



City of Lawton

Lawton Enhancement Trust Authority

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Agenda

Wednesday, August 12, 2026

3:00 PM

Lawton City Hall
3rd Floor Conference Room

Meeting Called to Order and Roll Call

"Official action can be taken only on items which appear on the agenda. The Authority may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Authority may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Authority may refer the matter to City Staff. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

Introduction of Guests

Reports

1. Receive a report from Dennis Totte with Bedrock Nursery regarding current landscaping and irrigation projects.
2. Receive a report from Parks and Recreation regarding departmental projects and monthly updates.
3. Receive a report from the LETA Executive Director regarding ongoing LETA projects and departmental updates.
4. Receive Monthly Ward Updates from Trustees.

Business Items

1. Consider and take action to approve the minutes of the July 8, 2026, meeting.
2. Consider and take action to approve the Financial Statements for the month of July 2026.
3. Consider and take action to approve the list of expenses for the period covering July 1, 2026 – August 10, 2026.
4. Consider and take action to approve the proposed Agreement for Limited Services between the City of Lawton and the Lawton Enhancement Trust Authority for Fiscal Year 2026–2027.

5. Consider and take action to approve an estimate from Bedrock Nursery, Inc. in the amount of \$15,000.00 for the purchase and installation of 9,000 tulip bulbs in designated areas maintained by Bedrock Nursery, Inc. for the City of Lawton, and authorize payment of the resulting invoice in an amount not to exceed \$15,000.00.
6. Consider and take action to approve an estimate from Bedrock Nursery, Inc. in the amount of \$360.00 for irrigation repairs at the intersection of Sheridan Road and Pollard Avenue, and authorize payment of the resulting invoice in an amount not to exceed \$360.00.
7. Consider and take action to approve the selection of the July 2026 Yard of the Month Contest winner and authorize the presentation of associated recognition on behalf of the Lawton Enhancement Trust Authority.
8. Consider allowing up to 30 days for Reticle Construction to repay \$1,750 deposit for Farmers Market fencing project before initiating legal action, and selecting Terry Wells Construction to complete the project for the same or similar scope of work for the original bid amount of \$3,500 and recommending any additional contingency expenses be paid out of City of Lawton Arts and Humanities Maintenance account.

Adjournment

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."

Item Title:

Consider and take action to approve the minutes of the July 8, 2026, meeting.

Initiator: Tammy Branstetter, Senior Deputy City Clerk

Information Source: Tammy Branstetter, Senior Deputy City Clerk

Background:

Minutes of the July 8, 2026, meeting have been drafted and are awaiting approval.

Correlation to the True North Statement:

Transparency and Trust

Exhibit:

LETA Draft Minutes 07.08.2026

Key Issues:

N/A

Funding Source:

N/A

Recommended Action:

Approve the minutes of the July 8, 2026, meeting as presented.

ATTACHMENTS:

1. LETA Draft Minutes 07.08.2026



City of Lawton

Lawton Enhancement Trust Authority

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Minutes

Wednesday, July 8, 2026

3:00 PM

Lawton City Hall
3rd Floor Conference Room

Meeting Called to Order and Roll Call

"Official action can be taken only on items which appear on the agenda. The Authority may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Authority may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Authority may refer the matter to City Staff. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

Chairman Ezerski called the meeting to order at 3:00 PM in the 3rd Floor Conference Room of City Hall.

ROLL CALL:

PRESENT: Barry Ezerski, Addie Smith, Josh Hale, Ted Symuleski, Johnny Owens, Chris Rabon, Onreka Johnson

ABSENT: Lane Hooton (excused), Dwain Baxter (excused), Charles Owens (excused), Dwight Tanner (excused)

OTHERS PRESENT: Dewayne Burk, Deputy City Manager; Caitlin Gatlin, Communications and Marketing Manager; Madalynn El Kouri, Communications and Marketing; Tammy Branstetter, Deputy City Clerk; Garrett Lam, Assistant City Attorney; Kelvin Ingram, Parks & Recreation Deputy Director / LETA Executive Director; John Saville, Senior Accountant with Financial Services; Charlotte Brown, Deputy Director of Community Enrichment; Antonio Hopson, Safe and Clean Neighborhood Services Deputy Director; Dr. Rosemary Bellino, Former City Council Member and former President of Lawton Beautiful

Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

Chairman Ezerski verified with Branstetter that the meeting notice and agenda were posted in accordance with the Oklahoma Open Meetings Act.

Introduction of Guests

Chairman Ezerski introduced Dr. Rosemary Bellino.

Reports

1. Receive a report from Dennis Totte with Bedrock Nursery regarding current landscaping and irrigation projects.

Tammy Branstetter, Deputy City Clerk, advised that Dennis could not make it today, unfortunately, but he does not have anything to update at this time.

2. Receive a report from Parks and Recreation regarding departmental projects and monthly updates.

Kelvin Ingram, Parks and Recreation Deputy Director, gave a report regarding departmental projects and monthly updates.

Ingram said the department highlights we're going to discuss are the significant progress we're making on our capital improvements, recreational programming, and community enhancement projects across the City.

Ingram said for one, as you go down 67th Street, you're going to start seeing, if you're not already, the finalization of the splash pad that's going on at Lee West Park in the vicinity of the basketball courts. We anticipate this project will be completed here very soon, if not, towards the end of the month. Its opening date is to be determined. Again, we'll put that out over our various media platforms and ensure that information gets out in due time.

Ingram said also, you can't really see this park because it's kind of hidden. Great Plains Park is nestled behind a community, right across from the new Fort Sill Credit Union off 67th Street. There's a little park back in there. It's really weird to get in there, but that's our most recent park that we're updating right now.

Ingram said you'll start seeing some equipment dropped off at Willow Creek Park, and that's from a previous phase of completion.

Ingram discussed the Greer Park Kids' Zone mural project. He said we anticipate that being finalized here very shortly. Again, I appreciate the support, not only from our citizens but also from our City colleagues, in getting our tiles completed for that as well.

Ingram said also what you'll see off Ferris Street is the completion of Kathy Newcombe and Walker Family Park. Again, we hope that, in future projects, we can put some more enhancements into Kathy Newcombe Park. I know that's been discussed by Mr. Rabon and a few others in that community there.

Regarding Kathy Newcombe Park, Rabon said of course, they got all that put in, and it looks really good and my grandkids like it, but there's actually two different pads that are there. Between the two of them is a way for the water to drain down to the canal, but they didn't sod anything, and so it's all washed away, and I think it needs some attention. And then where they took the old playground equipment out, there are some depressions that are probably a couple feet deep where the old swings were — they

need to be filled in. A couple of weeks ago, I showed you a picture of what I would call a water relief valve that drains into that canal. I told you that about every morning it drains. Did you ever find out what that was?

Ingram said no, I did not.

Rabon said well, it keeps that canal wet, and at the end where Walker Park is, that canal is overgrown. I know that the City comes through and fogs that area for mosquitoes, but we're kind of being counterproductive because it's overgrown and wet all the time.

Ingram said okay, and that's on the Kathy Newcombe Park?

Rabon said no, that's on the Walker Family Park.

Ingram said I thought the water relief valve was on Kathy Newcombe.

Rabon said the relief valve is at Parkview and Birch.

Ingram said yes, I know what you're talking about there.

Rabon said I don't know why it releases water every morning, but it does. I don't know if there's a timer on that or how that works, but it keeps that canal wet all the time.

Johnny Owens said not to interrupt you, but like you said, the overgrowth in that canal, I mean, isn't there a way that they can stop the growth of those weeds in that canal?

Symuleski said you could spray something in it to kill them.

Ingram said there is, but that's drainage, and that comes into a different department. My portion is the park, but I'll have to discuss this with the drainage department, which will happen.

Rabon said okay. I have one more issue. One of the old trees has died, so it needs to be taken down. It's on Laird, but I noticed that mistletoe is taking over the other trees. The tree that needs to be taken out is between Elm and Maple.

Ingram said okay.

Rabon said we were at the lake over the weekend, and there in the Schoolhouse Slough, there are a lot of mature trees. The City has come through and cut several of them down that needed to be cut down, but I noticed the mistletoe is taking over those trees as well. It's going to kill them. If we could spray that mistletoe, the tree would survive. It's a parasite, and it's killing those trees.

