



City of Lawton

Lawton Enhancement Trust Authority

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Agenda

Wednesday, January 14, 2026

3:00 PM

Lawton City Hall
3rd Floor Conference Room

Meeting Called to Order and Roll Call

"Official action can be taken only on items which appear on the agenda. The Authority may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Authority may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Authority may refer the matter to City Staff. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

Introduction of Guests

Reports

1. Receive a report from Dennis Totte with Bedrock Nursery regarding current landscaping and irrigation projects, provide direction to Mr. Totte on current projects and take action as deemed necessary.
2. Receive a report from Parks and Recreation regarding departmental projects and monthly updates and take action as deemed necessary.
3. Receive a report from the Executive Director regarding ongoing LETA projects and take action as deemed necessary.
4. Receive Monthly Ward Updates from Trustees and take action as deemed necessary.
5. Receive report from Cultural Preservation Committee and take action as necessary.

Business Items

1. Consider approving the minutes of the December 10, 2025, meeting.
2. Consider approving the list of expenses for the period covering December 4, 2025 – January 6, 2026.
3. Consider approving the Financial Statements for the months of November and December 2025.

4. Consider accepting a donation in the amount of \$5,000 from donors for a Dunbar School Memorial to be placed within Harkey Park.
5. Receive an introduction from Beal Woods Community Builders, Inc., a nonprofit organization dedicated to revitalizing neighborhoods by ensuring the safety of residents and structures while also deterring crime.
6. Receive a status update on the outdoor mural, approved for installation by ASEZ, a globally recognized volunteer group under the World Mission Society Church of God, at SW F Avenue and SW 2nd Street, and take action as deemed necessary.
7. Consider canceling the remainder of the Lawton Fort Sill Planning Committee Meetings until the end of the fiscal year, and due to construction and renovations at Elmer Thomas Park supporting the City of Lawton and Fort Sill's intent to have Lawton Fort Sill Freedom Festival on Fort Sill for 2026 with sponsorship of up to \$90,000 to Fort Sill's Moral Welfare and Recreation(MWR) Department out of Lawton Fort Sill Freedom Festival Hotel Motel Funds.
8. Receive an update from Merline LeDay-Mauney regarding a proposed 911 Monument to be placed at the Public Safety Center and take action as deemed necessary.
9. Discuss the status of the C Avenue Lighting Project and consider taking action regarding additional blocks of lighting.

Adjournment

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."

Item Title:

Consider approving the minutes of the December 10, 2025, meeting.

Initiator: Tammy Branstetter, Senior Deputy City Clerk

Information Source: Tammy Branstetter, Senior Deputy City Clerk

Background:

Minutes from the December 10, 2025, LETA meeting have been drafted and are awaiting approval.

Correlation to the True North Statement:

Transparency and Trust

Exhibit:

December 10, 2025, draft minutes

Key Issues:

N/A

Funding Source:

N/A

Recommended Action:

Approve the minutes of the December 10, 2025, meeting.

ATTACHMENTS:

1. LETA Draft Minutes 12.10.2025



City of Lawton

Lawton Enhancement Trust Authority

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Minutes

Wednesday, December 10, 2025

3:00 PM

Lawton City Hall
3rd Floor Conference Room

Meeting Called to Order and Roll Call

"Official action can be taken only on items which appear on the agenda. The Authority may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Authority may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Authority may refer the matter to City Staff. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

Chairman Ezerski called the meeting to order at 3:00PM in the 3rd floor conference room of City Hall.

ROLL CALL:

PRESENT: Dwain Baxter, Ted Symuleski, Charles Owens, Johnny Owens, Barry Ezerski, Lane Hooton, Addie Smith, Jeremy Lohman, *Dwight Tanner

ABSENT: Chris Rabon (excused)

OTHERS PRESENT: Dewayne Burk, Deputy City Manager; Neal Kirmer, Communications & Marketing; Tammy Branstetter, City Clerk's Office; Garrett Lam, City Attorney's Office; Kelvin Ingram, Community Enrichment and Parks & Recreation Deputy Director; John Saville, Financial Services; Jason Poudrier, Arts & Humanities Director; Tiffiney Dimery, Ward 4 Councilperson Elect; Dennis Totte, Bedrock Nursery; Dr. Rosemary Bellino, Former City Council Member and former President of Lawton Beautiful, Inc; Matina Davis, Citizen of the Community; Daniel Jameson, Citizen of the Community

*Arrived at 3:01PM

Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

Chairman Ezerski verified with Branstetter that the meeting notice and agenda were posted in accordance with the Oklahoma Open Meetings Act.

Introduction of Guests

Guests of the meeting introduced themselves.

Reports

1. Receive a report from Dennis Totte with Bedrock Nursery regarding current landscaping and irrigation projects, provide direction to Mr. Totte on current projects and take action as deemed necessary.

Dennis Totte, Bedrock Nursery, said the main update I have for you is the containers that you guys approved for the car accident. I saw those showed up to the garden center yesterday. So we'll be starting on that probably sometime this next week on installing all of those — the ones that were missing and the car accident ones. So that's what we'll be working on. I have one proposal for you. This is for the tulip bulbs that we usually plant around December 1. I didn't get it on the agenda in time for the last month, so I brought it to you today. I pulled it from last year - I used the same quantity as last year. I even ordered the same price as last year. There's been an increase. It's a dollar and a quarter. I'm proposing doing those for a dollar, staying at the same price, a regular \$1.25 in labor, and we're doing it for 75 cents a piece. 6,750 bulbs, and also there was the Shepler Park landscape job this last year. So that was an add-on. I'm going to throw that in for free. So you've ordered enough to cover that. And so the total comes down to \$11,812.50.

Chairman Ezerski said those are annuals, right?

Totte said you have to do those every year. They come up in the spring, around Easter. The big long tulips that you see all over the medians, and that would be for mainly all the Gore medians, Sheridan medians all the way to Key Gate, here at City Hall, the Public Safety Building, and the McMahon Auditorium.

Symuleski said do you do anything on Lee Boulevard?

Totte said the Lee Boulevard tree rings.

Chairman Ezerski noted that business Item 4 will be considered while Dennis is still here.

The Authority next considered business Item 4.

Totte said and one last thing that's been brought to my attention through the City Manager, that there are a few lights out out here on the colored lighting in the trees, so I'm going to get a count and get that back on the agenda for next month.

2. Receive a report from the LETA Executive Director regarding ongoing LETA projects and departmental updates and take action as deemed necessary.

Kelvin Ingram, Executive Director, gave a report on ongoing LETA projects. Ingram said I'm just coming aboard as well. So I'm learning the process as well. Again, I'm learning from each and every one of you.

Ingram reviewed information provided by Antonio Hopson from Neighborhood Services. The number of violations mailed for the month of November is 407. The number of violations mailed from July to November from the fiscal year is 5,719. Our Abatement Work Order pending completion as of November the 30th is 397. Abatement Work Orders as of November 30th is 1,010. Demoted properties since January by owner is 22, and demoted properties done by the city is 44. And again, I can also print this and provide this if you need this.

Councilman Hooton asked to define violations.

Chairman Ezerski said the violations would be anything from debris on the property to people putting trash out front and it's not covered, or in the summer time it's people with lawns too high and things like that.

Ingram discussed the 9-11 project. He said Ms. LeDay is not able to speak today, but I did invite her for the next commission meeting to help convey this information as well. Again, this is reference to a project that's been ongoing for years. I'm getting more essay into it, leaning in towards more Parks and Recreation, and also adherence to LETA as well. So as I'm learning this, I believe that I'll brief this in some time. I did bring some literature on it too. I've talked to her in great detail, but I'm just trying to get the momentum to get this done.

Kelvin said I did pay, as you can see in the email, I sent you the receipt for the lights. We've talked about the lights and trying to get headway. I did go by there and make sure the lights are still there. I can have my team pick them up, but leading into the next actual storage location, if there's some place we can store these, if not also for other LETA projects, I'm open ears. But right now, I can help store them, but long-term storage probably needs to be a part of our discussion.

Ezerski said hopefully we'll use quite a few of them.

Ingram said do you want me to pick those up? I've also talked to the deputy, I forgot the exact department within the city that's going to help out, but I just need to find that point of contact so we can make sure I'm the same sheet. If anyone does know, just please contact myself so we can make sure we get those handed off to the right person. Mr. Nick did say someone stopped by the Hunzicker warehouse to look at some lights. And they'll be picking them up today at 1 o'clock. I just don't know who that person is or how they got in touch with them.

Chairman Ezerski said it's Dave Dixon.

Dewayne Burk, Deputy City Manager, said is Dixon going to do it?

