



City of Lawton
Lawton Enhancement
Trust Authority

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Agenda

Wednesday, May 13, 2026

3:00 PM

Lawton City Hall
3rd Floor Conference Room

Meeting Called to Order and Roll Call

"Official action can be taken only on items which appear on the agenda. The Authority may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Authority may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Authority may refer the matter to City Staff. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

Introduction of Guests

Reports

1. Receive a report from Dennis Totte with Bedrock Nursery regarding current landscaping and irrigation projects, provide direction to Mr. Totte on current projects and take action as deemed necessary.
2. Receive a report from Parks and Recreation regarding departmental projects and monthly updates and take action as deemed necessary.
3. Receive a report from the LETA Executive Director regarding ongoing LETA projects and departmental updates and take action as deemed necessary.
4. Receive Monthly Ward Updates from Trustees and take action as deemed necessary.

Business Items

1. Consider and take action to approve the minutes of the April 8, 2026, meeting.
2. Consider and take action to approve the list of expenses for the period covering April 7, 2026 – May 11, 2026.
3. Consider and take action to approve the Financial Statements for the month of April 2026.
4. Consider and take action to approve financial support to the Lawton Fort Sill Chamber Foundation in an amount not to exceed \$18,000 for professional

design services related to the proposed Kids First Amusement Park to be located near Shepler Park and Carnegie Library Town Hall.

5. Consider and take action to approve a funding request submitted by The Lawton Fort Sill Chamber Foundation, formerly Holiday in the Park, for reimbursement of Holiday in the Park-related purchases totaling \$34,411.32.
6. Consider and take action to approve the First Amendment to the FY 2025-2026 Agreement for Limited Services between the City of Lawton and the Lawton Enhancement Trust Authority, reducing the Fireworks Display Fund allocation and approving Exhibit "1," which is attached and incorporated herein, as the amended FY 2025-2026 Operating Budget.
7. Consider and take action to establish a Freedom Festival Advisory Committee under the Lawton Enhancement Trust Authority (LETA), and appoint a Chairperson for the Committee.
8. Consider and take action to approve the selection of the April 2026 Yard of the Month Contest winner and authorize the presentation of associated recognition on behalf of the Lawton Enhancement Trust Authority.
9. Discuss the issue of dilapidated signs within the City of Lawton and consider making a recommendation to City Council for enforcement of sign standards and regulations per City Code.
10. Consider and take action to contract directly with Bedrock Nursery and Terry Wells to enhance the appearance and increase security at Carnegie Library Town Hall by installing landscaping within the currently fenced area surrounding the air conditioning units in the amount of \$11,900, and constructing an additional secured fenced enclosure around the north-side fire escape in the amount of \$8,500.

Adjournment

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."

CORRESPONDENCE TOTALS: FY 2025/2026

Number of Residences Receiving Violation Notices		
Month	Violation Notices	Totals
JULY	1453	1453
AUGUST	1138	1138
SEPTEMBER	1399	1399
OCTOBER	1322	1322
NOVEMBER	407	407
DECEMBER	468	468
JANUARY	1411	1411
FEBRUARY	1716	1716
MARCH	1074	1074
APRIL	745	745
MAY		0
JUNE		0
TOTAL (July - Dec 25) :	6187	6187
TOTAL (Jan - June 26) :	4946	4946
GRAND TOTAL FOR FY		11133
*** D&D totals tracked separately as of March 2023		
*** EP&L (Energov) began Sept 2023 & Admin Order & general violation notices were merged into a single violation notice.		

ABATEMENT WORK ORDERS		
Work Orders Pending Completion	Work Orders Rquested (Month)	
as of 4/30/2026	APRIL	
98	326	
Work Orders Requested - FY	Work Orders Requested - FY	Work Orders Completed
2025 (JULY-DEC)	2026 (JAN-JUNE)	as of 4/30/2026(fiscal YTD)
1939	1011	2198

SECURING WORK ORDERS		
Work Orders Pending Completion	Work Orders Requested - Month	Total Work Order Requests
As of 4/30/2026	APRIL	as of 4/30/2026 (fiscal YTD)
0	15	168

Item Title:

Consider and take action to approve the minutes of the April 8, 2026, meeting.

Initiator: Tammy Branstetter, Senior Deputy City Clerk

Information Source: Tammy Branstetter, Senior Deputy City Clerk

Background:

Minutes of the April 8, 2026, meeting have been drafted and are awaiting approval.

Correlation to the True North Statement:

Transparency and Trust

Exhibit:

LETA Draft Minutes 04.08.2026

Key Issues:

N/A

Funding Source:

N/A

Recommended Action:

Approve the minutes of the April 8, 2026, meeting as presented.

ATTACHMENTS:

1. LETA Draft Minutes 04.08.2026



City of Lawton
Lawton Enhancement
Trust Authority

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Minutes

Wednesday, April 8, 2026

3:00 PM

Lawton City Hall
3rd Floor Conference Room

Meeting Called to Order and Roll Call

"Official action can be taken only on items which appear on the agenda. The Authority may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Authority may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Authority may refer the matter to City Staff. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

Chairman Ezerski called the meeting to order at 3:00PM in the 3rd floor conference room of City Hall.

ROLL CALL:

PRESENT: Charles Owens, Barry Ezerski, Lane Hooton, Dwight Tanner, Chris Rabon, Josh Hale, Onreka Johnson, Dwain Baxter, *Ted Symuleski, **Addie Smith

ABSENT: Johnny Owens (excused)

*Arrived at 3:02 P.M.

**Arrived at 3:21 P.M.

OTHERS PRESENT: Caitlin Gatlin, Communications & Marketing; Neal Kirmer, Communications & Marketing; Tammy Branstetter, City Clerk's Office; Garrett Lam, City Attorney's Office; Kelvin Ingram, Community Enrichment and Parks & Recreation Deputy Director / LETA Executive Director; Jason Poudrier, Arts & Humanities Director; John Saville, Financial Services; Dennis Totte, Bedrock Nursery; Dr. Rosemary Bellino, Former City Council Member and former President of Lawton Beautiful, Inc

Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

Chairman Ezerski verified with Branstetter that the meeting notice and agenda were posted in accordance with the Oklahoma Open Meetings Act.

Introduction of Guests

Chairman Ezerski introduced Dr. Rosemary Bellino.

Reports

1. Receive a report from Dennis Totte with Bedrock Nursery regarding current landscaping and irrigation projects, provide direction to Mr. Totte on current projects and take action as deemed necessary.

Dennis Totte, Bedrock Nursery, said I don't have a lot new to report, just about our normal maintenance routine. Some of our annual color planting has begun. All the Second Street pots were custom-grown. It's a hanging basket. Basically, if you've been to Bedrock, we grow the big petunia baskets, and we transplanted those into the containers. I think we did a hundred and five up and down Second Street just in the last couple of days.

Totte said those get tampered with from time to time—believe it or not. Last year, we had about 20 that were outright stolen out of the containers and had to be replaced. If you're in or around the area and see anything like that going on, or leaks—one time they cut the tubing, which affects all the water to the other plants—I'd be glad to give you my cell number, and you can shoot me a text and let me know what's going on, and I'll be down there to fix it.

Totte said the rest of the colored beds will probably begin to be planned out around the first of May, and it usually goes the whole month of May. Those are ready a little bit early, and temperatures allowed us to get them in the containers.

Totte said if you guys have anything else for me or need estimates on anything else, let me know, and I can write those down.

2. Receive a report from Parks and Recreation regarding departmental projects and monthly updates and take action as deemed necessary.

Kelvin Ingram, Deputy Director of Parks and Recreation, gave a report regarding departmental projects and monthly updates.

Ingram said first, the Harkey Park Dunbar School memorial—again, we will continue progress on this project and get it completed in due time for our Juneteenth celebration. We've obtained the three required estimates so we can move forward. Again, our goal is to build momentum quickly to align this with that ceremony. This will be a meaningful opportunity that will be brought forth to our city, more especially in Ward 7, but throughout the entire community.

Regarding the Lawton Aquatic Center, Ingram said again, we're still scheduled to open on May 25th. We're still hiring and continuing to build our staff. Our ARPA funds have been supplemented to help beautify this project. I ask each and every one of you to take a moment to stop by and see what's been done—even more so compared to last year. We've made great improvements with this beautification, including adding an awning in front of the center and installing privacy slats in the chain-link fencing. This not only provides privacy but also helps keep wind and debris out of the pool, which

saves money over time. We also completed a sidewalk from the Lawton Aquatic Center down to the playground splash pad. There are several aesthetic improvements in that area, so if you have time, I encourage you to go take a look. The center is open—feel free to go inside as well. We're more than happy to show you around if you'd like a walkthrough as we prepare for the season.

Ingram said as for lighting improvements, we are continuing efforts across several parks, especially those that have already been upgraded. This is an enhancement of our public safety, park visibility, usability, and helps keep our vagrant population at bay.

Ingram said I'm still in the process of our wildflower beautification project. I am currently applying for a grant through Color Oklahoma. We're gathering numbers now so we can move forward with planting wildflowers across the city.

Ingram said lastly, regarding park improvements, what you're going to start seeing, if you have not already seen them — I know Mr. Rabon has already come by and talked about these parks — is Kathy Newcomb and Walker Family Park. You'll begin seeing those finalized as well. These two parks are very closely connected—one sits behind the other—so they often feel like one space. However, we are making improvements both in the lower portion of Walker Family Park and the upper portion near Kathy Newcomb. Overall, we've received great feedback from the community. We will finish this phase and then begin on Phase Four of our park improvements, which has not yet been formally approved.

Hooton said what is the ratio that you guys used last year for lifeguards to guests?

Ingram said that's a good question. I don't have that exact number, but I will get it for you. But I'll tell you, the more we have, the better our management with lifeguards and also our season. We want at least 15 throughout the day for a max because of what we're required to have across the pool. So, we do need ample numbers. If not, we'd have to shut parts of the pool down.

3. Receive a report from the Executive Director regarding ongoing LETA projects and take action as deemed necessary.

Kelvin Ingram, LETA Executive Director, gave a report regarding ongoing LETA projects and departmental updates.

Ingram said I just have two things today, sir. One is the ACEZ WAO mural project. I've sent correspondence out, and I've reached out to Mr. Mahr of Stillwater Central Railroad. He has already submitted the packet that was prepared by Deacon Maldonado in reference to getting this project underway. Right now, it's in the submitted phase for approval, and we expect to hear something back within the next week or so. They do have ongoing projects, like many other municipalities and businesses, but he did confirm that he has the packet and that it is underway. Again, as a reminder, that's the mural project on 2nd Street near F Avenue. This is a project intended to beautify our

city, especially that area of town.

Ingram said with our Veterans Memorial Sidewalk project, if you'll look at your agenda packet, there is a staff and executive report that has been compiled on this project. Staff has been working to better define the scope and next steps, with updates brought forth for this project. Bottom line up front, we understand there are some unique aspects to this project, as it began in 2017 and has continued up to now. Tammy has also taken great pride in getting this information together as well. There are some holes in here that we need to identify. In being good stewards and building trust and confidence with our citizens and this board, there are some additional steps that need to be taken so we can move forward.

Chairman Ezerski said do we know how many people have purchased bricks that haven't been done yet?

Tammy Branstetter, City Clerk's Office, said around 20 is probably a good estimate.

Ingram said if you ask me, there needs to be some due diligence in this project. I've made some recommendations in the packet to move forward. I'm also using my staff to help gather additional information. On Monday, we spoke with Polar Engraving. I think they do have a better product than the previous. Luckily, right now, I don't see much of a price difference, but better options. Where there's a will, there's a way—I just think we need to take our time to get through this. My apologies to all the citizens before this since 2017 who have been waiting for this, but we're going to get this right.

Chairman Ezerski said let's see if we can do this before the end of the year.

Ingram said with this report, I do recommend that this becomes a normal reporting to get this underway until we're confident that we can move forward.

Chairman Ezerski said please do.

Ingram reviewed correspondence received from the Department of Safe and Clean Neighborhoods regarding work done for the month of March.

Chairman Ezerski said do you know how many houses are on the D & D list right now?

Ingram said I do not, but I can ask that question.

4. Receive Monthly Ward Updates from Trustees and take action as deemed necessary.

No updates were given.

5. Receive a report on the upcoming Eye Candy Awards Gala and take action as deemed necessary.

Caitlin Gatlin, Marketing and Communications Manager, provided updates regarding the upcoming Eye Candy Awards Gala.

Gatlin said the Gala is coming up on April 10th at the Lawton Farmers Market from 6:00 p.m. to 8:00 p.m. We have a wonderful ceremony planned, with all of our award recipients in attendance. Even Chief Smith's daughter, who is receiving the Rosemary Bellino Lifetime Achievement Award, will be flying in from Kentucky, so we're excited to welcome her back to Lawton. It will be a great venue with drinks, good fellowship, and an opportunity for people to connect and talk about how beautiful Lawton is.

Gatlin said if you have not yet RSVP'd, please get those to Tammy. At this point, I think we have about 80 people attending, which is great because we usually count for 100 people. So if someone decides at the last minute that they'd like to come, they certainly can. Tickets are still available for \$25 for anyone who would like to attend who is not part of the trust or among the award recipients.

Chairman Ezerski said I appreciate all of your hard work.

Business Items

1. Consider approving the minutes of the March 11, 2026, meeting.

A copy of the minutes of the March 11, 2026, meeting may be obtained from the City Clerk's Office upon request.

