u>0.00</u>
Total Operating Expens	459,463.61	258.52	54,701.44	16.20	1,160,161.03	41.60	601,471.55	29.39
Operating Income	(281,738.08)	(158.52)	282,907.57	83.80	1,628,403.67	58.40	1,445,359.77	70.61
Interest Income	<u>13,545.57</u>	<u>7.62</u>	<u>7,629.15</u>	<u>2.26</u>	<u>107,840.01</u>	<u>3.87</u>	<u>52,457.78</u>	<u>2.56</u>
Total Other Income	13,545.57	7.62	7,629.15	2.26	107,840.01	3.87	52,457.78	2.56
Change in Net Positi	\$ (268,192.51)	(150.90)	\$ 290,536.72	86.06	\$ 1,736,243.68	62.26	\$ 1,497,817.55	73.18

LAWTON ECONOMIC DEVELOPMENT AUTHORITY
Statement of Revenue and Expenses - Operations
For the Periods Ended March 31, 2025 and 2024

	<u>1 Month Ended</u> <u>Mar. 31, 2025</u>	<u>Pct</u>	<u>1 Month Ended</u> <u>Mar. 31, 2024</u>	<u>Pct</u>	<u>9 Months Ended</u> <u>Mar. 31, 2025</u>	<u>Pct</u>	<u>9 Months Ended</u> <u>Mar. 31, 2024</u>	<u>Pct</u>
Revenue								
Operating Expenses								
Advertising & Marketing	0.00	0.00	0.00	0.00	642.32	0.00	0.00	0.00
Bank Charges	2,500.00	0.00	0.00	0.00	2,535.00	0.00	8,955.00	0.00
Interest Expense	46,415.42	0.00	50,038.08	0.00	424,984.10	0.00	509,086.71	0.00
Mowing/Debris Removal	0.00	0.00	0.00	0.00	0.00	0.00	3,180.00	0.00
Office Expense	0.00	0.00	113.36	0.00	140.61	0.00	128.31	0.00
Professional Fees - Accountin	2,225.00	0.00	950.00	0.00	13,116.38	0.00	950.00	0.00
Professional Fees - Legal	17,092.50	0.00	3,600.00	0.00	107,293.41	0.00	10,247.50	0.00
Professional Fees - Other	6,649.00	0.00	0.00	0.00	58,009.00	0.00	10,561.94	0.00
Rent, Publication, & Printing	0.00	0.00	0.00	0.00	0.00	0.00	677.54	0.00
Total Operating Expens	<u>74,881.92</u>	<u>0.00</u>	<u>54,701.44</u>	<u>0.00</u>	<u>606,720.82</u>	<u>0.00</u>	<u>543,787.00</u>	<u>0.00</u>
Operating Income	(74,881.92)	0.00	(54,701.44)	0.00	(606,720.82)	0.00	(543,787.00)	0.00
Interest Income	13,545.57	0.00	7,629.15	0.00	107,840.01	0.00	52,457.78	0.00
Total Other Income	<u>13,545.57</u>	<u>0.00</u>	<u>7,629.15</u>	<u>0.00</u>	<u>107,840.01</u>	<u>0.00</u>	<u>52,457.78</u>	<u>0.00</u>
Change in Net Positi	<u>\$ (61,336.35)</u>	<u>0.00</u>	<u>\$ (47,072.29)</u>	<u>0.00</u>	<u>\$ (498,880.81)</u>	<u>0.00</u>	<u>\$ (491,329.22)</u>	<u>0.00</u>

LAWTON ECONOMIC DEVELOPMENT AUTHORITY
Statement of Revenue and Expenses-TIF District 1
For the Periods Ended March 31, 2025 and 2024

	<u>1 Month Ended</u> <u>Mar. 31, 2025</u>	<u>Pct</u>	<u>1 Month Ended</u> <u>Mar. 31, 2024</u>	<u>Pct</u>	<u>9 Months Ended</u> <u>Mar. 31, 2025</u>	<u>Pct</u>	<u>9 Months Ended</u> <u>Mar. 31, 2024</u>	<u>Pct</u>
Revenue								
Property Tax Income	\$ <u>110,319.53</u>	<u>100.00</u>	\$ <u>5,604.00</u>	<u>100.00</u>	\$ <u>246,694.53</u>	<u>100.00</u>	\$ <u>153,743.75</u>	<u>100.00</u>
Total Revenue	<u>110,319.53</u>	<u>100.00</u>	<u>5,604.00</u>	<u>100.00</u>	<u>246,694.53</u>	<u>100.00</u>	<u>153,743.75</u>	<u>100.00</u>
Operating Expenses								
Bank Charges	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>35.00</u>	<u>0.01</u>	<u>0.00</u>	<u>0.00</u>
Total Operating Expens	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>35.00</u>	<u>0.01</u>	<u>0.00</u>	<u>0.00</u>
Operating Income	<u>110,319.53</u>	<u>100.00</u>	<u>5,604.00</u>	<u>100.00</u>	<u>246,659.53</u>	<u>99.99</u>	<u>153,743.75</u>	<u>100.00</u>
Change in Net Positi	\$ <u>110,319.53</u>	<u>100.00</u>	\$ <u>5,604.00</u>	<u>100.00</u>	\$ <u>246,659.53</u>	<u>99.99</u>	\$ <u>153,743.75</u>	<u>100.00</u>

LAWTON ECONOMIC DEVELOPMENT AUTHORITY
Statement of Revenue and Expenses-TIF District 2
For the Periods Ended March 31, 2025 and 2024

	1 Month Ended Mar. 31, 2025	Pct	1 Month Ended Mar. 31, 2024	Pct	9 Months Ended Mar. 31, 2025	Pct	9 Months Ended Mar. 31, 2024	Pct
Revenue								
Hotel/Motel Tax	\$ 25,783.00	38.25	\$ 0.00	0.00	\$ 230,473.00	12.29	\$ 0.00	0.00
State of OK Matching Funds	0.00	0.00	0.00	0.00	629,189.79	33.55	0.00	0.00
Property Tax Income	41,623.00	61.75	11,840.00	8.08	570,351.83	30.41	496,870.50	52.78
Sales and Use Tax	<u>0.00</u>	<u>0.00</u>	<u>134,678.36</u>	<u>91.92</u>	<u>445,495.79</u>	<u>23.75</u>	<u>444,520.24</u>	<u>47.22</u>
Total Revenue	67,406.00	100.00	146,518.36	100.00	1,875,510.41	100.00	941,390.74	100.00
Operating Expenses								
License Fee - Lawton Lodging	47,234.00	70.07	0.00	0.00	134,129.34	7.15	0.00	0.00
Mowing/Debris Removal	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,280.00</u>	<u>0.07</u>	<u>0.00</u>	<u>0.00</u>
Total Operating Expenses	47,234.00	70.07	0.00	0.00	135,409.34	7.22	0.00	0.00
Operating Income	20,172.00	29.93	146,518.36	100.00	1,740,101.07	92.78	941,390.74	100.00
Change in Net Positi	\$ <u>20,172.00</u>	<u>29.93</u>	\$ <u>146,518.36</u>	<u>100.00</u>	\$ <u>1,740,101.07</u>	<u>92.78</u>	\$ <u>941,390.74</u>	<u>100.00</u>

