City of Lawton

City Council

Agenda

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Tuesday, April 28, 2026 **6:00 PM** **Lawton City Hall**
Wayne Gilley Auditorium

Meeting Called to Order with Invocation and Pledge of Allegiance

"Official action can be taken only on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Council may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Council may refer the matter to the City Manager or the City Attorney. The Council may also refer items to standing committees of the Council or a board, commission, or authority for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

Roll Call

Presentation

1. Receive a report from Arts for All, Inc. regarding its Summer Arts Institute program.
2. Recognition of Lawton Public Schools Students Participating in the Annual Cardboard Boat Race
3. Receive the Youth & Family Affairs Committee Annual Report for Fiscal Year 2025–2026.
4. True North Award Recipient

Proclamation

5. Clean Sweep Award - Anna Belle Carter Memorial Foundation
6. Autism Awareness & Acceptance Month
7. Child Abuse Prevention Month
8. National Air Quality Awareness Week May 4–8, 2026

Reports: Mayor/City Council/City Manager

Consent Agenda

The following items are considered to be routine by the City Council and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

9. Consider adopting a resolution approving the joint petition settlement in the amount of $16,830.00 and making payments in the workers' compensation claim of James Churchwell.

10. Consider approving a resolution amending the FYE26 budget, as amended, to appropriate $2,000.00 to the Officer Training Fund for court administrative fees due to the General Fund.

11. Consider approving a resolution thereby formally supporting the Clean Air Program and the continued implementation of Administrative Policy No. 1-2, Clean Air Program – Procedure for Air Alert Days.

12. Consider approving a resolution terminating the lease agreement between the City of Lawton, the Lawton Water Authority, and the Board of Commissioners of Comanche County regarding Ahlschlager Park, and authorizing the Mayor and City Clerk to execute any necessary documents.

13. Consider approving a resolution amending Appendix A, Schedule of Fees and Charges, Lawton City Code, 2025, by implementing an approximate fifteen (15) percent increase to applicable fees and charges as set forth in Exhibit "A" of the resolution, as previously approved for implementation by the Lawton City Council on March 24, 2026; correcting and standardizing formatting within Appendix A; providing that adjusted fees shall be rounded to the nearest five-cent increment; excluding fees collected through the utility bill, statutory fees established by state law, and any fees not specifically identified for increase in Exhibit "A"; and establishing an effective date.

14. Consider extending contract RFPCL25-023 Utility Billing and Invoice Mailing Services to Matrix Imaging Solutions, LLC of Coppell, TX.

15. Consider approving contracts with Blue Cross Blue Shield of Oklahoma to provide health care coverage to eligible City of Lawton employees and eligible retiree's effective July 1, 2026. The contracts will be for medical, vision, Group Life and AD&D, Short Term and Long Term Disability, Accident, Critical Illness and MD Live coverage. Authorize the Mayor and City Clerk to execute the contracts.

16. Consider approving a contract with LegalShield to provide legal and identity protection to eligible City of Lawton employees effective July 1, 2026, and authorize the Mayor and City clerk to execute the contracts.

17. Consider approving an agreement with MASA, Medical Transport Solutions, for Medical Transportation Coverage for eligible City of Lawton employees effective July 1, 2026, and authorize the Mayor and City Clerk to execute the contracts.

18. Consider approving a contract with PVCS Primary Vision Care Services, Inc. to provide vision insurance coverage to eligible City of Lawton employees effective July 1, 2026 and authorize the Mayor and City Clerk to execute the contract.

19. Consider approving an agreement with Nationwide to offer group voluntary pet insurance coverage to eligible City of Lawton employees effective July 1, 2026 and authorize the Mayor and City Clerk to execute the contract.

20. Consider approving an agreement with Aetna for Employee Assistance Program Services to eligible City of Lawton employees effective July 1, 2026 and authorize the Mayor and City Clerk to execute the contract.

21. Consider approving a contract with Colonial Life, to provide the following coverages; Life Insurance, Term Life, Cancer and Confinement Indemnity Insurance effective July 1, 2026, and authorize the Mayor and City Clerk to execute the contracts.

22. Consider renewing the agreement with Delta Dental to provide dental insurance to eligible City of Lawton General employees, eligible Retirees and Police employees, effective July 1, 2026 and authorize the Mayor and City Clerk to execute the contracts.

23. Consider and take action in approving Change Order no. 1 reducing the contract by $48,377.34, accepting the project in the final contract amount of $11,299,359.66, and placing the maintenance bond into effect for the Map 11A Waterline Replacement Project PU2309 as constructed by Southwest Water Works, LLC

24. Consider and take action in approving Change Order no. 1 reducing the contract by $273,718.68, accepting the project in the final contract amount of $7,375,598.32, and placing the maintenance bond into effect for the Map 11B Waterline Replacement Project PU2313 as constructed by Southwest Water Works, LLC.

25. Consider approval of Change Order No. 1 to the agreement with Martus Stones for the installation of a memorial celebrating the legacy of Dunbar Elementary School and two key figures from the Lawton community within Lemuel Harkey Park, increasing the contract amount by $1,160.00 for a total cost of $15,660.00.

26. Consider approving Change Order No.2 for Miller-Tippens Construction on Engineering Project PR2309-Elmer Thomas Park Aquatic Center, in the amount of $237,836.81 and also consider approving Payment Application #12 for pay-out to Miller-Tippens Construction for 2.5% of the Retainage Fee.

27. Consider accepting the recommendation of the Library of Tomorrow Council Committee, to proceed with the Lawton Public Library Ceiling Renovation, Project EN2201, and authorize staff to bid.

28. Consider accepting the project and releasing retainage in the amount of $98,707.74 to MTZ Construction for Engineering Project EN2107-On-Call Citywide Sidewalks.

29. Consider approving the construction plans for public improvements associated with Lawton Sports Complex to be located at 3802 E Gore Blvd, Lawton, OK 73501, subject to the conditions recommended by the City Planning Commission.

30. Consider approving plans and specifications for Engineering Project PR2308-Elmer Thomas Park Amphitheater & Boardwalk and authorize staff to advertise for bids.

31. Consider approving the construction plans for Willow Ridge, Part 1, subject to conditions recommended by the City Planning Commission.

32. Consideration to approve acceptance of an FAA Grant in the amount of $4,713,441.00 for a reimbursement grant for the terminal project.

33. Consideration to approve acceptance of an FAA Grant in the amount of $534,484.00 for a Rubber Removal and Remarking project.

34. Consideration to approve acceptance of an FAA Grant in the amount of $76,000.00 00 for a Runway Safety Area analysis.

35. Consider approving the minutes of the April 14, 2026 meetings.

36. Consider approving proposed appointments to boards and commissions.

Unfinished Business

37. Adopt a resolution declaring the structures located at 501 SW 16th Street (Secondary Structure), 1109 NW Williams Avenue, and 2308 NW 20th Street, to be dilapidated pursuant to Section 6-5-1 Lawton City Code, ordering the owner to abate the nuisance, authorizing summary abatement, and authorizing the City Attorney to commence legal action in District Court to abate the nuisance.

Business Items

38. Consideration and action upon a resolution of the City of Lawton, Oklahoma, (the “City”) approving and authorizing the incurring of indebtedness by the trustees of the Lawton Industrial Development Authority (the “Authority”) to

be accomplished by the issuance of its Note, or other evidences of indebtedness, to be loaned to the Lawton Economic Development Authority ("LEDA") in one or more series either in series names or others determined as needed on a tax-exempt or taxable basis, at a premium or discount, in the aggregate principal par amount of not to exceed Eight Million and No/100 Dollars ($8,000,000.00) (the "Note") to provide for the financing of all or a portion of the costs of acquisition, development, and construction, of a completed and functioning industrial manufacturing facility for Firehawk Aerospace, Inc. ("Firehawk") development project (the "Project") and to address potential timing differences for LEDA in project construction payments and receipt of grant funds for the Project, all for the benefit of the City; and pay costs of issuance related thereto; approving the award of the sale of said Note on a negotiated basis, waiving competitive bidding in regard to the sale of said Note; approving and authorizing execution and delivery of documents in connection therewith; and the taking of other action with respect thereto.

39. Consider, and if desired, approve an amendment to the Construction Manager at Risk Agreement with the Boldt Company for the construction of a sports complex, with said amendment establishing Boldt's Guaranteed Maximum Price (GMP) for the construction of the sports complex, approving project costs and excluding the owner's contingency from GMP.

40. Consider a request for temporary stay on a dangerous and dilapidated structure located at 2211 NW Baltimore Avenue.

41. Consider holding a public hearing and consider an ordinance for a change of zoning request from Bowmans Consulting Group on behalf of O'Reilly Auto Enterprises, LLC and Richards Maria J Trustee, Nick J Richards 1992 Trust from the C-4 Tourist Commercial District to the C-3 Planned Community Shopping Center District zoning classification for the property located at 3422 E Gore Blvd, Lawton, Oklahoma 73501 more particularly described as proposed Lot 1, Block 1, O'Reilly-E. Gore and take appropriate action as deemed necessary.

42. Consider and possible action on a recommendation by the Streets and Development Committee to transfer the design and engineering services for EN2303 – Sheridan Road Reconstruction Project to WSB, and if so desired, direct staff to prepare any necessary documents for future council consideration and action to effectuate the transfer.

43. Consider, and if desired, approve Council Policy 0-04 establishing the Artificial Intelligence Policy for the City of Lawton to ensure transparency in how artificial intelligence will be used.

44. Consider approving an ordinance pertaining to Offenses and Crimes amending Section 16-3-2-205, Division 16-3-2, Article 16-3, Chapter 16, Lawton City Code 2025, relating to enforcement and penalties of unauthorized camping by amending the penalties to follow the appropriate jurisdictional limits and to stay consistent with corresponding chapters in City Code, providing for severability and establishing an effective date.

45. Receive a recommendation from the Library of Tomorrow Committee to conduct a study/assessment of the overall condition of the existing Lawton Public Library building and if desired, direct staff to identify a funding source and bring the matter back for Council approval.

Executive Session

46. Pursuant to Section 307B.2, Title 25, Oklahoma Statutes, consider convening in executive session to discuss negotiations with International Union of Police Associations (IUPA), Local 24, and the City of Lawton, and, if necessary, take appropriate action in open session.

47. Pursuant to 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the pending action in the United States District Court for the Western District of Oklahoma titled Felisha Parker and Laresha Parker as next of kin to Isaac D'Wayne Parker, deceased v. City of Lawton, et al, Case Number CIV-24-178-JD, and if necessary, take appropriate action in open session.

48. Pursuant to Section 307B.3, Title 25, Oklahoma Statues, consider convening in executive session to discuss the potential purchase of real property, and if necessary, take appropriate action in open session.

Audience Participation

Lawton citizens who have completed a Request to Speak Form and wish to address business not listed on the agenda may step forward at this time.

To ensure compliance with the Oklahoma Open Meeting Act, the Mayor and Council will receive comments but will NOT engage in direct responses. However, they may refer matters to the appropriate department or individual for further consideration and follow-up action.

To participate, speakers must submit a Request to Speak Form to the City Clerk and reside within the Lawton city limits. Each speaker is allotted 3 minutes, with a maximum of 9 minutes per topic, and Audience Participation is limited to 30 minutes total. All participants are expected to follow the Rules of Decorum as outlined in Council Policy 1-6.

Adjournment

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."

Item Title:
Receive a report from Arts for All, Inc. regarding its Summer Arts Institute program.

Initiator: Stan Booker, Mayor

Information Source: Arts for All

Background:
Arts for All, Inc. hosts its annual Summer Arts Institute, which provides inclusive arts programming for children of all abilities. The program typically includes a variety of activities such as visual arts, music, dance, theater, and other creative workshops held throughout the month of June.

The Summer Arts Institute is designed to promote creativity, build confidence, and provide meaningful recreational and educational opportunities for participants, while supporting accessibility and inclusion within the Lawton community.

Arts for All will present a report to the City Council to provide an overview of the upcoming program, including planned activities, anticipated participation, and program goals.

This item is presented for informational purposes only, and no action is required.

Correlation to the True North Statement:
Community of Choice Where Families Thrive

Exhibit:
None

Key Issues:
N/A

Funding Source:
N/A

Recommended Action:
Presentation only; no action to be taken.

ATTACHMENTS:
None

Item Title:
Recognition of Lawton Public Schools Students Participating in the Annual Cardboard Boat Race

Initiator: Stan Booker, Mayor

Information Source: Stan Booker, Mayor

Background:
Lawton Public Schools students recently participated in the annual Cardboard Boat Race, an event that promotes creativity, teamwork, and hands-on learning through engineering and design. The activity reflects key principles of STEM education by encouraging students to apply science, technology, engineering, and mathematics concepts in a practical and engaging environment.

