



City of Lawton

Library of Tomorrow Council Committee

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Special Meeting Agenda

Monday, August 24, 2026

2:00 PM

City Council Conference Room

Recommending Body

"Official action can only be taken on items listed on the agenda. As a recommending body, the Committee may review and discuss agenda items, propose and enact floor amendments, and then choose to make a recommendation to the City Council or provide direction to the City Manager. The Committee may also defer items for further review, refer matters to the City Attorney, or send items to standing committees, boards, commissions, or authorities for additional study. In some cases, items may be postponed to a later date or removed from the agenda entirely."

Meeting Called to Order

Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

Roll Call

Introduction of Guests

Business Items

1. Review and approve the minutes of the April 15, 2026 meeting.
2. Receive an update from City staff regarding the current building assessment request for proposals (RFP), discuss the way forward, and, if necessary, make recommendations to City Council regarding changes to the RFP and allowing the CIP ceiling project to proceed.
3. Discuss and consider adopting the attached draft framework for identifying core and secondary City-funded functions and functions funded through grants, and consider directing City staff to further develop and complete the framework. A snapshot of the proposed framework is included in the agenda packet, with the full Excel spreadsheet to be developed and provided if the framework is approved.
4. Discuss and consider adopting the attached draft decision-making framework utilizing a heuristic methodology, defined as a practical mental shortcut or rule of thumb used to solve problems or make decisions quickly, allowing the Committee to rely on the experience and judgment of Committee members rather than an expensive formal study. A snapshot of the proposed framework is included in the agenda packet, with the full Excel spreadsheet to be

developed and provided if the framework is approved.

5. Discuss and consider asking City staff to develop a citywide survey assessing citizens' desires for library functions, using the results of the functional analysis in Item 3 as a framework and incorporating areas discussed at the previous Committee meeting.

Adjournment

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."