LAWTON ECONOMIC DEVELOPMENT AUTHORITY
Statement of Revenue and Expenses-TIF District 3
For the Periods Ended March 31, 2025 and 2024

	<u>1 Month Ended</u> <u>Mar. 31, 2025</u>	<u>Pct</u>	<u>1 Month Ended</u> <u>Mar. 31, 2024</u>	<u>Pct</u>	<u>9 Months Ended</u> <u>Mar. 31, 2025</u>	<u>Pct</u>	<u>9 Months Ended</u> <u>Mar. 31, 2024</u>	<u>Pct</u>
Revenue								
Property Tax Income	\$ <u>0.00</u>	<u>0.00</u>	\$ <u>31,263.65</u>	<u>100.00</u>	\$ <u>496,309.76</u>	<u>100.00</u>	\$ <u>787,483.83</u>	<u>100.00</u>
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>31,263.65</u>	<u>100.00</u>	<u>496,309.76</u>	<u>100.00</u>	<u>787,483.83</u>	<u>100.00</u>
Operating Expenses								
TIF-Cache Public Schools	0.00	0.00	0.00	0.00	17,644.88	3.56	15,724.26	2.00
TIF-Comanche Cty Commissio	0.00	0.00	0.00	0.00	16,858.05	3.40	15,309.00	1.94
TIF-Comanche County Hlth De	0.00	0.00	0.00	0.00	4,218.63	0.85	3,827.25	0.49
TIF-Great Plains Tech Center	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25,130.53</u>	<u>5.06</u>	<u>22,824.04</u>	<u>2.90</u>
Total Operating Expens	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>63,852.09</u>	<u>12.87</u>	<u>57,684.55</u>	<u>7.33</u>
Operating Income	<u>0.00</u>	<u>0.00</u>	<u>31,263.65</u>	<u>100.00</u>	<u>432,457.67</u>	<u>87.13</u>	<u>729,799.28</u>	<u>92.67</u>
Change in Net Positi	\$ <u>0.00</u>	<u>0.00</u>	\$ <u>31,263.65</u>	<u>100.00</u>	\$ <u>432,457.67</u>	<u>87.13</u>	\$ <u>729,799.28</u>	<u>92.67</u>

LAWTON ECONOMIC DEVELOPMENT AUTHORITY
Statement of Revenue and Expenses-TIF District 4
For the Periods Ended March 31, 2025 and 2024

	<u>1 Month Ended</u> <u>Mar. 31, 2025</u>	<u>Pct</u>	<u>1 Month Ended</u> <u>Mar. 31, 2024</u>	<u>Pct</u>	<u>9 Months Ended</u> <u>Mar. 31, 2025</u>	<u>Pct</u>	<u>9 Months Ended</u> <u>Mar. 31, 2024</u>	<u>Pct</u>
Revenue								
Property Tax Income	\$ <u>0.00</u>	<u>0.00</u>	\$ <u>154,223.00</u>	<u>100.00</u>	\$ <u>170,050.00</u>	<u>100.00</u>	\$ <u>164,213.00</u>	<u>100.00</u>
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>154,223.00</u>	<u>100.00</u>	<u>170,050.00</u>	<u>100.00</u>	<u>164,213.00</u>	<u>100.00</u>
Operating Expenses								
TIF-Comanche Cty Commissio	0.00	0.00	0.00	0.00	4,019.06	2.36	0.00	0.00
TIF-Comanche County Hlth De	0.00	0.00	0.00	0.00	1,005.75	0.59	0.00	0.00
TIF-Great Plains Tech Center	0.00	0.00	0.00	0.00	5,991.28	3.52	0.00	0.00
TIF - Lawton Public Schools	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,780.00</u>	<u>3.40</u>	<u>0.00</u>	<u>0.00</u>
Total Operating Expens	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>16,796.09</u>	<u>9.88</u>	<u>0.00</u>	<u>0.00</u>
Operating Income	<u>0.00</u>	<u>0.00</u>	<u>154,223.00</u>	<u>100.00</u>	<u>153,253.91</u>	<u>90.12</u>	<u>164,213.00</u>	<u>100.00</u>
Change in Net Positi	\$ <u>0.00</u>	<u>0.00</u>	\$ <u>154,223.00</u>	<u>100.00</u>	\$ <u>153,253.91</u>	<u>90.12</u>	\$ <u>164,213.00</u>	<u>100.00</u>

See Accountant's Compilation Report

LAWTON ECONOMIC DEVELOPMENT AUTHORITY
Statement of Revenue and Expenses-TIF District 5
For the Periods Ended March 31, 2025 and 2024

	<u>1 Month Ended</u> <u>Mar. 31, 2025</u>	<u>Pct</u>	<u>1 Month Ended</u> <u>Mar. 31, 2024</u>	<u>Pct</u>	<u>9 Months Ended</u> <u>Mar. 31, 2025</u>	<u>Pct</u>	<u>9 Months Ended</u> <u>Mar. 31, 2024</u>	<u>Pct</u>
Revenue								
Operating Expenses								
Development Assistance	<u>337,347.69</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>337,347.69</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Operating Expens	<u>337,347.69</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>337,347.69</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Operating Income	<u>(337,347.69)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(337,347.69)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Change in Net Positi	<u>\$ (337,347.69)</u>	<u>0.00</u>	<u>\$ 0.00</u>	<u>0.00</u>	<u>\$ (337,347.69)</u>	<u>0.00</u>	<u>\$ 0.00</u>	<u>0.00</u>

**RETAINER AGREEMENT
FOR PROFESSIONAL AND LEGAL SERVICES**

This Agreement is made and entered into effective the 1st day of July, 2025, by and between the LAWTON ECONOMIC DEVELOPMENT AUTHORITY, hereinafter referred to as “LEDA” and the Center for Economic Development Law, hereinafter referred to as “Firm”.

IT IS HEREBY MUTUALLY AGREED AS FOLLOWS:

1. The Firm agrees to provide legal services, professional assistance, and advice to assist LEDA with achieving its economic development objectives, activities, and strategies. The Firm’s services may include, without limitation, providing legal support to LEDA with respect to the implementation, modification, and development of project plans, evaluating economic development initiatives, and managing and implementing tax increment financing programs and other related activities. Additionally, the Firm will provide such other legal representation, advice, and services as may be requested by LEDA from time to time.

2. All services performed by the Firm under this Agreement shall be performed by the attorneys or staff of the Center for Economic Development Law listed on Exhibit “A” (attached). The rights and obligations of the Firm hereunder are not assignable and cannot be delegated, as the Firm has unique skills and abilities, and specific performance is necessary. Any such purported assignment or delegation without the written consent of LEDA shall be void and, at the option of LEDA, this Agreement shall be terminated.

3. To the extent that Firm performs all necessary services listed above, LEDA shall compensate Firm at the hourly rates listed on Exhibit “A.” LEDA shall reimburse the Firm for necessary expenses such as court costs, mileage at the rate of seventy cents (0.70¢) per mile, and any other similar expense items, which are incurred by Firm in this matter. LEDA shall not be billed, nor shall LEDA be required to pay travel time for more than the senior traveling member of the Firm if more than one attorney member travels at the same time, nor shall LEDA pay travel expenses or time for law clerks and legal assistants.