This item provides an opportunity to celebrate the achievements of local students and recognize their engagement in educational and community-based activities.

Correlation to the True North Statement:
Community of Choice Where Families Thrive

Exhibit:
None

Key Issues:
N/A

Funding Source:
N/A

Recommended Action:
No action to be taken; presentation only.

ATTACHMENTS:
None

Item Title:
Receive the Youth & Family Affairs Committee Annual Report for Fiscal Year 2025–2026.

Initiator: Bob Weger, Councilman - Ward 6 , Taron Epps, Councilman - Ward 2

Information Source: Tammy Branstetter, Senior Deputy City Clerk, Cynthia Williams, Internal Auditor & Grants Coordinator

Background:
In accordance with Lawton City Code Section 2-3-9-364(A)(4), the Youth & Family Affairs Committee is required to provide an annual written report to the City Council on the progress of programs recommended by the Committee and approved for funding. The report must include measurable evidence demonstrating each program's impact in achieving its goals, including efforts to reduce juvenile crime, and is required to be submitted to the City Council on or before May 1 of each year. The Fiscal Year 2025–2026 report has been submitted in compliance with this requirement and outlines program activities and outcomes for the reporting period.

Committee members Joshua Hale and Carl Fuqua will be present to present the report and provide a status update on behalf of the Committee.

Correlation to the True North Statement:
Transparency and Trust

Exhibit:
YFAC Annual Report FY25-26

Key Issues:
N/A

Funding Source:
N/A

Recommended Action:
Receive the report; no action is requried.

ATTACHMENTS:
1. YFAC Annual Report FY25-26 - Signed

Office of the City Clerk
212 SW 9th Street
Lawton, Oklahoma 73501
(580) 581-3305

Youth & Family Affairs Committee
Annual Written Report to the Lawton City Council
Fiscal Year 2025–2026
Submitted on or before May 1, 2026

Honorable Mayor and Members of the Lawton City Council,

Pursuant to the requirements of Lawton City Code, the Youth & Family Affairs Committee respectfully submits its Annual Written Report detailing the progress and outcomes of programs recommended by the Committee and approved by the City Council for funding during Fiscal Year 2025–2026.

During this reporting period, the Committee oversaw one funded program: the United Way of Southwest Oklahoma Success By 6 Family Empowerment Program, which was approved by the City Council in the amount of $35,000.

The Success By 6 Family Empowerment Program brings parents and caregivers, community leaders, educators, and health and human services professionals together to help empower parents to empower their children to be school and life ready. The program is a combination of collaborations with other organizations to promote childhood wellness through fun and engaging activities.

The program goals for the Success By 6 Family Empowerment Program were established as follows: (1) By the end of the performance period, increase average daily school attendance by 10 percent and improve high school graduation rates by 5 percent among at-risk youth through mentorship programs, academic support services, and regular attendance tracking; and (2) reduce adverse childhood experiences in underserved neighborhoods within the Lawton–Fort Sill community by providing parents with fundamental tools to support childhood development, including access to resources, education, and supportive programming.

Based on the program report submitted for the reporting period of October 2025 - December 2025, a total of 378 youth, ages 0–17, participated in one of the four community outreach events in which the program hosted an informational table and served as a resource navigator. The program staff intentionally interacted with children and youth at the events to serve as role models and to model healthy adult/child interactions for the parents and caregivers.

The Success By 6 Family Empowerment Program maintains and fills the Free Little Libraries that are located outside of the United Way office and at the City of Lawton Parks and Recreation Centers. Since July 1st, 2025, 305 books have been placed in the Free Little Libraries.

The program provided 59 parents with resource guides during a C4 Resource Fair. Community engagement efforts through the Open Streets event hosted by the City of Lawton reached 114 youth and families. Specialized outreach served 190 individuals through participation in the 1st Inaugural Spooktacular Fall Fest,

hosted by Darien's Voice, for special needs children and adults.

In evaluating measurable outcomes, 15 participants under the age of 18 participated in the Worklahoma Job and Community Resource Fair put on by Work Ready of Oklahoma, and 21 youth engaged in mentoring relationships with community leaders through the Jr. Leadership Lawton Class. In addition, the United Way of Southwest Oklahoma participated in the Lawton Public Schools AIM program to provide one-on- one job shadowing to a high school sophomore interested in pursuing a career in nonprofits. These outcomes reflect measurable progress toward increasing youth engagement in constructive activities. However, certain outcome categories such as school attendance improvement and graduation rates were not quantified.

Collectively, the data and outcomes outlined above provide evidence that the program is advancing strategies widely recognized as effective in reducing juvenile crime. Through increased youth engagement in constructive activities, access to educational resources, mentorship opportunities, and strengthened family support systems, the program addresses key risk factors associated with juvenile delinquency. While certain long-term indicators such as school attendance and graduation rates have not yet been fully quantified for this reporting period, the documented participation levels and program activities demonstrate measurable progress toward keeping youth engaged, supported, and connected to positive influences, thereby contributing to the prevention of involvement in the juvenile justice system.

The data and findings presented herein are based upon information provided in the United Way of Southwest Oklahoma Outcome-Based Report submitted on January 14, 2026. The Committee, with the assistance of the Internal Auditor, will continue to monitor and evaluate the program's progress throughout the remainder of the fiscal year to assess alignment with established goals and outcomes.

Respectfully submitted,

Dr. Bob Weger

Dr. Bob Weger, Chairman
Youth & Family Affairs Committee

Approved by the Youth & Family Affairs Committee on: April 21st 2026

Item Title:
True North Award Recipient

Initiator: John Ratliff, City Manager

Information Source: John Ratliff, City Manager

Background:
The True North Award is presented to a City of Lawton employee who exemplifies the core principles outlined in the City's True North Culture Statement-dedication to service, commitment to excellence, and a focus on citizen-centered outcomes. This recognition honors those who go above and beyond in their daily responsibilities, contribute to a culture of teamwork and accountability, and consistently make a positive difference in the lives of Lawton residents. The selected recipient demonstrates what it means to live out the City's mission and values, not just in words, but in action.

Correlation to the True North Statement:
We exist solely to serve the citizen.

Exhibit:

Key Issues:

Funding Source:

Recommended Action:
Presentation of Award.

ATTACHMENTS:
None

Item Title:
Clean Sweep Award - Anna Belle Carter Memorial Foundation

Initiator: Stan Booker, Mayor

Information Source: Stan Booker, Mayor

Background:
The Clean Sweep Award is a special recognition from Mayor Stan Booker, honoring community groups and organizations that actively participate in keeping our city clean by regularly picking up litter. This award celebrates their commitment to maintaining a beautiful and welcoming environment for all residents.

Groups that sign up to clean designated areas on a recurring basis—such as quarterly cleanups—will be eligible to receive this recognition. The award will be presented at a City Council meeting or highlighted on the City's social media platforms to showcase their dedication and inspire others to take part in community beautification efforts.

Correlation to the True North Statement:
Community of Choice Where Families Thrive

Exhibit:
Clean Sweep Award

Key Issues:
N/A

Funding Source:
N/A

Recommended Action:
Award Presentation Only; No action to be taken.

ATTACHMENTS:
1. Anna Belle Carter Memorial Foundation (Clean Sweep for APR 2026)

CLEAN SWEEP AWARD

proudly presented to

Anna Belle Carter Memorial Foundation

This special recognition honors community groups and organizations that actively contribute to keeping our city clean by regularly picking up litter. It celebrates their dedication to maintaining a beautiful and welcoming environment for all residents.

Stan Booker
MAYOR

Item Title:
Autism Awareness & Acceptance Month

Initiator: Stan Booker, Mayor

Information Source: Stan Booker, Mayor

Background:
Autism Awareness and Acceptance Month is observed each April to promote understanding, inclusion, and support for individuals on the autism spectrum. Autism affects how people communicate, interact, and experience the world, and each individual has unique strengths and challenges. According to the **Centers for Disease Control and Prevention**, about 1 in 31 children in the United States is diagnosed with autism. This observance highlights the importance of acceptance, early intervention, and community support, while recognizing the vital work of local organizations like Trinity Autism & Behavior Center in empowering individuals and families.

Correlation to the True North Statement:
The Citizen

Exhibit:
Proclamation

Key Issues:
N/A

Funding Source:
N/A

Recommended Action:
No action to be taken; presentation only

ATTACHMENTS:
1. APR 2026 - Autism Awareness & Acceptance Month

City of Lawton

Proclamation

Whereas, *autism affects an estimated 1 in 31 children and 1 in 45 adults, and presents uniquely in each individual, resulting in a wide range of strengths, talents, and challenges; and*

Whereas, *autism can impact verbal and nonverbal communication, social interaction, and behavior, and affects individuals of every age, race, ethnicity, gender, and socioeconomic background; and*

Whereas, *autism is often accompanied by co-occurring medical conditions that can impact an individual's quality of life and require ongoing care and support; and*

Whereas, *a comprehensive and collaborative approach to autism supports continued research, strengthens advocacy, and ensures access to critical services and resources for individuals and families throughout their lifespan; and*

Whereas, *early diagnosis and individualized intervention can lead to meaningful, lifelong benefits, helping individuals with autism reach their fullest potential and supporting successful transitions into adulthood; and*

Whereas, *every individual and family affected by autism deserves access to reliable information, compassionate support, and meaningful opportunities to thrive and fully participate in their communities; and*

Whereas, *organizations such as* ***Trinity Autism & Behavior Center*** *provide exceptional care, advocacy, and support services, making a profound difference in the lives of individuals with autism and their families while strengthening our community through education, empowerment, and inclusion; and*

Whereas, *the City of Lawton is proud to participate in the annual observance of Autism Awareness and Acceptance Month, recognizing the diverse needs and valuable contributions of autistic individuals and their families.*

Now, therefore, *I, Stan Booker, Mayor, City of Lawton, Oklahoma, do hereby proclaim the month of April 2026, as*

Autism Awareness & Acceptance Month

and encourage all citizens to increase understanding, promote inclusion, and support Oklahomans living with autism spectrum disorder.

In witness whereof, *I hereunto set my hand and cause the Official Seal of the City of Lawton, Oklahoma, to be affixed hereto this 28th day of April 2026.*

_____

Stan Booker, Mayor

Item Title:
Child Abuse Prevention Month

Initiator: Stan Booker, Mayor

Information Source: Stan Booker, Mayor

Background:
Child abuse and neglect affect every part of our community, and protecting children requires the commitment of us all. CASA of Southwest Oklahoma provides trained volunteers who advocate for the safety, stability, and best interests of children involved in the child welfare system. During Child Abuse Prevention Month, we encourage all citizens to learn more about how they can help, whether through volunteering, supporting CASA's mission, or raising awareness, so that every child in need has a voice and the opportunity to thrive.

Correlation to the True North Statement:
The Citizen

Exhibit:
Proclamation

Key Issues:
N/A

Funding Source:
N/A

Recommended Action:
No action to be taken; presentation only

ATTACHMENTS:
1. APR 2026 - Child Abuse Prevention Month

City of Lawton Proclamation

Whereas, *child abuse and neglect are serious issues that affect every segment of our community, and addressing them requires collective commitment, vigilance, and involvement of all citizens; and*

Whereas, *in Comanche County alone, hundreds of children are currently in state care due to abuse or neglect—each one deserving safety, stability, and a voice in court; and*

Whereas, *CASA (Court Appointed Special Advocates) of Southwest Oklahoma provides trained and dedicated volunteers who advocate for the best interests of children involved in the child welfare system; and*

Whereas, *as of March 1, 2026, 284 children across the seven counties served are in the custody of the Oklahoma Department of Human Services, including 172 in Comanche County alone; and currently, CASA is able to serve only 20 of those children in Comanche County, representing 12 families—highlighting a critical need for additional advocates to ensure every child has a voice, a champion, and the opportunity for a safe and stable future; and*

Whereas, *preventing child abuse is a shared responsibility, and through increased awareness, education, and community engagement, we can strengthen families, support survivors, and help ensure that all children grow up in safe, stable, and nurturing environments.*

Now, therefore, *I, Stan Booker, Mayor, City of Lawton, Oklahoma, do hereby proclaim the month of April 2026, as*

Child Abuse Prevention Month

and urge all citizens to recognize this month by learning more about child abuse prevention and by supporting the mission of CASA of Southwest Oklahoma to provide a voice for every child in need. Citizens are further encouraged to get involved through volunteering, donations, and community advocacy.