Chairman Ezerski said so for those of you who haven't been here in a long time, this was a project that started six, seven years ago that the original idea was kind of like

Chickasha where they have lights that are kind of crisscross over their main street. We want to do something like that here. And the idea was to bring it all the way from 2nd Street on C Avenue to 6th, and then wrap it back down around 2nd Street all the way, maybe even eventually to Elmer Thomas Park or Ferris, at least. I mean, that was the long-term goal, but for right now, we just wanted to get it started. And we bought the lights at the time, put them up, then we hit COVID. And during COVID, nothing got done, they just got stored. And then the bids that we had were no good anymore. And to be honest with you, we just kind of forgot about it. So, fast forward to this year, we started getting some momentum from some of the business owners. In fact, about two meetings ago, we had Eddie Hamma and several of the business owners along C Avenue, they came in and said we'd really like these put up. So what we're going to do is we're going to put them up between 4th and 5th Street. The other problem that happened is PSO had the light post. And we needed to get permission from PSO to use them. And there was some problem there. And then the city actually took over the light post. And so now the city has said, yeah, we can do this as long as we get an engineer saying that poles will support the lights. We just got that report back yesterday. The lights are fine. It can hold the weight of the lights. So we're good there.

Ezerski said so now the question was, we had a preliminary bid from the electrician who originally did it of \$25,000 to install those lights. Well, we passed a motion two months ago to go ahead with it and then try to get a \$13,000 coverage from McMahon and present that to them. Kind of had a snafu with them. We took a letter to them saying we're going to do this. They gave us the packet back to go ahead and fill out. They said we need a full donation packet filled out before we can even look at it. So, we decided to hold that off until their December meeting. They went ahead and submitted it anyway just on the letter and rejected it. Now, I don't know if that was due to the fact that we've had some issues in the past with them, but bottom line is at this point they weren't going to help us. So, Richard Rogalski and I, Richard was the Executive Director at the time we first started this project. And of course, he left and now has come back as director of LEDA and also works with the LEDC. Well, we had a board meeting on Monday for LEDC and both Richard and City Manager Ratliff were there. So, we kind of huddled afterwards and said, hey look, if we're not going to get money from McMahon, it's kind of ridiculous we're spending \$25,000 to put this up if there's a chance that maybe the city could do it somehow within the city departments and save us that money. So City Manager Ratliff apparently on Tuesday talked to some folks who thought that they could do that, reported back to Richard, and Richard let me know last night that it's looking like the city would be able to do that. So, as it stands right now, it looks like the city will be able to install those lights, and that will save us the \$25,000. So we won't actually need a grant from McMahon if that happens. So that's kind of where we're going.

Chairman Ezerski said the good news was that the structural engineer has examined the lights and said that they're well supported for what we're trying to do.

Symuleski noted that was the big hurdle we wanted to get over first.

Tanner inquired about the chances of this getting done this year.

Chairman Ezerski said the last email I saw from Dave said that they were going to get right on it. Don't know what that means.

Ingram said I'll talk to him and gain some traction.

Chairman Ezerski said at this point, we've had the lights forever, and the other thing is we had to order new lights because the old lights, they don't make any more. So if some go out or something like that, we can't replace them. So we went ahead and found, and Richard actually found, lights that are very similar, that are cheaper, and we can get plenty of replacements for down the road. And that's what we're going to go with now for this installation. And then hopefully, the idea being that once we use this block as kind of the guinea pig, this will be the impetus for future blocks that we can do this on. And maybe once or twice a year, we can add a block to it, and then hopefully, eventually, we can do what the long term plan is.

3. Receive Monthly Ward Updates from Trustees and take action as deemed necessary.

No updates were given.

Business Items

1. Consider approving the minutes of the November 12, 2025, meeting.

A copy of the minutes of the November 12, 2025, meeting may be obtained from the City Clerk's Office upon request.

Motion by Johnny Owens, **Second** by Charles Owens, to approve the minutes of the November 12, 2025, meeting. **AYE:** Baxter, Lohman, Charles Owens, Ezerski, Smith, Hooton, Symuleski, Tanner, Johnny Owens. **NAY:** None. **MOTION PASSED.**

2. Consider approving the list of expenses for the period covering November 11, 2025 – December 3, 2025.

John Saville, Financial Services, presented the list of expenses for the period covering November 11, 2025 — December 3, 2025. A copy of the list of expenses may be obtained from the City Clerk's Office upon request.

Saville said there are several items on there. So the first two are Bedrock Nursery. The repairs, maintenance and replanning - \$107 was for irrigation repair, I think it was sprinkler heads. And then the \$900 amount was some cleanup related to that car accident down on 2nd Street. And then \$1,000 was the Hugh Bish sidewalk stencil project for Fast Signs. And then we had 2nd Street pots, Ferris and Euclid, and then some fall planting for \$311.96 and then \$1,192.59. And then Hunzicker Brothers, the \$652.08, that's the 10 boxes of lights you were just referring to. So we have those

ordered and they are in-house. The PO was for \$1,000 because that's what you all approved. We'll see it on the tracker spreadsheet, but I think the original was \$26,000. You all added \$1,000 to it to cover the lights. It came in at \$652.08, so there is money left on that PO. If you decide you need some additional lights, that PO is in place. So you can purchase more lights if need be. And then we have Ace Hardware, which was three \$100 yard-of-the-month gift cards that were purchased.

Motion by Symuleski, **Second** by Lohman, to approve the list of expenses for the period covering November 11, 2025–December 3, 2025, as presented. **AYE:** Baxter, Lohman, Charles Owens, Ezerski, Smith, Hooton, Symuleski, Tanner, Johnny Owens. **NAY:** None. **MOTION PASSED.**

3. Consider approving the Financial Statements for the month of October 2025.

John Saville, Financial Services, presented the Financial Statements for the month of October 2025. A copy of the Financial Statements may be obtained from the City Clerk's Office upon request.

Saville said I usually will start with the balance sheet, income statement, and then we can look at the tracker spreadsheets. And so your balance sheet, your cash is \$295,891.36. That's a reduction of \$20,267 from the last month's cash balance, and that's because the \$28,819 that we paid Bedrock, I think that was for the 46th to 57th Street irrigation repair, that check cleared the bank. And then we took in \$8,552 worth of court fines, so that nets out at a reduction of \$20,267. So that's where we get our \$295,891.36. The accounts receivable is still \$2,500. That is leftover from FY25. That is a Freedom Festival sponsor, and that sponsor is AT&T. Jason and I have been communicating on that. He's been in touch with them, so I think we're going to get that. It's just working it through their system. So that will be on there until we get that money, but I think Jason's on top of that. So the assets are \$298,391.36. The accounts payable is made up of three transactions for \$2,200. The first one is a \$300 holiday gift card, which we saw on our expense list, the \$900 for the car accident clean up, and then \$1,000 for that crosswalk stencil. The reason it's a payable is because when it's processed in the system, and it goes on the system, if it's paid, then there's no payable. But since that was processed on the system, it hits the expense, but a check isn't written, so it carries over as an accounts payable. Those items all clear. The checks have all been written. But that's why that generates a payable. If you process something, and then you cross into the next month when the payment hasn't been made, it generates an accounts payable. It's just a timing issue. That's really not an issue. It's just timing. So that's the liability. And then we drop down to our equity section. Unrestricted balance is \$47,647.39. That's the unrestricted amount. The restricted amount is \$423,102.41. Those amounts haven't changed. And then our net loss for the year so far through October, \$79,263.66. You'll see when I get into the income statement, there's a little bit of an improvement on that because we had actual gain for the month.

Symuleski asked did the city get paid for that car accident?

Saville said yes, the city got a check in for approximately \$5,900.

Symuleski said so most of it has been paid?

Saville said I'd have to look and see — it's not going to cover everything.

Chairman Ezerski said I think we're about \$1,500 - \$1,600 short.

Saville said we did get that check in, and it's in the bank.

Saville said for the income statement, we took in court fines, again, at \$8,552, and that is our income for the month. We did earn interest, but the way the bank statement's been in the last couple of months, City National Bank is getting our ending balance effective the second day of the following month, and I can't book the transaction if it didn't occur, so that'll show up on next month's report. So the timing and the dating of the statement, I don't know why they do that, but there is interest earned, it's just not as of October 31st. So our expenses, again, repair and maintenance, \$900, that was toward the car cleanup, and then the \$300 for yard of the month. And again, those are expenses because they were processed before the end of the month, so it does hit the expense, therefore the income statement, but the check's cut beyond that. So those are two of the numbers reflected in the accounts payable, we saw the balance sheet. So that gives us a net income for the month of October of \$7,352. Last month, our net loss for the year was \$85,000. So we're going in the right direction. It's not going the other way.

Saville said then I've got the two tracker sheets. The first one I look at is the one that has the revenue and expenses with the year-to-date activity, and then the second one will be the projects in process. We'll look at the revenues and expenses first. So the municipal fines year to date are \$12,455. We've taken in interest of \$81.75. So our total year-to-date revenue is \$12,536.75. So, our repairs and maintenance, the expenses, the first item, repairs and maintenance of \$40,068.17, of that, we still have \$14,939.60 that's remaining, and we'll see that on the next spreadsheet.

Chairman Ezerski inquired about billing towards the hotel motel tax.