4. The Firm agrees that in the performance of this Agreement it will comply with all applicable local, state and federal laws.

5. Firm shall periodically submit a claim for payment of services to the Executive Director and Chairman, which payment will be made after approval of the claim by LEDA. The claim shall include, at a minimum, the date services were rendered, and the nature of services

rendered, the time expended for services and the total amount claimed. In the event a claim exceeds One Thousand Dollars (\$1,000.00), a signed affidavit, on a form provided by LEDA, shall accompany the claim.

6. The Executive Director and Chairman shall be LEDA's representative for all matters pertaining to this Agreement.

7. It is understood and agreed, with respect to the services Firm shall render pursuant to this Agreement that Firm will perform such services exclusively as an independent contractor of and not as an agent or employee of LEDA.

8. No alteration or variation of the terms or conditions of this Agreement shall be valid unless made in writing and signed by the parties hereto.

9. The Firm hereby agrees during the term of this Agreement and any extension thereof to maintain in force and effect a professional liability insurance policy providing coverage in the amount of \$500,000.00 to insure against any actual or claimed liability of the Firm as a result of its attorneys' performances for the LEDA under this Agreement.

10. This Agreement shall commence effective July 1, 2025, and shall remain in full force and effect through June 30, 2026, at which time the Agreement may be extended subject to monies being appropriated to fund the Agreement beyond the current fiscal year.

11. Upon expiration or sooner termination of this Agreement, Firm shall immediately deliver all pleadings, documents and materials to the Executive Director and Chairman, which shall become the property of LEDA.

IN WITNESS WHEREOF, the parties have hereunto set their hands effective the date and year first above written.

LAWTON ECONOMIC DEVELOPMENT
AUTHORITY (LEDA)

Fred L. Fitch, Chairman

ATTEST:

Larry Neal, Secretary

CENTER FOR ECONOMIC
DEVELOPMENT LAW (FIRM)



Dan Batchelor

Approved as to form and legality this _____ day of _____, 2025.

City Attorney

EXHIBIT "A"

CENTER FOR ECONOMIC DEVELOPMENT LAW
SCHEDULE OF PROFESSIONAL FEES

ATTORNEYS:

Dan Batchelor	\$300.00
Emily K. Pomeroy	\$300.00
Lisa M. Harden	\$300.00
Jeff Sabin	\$300.00

OTHER LEGAL AND DEVELOPMENT PROFESSIONALS:

Senior Legal Assistant	\$ 100.00
Law Clerk/Legal Intern	\$ 95.00
Legal Assistant	\$ 55.00
Administrative Assistant	\$ 55.00

Plus reimbursement of actual and reasonable expenses.

AMENDMENT TO
MOWING AND DEBRIS REMOVAL CONTRACT FOR LEDA PROPERTIES
BETWEEN THE LAWN WIZARDS
AND THE LAWTON ECONOMIC DEVELOPMENT AUTHORITY

This Amendment made as of this ____ day of _____, 2025, between the Lawton Economic Development Authority, a public body corporate (hereinafter referred to as "LURA") and The Lawn Wizards (hereinafter referred to as "Lawn Wizards").

WHEREAS, LEDA and Lawn Wizards entered into a mowing and debris removal contract for LEDA properties on June 20, 2024. The contract states that it will be effective for one (1) year and may be extended at the option of LEDA, for an additional one year.

WHEREAS, LEDA and Lawn Wizards wish to continue the Mowing and Debris Removal Contract for LEDA properties until June 30, 2026. This extension would be the first of the allowable two (2) extension options available in the original 2024 contract.

WHEREAS, it has been determined that sufficient funds are available for such continued services.

NOW, THEREFORE, that in consideration of the covenants, agreements and representation hereinafter set forth, it is mutually agreed by the parties hereto that the contract entered into by the parties is hereby extended until June 30, 2026, with the same terms, prices and conditions.

IN WITNESS WHEREOF, LEDA and Lawn Wizards have executed this Agreement as of the date first above written.

LAWTON URBAN RENEWAL
AUTHORITY
A Public Body Corporate

Fred L. Fitch, Chairman

ATTEST:

Larry Neal, Secretary

STATE OF OKLAHOMA)
) §§
COUNTY OF COMANCHE)

Before me, the undersigned, a Notary Public in and for said County and State, on this _____ day of _____, 2025, to me know to be the identical person who subscribed the name of Fred L. Fitch, to the foregoing instrument as Chairman of the Lawton Urban Renewal Authority and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes set forth herein.

Given under my hand and seal of office the day and year last above written.

(SEAL)

Notary Public

My Commission Expires: _____ Commission Number: _____

LEGAL REVIEW

APPROVED as to form and legality on behalf of the Lawton Economic Development Authority on this _____ day of _____, 2025.

Timothy Wilson, Interim City Attorney

THE LAWN WIZARDS

Rachel Gotiear

STATE OF OKLAHOMA)
) §§
COUNTY OF COMANCHE)

Before me, the undersigned, a Notary Public in and for said County and State, on this _____ day of _____, 2025, to me know to be the identical person who subscribed the name of Rachel Gotiear, to the foregoing instrument as Owner of The Lawn Wizards and acknowledged to me that she executed the same as her free and voluntary act and deed for the uses and purposes set forth herein.

Given under my hand and seal of office the day and year last above written.

(SEAL)

Notary Public

My Commission Expires: _____ Commission Number: _____

Lawton Economic Development Authority/Lawton Urban Renewal Authority

SPECIFICATION

SPECIFICATION NUMBER: S-131 – LEDA/LURA

SPECIFICATION TITLE Mowing and Debris Removal for LEDA/LURA Properties

APPROVAL DATE:

1. INTENT

These specifications to provide the intended services required for mowing and debris removal including (a) cutting, mowing, and removal of grass and weeds; and (b) removal of junk debris, rubble, trees and limbs (dead or living), as hereinafter defined, upon property owned by the Lawton Economic Development Authority (hereinafter “LEDA”) or Lawton Urban Renewal Authority (hereinafter “LURA”) of the City of Lawton, Oklahoma. LEDA/LURA intends to enter into one (1) contract for the services requested.

2. DEFINITIONS

Wherever the following words, terms or phrases herein defined, or pronouns used in their stead occur in these Specifications, in the Contract, or in the advertisement, or in any document or instrument herein contemplated or to which the specifications apply, the intent or meaning shall be interpreted as follows:

City:	City of Lawton, Oklahoma
LEDA:	Lawton Economic Development Authority of the City of Lawton, Oklahoma
LURA:	Lawton Urban Renewal Authority of the City of Lawton, Oklahoma
Official:	Chairman of LEDA/LURA or his designee.
Weeds:	Includes all vegetation at any stage of maturity, except trees or shrubs with a trunk/stem diameter greater than $\frac{3}{4}$ ” when measured 4” above the ground surface.
Working:	Monday through Friday, excluding the following Holidays: New Years Day; Memorial Day; Independence Day; Labor Day; Thanksgiving and Christmas Day.

