

Lawton Public Library Board

Wednesday June 3, 2026

Notice of the meeting and agenda were posted in accordance with Oklahoma law.

The meeting was called to order at 4:00 PM by Patty Neuwirth, Chair.

Roll Call: Patty Neuwirth, Chair; Sue Kremmer, Vice Chair; Kendra Ford, Member; Fermin Viruet, Member (Absent); Michael Wilson, Member; Kristin Herr, Library Director; Tina King, Deputy Library Director; Megan Stockton, Administrative Assistant; Sherene L. Williams, City Council Liaison; John Ratliff, City Manager

Kendra Ford was introduced as the newest Library Board member. She stated that her mother, Jenny Breeden, was a member of the Library Board and that she has a background in health. Everyone in attendance introduced themselves as well.

Draft Minutes for the May 6, 2026 Board meeting were presented to the Board. Sue made a motion to approve the minutes as presented. Michael seconded this motion and it was approved unanimously by the Board.

Daniel Phelps, Library Technology Specialist, presented his latest 3D print project, a toddler mobility trainer. Daniel informed the Board that once completed this trainer will go to a family in need in Lawton to act as an indoor wheelchair training device for their child. Daniel explained that the project is still being printed and that he plans to have the summer teen interns aid him in putting the item together.

Reports:

- No customer comments or correspondence were presented to the Board.
- The Financial Report was given.
 - Kristin informed the Board that, in regard to the general finances, the end of the year was fast approaching and no more spending was going to be done outside of the basic monthly charges such as utilities.
 - Kristin stated that in the grant fund there is only money to be spent out from the Health Literacy grant and State Aid remaining.
 - Kristin notified the Board that the remaining funds in the special fund are all leftover funding from grants that will be spent out in July.
- The Library Director's Report was given.
 - Kristin informed the Board that service changes have occurred with the discontinuation of Hoopla and the Branch Library hours being cut.
 - A written report from the Community Engagement Team was presented to the Board that detailed the Library's May events.
- The Friends of the Library Report was given.
 - Patty offered Chautauqua brochures to anyone who needed any. Patty stated that there are workshops, performances, and it is all commencing with a reception at FISTA.

- Patty read an email sent by Fermin giving a report for the Friends. This email gave a reminder to the Board about the Lawton Adult Literacy Center and the many students that it helps.
- Patty stated that the next Friends quarterly meeting is to take place on July 27th with the new school superintendent as the possible speaker.
- The Family and Local History Report was given.
 - A written report from Clifford Takawana, Family and Local History Librarian, was presented to the Board.
 - Kristin informed the Board of an upcoming class on how to write obituaries.
- The City Council Report was given.
 - Sherene announced the dates of several upcoming events including: D&D meetings on June 9th and 23rd at 5:30 PM, City Council Meetings on June 6th and 23rd at 6:00 PM, a Water Authority meeting on June 9th, a public hearing about the Community Development survey on June 11th at 1:30 PM, a Juneteenth celebration at the New Jerusalem Church on June 6th at 3:00 PM, and the unveiling of a memorial of the Dunbar School at the Lemuel Harkey Park.
 - John stated the City is working to promote all the programs and activities going on this summer, especially the parks and Aquatics Center.
- The Grant Report was given.
 - Kristin stated that the Library had applied for an Oklahoma Department of Libraries technology grant.
 - Kristin informed the Board that the Priddy Foundation had offered \$50,000 to the Library that will need to be spent by December.
 - Kristin stated that she had initially thought about using the money for Hoopla, but didn't believe it would be enough to cover the cost of Hoopla for the year even if it could be spent past December.
 - John stated that the City may be able to come up an additional \$25,000 to cover the remainder, but then he and the Board discussed ways to fundraise the money.
 - There were mentions of a pickleball tournament or tiered fundraising options.

Business:

- An update on EN2201, the Library Tomorrow committee, and the Streets Development committee was given.
 - Kristin stated that the Streets Development committee approved moving forward with the study on the Library and that an RFP will be put out. John stated that an RFP normally lasts a month and that following the closing of the RFP, the bids will be go to Council for approval.
 - Kristin informed the Board that she had no news about the Library of Tomorrow committee as no new meetings had occurred.
- The FY27 budget was discussed.