Saville said I'll talk about hotel motel tax as soon as I get done with the tracker. I've got some good news to share with you on that. And then there's the dues and membership that's there for \$200. I reported initially on this grant awards - it's showing a negative \$1,970. Last month I indicated that that was payment for four individuals involved with the Freedom Festival. Number one, it's not a grant award, it's actually Freedom Festival. I know what went wrong. At this point I don't know why. I've got somebody looking at that now. It's going to involve having to make a journal entry to reclass that. So, because it didn't go to Freedom Festival, it went to grant awards, that's going to be part of the equation. But once I understand how that went wrong, then I can fix it. So that's not going to be an issue going forward. The beautification projects we've had year to date, \$51,286.49, and we still show \$30,117.92 in progress. And then the \$1,733.75

is toward the Freedom Festival. So the total year-to-date expenses are \$91,841 against the revenue above of \$12,536 does get us our net income, or net loss for the year of \$79,263.66.

Chairman Ezerski asked if the \$30,117.92 that's pending includes the lights.

Saville said yes. At the time these were prepared, I didn't realize we were going to go a different direction in terms of having those done in-house. So yes, if you end up going a different direction to save you that money, then that's going to reduce that.

Chairman Ezerski said since we passed motion to go up to that amount, do we have to do a motion taking that out of there so that it will be reflected on our next balance sheet or on the tracker, or does that automatically happen?

Saville said I don't know. There's nothing been generated in terms of any kind of a requisition. You just voted on it. That's the reason it's on the tracker, is because you all voted on it. There's nothing been officially done in terms of our records.

Chairman Ezerski said probably for now, we just leave it like that. And then once we know that it is going to get done in the way that we discussed, then we can change it.

Saville said I just listed it on there because you approved that. That, and the \$2,500 on the engineering review, that's what you voted on. I don't have a purchase order on that or a requisition. You've gotten a report, so I imagine an invoice will follow.

Chairman Ezerski said I'm just looking at it down the road. We're down to like \$9,000 left in our budget for beautification, and that will definitely help increase that.

Saville said looking at the tracker with the beautification projects, the first two items listed there, I've got a question mark next to those. My predecessor has left those on there. If you'll notice, they're approved from back in 2023–2024. The first item was the City Hall lighting project. Almost all of that was expensed, leaving a remaining amount. Then the 2nd and F Street mural for \$800, nothing's ever been expensed, and it's still showing out as a remaining amount. I don't know if those need to be on there.

Chairman Ezerski said the City Hall lighting project has already been paid for, and it's done. I think we can remove that. As far as the mural, I can't remember to be honest with you.

Tanner said that was kind of like a youth organization that came and solicited, and I haven't heard anything from them since. We may want to reagenda that.

Ingram said I know who this gentleman is — Pastor Maldonado, it's like a church. I have to give him a phone call anyway. Do you want me to just touch base with him?

Chairman Ezerski said sure, that would be nice.

Saville said if we skip down at the very bottom under grant awards and miscellaneous, here's one that was a cultural preservation artifact wrapping materials. You approved \$537.02 back in April of 2023. Nothing's ever been spent on that. So that would be the same question as the first two items.

Jason Poudrier, Arts and Humanities, said we do still have some materials that we're working on getting storage materials for. Not necessarily wrapping, but getting storage racks for.

Saville said so I guess I will leave it on there.

Poudrier said if we want to take that off, we can take that off, and we can do an item for actual storage racks at a later point.

Saville said and, incidentally, I did not, on the previous sheet where I showed expenses remaining, I didn't include these three items we're talking about in there because they were prior fiscal years, so, you know, I could put those back in there for the \$800 that we want to do, and if we're going to leave this \$537 on there, I can include that as well.

Chairman Ezerski said when Jason brings back the actual bill, let's just address it then.

Saville said sure, no problem. Again, jumping back up to the beautification, we've got the Farmer's Market Fencing project. You approved \$3,000. We've spent \$1,730 — that's half of the bill. They were going to bill the other half when completed. So that was Christopher Bland. We've paid him that. So there's not enough left in the budget to cover if he's actually going to bill another \$1,730 to finish it. That's what his invoice reflects. So I don't know. There's been no activity beyond the one check we've sent him for that. So I don't know if there's going to be more work to do in the Farmer's Market or not.

Saville said and then again, these are the decorative lighting projects, the \$2,500 for the engineering analysis. Nothing's been expensed on that. The lights for \$652.08 was expensed on the ten boxes we ordered.

Chairman Ezerski inquired about the bill for the engineering analysis.

Branstetter said he hasn't sent the bill yet, but I can follow up with them and ask.

Chairman Ezerski said I think we're going to be well covered because I don't think it's going to be more than a thousand bucks.

Saville said then on the repairs and maintenance, those first three items address what Mr. Totte had discussed earlier. Those are projects remaining. He's going to be starting on that next week, so I expect those to fall off. And then the car accident cleanup was \$900. We talked about on the other list was the fall planting and then the flowers on 2nd

Street. Those have been done, so there's nothing remaining on those. So that's pretty much the tracker on that. So I'll update this accordingly based on the feedback I've gotten today on this.

Saville said last month, the Chairman asked me about hotel motel tax draw. Honestly, just the day or two before the meeting last month, I kind of figured out how that works. We have actually drawn \$53,613.16. Many of the expenses we've talked about with beautification are going to be on that draw that we're getting. We've had some struggles this week with some approval processes. So that got done, and the check run is tomorrow. This \$53,000 will be part of that check run. And we'll have it Thursday, it'll go to the bank Friday, and we'll have it in the bank before the week's out. And I'll be watching this closely now that I know where all the information is. In addition to that, I did some analysis on the hotel motel tax. We're five months in on collections. So we've gotten an allocation so far. The big pie on that is \$2.4 million, and LETA's beautification cut of that is a shade over 6%. And then the fireworks gets about 5% or 6%. Holiday in the Park gets about 1.5% of that pie. So each of those three elements that LETA has some influence on, we've allocated five months' worth. So we haven't spent anything at all on Holiday in the Park or Freedom Festival yet, obviously. But all I had was \$56,000 to claim against the \$59,000 that's there, but that's okay, because as we continue these projects, we can draw more of those funds.

Chairman Ezerski said does everybody understand how that works? Even though we're budgeted to get that, we can't collect it until we have invoices.

Saville said I've done a covering invoice for the bulk amount of the \$53,000, then I have to take individual invoices to put behind that so that they can be processed. And like I said, that cleared so it will be on the check run. I have to do that every time we do a draw. So I did some analysis on that. The budget for beautification is \$147,060, so trending it based on five monthly allocations that we've got, we're actually trending a little underwater on that. We're trending, if the trend holds the way the first five months have been, we would come in at about \$143,185 dollars, which is \$4,275 dollars under the total dollar amount. So we'll have to be mindful of that, and this is what I'll be watching real close as we go. I'll look at it monthly so that I can adjust the trend as we go. I just took a little spreadsheet that they use for hotel motel and just copied it down so I could do my thing. I love analysis, so I have some extra of these spreadsheets that I've done if anybody's interested in seeing just the trend on it, I'd be happy to give anybody a copy of it. I brought some with me. So bottom line is, it shows that we should have about \$87,800 left based on our estimated budget, but our trend is showing only \$83,000, so we're going to have to be mindful of that as we go through the year. I looked over the last couple years. The general trend line from here throughout seems to want to go down some, so this may drop even more based on the trend, but then toward the end of the fiscal year it bounces up a little bit. I've kind of gotten to understand how hotel-motel tax works.

Chairman Ezerski said we appreciate you keeping track of that, because we can always spend what we get.

Tanner noted that Saville is doing an excellent job with the finances.

Saville said I don't know when we actually draw money for Holiday in the Park, because that's right on us now. I think last year, some of that money didn't get drawn until well after the event. So, I suspect that there will be invoices that come in towards that, that'll get coded to that account that we can then draw from.

Poudrier said I'll relay that to them. They've had some staffing changes at the Chamber, and so they were asking about that. How much do they have right now available?

Saville said what Holiday in the Park has right now, \$15,593 is what's been allocated through five months of that total, and it'll grow each month by the allocation.

Poudrier said and that's coming to LETA for Holiday in the Park?

Saville said LETA will expend money and charge that to the Holiday in the Park account on LETA's books. And then once that's done, and I get invoices, then I can claim against that \$15,000.

Poudrier said is that a hotel motel account for Holiday in the Park, or is it that LETA voted to spend this money on Holiday in the Park?

Saville said the hotel motel tax applications, there are three separate allocations that LETA has access to: the beautification, which is the one I just drew from. Then there's a separate one for fireworks, which is \$140,000 that they get. And then the Holiday in the Park is the third one. So they're separate draws. So out of the dozen or so people that get a piece of that hotel motel tax pie, LETA has three pieces of that.

Chairman Ezerski said what Holiday in the Park will have to do is they'll have to submit an invoice to us, and we submit it through. It will be filtered through us. So, whatever the Chamber has that they need, they'll need to submit through us.

Tanner said in the past, the Chamber had representatives that would come and tell us what they were going to use the money for.

Chairman Ezerski said that is true. We normally have a year in review report in January or February from Holiday in the Park. I can talk to Matt about that.