3. GENERAL

The services to be provided under the specifications will be accomplished in a prompt and timely manner. All rules and regulations of the City and LEDA/LURA will be strictly followed.

The Vendor shall at all times observe and comply with all Federal and State laws and all City ordinances and regulations which in any manner affect the conduct of the work to be performed pursuant to these specifications and in accordance with the terms of the contract.

The Contracts awarded, as a result of this bid will be effective for one (1) year and may be extended at the option of LEDA/LURA, as provided in the Contract up to two (2) contract extensions.

4. SPECIFICATIONS

- A. The successful bidder to whom a Contract is awarded shall, within seven (7) days after such award by LEDA/LURA, sign and execute the necessary Contract and deliver the required bonds and proofs of insurance.
- B. While performing and preparing to perform the services specified in this Contract, Vendor shall be an independent contractor of LEDA/LURA, and the City. Vendor agrees to conduct itself in a manner consistent with such status and further agrees that the Vendor, its officials, agents and employees will neither hold themselves out as, nor claim to be, an official, agent or employee of LEDA/LURA, or the City by reason of this Agreement, and that it will not by reason of this Agreement make any claim, demand or application for any right or privilege applicable to an official, agent or employee of LEDA/LURA, or the City, including, but not limited to, workers' compensation coverage, unemployment insurance benefits, social security coverage or retirement membership or credit.
- C. Vendor and/or its insurer shall forever release, defend, indemnify and hold LEDA/LURA, the City, and their respective officials and employees harmless from and against any and all damages, loss, theft or destruction of any machinery or equipment used by Vendor in performing this Contract, and from and against any and all losses, liabilities, damages, injuries (including death), suits, actions, claims, demands, costs and expenses of every kind and nature incurred, suffered or brought by any person(s) (including the Vendor's employees) or property on account of, as a result of, or in any way connected with, directly or indirectly, the performance of this Contract by the Vendor and its employees or any act or omission, neglect or misconduct of the Vendor or its employees; and so much of the money due the Vendor under and by virtue of this Contract at the time a claim is made or a suit or action instituted as shall be considered unnecessary by LEDA/LURA, or the City (as the case may be) may be retained and such amount shall be forfeited in the event Vendor and/or its insurer fails to immediately fulfill its obligations as set forth in this paragraph.
- D. The Vendor shall not commence work under this contract until he has obtained all insurance required under this contract, and such insurance has been approved by LEDA/LURA; nor shall the Vendor allow any sub-Vendor to commence work on his sub-contract until all similar insurance required of the sub-Vendor has been obtained and approved. Any sub-vendor employed or contracted by the Vendor, shall have the same insurance requirements and provide all required evidence of said insurance as the Vendor.
- E. During the performance of the Contract, the Vendor agrees not to discriminate because of race, creed, color, religion, sex, qualifying disability or national origin, against any employee or applicant for employment with such Vendor in any matter involving employment, promotion, demotion, transfer, recruiting, advertising, layoff, termination of employment, rates of pay or other form of compensation, or selection for training or apprenticeship.
- F. The Vendor agrees to execute an approved form of a Certificate of Non-Discrimination.
- G. The Vendor shall not employ any sub-Vendor on the work, or any portion of the work, without the prior written consent of the City.

5. SUBMITTAL REQUIREMENTS: Bidders are required to submit their bids upon the following expressed conditions:

- A. The LEDA/LURA Official, or their designees, will determine mowing and debris removal requirements and issue work orders for same. Work to be performed under the Contract and the frequency thereof will be determined by the Official based solely on the official's determination for the need for such work on each individual lot. There is no guarantee that all lots listed in the bid will be mowed and cleaned during the contract period. There is also no guarantee as to the number of lots that will require mowing and debris removal during the contract period.
- B. The successful bidder will check with Official or his designee on Mondays and Thursdays for work orders to be picked up. It is the sole responsibility of the Vender to timely check for work orders.
- C. Mowing: Upon issuance of a work order for same, the successful bidder will cut and mow the property to a height no lower than 2 inches and no higher than 4 inches, to include all necessary trimming and removal of all weeds as defined herein within the area awarded to him not more than seven (7) calendar days after receipt of the work order from the Official. Satisfactory performance of such cutting and mowing services shall be considered to include the obligation of the Vendor to remove and dispose of all trash, accumulated clippings and small debris from the subject property.
- D. Debris Removal: Upon issuance of a work order for same, the successful bidder will remove all trash, junk, debris, rubble, trees and tree limbs (dead or living) as listed upon said work order. Satisfactory performance shall include removal and proper disposal of all items listed in the work order. Prior to beginning work, the contractor shall visit the site and prepare an estimate of the time required to complete said removal and disposal. Said estimate must be approved by the Official prior to commencing any work. Upon completion of the work, Vendor shall only be paid for those hours included on the approved estimate as listed on the work order. If for any reason Vender and Official cannot agree on the estimated time to complete any work order, Official shall have the right to utilized LEDA/LURA's other mowing and debris removal contractor to perform the work listed therein.
- E. The Vendor shall furnish all necessary maintenance and safety equipment, tools and supplies required to complete the tasks set forth herein and shall provide transportation at its sole expense to and from the job sites for its workers and equipment.
- F. The successful bidder shall be required to take photographs of the work area immediately **before** and **after** the work is performed. The photographs will be submitted with each invoice for services rendered. Camera and film costs are the responsibility of the Vendor and should be calculated into the bid. Digital photographs are also acceptable. The before and after photographs shall be taken from the same location on the property and must document the areas where mowing and debris removal activities occurred. The photographs shall indicate that the grass has been cut no lower than 2 inches and no higher than 4 inches. The photographs shall also clearly indicate the complete amount of debris being hauled from the premises, excluding the removal of weeds. Failure to follow these photograph provisions may result in non-payment for the work completed.
- G. Payment will be made to the Vendor only upon inspection by the Official or his designee to insure that work has been completed adequately. It is the Vendor's responsibility to request an inspection.
- H. All rubble, debris and grass shall be removed and disposed of in an approved location. Dumping and disposal costs are the responsibility of the Vendor and should be calculated with the bid. Copies of all dumping and disposal tickets shall be kept available for inspection.

- I. The Contract is to be awarded with the understanding that work orders will be issued as work and funds to pay are available; that no specific frequency of issuance or number of work orders is guaranteed.
- J. If mowing, debris removal and any other required work is not completed within the time periods specified, Vendor agrees that LEDA/LURA reserve the right to give any and or all current and future work not completed to another vendor, which may include other city nuisance abatement contractor. LEDA/LURA reserve the right to award all work orders until such time that it has been determined that the Vendor can complete the work within the time period specified. Any act of God, such as rain or extreme weather conditions, which shall prevent mowing of the lots, will extend the time periods for completion by the number of days the work cannot be accomplished.
- K. The Vendor shall bear all the cost, as part of the contract, for the removal and disposal, to include disposal fees, of the trash, rubbish, debris, cuttings, etc. removed from the property.