In witness whereof, *I hereunto set my hand and cause the Official Seal of the City of Lawton, Oklahoma, to be affixed hereto this 28th day of April 2026.*

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Stan Booker, Mayor

Item Title:
National Air Quality Awareness Week May 4–8, 2026

Initiator: Christine James, Director

Information Source: Christine James, Director, Hope Davis, Planning - Transportation Planner

Background:
Air Quality Awareness Week (AQAW) has been recognized since 1999. This national campaign is held annually during the first full week of May to coincide with the start of ozone and wildfire season, which typically runs May through September.

The City of Lawton is committed to its community and during Air Alert Days it stops all city mowing, closes the City's utility payment drive-through window, and offers Lawton Area Transit System fares at half-price to encourage the use of public transit for those poor air quality days. The City is also working on efforts to improve traffic signalization to reduce congestion and mitigate emissions all year round.

Air Quality Awareness Week also provides an opportunity for people to learn how they can take action to prepare for and respond to events and environments with poor air quality — not just during the month of May, but year-round!

You can check the daily AQI on AirNow.gov and look to take action on days when the AQI is over 100.

Correlation to the True North Statement:

Exhibit:
Air Quality Awareness Week Proclamation 2026

Key Issues:
N/A

Funding Source:
N/A

Recommended Action:
Proclaim the week of May 4-8, 2026 National Air Quality Awareness Week.

ATTACHMENTS:
1. Air Quality Awareness Week Proclamation 2026

City of Lawton, Oklahoma

Proclamation

Whereas, *summer months bring a higher incidence of days when ozone pollution levels pose a risk to people and the environment; and,*

Whereas, *children, people with lung disease, older adults, and people with heart disease are more vulnerable to outdoor pollution; and,*

Whereas, *emissions from mobile sources, such as automobiles and lawn equipment, account for over 50 percent of air pollution in the United States; and,*

Whereas, *utilizing the Air Quality Index to characterize the quality of the air is a simple way to create public awareness and protect the health of our community; and,*

Whereas, *the City of Lawton is committed to improving air quality through several initiatives, including but not limited to enhancing traffic signal timing to reduce congestion and emissions, having a City vehicle no idling policy, closing the utility payment drive-thru window, and offering half-price fares for Lawton Area Transit System (LATS) to encourage public transportation on poor air quality days;*

Whereas, *the City of Lawton, the Environmental Protection Agency, and the Oklahoma Department of Environmental Quality are working together to encourage Americans to utilize the Air Quality Index, understand what causes poor air quality, and take action to improve the overall outdoor air quality.*

Now, therefore, *I, Stanley Booker, Mayor, City of Lawton, with pride, do hereby proclaim the week of May 4 - May 8, 2026 to be*

Air Quality Awareness Week

in the Lawton-Fort Sill community and encourage all citizens to give full consideration thereof.

In witness whereof, *I hereunto set my hand and cause the Official Seal of the City of Lawton, Oklahoma, to be affixed hereto this 28th Day of April, 2026.*

_____

Stanley Booker, Mayor

Item Title:
Consider adopting a resolution approving the joint petition settlement in the amount of $16,830.00 and making payments in the workers' compensation claim of James Churchwell.

Initiator: Jari Askins, Interim City Attorney

Information Source: Garrett Lam, Assistant City Attorney

Background:
This matter involves the workers' compensation claim of James Churchwell, an employee of the City of Lawton, Police Department who alleges an injury to his left knee on February 18, 2025. Settlement has been reached subject to City Council approval with the claimant agreeing to accept the City's offer of $16,830.00, including $3,366.00 as attorney's fees and a $504.90 Multiple Injury Trust Fund Assessment payment to the Oklahoma Tax Commission.

It was the opinion of the City's Workers' Compensation attorney that the award was consistent with the medical evidence.

Correlation to the True North Statement:

Exhibit:
Resolution No. 2026

Key Issues:
N/A

Funding Source:
Sinking Fund

Recommended Action:
Adopt a resolution approving the Joint Petition settlement and making payments in the pending workers' compensation claim of James Churchwell.

ATTACHMENTS:
1. WC - Churchwell, James - Resolution

RESOLUTION NO. 2026-

A RESOLUTION APPROVING THE JOINT PETITION SETTLEMENT AND MAKING PAYMENT OF THE SETTLEMENT IN THE WORKERS' COMPENSATION CASE OF JAMES CHURCHWELL FOR THE AMOUNT OF SIXTEEN THOUSAND EIGHT HUNDRED THIRTY AND NO/100 DOLLARS ($16,830.00) INCLUDING AN ATTORNEY'S FEE PAYMENT IN THE AMOUNT OF THREE THOUSAND THREE HUNDRED SIXTY-SIX AND NO/100 DOLLARS ($3,366.00); DIRECTING THREE PERCENT (3%) OF SAID JUDGMENT, IN THE AMOUNT OF FIVE HUNDRED FOUR AND 90/100 DOLLARS ($504.90), TO BE PAID DIRECTLY TO THE OKLAHOMA TAX COMMISSION AS A MULTIPLE INJURY TRUST FUND TEMPORARY ASSESSMENT IN ACCORDANCE WITH 85A OKLA. STAT. SECTION 31.A.7; AND FILING A FOREIGN JUDGMENT IN THE DISTRICT COURT OF COMANCHE COUNTY FOR PURPOSE OF PLACING SAID JUDGMENT ON THE TAX ROLLS.

WHEREAS, James Churchwell has filed an injury claim with the Workers' Compensation Commission for disability benefits as a result of an injury to his left knee, which occurred on February 18, 2025, while on duty as a Captain for the City of Lawton, Police Department; and,

WHEREAS, a Joint Petition Settlement has been reached in the amount of Sixteen Thousand Eight Hundred Thirty and No/100 Dollars ($16,830.00), including an attorney's fee payment in the amount of Three Thousand Three Hundred Sixty-Six and No/100 Dollars ($3,366.00); and,

WHEREAS, pursuant to Title 85A Okla. Stat. Section 31.A.7., for injuries occurring on or after July 1, 2019, the Oklahoma Tax Commission shall assess and collect from claimants a Multiple Injury Trust Fund temporary assessment in the amount of three percent (3%) of the total award or settlement for permanent partial disability or permanent total disability; and,

WHEREAS, in the Joint Petition Settlement filed with the Workers' Compensation Commission, the claimant agreed that said assessment, representing three percent (3%) of the joint petition settlement amount attributable to permanent partial disability or permanent total disability, shall be deducted from the settlement amount and paid by the employer; and,

WHEREAS, the above referenced Multiple Injury Trust Fund Assessment representing three percent (3%) of the joint petition settlement amount attributable to permanent partial disability or permanent total disability is Five Hundred Four and 90/100 Dollars ($504.90); and,

WHEREAS, the amount due to James Churchwell will be Sixteen Thousand Eight Hundred Thirty and No/100 Dollars ($16,830.00), including an attorney's fee payment in the amount of Three Thousand Three Hundred Sixty-Six and No/100 Dollars ($3,366.00) and including a Multiple Injury Trust Fund Assessment to be paid to the Oklahoma Tax Commission in the amount of Five Hundred Four and 90/100 Dollars ($504.90).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Lawton, that the City Council approves the Joint Petition Settlement and filing of a foreign judgment for purposes

of placing said judgment on the tax rolls and making payment of Sixteen Thousand Eight Hundred Thirty and No/100 Dollars ($16,830.00), including an attorney's fee payment in the amount of Three Thousand Three Hundred Sixty-Six and No/100 Dollars ($3,366.00) and a Multiple Injury Trust Fund Assessment to be paid to the Oklahoma Tax Commission in the amount of Five Hundred Four and 90/100 Dollars ($504.90), in the workers' compensation case of James Churchwell.

PASSED and APPROVED by the Mayor and Council of the City of Lawton, Oklahoma this 28th day of April 2026.

_____
STANLEY BOOKER, MAYOR

ATTEST:

_____
DONALYNN BLAZEK-SCHERLER, CITY CLERK

APPROVED as to form and legality this 28th of April 2026.

_____
GARRETT LAM, ASSISTANT CITY ATTORNEY

Item Title:
Consider approving a resolution amending the FYE26 budget, as amended, to appropriate $2,000.00 to the Officer Training Fund for court administrative fees due to the General Fund.

Initiator: Jillian Allison, Director

Information Source: Chandra Young

Background:
Court administrative fees collected are projected to exceed the budget by approximately $2,000.00. A budget amendment is needed to allocate $2,000.00 to the Officer Training Fund so this fee can be remitted to the General Fund.

Correlation to the True North Statement:

Exhibit:
Resolution No. 26-_____

Key Issues:
N/A

Funding Source:
Court administrative fees

Recommended Action:
Approve a resolution amending the FYE26 budget, as amended, to appropriate $2,000.00 to the Officer Training Fund for court administrative fees due to the General Fund.

ATTACHMENTS:
1. 04.28.26 Court Admin Fees Resolution

CITY OF LAWTON, OKLAHOMA
RESOLUTION NO. 26-_____

A RESOLUTION AMENDING RESOLUTION NO. 25-147, WHEREBY THE CITY OF LAWTON, OKLAHOMA BUDGET FOR FISCAL YEAR 2025-2026 WAS ORIGINALLY ADOPTED, AND AS PREVIOUSLY AMENDED BY RESOLUTION NO. 25-184, RESOLUTION NO. 25-191, RESOLUTION NO. 25-192, RESOLUTION NO. 25-213, RESOLUTION NO. 25-216, RESOLUTION NO. 25-237, RESOLUTION NO. 25-259, RESOLUTION NO. 25-262, RESOLUTION NO. 25-277, RESOLUTION NO. 25-285, RESOLUTION NO. 26-26, RESOLUTION NO. 26-37, RESOLUTION NO. 26-61, RESOLUTION NO. 26-75, AND RESOLUTION NO. 26-97, TO APPROPRIATE TWO THOUSAND AND 00/100 DOLLARS ($2,000.00) TO THE OFFICER TRAINING FUND FOR COURT ADMINISTRATIVE FEES DUE TO THE GENERAL FUND.

WHEREAS, the City of Lawton has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

WHEREAS, the City Manager prepared a budget for the fiscal year ending June 30, 2026 (FY 2025-2026) consistent with the Act; and

WHEREAS, the Act in section 17-215 provides for the City Manager of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, the budget was formally presented to the Lawton City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, the City of Lawton City Council conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

WHEREAS, Resolution No. 25-147 approved the City of Lawton, Oklahoma budget for Fiscal Year 2025-2026, and established budget amendment authority; and

WHEREAS, Council previously approved Resolution No. 25-184, amending Resolution No. 25-147 by appropriating up to One Million Two Hundred Thousand and 00/100 Dollars ($1,200,000.00) to the Emergency Reserve Fund for the repair of landfill cells six and seven; and

WHEREAS, Council previously approved Resolution No. 25-191, amending Resolution No. 25-147 by appropriating Five Million Seven Hundred Two Thousand Sixty-Four and 18/100 Dollars ($5,702,064.18) to the Grant Fund for the completion of the Elmer Thomas Park Aquatic Center and Two Million Six Hundred Fifty-Nine Thousand Three Hundred Seventy-Two and 54/100 Dollars ($2,659,372.54) to the 2019 Capital Improvement Fund for the US-62 Interchange Project; and

WHEREAS, Council previously approved Resolution No. 25-192, amending Resolution No. 25-147 by appropriating Fifty-Three Thousand and 00/100 Dollars ($53,000.00) to the Special Revenue Fund for critical fire training programs; and

WHEREAS, Council previously approved Resolution No. 25-213, amending Resolution No. 25-147 by appropriating Sixty-Six Thousand Three Hundred Thirty-One and 39/100 Dollars ($66,331.39) to the General Fund and Four Thousand Five Hundred Thirty-Eight and 34/100 Dollars ($4,538.34) to the Stormwater Fund for the repair of City facilities; and

WHEREAS, Council previously approved Resolution No. 25-216, amending Resolution No. 25-147 by appropriating Forty-One Thousand Twenty-Seven and 18/100 Dollars ($41,027.18) in forfeiture funds to the Grant Fund for the purchase of a vehicle and other allowable expenses and One Thousand Nine Hundred Twenty-Seven and 27/100 Dollars ($1,927.27) in funds reimbursed by the Ft. Sill Apache Casino to the General Fund for police overtime expenses; and