Motion by Baxter, **Second** by Johnson, to approve the minutes of the March 11, 2026, meeting as presented. **AYE:** Baxter, Rabon, Symuleski, Ezerski, Charles Owens, Johnson, Hooton, Tanner, Hale. **NAY:** None. **MOTION PASSED.**

2. Consider approving the list of expenses for the period covering March 7, 2026 – April 6, 2026.

John Saville, Financial Services, presented the list of expenses for the period covering March 7, 2026 – April 6, 2026. A copy of the list of expenses may be obtained from the City Clerk's Office upon request.

Saville said we have four checks for you to approve today. The first one is Bedrock Nursery for some minor repairs in the amount of \$407.75. The annual membership for the Lawton Chamber of Commerce is \$340.00. Stanton's Apparel — that was for \$4,231.50, and that was for the Trash-Off t-shirts. Great Plains AMBUCS was from the LETA grants. I believe you all approved that last month. That's been paid for - the \$3,000.

Motion by Hooton, **Second** by Charles Owens, to approve the list of expenses for the period covering March 7, 2026 – April 6, 2026, as presented. **AYE:** Baxter, Rabon, Symuleski, Ezerski, Charles Owens, Johnson, Hooton, Tanner, Hale. **NAY:** None. **MOTION PASSED.**

3. Consider approving the Financial Statements for the month of March 2026.

John Saville, Financial Services, presented the Financial Statements for the month of March 2026. A copy of the Financial Statements may be obtained from the City Clerk's Office upon request.

Saville said we'll start with the balance sheet for March. You'll see there the City National Bank total of \$344,006.86. That is a decrease from last month of \$1,160.19, and that all washes out through some activity. We had \$6,764 in court fines for January come in, along with earned interest of \$5,506. Then, what went out included \$4,231.50 for the Trash-Off shirts, \$3,000 for the AMBUCS flags, \$407.75 for Bedrock repairs, and \$340 for Chamber membership. So that all washes out to a decrease in cash from last month totaling \$1,160.19, leaving us at \$344,006.86. There are no receivables and no payables, so that is our balance sheet total. Our net income for the year is currently at a loss of \$33,418.16.

Saville said we'll move on to the income statement, which reflects the court fines I just mentioned that came in at \$6,764, along with interest income of \$5,506. The expenses are the four checks you just approved. So again, our net loss reflects the change in our cash position of \$1,160.19.

Chairman Ezerski said have we filed a claim on hotel motel tax?

Saville said we have not yet. There's just not been much activity with which to make claims. I have to have invoices to support the claim through that. And I'll get into some hotel motel tax in just a minute when we're finished with the other financials. I've got some good news for you all. In fact, I don't want to talk too much about it now because there's been a major change in it.

Saville said your next sheet should be the income and expense tracker, which is basically the year-to-date income statement P&L. So, it reflects the activity there under income to date. And our total revenue is \$98,244.11. Then the expenses year-to-date total \$131,662.27, and then that shows the net loss of \$33,418.16, which ties back to the amount shown on your balance sheet. The expense projects pending tie out to the next spreadsheet that we have that lists the ongoing projects.

Saville said the next page has the tracker that has the three categories there. The top category for LETA beautification projects, and then the middle category, repairs and replanting — there's been no change from last month's report on that. And down at the bottom, the grant awards and miscellaneous donations, the only changes in that were the Trash-Off event. The budget amount was \$4,600. They've spent \$4,231.50, so they have a remaining budget left of \$368.50 if they need that for anything else. And then I would just give an update on the Eye Candy Gala. The budget on that is \$10,000. So far to date, we've encumbered \$7,285 on that. Those are POs that are in place, so once the bills roll in, we can just pay them. I'm sure there will be more coming too. The last item down there, again, is the \$3,000 for the AMBUCS flags.

Chairman Ezerski said regarding the grant awards, I was going to let everybody know, we've got probably another \$30,000 in that account. We only have about three months left in the year, so if you know of somebody who has project to bring before us, let us know.

Saville said I really don't want to talk about the hotel motel tax report you guys have. Literally, as I was walking away from the department to come over here to the meeting, the lady in Finance who works with the global allocations of the hotel motel tax informed me that they reallocated some items. There was an entity—I don't know any details—that received some funds that shouldn't have, so they went back and reallocated. That's why I don't want to go into detail on this report right now, because it is inaccurate. But the bump is going to be a positive bump. Between the three items of hotel motel that we receive—LETA beautification, Freedom Festival, and Holiday in the Park—we're going to see, through March, a bump of \$58,121. So that's really good news. On this report, where I'm showing we have \$41,639 available to draw, that amount is going to increase. As Dennis starts working on his projects, and as I start receiving invoices, we will make a claim for the hotel motel funds. I'll go back and check to see if we have anything to submit now, but there's not going to be much because we just haven't had a lot of activity over the past two or three months. I do have to have the activity and paid invoices to support that to draw from hotel motel, and we haven't gotten anything from Freedom Festival or Holiday in the Park.

Saville said next month, I'll have a much more positive report on this because the bump will be up. If I would've had more time earlier, I could have freshened up a report and brought it to you, but I literally just walked over from the department. But I thought I'd pass that along to you because that's going to be good news for us.

Chairman Ezerski said that is good news.

Motion by Baxter, **Second** by Rabon, to approve the Financial Statements for the month of March 2026, as presented. **AYE:** Baxter, Smith, Rabon, Symuleski, Ezerski, Charles Owens, Johnson, Hooton, Tanner, Hale. **NAY:** None. **MOTION PASSED.**

4. Review and discuss the FY 2026–2027 preliminary budget for LETA, and provide feedback to staff as deemed necessary.

John Saville, Financial Services, reviewed and discussed the FY 2026-2027 preliminary budget for LETA. A copy of the preliminary budget may be obtained from the City Clerk's Office upon request.

Saville said this is very preliminary. This is the budget that I kind of scratched together that the Chairman, Tammy, and I took to the City Manager's budget meeting. Mostly, what they wanted to know was what our desire was for the hotel motel tax. This budget basically represents the last three years using this type of budget format, based on that three-year history. The problem with that is it's not a forward-looking budget, so this isn't being presented to you to vote on. What I'm asking for is some feedback from the

Board and the Chairman, who might know more about what's going to be going on.

Chairman Ezerski said I have been told from the City Manager that we may be seeing about a 10% decrease in our hotel motel budget. That is, once again, preliminary.

Saville said Jason Poudrier has pretty much got the application for hotel motel funding turned in.

Chairman Ezerski asked Poudrier if he's heard any more about that.

Poudrier said sales tax revenues are down, so they're kind of projecting lower income next year across the board. They're kind of telling every department and all the trust authorities to just kind of expect to not have as much next year. We can always ask for what we normally get, but the expectation is across the board not to have as much.

Chairman Ezerski said right now, hotel motel funding is trailing last year. Usually the best months for hotel motel tax are April, May and June. We will see more then, but they're saying just year over year, it's trending down.

Chairman Ezerski asked if we're allowed to roll over unused funds from the prior year.

Saville said I don't know — I need to check with Chandra or Kristin on that. I'll see if I can learn something on that.

Saville said but again, with this preliminary budget—and there's a little note down at the bottom—if you've got an entity that runs pretty much the same year after year, the way I approach this works pretty well. But the problem is LETA has so many things going on, and there are new things coming in. I don't have the knowledge, only being here a few months, to be able to accurately present what might be a reasonable budget. That's why I'm looking for feedback from this Board, if you all could review these numbers and provide some suggestions on where I could make changes. Of course, it's all in an Excel spreadsheet, so it's very easy to do. We wanted to bring it this month just to give you some time to think about it before we actually try to put one together. I did see some work papers from last year from my predecessor, but to be completely honest with you, I can't follow what she did. I have no idea where her numbers came from, and I have no idea how she was building that.

Chairman Ezerski said our services agreement with the city does allow to roll over our funds to next year. We probably won't be voting on the actual budget until June.

No action was taken on this item.

5. Consider approving an engagement letter with Hatch, Croke & Associates, P.C., for preparation of the Authority's Form 990 for fiscal year ending June 30, 2025, for a fee of \$1,500 plus out-of-pocket expenses.

Saville provided background information on this item. A copy of the engagement letter from Hatch, Croke & Associates may be obtained from the City Clerk's Office upon request.

Saville said this morning I actually had a really nice conversation with Matthew Modeste. He's a CPA over at Hatch and Croke, and I just wanted to get acquainted with him and see how he approached things. A lot of the information he may need could be part of the 2025 final City of Lawton audit, and I do have access to that final report. So I'll be working with him on that.

Saville said the fee is the same as last year—\$1,500. The out-of-pocket cost last year, probably for the folder and paper and whatnot, was \$53. So what we would ask is approval of this, and then we'll probably include a memo to increase it by about \$75 or so to cover any out-of-pocket incidentals. I believe he said the tax return is due by November. It may not take that long; it could be completed before then, but we won't have to worry about being out of compliance. November is what he mentioned.

Saville said I will be the one primarily working with him. I'll probably have Kelvin listed as a point of contact, but he'll be getting most of what he needs from me. The time period we're covering is before my time. I wasn't here in June of 2025 — I came in September, and Kelvin came in about the same time. But that's okay—the numbers are the numbers, and I can find them and get them to him. So that was one of the main reasons I wanted to call him—just to get acquainted. I think he's going to be really good to work with.

Motion by Hooton, **Second** by Baxter, to approve the engagement letter with Hatch, Croke & Associates in the amount of \$1,500 plus out-of-pocket expenses. **AYE:** Baxter, Smith, Rabon, Symuleski, Ezerski, Charles Owens, Johnson, Hooton, Tanner, Hale. **NAY:** None. **MOTION PASSED.**

6. Consider approving the use of social media and Google Forms for citizen participation in nominations and voting for LETA's Yard of the Month contest.

Gatlin provided background information on this item. A copy of the proposed Google Form may be obtained from the City Clerk's Office upon request.

Gatlin said for anybody that's unfamiliar with the Yard of the Month program that LETA runs, it goes from April all the way through September. Basically, what we've been doing for the last couple of years is posting on LETA's Facebook page and saying, "Hey, if you see any yards in your neighborhood or across Lawton that you think deserve to win Yard of the Month, take a picture and go to our website, beautifulawton.com, upload them, and then people can vote on them."

Gatlin said that's been the process in place for about three years, but it's been contracted out through someone named Clayton with CW Strategies. He's been running the Beautiful Lawton page and helping us maintain that domain, which I think was about

\$300 a year. However, Clayton no longer wants to continue that, which is fine. So instead, what we're proposing is to use a Google Form, which is included in your packet. We would really be gauging how well people use this. They can enter their name, provide their email address, tell us where the yard is that they want to recognize, and they can upload photos—just like they did on the Beautiful Lawton website.

Gatlin said what I really like about this is that it's free and doesn't cost anything. Frankly, it's also easier for us on the back end instead of having to code and manage a website, which isn't really our forte, even though we learned. So this would be the nomination process of how you submit those yards. Of course, we would roll everything out again to the public. We could put out a press release and say, "Hey, this is how we're now taking Yard of the Month nominations—go to this link," and they can just complete the Google Form.

Gatlin said the other piece of this is the voting process. I think citizens have responded very well to having the opportunity to vote on which yard they think is the best. Beautiful Lawton allowed us to do that anonymously. The difference now would be that we would create albums on the Lawton Enhancement Trust Authority's Facebook page, and in order to vote, users would react to the photos. So, we would be limiting voting to users who are on social media, which is something to consider. But if someone likes, hearts, or otherwise reacts to a photo, it would count as a vote. That also adds transparency, since everyone can see how many votes each yard is receiving. Not to mention, it could increase exposure for the LETA page, because if someone sees their yard featured, they're likely going to share it and encourage others to vote. So that's how the voting would take place.

Chairman Ezerski said you know, the nice thing about that, too, is if you're doing it through Facebook, once you react to it, you only get to do it once. In the past, we've had people vote 500 times for three yards.

Gatlin said and you only get to nominate one time. I mean, a ton of nominations can come in for the same yard, but they all have to be from different people.

Gatlin said so that's kind of what we were thinking about the new direction of doing Yard of the Month. Once again, this is April through September. Then in October it switches to the Halloween Yard of the Month, and then November and December is the holiday Yard of the Month.

Chairman Ezerski said I think this is a great form.

Johnson said is it possible to create a QR code and then maybe have flyers up and people can scan that code, and that will kind of open it up to those that are not on social media.

Gatlin said to nominate?

Johnson said yes. Then we'd have the QR code if the person is not on Facebook or not on Facebook a lot.

Gatlin said yes, and it would take you to the google form. We couldn't do a QR code to our Facebook account because somebody would still have to have a Facebook.

Motion by Johnson, **Second** by Rabon, to approve the use of social media and Google Forms for citizen participation in nominations and voting for the Yard of the Month contest. **AYE:** Baxter, Smith, Rabon, Symuleski, Ezerski, Charles Owens, Johnson, Hooton, Tanner, Hale. **NAY:** None. **MOTION PASSED.**

7. Consider voting on the type and amount of prizes for future Yard of the Month contest award recipients.

Chairman Ezerski provided background information on this item.

Chairman Ezerski said we found out from Finance that we cannot give out gift cards anymore to our winners. It is actually a state law for municipalities. We talked with Dennis about it this morning, and he suggested maybe doing something like store credit instead. However, after running that up the chain, that is essentially considered the same thing. So, he offered a couple of alternative ideas, like allowing winners to come into Bedrock and choose from a selection of items. He was just brainstorming off the top of his head, since we just found out about this.

Neal Kirmer, Communications and Marketing, noted that we still have enough signs to get through this year, so we don't need to purchase any signs.