BID SCHEDULE

It is LEDA/LURA's intention to enter into one (1) contract for the services requested herein. Contract will be awarded for LEDA's properties within the Lawton Downtown Center, Part 2, and LURA's properties located at SW 2nd Street and SW A Avenue, also located in the downtown area. Current lists of properties owned by LEDA/LURA within each of these areas are attached as Exhibit A. This list is provided for informational purposes only. The actual list of properties which will require mowing and debris removal will be provided in the work order for same. The lowest (responsive) bidder for the contract(s) will be determined. To be considered responsive, bidder must submit a bid for and agree to the terms of the contract.

1. LAWTON DOWNTOWN CENTER, PART 2 , BLOCK 1, LOT 3 (LEDA)

MOWING: Price shall be for cutting, mowing, removing and disposing of all grass, trash and weeds in an approved location based on an hourly rate, with a minimum of one (1) hour for the first hour or part thereof and computed by the half hour for any additional time exceeding the first hour. Prior to commencing any work, the contract shall be required to estimate the time to complete same, and if agreeable, a work order for the amount will be issued.

PRICE PER MAN HOUR: \$ 80.00

DEBRIS REMOVAL: Price shall be for removing and disposing of all trash, junk, debris, rubble, trees and tree limbs in an approved location based on an hourly rate, with a minimum of one (1) hour for the first hour or part thereof and computed by the half hour for any additional time exceeding the first hour. Prior to commencing any work, the contract shall be required to estimate the time to complete same, and if agreeable, a work order for the amount will be issued.

PRICE PER MAN HOUR: \$ 80.00

2. LAWTON DOWNTOWN CENTER, PART 2 , BLOCK 1, LOT 8 (LEDA)

MOWING: Price shall be for cutting, mowing, removing and disposing of all grass, trash and weeds in an approved location based on an hourly rate, with a minimum of one (1) hour for the first hour or part thereof and computed by the half hour for any additional time exceeding the first hour. Prior to commencing any work, the contract shall be required to estimate the time to complete same, and if agreeable, a work order for the amount will be issued.

PRICE PER MAN HOUR: \$ 80.00

DEBRIS REMOVAL: Price shall be for removing and disposing of all trash, junk, debris, rubble, trees and tree limbs in an approved location based on an hourly rate, with a minimum of one (1) hour for the first hour or part thereof and computed by the half hour for any additional time exceeding the first hour. Prior to commencing any work, the contract shall be required to estimate the time to complete same, and if agreeable, a work order for the amount will be issued.

PRICE PER MAN HOUR: \$ 80.00

3. ORIGINAL LAWTON TOWNSITE, BLOCK 24, LOTS 17-20 (LURA)

MOWING: Price shall be for cutting, mowing, removing and disposing of all grass, trash and weeds in an approved location based on an hourly rate, with a minimum of one (1) hour for the first hour or part thereof and computed by the half hour for any additional time exceeding the first hour. Prior to commencing any work, the contract shall be required to estimate the time to complete same, and if agreeable, a work order for the amount will be issued.

PRICE PER MAN HOUR: \$ 80.00

DEBRIS REMOVAL: Price shall be for removing and disposing of all trash, junk, debris, rubble, trees and tree limbs in an approved location based on an hourly rate, with a minimum of one (1) hour for the first hour or part thereof and computed by the half hour for any additional time exceeding the first hour. Prior to commencing any work, the contract shall be required to estimate the time to complete same, and if agreeable, a work order for the amount will be issued.

PRICE PER MAN HOUR: \$ 80.00

VENDOR:

Lawn Wizards

Vendor Name

Rachel Moten

Contact Person

170 NW Lakeview Pl. Lawton, OK

Mailing Address

City

State

73507

Zip

580-704-4745

Phone Number

Federal Employer Identification Number or
Social Security Number

Rachel Moten

Signature of Authorized Agent

Rachel Gotiear

Printed Name of Authorized Agent

Subscribed & sworn before me this _____ day of _____, 20____.

My Commission Expires:

Notary Public

My Commission Number:

~~-3.---ORIGINAL LAWTON TOWNSITE, BLOCK 24, LOTS 17-20 (LURA)-~~

~~-MOWING:- Price shall be for cutting, mowing, removing and disposing of all grass, trash and weeds -
-in an approved location based on an hourly rate, with a minimum of one (1) hour for the first hour or
-part thereof and computed by the half hour for any additional time exceeding the first hour.- Prior to
-commencing any work, the contract shall be required to estimate the time to complete same, and if
-agreeable, a work order for the amount will be issued.-~~

PRICE PER MAN HOUR: \$ 80.00

~~-DEBRIS REMOVAL:- Price shall be for removing and disposing of all trash, junk, debris, rubble,--
-trees and tree limbs in an approved location based on an hourly rate, with a minimum of one (1) hour
-for the first hour or part thereof and computed by the half hour for any additional time exceeding the
-first hour.- Prior to commencing any work, the contract shall be required to estimate the time to--
-complete same, and if agreeable, a work order for the amount will be issued.-~~

PRICE PER MAN HOUR: \$ 80.00

VENDOR:

Lawn Wizards
Vendor Name

Rene' Gotiear- Bailey
Rachel Gotiear
Contact Person

170 NW Lakeview Place Lawton, OK. 73507 580-704-4745
Mailing Address City State Zip Phone Number

499-72-5174
402-08-1798
Federal Employer Identification Number or
Social Security Number

Rachel Gotiear
Signature of Authorized Agent

Rachel Gotiear
Printed Name of Authorized Agent

Subscribed & sworn before me this 3 day of June, 20 24.

1/26/2025
My Commission Expires:

21001114
My Commission Number:



CONTRACTOR'S EXPERIENCE DATA

All bidders are required to furnish the following experience data:

Mowing Equipment (Please list the type of equipment (make, model, and size) that will be used to perform the mowing task if you are awarded the bid.

John Deere zero turn mowers (11)

Question: Are you currently doing other mowing projects? ☒ Yes ☐ No

If yes, please list current mowing contracts, estimated acres, time involved, and contact information for each.

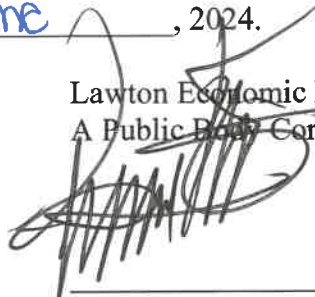
Area 2 7 Antonio Hopkins
Area 4 580-581-3400

LAWTON ECONOMIC DEVELOPMENT AUTHORITY APPROVAL

Acceptance and entry into this agreement by and on behalf of the Lawton Economic Development

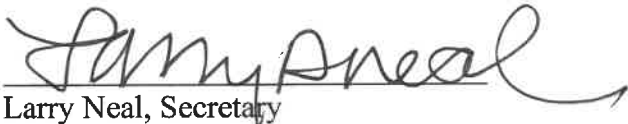
Authority is made this 20th day of June, 2024.

Lawton Economic Development Authority
A Public Body Corporate



Fred L. Fitch, Chairman

ATTEST:



Larry Neal, Secretary

LEGAL REVIEW

APPROVED as to form and legality on behalf of the Lawton Economic Development Authority on the

25th day of July, 2024.