- Kristin explained each line of the budget: no contract labor meaning that if the Library janitor is out, the Library staff or other City maintenance would have to take care of the cleaning; no money for overtime; no extra supplies like library cards or chairs and instead prioritizing cleaning supplies; going easy on paper use; no computer supplies; only \$15,000 for books; only enough money to fix four broken windows; Friends will be asked to pay for Beanstack and the branch lockers; security only on Saturdays; no more collections; no new notaries; and no training money.
- Kristin also stated the Library is hosting 73 events in June with three positions unfilled, but that over 50 of the events are led by non-library staff members.
- Kendra asked for clarification about the lack of funding for computer supplies and John stated that supplies could be borrowed from other City departments.
- Sherene asked about the cost for the classes or events being held by the Library. Kristin informed her that the City pays no cost for the events and that if there is any cost, it is taken care of by the Friends of the Library.
- An updated Circulation Policy was presented to the Board for their consideration.
 - Kristin informed the Board that the changes made to the policy would make the fees match the new City fee schedule.
 - Sue made a motion to approve the updates to the policy. The motion was seconded by Kendra and it was approved unanimously by the Board.
- The current Library Board approved policies were presented to the Board to be reviewed and affirmed by them.
 - A motion was made by Kendra. The motion was seconded by Michael and it was approved unanimously by the Board.

There were no comments from the floor.

Sue made a motion to adjourn the meeting at 4:55 PM. Kendra seconded the motion and it was approved unanimously by the Board.

Megan Stockton, Administrative Assistant III

**Lawton Public Library Advisory Board
Library Meeting Room
June 3, 2026 @ 4:00 pm
ADDENDUM AGENDA**

"Official action can be taken only on items which appear on the agenda. The board may approve, ratify, deny, defer, recommend, or continue any agenda item. The board may also propose and enact floor amendments to any matter presented before them. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

Business:

1. Review library board approved policies and affirm policies per State Aid requirements. (discussion, vote)

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if interpreters for the deaf (signing) are not the necessary accommodation.

Library Budget - General
As of 5/27/26

Org	Object	Description	2026 Revised Budget	2026 Actual	2026 Encumbrances /Requisitions	2026 Available	2026 Percent	2026 Original Budget
1003501	50000	Salaries and Wages	681,000.00	601,591.48	0.00	79,408.52	88.34	681,000.00
1003501	50005	Differential/Standby Pay	950.00	0.00	0.00	950.00	0.00	950.00
1003501	50010	Sick Leave-Pay in Lieu	6,200.00	42.79	0.00	6,157.21	0.69	6,200.00
1003501	50015	Contract Labor	4,000.00	3,953.82	0.00	46.18	98.85	2,000.00
1003501	50020	Part Time	133,000.00	132,615.65	0.00	384.35	99.71	133,000.00
1003501	50025	Overtime	1,700.00	86.97	0.00	1,613.03	5.12	1,700.00
1003501	50035	Unemployment Contribution	2,770.00	0.00	0.00	2,770.00	0.00	2,770.00
1003501	50040	FICA	51,500.00	42,713.84	0.00	8,786.16	82.94	51,500.00
1003501	50042	Medicare	12,500.00	9,989.52	0.00	2,510.48	79.92	12,500.00
1003501	50045	Workers' Compensation	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00
1003501	50050	Group Life & Hospital	92,000.00	85,664.98	0.00	6,335.02	93.11	92,000.00
1003501	50055	City Pension Plan	80,000.00	69,346.69	0.00	10,653.31	86.68	80,000.00
1003501	51000	Supplies, Tools & Equipment	22,396.00	19,269.35	150.00	2,976.65	86.71	23,886.00
1003501	51001	Computer Supplies	589.00	584.63	0.00	4.37	99.26	2,664.00
1003501	51004	Library Books	91,300.00	88,786.42	0.00	2,513.58	97.25	92,250.00
1003501	51020	Repair & Maintenance	13,975.00	11,907.03	2,060.00	7.97	99.94	13,500.00
1003501	51025	Contractual Maintenance	16,169.00	15,728.85	75.00	365.15	97.74	15,219.00
1003501	51035	Uniform and Clothing	796.00	627.20	63.25	105.55	86.74	306.00
1003501	52000	Rental, Publ, Printing	0.00	0.00	0.00	0.00	0.00	0.00
1003501	52025	Prof & Technical Service	89,510.00	74,326.38	3,990.38	11,193.24	87.49	68,510.00
1003501	52044	Postage	4,200.00	3,312.54	0.00	887.46	78.87	4,200.00
1003501	52045	Electricity and Natural Gas	103,925.00	98,104.18	4,295.61	1,525.21	98.53	103,425.00
1003501	52050	Insurance	60.00	0.00	0.00	60.00	0.00	60.00
1003501	52055	Dues and Memberships	9,875.00	5,258.39	0.00	4,616.61	53.25	9,275.00
1003501	52060	Training and Travel	6,100.00	4,808.28	0.00	1,291.72	78.82	2,600.00
1003501	52090	Other Expenses	250.00	145.40	0.00	104.60	58.16	250.00
		Totals	1,428,765.00	1,268,864.39	10,634.24	149,266.37		1,403,765.00

