



McMahon Memorial Auditorium

801 NW Ferris Ave
PO Box 522
Lawton, OK 73502
580-581-3472
Fax 580-581-3473
www.lawtonok.gov



Agenda
Regular Monthly Meeting
McMahon Auditorium Authority
January 8, 2026 – 4:00 p.m.
Carnegie Library

Max Sasseen
Chair

Allan Jolly
Vice-Chair

Teresa Pendergraft
Secretary/Treasurer

Dory Thomas
Jason Poudrier
Julia Sibilla
Paul Ellwanger
Taron Epps
OPEN

Jason Poudrier
Arts & Humanities
Director

Andrea Morman
Deputy Arts &
Humanities
Administrator

Michell Rosario
Arts & Humanities
Community Events &
Outreach Coordinator

Haley Moore
Arts & Humanities
Digital Media &
Records Specialist

Reagan Phillips
Arts & Humanities
Administrative
Assistant

Jimmy Carswell
Arts & Humanities
Technical Coordinator



CALL TO ORDER / ROLL CALL

VERIFY POSTING OF MEETING

Action: Verification of posting time, place, and date

CONSENT AGENDA: The following items are considered to be routine by the McMahon Auditorium Authority and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approving meeting minutes from November 13, 2025
2. Consider accepting the bank register reports for November and December 2025

CHAIR'S REPORT

3. Auditorium Update
4. Other announcements

TREASURER'S REPORT

5. CPA's Financial Reports

STAFF REPORTS

6. Review Events Calendar, and Audit Update—A&H Deputy Administrator
7. Hotel/Motel, ARPA Funds Update and Grants Update—A&H Director
8. Receive report on Christmas Tree Program.

COMMITTEE REPORTS

9. Receive Report from International Festival Committee and take action as necessary.
 - a. Election of Chair, Vice Chair 2026 and committee members
 - b. Dates and Vendor Fees
 - c. Location
 - d. Poster Competition
 - e. Fundraiser Theme/Date
 - f. Budget
10. Receive Report from Arts and Humanities Committee and take action as necessary.
 - a. Support of State of the Arts Luncheon

BUSINESS ITEMS

11. Consider possibly auditors for fiscal year 2025-2026 and take action as necessary.
12. Discuss Oklahoma Children's Theatre Student performance in March 2026 at MacArthur Middle School for two school performances and take action as necessary.
13. Receive report on use of Insurance and Repair funds at Carnegie Library Town Hall and National Guard Armory and take action as necessary.
14. Discuss new City Council Policy regarding boards, committees, and commissions, and take action as necessary.

OLD BUSINESS

NEW BUSINESS

ANNOUNCEMENTS

ADJOURNMENT

The City of Lawton encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation.

Please call The Arts & Humanities Office at 581-3470 or 581-3471 if you cannot attend the meeting!