Gatlin said I'm trying to think of a demographic of who we're giving these to. They usually have trees. They have flowers. Is there something that Dennis can offer that's comparable in price?

Chairman Ezerski said that's what I was talking to him about before the meeting, and he said what he can do is get something in that \$100 ballpark range where they can pick out from a couple of different selections based on that money amount.

Gatlin said what if we gave the awardees, and whenever we call them to let them know they've been selected, we also offer them a choice—whether it be flowers or a tree—something tangible that we can provide to them? That way, especially for optics, when we go out to present the sign, we can also bring something like flowers for them to plant.

Chairman Ezerski said what we can do is we can purchase those ahead of time for LETA and then just have them kind of in stock for us to take to people.

Ingram said so are you saying have a predetermined prize?

Chairman Ezerski said, well, you'd have a choice of maybe three things, but pre-

purchased.

Gatlin said the other thing to consider is can we give out trees for the August yard of the month? Like, when is the best time to plant things like that?

Chairman Ezerski said I guess the first thing we need to do is find out if we can do that. If we can, then we can start traveling down that path. We get with Dennis to get some pricing and bring it back to the next meeting.

Chairman Ezerski asked Saville to check to see if LETA has any donations for the last two years that might apply towards this.

Saville said I can look. The only challenge we have to make sure we're aware of is that LETA, in its agreement with the City of Lawton, does have to abide by the purchasing policies.

No action was taken on this item.

8. Approve and recommend to Lawton City Council approval of Title Sponsorship Agreement with Fort Sill Moral Welfare and Recreation (MWR) in the amount of \$90,000 in support of Lawton Fort Sill Freedom Festival 2026.

Jason Poudrier, Arts & Humanities Director, provided background information on this item. A copy of the Title Sponsorship Agreement with the MWR may be obtained from the City Clerk's Office upon request.

Poudrier said over the past few years, I've served as kind of the director or co-chair, along with members from the city, to support the Lawton–Fort Sill Freedom Festival. Going into this year, as we're projected to have some major renovations over at Elmer Thomas Park—which we're all excited about—we began looking for a suitable place to have the Lawton Fort Sill Freedom Festival. Fort Sill MWR reached out and said, "Hey, use our polo field." I said, okay, this sounds like a great idea, and we'll start getting the marketing out there early. We're working with their marketing team to make sure people know how to access the installation and all of that. However, in order for us to host the Lawton–Fort Sill Freedom Festival there, we do need to have an agreement with MWR.

Poudrier said essentially, what we're doing is coming in as a title sponsor of the event. LETA holds the funds for Freedom Festival and approves all expenditures. What we would do is take \$90,000 of this year's hotel motel tax allocation for the Lawton–Fort Sill Freedom Festival and provide that back to the city so they can sign a title sponsor agreement with MWR. That is the recommendation. That amount would go directly toward paying for the fireworks and drone show that will be visible all across Lawton–Fort Sill.

Poudrier said the partnership agreement for LETA reflects \$140,000, but of course, that

will be subject to reductions with hotel motel revenues. Poudrier said this will still hold back roughly \$30,000 or more carrying forward into next year. Essentially, we would be covering the cost of the drone show and fireworks.

Chairman Ezerski said basically, what we need to do as an entity here today is just to send our endorsement of the agreement to the City Council.

Motion by Rabon, **Second** by Baxter, to recommend to the City Council approval of the Title Sponsorship Agreement with the MWR in the amount of \$90,000 for the 2026 Lawton Fort Sill Freedom Festival. **AYE:** Baxter, Smith, Rabon, Symuleski, Ezerski, Charles Owens, Johnson, Hooton, Tanner, Hale. **NAY:** None. **MOTION PASSED.**

9. Approve purchase of 22 Derby Car Kits for an amount not to exceed \$2,600 to include shipping out of budgeted Freedom Festival Hotel Motel Funds to support 4th Annual Derby Car Races as a hallmark element of Lawton Fort Sill Freedom Festival.

Poudrier provided background information on this item.

Poudrier said in previous years, we have hosted these derby car races, and we're going into our fourth year now. We're bringing a lot of people out. This past year, it was almost like a parade along Ferris, with all the families out there watching the derby cars. What we do to make this a clean, low-cost, fun activity for kids is to actually provide the derby cars. On the sheet, you'll see the amount of \$2,600. In addition to that \$2,600, we have partners like Comanche Lumber and Classic Lawton Chevrolet. Comanche Lumber provides all of the lumber, which actually exceeds that amount. Then the Life Ready Center assembles the cars with the students, so it also becomes a learning opportunity for them. In previous years, Classic Lawton Chevrolet has contributed another \$2,000, either toward purchasing items for the kids or providing prize money. So that \$2,600 essentially turns into about \$7,500 in free activities for kids.

Poudrier said kids sign up for an opportunity to win, either through raffle tickets or through information shared on Facebook. It's been a hit, and it continues to grow each year. This year, we're actually looking at hosting it on Fort Sill—possibly at the golf course—so we're planning to have some fun with it. Right now, we just need to fund the kits, because the cars are already built.

Motion by Hooton, **Second** by Charles Owens, to approve the purchase of 22 Derby Car Kits for an amount not to exceed \$2,600, to include shipping. **AYE:** Baxter, Smith, Rabon, Symuleski, Ezerski, Charles Owens, Johnson, Hooton, Tanner, Hale. **NAY:** None. **MOTION PASSED.**

10. Update use of funds for cultural preservation of City of Lawton Historical Artifacts to include authorization to purchase shelving for proper care and storage of Historical City of Lawton artifacts and artwork and increase amount allocated to an amount not to exceed \$1,800.

Poudrier provided background information on this item.

Poudrier said about a year and a half ago - Tammy looked it up for us, and it was in the minutes — there was about \$5,000 allocated for the storage, moving, and shelving of some artifacts. We moved some plasters and artifacts that were here at City Hall. We had them crated and moved over to Carnegie Library. Now that they're over at Carnegie Library, I've been working on getting them placed onto shelves.

Poudrier said when I went to purchase shelving, I found that in the line item in the budget, it was listed as being for packaging of artifacts only. But when we pulled up the minutes and the agenda, shelving was actually included. So what we're wanting to do is clarify that within that line item, I would recommend that \$1,731.95 be used for shelving for the City of Lawton Art Collection at Carnegie Library. This was already essentially approved through a past agenda, but the amounts were segmented out—some for moving, some for storage, and some for shelving. This would take the remaining amount, \$1,731.95, and apply it to shelving so we can complete that portion of the project. That way, we can get those funds spent as intended and finally have the City of Lawton Art Collection properly placed on shelving.

Motion by Johnson, **Second** by Smith, to approve the use of funds in the amount of \$1,731.95 for cultural preservation of City of Lawton Historical Artifacts to include authorization to purchase shelving for proper care and storage of Historical City of Lawton artifacts and artwork. **AYE:** Baxter, Smith, Rabon, Symuleski, Ezerski, Charles Owens, Johnson, Hooton, Tanner, Hale. **NAY:** None. **MOTION PASSED.**

Adjournment

Motion by Baxter, **Second** by Hooton, to adjourn the April 8, 2026, meeting. **AYE:** Baxter, Rabon, Smith, Symuleski, Ezerski, Charles Owens, Johnson, Hooton, Tanner, Hale. **NAY:** None. **MOTION PASSED.**

The meeting was adjourned at 3:59 PM.

Item Title:

Consider and take action to approve the list of expenses for the period covering April 7, 2026 – May 11, 2026.

Initiator: John Saville

Information Source: John Saville

Background:

The list of expenses for the period from April 7, 2026 – May 11, 2026, has been compiled and is now awaiting approval.

Correlation to the True North Statement:

Transparency and Trust

Exhibit:

List of Expenses from April 7, 2026 – May 11, 2026

Key Issues:

N/A

Funding Source:

LETA

Recommended Action:

Approve the list of expenses for the period covering April 7, 2026 – May 11, 2026, as presented.

ATTACHMENTS:

1. Expenses 4.07.26 - 05.11.2026

LETA EXPENSES TO APPROVE
PERIOD COVERING 4/07/2026 TO 05/11/2026

VENDOR NAME	ACCOUNT DESCRIPTION	AMOUNT	INVOICE DATE	PAY DATE	INVOICE NO	CHECK NO	DESCRIPTION
Alexasa Roads	Eye Candy Awards	4,800.00	04/10/26	4/16/2026	315	3151	Set-up, table & chairs rental, food, bar set-up incl bartender service
More & More, Inc. DBA Journet Productions	Eye Candy Awards	2,018.90	04/11/26	04/16/2026	26-22	3152	Electronic equipment and tech support for Eye Candy
Matthew Hughes	Eye Candy Awards	1,800.00	04/13/26	04/16/2026	2026001	1353	Artwork for the Eye Candy event
Gill's Custom Framing	Eye Candy Awards	263.00	04/10/26	04/23/2026	41026	3154	Framing for Eye Candy awards
Scott's House of Flowers	Eye Candy Awards	465.00	04/22/26	04/23/2026	963615	3155	Flower arrangements for Eye Candy
The Wright Lights LLC	Eye Candy Awards	250.00	03/17/26	04/23/2026	1469	3156	Large letter display for Eye Candy
Triangle Security Services	Eye Candy Awards	250.00	04/10/26	04/30/2026	1901A	3157	Eye Candy Security

Item Title:

Consider and take action to approve the Financial Statements for the month of April 2026.

Initiator: John Saville

Information Source: John Saville

Background:

The Authority's financial statements for April 2026 have been compiled and are now awaiting approval.

Correlation to the True North Statement:

Transparency and Trust

Exhibit:

April 2026 Financial Report

Key Issues:

N/A

Funding Source:

LETA

Recommended Action:

Approve the Financial Statements for the month of April 2026 as presented.

ATTACHMENTS:

1. LETA Balance Sheet April 2026
2. LETA April 2026 P&L
3. Income and Expense Tracker April 2026
4. LETA Beautification HM Analysis at 4-30-2026

Lawton Enhancement Trust Authority

Balance Sheet

As of April 30, 2026

ASSETS

Current Assets

Checking/Savings

CITY NATIONAL BANK

LETA

LETA Beautification Fund	57,678.16
LETA Hotel/Motel Tax	129,966.33
LETA Misc	5,081.76
Total LETA	<u>192,726.25</u>

Committed Funds	3,802.02
Dunbar Elementary Memorial Project	6,100.00
Veterans Cntr Sidewalk Brick Prj (R)	18,707.80

Children United (C)	18,454.54
Freedom Festival (C)	35,535.92
Cultural Preservation (C)	5,835.25

2nd Street Project (R)	7,201.86
Downtown Lights (R)	4,245.00
Grant- Navy Memorial Eagle Sct Prj (R)	8,902.00
Grant - Goldstar Family Memorial (R)	637.50
Playground in the Park (R)	0.00
Skate Park (R)	30,808.88
Shepler Park (R)	1,451.14

Total CITY NATIONAL BANK	<u><u>334,408.16</u></u>
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Other Current Assets

Total Other Current Assets	<u>0.00</u>
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Total Current Assets	<u><u>334,408.16</u></u>
-----------------------------	--------------------------

TOTAL ASSETS	<u><u>334,408.16</u></u>
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LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable	0.00
Total Account Payable	<u>0.00</u>

Other Current Liabilities	0.00
Total Other Current Liabilities	<u>0.00</u>

Total Current Liabilities	<u>0.00</u>
----------------------------------	-------------

Total Liabilities	0.00
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Equity

Net Assets - Restricted	423,102.41
Net Assets - Unrestricted	(45,677.39)
Net Income	(43,016.86)
Total Equity	<u><u>334,408.16</u></u>

TOTAL LIABILITIES & EQUITY	<u><u>334,408.16</u></u>
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Lawton Enhancement Trust Authority

Profit & Loss

April 30, 2026

Ordinary Income/Expense

Income

Hotel/Motel Income	0.00
LETA Court Fees Income	0.00
Miscellaneous Income	220.00
Interest Income	28.20
Total Income	248.20

Expense

Supplies, Tools, and Equipment	0.00
Bank Service Charge	0.00
Beautification Projects	1,000.00
Dues and Memberships	0.00
Eye Candy Awards	9,846.90
General Office Supplies	0.00
LETA Grants	0.00
Miscellaneous Expense	2,210.75
Playground in the Park	0.00
Postage and Delivery	0.00
Repairs, Maintenance & Replanting	11,989.60
Professional & Technical Service	0.00
Rental, Publication, Printing	0.00
Trash Off Expense	0.00
Yard of the Month Award	0.00
Total Expense	25,047.25

Net Ordinary Income (24,799.05)

Other Income & Expense

Other Income	
Total Other Income	0.00

Other Expense	
Total Other Expense	0.00

Net Other Income 0.00

Net Income (24,799.05)

LAWTON ENHANCEMENT TRUST AUTHORITY
2025-2026 INCOME & EXPENSE TRACKER
through April 30, 2026

Revenue	2025/2026 Budget	Income to Date	% Collected
Hotel/Motel Tax (5% Allocation)	\$147,460.00	\$53,613.16	36.4%
Holiday in the Park Hotel Motel	\$38,540.00	\$0.00	0.0%
Freedom Festival Hotel Motel	\$140,000.00	\$0.00	0.0%
LETA Beautification Fund (Municipal Fines)	\$42,000.00	\$38,215.00	91.0%
Local Grants	\$0.00	\$0.00	0.0%
Other Donations & Miscellaneous Income	\$150.00	\$6,169.80	4113.2%
Earned Interest	\$502.17	\$274.35	54.6%
Trash Off Event Fees & Donations	\$125.00	\$0.00	0.0%
Eye Candy Awards Banquet Sales/Donations	\$250.00	\$0.00	0.0%
Freedom Festival	\$34,500.00	\$0.00	0.0%
Children United	\$3,000.00	\$220.00	7.3%
Project Donations	\$3,000.00	\$0.00	0.0%
Cultural Preservation	\$0.00	\$0.00	0.0%
Gifts in Kind - Services	\$0.00	\$0.00	0.0%
TOTAL REVENUE	\$409,527.17	\$98,492.31	24.1%