Library Budget - Grants
As of 5/27/26

Org	Object	Description	2026 Revised Budget	2026 Actual	2026 Encumbrances /Requisitions	2026 Available	2026 Percent	2026 Original Budget
2653501	51000	Supplies, Tools & Equipment	5,521.04	5,445.82	0.00	75.22	98.64	0.00
2653501	51001	Computer Supplies	8,569.69	8,569.69	0.00	0.00	100.00	0.00
2653501	51004	Library Books	34,434.36	13,748.97	0.00	20,685.39	39.93	0.00
2653501	52025	Prof & Technical Service	9,727.19	2,283.39	3,056.00	4,387.80	54.89	0.00
2653501	53020	Construction, Imprvm, Addition	65,591.81	65,591.81	0.00	0.00	100.00	0.00
		Totals	123,844.09	95,639.68	3,056.00	25,148.41		0.00

Library Budget - Special
As of 5/27/26

Org	Object	Description	2026 Revised Budget	2026 Actual	2026 Encumbrances /Requisitions	2026 Available	2026 Percent	2026 Original Budget
2003501	51000	Supplies, Tools and Equipment	2,728.65	2,728.65	0.00	0.00	100.00	0.00
2003501	51004	Library Books	5,701.85	5,592.47	0.00	109.38	98.08	0.00
2003501	52025	Prof & Technical Service	1,569.50	1,569.50	0.00	0.00	100.00	0.00
2003501	53020	Construction, Imprvm, Addition	10,000.00	9,253.60	0.00	746.40	92.54	0.00
		Totals	20,000.00	19,144.22	0.00	855.78		0.00

Director Report

June 2026

School's Out

The pace of things changes when school gets out for the summer! Our June newsletter has 73 events for the month. Of those activities, over 50 of those events are led by a non-library person. We have coordinated and partnered with several people and groups for the summer. With performers, kids' games, crafts, stories, activities for all ages, and reading challenges, there is something for everyone at the Lawton Public Library!

Service Changes

Unfortunately, there have been some changes in services. Effective May 26, Hoopla was discontinued until more funding could be secured. Due to staffing shortages, The Kathleen Wyatt Nicholson Branch Library (1304 NW Kingswood Road) moved to Saturdays only (10 am – 3 pm) for the time being. We hope to bring back full services in the future as soon as funding allows.

Saving Paper

To save money, we are using QR codes for the welcome brochures and the monthly newsletters.



May 2026



Community Engagement Report

Library Board

May 2026

Events & Classes: May has been such an incredible month for the Lawton Public Library. We have had 226 participants for Bright Beginnings Storytime over the first three weeks of the month, averaging about 75 participants per week. We filled the entire Chick-fil-A Cache Road Dining Room, leaving no open seating, during Kids Time this month! We had 60 people attend for a story, craft, and dance party with the Chick-fil-A cow. We are grateful to see our community continuing to engage with our monthly STEM activities. It is always wonderful to

see families connecting over educational concepts and watching our frequent participants blossom into mentors for our new participants and younger children.

Looking Ahead: The Oklahoma Department of Libraries Health Literacy grant will open this summer. Tanya and Julia are generating ideas for classes or health offerings we can provide for the community during the next grant cycle. Please provide suggestions if you have them!

2026 Lawton Chautauqua: 250 Years: The Spirit of America will be Tuesday, June 16 – Saturday, June 20. These scholar-led workshops and performances will detail famous historical events and figures. Enjoy first-person dramatic performances of William Clark, Sojourner Truth, Washington Irving, Eleanor Roosevelt, and Lucille Ball. All workshops and performances will be held at Albert Johnson Sr Conference Center.