Ingram discussed recreation and aquatics. Ingram said as you can see, our successful

2026 opening, and again, we're experiencing strong community participation. Our staff remains focused on recruiting and retaining lifeguards while implementing enhanced operational procedures, our safety documentation, our inspection protocols, and our security reporting across the facility. We have some subtle staff changes in here, nothing that's going to affect our citizens, but be aware if our staffing does change, that will decrease what's operable in the Lawton Aquatic Center. Nothing that's going to say shut down or whatnot, but I do have to keep ample staff to keep the facility running. And that's not only with concession, but that's also our lifeguards as well.

Chairman Ezerski said because you have to have so many per swimmer.

Ingram said yes sir. Right now, we're at about 15 that needs to be on site, but again, we have 4-hour shifts that shift over with some overlaps. What we do not have is our lifeguards also in concessions.

Ingram discussed community memorial projects. As you can see, we've done our Dunbar School Memorial following a successful Juneteenth dedication. Thank you to those that attended. Also, what you're going to see on the next City Council agenda, the Daughters of the American Revolution has submitted a 250th anniversary bench that will be placed in Shepler Park. That's on the consent agenda for the City Council for approval, and we anticipate that being in by September. Also, we've had the pleasure of having another Fort Sill unit, I believe it's Headquarters Battery, 3rd Battalion, 13th Field Artillery, out of 75th FA Brigade, submit an application for our Adopted Park Program. The park has not been determined; we're anticipating meeting with them to see what park they want to adopt.

Chairman Ezerski said when they adopt it, what do they do?

Ingram said it depends. I can provide you with a sheet — there's a sheet that they can do, from everything down to some things like maintenance and police calling. It is still a city-owned park; it doesn't mean they have ownership, but it's just an adopted park, meaning they take special interest in up keeping it. So what I will tell you, the last two units have asked for is police calling and usage, understanding that they don't own it — it's still a city park, people are still going to use it, but however, it's just their participation in tying it to the community. But what Red Dragons are going to request is police calling. They like to do some events there, bringing in the community, getting our soldiers off post to experience Lawton. Do we have plenty of amenities on post? Yes, but there are some off-post things that they can probably experience to get a tie to. So right now, we've had three adopted parks in the past year.

Ingram discussed beautification and community partnerships. We're continuing on with our park beautification initiatives, native landscaping opportunities, and partnerships with our local civic clubs. We've also submitted a Color Oklahoma grant application, assisting with efforts along the Interstate 44 corridor, further supporting the city's commitment to enhancing our community appearance and gateway corridors. We've already met, discussed, and submitted an application for this grant for some

wildflowers, and we anticipate this being supported very soon. Working with Oklahoma Department of Transportation has been very seamless.

Chairman Ezerski said was there a specific spot on I-44 that you all are applying for to put those flowers in?

Ingram said yes sir — it will be at Highway 62 and Gore, Cache, and as far south as Lee Boulevard. If you go out there, there are signs that depict the designated areas to put wildflowers in.

Charlotte Brown, Deputy Director of Community Enrichment, said we're replanting where we've already planted.

Chairman Ezerski said okay.

3. Receive a report from the LETA Executive Director regarding ongoing LETA projects and departmental updates.

Kelvin Ingram, LETA Executive Director, gave a report regarding ongoing LETA projects and departmental updates.

Ingram discussed the ASEZ WAO Project. Ingram said Deacon Maldonado has to discuss with Stillwater Central in reference to the mural project going on 2nd Street and F Avenue. What we're holding up on is he still has not completed his portion. What they've asked from him is liability insurance, and that's where they're at a standstill. It's been dragging out for so long, so he does need some more approval and support from his parent church in Oklahoma City.

Chairman Ezerski said well, the other thing I was kind of starting to wonder about, too, is with all the construction that's going to be happening over there, too, if that would affect that at all.

Ingram said I'm not aware of any construction, sir.

Brown said on the FISTA side?

Chairman Ezerski said yes, where the Dillard's building is.

Brown said they're staying on that back parking lot, so it shouldn't affect any of that.

Ingram said I'll tell you, the interest is still there. Once approved, they feel like they can get this done in less than two weeks. But we're just at some stagnation with the liability insurance portion right now. So more to follow on that.

Ingram briefly discussed the C Avenue Lighting Project. He said that's still on the table now.

Chairman Ezerski said can talk a little bit about the Neighborhood Services report?

Ingram for our past month of June, we had a total of 917 violation notices. The total for the year, from January to June, is 7,116. Our abatement work orders as of the end of June is 66. Work orders submitted is 230. We've had 1,939 work orders requested. Again, that's throughout the fiscal year. Work orders from January to June were 1,556. Work orders completed as of thus far are 2,563. For securing work orders, we have one pending, 8 requested for the month of June, and total number of work orders requested is 182.

Chairman Ezerski said I noticed going down Cache Road around the 1200 block that you guys tore down the building, and that's great, but the sign is still there. I know we discussed this once before - does the sign not come down at the same time as the building? I think it was the Super 8.

Brown said yes, it was the Super 8. They just took the foundation up the other day. It should have come down, and we will send a notice, because Chapter 18 says if the business is not there, then the sign should not be there as well.

Symuleski said so there is something out there that says that they have to take the signs down.

Brown said yes. Chapter 18, which is the code that designates the signage rules and regulations, says that they have to come down if the businesses are not there anymore.

Chairman Ezerski said I counted five signs that had nothing in them on that corridor between Fort Sill Boulevard and Sheridan Road, if we can cite them. And they're empty lots too, so they should probably be coming down if there's no business there.

Brown said okay.

Chairman Ezerski said I had somebody coming into town the other day — they left here two years ago and came back — it was the first time they had been back, and they said, "What happened?" They came in on Cache Road, and they said, "What happened in the last two years?" I mean, when you hear somebody say that to you, it's just kind of like a punch in the gut. The fact that we took down the building and everything is great, because there's a couple more that probably need to go along there, too, but the more we can do to start cleaning up, I mean, that's one of our main entrances into the community.

Dr. Rosemary Bellino — member of the audience, former City Council Member and former President of Lawton Beautiful — said what keeps you from just taking them down?

Brown said we would have to take them through an abatement process like we do our

D&D's.

Dr. Rosemary Bellino said no — just take them down.

Brown said well, we can't. We have to go through the abatement process.

Dr. Rosemary Bellino said how long does an abatement process take?

Brown said 30 to 60 days sometimes.

Dr. Rosemary Bellino said has it been started?

Brown said not on that one — I can tell you that much.

Dr. Rosemary Bellino said why can't we start it?

Brown said we can, and we'll go through and do that.

Dr. Rosemary Bellino said so in two months it will be gone?

Brown said hopefully.

Dr. Rosemary Bellino said they need to be gone.

Brown said yes, but we also have to find a contractor who will remove them for a decent price for the City as well.

Dr. Rosemary Bellino said if City can't afford it, just have them do it. They'll be there next year, and the year after and the year after, and what it says: we look like a dead city when people see those empty signs.

Chairman Ezerski said Dr. Bellino, believe me, we're going to stay on top of this.

Chairman Ezerski said before you leave, Kelvin, I just want to say thank you so much for your service, and we've appreciated everything you've done for us. We're definitely sorry to see you go, but we wish you all the best, and thank you again.

Ingram said thank you, Chairman and members of the board.

4. Receive Monthly Ward Updates from Trustees.

Smith discussed Ward 7. Smith said it's south Lawton, from Lee Boulevard going south to the airport, to the right of 11th Street — that's Ward 7. It's a big Ward, but that's Lawton View, and it's much improved. Some people like it, and some people don't, because they said that the improvements are now costing them at the tax office. I don't know that yet, because I haven't gotten my tax bill. But anyway, a lot of the dilapidated structures have come down, and I see improvement. I don't mind taking pictures now to

show it off, because before, it was like, "Oh no, I'm not wasting my camera." But that's just what we have to work on, and it's getting better. We have the park addition down there — they put in the new equipment for somebody to use, because kids don't go to that park, and I've been trying to tell them all these years. I have gone over there and policed around the area and seen beer cans, bottles of liquor and cigarette butts. Little children don't do that, or shouldn't be doing that, but that's what happened with the park, and somebody decided it needed to be done, and it looks good there, and I'm hoping to see some children over there rather than the cars parked out with the adults in it. So anyway, thanks to the City of Lawton for bringing the neighborhood up, because it has improved.