Motion by Johnny Owens, **Second** by Charles Owens, to approve the Financial Statements for the month of October 2025, as presented. **AYE:** Baxter, Lohman, Charles Owens, Ezerski, Smith, Hooton, Symuleski, Tanner, Johnny Owens. **NAY:** None. **MOTION PASSED.**

4. Consider approving an estimate from Bedrock Nursery in the amount of \$11,812.50 for the installation of tulip bulbs at City of Lawton sites and

authorize payment of all applicable expenses incurred up to \$11,812.50.

Dennis Totte, Bedrock Nursery, provided background information on this item.

Motion by Johnny Owens, **Second** by Symuleski, to approve the estimate. **AYE:** Baxter, Lohman, Ezerski, Smith, Hooton, Symuleski, Charles Owens, Tanner, Johnny Owens. **NAY:** None. **MOTION PASSED.**

5. Consider approving an invoice from Bedrock Nursery in the amount of \$419.88 for the cost of eight poinsettias for display at City Hall.

Chairman Ezerski said we're going to strike this item. Our Executive Director already signed for that, and it's under the threshold that you can do that, so we don't need to actually approve it.

6. Consider authorizing staff to award the Christmas Yard of the Month contest prizes to the two citizens with the highest public votes cast online.

Neal Kirmer, Communications and Marketing, provided background information on this item. Kirmer said I had hoped to bring you some yards for your consideration today, but unfortunately we have zero nominations so far. We would like to ask you to authorize the Communications and Marketing Department to award the two Christmas Yards of the Month based on the vote count. So I think we will push out more this weekend trying to get nominations, and hopefully we can get everything voted on next week and get everything awarded before the Christmas holiday.

Hooton asked how do you push that out?

Kirmer said social media.

Motion by Symuleski, **Second** by Lohman, to allow city staff to award the Christmas Yards of the Month to whoever gets the most votes. **AYE:** Baxter, Lohman, Charles Owens, Ezerski, Smith, Hooton, Symuleski, Tanner, Johnny Owens. **NAY:** None. **MOTION PASSED.**

7. Review and discuss the Structural Inspection Letter from Gary Brickley of Fox, Drechsler & Brickley, Inc. on the existing streetlight poles on C Avenue between SW 2nd and SW 7th Street for the C Avenue Decorative Street Lighting Project and take action as deemed necessary.

Chairman Ezerski said I don't think we need to take any motion on that. We've already approved it.

No action was taken on this item.

Adjournment

Motion by Johnny Owens, **Second** by Baxter, to adjourn the December 10, 2025, meeting. **AYE:** Baxter, Lohman, Charles Owens, Ezerski, Smith, Hooton, Symuleski,

Tanner, Johnny Owens. **NAY:** None. **MOTION PASSED.**

The meeting adjourned at 3:46PM.

Item Title:

Consider approving the list of expenses for the period covering December 4, 2025 – January 6, 2026.

Initiator: John Saville

Information Source: John Saville

Background:

The list of expenses for the period from December 4, 2025 – January 6, 2026, has been compiled and is now awaiting approval.

Correlation to the True North Statement:

Transparency and Trust

Exhibit:

List of Expenses from December 4, 2025 – January 6, 2026

Key Issues:

N/A

Funding Source:

LETA

Recommended Action:

Approve the list of expenses for the period covering December 4, 2025 – January 6, 2026, as presented.

ATTACHMENTS:

1. Expenses 12.04.25 - 01.06.2026

PERIOD COVERING 12/04/2025 TO 01/06/2026

VENDOR NAME	ACCOUNT DESCRIPTION	AMOUNT	INVOICE DATE	PAY DATE	INVOICE NO	CHECK NO	DESCRIPTION
SCIH Ice Holding, Inc.	LETA Freedom Festival	477.00	06/24/25	12/5/2025	3671624251	3143	Late invoice for 2025 Freedom Festival
Bedrock Nursery	LETA Beautification	11,812.50	12/12/25	12/19/2025	15867	3144	Annual Flower Bulb Replanting
Bedrock Nursery	LETA Beautification	419.88	12/05/25	12/19/2025	15864	3144	Poinsettias City Hall Lobby
Bedrock Nursery	Repair, Maintenance & Replanting	5,169.80	12/22/25	01/02/2026	15889	3145	Car Accident Clean-up 2nd Street
Bedrock Nursery	Repair, Maintenance & Replanting	6,819.80	12/22/25	01/02/2026	15888	3145	2nd Street Pots Missing Concrete Containers

Item Title:

Consider approving the Financial Statements for the months of November and December 2025.

Initiator: John Saville

Information Source: John Saville

Background:

The Authority's financial statements for November and December 2025 have been compiled and are now awaiting approval.

Correlation to the True North Statement:

Transparency and Trust

Exhibit:

November and December 2025 Financial Report

Key Issues:

N/A

Funding Source:

LETA

Recommended Action:

Approve the Financial Statements for the month of November and December 2025 as presented.

ATTACHMENTS:

1. LETA Balance Sheet November 2025
2. LETA Profit & Loss November 2025
3. LETA Balance Sheet December 2025
4. LETA Profit & Loss December 2025
5. Income and Expense Tracker December 2025
6. Committed Funds Tracker December 2025
7. LETA Beautification HM Analysis at 12-31-2025

Lawton Enhancement Trust Authority
Balance Sheet
As of November 30, 2025

ASSETS

Current Assets

Checking/Savings

CITY NATIONAL BANK

LETA

LETA Beautification Fund	53,522.56
LETA Hotel/Motel Tax	108,932.90
LETA Misc	5,279.68
Total LETA	167,735.14
Committed Funds	3,802.02
Veterans Cntr Sidewalk Brick Prj (R)	18,707.80
Children United (C)	18,234.54
Freedom Festival (C)	36,012.92
Cultural Preservation (C)	5,835.25
2nd Street Project (R)	7,201.86
Downtown Lights (R)	4,245.00
Grant- Navy Memorial Eagle Sct Prj (R)	8,902.00
Grant - Goldstar Family Memorial (R)	637.50
Playground in the Park (R)	0.00
Skate Park (R)	30,808.88
Shepler Park (R)	1,451.14

Total CITY NATIONAL BANK 303,574.05

Other Current Assets

Freedom Festival Receivable	0.00
Total Other Current Assets	<u>0.00</u>

Total Current Assets 303,574.05

TOTAL ASSETS 303,574.05

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable	<u>0.00</u>
Total Account Payable	<u>0.00</u>

Other Current Liabilities	0.00
Total Other Current Liabilities	<u>0.00</u>

Total Current Liabilities 0.00

Total Liabilities 0.00

Equity

Net Assets - Restricted	423,102.41
Net Assets - Unrestricted	(45,677.39)
Net Income	<u>(73,850.97)</u>
Total Equity	<u>303,574.05</u>

TOTAL LIABILITIES & EQUITY 303,574.05

Lawton Enhancement Trust Authority

Profit & Loss

November 30, 2025

Ordinary Income/Expense

Income

Hotel/Motel Income	5,069.80
LETA Court Fees Income	4,526.00
Interest Income	50.52
Total Income	9,646.32

Expense

Supplies, Tools, and Equipment	0.00
Bank Service Charge	0.00
Beautification Projects	652.08
Dues and Memberships	0.00
LETA Grants	1,970.00
Miscellaneous Expense	0.00
Repairs, Maintenance & Replanting	1,611.55
Professional & Technical Service	0.00
Repairs, Maint. and Replanting	0.00
Rental, Publication, Printing	0.00
Yard of the Month Award	0.00
Total Expense	4,233.63

Net Ordinary Income 5,412.69

Other Income

Other Income	
Total Other Income	0.00

Other Expense

H/M Holiday in the Park	0.00
H/M Freedom Festival	0.00
Total Other Expense	0.00

Net Other Income 0.00

Net Income **5,412.69**

Lawton Enhancement Trust Authority

Balance Sheet

As of December 31, 2025

ASSETS

Current Assets

Checking/Savings

CITY NATIONAL BANK

LETA

LETA Beautification Fund	57,769.56
LETA Hotel/Motel Tax	150,313.68
LETA Misc	6,008.28
Total LETA	214,091.52
Committed Funds	3,802.02
Veterans Cntr Sidewalk Brick Prj (R)	18,707.80
Children United (C)	18,234.54
Freedom Festival (C)	35,535.92
Cultural Preservation (C)	5,835.25
2nd Street Project (R)	7,201.86
Downtown Lights (R)	4,245.00
Grant- Navy Memorial Eagle Sct Prj (R)	8,902.00
Grant - Goldstar Family Memorial (R)	637.50
Playground in the Park (R)	0.00
Skate Park (R)	30,808.88
Shepler Park (R)	1,451.14

Total CITY NATIONAL BANK	349,453.43
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Other Current Assets

Freedom Festival Receivable	0.00
Total Other Current Assets	0.00

Total Current Assets	349,453.43
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TOTAL ASSETS	349,453.43
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LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable	11,989.60
Total Account Payable	11,989.60

Other Current Liabilities	0.00
Total Other Current Liabilities	0.00

Total Current Liabilities	11,989.60
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Total Liabilities	11,989.60
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Equity