Expenses	2025/2026 Budget	Year-to-Date Expenses	Exp/Prj Pending	Budget Remaining
Supplies, Tools & Equipment	\$100.00	\$0.00		\$100.00
Repairs, Maintenance and Replanting	\$108,350.00	\$57,027.07		\$51,322.93
Rental, Publishing, Printing, Miscellaneous	\$500.00	\$0.00		\$500.00
Prof & Technical Services	\$8,500.00	\$0.00		\$8,500.00
Postage and Delivery	\$250.00	\$0.00		\$250.00
Dues, Memberships, and Subscriptions	\$400.00	\$540.00		-\$140.00
Other Expenses (<i>Dunbar Elementary Project</i>)	\$8,935.00	\$2,210.75	\$6,100.00	\$624.25
Bank Service Charge	\$70.00	\$0.00		\$70.00
LETA Grant Awards	\$35,537.02	\$3,000.00		\$32,537.02
Local Grant Expense	\$0.00	\$0.00		\$0.00
Eye Candy Awards Banquet	\$10,000.00	\$9,846.90	\$153.10	\$0.00
Yard of the Month	\$17,000.00	\$482.00		\$16,518.00
LETA Beautification Projects	\$90,570.00	\$64,170.95	\$30,917.92	(\$4,518.87)
Playground in the Park	\$0.00	\$0.00		\$0.00
LETA H/M Holiday In the Park	\$38,540.00	\$0.00		\$38,540.00
Trash Off Event	\$4,600.00	\$4,231.50	\$368.50	\$0.00
Freedom Festival	\$47,317.68	\$0.00		\$47,317.68
Children United	\$20,284.54	\$0.00		\$20,284.54
LETA H/M Freedom Festival	\$140,000.00	\$0.00		\$140,000.00
Cultural Preservation	\$1,731.95	\$0.00	\$537.02	\$1,194.93
LETA Veteran Sidewalk Project	\$21,707.80	\$0.00		\$21,707.80
TOTAL EXPENSES	\$554,393.99	\$141,509.17		\$374,808.28
NET INCOME(LOSS) YTD		(43,016.86)		
TOTAL PROJECTS REMAINING			\$38,076.54	

HOTEL MOTEL TAX ALLOCATION
FY 26 (JULY 2025-JUNE 2026)

Through April 2026

LETA Schedule							
Approved Budget:		147,600.00				Allocation %:	7.7197%
Month	Allocation	Current Invoice	+ Prior Upaid	Reimbursement	Invoice Unpaid	Amt Remaining	
July	12,374.10					12,374.10	
August	15,774.84					28,148.94	
September	20,141.32					48,290.26	
October	12,467.68					60,757.94	
November	14,518.93	53,613.16	53,613.16	53,613.16		21,663.71	
December	11,405.68					33,069.39	
January	8,922.92					41,992.31	
February	10,951.46					52,943.77	
March	13,628.85					66,572.62	
April	13,137.19					79,709.81	
May						79,709.81	
June						79,709.81	
FYE26	133,322.97			53,613.16			
Currently Available To Draw						79,709.81	
Contract Amount Remaining :						93,986.84	

Analysis:

	Annual Trend	Annual Allocation	Increased Dollars Based on Trend
Annual Trend based on 10 months of actual allocations	159,987.56	147,600.00	12,387.56

Allocation	147,600.00	
Draw 1	(53,613.16)	
Amount Remaining	93,986.84	Based on Receiving Full Allocation
	12,387.56	Increased Dollars Rec'd Based on Trend
NOTE: Cannot exceed annual approved budget of \$147,600.00	106,374.40	Est Amount Remaining Based on Trend
Through 10 Months:		
Actual Amount Allocated	133,322.97	108%
Approved Budget	123,000.00	(\$147,460.00 / 12)*10
	10,322.97	Dollar Increase July - January 2026
	2,064.59	Est Dollar Increase February - June 2026
	12,387.56	Est Dollar Increase for FY26

Other Hotel Motel Tax Allocations

	Allocation %	Actual Allocated as of April 2026	FY 26 Annual Trend (10 months)	FY 26 Approved Budget	Percent Received Trend Vs Budget
Holiday in the Park	2.0176%	34,845.16	41,814.19	38,540.00	108%
Freedom Festival Fireworks *	7.3292%	126,578.15	151,893.78	140,000.00	108%

* Subject to change by board vote down to \$50,000

Item Title:

Consider and take action to approve financial support to the Lawton Fort Sill Chamber Foundation in an amount not to exceed \$18,000 for professional design services related to the proposed Kids First Amusement Park to be located near Shepler Park and Carnegie Library Town Hall.

Initiator: Jason Poudrier, Arts & Humanities - Administrator

Information Source: Jason Poudrier, Arts & Humanities - Administrator, Matt Tranquill, Chamber of Commerce

Background:

The Holiday in the Park Board has rebranded and submitted all appropriate documents to the City, County, and State, to become the Lawton Fort Sill Chamber Foundation. This Foundation creates a 501(C)3 component of the Chamber and broadens the scope of the Holiday in the Park Board to encompass and support more community events and functions throughout the key, to include support of a Kids First Amusement Park.

In order to successfully apply for grant funding, professionally developed plans are needed, and the Chamber Foundation is seeking funding from LETA to assist with the expense of hiring an architect to produce plans for the layout and construction of a Kids First Amusement Park. The estimated total cost of completed plans is estimated to be roughly \$40,000.

Correlation to the True North Statement:

This item aligns with the City’s True North Culture Statement by supporting the “World Class Customer Service,” “The Citizen,” and “Open for Business” principles through investment in a community-focused recreational amenity intended to enhance quality of life, create opportunities for families and visitors to thrive, and encourage continued community development within the City of Lawton.

Exhibit:

Kids First Amusement Park City
B105-2017 - Working Draft - 001

Key Issues:

N/A

Funding Source:

LETA Grant Awards

Recommended Action:

If funds are available, approve funding support in an amount not to exceed \$18,000 to assist the Lawton Fort Sill Chamber Foundation with professional architectural and design services associated with development planning for the proposed Kids First Amusement Park.

ATTACHMENTS:

1. Kids First Amusement Park City
2. B105-2017 - Working Draft - 001

Kids Amusement Park Concept Package



Concept Layout, Infrastructure Estimates, and Calculations



126 ft

248 ft



The Lawton Fort Sill Chamber Foundation

- **Foundation Owned.**
- **Foundation Operated.**
- **Foundation Driven Growth.**
- **Community Pride.**
- **Not Government Owned or Operated.**



Site snapshot and ride program

Current starter park footprint and building sizes



Site facts

- 248 ft x 126 ft overall property
- Perimeter fence around the full site
- Seven opening day rides sized for families
- Concession Building and Restrooms
- Future Expansion into parking lot and Annex Building



Guest layout concept

Compact ride cluster keeps the kiddie park easy to supervise



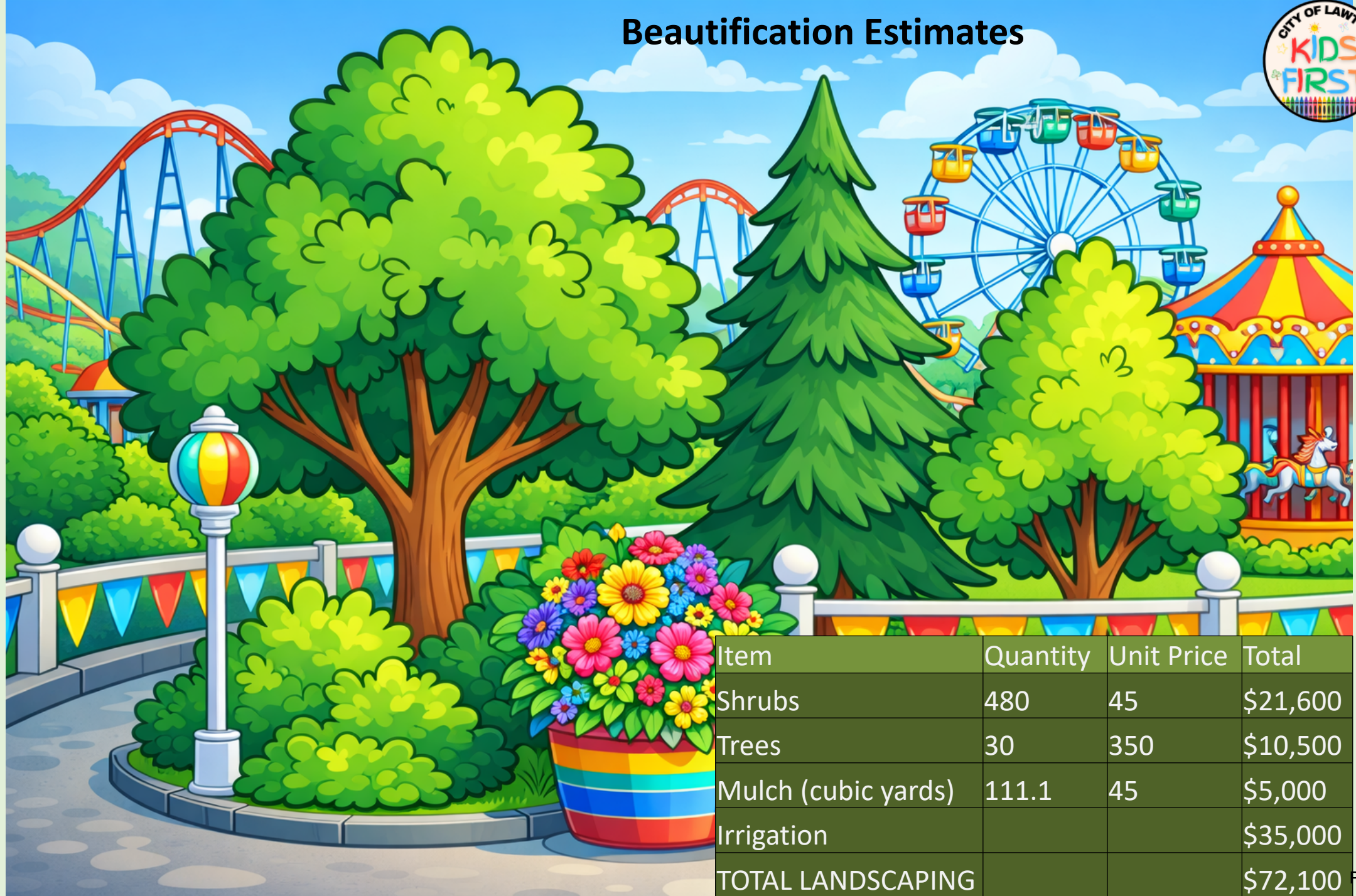
Immediate Visual Attraction

Guests enter through the front pedestrian gates and immediately see the **carousel as the focal point**, creating excitement and a clear gathering point for families. From outside of the fence, it will look like a park with rides.

Clear Circulation Paths

Concrete walkways connect each ride in a **simple loop pattern**, guiding guests naturally through the park while preventing congestion around ride entrances.

Beautification Estimates



Item	Quantity	Unit Price	Total
Shrubs	480	45	\$21,600
Trees	30	350	\$10,500
Mulch (cubic yards)	111.1	45	\$5,000
Irrigation			\$35,000
TOTAL LANDSCAPING			\$72,100

Preliminary concrete takeoff for current walkways

Estimate based on the concept drawing as shown today



Concrete Estimate

All calculations shown at 6 inch thickness

Category	Area
Pathway Area (sq ft)	10800
Ride Pad Area (sq ft)	15631
Thickness (inches)	6
Waste / Overage	10.0%
Installed Cost per Cubic Yard	\$185
Calculation	Base CY
Pathways	200
Ride Pads	289
Total Ordered Concrete (CY)	539
Concrete Budget	\$99,715

This is a concept level takeoff taken from the illustrated layout rather than from a scaled civil plan.

Walk widths were treated as typical family park walks, generally about 12 ft to 20 ft wide depending on location.

Before we order concrete, a civil layout will confirm exact widths, radii, and elevations.