WHEREAS, Council previously approved Resolution No. 25-237, amending Resolution No. 25-147 by appropriating One Million Two Hundred Sixty-Nine Thousand Four Hundred Three and 92/100 dollars ($1,269,403.92) to the General Fund for the repair of city facilities, One Million Five Hundred Twenty-Five Thousand Seven Hundred Six and 00/100 Dollars ($1,525,706.00) to the General Fund for the Elmer Thomas Park Amphitheater and Lake Helen Boardwalk design, and Eight Thousand Three Hundred Seventy-Four and 35/100 Dollars ($8,374.35) to the 2019 Capital Improvement Fund for the payment of final invoices relating to the PW2101 Landfill Cells 6 & 7 projects; and

WHEREAS, Council previously approved Resolution No. 25-259, amending Resolution No. 25-147 by appropriating Fourteen Thousand Three Hundred and 00/100 Dollars ($14,300.00) to the Lakes Division's Repair and Maintenance account per paragraph B.2 of Section 19-4-411, Lawton City Code, and Thirty Million and 00/100 Dollars ($30,000,000.00) to the 2019 Capital Improvement Fund for capital improvement projects; and

WHEREAS, Council previously approved Resolution No. 25-262, amending Resolution No. 25-147 by appropriating Eighty-Seven Thousand Three Hundred Forty and 00/100 Dollars ($87,340.00) to the Cellular Fee Fund to fund up-front costs associated with the Oklahoma 911 Management Authority grant; and

WHEREAS, Council previously approved Resolution No. 25-277, amending Resolution No. 25-147 by appropriating Forty Thousand and 00/100 Dollars ($40,000.00) to the Fire Operations division's Supplies, Tools and Equipment account to fund new and replacement swift water rescue gear and equipment; and

WHEREAS, Council previously approved Resolution No. 25-285, amending Resolution No. 25-147 by appropriating One Hundred Ninety-Six Thousand Nine Hundred Three and

26/100 Dollars ($196,903.26) to the Capital Improvement Fund for the Gore Boulevard Traffic Signalization Timing Project; and

WHEREAS, Council previously approved Resolution No. 26-26, amending Resolution No. 25-147 by appropriating Seven Million Six Hundred Forty-Six Thousand Sixty-Eight and 00/100 Dollars ($7,646,068.00) to the Mass Transit Fund for the purchase of hybrid electric buses; and

WHEREAS, Council previously approved Resolution No. 26-37, amending Resolution No. 25-147 by appropriating Sixty-Two Thousand Two Hundred Five and 00/100 Dollars ($62,205.00) to the Electronic Maintenance Division's Repair and Maintenance account for repairs to traffic signals at 16th and Cache Road; and

WHEREAS, Council previously approved Resolution No. 26-61, amending Resolution No. 25-147 by appropriating Seven Thousand Five Hundred and 00/100 Dollars ($7,500.00) to the Fire Operations Division's Machinery and Equipment account for the purchase of a generator; and

WHEREAS, Council previously approved Resolution No. 26-75, amending Resolution No. 25-147 by reducing the transfer from the Enterprise Fund to the General Fund by One Million One Hundred Twenty-Seven Thousand One Hundred Ninety-Three and 02/100 Dollars ($1,127,193.02), and appropriating One Million One Hundred Twenty-Seven Thousand One Hundred Ninety-Three and 02/100 Dollars ($1,127,193.02) to the Medicine Park Water Treatment Plant division's Construction, Improvements, and Additions account to replace the roof at the Medicine Park Water Treatment Plant; and

WHEREAS, Council previously Resolution No. 26-97, amending Resolution No. 25-147 by appropriating Seventy Thousand and 00/100 Dollars ($70,000.00) to the Stormwater Division's Professional Services account for the FEMA Hazard Mitigation Grant Program; and

WHEREAS, court administrative fees collected are projected to exceed the budget by approximately Two Thousand and 00/100 Dollars ($2,000.00); and

WHEREAS, a budget amendment is needed to appropriate Two Thousand and 00/100 Dollars ($2,000.00) to the Officer Training Fund for court administrative fees due to the General Fund.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAWTON, OKLAHOMA:

SECTION 1. The City Council does hereby amend the FY 2025-2026 Budget originally adopted on the 27th day of May, 2025, for the purpose of increasing appropriations in account 2454001-52100 by Two Thousand and 00/100 Dollars ($2,000.00).

SECTION 2. The City Council does hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2025-2026 from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the City Council.

SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

ADOPTED AND APPROVED, by the City Council of Lawton this 28th day of April, 2026.

(SEAL)

_____
STANLEY BOOKER, MAYOR

ATTEST:

_____
DONALYNN BLAZEK-SCHERLER, CITY CLERK

APPROVED as to form and legality this 28th day of April, 2026.

_____
JARI ASKINS, INTERIM CITY ATTORNEY

Item Title:
Consider approving a resolution thereby formally supporting the Clean Air Program and the continued implementation of Administrative Policy No. 1-2, Clean Air Program – Procedure for Air Alert Days.

Initiator: Christine James, Director

Information Source: Christine James, Director

Background:

During the summer months of May through September, the region experiences what is commonly referred to as "ozone season," when weather conditions can contribute to elevated levels of ground-level ozone and overall air pollution. When the Air Quality Index (AQI) is forecasted to exceed 100, air quality is considered unhealthy for sensitive groups and may pose risks to public health.

The Oklahoma Department of Environmental Quality (ODEQ) provides advance notification of these anticipated Air Alert Days, allowing municipalities to take proactive steps to reduce emissions and limit public exposure. In response, the City has developed Administrative Policy No. 1-2, Clean Air Program – Procedure for Air Alert Days, which outlines voluntary and operational measures City departments can implement during these events.

This resolution formally affirms the City's support for the Clean Air Program and reinforces the City's commitment to public health protection and responsible environmental stewardship through coordinated action during periods of poor air quality.

Correlation to the True North Statement:
Citizen, Safety, and Pursuit of Excellence

Exhibit:
Resolution No 26-
Administrative Policy No. 1-2

Key Issues:
N/A

Funding Source:
CMAQ Grant Funds

Recommended Action:
Approve Resolution No. 26-___.

ATTACHMENTS:
1. RESOLUTION NO 26-

2. Admin Policy 1-2 Clean air program update 04.16.2026_signed

RESOLUTION NO. 26-___

A RESOLUTION OF THE CITY OF LAWTON, OKLAHOMA, SUPPORTING THE CLEAN AIR PROGRAM AND IMPLEMENTATION OF ADMINISTRATIVE POLICY NO. 1-2 FOR AIR ALERT DAYS

WHEREAS, the City of Lawton has adopted Administrative Policy No. 1-2, entitled *Clean Air Program – Procedure for Air Alert Days*, which establishes procedures to reduce air vapor emissions when the Air Quality Index (AQI) is forecasted to exceed 100; and

WHEREAS, the City recognizes that during ozone season, defined as May through September, air quality conditions may approach or exceed federal standards established by the Environmental Protection Agency (EPA), creating potential risks to public health; and

WHEREAS, the Oklahoma Department of Environmental Quality (ODEQ) provides advance notification of Air Alert Days, allowing the City to implement timely operational adjustments and communication efforts; and

WHEREAS, Administrative Policy No. 1-2 outlines specific actions to be undertaken by City departments and employees, including reductions in equipment use, vehicle emissions, and other operational activities that contribute to ozone formation; and

WHEREAS, the City of Lawton is committed to protecting public health, promoting environmental stewardship, and supporting regional air quality improvement efforts through proactive planning and coordinated response;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Lawton, Oklahoma:

That the City Council supports the implementation of Administrative Policy No. 1-2 and encourages compliance with its procedures on designated Air Alert Days to reduce emissions and protect public health.

PASSED AND APPROVED by the Mayor and Council of the City of Lawton, Oklahoma, this 28 day of April 2026.

ATTEST: _____
Stanley Booker, Mayor

_____
Donalynn Blazek-Scherler, City Clerk

APPROVED as to form and legality this 28th day of April, 2026.

_____
Jari Askins, Interim City Attorney

SUMMARY OF CHANGES

Amendment 4/17/2026

- Added clarification to the *Subject* section to designate this policy as procedures for Air Alert Days.
- Revised the *Purpose* section to clarify that it outlines actions city employees will follow to reduce air emissions on days when the Air Quality Index (AQI) is expected to exceed 100.
- Updated the *Procedure* section to include Councilmembers among the notified parties.
- Revised language in the *Procedure* section to reflect current city department names and to allow staff discretion in determining which committees and news media are notified of alerts.
- Updated the *Responsible Department* from the City Manager's Office to the Planning Department.

These revisions primarily update language and clarify procedures, as the policy had not been amended since 2003.

ADMINISTRATIVE POLICY NO. 1-2 Clean Air Program

SUBJECT: Clean Air Program – Procedure for Air Alert Days

PURPOSE: Due to implementation of the Air Quality Standards by the Environmental Protection Agency (EPA) , approximately 2% of the time ozone levels are perilously close to exceeding federal standards. The following procedures by City Employees are to reduce air vapor emissions on days when the AQI is expected to be over 100.

BACKGROUND: On December 5, 2000 the City Council authorized an application to the Oklahoma Department of Transportation for Congestion Mitigation Air Quality funds to implement a local air quality campaign.

PROCEDURES: The Oklahoma Department of Environmental Quality (ODEQ) will call the Planning Department notice of an "Air Alert Day" by 3:00 p.m. on the day prior to a forecasted alert day. The Planning Department upon receipt of the notification from ODEQ during the work week will send via email "Air Alert Notices" to the City Manager, Mayor, Councilmembers, Public Works Department, Community Enrichment Department, Police Department, Fire Department, Information Technology, media, major employers, health agencies, and any other committees. By 3:00 p.m. on Sundays, for an alert on Monday, ODEQ will telephone the local news provider. Through e-notifier system - email will be sent to the above City Departments, media, organizations and individuals in addition to subscribers of theirs. During Ozone Season (May - September) directors and supervisors must check daily emails for messages. All City Departments shall instruct employees on procedures outlined in this policy. Procedures shall be posted in all Departments and Divisions.

All Departments shall adhere to the following on Clean Air Alert Days:

a. Stop all City mowing/trimming and use of small engines unless otherwise approved by the City Manager.

b. Stop all City oil based painting or cleaning with solvents.

c. Stop all City Underground Storage Tank (UST) remediation project work that would cause hydrocarbon vapors.

d. Stop all City herbicide and pesticide spraying between 6:00 am and 7:00 pm.

e. Fuel all City vehicles and equipment in the late evening or the day before Clean Air Alert is in effect.

f Inspect pressure seals on all City vehicle fuel tank caps at the time the tank is filled.

g. Stop idling of City vehicles except in traffic or at stop lights; with the exception of emergency vehicles that may need power to operate equipment.

h. Schedule field work and inspections around clean air alert days when possible.

i. Turn off vehicle air conditioning on morning drives.

j. Keep vehicle speed under 60 mph except for vehicles responding to an emergency.

k. City drive through window(s) will be closed on Clean Air Alert Day(s).

Multiple City Departments will be engaged in accomplishing the following tasks to reduce pollution emissions.

a. Develop a City policy for the purchase of clean fuel vehicles and equipment.

b. Develop and implement maintenance and inspection program for all city equipment.

c. Include contractor' s clause that small gasoline powered engines will not be used on Clean Air Alert Days and that credit in the form of weather day(s) will be given. Also include that the contractor must provide fax number and if available email address.

d. Upgrade traffic signalization to reduce idling.

e. Implement alternative modes of transportation projects.

f. Establish flexible work schedules to reduce traffic during peak ozone period.

The following volunteer actions by individual employees are recommended for lowering ozone and carbon monoxide concentration levels:

a. Ride sharing or car pooling.

b. Ride LATS the mass transit system.

c. Walking or bicycling for short trips.

d. Decrease unnecessary auto trips and auto idling.

e. Eat lunch at the office or walk to lunch.

f. Avoid drive-through services.

g. Limit open air use of charcoal lighter fluids, solvents, or other oil-based products.

h. Drive your newest vehicle and keep it well maintained.

i. Trip chain, do all your errands in a single trip. Preferably, defer unessential errands to a non-alert day or wait till late in the evening.

REFERENCES: Resolution No. 99-67

RECISION: This Policy rescinds Administrative Policy 1-2 dated January 8, 2003, and will remain in effect until rescinded.

RESPONSIBLE DEPARTMENT: Planning Department

John Ratliff
CITY MANAGER

Admin Policy 1-2, Amended, 04/17/2026

Item Title:
Consider approving a resolution terminating the lease agreement between the City of Lawton, the Lawton Water Authority, and the Board of Commissioners of Comanche County regarding Ahlschlager Park, and authorizing the Mayor and City Clerk to execute any necessary documents.