Net Assets - Restricted	423,102.41
Net Assets - Unrestricted	(45,677.39)
Net Income	(39,961.19)
Total Equity	337,463.83

TOTAL LIABILITIES & EQUITY	349,453.43
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Lawton Enhancement Trust Authority

Profit & Loss

December 31, 2025

Ordinary Income/Expense

Income

Hotel/Motel Income	53,613.16
LETA Court Fees Income	4,247.00
Miscellaneous Income	700.00
Interest Income	28.60
Total Income	58,588.76

Expense

Supplies, Tools, and Equipment	0.00
Bank Service Charge	0.00
Beautification Projects	12,232.38
Dues and Memberships	0.00
LETA Grants	0.00
Miscellaneous Expense	0.00
Repairs, Maintenance & Replanting	0.00
Professional & Technical Service	0.00
Repairs, Maint. and Replanting	0.00
Rental, Publication, Printing	0.00
Yard of the Month Award	0.00
Total Expense	12,232.38

Net Ordinary Income 46,356.38

Other Income

Other Income	
Total Other Income	0.00

Other Expense

H/M Holiday in the Park	0.00
H/M Freedom Festival	477.00
Total Other Expense	477.00

Net Other Income (477.00)

Net Income **45,879.38**

LAWTON ENHANCEMENT TRUST AUTHORITY
2025-2026 INCOME & EXPENSE TRACKER
through December 31, 2025

Revenue	2025/2026 Budget	Income to Date	% Collected
Hotel/Motel Tax (5% Allocation)	\$147,460.00	\$53,613.16	36.4%
Holiday in the Park Hotel Motel	\$38,540.00	\$0.00	0.0%
Freedom Festival Hotel Motel	\$140,000.00	\$0.00	0.0%
LETA Beautification Fund (Municipal Fines)	\$42,000.00	\$21,228.00	50.5%
Local Grants	\$0.00	\$0.00	0.0%
Other Donations & Miscellaneous Income	\$150.00	\$5,769.80	3846.5%
Earned Interest	\$502.17	\$160.87	32.0%
Trash Off Event Fees & Donations	\$125.00	\$0.00	0.0%
Eye Candy Awards Banquet Sales/Donations	\$250.00	\$0.00	0.0%
Freedom Festival	\$34,500.00	\$0.00	0.0%
Children United	\$3,000.00	\$0.00	0.0%
Project Donations	\$3,000.00	\$0.00	0.0%
Cultural Preservation	\$0.00	\$0.00	0.0%
Gifts in Kind - Services	\$0.00	\$0.00	0.0%
TOTAL REVENUE	\$409,527.17	\$80,771.83	19.7%

Expenses	2025/2026 Budget	Year-to-Date Expenses	Exp/Prj Pending	Budget Remaining
Supplies, Tools & Equipment	\$100.00	\$0.00		\$100.00
Repairs, Maintenance and Replanting	\$108,350.00	\$53,669.32	\$2,950.00	\$51,730.68
Rental, Publishing, Printing, Miscellaneous	\$500.00	\$0.00		\$500.00
Prof & Technical Services	\$8,500.00	\$0.00		\$8,500.00
Postage and Delivery	\$250.00	\$0.00		\$250.00
Dues, Memberships, and Subscriptions	\$400.00	\$200.00		\$200.00
Other Expenses	\$8,935.00	\$0.00		\$8,935.00
Bank Service Charge	\$70.00	\$0.00		\$70.00
LETA Grant Awards	\$35,537.02	\$0.00		\$35,537.02
Local Grant Expense	\$0.00	\$0.00		\$0.00
Eye Candy Awards Banquet	\$10,000.00	\$0.00		\$10,000.00
Yard of the Month	\$17,000.00	\$482.00		\$16,518.00
LETA Beautification Projects	\$90,570.00	\$64,170.95	\$30,917.92	(\$4,518.87)
Playground in the Park	\$0.00	\$0.00		\$0.00
LETA H/M Holiday In the Park	\$38,540.00	\$0.00		\$38,540.00
Trash Off Event	\$4,600.00	\$0.00		\$4,600.00
Freedom Festival	\$47,317.68	\$1,733.75		\$45,583.93
Children United	\$20,284.54	\$0.00		\$20,284.54
LETA H/M Freedom Festival	\$140,000.00	\$477.00		\$139,523.00
Cultural Preservation	\$1,731.95	\$0.00	\$537.02	\$1,194.93
LETA Veteran Sidewalk Project	\$21,707.80	\$0.00		\$21,707.80
TOTAL EXPENSES	\$554,393.99	\$120,733.02		\$399,256.03
NET INCOME(LOSS) YTD		(39,961.19)		
TOTAL PROJECTS REMAINING			\$34,404.94	

**LAWTON ENHANCEMENT TRUST AUTHORITY
2025-2026 INCOME & EXPENSE TRACKER**

through December 31, 2025

LETA Beautification Projects	Amount Approved or Budgeted	Amount Expensed	Amount Remaining
2nd & F Mural ASEZ (Approved 09/11/24)	\$800.00	\$0.00	\$800.00
Farmers Market Fencing (Approved 8/14/2025)	\$3,000.00	\$1,730.00	\$1,270.00
C Ave Decorative Lighting Pole Analysis (set aside Approved 10/08/2025)	\$2,500.00	\$0.00	\$2,500.00
C Ave Decorative Lighting Project (set aside amount Approved 10/08/2025)	\$27,000.00	\$652.08	\$26,347.92
Subtotal	\$33,300.00	\$2,382.08	\$30,917.92
Repairs, Maintenance and Replanting	Amount Approved or Budgeted	Amount Expensed	Amount Remaining
2nd Street Irrigation Repair (Approved 9/10/2025)	\$2,950.00	\$0.00	\$2,950.00
2nd Street Missing Container Replacement (Approved 10/08/2025)	\$6,819.80	\$6,819.80	\$0.00
2nd Street Car Accident Replacement Containers (Approved 10/08/2025)	\$5,169.80	\$5,169.80	\$0.00
2nd Street Car Accident Cleanup (Pots) (Approved 11/06/2025)	\$900.00	\$900.00	\$0.00
2nd Street Pots/Beds - Ferris/Euclid (Approved 11/06/2025)	\$311.96	\$311.96	\$0.00
2nd Street Pots Fall Planting (Approved 11/06/2025)	\$1,192.59	\$1,192.59	\$0.00
Subtotal	\$17,344.15	\$14,394.15	\$2,950.00
Grant Awards & Misc Donations	Amount Approved or Budgeted	Amount Expensed	Amount Remaining
Cultural Preservation Artifact Wrapping Materials (Approved 04/12/23)	\$537.02	\$0.00	\$537.02
Subtotal	\$537.02	\$0.00	\$537.02
Total All Categories	\$51,181.17	\$16,776.23	\$34,404.94

**LETA BEAUTIFICATION ANALYSIS
HOTEL MOTEL TAX ALLOCATION
FY 26 (JULY 2025-JUNE 2026)**

LETA Schedule						
Approved Budget:	147,460.00				Allocation %:	6.1182%
Month	Allocation	Current Invoice	+ Prior Upaid	Reimbursement	Invoice Unpaid	Amt Remaining
July	9,807.05		-		-	9,807.05
August	12,502.29		-		-	22,309.34
September	15,962.93		-		-	38,272.26
October	9,881.24		-		-	48,153.51
November	11,506.93	53,613.16	53,613.16		53,613.16	59,660.43
December	9,039.53		53,613.16	53,613.16	-	15,086.80
January	-					15,086.80
February	-					15,086.80
March	-					15,086.80
April	-					15,086.80
May	-					15,086.80
June	-					15,086.80
FYE26	68,699.96			53,613.16		
Currently Available To Draw						15,086.80
Contract Amount Remaining :						93,846.84

Analysis:

		Allocation	Reduced Dollars Based on Trend
% of Allocation Received to Date	93.18%		
Trend	137,399.93	147,460.00	(10,060.07)

Allocation	147,460.00	
Draw 1	(53,613.16)	
Amount Remaining	93,846.84	based on receiving full allocation
	(10,060.07)	reduced dollars rec'd based on trend
	83,786.77	est amount remaining based on trend

Through 6 Months:

Approved Budget	73,730.00	(\$147,460.00 / 2)
Actual Amount Allocated	68,699.96	93.18%
	5,030.04	Dollar Reduction July - December 2025
	5,030.03	Est Dollar Reduction January - June 2025
	10,060.07	Est Dollar Reduction for FY26

Item Title:

Consider accepting a donation in the amount of \$5,000 from donors for a Dunbar School Memorial to be placed within Harkey Park.

Initiator: Larry Parks, Director, Kelvin Ingram, Deputy Director- Parks and Recreation

Information Source: Kelvin Ingram, Deputy Director- Parks and Recreation

Background:

Donors have offered monetary donations in the amount of \$5,000.00 to support the creation and installation of a Dunbar School Memorial to be placed within Harkey Park, a City-owned public park suitable for commemorative and educational features. This memorial is intended to recognize and honor the historical significance and legacy of Dunbar School and its contributions to the Lawton community. The Lawton Enhancement Trust Authority (LETA) is authorized to accept donations and administer enhancement projects that improve public spaces and community assets.