Budget

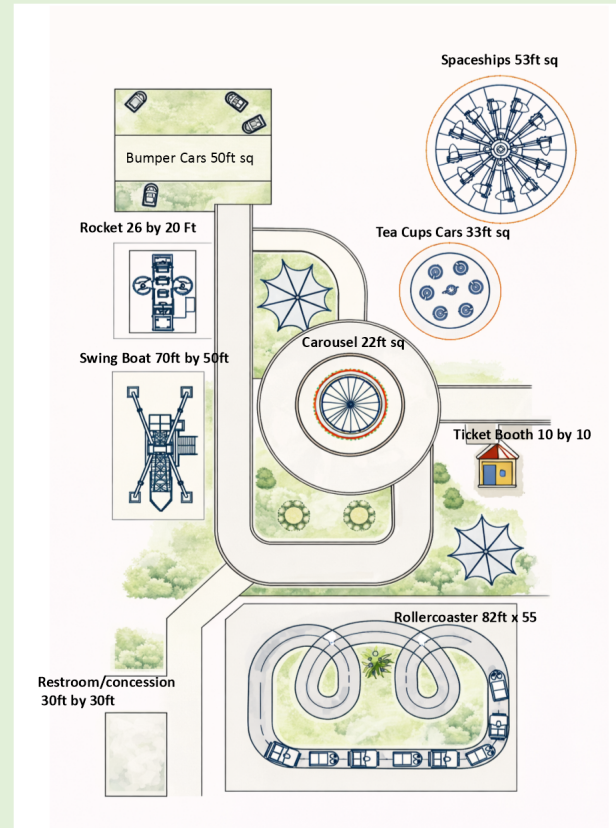
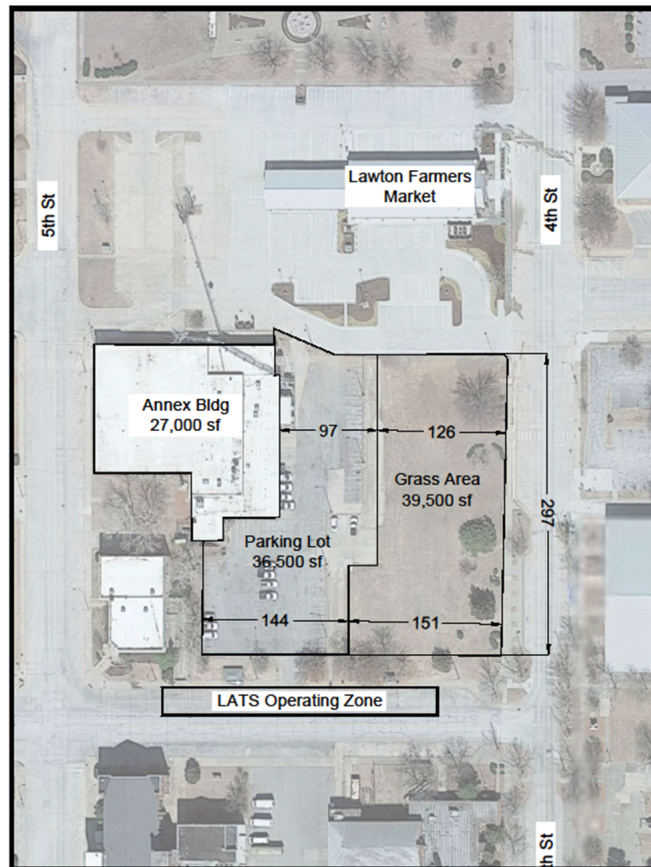


Item	Cost (USD)
Ride Purchase	\$250,000
Tariffs and Taxes	\$150,000
Planning/Delivery/Ride Assembly / Installation	\$81,000
Concrete	\$99,715
Power Installation	\$199,900
Fencing and Gates	\$60,000
Concession Stand	\$70,000
Portable Bathrooms	\$70,000
Irrigation System	\$35,000
Insurance (1 Year)	\$20,000
Plants and Trees	\$37,100
Site Lighting	\$116,200
Unexpected Expenses	\$223,163
Total Project Budget	\$1,412,078



Today's Ask

Land Use Agreement and use of building on land.





Time Line

1

Secure Land Use agreement with the City.

2

Secure sponsors.

3

Start as soon as possible with design and shovels in ground. We will be able to start work without all funds.

4

Complete Park!

AIA[®] Document B105[®] – 2017

Standard Short Form of Agreement Between Owner and Architect

AGREEMENT made as of the day of in the year
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

The Lawton Fort Sill Chamber Foundation

and the Architect:
(Name, legal status, address and other information)

Five-Star Architect Inc PC, Professional Corporation
1209 NW Bell Ave
Lawton, OK 73507-6544
Telephone Number: 580-536-0079

for the following Project:
(Name, location and detailed description)

Kids First Amusement Park
4th St and B Ave, Lawton OK
A family amusement park on a lot approximately 126 feet by 248 feet in size in an urban location

The Owner and Architect agree as follows.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

ELECTRONIC COPYING of any portion of this AIA[®] Document to another electronic file is prohibited and constitutes a violation of copyright laws as set forth in the footer of this document.

ARTICLE 1 ARCHITECT'S RESPONSIBILITIES

The Architect shall provide architectural services for the Project as described in this Agreement. The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project. The Architect shall assist the Owner in determining consulting services required for the Project. The Architect's services include the following consulting services, if any:

Landscape Design, Civil Engineering, Structural Engineering, and MEP (Mechanical, Electrical, Plumbing) Engineering

During the Design Phase, the Architect shall review the Owner's scope of work, budget and schedule and reach an understanding with the Owner of the Project requirements. Based on the approved Project requirements, the Architect shall develop a design, which shall be set forth in drawings and other documents appropriate for the Project. Upon the Owner's approval of the design, the Architect shall prepare Construction Documents indicating requirements for construction of the Project and shall coordinate its services with any consulting services the Owner provides. The Architect shall assist the Owner in filing documents required for the approval of governmental authorities, in obtaining bids or proposals, and in awarding contracts for construction.

During the Construction Phase, the Architect shall act as the Owner's representative and provide administration of the Contract between the Owner and Contractor. The extent of the Architect's authority and responsibility during construction is described in AIA Document A105™-2017, Standard Short Form of Agreement Between Owner and Contractor. If the Owner and Contractor modify AIA Document A105-2017, those modifications shall not affect the Architect's services under this Agreement, unless the Owner and Architect amend this Agreement.

ARTICLE 2 OWNER'S RESPONSIBILITIES

The Owner shall provide full information about the objectives, schedule, constraints and existing conditions of the Project, and shall establish a budget that includes reasonable contingencies and meets the Project requirements. The Owner shall provide decisions and furnish required information as expeditiously as necessary for the orderly progress of the Project. The Architect shall be entitled to rely on the accuracy and completeness of the Owner's information. The Owner shall furnish consulting services not provided by the Architect, but required for the Project, such as surveying, which shall include property boundaries, topography, utilities, and wetlands information; geotechnical engineering; and environmental testing services. The Owner shall employ a Contractor, experienced in the type of Project to be constructed, to perform the construction Work and to provide price information.

ARTICLE 3 USE OF DOCUMENTS

Drawings, specifications and other documents prepared by the Architect are the Architect's Instruments of Service, and are for the Owner's use solely with respect to constructing the Project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. Upon completion of the construction of the Project, provided that the Owner substantially performs its obligations under this Agreement, the Architect grants to the Owner a license to use the Architect's Instruments of Service as a reference for maintaining, altering and adding to the Project. The Owner agrees to indemnify the Architect from all costs and expenses related to claims arising from the Owner's use of the Instruments of Service without retaining the Architect. When transmitting copyright-protected information for use on the Project, the transmitting party represents that it is either the copyright owner of the information, or has permission from the copyright owner to transmit the information for its use on the Project.

ARTICLE 4 TERMINATION, SUSPENSION OR ABANDONMENT

In the event of termination, suspension or abandonment of the Project by the Owner, the Architect shall be compensated for services performed. The Owner's failure to make payments in accordance with this Agreement shall be considered substantial nonperformance and sufficient cause for the Architect to suspend or terminate services. Either the Architect or the Owner may terminate this Agreement after giving no less than seven days' written notice if the Project is suspended for more than 90 days, or if the other party substantially fails to perform in accordance with the terms of this Agreement. Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

ARTICLE 5 MISCELLANEOUS PROVISIONS

This Agreement shall be governed by the law of the place where the Project is located. Terms in this Agreement shall have the same meaning as those in AIA Document A105-2017, Standard Short Form of Agreement Between

Owner and Contractor. Neither party to this Agreement shall assign the contract as a whole without written consent of the other.

Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or the Architect.

The Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

ARTICLE 6 PAYMENTS AND COMPENSATION TO THE ARCHITECT

The Architect's Compensation shall be:

1. For the Architect's In-House Services, a Stipulated Sum in the Amount of Forty-Thousand Dollars and Zero Cents (\$40,000.00).
2. For the Services of the Architects Consultants, an Allowance of Forty Thousand Dollars and Zero Cents (\$40,000.00) to be exceeded only with prior written permission received from the Owner.

The Owner shall pay the Architect an initial payment of Twenty Thousand Dollars and Zero Cents (\$ 20000.00) as a minimum payment under this Agreement. The initial payment shall be credited to the final invoice.

The Owner shall reimburse the Architect for expenses incurred in the interest of the Project, plus Twelve percent (12.00 %).

Payments are due and payable upon receipt of the Architect's monthly invoice. Amounts unpaid Thirty (30) days after the invoice date shall bear interest from the date payment is due at the rate of One percent (1.00 %) monthly , or in the absence thereof, at the legal rate prevailing at the principal place of business of the Architect.

At the request of the Owner, the Architect shall provide additional services not included in Article 1 for additional compensation. Such additional services may include, but not be limited to, providing or coordinating services of consultants not identified in Article 1; revisions due to changes in the Project scope, quality or budget, or due to Owner-requested changes in the approved design; evaluating changes in the Work and Contractors' requests for substitutions of materials or systems; providing services necessitated by the Contractor's failure to perform; and the extension of the Architect's Article 1 services beyond Eighteen (18) months of the date of this Agreement through no fault of the Architect.

ARTICLE 7 OTHER PROVISIONS

(Insert descriptions of other services and modifications to the terms of this Agreement.)

1. Architect's professional liability (errors and omissions) insurance shall not apply to this project.
2. Owners Document, "Kids Amusement Park Concept Package", copy attached, shall serve as accurate summary of the Owners initial design requirements.
3. The estimated completion date for the construction documents necessary to build this project shall be February 31, 2027.

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

Matt , Tranquill

(Printed name and title)

ARCHITECT (Signature)

Raymond Dryz, President

(Printed name, title, and license number, if required)

Item Title:

Consider and take action to approve a funding request submitted by The Lawton Fort Sill Chamber Foundation, formerly Holiday in the Park, for reimbursement of Holiday in the Park-related purchases totaling \$34,411.32.

Initiator: Barry Ezerski, LETA Chairman

Information Source: Matt Tranquill, Chamber of Commerce

Background:

The Lawton Fort Sill Chamber Foundation, formerly operating as Holiday in the Park, continues to coordinate and support community holiday programming and related activities within the City of Lawton. The Foundation has submitted a request for reimbursement of Holiday in the Park-related purchases. Submitted documentation reflects total reimbursement requests in the amount of \$34,411.32.

Correlation to the True North Statement:

This item aligns with the City’s True North Culture Statement by supporting the “The Citizen” and “World Class Customer Service” principles through continued investment in community events and holiday programming that enhance quality of life, encourage community engagement, and create positive experiences for residents and visitors within the City of Lawton.

Exhibit:

Holiday in the Park Invoices

Key Issues:

N/A

Funding Source:

Hotel Motel Tax

Recommended Action:

Approve reimbursement funding to The Lawton Fort Sill Chamber Foundation in the amount of \$34,411.32 for eligible Holiday in the Park-related purchases.

ATTACHMENTS:

1. Holiday in the Park Invoices



Adult & Teen Challenge

Sonrise Ranch
Putting Hope Within Reach

CACHE, OK
Sonrise Ranch
Men's Facility
580/429-3940

ADMIN OFFICE
OKC, OK 73137
Main Office
Phone: 405/600-1920
Fax: 405/600-1921

CHECOTAH, OK
Freedom House
Women Facility
918/473-3462

DISNEY, OK
New Lifehouse
Adolescent Girl's
918/435-8206

JAY, OK
Brush Creek
Adolescent Boy's
918/435-8206

LAWTON, OK
Freedom Challenge
Prison Outreach
580/351-2778

STILLWATER, OK
Central Oklahoma
Men's Facility
405/332-3618

SAPULPA, OK
Green Country
Men's Facility
918/512-8110

okteenchallenge.com

SONRISE ADULT AND TEEN CHALLENGE
19792 NW CACHE RD
CACHE, OK. 73527
ALENA.EARNEST@OKTEENCHALLENGE.COM

ACKNOWLEDGMENT OF PROGRAM SUPPORT

Date: 02/16/2026

Provided To:
Lawton-Fort Sill Chamber of Commerce
302 W Gore Blvd
Lawton, OK 73501

Description of Support:
The Sonrise Program provided labor and materials for the installation of holiday lights and structures at the City Park as part of the "Holiday in the Park" event.

Amount Received:
\$10,000.00

Check Number:
#1515

This amount is acknowledged as support provided by the Lawton-Fort Sill Chamber of Commerce.

Alena Earnest, Office Manager

Thank you for your partnership and support of our program.

Invoice



a Division of Garden Depot, Inc.
 P.O. Box 6678
 Lawton, Oklahoma 73506

Date	Invoice #
10/17/2025	25-11820

Bill To

Holiday in the Park
 P.O. Box
 Lawton, Oklahoma

Ship To

P.O. Number	Account #	Terms	Rep	Via	Due Date	Project
	CHRISTMAS2025	Due on receipt	JoeD	DylanM	10/17/2025	

Quantity	Item Code	Description	U/M	Price Each	Amount
470	4dLChristmas	10/13 3 men 900-520 -30lunch Christmas Labor	Mmh	3.00	1,410.00
392	4dLChristmas	10/14 2 men 750-252 -30lunch Christmas Labor	Mmh	2.00	784.00
542	4dLChristmas	10/14 1 man 750-522 -30lunch Christmas Labor	Mmh	1.00	542.00
630	4dLChristmas	10/14 2 men 750-650 -30lunch Christmas Labor	Mmh	2.00	1,260.00
472	4dLChristmas	10/15 3 men 828-450 -30lunch Christmas Labor	Mmh	3.00	1,416.00
502	4dLChristmas	10/16 3 men 840-507 -30lunch Christmas Labor	Mmh	3.00	1,506.00
187	4dLChristmas	10/16 1 man 200-507 Christmas Labor	Mmh	1.00	187.00
1	Equipment Rental	ARA Lift Rental		75.06	1,375.06T
		Sales Tax		10%	123.76

1507

01-07/2029

DATE 11/5/25

HOLIDAY IN THE PARK
 PO BOX 3714
 LAWTON, OK 73502

PAY TO THE ORDER OF
4D Landscape & Irrigation
Eight thousand six hundred three and 82/100 DOLLARS

\$ 8603.82

ARVEST BANK
 ARVEST.COM

MEMO *Labor - light*

Joe D. [Signature]

Total \$8,603.82

It's time to plant trees! Call TODAY 580-510-9983.