Initiator: Larry Parks, Director

Information Source: Kelvin Ingram, Deputy Director- Parks and Recreation

Background:
On July 12, 2016, the City of Lawton and the Lawton Water Authority approved a lease agreement with the Board of County Commissioners of Comanche County. The purpose of the lease agreement was that the county provided the use of the ball fields in the area of 17th Street and G Avenue. In exchange for the city to provide, free of charge, treated water for use in the ordinary operations of the Great Plains Coliseum and the Comanche County Health Department.

At the Lawton Youth Sports Authority meeting on April 9, 2026, the authority determined that the use of Ahlschlager Park would no longer be required.

The lease agreement is set to terminate on June 30, 2026.

Correlation to the True North Statement:

Exhibit:
Lease Agreement
Resolution

Key Issues:

Funding Source:
N/A

Recommended Action:
Approve a resolution terminating the lease agreement between the City of Lawton, the Lawton Water Authority, and the Board of Commissioners of Comanche County regarding Ahlschlager Park, and authorize the Mayor and City Clerk to execute any necessary documents.

ATTACHMENTS:
1. Ahlschlager Park Lease Agreement 2016
2. COL Resolution

7/13/16

LEASE AGREEMENT

THIS AGREEMENT is entered into this 12th day of July, 2016 by and between the City of Lawton, Oklahoma, a municipal corporation (hereinafter called the "City"), and The Lawton Water Authority (hereinafter called the "AUTHORITY"), and The Board of County Commissioners of the County of Comanche, Oklahoma (herein after called the "COUNTY")

WHEREAS, the COUNTY is the owner of certain property located generally at 17th Street and G Avenue in Lawton Oklahoma, a portion of which property is known as Ahlschlager Park (PARK) and used for ball fields for youth programs in the CITY; and

WHEREAS, the CITY has organized, sponsored and conducted athletic activities at the PARK for many years. The use of the PARK by the CITY is done so under a lease agreement with the COUNTY for the premises; and

WHEREAS, the CITY and COUNTY previously entered into several lease agreements for the PARK (as early as February, 1972) the last of which was entered on January 18, 2000, for a term of ten (10) years with one (1) five-year option to renew. The CITY and COUNTY then entered into an Amended Lease Agreement on December 12, 2000. Said agreements provided in part, that as consideration for the use of the property, the CITY will furnish and supply water to the Great Plains Coliseum and the Comanche County Health Department, without charge; and

WHEREAS, the Lawton Water Authority, a public trust (AUTHORITY), controls and provides for the treatment and distribution of water with in the CITY and should be a party to this lease agreement; and

WHEREAS, the purpose of this agreement is to provide for an exchange of services between the parties and it is in the best interest of the parties and the public that this agreement is made; and

WHEREAS, the prior lease agreement and amended lease agreement have now expired;

NOW, THEREFORE, in consideration of the mutual covenants set forth herein, the CITY the AUTHORITY and COUNTY agree as follows:

A. **LEASE:**

The COUNTY does hereby lease and let to the CITY and the AUTHORITY the following described real properties, together with the improvements situated thereon, and described as:

> That property located to the Southwest of 17th Street and "G" Avenue in the City of Lawton, Comanche County, and previously designated as baseball and softball fields and commonly known as Ahlschlager Park. This lease shall also include the facilities and improvements presently located on, and which may hereinafter be placed on the premises. The premises being leased shall not extend beyond that area previously used by the CITY for these purposes.

In the event the lease terminates, for any reason, prior to the expiration date of this agreement, the CITY at its discretion, may remove improvements to the facility, specifically, any scoreboard(s) and lights and any other equipment and property installed at the facility. Should the CITY decide to remove the scoreboard(s) and lights, they must be removed within 45 days of the termination of the agreement.

2. **USE:**

The leased premises shall be used for the City of Lawton Parks & Recreation Department's youth sports programs and recreational activities. These uses may include activities similar to those conducted at other recreational facilities owned and operated by the CITY. The premises may also be used for private tournaments and events consistent with the use mentioned. Any extraordinary use of the premises may be done only by written agreement of the parties. The CITY may operate or cause to be operated concessions on the premises.

3. **CONSIDERATION:**

In consideration of the lease and use of the premises in question, the CITY and AUTHORITY agree to provide, without charge, an adequate supply of treated water for the use and operation of the Great Plains Coliseum and the Comanche County Health Department. The COUNTY shall not sell the water provided by the CITY and AUTHORITY to a third party, provided that such water may be used by concessionaires for use on the premise in the ordinary course of business.

4. **RESPONSIBILITIES:**

The CITY and AUTHORITY do not assume maintenance obligations or responsibilities for any water lines for which the CITY and AUTHORITY would not otherwise be responsible without this Agreement. The CITY and AUTHORITY shall be solely responsible for the upkeep, maintenance and operation of the leased premises and improvements thereon. The CITY and AUTHORITY agree to work together to make improvements to the facility as needed. The CITY and AUTHORITY shall defend, hold harmless and indemnify the COUNTY from any and all personal injuries including death, and property damages arising from the use of the promises under this Agreement. None of the parties waive any defenses or limitations of liability as provided by the Oklahoma Governmental Tort Claim Act, 51 O.S. 151 et seq.

5. **TERM:**

The term of this lease shall be for a period of ten (10) years, having commenced on July 1, 2016, and will terminate on June 30, 2026.

6. **ORGANIZATION:**

This Agreement does not contemplate the creation of any separate legal entities. The COUNTY, the CITY and AUTHORITY shall act together to administer the Agreement. The authority of the COUNTY over the subject property and ball fields comprising the purpose of this Agreement and the authority of the CITY and AUTHORITY to otherwise charge and collect money for water services provided are not diminished or altered in any way

7. **FUNDING:**

There will be no common account and no monies will accumulate as the result of this Agreement

8. **UTILITIES:**

All utility services to the leased premises, including water, sewer, garbage, natural gas and electricity, shall be provided by, and be the responsibility of the CITY and AUTHORITY.

9. **TERMINATION:**

Upon either party's failure to perform or violation of any covenants contained herein, the other party may, at it election, in addition to, and not in lieu of the party's other remedies in law and equity declare this agreement at an end upon sixty (60) days written notice to the other party of intent to terminate. No wavier of any breach of covenant contained herein shall be construed as a wavier of the covenant itself or any subsequent breach thereof.

The City of Lawton, Oklahoma
A municipal corporation

FRED L. FITCH, MAYOR

ATTEST:

TRACI L. HUSHBECK, CITY CLERK

The Lawton Water Authority

FRED L. FITCH, CHAIRMAN

ATTEST:

TRACI L. HUSHBECK, SECRETARY

Approved as to form and legality this 12th day of July, 2016

FRANK JENSEN, CITY ATTORNEY

The Board of County Commissioners
of Comanche County, Oklahoma

JOHNNY OWENS
CHAIRMAN

DON HAWTHORNE
VICE CHAIRMAN

GAIL TURNER
MEMBER

ATTEST:

CARRIE TUBBS
COUNTY CLERK

COUNTY CLERK SEAL ORIGINAL IN

Approved as to form and legality this 18 day of July, 2016

JOHN FLEUR
ASSISTANT DISTRICT ATTORNEY

CONTRACT MONITORING PROGRAM - INPUT FORM (#07-7)

Responsible Department: Parks & Recreation | Dept. Contact Person: Reginald Seaton

Effective Date of Contract: July 1, 2015

Name of Contracting Party: The Board of County Commissioners of Comanche County

Mailing Address: 315 SW 5th St. Room 303 Lawton, OK 73501

Johnny Owens | Telephone#: (580) 353-3717

Payment Requirements:

Payment due to City? Yes ____ No X | Payment due from City? Yes ____ No x

____	Monthly	$ ____
____	Quarterly	$ ____
____	Semi-Annually	$ ____
____	Annually	$ ____
____	Other	____

First payment due (yr--mo--day): ____

Insurance Requirements:

Insurance required by contractee? Yes ____ No x

Type	Amount
____	$ ____
____	$ ____
____	$ ____
____	$ ____

(e.g.: general liability, property damage, personal injury, vehicle, workers compensation)

Certificate of Insurance furnished? Yes ____ No x

Policy expiration date: ____

Contract's expiration date: June 30, 2016 | Length, in years, of primary term: 1 year

Options to renew? Yes ____ No X | Number of options ____ | Length of option ____

Brief description of contract reason/details:

For the uses of the County property at 17th Street and G Ave. for the purpose of youth sports

I certify that to the best of my knowledge the above information is correct and that I have personally examined the contract specified here and find it to be valid.

Department Director

This contract has been approved as to form and legality by the City Attorney's office.

City Attorney

Council approval date: June 23, 2015 | Contract # assigned by Auditing: ~~003~~ 0013

CONTRACT EXTENSION FORM

CONTRACT TITLE: **Ahlschlager Park**

CONTRACT NUMBER: **00013**

In accordance with the agreement between the City of Lawton, Oklahoma, a municipal corporation and The Board of County Commissioners of Comanche County, Oklahoma, the above-described contract is hereby modified in the following respect:

1. The contract period is extended to **June 30, 2016** by mutual agreement between the Board of County Commissioners and the City of Lawton, Oklahoma.

2. All other terms and conditions of the contract or any written modifications there to remain unchanged.

3. The laws of the State of Oklahoma shall govern this contract.

COMMANCHE COUNTY BOARD OF COMMISSIONERS

JOHNNY OWENS, CHAIRMAN

ATTEST:

COUNTY CLERK SEAL COMANCHE COUNTY, OK

CARRIE TUBBS, COUNTY CLERK

THE CITY OF LAWTON, OKLAHOMA, A MUNICIPAL CORPORATION

BY: _____
FRED L. FITCH, MAYOR

ATTEST:

TRACI L. HUSHBECK, CITY CLERK

Approved as to form and legality this 28th day of May, 2015

FRANK JENSEN, CITY ATTORNEY

RESOLUTION NO. 26-_____

A RESOLUTION TERMINATING THE LEASE AGREEMENT BETWEEN THE CITY OF LAWTON AND THE BOARD OF COMMISSIONERS FOR AHLSCHLAGER PARK.

WHEREAS, on July 12, 2016, the City of Lawton and the Board of County Commissioners entered into a Lease Agreement for the property located at 17th and G Ave in Lawton Oklahoma, a portion of which property is known as Ahlschlager Park; and

WHEREAS, Lawton Youth Sports Authority now maintains and facilitates the youth athletic programs in the City of Lawton and does not require the use of Ahlschlager Park.

WHEREAS, the lease agreement terminates on June 30, 2026; and

NOW, THEREFORE, BE IT RESOLVED by the City of Lawton that a sixty (60) day notice of termination of the lease agreement be issued to The Board of Commissioners.

ADOPTED and APPROVED on this _____ day of April, 2026

THE CITY OF LAWTON,
A MUNICIPAL CORPORATION

_____
STANLEY BOOKER, MAYOR

ATTEST:

_____
DONALYNN BLAZEK-SCHERLER, CITY CLERK

APPROVED as to form and legality this ____ day of April, 2026

_____
JARI ASKINS, INTERIM CITY ATTORNEY

Item Title:
Consider approving a resolution amending Appendix A, Schedule of Fees and Charges, Lawton City Code, 2025, by implementing an approximate fifteen (15) percent increase to applicable fees and charges as set forth in Exhibit "A" of the resolution, as previously approved for implementation by the Lawton City Council on March 24, 2026; correcting and standardizing formatting within Appendix A; providing that adjusted fees shall be rounded to the nearest five-cent increment; excluding fees collected through the utility bill, statutory fees established by state law, and any fees not specifically identified for increase in Exhibit "A"; and establishing an effective date.

Initiator: John Ratliff, City Manager

Information Source: Dewayne Burk, Deputy City Manager

Background:
The City of Lawton maintains a Schedule of Fees and Charges that establishes costs for a variety of municipal services, permits, and administrative processes. Regular review of the fee schedule is necessary to ensure that the cost of providing services remains aligned with the fees charged to users.

In accordance with City Council Resolution 22-93, fees are to be reviewed annually during the budget process based on the Consumer Price Index (CPI) for the Southwest region. However, a general adjustment to the fee schedule has not occurred in the last four (4) years, resulting in many fees no longer reflecting the current cost of providing services.