Correlation to the True North Statement:

This item supports the City of Lawton’s True North focus by promoting community pride, preserving local history, and enhancing public spaces through partnerships with private donors. The Dunbar School Memorial contributes to inclusive storytelling, cultural recognition, and quality-of-life improvements for residents and visitors.

Exhibit:

Key Issues:

Memorial design, placement, and installation will comply with all applicable City policies, park regulations, and review processes.

Funding Source:

Private donations in the amount of \$5,000 from donors to be administered by the Lawton Trust Authority.

Recommended Action:

Approve acceptance of the \$5,000 donation from private donors for the purpose of funding a Dunbar School Memorial to be placed within Harkey Park, and authorize staff to take all necessary actions to implement the project in accordance with City policies.

ATTACHMENTS:

1. DUNBAR MONUMENT DIMENSIONS
2. Dunbar Monumentvers5
3. HarkeyPark

DUNBAR MONUMENT DIMENSIONS

Monument Design Overview

Purpose: A dignified public memorial celebrating the legacy of Dunbar Elementary School and two key figures from the Lawton community.

Style: Traditional civic monument with stone/bronze elements and engraved archival portraits.

Panels (Left → Right):

Paul Laurence Dunbar — Namesake of the school

Dunbar Elementary School — Historic school building

Lemuel Harkey — Community leader & educator

Each panel includes:

A portraits/photo reproduced in etched/engraved detail

A carved nameplate

A brief subtitle (e.g., “Educator & Inspiration,” “Community Leader,” “Founded 1935”)

Header Title Across Top:

DUNBAR ELEMENTARY SCHOOL — LAWTON, OKLAHOMA

Dimensions

Component	Size Overall Width	72 inches (6 feet)
	Overall Height	42 inches (3.5 feet)
	Overall Depth	12–14 inches
	Each Photo Panel Opening	16 in × 20 in
	Spacing Between Panels	4 in
	Base Footprint	80 in (W) × 18–20 in (D)
	Base Height	8–10 in

*The monument sits on a leveled base plinth to ensure stability with the School Marker attached for easy anchoring to poured concrete.

Estimated Price Range

The final price will vary widely depending on materials, detail, and local fabrication, and a realistic estimate for a quality civic monument in the U.S.:

Material	Approx. Cost
Granite (polished)	\$4,500–\$7,500
Bronze Photo Plaques & Letters	\$2,000–\$3,500
Etched Portrait Engravings	\$1,000–\$2,000
Foundation & Installation	\$1,500–\$3,000
Permits & Site Prep	\$500–\$1,500
 Estimated Cost:	 \$9,500 – \$17,500+

(Exact bids require local monument companies and chosen finishes.)

Materials & Finishes

Stone: Dark granite (e.g., Black Absolute or Barre Gray)

Photo Panels: Bronze plaques with laser etching OR direct stone etching

Lettering: Bronze applied letters or deeply carved & gilded

Protective Coating: UV-resistant for outdoor exposure

Notes for Production:

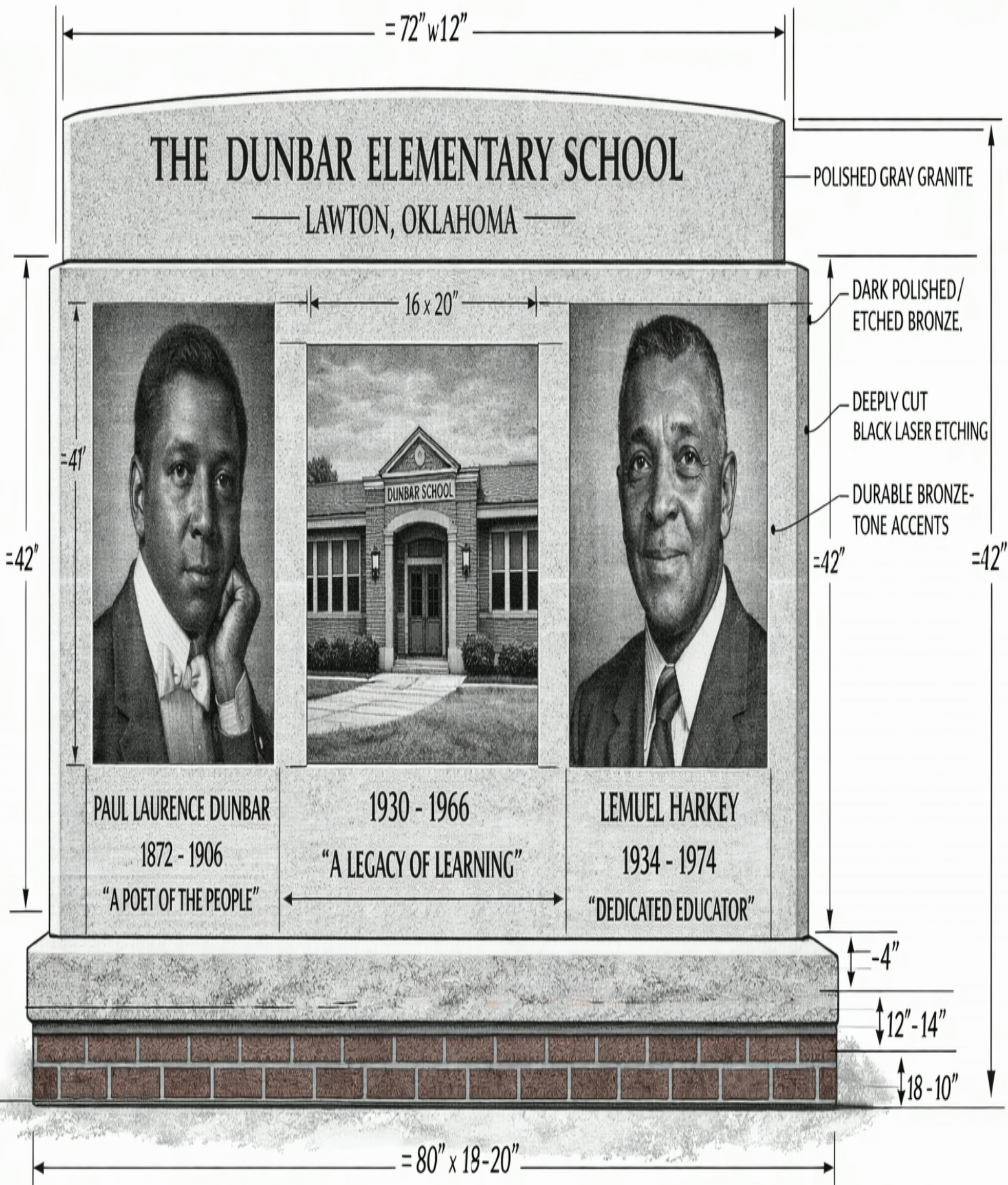
Submit High-Resolution Portraits: For best etching quality, 300 DPI or better.

Historic School Photo: Provide or choose a clear archival image.

Local Monument Maker: Ask for mockup proofs before fabrication.

Site Placement: Consider pedestrian access, lighting at night, and ADA compliance.

Exact location within Lemuel Harkey Park___



STONE:	\$4,500 - \$7,500	Etching & Bronze: \$3,000 - 4,000
ETCHING:	\$3,000 - \$4,000	Foundation: \$1,500 - \$3,000
FRUMENTED:	\$1,500 - \$3,000	ESTIMATED PRICE RANGE:

LEVEL BRICK BAKE, POLISHED GRAY GRANITE
 SOLID CONCRETE, FLAT, LEVEL & ANCHORED

Lemuel Harkey Park

SW 18th St

SW Douglas Ave

SW 17th St

SW Georgia Ave

SW 17th St

SW Pennsylv

SW 17th St



0 65 130 Feet

Courtesy of Lawton GIS Division

Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c) OpenStreetMap contributors, and the GIS User Community

Item Title:

Receive an introduction from Beal Woods Community Builders, Inc., a nonprofit organization dedicated to revitalizing neighborhoods by ensuring the safety of residents and structures while also deterring crime.

Initiator: Barry Ezerski, Chairman

Information Source: Tammy Branstetter, Senior Deputy City Clerk, Kelvin Ingram, Deputy Director- Parks and Recreation

Background:

Beal Woods Community Builders, Inc. was formed to strengthen and revitalize neighborhoods by fostering neighborhood pride, keeping residents informed, and encouraging strong community relationships. The organization was founded by Nicole Kirby, Bonnie Blackburn, Anne Robinette, and Kristie Kennedy-Base, and their state certificate of incorporation was issued on August 25, 2025. This organization would like to be recognized by LETA for future neighborhood projects, grants, and homeowner resources, while supporting residents through neighborhood cleanliness, home improvements, winterization, welcoming efforts, resource awareness, pest abatement, and the development of lasting community pride.