June kicks off Summer Reading. We are introducing many new classes and opportunities to the community in the upcoming month. Heather Chadwick, STEM Educator, will be partnering with us to provide hands-on educational dinosaur-themed activities for families in June and July. We will be offering our first Junior Ranger Field Trip with the Wichita Mountains Wildlife Refuge on Wednesday, June 11.

Community Partnerships: We have thoroughly enjoyed working with Dragonfly Hot & Aerial Yoga during the course of this year's Health Literacy grant cycle. With full classes every month, it has been a joy connecting our community with a fun way to exercise. We are excited to launch the second half of this partnership to include Yoga in the Park located in Shepler Park in June. We are excited to spend our Friday mornings in June unwinding and recharging with movement!

In the Community: We reached a total of 247 people during the Comanche County Community Baby Shower on Friday, May 15. We were able to connect our community's families to our weekly Bright Beginnings Storytime and 1,000 Books Before Kindergarten program that encourage early literacy, family connection, and school readiness skills.

We are bringing summer fun to the All About Understanding End-of-School-Year Bash on Saturday, May 23. We have fun giveaways and are bringing our Virtual Reality headset to engage with our youth and promote all of the amazing, free fun to be had at the Library this summer!

Feedback:

Comment cards for Gentle Yoga and Sound Bath:

- "The class was great. Thank you for the bolster!"
- "No suggestions. Class was perfect."
- "Adam is wonderful. I love the yoga and soundbath – so peaceful and relaxing. Felt a huge release in my body."
- "I thought it was a very thoughtful and intentional event."
- "I think this class was amazing. Not my first time doing yoga but my first doing sound bath. Thumbs up. Definitely coming back."
- "Thank you for putting this on. I hope to attend more, time permitting."

Amethyst & Ink Books shared our Weekly Event: "Be sure to support our local library and all of the wonderful summer activities they're offering for kids this year!..For now, go show our library some love this summer, they do amazing things for our community!!!!"

Family & Local History

Board Update

June 2026

Dearest Board Members,

Optimist Presentation – May 2, 2026

One of my primary objectives is to expand awareness of the Family & Local History Room within the local community. This goal is reflected in each public engagement opportunity I undertake. One such opportunity occurred on Saturday, May 2, 2026, when I was invited to speak at the Optimist International district meeting. The opportunity was originally brought to my attention by genealogy lab patron Rebecca Cooper, who asked if I knew of anyone who could address the local leadership of the Optimist district. After reviewing the nature of the request, I welcomed the opportunity to speak at the meeting and further broaden the community presence of the Family & Local History Room.

The request called for a semi-motivational presentation. Previous professional experiences provided me with opportunities to speak before civic organizations, though this engagement differed in an important way. In the past, my presentations often centered on promoting Scouting and encouraging community support for youth programs. This opportunity instead allowed me to encourage and affirm the civic efforts already being carried out by the Optimists within the Lawton community.

One method I used to connect with the audience was emphasizing the longstanding presence of the Optimists in Lawton. Research conducted through our vertical files revealed references to the organization dating back as early as 1946, establishing an 80-year presence within the community. This information, combined with numerous historic photographs from the Museum of the Great Plains depicting local Optimist activities throughout the decades, created an engaging and nostalgic look back at the organization's longstanding contributions to the area.

Roots & Branches Gene Lab - May 4, 2026

In continuance of our mission to teach patrons how to better utilize the resources provided by the library, the lesson prior to the research period focused on a consistent issue among older participants: editing a family tree after a mistake or incorrect entry has been made. Specifically, the discussion centered on FamilySearch Affiliate Library.

For the most part, the catalog and databases themselves do not appear to be the greatest challenge for older patrons, which reflects positively on our ability to teach users how to successfully navigate the library's database portal. The primary issue instead involves correcting or, at times, overcorrecting mistakes within a family tree.

FamilySearch differs from Ancestry Library Edition in that it allows for personalized features and user-created content, the primary feature being a workable digital family tree. This feature is especially valued for good reason. Large numbers of family members can be added and structurally mapped out, while different views and perspectives of the tree can be altered, expanded, zoomed, and connected family members easily identified.