On March 24, 2026, the City Council discussed a proposed adjustment and approved moving forward with an approximate fifteen percent (15%) increase to applicable user fees, while excluding fees collected through the utility bill, statutory fees established by state law, and other identified exemptions. The discussion emphasized that user fees are only incurred when a service is utilized and that failing to adjust fees over time can result in the subsidization of those services by the general public.

This item implements that direction by amending Appendix A as set forth in Exhibit “A.” Fees not specifically identified for increase in the exhibit are not adjusted at this time. In addition, statutory fees are identified for clarity but remain unchanged, as the City does not have authority to modify those amounts.

Due to the reduced circulation and discontinuation of penny production, this item also incorporates rounding to the nearest five-cent increment to ensure consistency and ease of transaction. Non-substantive formatting corrections are included to improve clarity and organization within Appendix A.

The resolution allows for floor amendments to provide flexibility during Council consideration and establishes an effective date for implementation.

Correlation to the True North Statement:

Transparency and Trust

Exhibit:
Resolution 26-___; Exhibit "A"

Key Issues:
N/A

Funding Source:
N/A

Recommended Action:
Approve the resolution, including any floor amendments.

ATTACHMENTS:
1. RESOLUTION 26-___ 15% Fee Increase
2. RESOLUTION 26-___ 15% Fee Increase Exhibit A

RESOLUTION NO. 26-____

A RESOLUTION AMENDING APPENDIX A, SCHEDULE OF FEES AND CHARGES, LAWTON CITY CODE, 2025, AS AMENDED, BY IMPLEMENTING AN APPROXIMATE FIFTEEN (15) PERCENT INCREASE TO APPLICABLE FEES AND CHARGES AS SET FORTH IN EXHIBIT "A" OF THIS RESOLUTION, AS PREVIOUSLY APPROVED FOR IMPLEMENTATION BY THE LAWTON CITY COUNCIL ON MARCH 24, 2026; CORRECTING AND STANDARDIZING FORMATTING WITHIN APPENDIX A; PROVIDING THAT ADJUSTED FEES SHALL BE ROUNDED TO THE NEAREST FIVE-CENT INCREMENT; EXCLUDING FEES COLLECTED THROUGH THE UTILITY BILL, STATUTORY FEES ESTABLISHED BY STATE LAW, AND ANY FEES NOT SPECIFICALLY IDENTIFIED FOR INCREASE IN EXHIBIT "A"; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Section 1-205, Chapter 1, Lawton City Code, 2025, provides that fees and charges shall be set by resolution.

WHEREAS, the United States Department of the Treasury has announced the cessation of penny production, resulting in reduced circulation and anticipated shortages, and the City Council finds it appropriate to align its fee schedule with nickel-based pricing by rounding amounts to the nearest five-cent increment using a standard symmetrical method, whereby amounts ending in .01 or .02 are rounded down to .00, .03 or .04 are rounded up to .05, .06 or .07 are rounded down to .05, and .08 or .09 are rounded up to .10, and further finds it prudent to implement this approach proactively; and

WHEREAS, on March 24, 2026, the City Council discussed and approved an approximate fifteen percent (15%) increase to applicable fees due to rising costs of providing services, excluding fees collected through the utility bill, statutory fees established by state law, and certain fees, including those associated with the lake, aquatic center, and Carnegie Town Hall rentals, which were either previously adjusted or will be considered separately at a later date, and any other fees determined not to require an increase at this time.

NOW, THEREFORE, BE IT RESOLVED by the Council of the city of Lawton Oklahoma, that:

SECTION 1. APPENDIX "A", Schedule of Fees and Charges, is hereby amended as provided in Exhibit "A" to this resolution.

SECTION 2. EFFECTIVE DATE. The provisions of this resolution shall be in full force and effect on and after July 1, 2026.

SECTION 3. The Mayor and City Clerk of the City of Lawton are hereby authorized to sign and execute this Resolution.

PASSED and **APPROVED** by the Council of the City of Lawton, Oklahoma this 28th day of April, 2026.

_____

STANLEY BOOKER, MAYOR

ATTEST:

_____

DONALYNN BLAZEK-SCHERLER, CITY CLERK

APPROVED as to form and legality this 28th day of April, 2026.

_____

JARI ASKINS, INTERIM CITY ATTORNEY

Appendix A
FEES AND CHARGES

Chapter A-1 GENERAL PROVISIONS

Article A-1-2 Standard rules—Notices, warrants, inspections, fees, bonds.

Pursuant to Section 1-205 of this code and for purpose of providing a clear and concise listing of the fees and charges authorized by the provisions of this code in payment for licenses, permits and services performed in accordance with the regulations and controls upon which the licenses and permits are conditioned and to provide uniformity in the supervision and administration of the issuance of licenses and permits and the collection of the amounts prescribed, a schedule of fees and charges, or fee schedule, is hereby set forth in this appendix. Heading give the titles of the appropriate chapters and articles as applicable. In accordance with City Council Resolution 22-93, all fees will be adjusted annually to correspond with the annual budget process by the Consumer Price Index (CPI) for the Southwest region.

Article A-1-2A Miscellaneous.

ALL FEES* PRICED PER PAGE OR PORTION THEREOF TO THE NEXT SMALLER SIZE Size	Copy or Reprint	Color Plot/Map	Certification
8½" × 14" or smaller ***	$.25	$2.00	$1.00
11" × 17" ***	~~$0~~.58	~~$1~~.20	~~$1~~.58
18" × 24" ***	~~$0~~.65	~~$1~~.35	~~$1~~.90
24" × 36" ***	~~$~~3.00	~~$~~6.25	~~$~~6.00
36" × 30" ***	~~$~~3.25	~~$~~6.75	~~$~~6.50
36" × 36" ***	~~$~~3.75	~~$~~8.00	~~$~~7.50
36" × 42" ***	~~$~~4.50	~~$~~9.25	~~$~~9.00
36" × 48" ***	~~$~~5.00	~~$~~10.25	~~$~~13.00
36" × 60" ***	~~$~~5.50	~~$~~11.00	~~$~~14.00
1 Set of Zoning Maps ***	~~$~~75.25	n/a	n/a
1 Set of Base Maps ***	~~$~~75.25	n/a	n/a
Agenda Packet-City Council, Boards, Commissions, etc., with supporting documents. Agenda is available online for no cost.	~~8.96~~ $10.30	n/a	n/a
Agenda Packet-City Council Annual Subscription**	~~230.00~~ $264.50	n/a	n/a
Agenda is available online for no cost.	No Charge		
Annual Subscription**			
Parks & Rec. Comm. Agenda is available online for no cost.	~~115.00~~ $132.25	n/a	n/a
Lake & Lands Comm. Agenda is available online for no cost.	~~115.00~~ $132.25	n/a	n/a

Local police records check for law enforcement and governmental agencies	No Charge
Local police records check, and Fire Dept. incident records checks and reports for outside agencies (commercial use)	~~$13.00~~ $14.95 per half hour plus the cost per copy
Local police records check and Fire Dept. incident records checks and reports for individuals (personal use)	~~$1.00~~ $1.15 per page
Commercial purpose and disruption of essential function document search	~~$11.50~~ $13.20 (per hour plus copy cost)
Computer aided search	Assessed by Computers Services Supervisor based on machine time, labor and materials, and copy cost.
Documents, Plans Report, Studies	~~$2.50~~ $2.90 cents per page, including covers and binding, does not include cost of color maps/plots
Call for service research fee	~~$7.00~~ $8.05 per half hour
Copy of call for service report	~~$1.00~~ $1.15 per printed page
Copies of audio recordings (GovQA Request)	~~$25.00~~ $28.75
Video Footage (GovQA Request)	~~$34.50~~ $39.70 per camera source (body camera, vehicle)
Fingerprints	~~$23.00~~ $26.45
Collision Reports	$0.25 per page (involved party and not involved party) ***
Offense Report	$0.25 per page ***
Background Reports/Checks	~~$13.00~~ $14.95 plus ~~$1.00~~ $1.15 per printed page
Police Archived Reports	Pull Fee ~~$11.50~~ $13.20 plus ~~$1.00~~ $1.15 per printed page
Notary Fee	~~$5.00~~ $5.75
Certified Copies of Police Reports	~~$1.00~~ $1.15 (per page, plus any pull fee)

* Fees indicated are the per page cost for the size indicated or any portion thereof to the next smaller size indicated. A "page" is a document which is printed on one side. Certification is per copied page in addition to the copy cost.

** To be picked up at the City Clerk' s Office or appropriate department's office.

***Fees established by state statute; such fees are not subject to modification by the City of Lawton.

Chapter A-2 ADMINISTRATION

Article A-2-3-5-331 Library fines and fees.

2-3-5-331	Non-Resident Card Fee	~~$115.00~~ $132.25 per card per year
	Oklahoma Library Card Fee	~~$28.75~~ $33.05 per card per year
2-3-5-331	Inter-Library Loan	~~$2.50~~ $2.90 per item and any fees charged by lending library

2-3-5-331	Fines for Damaged and/or Lost Material (in addition to fines for overdue materials)	
	• replacement barcode	~~$2.00~~ $2.30
	• minor damage with item able to remain in circulation	~~$3.00~~ $3.45
	• missing audio-visual case	~~$3.00~~ $3.45
	• rebinding	~~$7.00~~ $8.05
	• major damage and/or lost material	replacement of item or replacement cost of item
	• processing fee for the replacement of lost/damaged items	~~$3.50~~ $4.05
2-3-5-331	Additional Fees	
	• replacement library cards	~~$2.50~~ $2.90
	• incoming faxes	~~$0.75~~ $0.90per page
	• returned checks	~~$28.75~~ $33.05
	• collection agency fee	~~$12.00~~ $13.80 per referral

Chapter A-4 ALCOHOLIC BEVERAGES

Article A-4-1 Alcoholic beverages.

4-105	Certificate of Compliance Application Fee	~~$69.00~~ $79.35

Article A-4-2 Reserved.

Editor's note(s)—Res. No. 18-62, § 2, adopted Aug. 28, 2018, repealed Art. A-4-2, which pertained to non-intoxicating beverages and derived from Res. No. 03-105, adopted June 10, 2003.

Chapter A-5 ANIMALS

Article A-5-1 General provisions.

5-103	Trap Deposit	
	All traps	~~$23.00~~ $26.45
	BREEDING/ADVERTISING/TRANSFER (BAT) PERMIT	
5-106	Dog or cat, each	~~287.50~~ $330.65
	COMMERCIAL/ADVERTISING/TRANSFER PERMIT	
5-106.1	Dog or cat, limit of fifty (50) per year	~~575.00~~ $661.25

	ADOPTION FEES/HANDLING	
5-117	Administrative Processing	~~$5.75~~ $6.60
5-117	Cat	~~23.00~~ $26.45
5-117	Dog	~~57.50~~ $66.15
5-117	Livestock	~~57.50~~ $66.15
5-117	Other	~~5.75~~ $6.60
5-117	Neuter/spay deposit for each unaltered dog or cat being adopted from Animal Shelter (Refunded upon completion)	~~40.25~~ $46.30
5-117	Rabies vaccination deposit for each dog or cat being adopted from Animal Shelter (Refunded upon completion)	~~17.25~~ $19.85
	REDEMPTION OF IMPOUNDED ANIMALS	
5-118	Each small animal, fowl or domestic bird	~~$5.75~~ $6.60
5-118	Altered or Unaltered dog or cat, each	

	First impoundment	~~10.00~~ $11.50
	Second impoundment (mandatory spay/neuter if unaltered)	~~23.00~~ $26.45
	Third or subsequent impoundment	~~92.00~~ $105.80
5-118	Livestock or other large animals, actual cost for each animal, with a minimum charge of	~~57.50~~ $66.15
5-118	Boarding fees per day will include day of arrival and day of departure of impounded animal and is in addition to any other fees or deposits. (Does not apply to dogs or cats being adopted.) Cat or dog, each	~~11.50~~ $13.25
5-118	Neuter/spay deposit for each dog or cat released from impoundment (Refunded upon completion)	~~40.25~~ $46.30
5-118	Vaccination deposit for each animal released from impoundment (Refunded upon completion)	~~17.25~~ $19.85
5-121	Fee for each deceased animal picked up from residence	~~46.00~~ $52.90
5-121	Fee for each deceased animal picked up from residence for residents who are sixty-two (62) years of age or older	$0.00
5-121	Fee for dead animals picked up from animal hospital/clinic (per load)	~~63.25~~ $72.75
5-121	Resident owner release of adoptable animal(s) to Animal Shelter (proof of Lawton residency required by show of utility bill or government issued ID.)	~~20.00~~ $23.00 for single animal or ~~40.00~~$46.00 per litter
5-121	Non-resident owner release of adoptable animal to Animal Shelter	~~40.00~~ $46.00 for single animal or ~~80.00~~ $92.00 per litter
5-121	Euthanization (Resident and Non-Resident)	~~115.00~~ $132.25
5-121	Municipal Re-homing Contract	~~46.00~~ $52.90

Article A-5-3 Rabies quarantine.