Correlation to the True North Statement:

Safe Community

Exhibit:

N/A

Key Issues:

N/A

Funding Source:

N/A

Recommended Action:

Receive the introduction from Beal Woods Community Builders, Inc - no action is needed at this time.

ATTACHMENTS:

None

Item Title:

Receive a status update on the outdoor mural, approved for installation by ASEZ, a globally recognized volunteer group under the World Mission Society Church of God, at SW F Avenue and SW 2nd Street, and take action as deemed necessary.

Initiator: Kelvin Ingram, Deputy Director- Parks and Recreation

Information Source: Kelvin Ingram, Deputy Director- Parks and Recreation, Tammy Branstetter, Senior Deputy City Clerk

Background:

On September 11, 2024, LETA approved a grant request from ASEZ (“Save the Earth from A to Z”) in the amount of up to \$800 for the installation of an outdoor mural in Lawton. The project is designed to enhance public spaces, foster community pride, and contribute to crime reduction efforts in the neighborhood. Funding has been set aside for this project.

A recent change in leadership within ASEZ has resulted in project delays. The Authority will now receive an update regarding the status of this project.

Correlation to the True North Statement:

Safe Community

Exhibit:

LETA Minutes - 09.11.2024

Key Issues:

N/A

Funding Source:

LETA

Recommended Action:

Receive the update and provide direction to staff as needed.

ATTACHMENTS:

1. 09.11.2024 Minutes
2. ASEZ Mural Proposal - 09.11.2024
3. Mural Painting Cost Estimates
4. Example Mural 1
5. Example Mural 2
6. Example Mural 3

MINUTES
REGULAR MEETING
LAWTON ENHANCEMENT TRUST AUTHORITY
CITY HALL- 3rd FLOOR CONFERENCE ROOM
WEDNESDAY SEPTEMBER 11, 2024– 3:00 P.M.

Chairman Burk called the meeting to order at 3:00 P.M. in the 3rd floor conference room of City Hall.

ROLL CALL

PRESENT: Jay Burk, Ted Symuleski, Barry Ezerski, Dwight Tanner, Chris Rabon, Katy Jackson-Seeley, Addie Smith

ABSENT: Mary Ann Hankins (excused), Charles Owens (excused)

OTHERS PRESENT: Neal Kirmer, Communications & Marketing; DaLynna Wood, Communications & Marketing; Kobe Humble, City Clerk’s Office; Joshua White, Neighborhood Services; Susan Schlecht, Financial Services; Jonathan Jernigan, Community Services; Jason Poudrier, Arts & Humanities; Representatives from the World Mission Society Church of God (WMSCG)

STATEMENT OF COMPLIANCE WITH OKLAHOMA OPEN MEETING ACT, 25 O.S. 301-314

Notice of meeting and agenda were posted by the City Clerk’s Office as required by law.

INTRODUCTION OF GUESTS

Chairman Burk welcomed representatives from the World Mission Society Church of God (WMSCG).

1. Reports

- A. Receive a report from Dennis Totte with Bedrock Nursery regarding current landscaping and irrigation projects, provide direction to Mr. Totte on current projects and take action as deemed necessary.

Totte said he has two estimates for the Authority to consider.

The Authority moved to item 2B.

- B. Consider approving an estimate from Bedrock Nursery in the amount of \$10,750.00 for the installation of tulip bulbs at City of Lawton sites and authorize payment of all applicable expenses incurred up to \$10,750.00.

Totte said he increased the bulb count by 750, and there is a labor increase of approximately \$150. He said the bulbs will get planted the 1st of December, and the tulips will bloom in the spring.

Motion by Ezerski, Second by Symuleski, to approve an estimate from Bedrock Nursery in the amount of \$10,750.00 for the installation of tulip bulbs at City of Lawton sites and authorize payment of all applicable expenses incurred up to \$10,750.00. **AYE:** Ezerski, Smith, Rabon, Jackson-Seeley, Symuleski, Tanner, Burk. **NAY:** None. **MOTION PASSED.**

The Authority moved to item 2A.

- A. Consider approving an estimate from Bedrock Nursery in the amount of \$5,593.00 for the second phase of the lighting repair at City Hall and authorize payment of all applicable expenses incurred up to \$5,593.00.

Totte said the lights were installed last week. When his staff turned the lights on, they noticed the east side lights do not work. He said the wires must have been cut from contractors working in the area, and the wires must be replaced.

Symuleski asked if the Authority could recoup some of this money from the contractor(s) who caused the damage.

Chairman Burk suggested that Authority members ask Charlotte Brown to look into this possibility.

Totte noted that the estimate amount has been updated to \$5,443.50.

Motion by Symuleski, Second by Jackson-Seeley, to approve an estimate from Bedrock Nursery in the amount of \$5,593.00 for the second phase of the lighting repair at City Hall and authorize payment of all applicable expenses incurred up to \$5,443.50 **AYE:** Ezerski, Smith, Rabon, Jackson-Seeley, Symuleski, Tanner, Burk. **NAY:** None. **MOTION PASSED.**

Totte said his staff will soon start changing out the flowerbeds to add fall and winter flowers.

- B. Receive a report from Neighborhood Services regarding monthly updates on departmental activities and take action as deemed necessary.

Joshua White, Neighborhood Services Supervisor, said there are currently just under 600 pending work orders.

White said they will soon be hiring an additional contractor to help with work orders.

- C. Consider approving submitted materials for payment.

Susan Schlecht, Financial Services, presented a summary of the paid invoices for the period of June 12, 2024 – September 10, 2024. The list of paid invoices is attached as “Exhibit A”.

Motion by Smith, Second by Ezerski, to approve the submitted materials for payment for the period of June 12, 2024 – September 10, 2024 as presented. **AYE:** Ezerski, Smith, Rabon, Jackson-Seeley, Symuleski, Tanner, Burk. **NAY:** None. **MOTION PASSED.**

D. Consider approving the monthly Treasurer Report. – **STRICKEN**

E. Receive a report from Parks and Recreation regarding departmental projects and monthly updates and take action as deemed necessary.

Jason Poudrier, Arts and Humanities, gave a report on behalf of the Parks and Recreation Department.

F. Receive a report from the Community Services Director regarding ongoing LETA projects and take action as deemed necessary.

Jonathan Jernigan, Community Services Deputy Director, said the dome has been lit, and the grant funding has been returned to the McMahan Foundation.

Jernigan said Charlotte Brown has been working with Schlecht on the First Amendment to the Fiscal Year 2024-2025 Agreement for Limited Services between LETA and the City of Lawton.

Chairman Burk noted that the Authority received payment from State Farm for the claim the Authority submitted when a vehicle struck the median flowerbed on Sheridan Road.

G. Receive Monthly Ward Updates from Trustees and take action as deemed necessary.

Ezerski said the CCIDA and the LEDC recently received a request for the City of Lawton to purchase the property at the southwest corner of 2nd Street and Ferris Avenue and do a beautification project in this area (e.g. adding flowers, benches etc).

Chairman Burk said he thinks this is a great idea, he's just not sure how it would be funded.

Chairman Burk said he hopes to see the sidewalk on east Gore Boulevard in front of Cracker Barrel extended to Mike's Sports Grill.

H. Receive a report from the Communications and Marketing Department regarding LETA's social media accounts and publicity projects, provide direction to staff on said projects and take action as deemed necessary.

DaLynna Wood, Communications and Marketing, said September will be the last regular yard of the month competition. Wood said if we do what we did last year, there will be a Halloween yard of the month competition in October and two Christmas yard of the month winners in December.

Chairman Burk and Ezerski said they think we should stick with what we did last year.

Chairman Burk noted that he presented the 2023-2024 Annual LETA Report to the City Council yesterday. He said the Council was pleased with the Authority's beautification efforts.

2. Business

- A. Consider approving an estimate from Bedrock Nursery in the amount of \$5,593.00 for the second phase of the lighting repair at City Hall and authorize payment of all applicable expenses incurred up to \$5,593.00.

This item was addressed earlier in the meeting.

- B. Consider approving an estimate from Bedrock Nursery in the amount of \$10,750.00 for the installation of tulip bulbs at City of Lawton sites and authorize payment of all applicable expenses incurred up to \$10,750.00.

This item was addressed earlier in the meeting.

- C. Select a Yard of the Month winner for August 2024.

Wood said the address with the hummingbird mailbox received the most votes on the website with 88 votes.

Chairman Burk noted that this yard is in Ward 1.

Motion by Rabon, Second by Symuleski, to select the address in Ward 1 as the Yard of the Month winner for August 2024. **AYE:** Ezerski, Smith, Rabon, Jackson-Seeley, Symuleski, Tanner, Burk. **NAY:** None. **MOTION PASSED.**

- D. Consider approving the minutes of the August 14, 2024 meeting.

Motion by Ezerski, Second by Smith, to approve the minutes of the August 14, 2024 meeting. **AYE:** Ezerski, Smith, Jackson-Seeley, Symuleski, Tanner, Burk. **NAY:** None. **OBSTAIN:** Rabon. **MOTION PASSED.**

- E. Consider approving a grant request from ASEZ (“Save the Earth from A to Z”) in the amount of up to \$400 for installation of an outdoor mural in Lawton aimed at enhancing public spaces, fostering community pride and reducing crime, and take action as deemed necessary.