Johnny Owens said it does look good - I was just down there today.

Business Items

1. Consider and take action to approve the minutes of the June 10, 2026, meeting.

A copy of the minutes from the June 10, 2026, meeting may be obtained from the City Clerk's Office upon request.

Motion by Johnny Owens, **Second** by Rabon, to approve the minutes from the June 10, 2026, meeting as presented. **AYE:** Johnson, Smith, Symuleski, Johnny Owens, Ezerski, Rabon, Hale. **NAY:** None. **MOTION PASSED.**

2. Consider and take action to approve the list of expenses for the period covering June 5, 2026 – June 30, 2026.

John Saville, Senior Accountant with Financial Services, reviewed the list of expenses for the period covering June 5, 2026–June 30, 2026. A copy of the list of expenses may be obtained from the City Clerk's Office upon request.

Saville said we just have three for you to approve today, and all three of these you'll see as we flow through the financial statements. Boadie Anderson II is really the Dunbar project amount. That was \$6,100. We took in \$1,100 of the donations, plus this board voted to support that for \$5,000, so that makes the \$6,100. The Hatch, Croke and Associates, that was the check that cleared for the preparation of the FY24 tax returns. And then the Lawton Chamber of Commerce — we paid for their Holiday in the Park invoices they turned in, so that's a total of \$42,064.32 for you to approve today.

Motion by Johnny Owens, **Second** by Johnson, to approve the list of expenses for the period covering June 5, 2026–June 30, 2026, as presented. **AYE:** Johnson, Smith, Symuleski, Johnny Owens, Ezerski, Rabon, Hale. **NAY:** None. **MOTION PASSED.**

3. Consider and take action to approve the Financial Statements for the month of June 2026.

Saville reviewed the Financial Statements for the month of June 2026. A copy of the Financial Statements for the month of June 2026 may be obtained from the City Clerk's Office upon request.

Saville said not a whole lot of activity from a balance sheet, income statement standpoint, although we did have some cash movement go on. So, on your balance sheet there, you'll notice I tweaked it a little bit. I've added some percentages down there, so of the total cash sitting in City National Bank, you can see the percentages of what those items make up. The total unencumbered LETA balance is \$302,098.29, 69% of the total cash. Then these other items, we kind of freshened that up a little bit. A couple items didn't apply anymore, and some we still may have a question on one or two of them, and then some others are still in place. Then I've added a line to total up the committed cash or restricted cash, so that amount is \$137,152. That represents 31% of the total cash. So, the total City National Bank account is \$439,250.29. That is all of our assets. Then our accounts payable is \$5,000, and that was for the McMahon landscaping - that is payable. I saw the check today, so it's going out. It will go in the mail, I think, today, so that will be off. And then, of course, that's it for the liabilities. On the equity side, the net assets are unchanged as they have been. We actually are going to have a net income for the year of \$56,825.27. Liabilities and equities do equal the assets, for a balance of \$439,250.29.

Chairman Ezerski I just want to clarify something from the meeting that we had with Children United. Children United has another, I think, \$19,000 that they're going to be giving us, and what that money is to be used for is that the surface at the Children United Park has to be redone every two to three years, so that money is to be set aside for servicing of that playground.

Saville said we had, under the LETA, all the cash that came in, went out, came through the LETA subcategories. So, the net cash in, we had court fines at \$5,044.30. The hotel motel tax netted out at \$8,037.04. We had quite a bit of Holiday in the Park in there. There was some hotel motel money that came in, and I'll touch on that as we go by. So, the net increase to cash from last month to this month is \$11,563.48, just to finish off the balance sheet there.

Saville said and the profit and loss, again, the income on that showing \$48,548.36. What that amount is is Holiday in the Park hotel money that we got reimbursed from is \$34,411.32, and then beautification projects were \$14,137.04 that make up the \$48,548.36 in income there. And I'll talk more about that in the hotel motel section — we'll look at that. The court fines that came in is \$5,044.30, and then interest for \$35.14. Under the expenses, the LETA grants, that \$6,100 is that Dunbar cash that we sent for that. The \$5,000, again, is that McMahon Auditorium Authority that that check went out. So, it processed at the end of June, so that's why it's showing an expense on our income statement, and it is a June expense. And then the \$34,411.32, which is what we paid the Chamber for their receipts for the Holiday in the Park. So, that resulted in an ordinary net income of the month of \$8,116.48.

Saville said the next report will be the 2025-26 income and expense tracker. I don't have any expending projects on there because we really don't have anything going on. We're setting up a new year. We'll talk about that again as we get to the budget, but basically, this is your year-to-date income statement by detail. So, we took in \$247,037.20 in income. The expenditures were \$190,211.93. So, the net income is \$56,825.27, which, again, we saw on the balance sheet with our income for the year.

Saville said the next page will be the traditional income and expense tracker. This one I didn't change a whole lot. On the top part, it really didn't change since this is through June 30. I've just kind of carried it through. So, nothing changed on that top part. We still don't have any ongoing projects under the middle section there. What I did change on the bottom was I added the first item there, the cultural preservation. We've been carrying that on, and that's just been carried per board directive. And then we had the Lawton Chamber. Last month you approved \$1,000 for their rendering of the amusement park, and then you voted \$17,000 for their labor for the lights coming up for the holidays. And then the last two items that are on there were completed last month, so those are finished. They won't be on ongoing forward. So, we have the \$1,731.95 that Jason had for the shelving over at the museum. And then, of course, that Dunbar project.

Symuleski said at the last meeting, we were told that the guy who was going to do the fence at the Farmer's Market backed out. Did they get the money back?

Saville said I haven't seen it.

Chairman Ezerski said Jason was working on that.

Saville said Jason was working on that last I talked to him. I've heard no updates on that nor have we seen any money on that.

Saville discussed hotel motel tax. Saville said the good news is we got the whole allocation of \$147,460, and guess what, we spent it all. So we got it all back. The McMahon landscaping was what took us over the top on that. In fact, I couldn't get the full \$5,000 back because we bumped up against the ceiling of the allocation. So we're not going to have to worry about carrying any over because we used it all. So that's good news there. Of course, on the fireworks there, we gave the \$90,000 back to the City. That leaves \$50,000 from what was allocated. And according to Council Resolution 25-168, those funds will carry over into a future year. So the \$50,000 can carry forward. And then the Holiday in the Park, we were allocated originally \$38,540, and the reimbursement that we got out of that was \$34,411.32. So the remaining amount for Holiday in the Park is \$4,128.68. And, of course, that we will not carry over. The only two items that carry over per that Council resolution is beautification and the fireworks. For Holiday in the Park, the funds that are left over will revert to, I believe, its economic development as of June 30 if it's not spent. But the only two items that I've seen per that resolution that carry over, that you can carry those funds into the next fiscal year, are for beautification and for the fireworks. Everything else reverts back to

economic development.

Motion by Rabon, **Second** by Johnson, to approve the Financial Statements for the month of June 2026 as presented. **AYE:** Johnson, Smith, Symuleski, Johnny Owens, Ezerski, Rabon, Hale. **NAY:** None. **MOTION PASSED.**

4. Consider and take action to approve the proposed FY2026-2027 Budget for the Lawton Enhancement Trust Authority.

Saville presented background information on this item. A copy of the proposed FY 2026-2027 Budget for the Lawton Enhancement Trust Authority may be obtained from the City Clerk's Office upon request.

Saville said just introductory comments regarding the budget. Last month, Chairman Ezerski, Tammy and I met, and we talked about some of the restricted items listed on the balance sheet under cash, and then we talked about some of the items in the budget, the line items, and kind of figured out maybe what we would need to hang onto and what maybe we could do away with, or reduce or adjust in any certain way, which was extremely helpful for me, because I'm just starting my 10th month with the City. And so, coming into this type of organization where there's projects rolling all the time, I'm just not tuned into that. So, it's difficult for me to approach a budget. I mean, I've given you history over the last two, three years of making a budget, but in this organization, that wouldn't be very appropriate because of the ongoing projects that come into play. So, the budget has been a puzzle to me ever since I've been here.