Phone #	Fax #	E-mail	Web Site
(580) 510-9983	(580) 510-3065	4d@4-dlandscape.com	www.4-dlandscape.com



Lawton – Ft. Sill Chamber of Commerce/
 Holidays in the Park
 302 W. Gore Blvd.
 Lawton, OK 73501

September 8, 2025

Attn: Kelley Piret

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Tammy Peters		Net 15 days	September 25, 2025

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	Tariff Surcharges		\$ 9,750.00
	North Pole Productions Contribution – 25%		<\$2,437.50>
SUBTOTAL			\$ 7,312.50
SALES TAX			N/A
TOTAL			\$ 7,312.50

Payment is due when services are rendered.
 To avoid incurring late fees, please make your payment By September 25, 2025.
 Overdue accounts subject to a service charge of 1.5% per month.

Please make all checks payable to North Pole Productions
 Thank you for your business!

800.377.4625

PO. Box 74, North Adams, MA 01247
 www.nppshows.com

nppshows@gmail.com

ARVEST BANK

Current Date: May 08, 2026

Account Number:
Capture Date: October 17, 2025
Item Number: 5250183623235
Posted Date: October 17, 2025
Posted Item Number: 7290014161
Amount: 7,312.50
Record Type: Debit

HOLIDAY IN THE PARK INC
PO BOX 3714
LAWTON OK 73502-3714

01-07-2020 1504

HOLIDAY IN THE PARK
PO BOX 3714
LAWTON, OK 73502

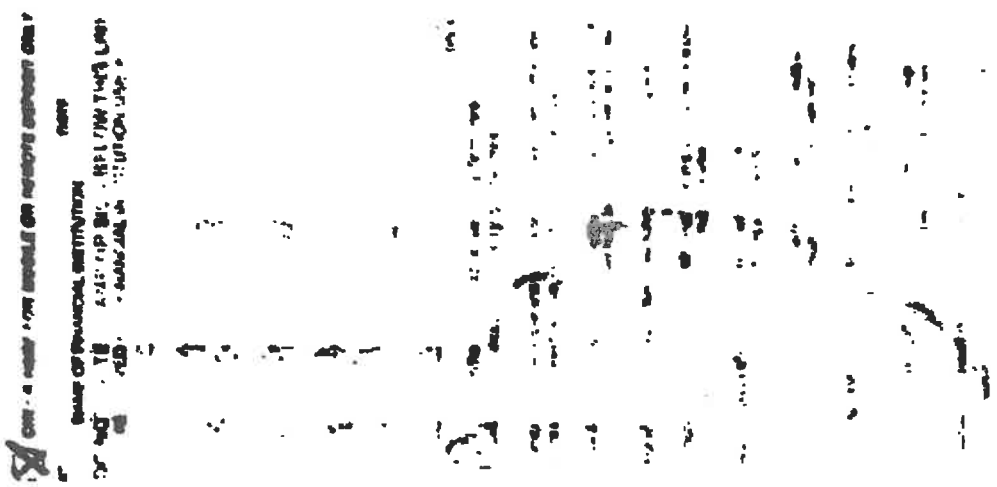
DATE 10/9/25

PAY TO North Pole Productions \$ 7,312.50
THE ORDER OF Seven Thousand Three Hundred Twelve 50/100 DOLLARS

ARVEST BANK
ARVEST.COM

MEMO Taxi Paul J. [Signature]

For Deposit Only



pg 1 of 2

INVOICE

Lawton Publishing Company, LLC
PO Box 136
Lawton, OK 73502-0136
wctcp@lawtonpublishing.com
+1 (580) 329-8500
http://www.lawtonpublishing.com

Bill to:
Lawton Arts & Humanities Council *Holiday in the Park*
801 NW Farris
Lawton, OK 73507

Ship to:
Lawton Arts & Humanities Council
801 NW Farris
Lawton, OK 73507

Invoice details
Invoice no.: 2593
Terms: Net 30
Invoice date: 11/30/2025
Due date: 12/30/2025

Sales Rep: 37 Taylor Kennedy

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Display	11.29.25 6x10 MAG Holiday in the Park December 1, 2024	1	\$495.00	\$495.00
2.		Display	11.30.25 Big Read 6x10.5	1	\$441.00	\$441.00
					Total	\$936.00

Ways to pay



Payment: \$441.00
Balance due: \$495.00

[View and pay](#)

THE PURCHASE OF AN ACCOUNT WITH US, AGREES TO OUR TERMS AND CONDITIONS OF SERVICE. SEE OUR WEBSITE FOR MORE INFORMATION. THE BANK IS NOT RESPONSIBLE FOR ANY LOSS OF FUNDS OR INFORMATION. SEE OUR WEBSITE FOR MORE INFORMATION.

**ARVEST
BANK**

No: 8010027794

Branch #: 801
Remitter: HOLIDAY IN THE PARK
Pay **Four Hundred Ninety Five Dollars and 00/100**

DATE: 04/21/2026

*****\$495.00

To The Order Of: HILLIARY DR LAWTON PUBLISHING COMPANY
Memo: INVOICE #2593

CASHIER'S CHECK

[Signature]
[Signature]





CUSTOMER COPY

No: [REDACTED]

DATE: 04/21/2025

Branch #: 201

Remitter: HOLIDAY IN THE PARK

Pay Four Hundred Ninety Five Dollars and 00/100

*****\$495.00

To The HILLARY OR LAWTON PUBLISHING COMPANY

**CASHIER'S CHECK
NOT
NEGOTIABLE**

Memo: INVOICE #2593

DATE	DESCRIPTION	AMOUNT
04/21/2025	Cashier's Check Check #: 8010027794 Remitter: HOLIDAY IN THE PARK Payee: HILLARY OR LAWTON PUBLISHING COMPANY Amount: \$495.00 Fee: \$0.00	
	Total	\$495.00

RECEIPT DATE 4/21/26 No. 747046

RECEIVED FROM Holiday in the Park \$495.00

four hundred ninety five dollars 00/100 DOLLARS

FOR RENT
FOR Ad payment

ACCOUNT: []
 PAYMENT: []
 BAL. DUE: []

CASH
 DEBIT
 CHECK
 CREDIT CARD

FROM: [] TO: []

BY: Jema Seguerma



Kelley Piret
Holiday In the Park
302 W Gore Blvd
Lawton OK 73501
United States

Invoice

Invoice Date:
08/13/2025

Expiration:
9/12/2025

Salesperson:
Randy Scharberg

Description	TARIC	Quantity	Amount
[A00044] Corner Aluminium Barrier	7610.90.00.80	4	\$ 4,500.00
Shipping		1	\$ 3,500.00
Total			\$ 8,000.00

Payment terms: 100% prior to Shipping

Preferred payment methods: Bank transfer

Bank Name: Abanca USA Miami Branch

Bank Address: 1395 Brickell Avenue, Suite 1500, Miami, FL 33131

Bank ABA: [REDACTED]

Bank Account: [REDACTED]

Account Name: [REDACTED]



P O BOX 1670
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

HOLIDAY IN THE PARK INC
PO BOX 3714
LAWTON OK 73502-3714

pg 2 of 2

Statement Ending 08/31/2025

HOLIDAY IN THE PARK INC

Page 1 of 4

Customer Number:

Managing Your Accounts

-  24-HOUR ACCOUNT INFO (800) 601-8655 LINE
-  CUSTOMER SERVICE (866) 952-9523
-  MAILING ADDRESS PO BOX 799 LOWELL AR 72745
-  WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
FREE BUSINESS CHECKING		\$42,221.13
Total Current Value		\$42,221.13

FREE BUSINESS CHECKING -

Account Summary

Date	Description	Amount
08/01/2025	Beginning Balance	\$50,570.17
	0 Credit(s) This Period	\$0.00
	7 Debit(s) This Period	\$8,349.04
08/31/2025	Ending Balance	\$42,221.13
	Service Charges	\$27.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Electronic Debits

Date	Description	Amount
08/04/2025	AUTHNET GATEWAY BILLING HOLIDAY IN THE PARK 2	-\$10.00
08/08/2025	ARVEST MERCHANT MRCHNT FEE HOLIDAY IN THE PARK IN	-\$75.00
08/13/2025	EXTRACICE SL Leaking risk panel	-\$8,000.00
08/15/2025	JOTFORM INC DDA RECUR POS PUR CD8836 347-6245569 CA#522720001116	-\$39.00
08/27/2025	AMER ELECT PWR CPPWDRAWAL CITY OF LAWTON PARK	-\$198.04

Other Debits

Date	Description	Amount
08/31/2025	Outgoing Domestic Wires	-\$25.00
08/31/2025	Inc/outgoing Wire Advice Email	-\$2.00

Daily Balances

Date	Amount	Date	Amount
07/31/2025	\$50,570.17	08/04/2025	\$50,560.17
		08/08/2025	\$50,485.17

Item Title:

Consider and take action to approve the First Amendment to the FY 2025-2026 Agreement for Limited Services between the City of Lawton and the Lawton Enhancement Trust Authority, reducing the Fireworks Display Fund allocation and approving Exhibit “1,” which is attached and incorporated herein, as the amended FY 2025-2026 Operating Budget.

Initiator: Jason Poudrier, Arts & Humanities - Administrator

Information Source: Jason Poudrier, Arts & Humanities - Administrator

Background:

On August 26, 2025, the City of Lawton and the Lawton Enhancement Trust Authority (LETA) entered into the FY 2025-2026 Agreement for Limited Services, which included an allocation of \$140,000.00 for the Fireworks Display Fund in support of the Lawton Fort Sill Freedom Festival.

On April 14, 2026, the Lawton City Council approved a Title Sponsorship Agreement with Fort Sill Morale, Welfare and Recreation (MWR) for the Lawton Fort Sill Freedom Festival 2026 in the amount of \$90,000.00, contingent upon LETA reallocating \$90,000.00 from the previously approved Fireworks Display Fund allocation back to the City for direct administration of the sponsorship agreement.

The proposed First Amendment to the FY 2025-2026 Agreement for Limited Services reduces the Fireworks Display Fund allocation from \$140,000.00 to \$50,000.00 and approves the amended FY 2025-2026 Operating Budget attached as Exhibit “1.” All remaining terms and conditions of the original agreement shall remain unchanged.

Correlation to the True North Statement:

Transparency and Trust

Exhibit:

LETA FY25-26 FULLY EXECUTED Agreement for Limited Services
1st Amendment to FY2025-2026 Agreement for Limited Services

Key Issues:

N/A

Funding Source:

Hotel Motel Tax

Recommended Action:

Staff recommends approval of the First Amendment to the FY 2025-2026 Agreement for Limited Services between the City of Lawton and the Lawton Enhancement Trust Authority and approval of the amended FY 2025-2026 Operating Budget attached as Exhibit “1.”

ATTACHMENTS:

1. LETA FY25-26 FULLY EXECUTED Agreement for Limited Services
2. 1st Amendment to FY2025-2026 Agreement for Limited Services

AGREEMENT FOR LIMITED SERVICES

This Agreement for Limited Services is entered into by and between the City of Lawton, Oklahoma, a municipal corporation (hereinafter referred to as "City"), and the Lawton Enhancement Trust Authority, a public trust (hereinafter referred to as "Authority")

Whereas, the City, through its governing body, has determined that the City should provide limited support to the Authority for the beautification of the City thereby enhancing the appearance of the City and thus encouraging tourism and economic development in and for the City; and

Whereas, the City desires to provide limited services support to the Authority in addition to financial assistance; and

Now, therefore, in consideration of the mutual obligations of the parties, the City and Authority agree as follows:

A. City agrees as follows:

1. To provide the Authority annual financial support for the services to be performed under this agreement pursuant to the fund sources identified below:
 - a. Hotel/Motel Tax -General Fund. Pursuant to City Council Resolution No. 25-168, the City shall allocate to the Authority an amount not to exceed \$147,460.00 from the Hotel/Motel Tax – General Fund collected during the 2025-2026 fiscal year. Said Funds are estimated as specified in the Authority's approved Budget (attached hereto as "Exhibit A"), to be disbursed pursuant to the claims process outlined herein. Funds not expended during the fiscal year will remain in the Authority's account.
 - b. LETA Beautification Fund. Pursuant to City Council Resolution No. 19-98 the City shall allocate funds from the LETA Beautification Fund to the Authority the total proceeds from the fund collected during the 2025-2026 fiscal year. Said Funds are estimated as specified in the Authority's approved Budget (attached hereto as "Exhibit A"), to be disbursed in monthly increments.
 - c. Holiday in the Park Fund. Pursuant to City Council Resolution No. 25-168, the City shall allocate to the Authority an amount equal to \$38,540.00. (LETA will provide administration and oversight for this funding, and the Holiday in the Park improvements will be planned and managed by the Holiday in the Park Committee.) Said Funds are estimated as specified in the Authority's approved Budget (attached hereto as "Exhibit A"), to be disbursed pursuant to the claims process outlined herein.
 - d. Fireworks Display Fund. Pursuant to City Council Resolution No. 25-168, the City shall allocate to the Authority an amount equal to \$140,000.00. (LETA will provide administration and oversight for this funding, and the Freedom Festival improvements will be planned and managed by the Freedom Festival Committee.) Said Funds are

estimated as specified in the Authority's approved Budget (attached hereto as "Exhibit A"), to be disbursed pursuant to the claims process outlined herein.