Timothy Wilson, Interim City Attorney

John R. Anderson

LAWTON URBAN RENEWAL AUTHORITY

Acceptance and entry into this agreement by and on behalf of the Lawton Economic Development

Authority is made this 16th day of July, 2024.

Lawton Economic Development Authority
A Public Body Corporate



Ernest Sheppard, Chairman

ATTEST:

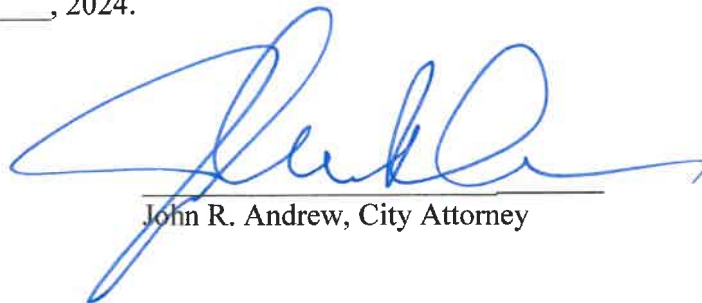


Darren Medders, Secretary

LEGAL REVIEW

APPROVED as to form and legality on behalf of the Lawton Urban Renewal Authority on the

25th day of JULY, 2024.



John R. Andrew, City Attorney

2

The undersigned, of lawful age, being first duly sworn, on oath says that this invoice or claim is true and correct. Affiant further states that the work, services, or materials as shown by this invoice or claim have been completed or supplied in accordance with the plans, specifications, orders or requests furnished the affiant. Affiant further states that no payment has been made directly or indirectly to any elected official, officer or employee of the State of Oklahoma, any county or local subdivision of the state, of money or any other thing of value to obtain payment.

Subscribed & sworn before me this 18 day of July, 2024.



My Commission number 21001114

Page 38 of 52

EXHIBIT A

LEDA OWNED PROPERTY Lawton Downtown Center, Part 2

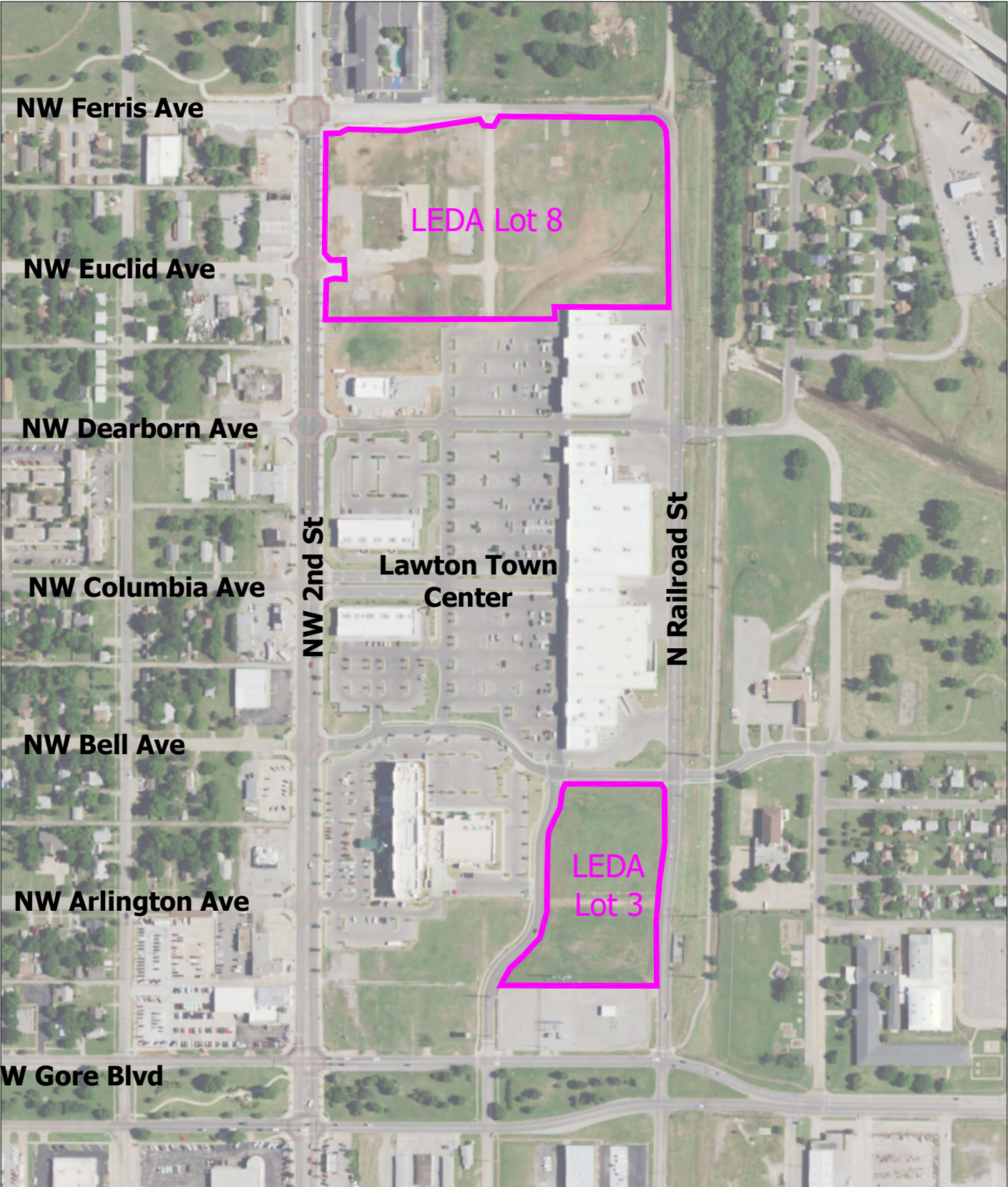
Address	Addition	Block	Lot	Dimension	Sq Ft
	Lawton Downtown Center, Part 2	1	3	Approx 275 x 400	Approx 148,706
	Lawton Downtown Center, Part 2	1	8	Approx 500 x 900	Approx 472,861

LURA OWNED PROPERTY Lawton Original Townsite

Address	Addition	Block	Lot	Dimension	Sq Ft
210 SW 2 nd Street	Original Townsite	24	17	25 x 150	3,750
210 SW 2 nd Street	Original Townsite	24	18	25 x 150	3,750
210 SW 2 nd Street	Original Townsite	24	19	25 x 150	3,750
210 SW 2 nd Street	Original Townsite	24	20	25 x 150	3,750

LEDA Property Location Map

LAWTON DOWNTOWN CENTER, PART 2 , BLOCK 1, LOT 3
and LOT 8



LURA Property Location Map

ORIGINAL LAWTON TOWNSITE, BLOCK 24, LOTS 17-20



Lawton Community STEM Program FUNDING AGREEMENT

This Professional Services Agreement (this "Agreement") is made by and between Lawton Economic Development Authority (LEDA) and QUEST of Oklahoma, Inc. (Grantee). Funding has been approved in the amount listed below for use during the period beginning on March 13, 2025, and ending December 31, 2025.

