



City of Lawton

Lawton Transit Trust Authority

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Special Meeting Agenda

Tuesday, August 11, 2026

6:00 PM

Lawton City Hall
Wayne Gilley Auditorium

Meeting Called to Order

"Official action can be taken only on items which appear on the agenda. The Authority may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Authority may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Authority may refer the matter to the City Manager or the City Attorney. The Authority may also refer items to standing committees of the Council or a board, commission, or authority for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

Roll Call

Business Items

1. Consider approving a resolution authorizing the Mayor to sign split letters designating the City Transit Trust as the recipient of two FY 2026 transit grants, 5307 and 5339(a), for LATS operations.

Adjournment

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."

Item Title:

Consider approving a resolution authorizing the Mayor to sign split letters designating the City Transit Trust as the recipient of two FY 2026 transit grants, 5307 and 5339(a), for LATS operations.

Initiator: Christine James, Director

Information Source: Christine James, Director

Background:

Each year, Designated Recipients of Federal Transit Administration (FTA) funds must provide documentation to the FTA showing how upcoming 5307, (capital and operating assistance) and 5339(a) (transit vehicles and facilities) formula apportionments will be split among multiple Direct Recipients in urbanized areas. These two letters designate the City Transit Trust as the recipient for our portion of these grants. The City of Lawton is a direct recipient, and as such, FTA can only make grants to Direct Recipients after the Designated Recipient provides a split or sub-allocation letter to the FTA regional office.

Approval for submitting grants must still have full Transit Trust authorization. This resolution authorizes the Mayor to sign these split letters designating the Transit Trust as the recipient.

Correlation to the True North Statement:**Exhibit:**

Resolution 26-_____
Split Letter for 2026 5339 grant funds \$174,955.00
Split Letter for 2026 5307 funds \$1,919,664.00

Key Issues:

N/A

Funding Source:

N/A

Recommended Action:

Approve Resolution No. 26-_____ authorizing the Mayor to sign split letters pertaining to future grant opportunities for LATS operations.

ATTACHMENTS:

1. Resolution 26-X Transit Split Letter Signature Authorization FYE27
2. Agreement Split Letter FY2026 5339 Transit Grant FYE 27
3. Agreement Split Letter FY2026 5307 Transit Grant FYE 27

RESOLUTION NO. 26-_____

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN SPLIT LETTERS
PERTAINING TO FUTURE GRANT OPPORTUNITIES AND AUTHORIZING
THE CHAIRMAN AND SECRETARY TO EXECUTE THE SAME.**

WHEREAS, the City Transit Trust is the designated recipient of Urbanized Area Formula Program assistance authorized by 49 U.S.C. Section 5307 Federal Transit Administration (FTA) grants to provide financial assistance in the operation of a public transportation system in the Lawton-Fort Sill community, and

WHEREAS, the City Transit Trust desires to obtain financial assistance from the Federal Transit Administration for the purpose of continuing its public transit system, and

WHEREAS, any entity receiving federal financial assistance must abide by applicable Federal laws and regulations; and

WHEREAS, funding is available through 5339, and 5307 funds; and

WHEREAS, the split letters designate the City Transit Trust as the recipient of these funds once they are applied for; and

NOW, THEREFORE, BE IT RESOLVED by the City Transit Trust of Lawton, Oklahoma that:

SECTION 1. The split letters for FY26 5339 and 5307 funding from the Federal Transit Administration are approved and the Chairman and Secretary are authorized to execute the same and this instrument shall serve as confirmation of the signatures on the application.

PASSED AND APPROVED by the City Transit Trust this _____ day of August 2026.

STANLEY BOOKER, CHAIRMAN

ATTEST:

DONALYNN BLAZEK-SCHERLER SECRETARY

APPROVED as to form this _____ day of _____, 2026.

JARI ASKINS, INTERIM TRUST ATTORNEY

May 14, 2026

Ms. Gail Lyssy
Deputy Regional Administrator
Federal Transit Administration, Region VI
819 Taylor Street, Room 14A02
Fort Worth, Texas 76102

Dear Ms. Lyssy:

As the Governor's designee with regard to the administration of Oklahoma's Section 5339 funds for areas with populations under 200,000, The Oklahoma Department of Transportation (ODOT) exercised its rights to delegate the administration of this grant to the City of Lawton Trust, recognizing them as direct recipients. This grants them the authority to apply and manage funds attributed to the City of Lawton Trust as outlined below for the associated Federal Fiscal (FY) year(s):

Small Urban Transit System	FY-2026 Funds
City of Lawton Trust, OK	\$174,955.00 NOTE: Fort. Smith, AR OK's FY-26 apportionments have been released to ODOT for redistribution as directed by ArDOT. The amount shown signifies Lawton's total share of the available funds.

As identified in this Split Letter, the Designated Recipient authorizes the assignment/allocation of Section 5339 to the Direct Recipient(s) named herein. The undersigned agree to the Split Letter and the amounts allocated/assigned to each Direct Recipient. Each Direct Recipient is responsible for its application to the Federal Transit Administration to receive Section 5339 funds and assumes the responsibilities associated with any award for these funds.

FOR THE AGENCY: City of Lawton Transit Trust

Stan Booker Date
Mayor

FOR THE DEPARTMENT: State of Oklahoma Department of Transportation

Jared Schwennesen Date
Multimodal Division Manager
Office of Mobility & Public Transit



Division

May 14, 2026

Ms. Gail Lyssy
Deputy Regional Administrator
Federal Transit Administration, Region VI
819 Taylor Street, Room 14A02
Fort Worth, Texas 76102

Dear Ms. Lyssy:

As the Governor's designee with regard to the administration of Oklahoma's Section 5307 funds for areas with populations under 200,000, ODOT exercised its rights to delegate the administration of this grant to the City of Lawton Trust recognizing them as direct recipients. This grants them the authority to apply and manage funds attributed to the City of Lawton Trust as outlined below for the associated Federal Fiscal (FY) year(s):

Small Urban Transit System		
City of Lawton Trust, OK	2026 5307 Funds Apportionment	\$1,919,664.00
	NOTE: Fort Smith Ar. OK's FY2026 apportionments have been released to ODOT for redistribution as directed by ArDOT. The amount shown signifies City of Lawton's share of available funds.	

As identified in this Split Letter, the Designated Recipient authorizes the assignment/allocation of Section 5307 to the Direct Recipient(s) named herein. The undersigned agree to the Split Letter and the amounts allocated/assigned to each Direct Recipient. Each Direct Recipient is responsible for its application to the Federal Transit Administration to receive Section 5307 funds and assumes the responsibilities associated with any award for these funds.

FOR THE AGENCY: City of Lawton Transit Trust

Stan Booker
Mayor

Date _____

FOR THE DEPARTMENT: State of Oklahoma Department of Transportation

Jared Schwennesen
Multimodal Division Manager
Office of Mobility & Public Transit

Date