



# City of Lawton

Lawton City Hall  
212 SW 9th Street  
Lawton, Oklahoma  
73501-3944

## Council Fee Committee

### Special Meeting Agenda

---

Friday, June 19, 2026

2:00 PM

Lawton City Hall  
Council Conference Room

---

#### Meeting Called to Order

"Official action can only be taken on items listed on the agenda. As a recommending body, the Committee may review and discuss agenda items, propose and enact floor amendments, and then choose to make a recommendation to the City Council or provide direction to the City Manager. The Committee may also defer items for further review, refer matters to the City Attorney, or send items to standing committees, boards, commissions, or authorities for additional study. In some cases, items may be postponed to a later date or removed from the agenda entirely."

#### Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

#### Roll Call

#### Introduction of Guests

#### Business Items

1. Discuss and make a recommendation to the City Council regarding proposed fees for new Lawton Aquatic Center rental services, programming, and concession offerings.
2. Discuss and make a recommendation to the City Council regarding proposed amendments to food-service sanitation fees contained in Article A-12-1, Schedule of Fees and Charges, Lawton City Code 2025.

#### Adjournment

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."

**Item Title:**

Discuss and make a recommendation to the City Council regarding proposed fees for new Lawton Aquatic Center rental services, programming, and concession offerings.

**Initiator:** Larry Parks, Director

**Information Source:** Yolanda Allen, Recreation Superintendent

**Background:**

Staff is proposing the establishment of fees for several new services and products that are not currently included in the City's fee schedule. These proposed fees do not increase any existing Lawton Aquatic Center fees, but rather establish charges for new rental opportunities, programming, and concession items.

**Recommended Rental Rate**

□

Attendance	Recommended Rate
Up to 100 guests	\$1,500
101–200 guests	\$2,000
201–300 guests	\$2,500
301–500 guests	\$3,000+

**Daycare Aquatic Enrichment Program:**

\$3.00 per person

**Concession Additions:**

- Pickles \$2.00
- Hot Dogs \$3.00
- Cookies \$2.00
- Capri Suns \$1.00

The proposed fees include a tiered rate structure for full facility rentals conducted outside of normal operating hours. The recommended rates are intended to recover costs associated with staffing, utilities, chemicals, and routine maintenance.

Staff is also proposing a fee of \$3.00 per participant for a new Daycare Aquatic Enrichment Program designed to provide structured aquatic experiences for local childcare providers and the children they serve.

Additionally, staff proposes adding several new concession items to the Lawton Aquatic Center menu.

The Fee Committee is requested to review the proposed fees and make a recommendation for further consideration by the City Council.

**Correlation to the True North Statement:**

Community of Choice Where Families Thrive

**Exhibit:**

None

**Key Issues:**

N/A

**Funding Source:**

N/A

**Recommended Action:**

Make a recommendation to the City Council regarding proposed fees for new Lawton Aquatic Center rental services, programming, and concession offerings.

**ATTACHMENTS:**

None

**Item Title:**

Discuss and make a recommendation to the City Council regarding proposed amendments to food-service sanitation fees contained in Article A-12-1, Schedule of Fees and Charges, Lawton City Code 2025.

**Initiator:** Larry Parks, Director

**Information Source:** Charlotte Brown, Deputy Director

**Background:**

During the 2025 State Legislative Session, the Oklahoma Legislature approved House Bill 1076, also known as the Food Truck Freedom Act. To align the City's food-service regulations and Schedule of Fees and Charges with the new statutory requirements, several fees associated with mobile food-service establishments are proposed to be amended. The proposed changes include reducing the fee for a mobile food-service establishment city recognition permit from \$57.50 to \$20.00 and removing fees associated with permits and identification badges that would no longer be required under the revised regulatory framework. In addition, a separate amendment is proposed to increase the permit fee for mobile food-service establishments operating on approved city-owned property from \$13.20 to \$20.00 to better reflect the administrative costs associated with processing and administering those permits. The Fee Committee is requested to review the proposed fee revisions and provide a recommendation to the City Council for consideration.

**Correlation to the True North Statement:**

Transparency and Trust

**Exhibit:**

Proposed Resolution 26-

**Key Issues:**

N/A

**Funding Source:**

N/A

**Recommended Action:**

Make a recommendation to the City Council regarding proposed amendments to food-service sanitation fees contained in Article A-12-1, Schedule of Fees and Charges, Lawton City Code 2025.

**ATTACHMENTS:**

1. Resolution No. 26-\_\_\_\_\_

**RESOLUTION NO. 26-\_\_\_\_\_**

A RESOLUTION AMENDING APPENDIX A, SCHEDULE OF FEES AND CHARGES, LAWTON CITY CODE, 2025, PERTAINING TO CHAPTER 12, FOOD SERVICE SANITATION, BY AMENDING ARTICLE A-12-1 AND ESTABLISHING AN EFFECTIVE DATE.

**WHEREAS**, Section 1-205, Chapter 1, Lawton City Code, 2025, provides that fees and charges shall be set by resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Lawton, Oklahoma, that:

SECTION 1. Article A-12-1 is hereby amended as follows:

**Article A-12-1 Food service-sanitation.**

12-104	Fixed food-service establishment permit, annual, initial	\$231.40
12-104	Fixed food-service establishment permit, annual, renewal	\$198.40
12-104	Fixed food-service establishment, annual, qualifying for reduced rate	\$99.15
12-104	Mobile food-service establishment permit-preparation and sales, annual, initial	<del>\$231.40</del> <u>57.50</u>
12-104	Mobile food-service establishment permit-preparation and sales, annual, renewal	\$198.40
12-104	Mobile food-service establishment permit-sales only, annual, initial	\$231.40
12-104	Mobile food-service establishment permit-sales only, annual, renewal	\$198.40
12-104	Temporary food-service establishment permit, per event	\$66.15
12-104	Temporary food-service establishment permit, per event, qualifying nonprofit organization	\$19.85
12-104	Temporary mobile food-service establishment permit, 30 days	\$57.50
12-104	Seasonal food-service establishment permit	\$99.15
12-104	Food handler's certification	\$19.85
12-108	Identification badge, per applicant, annual (Includes background check fee)	\$52.90
12-108	Temporary mobile food-service establishment's permits for city owned property (CPOP)	<del>\$13.20</del> <u>20.00</u>
12-109	First offense	\$66.15
12-109	Second offense or more	\$132.25

Section 2. Effective Date. The provisions of this resolution shall become effective thirty days after passing of the resolution.

**ADOPTED and APPROVED** by the Mayor and Council of the City of Lawton this 23<sup>rd</sup> day of June, 2026.

\_\_\_\_\_  
STANLEY BOOKER, MAYOR

ATTEST:

\_\_\_\_\_  
DONALYNN BLAZEK-SCHERLER, CITY CLERK

**APPROVED** as to form and legality this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
JARI ASKINS, INTERIM CITY ATTORNEY