A. Funding (amount of funding) is conditioned upon the following:

1. Execution of this Agreement by the Grantee and the LEDA (Grantor).
2. Grantee's acknowledgment, by execution of this Agreement, that Grantee, its agents, successors, and assigns, agree that as a condition to receiving funds to perform according to the terms of this Agreement. The Grantor shall provide financial support to the Grantee for the implementation and operation of programs that aim to assist students in developing STEM-related skills and career opportunities. The primary focus of the program shall be on academic and hands-on learning activities related to science, technology, engineering, and mathematics. The funding of this program by the LEDA is explicitly recognized as a contribution to the betterment of the community, and the activities supported by this funding are hereby acknowledged to serve a public purpose and provide significant benefits to the citizens of Lawton.
3. LEDA agrees to provide funds to Grantee in the amount specified in their approved budget (Exhibit B) for the services to be performed under this Agreement as indicated in the attached Scope of Services (Exhibit A) from the proceeds of the designated STEM funding from the STEDI Project Plan and received by LEDA and allocated through this Agreement, the funds provided to GRANTEE under this Agreement shall not exceed One Hundred and Seventy-Seven Thousand and Five Hundred Dollars (\$177,500.00) The Grantee's receipt of such funds shall be subject to LEDA's collection of sufficient designated STEM funding from the STEDI Project Plan to cover this agreement. All claims submitted to LEDA must be presented in writing. No account or claim may be paid by LEDA unless it has been reviewed and approved by the Executive Director and an entry of the account or claim made in the proper books kept for that purpose. Only expenditures approved as a part of the budget shall be paid based on properly documented claims.
4. The Executive Director will be responsible for monitoring compliance with the requirements for claims for payment submitted under this Agreement and will promptly report in writing possible non-compliance to the Grantee.

5. Grantee shall submit a Monthly Report to the Executive Director together with an invoice for services rendered during the prior month. The Executive Director shall forthwith review the Monthly Report and invoice to verify work performed and activities set forth therein meet the requirements of this Agreement. The Executive Director may request any additional information needed to fully document Grantee's work in furtherance of the objectives set forth in this Agreement and the Scope of Work. The Executive Director shall complete his or her review within ten (10) business days of the submission of the Monthly Report and invoice by Grantee and, if found to be satisfactory, shall submit the Monthly Report to LEDA and the invoice will be processed for payment; provided, if the Executive Director reasonably finds that the Monthly Report or invoice are not satisfactory, he or she may withhold such notification until any deficiencies in the Monthly Report or invoice have been corrected by Grantee.
6. The Grantee understands and agrees that the payment of funds by LEDA to Grantee under this Agreement shall be limited to the amount of funds specified in this Agreement.
7. Upon the expiration or termination of this Agreement, any portion of the approved budget that remains unused will remain with LEDA. LEDA reserves the right to reallocate any unused funds to other projects or initiatives that align with its objectives, and the Grantee shall have no claim or entitlement to any portion of said funds.

B. Program shall align with the STEM Strategic Plan (Council Policy 0-3) as follows:

1. Create a thriving hub for STEM education, innovation, and economic growth, setting the standard for excellence in these crucial fields and uplifting the community's economic status.
2. Foster a collaborative and inclusive ecosystem that harnesses the collective efforts of community-based initiatives, organizations, and industry partners. The primary goals include advancing STEM education, increasing high school graduation rates, promoting post-secondary STEM training, growing the STEM workforce, and driving economic development in Lawton, OK and the broader Southwest region, including Comanche County.

C. Comply with the requirements of the Innovation Nexus STEM Strategic Plan, including:

1. Be focused on STEM education and career readiness.
2. Provide opportunities for hands-on and experiential learning.
3. Demonstrate how the program will help youth succeed by: a. Increasing student proficiency in STEM subjects. b. Increasing participation in STEM-related

- extracurricular activities and mentorship programs. c. Providing career exploration opportunities in STEM fields.
4. Include measurable criteria and provide measurable results.
- D. Maintain specific data and provide a detailed report (as provided below) to LEDA and the STEM Board.
1. Annual Report - Grantee will complete an annual report to the LEDA and the STEM Board by December 31, 2025. The report shall include data reflecting how funds were used, the results, the numbers served, and the outcomes achieved.
- E. Financial Audit Requirement – LEDA reserves the right to conduct a financial audit at any time during the term of this agreement to ensure compliance. The audit may include an examination of financial records, statements, reports, contracts, receipts, and invoices. The Grantee agrees to maintain records for five (5) years and to cooperate fully with the audit process.
- F. Annual Application Process - Funds must be applied for annually. Continued funding is contingent upon approval by the LEDA, the STEM Board, and funding availability.
- G. Additional Requirements - LEDA may set additional requirements, including revisions of measurement methods or incremental funding based on progress.

Dated this 13th day of March, 2025.



Lawton Economic Development Authority

Fred Fitch, Chairman

APPROVED as to form and legality this 13th day of March, 2025.



CITY ATTORNEY

GRANTEE APPROVAL:

Bunita Taylor CEO/President

Name and Title of Authorized Representative (Please Print)

Bunita Taylor

Signature of Authorized Representative

03/13/2025

Date Signed

EXHIBIT A

Scope of Work: QUEST of Oklahoma, Inc. and the STEM Consortium Non-Profit Programs - Summer 2025

1. Project Description

The QUEST of Oklahoma, Inc. and the STEM Consortium Non-Profit Programs will serve youth across five I AM STEM Camp sites, the Teen Achievers Summer Career Readiness Program, and the FIRST LEGO League for the 2025-2026 school year. These programs are designed to provide STEM education, career readiness training, and robotics-based learning to youth from kindergarten through 12th grade who come from low-to-moderate-income families based on national poverty guidelines.

The I AM STEM Camp is a collaborative effort to provide technology, engineering, and mathematics instruction integrated into science education while embracing participants' cultural backgrounds and community needs.

The Teen Achievers Program is a year-round initiative that fosters academic achievement, leadership, career development, and family engagement. Through structured mentorship, job training, and industry exposure, students develop the skills necessary to transition successfully into adulthood.

The FIRST LEGO League provides hands-on robotics and coding experiences to introduce young learners to engineering, teamwork, and critical thinking skills through LEGO-based challenges.

2. Program Offerings

A. I AM STEM Camp (Grades K - 6)

The I AM STEM Camp will operate across five sites strategically located in underserved neighborhoods with at-risk youth. In Summer 2024, the program successfully provided virtual

and in-person instruction to 100 students daily. In Summer 2025, an additional site at the Boys and Girls Club will be added, increasing the total capacity to 225 students daily.

Key Components:

- **STEM Curriculum:** Hands-on learning in engineering, robotics, environmental science, and coding.
- **Project-Based Learning:** Students participate in team-based problem-solving challenges.
- **Virtual & In-Person Collaboration:** Students engage with at-risk youth in other states.
- **Meal Support:** Free breakfast and lunch for all participants, provided by MIGHT CDRC.
- **Field Trips:** All sites will have at least one joint field trip.
- **Parent Engagement:** All sites will have at least one parent event.
- **Culmination Ceremony:** A closing event celebrating student projects and achievements.

The Performance Goal for this program is 175 students.