Saville discussed the Fiscal Year 2026 budget. Saville said it started on the top with an estimated beginning budget, then an estimated income, then it gave you a projected total, estimated expenses, and then an ending budget. So, when I think about a budget, I think in terms of a zero-based budget, which simply means income equals expenses. Every dollar should have an assignment. And I think that's especially true for a not-for-profit setting or a government setting. I didn't have time to really dive into this a whole lot during the first nine months here, because of other duties. So, I took some time and I really dove into that after we met last month. The estimated beginning budget that we started with didn't tie to the prior year's ending budget, which, if you're going to do it that way, that's what I would've expected to see. So, that's kind of where I'm coming from — I couldn't find how those numbers were derived. So, I had no way to understand how that works. So, what I gave you was what I attempted to show — and it's a color-coordinated deal here — so, what it does is it coordinates the colors on the top income part that tie down to the expenses below, and then the other sheet is just a clean budget in this format.

Saville said looking at that, the yellow shaded would be our, the bulk of our income, which is hotel and motel tax for beautification for LETA, and then fireworks and Holiday in the Park, and then, of course, the court fines. And I lumped in interest to that because we don't earn a whole lot of interest. The Council did act on that at their last meeting. And so, we are allocated \$140,000 for beautification, which is down from \$146,000. And then the fireworks stayed the same. And then the Holiday in the Park,

they dropped it to \$10,000. The court fees, I'm estimating that we'll get somewhere in the area of \$68,000 on that. So, that's the bulk of the income. You'll see on the estimated beginning budget that I have, I brought the \$50,000 across from the fireworks that we had at the end of fiscal 26 that we can bring over. And then the orange color there are the operations and administrative activity. I just put in a beginning number of \$83,645, which ties to the orange down beneath there. We're not going to take in any income — that's just overhead stuff. So, there won't be any income associated with that. The unshaded — the donations, projects, and other income — ties down to the bottom half of that. And that's where our grant awards are — Eye Candy, Trash Off, Yard of the Month, those kinds of things. So, I figured somewhere in the area of \$142,500 for the year. I looked back, and the donations that we actually took in really weren't that much. It was right at about \$2,000 that we took in with donations. So, I put in there \$7,500. It's not bad to be forward-looking a little bit on that. So, the \$7,500 added to the beginning budget of the \$135,000 gets us to our \$142,500. And then you'll see that the estimated expenses kind of tie to what those available resources are, which gives us an ending budget of zeros down the line, which there's your zero-based budget where your income's going to equal your expenses. The blue portion of it, that's \$137,152. We don't anticipate generating income on that, but that's resources that'll be available. Those items are down at the bottom of the expense side of it. And you'll notice that that totals \$137,152. That ties to the restricted cash back on the balance sheet. So to me, the tracker that we've been using, we had stuff on that tracker for certain dollar amounts, and then we had restricted cash on the balance sheet for dollar amounts, and there was no relationship between that, and so, it didn't make any sense to me.

Saville said the other thing about a budget is, when you're looking at income and expenses on a financial statement, your income statement closes out every year. If you're a business, it goes to retained earnings. If it's a personal situation, it goes to savings or investments, but for a not-for-profit, it'll end up in fund balance. So, those all close out. So, it stands to reason to me that we should have a budget that we clean out every year, and then we start fresh with the next year with a set of projects and a set of estimated income and expenses that we're going to have, arriving at a zero ending to get our zero-based budget. Does that mean we're going to spend every bit of this money? No, but it's just basically a spending plan, a roadmap. If these projects end up staying on there, we'll carry them into the next year and build that around what we set up for next year. At the end of the day, the total expenses at the bottom total \$771,997. That's reasonable based on the history that we've had. I think last time it was \$613,833.49 was the total expenses for the last fiscal year. Again, nothing wrong with being a little forward-looking on that. The shaded area on the blue down on the bottom there, will we spend all that? I don't know. A lot of that stuff hadn't been touched in my 10 months here, but that's not to say that it won't revive, so it's there. And if we determine that, "hey, this money isn't going to be used, it's just going to be sitting there," then this board can make some determination whether they want to release that restriction. A couple instances that I personally had conversations with, on one of them we had restricted for about \$9,000. They said, "Oh my goodness, that's been done years ago. We're not going to come back to you for any of that. We're done with it." So I

suspect that we'll see more stuff like that, but that's okay. We can just adjust that, and go from there.

Saville said the other interesting thing, take of note in the expense section down here in the unshaded, where it says LETA grant awards, I'm showing there \$125,000. That gives you quite a bit of flexibility. If there are projects that you want to undertake, you've got some flexibility there to have some capacity with which to do whatever it is you want to do. So, a little bit more capacity. I think last year we were showing about \$35,000 or something like that as projects. So this gives you a little bit more flexibility.

Saville said in my mind, something like this makes a lot more sense because it'll tie back to what we have restricted on the balance sheet. It's reasonable. The income that we're going to get from hotel motel, you know, we may not get it all. I mean, it just depends on what goes on with the collections. But, you know, we got all the allocation for beautification in '26, so that's kind of the basis of where I was coming from with that. And then that next page that you've got is just simply this budget in a clean format that you can see. But I just wanted a way to color coordinate so that you can relate the income on the top to the expenses on the bottom.

Chairman Ezerski said thank you so much for working on this and making it make sense. This is the cleanest document that we've had to start the year.

Chairman Ezerski said I know we talked about this last month, but the Holiday in the Park allocation was dropped from almost \$40,000 to \$10,000 this year, which left them in a world of hurt, which is why we ended up doing what we did. For those who weren't here last month, they were not going to be able to put up the lights if they didn't get some help, so the \$17,000 that we're giving them for that is for putting up the lights. They're going to go and get grants to make up the rest of the money and donations and so forth. So, that's pretty much our first grant of the year that we've given out. But for the rest of it, start thinking about projects that we can do. I know we get requests every once in a while, but this is also our money. So, if you see something in your Wards that needs to be addressed, if you think there's something that we should be doing, by all means, bring it to our attention.

Saville said the other comment I would make is this other page there that's what I would call my beginning tracker page, it's highlighted on the top. So, basically what I did is I took those restricted items that are on the balance sheet and put the three items up there that are what I would consider the beautification projects, and then the bottom part, the grant awards and miscellaneous donations down there at the bottom. It totals \$137,152, and again, that ties back to that balance sheet total that we had. And then the budget, the blue section on the bottom, see, that's what I'm talking about. This all kind of ties together. So what I propose is that this would be my beginning tracker to start FY27 with, and as projects come up, if Bedrock gets busy, and you find other things you want to do, we'll just fold them into here.

Chairman Ezerski said let me clarify that one statement I just made. I think that was

probably a little harsh. I know there were a lot of folks that worked very hard previously, and I should say that this is probably the easiest to read report that I've seen.

Saville said if you were to vote on this budget, then it would be ready to go. The agreement between the City and LETA is being drafted now, and this budget, or any other budget if you want to change, would be a part of that. It would be an exhibit to that agreement. That's being prepared right now.

Motion by Smith, **Second** by Johnson, to approve the FY 2026-2027 Budget for the Lawton Enhancement Trust Authority as presented. **AYE:** Johnson, Smith, Symuleski, Johnny Owens, Ezerski, Rabon, Hale. **NAY:** None. **MOTION PASSED.**

5. Consider and take action to approve the selection of the June 2026 Yard of the Month Contest winner and authorize the presentation of associated recognition on behalf of the Lawton Enhancement Trust Authority.

Caitlin Gatlin, Communications and Marketing Manager, provided background information on this item. A copy of the nominees for the June 2026 Yard of the Month Contest may be obtained from the City Clerk's Office upon request.

Gatlin said before we get into the couple of yards, if I can get a clarification, and I should have asked this last month: Are we doing a tiebreaker with the two yards that are within five votes of each other, or are you all taking your favorite out of the top two? The motion that was made was that the Authority be the tiebreaker of the top two yards nominated for Yard of the Month. I should have caught that and asked that.

Johnson said I think we said we were going to go with whoever won, and if there were a tie, we'd be the tiebreaker.

Gatlin said if there was a very close to each other tie.

Chairman Ezerski said no, it was exact.