5-302	Animal shelter quarantine fees, daily	~~$34.50~~ $39.65

Article A-5-4 Licenses and permits for kennels, keeping large/small animals.

5-401	Kennel license, annual, each	~~$115.00~~ $132.25
5-407	Permit for keeping small animals	~~17.25~~ $19.85
5-407	Permit for keeping large animals	~~17.25~~ $19.85
5-415	Bee keeping license, annual	~~5.75~~ $6.60

Article A-5-5 Licensing of dogs and cats.

5-501	**Class A License** for each dog or cat, lifetime, or change in ownership	~~$11.50~~ $13.20
	Class A License annual validation and renewal fee (with proof of current rabies vaccination)	~~5.75~~ $6.60
	Class B License for each dog or cat, annual, or change in ownership	~~57.50~~ $66.10
5-501	Special Handler's license (Altered or Unaltered animals) for each dog or cat over three or under eight, each dog or cat, annual, in addition to each dog or cat license issued for lifetime or change of ownership	~~28.75~~ $33.05 per animal
5-501	Reissue of Lost/Destroyed Tag	~~2.30~~ $2.65
5-502	Class A License for each dog or cat, lifetime, or change in ownership for residents who are sixty-two (62) years of age or older	$0.00

Chapter A-6 BUILDINGS, CONSTRUCTION AND HOUSING

Article A-6-1 Building code.

General Fees:		
6-113	Permit deposit, due with permit application submittal (Deposit will be deducted from the total permit cost) *Deposit is non-refundable once the City has begun the permit review process*	50% of permit cost, minimum ~~$28.75~~ $33.05, maximum ~~$5,750.00~~ 6,612.50
6-113	Late permit fee, projects started before obtaining permit	2 × Permit fee
6-113	Permit extension	~~28.75~~ $33.05
6-113	Third-party plan review	~~100.00~~ $115.00
6-113	Permit/inspection state fee per 59 O.S. 1000.25*	$4.00 per trade
6-113	Permit/inspection administrative fee per 59 O.S. 1000.25*	$0.50 per trade

Residential Dwellings Fees: (For fences, accessory buildings, swimming pools, etc., see "Other Permits")		
New construction or addition of new square footage:		
6-113	Building permit fee (Includes flat concrete work such as approach, driveway and sidewalk)	~~$0.1725~~ 0.1984 × SF, minimum ~~$28.75~~ 33.05
6-113	Inspection fee (Includes building, electrical, plumbing, mechanical, and site work, but excludes re-inspections)	~~0.184~~ 0.2116 × SF, minimum ~~69.00~~ $79.35
Remodel or alteration of existing square footage:		
6-113	Building permit fee	~~0.23~~ 0.2645× SF, minimum ~~28.75~~ $33.05
6-113	Inspection fee, per trade as required (Building, plumbing, mechanical and/or electrical, excludes re-inspections and electrical service change) (For electrical service change fee, see Article A-6-3 of fee schedule)	~~69.00~~ $79.35 per trade as required

General Commercial Fees:		
New construction or addition of new square footage:		
6-113	Building permit fee Rate = $~~0.2875~~ 0.3306 - (0.000001 × SF) or $~~0.144~~ 0.1656, whichever is greater Building permit fee = Rate × SF	Rate × SF, minimum ~~$63.25~~ $73.75
6-113	Inspection fee (Includes building, electrical, plumbing, mechanical, fire and landscaping, but excludes re-inspections) Rate = $~~0.23~~ 0.2645 - (0.000001 × SF) or $~~0.12~~ 0.138, whichever is greater Inspection fee = Rate × SF	Rate × SF, minimum ~~621.00~~ $714.15
Remodel or alteration of existing square footage:		
6-113	Building permit fee Rate = $~~0.345~~ 0.3968- (0.000001 × SF) or $~~0.1725~~ 0.1984, whichever is greater Building permit fee = Rate × SF	Rate × SF, minimum ~~69.00~~ $79.35

6-113	Inspection fee, per trade as required (Building, Plumbing, Mechanical, Fire and/or Electrical, excludes re-inspections and electrical service change) (For electrical service change fee, see Article A-6-3 of fee schedule)	~~0.05~~ 0.0575 per SF per trade as required, minimum ~~103.50~~ $119.05 per trade

Institution/Assembly-Food and/or Drink Consumption Fees:		
New construction or addition of new square footage:		
6-113	Building permit fee Rate = $~~0.4025~~ 0.4629- (0.000001 × SF) or $~~0.20125~~ 0.23143, whichever is greater Building permit fee = Rate × SF	Rate × SF, minimum $~~23.00~~ $26.45
6-113	Inspection fee (Includes building, electrical, plumbing, mechanical, fire and landscaping, but excludes re-inspections) Rate = $~~0.23~~ 0.2645 - (0.000001 × SF) or $~~0.12~~ 0.138, whichever is greater Inspection fee = Rate × SF	Rate × SF, minimum ~~621.00~~ $714.15
Remodel or alteration of existing square footage:		
6-113	Building permit fee Rate = $~~0.46~~ 0.529- (0.000001 × SF) or $~~0.23~~ 0.2645, whichever is greater Building permit fee = Rate × SF	Rate × SF, minimum ~~69.00~~ $79.35
6-113	Inspection fee, per trade as required (Building, plumbing, mechanical, fire and/or electrical, excludes re-inspections and electrical service change) (For electrical service change fee, see Article A-6-3 of fee schedule)	~~0.05~~ $0.0575 per SF per trade as required, minimum ~~103.50~~ $119.05 per trade

Other Permit Fees:		
6-113	Building permit fee, gazebos, canopies, and accessory buildings without heating, air-conditioning or plumbing and not attached to the main structure Rate = $~~0.115~~ 0.132- (0.000001 × SF) or $~~0.0575~~ 0.0661, whichever is greater Building permit fee = Rate × SF	Rate × SF, minimum $~~28.75~~ $33.10
6-113	Fence or retaining wall permit fee	~~0.1725~~ 0.1984 per LF, minimum ~~28.75~~ $33.10
6-113	Concrete/asphalt flat work permit fee (Unless specifically included elsewhere in 6-113) (Example: parking lot, driveway, approach, sidewalk, patio without cover not attached to building) Rate = $~~0.0575~~ 0.0661- (0.000001 × SF) or $~~0.02875~~ 0.0331, whichever is greater Permit fee = Rate × SF	Rate × SF, minimum ~~28.75~~ $33.05
6-113	Swimming pool permit fee, 2 feet deep or greater Rate = $~~0.2875~~ 0.331- (0.000001 × SF) or $~~0.14375~~ 0.16531, whichever is greater Permit fee = Rate × SF	Rate × SF, minimum ~~28.75~~ $33.05
6-113	Stocking/fixture permit fee	~~57.50~~ 66.15

6-113	Permit fee, other improvements requiring a permit not categorized elsewhere (Plumbing only improvements or repairs, see Article A-6-2) (Electrical only improvements or repairs, see Article A-6-3) (Mechanical only improvements or repairs, see Article A-6-4)	~~0.46~~0.53% of project cost, minimum ~~28.75~~ $33.05
6-113	Roofing permit fee	$~~0.16~~ 0.184 × SF of Area; minimum ~~28.75~~ $33.05
6-118	Demolition permit	~~0.40~~ 0.46% of project cost, minimum of ~~28.75~~ $33.05
6-118	Water main disconnect fee	~~400.00~~ $460.00
6-118	Sewer main disconnect fee	~~400.00~~ $460.00
6-145	Temporary road closure permit	~~258.75~~ $297.60
6-164	Moving of structure permit fee:	
	Structure mounted on skids, designed to be moved, up to 16 feet wide and less than 13 feet in height loaded	~~40.25~~ $46.30
	Structure mounted on skids, designed to be moved, over 16 feet wide but not more than 25 feet wide and 18 feet in height loaded	~~80.50~~ $92.55
	Any type of structure from outside of city limits to outside of city limits (passing through city)	~~115.00~~ $132.25
	Structure not classified elsewhere	~~201.25~~ $231.45
6-113	Inspections for all permits listed in "Other Permits"	See "Inspections"

Inspection Fees:		
6-113	Building or site inspection fee, per hour, minimum one hour (Unless specifically included elsewhere in 6-113)	$~~50.00~~ $57.50
6-186	Landscape inspection fee, per hour, minimum one hour (Unless specifically included elsewhere in 6-113)	~~50.00~~ $57.50
6-113	Inspection fee outside city limits, per hour, minimum one hour	2 × Inside city limits inspection fee
6-107.3	Emergency inspection fee, per hour, minimum one hour	~~200.00~~ $230.00
6-113	Late charge on past due bills	~~20~~ 23% of total due
	Plumbing Inspections (Unless specifically included elsewhere in 6-113)	See Article A-6-2
	Electrical Inspections (Unless specifically included elsewhere in 6-113)	See Article A-6-3
	Mechanical Inspections (Unless specifically included elsewhere in 6-113)	See Article A-6-4
	Fire Inspections (Unless specifically included elsewhere in 6-113)	See Article A-11-2

Certificate of Occupancy Fees:		
6-113	Temporary Certificate of Occupancy or Temporary Certificate of Completion fee, Commercial	$~~115.00~~ $132.25

6-113	Temporary Certificate of Occupancy or Temporary Certificate of Completion fee, Residential	~~57.50~~ $66.15
6-113	Temporary Certificate of Occupancy or Temporary Certificate of Completion extension fee	~~57.50~~ $66.15
6-113	Certificate of Occupancy or Certificate of Completion fee, per structure	~~57.50~~ $66.15
6-107	Non-compliance fine for failure to address building code infractions within 30 days	~~$100.00~~ $115.00 per unaddressed infraction

Miscellaneous Fee:		
6-185	Fee in lieu of constructing walkway, per square foot	~~$10.00~~ $11.50

*Fees established by state statute; such fees are not subject to modification by the City of Lawton.

Article A-6-2 Plumbing code and regulations.

6-208	Minimum inspection fee, per hour, minimum one hour (Unless specifically included elsewhere in 6-113)	~~$50.00~~ $57.50
6-208	Re-inspection fee due to incomplete or incorrect installation, per hour, minimum one hour	~~50.00~~ $57.50
6-208	Inspection fee outside city limits, per hour, minimum one hour	2 × Inside city limits inspection fee
6-208	Late charge on past due bills	~~20~~ 23% of total due
6-210	Permit/inspection state fee per 59 O.S. 1000.25 *	$4.00 per project
6-210	Permit/inspection administrative fee per 59 O.S. 1000.25 *	$0.50 per project
6-224	Plumbing contractor, registration, initial	~~345.00~~ $396.75
6-224	Plumbing contractor registration renewal, annual	~~57.50~~ $66.15

*Fees established by state statute; such fees are not subject to modification by the City of Lawton.

Article A-6-3 Electrical code.

6-305	Permit/inspection state fee per 59 O.S. 1000.25 *	$4.00 per project
6-305	Permit/inspection administrative fee per 59 O.S. 1000.25 *	$0.50 per project
6-319	Minimum inspection fee, per hour, minimum one hour (Unless specifically included elsewhere in 6-113)	~~50.00~~ $57.50
6-319	Re-inspection fee due to incomplete or incorrect installation, per hour, minimum one hour	~~50.00~~ $57.50
OTHER INSPECTIONS RELATING TO ALTERATIONS, REMODELING AND ADDITIONS BASED ON POWER AT SERVICE POINT		
6-319	Residential service changes, 200 amps or less	~~74.75~~ $85.95
6-319	Residential service changes, over 200 amps	~~115.00~~ $132.25
6-319	No change in existing service, residential	~~50.00~~ $57.50
6-319	Commercial service changes	~~115.00~~ $132.25
	Plus, for each additional 100 amps, or portion thereof, over 400 amps	~~50.00~~ $57.50
6-319	No change in existing service, commercial	~~50.00~~ $57.50

6-319	Inspection fee outside city limits, per hour, minimum one hour	2 × Inside city limits inspection fee
6-319	Late charge on past due bills	~~20~~ 23% % of total due
REGISTRATION AND RENEWAL FEES		
6-334	Electrical contractor, registration initial	~~345.00~~ $396.75
6-334	Electrical contractor, renewal, annual	~~57.50~~ $66.15

*Fees established by state statute; such fees are not subject to modification by the City of Lawton.

