

**MINUTES
SPECIAL CALL MEETING
HIGHLAND CEMETERY BOARD
July 27th, 2011**

The Chairman, Chris Elledge, called the Special Meeting of the Highland Cemetery Board to order at 3:00 p.m., Wednesday, July 27th, 2011 at the Highland Cemetery Office. Notice of the meeting and agenda were posted on the City Hall bulletin board as required by State Law.

ROLL CALL

PRESENT: Chris Elledge, Raymond Jackson, and Robert Williams.

MEMBERS ABSENT: None.

STAFF PRESENT: Gerald Catlett, Parks and Grounds Administrator
Azalee McGahee, Cemetery Sexton
Debbie Griswold, Recording Secretary

VISITORS: Benjamin Foley - Homecoming, Inc. Columbarium Systems, Products & Services

CONSIDERATION OF THE MINUTES OF THE REGULAR CALLED MEETING OF APRIL, 13TH, 2011. Elledge asked for consideration of the minutes of the Regular Called Meeting of April 13th, 2011, and they were approved as written.

AUDIENCE PARTICIPATION: None.

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NEW BUSINESS ITEMS:

1. Receive presentation from Benjamin Foley of Homecoming, Inc., a columbarium systems, products and service company.

Elledge welcomed Mr. Foley and introduced this item for discussion and asked the members for their review and consideration for discussion and approval as appropriate.

MOTION by Elledge; SECOND by Williams, to receive a presentation from Benjamin Foley of Homecoming, Inc., a columbarium systems, products and service company.

AYES: Elledge, Jackson, Williams. **NAYS:** None. **MOTION CARRIED**

Foley provided background information on Homecoming, Inc., which has been in business for 27 years and gave a presentation on columbarium systems and products. This presentation included pricing structures, niche configurations and the services provided by Homecoming, Inc. for their columbarium systems. He further explained their patented niche has a structural rib design which creates its own frame work and therefore supports its own weight. Samples of the companies products were also shown to the audience.

2. Discuss and take appropriate action, if necessary for administration to proceed with cost estimates for a Columbarium system.

Elledge introduced this item for discussion and asked the members for their review and consideration for discussion and approval as appropriate.

Catlett stated we are currently working on beautification projects for the cemetery and this would be something to consider not only as a beautification project but also in keeping up with new trends in the industry.

Elledge stated we would need to start off by getting cost estimates for the housing structure for the Columbarium unit.

Catlett stated the chapel area might be an area to consider for the Columbarium structure since we have already dedicated funds for enhancements in this area of the cemetery.

Williams inquired about the average retail cost per niche nation wide.

Foley stated the national retail average was between \$950.00 and \$1,500.00 per niche. He also stated the cost for the cemetery to per unit which houses two urns would be approximately \$615.00.

There was continued discussion among the board members, staff members and Mr. Foley regarding the style and design details and dynamics of this project.

After no further discussion, a motion was called.

MOTION BY JACKSON; SECOND BY WILLIAMS for administration to proceed with cost estimates for a Columbarium system.

AYES: Elledge, Jackson, Williams. NAYS: None. MOTION CARRIED

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COMMENTS/DISCUSSION/ADJOURNMENT

There were no other comments or discussion and the meeting adjourned at 3:30 p.m.

RESPECTFULLY SUBMITTED,
CHRIS ELLEDGE, CHAIRMAN
HIGHLAND CEMETERY BOARD