Representatives from the World Mission Society Church of God (WMSCG) presented the grant request from ASEZ (“Save the Earth from A to Z”) in the amount of up to \$400 for installation of an outdoor mural in Lawton. A copy of this request may be obtained from the City Clerk’s Office upon request.

The mural is proposed to be placed under the railroad overpass located just south of the intersection of SW F Avenue and SW 2nd Street. The current proposal is to paint a mural on one side of this overpass.

Symuleski noted that there have been flooding issues with this area in the past.

Chairman Burk said this idea seems great – we just need to pick the design. He said he'd love to get started with the first mural and then work on finding another location to place an additional mural.

Rabon asked if there is any sort of hidden meaning behind the murals.

Representatives from the WMSCG said there is no hidden meaning behind the murals, but they do put their organization's logo on each mural they do. He said the Authority can help create the design concept for the mural.

Tanner said he thinks Authority should approve enough funding for a mural to be placed on either side of the overpass.

Motion by Tanner, Second by Symuleski, to approve the grant request from ASEZ ("Save the Earth from A to Z") in the amount of up to \$800 for installation of an outdoor mural in Lawton aimed at enhancing public spaces, fostering community pride and reducing crime. **AYE:** Ezerski, Smith, Jackson-Seeley, Symuleski, Tanner, Rabon, Burk. **NAY:** None. **MOTION PASSED.**

- F. Consider approving an amended operating budget for FY 2024-2025 and take action as deemed necessary.

Schlecht provided background information on this item. A copy of the amended operating budget for FY 2024-2025 may be obtained from the City Clerk's Office upon request.

Schlecht noted that she asked for \$100,00 in hotel motel funding for Holiday in the Park, but only \$80,000 was approved. She said the other change was that some language was struck on the 2nd page of the budget.

Motion by Rabon, Second by Jackson-Seeley, to approve an amended operating budget for FY 2024-2025. **AYE:** Ezerski, Smith, Jackson-Seeley, Symuleski, Rabon, Tanner, Burk. **NAY:** None. **MOTION PASSED.**

- G. Consider approving the First Amendment to the Fiscal Year 2024-2025 Agreement for Limited Services between LETA and the City of Lawton and take action as deemed necessary.

Schlecht provided background information on this item. A copy of the First Amendment to the Fiscal Year 2024-2025 Agreement for Limited Services between LETA and the City of Lawton may be obtained from the City Clerk's Office upon request.

Motion by Jackson-Seeley, Second by Rabon, to approve the First Amendment to the Fiscal Year 2024-2025 Agreement for Limited Services between LETA and the City of Lawton. **AYE:** Ezerski, Smith, Jackson-Seeley, Symuleski, Rabon, Tanner, Burk. **NAY:** None. **MOTION PASSED.**

3. Adjournment

Motion by Rabon, Second by Symuleski, to adjourn the September 11, 2024 meeting. **AYE:** Ezerski, Smith, Rabon, Jackson-Seeley, Symuleski, Tanner, Burk. **NAY:** None. ***MOTION PASSED.***

There being no further business, the meeting adjourned at 3:52 P.M.

Good Morning,

I hope this message finds you well.

ASEZ, a globally recognized volunteer group under the World Mission Society Church of God, is known for its impactful community initiatives. We invite your support for an outdoor mural project in Lawton aimed at enhancing public spaces, fostering community pride, and reducing crime. Our previous projects, such as the successful mural at the animal shelter in Oklahoma City (attached), have demonstrated the positive impact of art in creating safer, more vibrant communities.

Our Achievements

ASEZ has been honored with the Presidential U.S. Gold Award in Oklahoma for our exemplary volunteer service. Additionally, we have been invited to prestigious events like the [68th United Nations Civil Society Conference](#) where we highlighted the critical role of youth in achieving the U.N.'s Sustainable Development Goals (SDGs). More information about ASEZ and our initiatives can be found [here](#).

Proposal

Would you help us by providing materials and a space in an area you manage for a mural project in Lawton? Your contribution will help create a vibrant, safe, and visually appealing environment that reflects our community's values and helps deter criminal activities.

Project Dates

We are flexible and can adjust as needed.

Benefits of Collaboration

- **Enhanced Community Safety:** Beautify public spaces and reduce crime through visual deterrence.
- **Community Engagement:** Foster pride and ownership among residents.
- **Support for U.N. SDGs:** Contribute to global goals through local action.

We are excited about the potential of this partnership. Attached is more information about ASEZ and our impactful projects.

Will you join us in enriching Lawton and making it a safer place through this meaningful project? We look forward to discussing how we can work together to make a positive impact.

Warm regards,

LaTisa Jones
ASEZ
(405) 606-1837

Mural Materials Price Estimate	
Item	Cost
Base Paint (2-4 Gallons)	\$105
Specialty Paints (5-7 Quarts)	\$105
Assorted Brushes (3-5)	\$45
Drop Cloth	\$15
Rollers (2)	\$15
Roller Frame	\$10
Roller Tray	\$7
Tape	\$7
Miscellaneous Supplies	\$17
Total	\$326
Note: Prices can vary depending on materials already owned, mural size, wall location (inside or outside), wall material.	



 **ASEZSTAR**
WORLD MISSION SOCIETY
CHURCH OF GOD
STUDENT VOLUNTEER GROUP



The Future Starts Here!




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UNIVERSITY STUDENT
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Mother is Love


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UNIVERSITY STUDENT
VOLUNTEER GROUP

Item Title:

Consider canceling the remainder of the Lawton Fort Sill Planning Committee Meetings until the end of the fiscal year, and due to construction and renovations at Elmer Thomas Park supporting the City of Lawton and Fort Sill's intent to have Lawton Fort Sill Freedom Festival on Fort Sill for 2026 with sponsorship of up to \$90,000 to Fort Sill's Moral Welfare and Recreation(MWR) Department out of Lawton Fort Sill Freedom Festival Hotel Motel Funds.

Initiator: Jason Poudrier, Arts & Humanities - Administrator

Information Source: Jason Poudrier, Arts & Humanities - Administrator

Background:

The City intends to break ground on major renovations to Elmer Thomas Park starting in February of 2026, the completion date of the project is currently scheduled to coincide with Lawton Fort Sill Freedom Festival 2027; however, the park will be under construction during Lawton Fort Sill Freedom Festival 2026.

After reviewing several locations, it was determined that the Fort Sill Polo Field would be the best location for next year's Lawton Fort Sill Freedom Festival, and Fort Sill has made plans to combine their summer concert with Lawton Fort Sill Freedom Festival for 2027, for a large America 250th Birthday Celebration.

City Council voted to award unto \$140,000 for Lawton Fort Sill Freedom Festival for 2026 and any un-expended funds remaining in the Lawton Fort Sill Freedom Festival Account, my recommendation as Arts and Humanities Director, is to sponsor Moral Welfare and Recreation (MWR) with the cost of just the fireworks and drone show in an amount up-to \$90,000. Fort Sill is also planning for a one-evening event, and doing one show instead of two.

Currently, the recommendation and plan is to support Fort Sill in hosting Lawton Fort Sill Freedom Festival on June 27th, 2026.

Correlation to the True North Statement:

Exhibit:

Key Issues:

Elmer Thomas Park will be under construction

Funding Source:

Hotel Motel Funds

Recommended Action:

Support recommendation to sponsor Fort Sill's Hosting of Lawton For Sill Freedom Festival in

an amount up to \$90,000.

ATTACHMENTS:

None

Item Title:

Receive an update from Merline LeDay-Mauney regarding a proposed 911 Monument to be placed at the Public Safety Center and take action as deemed necessary.

Initiator: Kelvin Ingram, Deputy Director- Parks and Recreation

Information Source: Kelvin Ingram, Deputy Director- Parks and Recreation

Background:

This item provides an update from Merline LeDay-Mauney on the status and details of a proposed 911 Monument to be located at the Public Safety Center. The Authority will consider the information presented and take any action deemed necessary.

Correlation to the True North Statement:

Transparency and Trust

Exhibit:

Key Issues:

N/A

Funding Source:

TBD

Recommended Action:

Receive the update and take action as deemed necessary.

ATTACHMENTS:

None

Item Title:

Discuss the status of the C Avenue Lighting Project and consider taking action regarding additional blocks of lighting.

Initiator: Barry Ezerski, Chairman

Information Source: Barry Ezerski, Chairman

Background:

Chairman Ezerski will provide an update on the status of the C Avenue Lighting Project, including progress to date and any recent developments. The Authority will discuss the project's current phase and consider whether to take action to begin planning or implementation of additional blocks of lighting along C Avenue.

Correlation to the True North Statement:

Transparency and Trust
Safe Community

Exhibit:

N/A

Key Issues:

N/A

Funding Source:

LETA

Recommended Action:

Receive the status update and take action as deemed necessary.

ATTACHMENTS:

None