However, as mentioned previously, the challenge is not entering information, but rather removing or correcting inaccurate entries once they have been added. This portion of the site could benefit from improvement, as the issue can currently only be addressed in a somewhat roundabout manner. Needless to say, the site is not entirely user-friendly in this regard. As such, a portion of the session was dedicated to demonstrating how to properly remove or correct incorrect entries.

One might ask why this event is worth mentioning. The reason is that situations such as these indicate our participants are beginning to move beyond introductory use of the databases— a sign that the needle is continuing to move forward in their overall advancement and confidence. In other words, we are now reaching portions of these resources where specific, pinpoint solutions are needed because patrons are already comfortable navigating the more basic features of the databases. Even subtle signs of progression are still progression, and I am more than proud of how far our participants have come.

Upcoming June Programming – June 22 & 29

Though it may sound odd, my hope is to do less and less instructing. No, seriously! The goal for programming in Family History is to reach a point where I am personally doing less direct instruction while more in-depth programming takes place. You might ask, “Well, how does that happen?” The simple answer is through qualified guest instructors — individuals with expertise in the subjects we have elected to cover.

An example of this will take place during the final two weeks of June when Family History tackles the topic of obituary writing. Held over two Mondays, *Yours & Theirs: Writing Obituaries for Yourself & Others* will explore how to thoughtfully translate the events of one’s life — or the life of a loved one — into an effective and meaningful obituary. The workshop will be taught by award-winning local author and former editor K.W. Hillis.

K.W. and I will also discuss the unique genealogical value that obituary writing can provide. In other words, we want participants to use the process of writing an obituary as an opportunity to interview family members, gather details, and better understand the context of a loved one’s life. Approaching the process this way transforms obituary writing from simply one of the final steps in saying goodbye into an exercise in genealogical discovery.

The workshop will be presented as a two-part series, with participants drafting their own obituary as a practical exercise. Those drafts will then be reviewed and critiqued, with feedback returned by the end of the series. Templates, examples, and real-world guidance will also be provided to help participants develop practical and thoughtful solutions to the writing process.

Library Grants

As of 5/4/2026

Status	Grant	Amount	Type	City Council Agenda Date	Details	\$ Received
Submitted	ODL Technology Grant	\$10,000.00	upfront	n/a	technology related	
Awarded	Priddy	\$50,000.00	upfront	6/9/2026	supplimental operational funding	
Awarded	Unilever	Smart Telescope	n/a	n/a	receiving telescope	
Awarded	ODL Civics250	\$2,500.00	upfront	5/12/2026	for Chautauqua	4/22/2026
Awarded	ODL Conference Grants	\$3,077.68	reimbursable	5/12/2026	OLA conference 3/11-3/13	4/22/2026
Awarded	Carnegie Foundation	\$10,000.00	upfront	2/24/2026	unrestricted	
Awarded	ODL FY26 Health Literacy	\$5,000.00	upfront	12/2/2025	funds received January 2026	
Awarded	E-Rate Cat 2 from ODL	\$4,000.00	reimbursable	n/a		
Awarded	E-Rate Category 2	\$53,994.30	vendor receives money	n/a		
Completed	Priddy Foundation	\$70,000.00	upfront	5/27/2025	replaced brick floor, mtg room windows	6/24/2025
Completed	ODL Technology Grant	\$8,569.69	upfront	n/a	technology related	8/12/2025
Declined	OK Heritage Preservation	\$25,000.00 + \$2,500.00 match	reimbursable			

Friends Grants
As of 6/3/2026

Status	Project	Grant	Amount	Type	Details	\$ Received
Submitted	STEM	BAE FIRSTS LEGO	unclear	?	filled out the form 6/2/26	
Submitted	Literacy	Nora Roberts Foundation	\$5,000.00	upfront		
Submitted	Literacy	Citizenship (ODL)	\$14,000.00	upfront		
Awarded	Literacy	Dollar General	\$10,000.00	upfront		5/26/2026
Awarded	Literacy	Laura Fields Foundation	\$7,500.00	upfront	awarded 3/15/26	3/16/2026
Awarded	STEM	Science Across America	\$500.00	upfront	space activities	
Awarded	Literacy	Citizenship (ODL)	\$14,000.00	upfront	Received notice of award - 11/6	1/12/2026
Awards	Literacy	Dollar General	\$10,000.00	upfront		6/?/2025
Completed	Chautauqua	Oklahoma Arts Council ARPA Recovery	\$7,160.63	reimbursable	submitted 1st, 2nd, & 3rd reports. GR24-2412-12056	
Completed	Library	STEM Board	\$4,743.37	reimburse	funds received January 2026	1/2/2026
Declined	STEM	Rural Tech Fund	\$5,500.00	?	robotics funds	

Lawton Public Library CIRCULATION POLICY

In an effort to share resources equitably, the following rules apply.