B. Teen Achievers Summer Career Readiness Program (Ages 14-18)

The Teen Achievers Program provides career development, leadership training, and hands-on work experience. In Summer 2024, 30 teens participated in the career readiness program while serving as interns supporting the STEM Camp. They also contributed to the summer feeding program, serving over 9,200 meals across six sites.

Key Components:

- **Career Readiness Training:** Resume building, interview preparation, and workplace professionalism.
- **Mentorship & Industry Exposure:** Collaboration with Cameron University, Great Plains Technology Center, Ft. Sill, KSWO, Military Branches, Lawton-Ft. Sill Airport, Arvest Bank, and other local organizations.
- **Job Shadowing & Internships:** Hands-on work experience with local businesses.
- **Professional Skill Development:** Training in conflict resolution, active listening, and teamwork.
- **Community Engagement:** Teens will serve as interns, helping with STEM Camp activities and meal services.

Career Readiness Timeline:

- **Start Date:** May 27, 2025

- End Date: August 1, 2025
- Core Activities:
- Writing an essay titled “Why Should I Be Hired?”
- Obtaining three professional references.
- Completing job applications for summer positions.
- Participating in mock interviews.
- Completing onboarding, orientation, team building, performance evaluations and food safety training.
- Assisting in meal preparation and service at STEM Camp sites.

C. FIRST LEGO League (Ages 4-6 & Grades 2-5)

The FIRST LEGO League is a STEM-based robotics and engineering program designed to introduce students to critical thinking, creativity, and problem-solving. This program will operate during the 2025-2026 school year and provide students with opportunities to develop coding, engineering, and teamwork skills.

Key Components:

Pre-K & Kindergarten (Ages 4-6):

- Hands-on LEGO building, simple engineering challenges, and early coding through storytelling.

Grades 2-5:

- LEGO Robotics Challenges: Students will design, build, and program LEGO robots.
- Coding & Engineering Concepts: Introduction to block-based coding and mechanical design.
- Team-Based Problem-Solving: Collaborative projects and local/state competitions.
- STEM Exploration & Mentorship: Guidance from industry professionals and educators.

FIRST LEGO League Timeline:

- Program Duration: 2025-2026 School Year
- Competitions: Students will have opportunities to compete in local LEGO robotics events.

The Performance Goal for this program is 175 students.

3. Scope of Work & Program Requirements

I AM STEM Camp Scope of Work

- Program Duration: June- July 2025
- Participant Age Group: K-6 students from low-income, at-risk communities
- Meals Provided: Free breakfast and lunch
- Parental Engagement: One mandatory parent event per site
- Field Trip Participation: All sites will attend a joint STEM field trip
- End-of-Summer Showcase: Final presentation of student projects and achievements
- **The Performance Goal for this program is 175 students.**

Teen Achievers Scope of Work

- Program Duration: May 27, 2025 - August 1, 2025
- Target Age Group: 14-18 years old
- Job Application Process: Students must complete applications, essays, and interviews
- Internship & Work Experience: Participants will assist with STEM Camp operations and meal services
- Professional Development: Weekly goal setting and career coaching sessions
- **The Performance Goal for this program is 30 students.**

FIRST LEGO League Scope of Work

- Program Duration: 2025-2026 School Year
- Target Age Group: Ages 4-6 & Grades 2-5
- Program Structure: LEGO-based robotics and engineering activities
- Competition Participation: Students will enter local LEGO challenges
- **The Performance Goal for this program is 5 teams with 5 students per team.**

4. Expected Results

I AM STEM Camp Participants Will Gain:

- Equitable access to high-quality STEM programs.
- Hands-on STEM learning experiences that foster independence and creativity.
- Collaborative learning opportunities with students in other states.

- Academic retention and skill-building over the summer.
- Nutritious meals throughout the program.

Teen Achievers Participants Will Gain:

- Real-world career skills and leadership training.
- Networking opportunities with professionals and business leaders.
- Increased confidence in job interviews and workplace settings.
- Valuable internship and work experience.

FIRST LEGO League Participants Will Gain:

- Early exposure to STEM and engineering principles.
- Improved problem-solving and collaboration skills.
- Experience in robotics and coding through hands-on challenges.
- Opportunities to compete in local and state LEGO competitions.

5. Management & Oversight

Program Site Conditions:

- **Staff Training:** Each site must have trained instructors in I AM STEM curriculum.
- **Meal Standards:** All meals must meet Summer Food Service Program (SFSP) requirements.
- **Full Program Participation:** Sites must commit to the full duration of the camp or school-year program to receive reimbursements.
- Each site will receive a designated funding allocation for site directors. All other staffing and volunteer needs are the responsibility of the individual site.
- All program-related parent paperwork must be completed and submitted to Might CDRC before participants are allowed to attend. Parents should be strongly encouraged to participate in Parent Orientation.
- Each site is required to maintain accurate attendance records and collect relevant program data, which must be submitted to Might CDRC.
- To receive program reimbursements, all sites must submit invoices and receipts to Might CDRC.
- All I Am STEM sites will participate in at least one (1) joint field trip.
- All I Am STEM sites will use I Am STEM Camp for the summer of 2025.
- All 2025-2026 Lego League sites will follow the courses and curriculum provided for Lego League.

- All 2025-2026 Lego League sites will build at least one Lego League team or collaborate with another site to help develop a Lego League team.
- All 2025-2026 Lego League sites will promote, collaborate, plan and attend a local Lego League Competition Event.

Program Director's Responsibilities:

- Oversight of program staff and instructors.
- Coordination of classes, field trips, and events.
- Budgeting, purchasing, and financial documentation for grant compliance.

Program Evaluation

- Pre- and post-program surveys to assess learning outcomes.
- Feedback from students, parents, instructors, and community partners.
- Tracking of student engagement and long-term interest in STEM fields.
- **The goal for program evaluation is 100 responses.**

The QUEST of Oklahoma, Inc. STEM Consortium Non-Profit Programs will empower students from underserved communities with STEM education, career readiness, and robotics training. By integrating mentorship, hands-on learning, and real-world applications, these programs will bridge educational equity gaps and prepare students for future academic and professional success.

EXHIBIT B

2025 STEM Budget

3/13/2025

Program Includes:

I AM STEM Camp (Grades K-6)

Teen Achievers Program (Ages 14-18)

FIRST LEGO League (Ages 4-6 & Grades 2-5)

QUEST Community STEM Program Budget for Five Sites within Lawton

STEM Community Events	3	EA	\$6,500.00	\$19,500.00
Professional Services	1	LS	\$24,000.00	\$24,000.00
Supplies (Five sites)	5	EA	\$500.00	\$2,500.00
Mini-maker space equipment	1	LS	\$5,000.00	\$5,000.00
Field Trips (Five sites)	5	EA	\$1,000.00	\$5,000.00
T-shirts (Five sites)	5	EA	\$500.00	\$2,500.00
Building use (Five sites)	5	EA	\$2,000.00	\$10,000.00
Transportation (Five sites)	5	EA	\$2,000.00	\$10,000.00
First Lego League	1	LS	\$31,000.00	\$31,000.00
I am STEM Summer Camps	1	LS	\$68,000.00	\$68,000.00
Total Stem Expenses for 2025:				\$177,500.00