



City of Lawton

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Committee on Performance Excellence

Special Meeting Agenda

Monday, July 20, 2026

2:00 PM

City Council Conference Room

Recommending Body

"Official action can only be taken on items listed on the agenda. As a recommending body, the Committee may review and discuss agenda items, propose and enact floor amendments, and then choose to make a recommendation to the City Council or provide direction to the City Manager. The Committee may also defer items for further review, refer matters to the City Attorney, or send items to standing committees, boards, commissions, or authorities for additional study. In some cases, items may be postponed to a later date or removed from the agenda entirely."

Meeting Called to Order

Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

Roll Call

Introduction of Guests

Business Items

1. Review and approve the minutes of the June 5, 2026 meeting.
2. Discuss a change to the Committee of Performance Excellence's organizational membership.
3. Discuss and review the Inspection Process Map, including a comparison of the original process and the process changes presented by Community Enrichment at a previous City Council meeting.
4. Discuss the status of ongoing committee projects:
 - E-signing of contracts
 - Staff review of Norman metrics and internal metrics comparison.
 - Peer City Review After-Action Discussion
5. Discuss the process for warehousing digital process maps and future work.
6. Consider developing a review of standing committees, including justification logic for potential elimination or consolidation to reduce staff support

requirements.

7. Discuss alternative approaches to identifying, cataloging, and codifying ratepayer-funded services provided under agreements with external entities.

Future Meeting Topics

Continued discussion regarding Council Policy 04-08 and potential expansion of applicability to the capital improvements program, trusts, authorities, and other entities.

Adjournment

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."