- c. To print flyers, bulletins, and other materials for the Authority which are used in the operation, management and administration of the Authority, provided that materials from or for other entities assisting the Authority will not be printed at the City's print shop. This assistance will be made available to the Authority only while the City's print shop is in operation, and this provision is in no way intended to create any property right or interest in the Authority to have its materials printed by the City for an indefinite period of time.
2. To assist the Authority in beautification projects as staff and equipment are available. The City shall not be required to provide staff assistance if it will cause the City to pay overtime without specific City Manager approval. The use of City equipment shall only be permitted if such use does not reduce the City's ability to provide required service to the community. In addition, administrative support may be provided by the office of the City Clerk, general accounting assistance and bookkeeping may be provided by the Finance Department, and the City Manager may also appoint a member of City staff to serve as an Executive Director for the Authority.
 3. The City agrees to provide, through the office of the City Attorney, limited legal assistance to the Authority. This legal assistance shall be limited to oral and written advice on subjects and matters for which litigation is not anticipated. This limited legal service includes limited document preparation but does not include responses to federal, state or county government agency inquiries and other matters outside the limitations provided herein. The City Attorney's first and primary duty is to the City of Lawton, and if a conflict should arise between the City and the Authority, the City Attorney shall advise the Authority of his or his staff's inability to assist the Authority. If the area of assistance requested is not within the areas of knowledge of the members of the City Attorney's staff the City Attorney is not required to assist. In addition to the above limitations the City shall not provide legal assistance in the following areas:
 - a. Preparation of documents needed for the prosecution or defense of actual or anticipated litigation.
 - b. Preparation or review of grant application.
 - c. Representation before any board, agency or court.
 - d. Representation of or advice to the Authority on any issue occasioned by and or governed by the Oklahoma Governmental Tort Claim Act.

B. Authority agrees as follows:


1. Unless waived by City Council, LETA agrees to follow City's purchasing policies as outlined in Chapter 10 of Lawton City Code and Administrative Policy 4-2.
2. To periodically submit to the City's accounting office claims for reimbursement for services performed in accordance with the City's contractual claims policies and procedures.

3. To submit to the Lawton City Council annual narrative reports which will include the projects and activities undertaken by the Authority during the prior twelve (12) month period, and any other information which may be of interest to the Lawton City Council. Annual audit reports will be due to the Lawton City Council within sixty (60) days following the end of the fiscal year.
 4. To submit any request for funding and budgetary information for the following fiscal year to the Finance Director of the City of Lawton by April 1, 2026.
 5. To reimburse the City for the actual cost incurred by the City in printing Authority's materials.
 6. The Authority shall be responsible for all legal matters and if, on the determination of the City Attorney the members of his office cannot or are prohibited from representing the Authority, the Authority shall be responsible for obtaining legal assistance at its own expense.
- C. Claim Processing. As the Authority incurs expenses and funds for the reimbursement of same are available in the Hotel/Motel Tax collections allocated to the Authority, the Authority shall submit a claim for said funds to the City. Any such claims will be processed by the City and paid to the Authority in accordance with the City's policies and procedures for payment of contractual claims.
- D. Term. This agreement will expire on June 30, 2026.

In witness whereof, the parties have hereunto set their hands on this 26th day of August, 2025.




CITY OF LAWTON, OKLAHOMA,
a municipal corporation


STANLEY BOOKER, MAYOR

ATTEST:


DONALYNN BLAZEK-SCHERLER,
CITY CLERK

LAWTON ENHANCEMENT TRUST
AUTHORITY, a public trust



CHAIRMAN

ATTEST:



SECRETARY

APPROVED as to form and legality

on 8/28/25

Signature: 

Exhibit A
LAWTON ENHANCEMENT TRUST AUTHORITY
FY 2025/2026 Preliminary OPERATING BUDGET

Income	Estimated Beginning Budget	Estimated Income	Projected Total Resources	Estimated Expenses	Ending Budget Balance
LETA Hotel/Motel Tax	\$59,413.29	\$147,460.00	\$206,873.29	\$179,972.85	\$26,900.44
H/M Freedom Festival	\$0.00	\$140,000.00	\$140,000.00	\$140,000.00	\$0.00
H/M Holiday in the Park	\$0.00	\$38,540.00	\$38,540.00	\$38,540.00	\$0.00
Court Fees (Beautification Fund)	\$37,305.29	\$42,000.00	\$79,305.29	\$79,305.29	\$0.00
Earned Interest	\$0.00	\$502.17	\$502.17	\$0.00	\$502.17
Trash Off Event Fees	\$0.00	\$125.00	\$125.00	\$0.00	\$125.00
Eye Candy Awards Banquet Sales/Donations	\$0.00	\$250.00	\$250.00	\$0.00	\$250.00
Other Donations and Income	\$158.61	\$150.00	\$308.61	\$0.00	\$308.61
Project Donations	\$1,451.14	\$3,000.00	\$4,451.14	\$0.00	\$4,451.14
Freedom Festival	\$12,817.68	\$34,500.00	\$47,317.68	\$47,317.68	\$0.00
Children United	\$17,284.54	\$3,000.00	\$20,284.54	\$20,284.54	\$0.00
Cultural Preservation	\$1,731.95	\$0.00	\$1,731.95	\$1,731.95	\$0.00
Committed Funds	\$2,802.02	\$0.00	\$2,802.02	\$2,802.02	\$0.00
Restricted Cash	\$64,979.35	\$68,000.00	\$132,979.35	\$103,979.16	\$29,000.19
TOTAL INCOME	\$197,943.87	\$477,527.17	\$675,471.04	\$613,933.49	\$61,537.55
Expenses					
Supplies, Tools & Equipment					\$100.00
Repairs, Maintenance and Replanting					\$108,350.00
Rental/Publishing/Printing					\$500.00
Professional & Technical Svcs					\$8,500.00
Postage					\$250.00
Dues & Memberships					\$400.00
Other Expenses					\$8,935.00
Bank Service charges					\$70.00
LETA Grant Awards					\$35,537.02
Local Grant Expense					\$59,539.50
Eye Candy Awards					\$10,000.00
Yard of the Month					\$17,000.00
Beautification Projects					\$90,570.00
Playground in the Park					\$0.00
H/M Holiday in the Park					\$38,540.00
Trash Off Event Fees					\$4,600.00
Freedom Festival					\$47,317.68
Children United					\$20,284.54
H/M Freedom Festival					\$140,000.00
Cultural Preservation					\$1,731.95
Sidewalk Project					\$21,707.80
TOTAL EXPENSES					\$613,933.49

FIRST AMENDMENT TO THE FISCAL YEAR 2026 AGREEMENT FOR LIMITED SERVICES

Whereas on the 26th day of August 2025 the City of Lawton, Oklahoma, a municipal corporation (hereinafter referred to as "City"), entered into a Limited Services Agreement with the Lawton Enhancement Trust Authority, a public trust (hereinafter referred to as "Authority") wherein the City agreed to provide the Authority the following:

1. To provide the Authority annual financial support for the services to be performed under this agreement pursuant to the fund sources identified.
 - a. Pursuant to City Council Resolution No. 25-168, the City shall allocate to the Authority an amount not to exceed \$147,460.00 from the Hotel/Motel Tax – General Fund collected during the 2025-2026 fiscal year. Said Funds are estimated as specified in the Authority's approved Budget (attached hereto as "Exhibit A"), to be disbursed pursuant to the claims process outlined herein. Funds not expended during the fiscal year will remain in the Authority's account.
 - b. LETA Beautification Fund. Pursuant to City Council Resolution No. 19-98 the City shall allocate funds from the LETA Beautification Fund to the Authority the total proceeds from the fund collected during the 2025-2026 fiscal year. Said Funds are estimated as specified in the Authority's approved Budget (attached hereto as "Exhibit A"), to be disbursed in monthly increments.
 - c. Holiday in the Park Fund. Pursuant to City Council Resolution No. 25-168, the City shall allocate to the Authority an amount equal to \$38,540.00. (LETA will provide administration and oversight for this funding, and the Holiday in the Park improvements will be planned and managed by the Holiday in the Park Committee.) Said Funds are estimated as specified in the Authority's approved Budget (attached hereto as "Exhibit A"), to be disbursed pursuant to the claims process outlined herein.
 - d. Fireworks Display Fund. Pursuant to City Council Resolution No. 25-168, the City shall allocate to the Authority an amount equal to \$140,000.00. (LETA will provide administration and oversight for this funding, and the Freedom Festival improvements will be planned and managed by the Freedom Festival Committee.) Said Funds are estimated as specified in the Authority's approved budget (attached hereto as "Exhibit A"), to be disbursed pursuant to the claims process outlined herein.

Whereas on the 14th day of April, 2026 the Lawton City council voted in agreeance and conditioned upon LETA reallocating back to the City \$90,000 of the \$140,000 the City provided to LETA in its support agreement for Freedom Festival, to approve a Title Sponsorship Agreement with Fort Sill Morale Welfare and Recreation (MWR) in support of Lawton Fort Sill Freedom Festival 2026 in the amount of \$90,000 and authorize the mayor to sign the agreement and City of Lawton Finance Department to make payment to Fort Sill MWR out of the budgeted Hotel Motel Fund allocation for Lawton Fort Sill Freedom Festival, Fireworks Display Fund.

NOW, THEREFORE in consideration of the mutual obligation, covenants, terms, and conditions of the parties recited in the original Fiscal Year 2026 Agreement for Limited Services, the City and Authority agree to decrease appropriations for the Authority's Fireworks Display Fund in the amount of Ninety Thousand no/Dollars (\$90,000.00), so as to permit the City to allocate the funds specifically for entering a Title Sponsorship Agreement with Fort Sill Moral Welfare and Recreation (MWR) for Lawton Fort Sill Freedom Festival 2026. The City and Authority agree as follows:

1. Replace Paragraph 1.d. as follows:

d. Fireworks Display Fund. Pursuant to the City Council vote on the 14th of April 2026, the funding allocated in Resolution No. 25-168, of an amount equal to \$140,000 shall be reduced by \$90,000 to an amount equal to \$50,000. The City shall allocate to the Authority an amount equal to \$50,000.00. (LETA will provide administration and oversight for this funding, and the Freedom Festival improvements will be planned and managed by the Freedom Festival Committee.) Said Funds are estimated as specified in the Authority's approved budget (attached hereto as "Exhibit A"), to be disbursed pursuant to the claims process outlined herein.

2. Exhibit "1" which is attached and incorporated herein, is approved and accepted by the City as the Authority's amended budget.

3. All other terms and conditions of the original FY 2025-2026 Partnership Support Agreement will remain in effect unaltered by this amendment.

In witness whereof, the parties have hereunto set their hands on this ____ day of _____, 2025.

CITY OF LAWTON, OKLAHOMA,
a municipal corporation

STANLEY BOOKER, MAYOR

ATTEST:

DONALYNN BLAZEK-SCHERLER,
CITY CLERK

LAWTON ENHANCEMENT TRUST
AUTHORITY, a public trust

CHAIRMAN

ATTEST:

SECRETARY

Exhibit A

**LAWTON ENHANCEMENT TRUST AUTHORITY
FY 2025/2026 Preliminary OPERATING BUDGET**

Income	Estimated Beginning Budget	Estimated Income	Projected Total Resources	Estimated Expenses	Ending Budget Balance
LETA Hotel/Motel Tax	\$59,413.29	\$147,460.00	\$206,873.29	\$179,972.85	\$26,900.44
H/M Freedom Festival	\$0.00	\$140,000.00	\$140,000.00	\$140,000.00	\$0.00
H/M Holiday in the Park	\$0.00	\$38,540.00	\$38,540.00	\$38,540.00	\$0.00
Court Fees (Beautification Fund)	\$37,305.29	\$42,000.00	\$79,305.29	\$79,305.29	\$0.00
Earned Interest	\$0.00	\$502.17	\$502.17	\$0.00	\$502.17
Trash Off Event Fees	\$0.00	\$125.00	\$125.00	\$0.00	\$125.00
Eye Candy Awards Banquet Sales/Donations	\$0.00	\$250.00	\$250.00	\$0.00	\$250.00
Other Donations and Income	\$158.61	\$150.00	\$308.61	\$0.00	\$308.61
Project Donations	\$1,451.14	\$3,000.00	\$4,451.14	\$0.00	\$4,451.14
Freedom Festival	\$12,817.68	\$34,500.00	\$47,317.68	\$47,317.68	\$0.00
Children United	\$17,284.54	\$3,000.00	\$20,284.54	\$20,284.54	\$0.00
Cultural Preservation	\$1,731.95	\$0.00	\$1,731.95	\$1,731.95	\$0.00
Committed Funds	\$2,802.02	\$0.00	\$2,802.02	\$2,802.02	\$0.00
Restricted Cash	\$64,979.35	\$68,000.00	\$132,979.35	\$103,979.16	\$29,000.19
TOTAL INCOME	\$197,943.87	\$477,527.17	\$675,471.04	\$613,933.49	\$61,537.55
Expenses					
Supplies, Tools & Equipment					\$100.00
Repairs, Maintenance and Replanting					\$108,350.00
Rental/Publishing/Printing					\$500.00
Professional & Technical Svcs					\$8,500.00
Postage					\$250.00
Dues & Memberships					\$400.00
Other Expenses					\$8,935.00
Bank Service charges					\$70.00
LETA Grant Awards					\$35,537.02
Local Grant Expense					\$59,539.50
Eye Candy Awards					\$10,000.00
Yard of the Month					\$17,000.00
Beautification Projects					\$90,570.00
Playground in the Park					\$0.00
H/M Holiday in the Park					\$38,540.00
Trash Off Event Fees					\$4,600.00
Freedom Festival					\$47,317.68
Children United					\$20,284.54
H/M Freedom Festival					\$140,000.00
Cultural Preservation					\$1,731.95
Sidewalk Project					\$21,707.80
TOTAL EXPENSES					\$613,933.49