Gatlin said well, that makes this easy, because that yard that won then is Ward 2. This also might look familiar to you because this yard was submitted with the May yards of the month. We only had one submission for June's yards, so I went ahead and pulled May's, because I drove around, and I tried to find some on my own. I got out of the car and got a little nervous to walk up to people's doors and tell them I was taken pictures of their yards, so that's why I pulled some of May's.

Gatlin said so this is what the public voted for — Ward 2, and this was actually submitted by Dr. Bellino. With that, and your approval, I'll make sure that we get their picture taken and get them a gift card, courtesy of Dr. Bellino.

Motion by Hale, **Second** by Rabon, to select Ward 2 as the Yard of the Month winner for June 2026. **AYE:** Johnson, Smith, Symuleski, Johnny Owens, Ezerski, Rabon, Hale. **NAY:** None. **MOTION PASSED.**

Gatlin said Dr. Bellino wanted to share some things about this yard.

Dr. Bellino said I went around to take pictures of this yard to help Caitlin get some yards going here. This particular yard is very interesting. This is a veteran. He started out in the Vietnam War, was shot up terribly, was in a VA hospital for months. Finally recuperated, got out, got a series of jobs, wanted to do something to keep himself occupied, so he bought this house and worked on it. And then, his daughter died in the COVID epidemic. She was a respiratory therapist in Duncan. He went into depression, and his therapist said, "Do something." This is what he's done. He took me on a tour of this garden. It is gorgeous. It's unbelievable that it's here in Lawton, America. This guy needs to come and talk to you. He is so proud of this garden. He needs to come and talk to us sometime about it. He cannot stop talking about it. And he and his wife, when I left, they're in the yard on their hands and knees, working on it, and they are elderly. But it is absolutely gorgeous, and it has meaning behind it.

Chairman Ezerski said thank you for that story — that really adds a lot to that award.

6. Discuss and consider proposed enhancements to the Lawton Enhancement Trust Authority's Yard of the Month Program, including increasing the award amount from \$100 to \$500 and exploring sponsorship opportunities with local businesses to offset program costs.

Dr. Bellino provided Authority members with a sheet outlining the details of this item. A copy of this document may be obtained from the City Clerk's Office upon request.

Dr. Bellino said first, I want to say something. If you put road blocks up, you'll never get to your destination. And sometimes you may have fear, but you should be fearless to have courage, and you just do it. What are they going to do? Sue you? Hey, that's not a big deal, and they're not even going to eat you, so don't worry about it. Just do it. All these medians you see in town that Lawton Beautiful did, we had no permission except for one thing, line of sight. Don't even ask how we got the water.

Dr. Bellino said I want to go over this briefly. Beautification is an economic issue. We are a more important committee than any other committee in Lawton. Lawton Economic Development — they're not going to bring people here if a business cannot bring its employees here. People will not move to an ugly city, and I've seen that happen over and over again.

Dr. Bellino said I would like to propose that to enhance the appearance of our city is to aggressively promote the Yard of the Month. Basically, to get the community involved in enhancing it. The more help you get, the less work we have to do. I'd like to have our Communications Director work aggressively with the Lawton Constitution, TV stations, local radio stations, the Farmer's Market, and others. Winners are going to be chosen online. Final selection left up to this committee. If there's two or three or four and there's votes that maybe one gets more votes than the other, but you feel that that isn't the one you want, you think something looks better, then it's up to this committee to make that

final decision.

Dr. Bellino said there's a couple of things I would like to see happen. I think we need our own Facebook. For me, now I'm old, and I have a hard time going through all this digital stuff. I have a hard time finding where to go to vote and where to go to post pictures. So I'd like to propose one, that we have our own Facebook.

Gatlin said we do have our own Facebook.

Dr. Bellino said how do you get to it?

Gatlin said search the Lawton Enhancement Trust Authority. I'll walk you through it.

Dr. Bellino said I I said \$250, but then I really would like to see it go to \$500. That gives people more incentive to do this, and we spend a lot of money on a lot of other things. And if someone says, "My God, if it's \$500, hey, maybe I ought to get involved in this." And Caitlin came across that they don't want to just do it with a nursery, because some people, when you do this award, have already done their properties, and they'd like to have a gift certificate from Lowe's, Home Depot, or somebody else. So that's my proposal, is basically increase the reward, and give them a choice of where they want to go. We have the final choice of where they want to go, but we could start out with the ones I've listed here. And then the final choice, even though someone may have won, it may not be as aesthetic as we thought it should be. And if there's several that are more aesthetic, I think this committee has the final vote on all of that.

Chairman Ezerski said what was the discussions with the Legal Department on paying?

Tammy Branstetter, Deputy City Clerk, said they kind of reverted it to our Purchasing Policy, which would be more of a Finance question, and we know for sure that the gift cards are not okay. From there, did they indicate anything further, John?

Saville said no. The general sense I get from the Finance Director is that that type of thing really isn't allowed, because LETA does have to follow the purchasing guidelines of the City of Lawton, and that's not allowed.

Chairman Ezerski said so what happens if a business donates the gift card?

Saville said if a business donated to whoever was going to win. I don't think it can come through the City. If it's going to be that a business donates directly to whoever wins it, I'm not enough of an attorney to know if that's an issue. But I'm pretty sure that if it were to come through LETA and then LETA sends it out, I'm pretty sure that's not going to work.

Garrett Lam, Assistant City Attorney, said your support agreement said that you'll follow city purchasing policies and other things like that. We have a policy on accepting donations. So it would probably be easiest if you could have the prize or whatever it is

given from the business directly to the winner. I don't see a problem with that if it didn't come through LETA. If it's being donated by the business to that person, that's not really within our purview. So, I think it would be an appropriate way to do that.

Brown said if we can't purchase the gift cards, which is what we've done for years, then I don't know if we could communicate with the businesses and say, "hey, here's what we're going to do; here are the winners," and the business says, "Okay, we'll donate that gift card," we would just tell that person when we deliver the sign and take their final pictures to go to that business to receive their gift card, and that way the gift card is out of our hands.

Dr. Bellino said you're saying the business would have to donate the gift card?

Brown said yes, straight to the person.

Dr. Bellino said I don't understand why it can't come out of our budget. Tell me why it can't come out of our budget.

Saville said because it violates policy and the agreement between LETA and the City, and that type of activity, I believe, Garrett, is against state law.

Lam said I don't know that answer to that.

Chairman Ezerski said the Finance Director sent me a deal that says it's against state law for us to actually give a donation to a private citizen.

Saville said you can for the citizenry as a whole, but not to an individual.

Dr. Bellino said so you can't give money to a private individual?

Saville said correct - that's against the law.

Lam said I assume that's because the money being used is money which is taxpayer funds, and we'd be giving it back to one person. I assume that's why there's a violation. I don't know that for sure.

Brown said I would agree with that.

Dr. Bellino said so how do you give an award then?

Chairman Ezerski said so can a sponsor give the money, donate the money to LETA, and, kind of like we have restricted funds, restrict it for that program to give to an individual? Because I know that they would rather do that because they can write it off, being that we're a 501(c)(3).

Lam said I mean, if you're saying that it's still coming within the accounting process for

Finance, that sounds like that was a no, John, if I understand that correctly?

Saville said correct. I think that's pretty clear, from what I understood.

Chairman Ezerski said so a business cannot donate it to LETA and LETA hand it out to somebody else?

Saville said correct. The business can go directly to whoever wins the award.

Ingram said so we're going to be just hosting, or providing them with program to win?

Saville said Caitlin's going around and doing all these things — she can still continue to do that. We're just a middleman, so we're not getting our hands dirty on any of the money.

Gatlin said I'm sorry, but can't a business then kind of just take over this program, and it not be LETA's anymore? Because it would be really the business that's giving a large amount of the money.

Saville said well the business would get benefit from the standpoint of name recognition for participating in that. They could be our partners. The City can drive this thing.

Chairman Ezerski said it would be something like, "June's Yard of the Month is sponsored by Classic Chevrolet," and they would provide the gift card to the winner.

Dr. Bellino said that doesn't make sense to me at all. It's too hard. Any program you do, you've got to make it very simple. And for us to go around and try to get gift cards from other businesses, she's got work to do. I have work to do. It just makes it extremely hard. There needs to be a way that we can figure out how to run it through here. It doesn't make any sense to me at all. Aren't there some grants that come through here?