Total Checkouts

Each Resident Card customer may have no more than 40 items on an individual's card at one time. A maximum of 10 DVDs/Blu-rays may be on a card at one time. New library card holders will have a first-time checkout limit of 5 items.

General Circulation Rules

ITEM	LOAN PERIOD
Hot Picks	7 days
DVDs/Blu-rays	7 days
Periodicals	7 days
Library of Things	14 days
CD Music	21 days
Playaways	21 days
Audiobooks & Computer Software	21 days
Children's Books & YA Fiction Books	21 days
All Other Books	21 days
Inter-Library Loan materials	21 days

Renewals

An item may be renewed up to two (2) times if no other customer has placed a hold on that item.

Damaged and Lost Material

~~Customers-Individuals~~ are responsible for all costs of damaged and/or lost materials. Total fees include replacement costs and processing costs.

Replacement Barcode	\$2.00 <u>\$2.30*</u>
Minor Damages but Item Kept in Collection	\$3.00 <u>\$3.45*</u>
Missing Audio-visual Case	\$3.00 <u>\$3.45*</u>
Major Damage & Lost Material	Replacement of Item or Cost of Replacement
Processing Fee	\$3.50 <u>\$4.05*</u>

Collection of Unpaid Charges

Unpaid charges may be turned over to a collection agency and will then have a ~~\$12.00~~\$13.80* fee per referral added to the account.

Insufficient funds on returned checks will be charged an additional ~~\$-28.75~~\$25.00* fee. The total amount will be paid in cash within 5 days or the check will be turned over to the District Attorney for collection.

*Fees are set by City Council.

Library Board Approved: 8/3/22 6/3/26

FY27

Org	Object	Description	2026 Revised Budget	2027 Original Budget	
1003501	50000	Salaries and Wages	681,000.00	748,000.00	
1003501	50005	Differential/Standby Pay	950.00	0.00	
1003501	50010	Sick Leave-Pay in Lieu	6,200.00	7,250.00	
1003501	50015	Contract Labor	4,000.00	0.00	no temp service when janitor is on leave
1003501	50020	Part Time	133,000.00	126,850.00	
1003501	50025	Overtime	1,700.00	0.00	zero budget for overtime
1003501	50035	Unemployment Contribution	2,770.00	2,770.00	
1003501	50040	FICA	51,500.00	54,700.00	
1003501	50042	Medicare	12,500.00	12,800.00	
1003501	50045	Workers' Compensation	4,000.00	5,000.00	
1003501	50050	Group Life & Hospital	92,000.00	113,050.00	
1003501	50055	City Pension Plan	80,000.00	84,500.00	
1003501	51000	Supplies, Tools & Equipment	22,396.00	9,000.00	no new library cards, no new chairs, \$9,000 for janitorial & general supplies
1003501	51001	Computer Supplies	589.00	0.00	zero computer supplies
1003501	51004	Library Books	91,300.00	15,000.00	we need to reduce our monthly book spending
1003501	51020	Repair & Maintenance	13,975.00	4,450.00	this will be for emergenices or we can replace 4 1/2 windows
1003501	51025	Contractual Maintenance	16,169.00	19,977.00	need money for Beanstack and Smiota lockers
1003501	51035	Uniform and Clothing	796.00	340.00	
1003501	52000	Rental, Publ, Printing	0.00	0.00	
1003501	52025	Prof & Technical Service	89,510.00	17,982.00	security on Saturdays only (\$48,000 reduction), no money for Unique
1003501	52044	Postage	4,200.00	3,500.00	we reduced postage expenses by 17% but stamp costs went up again
1003501	52045	Electricity and Natural Gas	103,925.00	111,000.00	
1003501	52050	Insurance	60.00	0.00	we have no money to get more notaries
1003501	52055	Dues and Memberships	9,875.00	9,090.00	
1003501	52060	Training and Travel	6,100.00	0.00	no training money
1003501	52090	Other Expenses	250.00	250.00	
		Totals	1,428,765.00	1,345,509.00	