Exhibit 1

**LAWTON ENHANCEMENT TRUST AUTHORITY
FY 2025/2026 UPDATED OPERATING BUDGET**

Income	Estimated Beginning Budget	Estimated Income	Projected Total Resources	Estimated Expenses	Ending Budget Balance
LETA Hotel/Motel Tax	\$59,413.29	\$147,460.00	\$206,873.29	\$179,972.85	\$26,900.44
H/M Freedom Festival	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00
H/M Holiday in the Park	\$0.00	\$38,540.00	\$38,540.00	\$38,540.00	\$0.00
Court Fees (Beautification Fund)	\$37,305.29	\$42,000.00	\$79,305.29	\$79,305.29	\$0.00
Earned Interest	\$0.00	\$502.17	\$502.17	\$0.00	\$502.17
Trash Off Event Fees	\$0.00	\$125.00	\$125.00	\$0.00	\$125.00
Eye Candy Awards Banquet Sales/Donations	\$0.00	\$250.00	\$250.00	\$0.00	\$250.00
Other Donations and Income	\$158.61	\$150.00	\$308.61	\$0.00	\$308.61
Project Donations	\$1,451.14	\$3,000.00	\$4,451.14	\$0.00	\$4,451.14
Freedom Festival	\$12,817.68	\$34,500.00	\$47,317.68	\$47,317.68	\$0.00
Children United	\$17,284.54	\$3,000.00	\$20,284.54	\$20,284.54	\$0.00
Cultural Preservation	\$1,731.95	\$0.00	\$1,731.95	\$1,731.95	\$0.00
Committed Funds	\$2,802.02	\$0.00	\$2,802.02	\$2,802.02	\$0.00
Restricted Cash	\$64,979.35	\$68,000.00	\$132,979.35	\$103,979.16	\$29,000.19
TOTAL INCOME	\$197,943.87	\$387,527.17	\$585,471.04	\$523,933.49	\$61,537.55
Expenses					
Supplies, Tools & Equipment					\$100.00
Repairs, Maintenance and Replanting					\$108,350.00
Rental/Publishing/Printing					\$500.00
Professional & Technical Svcs					\$8,500.00
Postage					\$250.00
Dues & Memberships					\$400.00
Other Expenses					\$8,935.00
Bank Service charges					\$70.00
LETA Grant Awards					\$35,537.02
Local Grant Expense					\$59,539.50
Eye Candy Awards					\$10,000.00
Yard of the Month					\$17,000.00
Beautification Projects					\$90,570.00
Playground in the Park					\$0.00
H/M Holiday in the Park					\$38,540.00
Trash Off Event Fees					\$4,600.00
Freedom Festival					\$47,317.68
Children United					\$20,284.54
H/M Freedom Festival					\$50,000.00
Cultural Preservation					\$1,731.95
Sidewalk Project					\$21,707.80
TOTAL EXPENSES					\$523,933.49

Item Title:

Consider and take action to establish a Freedom Festival Advisory Committee under the Lawton Enhancement Trust Authority (LETA), and appoint a Chairperson for the Committee.

Initiator: Tammy Branstetter, Senior Deputy City Clerk

Information Source: Jason Poudrier, Arts & Humanities - Administrator

Background:

Staff has discussed re-establishing a Freedom Festival Advisory Committee under the Lawton Enhancement Trust Authority (LETA) to assist with planning efforts for future Freedom Festival events, including the potential return of festival operations to the City beginning in 2027. Discussion has included the possibility of identifying alternative event locations, exploring partnerships, and coordinating festival planning efforts due to the anticipated unavailability of Elmer Thomas Park for the 2027 event season.

The proposed committee would serve in an advisory capacity to LETA and would provide recommendations related to festival planning, operations, and expenditures. Any major decisions or expenditures would still require approval by the Authority. Staff has recommended that the Authority appoint a Committee Chairperson, who would then work with staff to identify and fill the remaining committee positions and begin organizing future planning meetings.

Correlation to the True North Statement:

This item aligns with the City of Lawton’s True North Culture Statement of “World Class Customer Service” by supporting efforts to enhance the quality of life and overall community experience through the continued planning and development of future Freedom Festival events. Establishing a Freedom Festival Advisory Committee under LETA will assist in fostering community engagement, evaluating opportunities for future festival growth, and ensuring the event continues to provide a positive experience for citizens and visitors alike.

Exhibit:

N/A

Key Issues:

N/A

Funding Source:

N/A

Recommended Action:

Approve the establishment of the Freedom Festival Advisory Committee under the Lawton Enhancement Trust Authority and appoint a Chairperson for the Committee.

ATTACHMENTS:

None

Item Title:

Consider and take action to approve the selection of the April 2026 Yard of the Month Contest winner and authorize the presentation of associated recognition on behalf of the Lawton Enhancement Trust Authority.

Initiator: Caitlin Gatlin, Communication & Marketing Manager

Information Source: Caitlin Gatlin, Communication & Marketing Manager

Background:

The Yard of the Month Contest is conducted as part of the Lawton Enhancement Trust Authority’s beautification and community enhancement efforts. The program recognizes residents who demonstrate exceptional pride in property maintenance and neighborhood appearance.

Correlation to the True North Statement:

This item aligns with the City’s True North Culture Statement by supporting the “World Class Customer Service” and “The Citizen” principles through recognition of residents who enhance neighborhood appearance, promote community pride, and contribute to the overall quality of life within the Lawton community.

Exhibit:

2026 April YOTM

Key Issues:

N/A

Funding Source:

N/A

Recommended Action:

Review the submitted Yard of the Month Contest nominations for April 2026, select a contest winner, and authorize presentation of the associated recognition on behalf of the Lawton Enhancement Trust Authority.

ATTACHMENTS:

1. 2026 April YOTM

Ward 4

“He works so hard to maintain it and doesn’t even let us walk on it”



Ward 4

“He put so much love into bringing it back to life and making it look good.”





“Very beautiful landscapes, lots of dedication!”



Ward 1

“They do an outstanding job keeping there yard green and perfectly maintained year round.”



Item Title:

Discuss the issue of dilapidated signs within the City of Lawton and consider making a recommendation to City Council for enforcement of sign standards and regulations per City Code.

Initiator: Barry Ezerski, LETA Chairman

Information Source: Antonio Hopson, Deputy Director- Safe and Clean Neighborhood Services

Background:

Dilapidated and deteriorating signs throughout the City can negatively impact neighborhood appearance, business corridors, public perception, and overall quality of life. This item has been placed on the agenda to allow for discussion regarding current procedures related to the identification and removal of dilapidated signage, associated enforcement challenges, and potential opportunities to improve compliance and beautification efforts within the City of Lawton.

Correlation to the True North Statement:

This item supports the City of Lawton’s commitment to providing a “Safe Community” and delivering “World Class Customer Service” by working to improve the appearance of commercial corridors and neighborhoods throughout the community.

Exhibit:

N/A

Key Issues:

N/A

Funding Source:

N/A

Recommended Action:

Discuss the issue of dilapidated signs within the City of Lawton and consider recommending enforcement of applicable sign standards and regulations in accordance with City Code to the City Council of Lawton.

ATTACHMENTS:

None

Item Title:

Consider and take action to contract directly with Bedrock Nursery and Terry Wells to enhance the appearance and increase security at Carnegie Library Town Hall by installing landscaping within the currently fenced area surrounding the air conditioning units in the amount of \$11,900, and constructing an additional secured fenced enclosure around the north-side fire escape in the amount of \$8,500.

Initiator: Jason Poudrier, Arts & Humanities - Administrator

Information Source: Jason Poudrier, Arts & Humanities - Administrator

Background:

The City of Lawton is planning to tear down the old City Hall Annex, and the Chamber Foundation is working on plans to add a Kid’s First Amusement park in the Parking Lot area of the old annex which is adjacent to Carnegie Library Town Hall (CLTH).

The current fencing has made a substantial difference in keeping unwanted guests out of the tunnel that is under the CLTH ADA Ramp, and the fencing has protected the fairly new air conditioning units from being vandalized. However, the area becomes overgrown with the condensation created by the AC Units. The northside of the building has a basement fire escape. Within the area is a pump that often gets tampered with.

In April of 2025, CLTH was also substantially damaged by rain water that entered the building through Attic Vents as the roof drains were clogged. There is no permanently installed way to access the roof of CLTH, creating a fenced area on the north side of the building would create a secured area where a fence could be installed to make routine maintenance easier.

Correlation to the True North Statement:

This item aligns with the City of Lawton’s commitment to “Safe Community” by enhancing security measures at Carnegie Library Town Hall, and supports “World Class Customer Service” through continued improvements to the appearance and quality of City facilities for citizens and visitors. It also reflects the City’s “Pursuit of Excellence” by investing in the upkeep and presentation of public spaces.

Exhibit:

Bedrock Estimate #3545
Wells Construction Estimate #402-26

Key Issues:

N/A

Funding Source:

LETA Beautification

Recommended Action:

If funds available, vote to approve work with Arts and Humanities Director to contract directly with contractors on behalf of LETA to complete proposed work.

ATTACHMENTS:

1. Bedrock Estimate #3545
2. Wells Construction Estimate #402-26

Bedrock Nursery Inc.
 1802 NW 67th St.
 Lawton, OK 73505 US
 5802486337
 www.bedrocknursery.com



Estimate

ESTIMATE # 3545
 DATE 05/09/2026

ADDRESS

City of Lawton (LETA)
 Attn: Andrea Flowers
 212 SW 9th St.
 Lawton, OK 73501

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

ACTIVITY	QTY	RATE	AMOUNT
CARNEGIE LIBRARY TOWN HALL (APPROX 18X36 AREA INSIDE FENCE BY A/C UNITS)			
misc Mini Excavator	1	400.00	400.00
misc Skid Steer	1	500.00	500.00
Dig Out:DO Dig Out Area 12" w/ Mini Excavator to Prep For Flowerbed - Soil Change	1	2,500.00	2,500.00
Haul Off:HO Haul Off / Dispose of Dug Out Soil - Dump Truck or Dump Trailer	2	200.00	400.00
misc Dump Fee	2	100.00	200.00
Soil / Amendments / Mulch:Top Soil Load Top Soil / Delivery	1	400.00	400.00
Soil Labor:Top Soil Back-fill Back-fill Top Soil Into New Bedding Area	1	350.00	350.00
Soil / Amendments / Mulch:Soil Conditioner 2cu Bag Happy Frog Soil Conditioner	20	24.99	499.80
Bed Prep:Till Till / Cultivate Amendments Into Existing Soil to Create Bedding Mix	1	200.00	200.00
Sales Weed Mat / Staples	1	400.00	400.00
Labor Install Weed Mat	1	250.00	250.00
Shrubbery:7 gal CGY 7 gal Color Guard Yucca / Red Yucca	12	69.99	839.88
Shrub Labor:7 gal SL 7 gal Shrub Installation	12	39.99	479.88
Shrubbery:3 gal RS 3 gal Russian Sage	5	39.99	199.95
Shrubbery:3 gal PMG 3 gal Pink Muhly Grass	5	39.99	199.95
Shrubbery:3 gal DPG 3 gal Dwarf Pampass Grass	3	49.99	149.97
Shrub Labor:3 gal SL	8	29.99	239.92

We appreciate your business!

ACTIVITY	QTY	RATE	AMOUNT
3 gal Shrub Installation			
Sales Crushed Granite or River Rock / Delivery	8	300.00	2,400.00
Labor River Rock Installation	8	200.00	1,600.00
Customer Discount:CD Customer Discount	1	-309.35	-309.35

*ALL PAYMENTS MADE WITH A CREDIT CARD OR DEBIT CARD WILL BE SUBJECT TO A SERVICE FEE OF 3.5% ADDED TO THE TOTAL DUE. ALL ESTIMATED PRICING ABOVE REFLECTS CASH OR CHECK PAYMENT.

SUBTOTAL	11,900.00
TAX (9%)	0.00
TOTAL	\$11,900.00

Accepted By

Accepted Date

**ESTIMATE
#402-26**

Wells Construction, Inc.

12427 SE Woodlawn Rd.

Lawton, OK 73501

Ph. 580-595-1279

4-20-26

ATTN: Jason Poudrier
Arts and Humanities Director
City of Lawton

Job Location: Carnegie Library

DESCRIPTION OF WORK:

North Door Screen/Fence

- Weld cage/frame around north door
- Install door with panic device
- Install theft deterrent panel
- Paint framework & door
- Install heavy duty fabric to keep out debris
- Install chain link to match height of framework

Total \$ 8,500.00