Saville said again, running it through the entity is what's not going to be legal. It violates state law, and we cannot be a party to that. And it violates the agreement that LETA has with the City. Anything that comes through this organization is not going to work. I get what you're saying, and I think that the policy has been for years to give those out — I think we've done that once or twice since I started. But we were told that can't happen. So, I agree with you that it doesn't make sense that we can't, but unfortunately, we have to operate within the rules.

Chairman Ezerski said I think at this point we try to look for some businesses that will partner with us.

Rabon said we don't do an award every month. We only do 8 of them a year?

Dr. Bellino said there's eight of them.

Chairman Ezerski said and then there's the Yard of the Year.

Gatlin said the Yard of the Year is included in the Eye Candy budget, because we give a plaque for it and not a gift card.

Rabon said I think that's probably doable.

Chairman Ezerski said what we'll end up doing, and how we'll sell this is that they will be partners with LETA on the award.

Saville said and then you just voted on the list and had \$500 under yard of the month, you could do plaques with that. Give them a plaque and then have the sponsor come in and give them some sort of monetary value. You could do that.

Brown said we have signs that we have to provide.

Branstetter said I don't know if we spend all \$500 on the signs, but I don't know how much we'd have extra.

Gatlin said we still have plenty of signs. We have the yard signs in our office.

Chairman Ezerski said we can pay for signs, and we can pay for plaques.

Chairman Ezerski said so what we're going to do is we're going to work on getting businesses to sponsor this.

No action was taken on this item.

7. Consider and take action to approve payment of an invoice from Keep Oklahoma Beautiful in the amount of \$200.00 for Fiscal Year 2026–2027 affiliate dues.

A copy of the invoice from Keep Oklahoma Beautiful may be obtained from the City Clerk's Office upon request,

Motion by Johnny Owens, **Second** by Rabon, to approve payment of the invoice from Keep Oklahoma Beautiful in the amount of \$200.00. **AYE:** Johnson, Smith, Symuleski, Johnny Owens, Ezerski, Rabon, Hale. **NAY:** None. **MOTION PASSED.**

Adjournment

Motion by Symuleski, **Second** by Smith, to adjourn the July 8, 2026, meeting. **AYE:** Ezerski, Johnson, Smith, Johnny Owens, Symuleski, Rabon, Hale. **NAY:** None. **MOTION PASSED.**

The meeting adjourned at 4:11 P.M.

Item Title:

Consider and take action to approve the Financial Statements for the month of July 2026.

Initiator: John Saville

Information Source: John Saville

Background:

The Authority's financial statements for July 2026 have been compiled and are now awaiting approval.

Correlation to the True North Statement:

Transparency and Trust

Exhibit:

July 2026 Financial Report

Key Issues:

N/A

Funding Source:

LETA

Recommended Action:

Approve the Financial Statements for the month of July 2026 as presented.

ATTACHMENTS:

1. LETA Balance Sheet July 2026
2. LETA July 2026 P&L

Lawton Enhancement Trust Authority

Balance Sheet

As of July31, 2026

ASSETS

Current Assets

Checking/Savings

CITY NATIONAL BANK

LETA

LETA Beautification Fund	85,165.73	
LETA Hotel/Motel Tax	212,713.17	
LETA Misc	3,593.59	
Total LETA	301,472.49	69%

Committed/Restricted Cash:

Veterans Cntr Sidewalk Brick Prj (R)	18,708.00	4%
Children United (C)	18,455.00	4%
Freedom Festival (C)	35,536.00	8%
Cultural Preservation (C)	4,197.00	1%
Lawton Chamber - Amusement Park	1,000.00	0%
Lawton Chamber - HTP Labor	17,000.00	4%
2nd Street Project (R)	7,202.00	2%
Downtown Lights (R)	4,245.00	1%
Skate Park (R)	30,809.00	7%

Total Committed/Restricted Cash	137,152.00	31%
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Total CITY NATIONAL BANK	438,624.49	100%
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Other Current Assets

Accounts Receivable	0.00	
Total Other Current Assets	0.00	

Total Current Assets	438,624.49	
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TOTAL ASSETS	438,624.49	
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LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable	0.00	
Total Account Payable	0.00	

Other Current Liabilities	0.00	
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Total Other Current Liabilities	0.00	
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Total Current Liabilities	0.00	
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Total Liabilities	0.00	
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Equity

Net Assets - Restricted	423,102.41	
Net Assets - Unrestricted	15,522.08	
Net Income	0.00	
Total Equity	438,624.49	

TOTAL LIABILITIES & EQUITY	438,624.49	
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Lawton Enhancement Trust Authority

Profit & Loss

July 31, 2026

Ordinary Income/Expense

Income

Hotel/Motel Income	0.00
LETA Court Fees Income Revised	0.00
Miscellaneous Income	0.00
Interest Income	0.00
Total Income	0.00

Expense

Supplies, Tools, and Equipment	0.00
Bank Service Charge	0.00
Beautification Projects	0.00
Dues and Memberships	0.00
Eye Candy Awards	0.00
General Office Supplies	0.00
LETA Grants	0.00
Miscellaneous Expense	0.00
Playground in the Park	0.00
Postage and Delivery	0.00
Repairs, Maintenance & Replanting	0.00
Professional & Technical Service	0.00
Rental, Publication, Printing	0.00
Trash Off Expense	0.00
Holiday in the Park	0.00
Yard of the Month Award	0.00
Total Expense	0.00

Net Ordinary Income 0.00

Other Income & Expense

Other Income	
Total Other Income	0.00

Other Expense	
Total Other Expense	0.00

Net Other Income 0.00

Net Income Revised **0.00**

Item Title:

Consider and take action to approve the list of expenses for the period covering July 1, 2026 – August 10, 2026.

Initiator: John Saville

Information Source: John Saville

Background:

The list of expenses for the period from July 1, 2026 – August 10, 2026, has been compiled and is now awaiting approval.

Correlation to the True North Statement:

Transparency and Trust

Exhibit:

LETA Expenses 7.01.26 - 08.10.2026

Key Issues:

N/A

Funding Source:

LETA

Recommended Action:

Approve the list of expenses for the period covering July 1, 2026 – August 10, 2026, as presented.

ATTACHMENTS:

1. LETA Expenses 7.01.26 - 8.10.2026

LETA EXPENSES TO APPROVE
PERIOD COVERING 07/01/2026 TO 08/10/2026

VENDOR NAME	ACCOUNT DESCRIPTION	AMOUNT	INVOICE DATE	PAY DATE	INVOICE NO	CHECK NO	DESCRIPTION
McMahon Auditorium Authority	Repair, Maint & Replanting	5,000.00	06/25/2026	07/08/2025	5-FY2026	3163	Landscaping Grant from LETA
	Total	<u>5,000.00</u>					

Item Title:

Consider and take action to approve the proposed Agreement for Limited Services between the City of Lawton and the Lawton Enhancement Trust Authority for Fiscal Year 2026–2027.

Initiator: Tammy Branstetter, Senior Deputy City Clerk

Information Source: Kristin Huntley, Deputy Director

Background:

The proposed Agreement for Limited Services establishes the terms of financial and administrative support provided by the City of Lawton to the Lawton Enhancement Trust Authority for Fiscal Year 2026–2027. The agreement also outlines the responsibilities of both the City and the Authority and will remain in effect through June 30, 2027.

The FY 2026–2027 LETA Operating Budget is attached to the agreement as Exhibit A. This Budget was approved by the Authority at the July 8, 2026, Authority meeting.

Correlation to the True North Statement:

Transparency and Trust

Exhibit:

LETA-COL Limited Services Agmt FY 2026-2027

Key Issues:

N/A

Funding Source:**Recommended Action:**

Approve the proposed Agreement for Limited Services between the City of Lawton and the Lawton Enhancement Trust Authority for Fiscal Year 2026–2027 and authorize the Chairman to execute the agreement on behalf of the Authority.

