

Employee Advisory Committee

April 10, 2025, at 2:00 p.m.

MEETING MINUTES

Banquet Room

212 SW 9th St Lawton, OK 73501

The meeting was called to order by Chairperson, Kaitlin Golden at 2:00 pm

1. Roll Call

Members Present: Kobe Humble – EAC # 1
Tanya Organ – EAC # 2
Michell Rosario – EAC # 4
Kristen Fitzpatrick – EAC # 6
Ashlynn Foy – EAC #7
Kaitlin Golden – At Large # 1
Peter Mortensen – At Large # 3

Members Absent: Cristny Halye – EAC #3
Adam Benoit – EAC # 8

*Excused

** Not Excused

Vacancies: EAC # 5
At Large # 2

Others Present: Candy Brown, Human Resources
Ashley Nauri, Human Resources
Ashley Glaze-Lyle, Emergency Communications

2. Consider approval of the minutes of the Employee Advisory Committee (EAC) Regular meeting of March 6, 2025.

Motion made by Michelle with a second by Tanya to approve regular meeting 3/06/25 minutes

AYES: Humble, Organ, Rosario, Fitzpatrick, Foy, Golden, Mortensen

No's: None

ABSTAIN: None

Motion passed 7-0-0.

3. OLD BUSINESS:

4. NEW BUSINESS:

A. Discuss At-Large 2 representative (no volunteers for Group 5) – take action as needed.

Chairperson Golden, we had three but two withdrew and that leaves Ashton for the At-Large representative, and I did send her introduction letter to everyone.

Motion made by Ashlynn with a second by Kobe to accept the nomination for Ashton for the At-Large 2 representative.

AYES: Humble, Organ, Rosario, Fitzpatrick, Foy, Golden, Mortensen

No's: None

ABSTAIN: None

Motion passed 7-0-0.

B. Consider and discuss a vote for employee nominated for Spotlight Award – Take action as needed.

Chairperson Golden there were no new nominations for this month, but you know that we changed it to allow us to go back 6 months. This month we have Theodore Alvarado.

Fitzpatrick, he is very deserving of this award and kindhearted

Motion made by Kobe with a second by Ashlynn to give Theodore Alvarado the employee spotlight nomination.

AYES: Humble, Organ, Rosario, Fitzpatrick, Foy, Benoit, Golden, Mortensen

NO's: None

ABSTAIN: None

Motion passed 7-0-0

C. Consider and discuss Employee of the year – take action as needed

Chairperson Golden, I sent these out last week did everyone get a chance to look over them we are going to take them ballet style. Two abstain from the voting.

D. Consider and discuss Supervisor of the year - take action as needed.

E. Discuss leave time donations – take action as needed

Motion made by Ashlynn with a second by Kobe to table this till next month.

AYES: Humble, Organ, Rosario, Fitzpatrick, Foy, Benoit, Golden, Mortensen

NO's: None

ABSTAIN: None

Motion passed 7-0-0

F. Discuss Employee Appreciation event budget and details – take action as needed

Chairperson Golden, so the subcommittee met last week and discussed some ideas, we discussed having it at the pavilion but it's taken that day so we are going to have it at the Farmers Market June 14th in the afternoon 3-6pm. We just want to approve the budget, use the remaining budget of the EAC, just allocate the remaining budget. We thought about a carnival theme, but we need volunteers, it doesn't have to be all day. On the subcommittee we are maxed out and the subcommittee meetings are open to everyone. We discussed getting with Craig to get with the manager about maybe seeing swapping time, like if they volunteer maybe they can get off early that Friday.

Motion made by Kristen to approve the event for 14th of June from 3-6pm at the famers market to use any reaming budget of the EAC minus \$500 dollars with a second by Michell.

AYES: Humble, Organ, Rosario, Fitzpatrick, Foy, Benoit, Golden, Mortensen

NO's: None

ABSTAIN: None

Motion passed 7-0-0

5. COMMENT/CONCERN:

ADJOURNMENT:

Motion to adjourn by Ashlynn second by Michell.

Adjournment 2:29 pm

Next meeting schedule for May 1, 2025, at 2:00 p.m.