ATTACHMENTS:

1. LETA-COL Limited Services Agmt FY 2026-2027

AGREEMENT FOR LIMITED SERVICES

This Agreement for Limited Services is entered into by and between the City of Lawton, Oklahoma, a municipal corporation (hereinafter referred to as "City"), and the Lawton Enhancement Trust Authority, a public trust (hereinafter referred to as "Authority")

Whereas, the City, through its governing body, has determined that the City should provide limited support to the Authority for the beautification of the City thereby enhancing the appearance of the City and thus encouraging tourism and economic development in and for the City; and

Whereas, the City desires to provide limited services support to the Authority in addition to financial assistance; and

Now, therefore, in consideration of the mutual obligations of the parties, the City and Authority agree as follows:

A. City agrees as follows:

1. To provide the Authority annual financial support for the services to be performed under this agreement pursuant to the fund sources identified below:
 - a. Hotel/Motel Tax. The City shall allocate to the Authority an amount not to exceed \$140,000.00 from the Hotel/Motel Tax Fund collected during the 2026-2027 fiscal year. Said Funds are estimated as specified in the Authority's approved Budget (attached hereto as "Exhibit A"), to be disbursed pursuant to the claims process outlined herein. Funds not expended during the fiscal year will remain in the Authority's account.
 - b. LETA Beautification Fund. Pursuant to City Council Resolution No. 19-98 the City shall allocate funds from the LETA Beautification Fund to the Authority the total proceeds from the fund collected during the 2026-2027 fiscal year. Said Funds are estimated as specified in the Authority's approved Budget (attached hereto as "Exhibit A"), to be disbursed in monthly increments.
 - c. Holiday in the Park Fund. The City shall allocate to the Authority an amount equal to \$10,000.00. (LETA will provide administration and oversight for this funding, and the Holiday in the Park improvements will be planned and managed by the Holiday in the Park Committee.) Said Funds are estimated as specified in the Authority's approved Budget (attached hereto as "Exhibit A"), to be disbursed pursuant to the claims process outlined herein.
 - d. Fireworks Display Fund. The City shall allocate to the Authority an amount equal to \$140,000.00. (LETA will provide administration and oversight for this funding, and the Freedom Festival improvements will be planned and managed by the Freedom Festival Committee.) Said Funds are estimated as specified in the Authority's approved Budget (attached hereto as "Exhibit A"), to be disbursed pursuant to the claims process outlined herein.

Agreement for Limited Services

Page 1 of 4

- e. Fireworks Display Fund – Rollover Funds. The City shall allocate to the Authority an amount equal to \$50,000.00. (LETA will provide administration and oversight for this funding, and the Freedom Festival improvements will be planned and managed by the Freedom Festival Committee.) Said Funds are unspent allocations from FY26 as specified in the Authority’s approved Budget (attached hereto as “Exhibit A”), to be disbursed pursuant to the claims process outlined herein.
 - f. To print flyers, bulletins, and other materials for the Authority which are used in the operation, management and administration of the Authority, provided that materials from or for other entities assisting the Authority will not be printed at the City's print shop. This assistance will be made available to the Authority only while the City's print shop is in operation, and this provision is in no way intended to create any property right or interest in the Authority to have its materials printed by the City for an indefinite period of time.
2. To assist the Authority in beautification projects as staff and equipment are available. The City shall not be required to provide staff assistance if it will cause the City to pay overtime without specific City Manager approval. The use of City equipment shall only be permitted if such use does not reduce the City's ability to provide required service to the community. In addition, administrative support may be provided by the office of the City Clerk, general accounting assistance and bookkeeping may be provided by the Finance Department, and the City Manager may also appoint a member of City staff to serve as an Executive Director for the Authority.
 3. The City agrees to provide, through the office of the City Attorney, limited legal assistance to the Authority. This legal assistance shall be limited to oral and written advice on subjects and matters for which litigation is not anticipated. This limited legal service includes limited document preparation but does not include responses to federal, state or county government agency inquiries and other matters outside the limitations provided herein. The City Attorney's first and primary duty is to the City of Lawton, and if a conflict should arise between the City and the Authority, the City Attorney shall advise the Authority of his or his staff's inability to assist the Authority. If the area of assistance requested is not within the areas of knowledge of the members of the City Attorney's staff the City Attorney is not required to assist. In addition to the above limitations the City shall not provide legal assistance in the following areas:
 - a. Preparation of documents needed for the prosecution or defense of actual or anticipated litigation.
 - b. Preparation or review of grant application.
 - c. Representation before any board, agency or court.
 - d. Representation of or advice to the Authority on any issue occasioned by and or governed by the Oklahoma Governmental Tort Claim Act.

B. Authority agrees as follows:

1. Unless waived by City Council, LETA agrees to follow City’s purchasing policies as outlined in Chapter 10 of Lawton City Code and Administrative Policy 4-2.

Agreement for Limited Services

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2. To periodically submit to the City's accounting office claims for reimbursement for services performed in accordance with the City's contractual claims policies and procedures.
 3. To submit to the Lawton City Council annual narrative reports which will include the projects and activities undertaken by the Authority during the prior twelve (12) month period, and any other information which may be of interest to the Lawton City Council. Annual audit reports will be due to the Lawton City Council within sixty (60) days following the end of the fiscal year.
 4. To submit any request for funding and budgetary information for the following fiscal year to the Finance Director of the City of Lawton by April 1, 2027.
 5. To reimburse the City for the actual cost incurred by the City in printing Authority's materials.
 6. The Authority shall be responsible for all legal matters and if, on the determination of the City Attorney the members of his office cannot or are prohibited from representing the Authority, the Authority shall be responsible for obtaining legal assistance at its own expense.
- C. Claim Processing. As the Authority incurs expenses and funds for the reimbursement of same are available in the Hotel/Motel Tax collections allocated to the Authority, the Authority shall submit a claim for said funds to the City. Any such claims will be processed by the City and paid to the Authority in accordance with the City's policies and procedures for payment of contractual claims.
- D. Term. This agreement will expire on June 30, 2027.

In witness whereof, the parties have hereunto set their hands on this ____ day of _____, 2026.

CITY OF LAWTON, OKLAHOMA,
a municipal corporation

STANLEY BOOKER, MAYOR

ATTEST:

DONALYNN BLAZEK-SCHERLER,
CITY CLERK

LAWTON ENHANCEMENT TRUST

Agreement for Limited Services
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AUTHORITY, a public trust

CHAIRMAN

ATTEST:

SECRETARY

APPROVED as to form and legality for the City of Lawton, Oklahoma, this ____ day of _____,
2026.

JARI ASKINS, INTERIM CITY ATTORNEY

Exhibit A

LAWTON ENHANCEMENT TRUST AUTHORITY FY 2026/2027 OPERATING BUDGET

Income	Estimated Beginning Budget	Estimated Income	Projected Total Resources	Estimated Expenses	Ending Budget Balance
LETA Hotel/Motel Tax	\$0.00	\$140,000.00	\$140,000.00	\$140,000.00	\$0.00
H/M Fireworks	\$50,000.00	\$140,000.00	\$190,000.00	\$190,000.00	\$0.00
H/M Holiday in the Park	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00
Court Fees and Interest (Beautification Fund)	\$0.00	\$68,500.00	\$68,500.00	\$68,500.00	\$0.00
Operations & Administrative Activity	\$83,645.00	\$0.00	\$83,645.00	\$83,645.00	\$0.00
Donations, Projects and Other Income	\$135,000.00	\$7,500.00	\$142,500.00	\$142,500.00	\$0.00
Restricted Cash (per cash listing on bal sheet)	\$137,152.00	\$0.00	\$137,152.00	\$137,152.00	\$0.00
TOTAL INCOME	\$405,797.00	\$368,000.00	\$771,797.00	\$771,797.00	\$0.00
Expenses					
Supplies, Tools & Equipment					\$75.00
Repairs, Maintenance and Replanting					\$75,000.00
Rental/Publishing/Printing					\$300.00
Professional & Technical Svcs					\$2,500.00
Postage					\$100.00
Dues & Memberships					\$600.00
Other Expenses					\$5,000.00
Bank Service charges					\$70.00
LETA Grant Awards					\$125,000.00
Eye Candy Awards					\$12,000.00
Trash Off Event					\$5,000.00
Yard of the Month					\$500.00
Beautification Projects (court fines &H/M)					\$208,500.00
H/M Holiday in the Park					\$10,000.00
H/M Fireworks					\$190,000.00
2nd Street Project (part of restricted funds)					\$7,202.00
Downtown Lights (part of restricted funds)					\$4,245.00
Freedom Festival (part of restricted funds)					\$35,536.00
Children United (part of restricted funds)					\$18,455.00
Skate Park (part of restricted funds)					\$30,809.00
Lawton Chamber (part of restricted funds)					\$1,000.00
Lawton Chamber (part of restricted funds)					\$17,000.00
Cultural Preservation (part of restricted funds)					\$4,197.00
Sidewalk Project (part of restricted funds)					\$18,708.00
TOTAL EXPENSES					\$771,797.00

Item Title:

Consider and take action to approve an estimate from Bedrock Nursery, Inc. in the amount of \$15,000.00 for the purchase and installation of 9,000 tulip bulbs in designated areas maintained by Bedrock Nursery, Inc. for the City of Lawton, and authorize payment of the resulting invoice in an amount not to exceed \$15,000.00.

Initiator: Tammy Branstetter, Senior Deputy City Clerk

Information Source: Dennis Totte, Bedrock Nursery

Background:

Bedrock Nursery, Inc. provided an estimate for the purchase and installation of 9,000 tulip bulbs in designated areas maintained for the City of Lawton. The estimate includes the purchase of 9,000 bulbs at a discounted rate of \$1.00 per bulb, installation at a discounted rate of \$0.75 per bulb, and an additional \$750.00 customer discount, resulting in a total cost of \$15,000.00.

Correlation to the True North Statement:**Exhibit:**

Bedrock Nursery Estimate 3620

Key Issues:

N/A

Funding Source:

LETA Beautification Fund

Recommended Action:

Approve the estimate from Bedrock Nursery, Inc. in the amount of \$15,000.00 and authorize payment of the resulting invoice in an amount not to exceed \$15,000.00.

ATTACHMENTS:

1. Bedrock Nursery Estimate 3620

Bedrock Nursery Inc.
1802 NW 67th St.
Lawton, OK 73505 US
5802486337
www.bedrocknursery.com



Estimate

ESTIMATE # 3620
DATE 08/03/2026

ADDRESS
Attn: Susan Schlecht
212 SW 9th St.
Lawton, OK 73501

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

ACTIVITY	QTY	RATE	AMOUNT
TULIP BULBS			
misc Bulbs (Reg \$1.25)	9,000	1.00	9,000.00
Labor Bulb Installation (Reg \$1.25)	9,000	0.75	6,750.00
Customer Discount:CD Additional Customer Discount (*Bulbs / Installation Above Also Discounted)	1	-750.00	-750.00
SUBTOTAL			15,000.00
TAX (9%)			0.00
TOTAL			\$15,000.00

Accepted By

Accepted Date

Item Title:

Consider and take action to approve an estimate from Bedrock Nursery, Inc. in the amount of \$360.00 for irrigation repairs at the intersection of Sheridan Road and Pollard Avenue, and authorize payment of the resulting invoice in an amount not to exceed \$360.00.

Initiator: Tammy Branstetter, Senior Deputy City Clerk

Information Source: Larry Parks, Director

Background:

Bedrock Nursery, Inc. provided an estimate totaling \$360.00 for materials and labor to repair the broken main line to the irrigation system at the intersection of Sheridan Road and Pollard Avenue. The irrigation line was damaged by a City crew while digging up a sinkhole in the median.

Correlation to the True North Statement:

True North Alignment – World Class Customer Service: This item supports the City's commitment to continuously improve the citizen experience and quality of life by maintaining and repairing public infrastructure.

Exhibit:

Bedrock Nursery Estimate 3621

Key Issues:

N/A

Funding Source:

LETA Repairs, Maintenance & Replanting

Recommended Action:

Approve the estimate from Bedrock Nursery, Inc. in the amount of \$360.00 and authorize payment of the resulting invoice in an amount not to exceed \$360.00.

ATTACHMENTS:

1. Bedrock Nursery Estimate 3621

Bedrock Nursery Inc.
1802 NW 67th St.
Lawton, OK 73505 US
5802486337
www.bedrocknursery.com



Estimate

ESTIMATE # 3621
DATE 08/03/2026

ADDRESS
City of Lawton (LETA)
Attn: Andrea Flowers
212 SW 9th St.
Lawton, OK 73501

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

ACTIVITY	QTY	RATE	AMOUNT
SHERIDAN & POLLARD (Irrigation Repair)			
misc PVC / Fittings	1	75.00	75.00
Labor Repair Broken Main Line To Irrigation System That Was Damaged By City Crew Digging Up Sink Hole in Median	3	95.00	285.00

*ALL PAYMENTS MADE WITH A CREDIT CARD OR DEBIT CARD WILL BE SUBJECT TO A SERVICE FEE OF 3.5% ADDED TO THE TOTAL DUE. ALL ESTIMATED PRICING ABOVE REFLECTS CASH OR CHECK PAYMENT.

SUBTOTAL	360.00
TAX (9%)	0.00
TOTAL	\$360.00

Accepted By Accepted Date

Item Title:

Consider and take action to approve the selection of the July 2026 Yard of the Month Contest winner and authorize the presentation of associated recognition on behalf of the Lawton Enhancement Trust Authority.

Initiator: Caitlin Gatlin, Communication & Marketing Manager

Information Source: Caitlin Gatlin, Communication & Marketing Manager

Background:

The Yard of the Month Contest is conducted as part of the Lawton Enhancement Trust Authority's beautification and community enhancement efforts. The program recognizes residents who demonstrate exceptional pride in property maintenance and neighborhood appearance.

Correlation to the True North Statement:

This item aligns with the City's True North Culture Statement by supporting the "World Class Customer Service" and "The Citizen" principles through recognition of residents who enhance neighborhood appearance, promote community pride, and contribute to the overall quality of life within the Lawton community.

Exhibit:

Yard of the Month July 2026

Key Issues:

N/A

Funding Source:

N/A

Recommended Action:

Review the submitted Yard of the Month Contest nominations for July 2026, select a contest winner, and authorize presentation of the associated recognition on behalf of the Lawton Enhancement Trust Authority.

ATTACHMENTS:

1. Yard of the Month July 2026

Ward 7

“Clean mow stripes. Clean sharp edges. New flower bed. Thriving live oak sapling.” “I believe the flower bed has a lot of character. The spiral trees really elevate the yard space.”



Ward 2



Ward 7



Ward 7



Item Title:

Consider allowing up to 30 days for Reticle Construction to repay \$1,750 deposit for Farmers Market fencing project before initiating legal action, and selecting Terry Wells Construction to complete the project for the same or similar scope of work for the original bid amount of \$3,500 and recommending any additional contingency expenses be paid out of City of Lawton Arts and Humanities Maintenance account.

Initiator: Jason Poudrier, Arts & Humanities - Administrator

Information Source: Jason Poudrier, Arts & Humanities - Administrator

Background:

In August of 2025, Reticle Construction was selected to complete a Farmers Market Fence Project with a bid of \$3,500. The contractor had successfully completed projects for the City of Lawton within the previous five years. A deposit of \$1,750 was paid to Reticle Construction. Arts and Humanities director Jason Poudrier has followed up with Christopher Bland, owner of Reticle construction, and due to unforeseen circumstances, he is unable to perform the work, and he would like to return the funds to LETA, and concede his contract for the Farmer's Market project to another contractor.

Poudrier contacted Contractor Terry Wells, who was selected for the Carnegie Library Town Hall Project, and he expressed a willingness to take on the Farmers Market Fence Project and complete it as close to budget and original specifications as possible.

Poudrier confirmed that Terry Wells has the ability to complete the project without any payment until the project is complete, and Chris Bland will have all funds received from LETA paid back by the next LETA Meeting.

Correlation to the True North Statement:

Efficiency: This item connects to the City's commitment to addressing matters with a sense of urgency and delivering services efficiently by ensuring the Farmers Market fencing project is completed.

Exhibit:

None

Key Issues:

N/A

Funding Source:

LETA Beautification Fund (\$3,000 approved on 8/13/2025)

Recommended Action:

Approve a 30-day repayment period for Reticle Construction, select Terry Wells Construction to complete the fencing project for \$3,500, and recommend any additional contingency expenses be

paid from the City of Lawton Arts and Humanities Maintenance Account.

ATTACHMENTS:

None