Article A-6-4 Mechanical code and regulations.

6-410	Permit/inspection state fee per 59 O.S. 1000.25*	$4.00 per project
6-410	Permit/inspection administrative fee per 59 O.S. 1000.25*	$0.50 per project
6-411	Minimum inspection fee, per hour, minimum one hour (Unless specifically included elsewhere in 6-113)	~~50.00~~ $57.50
6-411	Re-inspection fee due to incomplete or incorrect installation, per hour, minimum one hour	~~50.00~~ $57.50
6-411	Inspection fee outside city limits, per hour, minimum one hour	2 × Inside city limits inspection fee
6-411	Late charge on past due bills	~~20~~ 23% of total due
6-424	Mechanical contractor, registration initial	~~345.00~~ $396.75
6-424	Mechanical contractor, renewal, annual	~~57.50~~ $66.15

*Fees established by state statute; such fees are not subject to modification by the City of Lawton.

Article A-6-6 Building, sign, and excavation/boring contractors registration certificate.

6-6-1-603	Building Contractors Registration Fees, Annual	$~~115.00~~ $132.25
6-6-1-603	Building Contractors Registration Fee, Renewal	~~57.50~~ $66.15
6-6-2-603	Sign Contractors Registration Fee, Annual	~~115.00~~ $132.25
6-6-2-603	Sign Contractors Registration fee, Renewal	~~57.50~~ $66.15
6-6-3-603	Excavation/Boring Contractors Registration Fee, Annual	~~115.00~~ $132.25
6-6-3-603	Excavation/Boring Contractors Registration Fee, Renewal	~~57.50~~ $66.15

Article A-6-8 Telecommunication towers and infrastructures.

6-806	Permit fee, new tower or increase in overall height of existing tower	$~~575.00~~ $661.25
6-806	Permit fee, modification or addition to existing tower without increasing overall height	~~287.50~~ $330.60

Chapter A-7 BUSINESS

Article A-7-1 General provisions.

7-102	Inspection, per hour, minimum one hour	~~50.00~~ $57.50
7-102	Background check, per owner	~~34.50~~ $39.70
7-109	Late fee on expired business license, per month, up to 180 days, refer to Section 7-1-1-100	~~28.75~~ $33.05

Article A-7-3 Reserved.

Editor's note(s)—Art. A-7-3, which pertained to airports, heliports and helistops; and derived from Res. No. 22-93, adopted June 14, 2022, was repealed by Res. No. 24-237, adopted October 8, 2024.

Article A-7-4 Alarm systems.

7-406	False Alarm Response Fee	
	Tier 1: Third and fourth false alarms during any consecutive 12-month permit period, per false alarm.	$~~57.50~~ $66.15
	Tier 2: Five or more false alarms during any consecutive 12-month period, per false alarm.	~~86.25~~ $99.15

Article A-7-5 Ambulances.

7-521	Operator license, 3-year term	~~86.25~~ $99.15
7-521	Operator, renewal annual	~~40.25~~ $46.30
7-521	Ambulance, per vehicle, annual	~~28.75~~ $33.05
7-521	EMS attendant, EMT Basic, EMT/Advance, EMT/Advanced Cardiac, or EMT Paramedic, for 2 years	~~11.50~~ $13.20

Article A-7-6 Auctioneers.

7-606	General auctioneer, license, annual	~~$57.50~~ $66.15
7-606	Merchant auctioneer, license, per day	~~28.75~~ $33.05

Article A-7-7 Child care facilities.

7-702	Day care center, permit, annual	~~86.25~~ $99.15
7-702	Family day care home, permit, annual	~~57.50~~ $66.15

Article A-7-8 Circuses, carnivals and amusement rides.

7-813	Circus, permit, per day	$~~287.50~~ $330.65
7-813	Circus, permit, per week	~~1,150.00~~ $1322.50
7-813	Circus, each concession booth, per day	~~11.50~~ $13.20
7-813	Circus, each concession booth per week	~~57.50~~ $66.15
7-821	Carnival, permit per day	~~287.50~~ $330.65
7-821	Carnival, permit per week	~~1,150.00~~ $1322.50
7-821	Carnival, each concession booth, per day	~~11.50~~ $13.20
7-821	Carnival, each concession booth, per week	~~57.50~~ $66.15

7-822	Carnival/circuses, nonprofit organization, permit, per day	~~5.75~~ $6.60
7-822	Carnival/circuses, nonprofit organization, permit, per week	~~17.25~~ $19.85
7-822	Carnival/circuses, each concession booth, nonprofit organization, per day	~~1.15~~ $1.30
7-822	Carnival/circuses, each concession booth, nonprofit organization, per week	~~3.45~~ $4.00
7-844	Amusement rides, each ride, per required inspection	~~57.50~~ $66.15

Article A-7-9 Estate sales.

7-907	Distress sale, license	~~$10.00~~ $11.50

Article A-7-10 Dumping sites.

7-10-1-1014	Fill site permit fee	~~$115.00~~ $132.25

Article A-7-11 Reserved.

Editor's note(s)—Art. A-7-11, which pertained to fireworks, and derived from Res. No. 22-93, adopted June 14, 2022, was repealed by Res. No. 24-237, adopted October 8, 2024.

Article A-7-12 Door-to-door vendors.

7-1203	Door-to-door vendor permit for local businesses, per indivdual, 1 year	~~$57.50~~ $66.15
7-1203	Door-to-door vendor permit for local businesses, per indivdual, 30 days	~~11.50~~ $13.20
7-1203	Door-to-door vendor permit for religious, political or charitable organizations, 1 year	~~28.75~~ $33.05
7-1203	Door-to-door vendor permit for religious, political or charitable organizations, 30 days	~~5.75~~ $6.60
7-1203	Peddler's permit (per day, per peddler)	~~200.00~~ $230.00
7-1209	Identification badge (per individual)	~~5.75~~ $6.60
7-1209	Background check, per individual	~~34.50~~ $39.70

Article A-7-12-2 Temporary structures and uses.

7-1250	Sales activities of itinerant merchants	
	Permit	~~$57.50~~ $66.15
	Deposit	~~115.00~~ $132.25
7-1250	Contractor's office	
	Permit	~~57.50~~ $66.15
	Deposit	~~1,150.00~~ $1322.50
7-1250	Temporary cement, concrete or asphalt batching plant	
	Permit	~~575.00~~ $661.25
	Deposit	~~2,300.00~~ $2,645.00
7-1250	Real estate sales office	
	Permit	~~57.50~~ $66.15
	Deposit	~~115.00~~ $132.25
7-1250	Holiday-related sales	
	Permit	~~28.75~~ $33.05
	Deposit	~~575.00~~ $661.25
7-1250	Farmers market, auction, arts and craft fair	
	Permit	~~28.75~~ $33.05

	Deposit	~~57.50~~ $66.15
7-1250	Seasonal sale of live planting stock, landscaping material, and firewood	
	Permit	~~230.00~~ $264.50
	Deposit	~~575.00~~ $661.25
7-1250	Promotional activities of existing businesses	
	Permit	~~28.75~~ $33.05
	Deposit	~~115.00~~ $132.25
7-1250	Weather-related assistance and repair services	
	Permit	~~28.75~~ $33.05
	Deposit	~~230.00~~ $264.50
7-1250	Horse show, exhibition or competition	
	Permit	~~28.75~~ $33.05
	Deposit	~~230.00~~ $264.50
7-1250	Special events of public interest (theatrical, musical and religious productions)	
	Permit	~~57.50~~ $66.15
	Deposit	~~575.00~~ $661.25
7-1250	Temporary Lay yards	
	Permit	~~115.00~~ $132.25
	Deposit	~~575.00~~ $661.25
7-1250	For permits granted on the owner's property, the deposit may be waived by the Building Official.	

Article A-7-13 Adult business.

7-1307 A	Adult Business License	~~$172.50~~ $198.40

Article A-7-14 Oil and gas regulations.

7-1405	Permit fee	~~$1,150.00~~ $1,322.50

Article A-7-15 Pawnbrokers.

7-1502	Pawnbroker, regulatory fee annual	~~$57.50~~ $66.15

Article A-7-16 Pool and billiards, domino tables.

7-1601	Each pool table, billiard table, snooker table, license fee, annual	~~$23.00~~ $26.45
7-1603	Each domino table	~~17.25~~ $19.85

Article A-7-17 Reserved.

Editor's note(s)—Res. No. 13-60, adopted Sept. 24, 2013, repealed Art. A-7-17, which pertained to precious metal dealers, and derived from the 2005 Code.

Article A-7-18 Recreation centers and amusement devices.

7-1811	Each coin operated music device, license fee, annual	~~$23.00~~ $26.45
7-1811	Each coin operated amusement device, license fee, annual	~~23.00~~ $26.45
7-1811	Each coin operated vending device requiring $0.25 or more to operate, license fee, annual	~~23.00~~ $26.45
7-1811	Each coin operated vending device requiring less than $0.25 to operate, license fee, annual	~~8.65~~ $9.95

7-1811	Each coin operated bulk vending device which vends one or more products through a single distribution mechanism requiring $0.25 or more to operate, license fee, annual	~~2.30~~ $2.65
7-1811	Each coin operated bulk vending device which vends one or more products through more than one but not more than five distribution mechanisms, requiring $0.25 or more to operate, license fee, annual	~~6.90~~ $7.95
7-1811	Same as above, except that the device vends one or more products through six or more distribution mechanisms, license fee, annual	~~23.00~~ $26.45
7-1811	Each coin operated bulk vending device which requires less than $0.25 to operate, license fee, annual	~~1.75~~ $2.00
7-1821	Recreation center, license annual	
	Type A-recreation center	~~86.25~~ $99.15
	Type B-recreation center	~~86.25~~ $99.15
7-1821	Amusement center/arcade, license, annual	~~86.25~~ $99.15

Article A-7-19 Refuse hauling.

7-1902	Refuse collection or disposal license, general, new	~~$57.50~~ $66.15
7-1902	Refuse collection or disposal license, general, renewal (prior to expiration date)	~~28.75~~ $33.05
7-1902	Refuse collection or disposal vehicle inspection, per inspection annually	~~23.00~~ $26.45
7-1902	Seasonal license (not more than 60 days), temporary	~~28.75~~ $33.05

Article A-7-20 Residential sales.

7-2003	Residential sale, permit	~~$10.00~~ $11.50

Article A-7-21 Secondhand dealers.

7-2101	Secondhand dealer, license, annual	~~$57.50~~ $66.15

Article A-7-22 Sign contractors.

7-2203	Sign contractor, license, initial application	~~$115.00~~ $132.25
7-2203	Sign contractor, license, annual renewal fee	~~57.50~~ $66.15

Article A-7-23 Sound truck/sound amplification equipment permit.

7-2301	Sound truck/sound amplification equipment permit, per day	~~$25.00~~ $28.75
	Sound permit associated with events held at the Miracle Field for special needs individuals	$0.00

Article A-7-24 Taxicabs.

7-2415	Certificate of convenience and necessity, annual	~~$115.00~~ $132.25
7-2415	Plus, each cab allowed by certificate of necessity, license fee, annual	~~28.75~~ $33.05 per cab
7-2431	Taxicab driver, permit, annual	~~28.75~~ $33.05
7-2431	Duplicate driver's permit	~~11.50~~ $13.20
7-7433	Driver exam fee	~~11.50~~ $13.20
7-2437	Transfer of driver's permit (from one company to another)	~~11.50~~ $13.20

Article A-7-25 Wrecker and towing service.

7-2504	Class "A" wrecker license, annual	~~$57.50~~ $66.15
7-2504	Plus, per vehicle, sticker	~~11.50~~ $13.20
7-2504	Class "B" wrecker license, annual	~~17.25~~ $19.85
7-2504	Plus, per vehicle, sticker	~~11.50~~ $13.20
7-2513	Annual payment per fiscal year for calls that originate from LPD or LFD personnel in the field and is facilitated through the Emergency Communications Department utilizing the rotation log	~~$1,000.00~~ $1,150.00
7-2513	Additional fee for reinstatement to the rotation log after having been removed	~~57.50~~ $66.15

Article A-7-27 Hotels and other short-term rentals.

7-2704	Hotels and other short-term rentals, license, annual	~~$57.50~~ $66.15

Article A-7-28 Home occupation.

7-2802	Home occupation registration	~~$57.50~~ $66.15

Article A-7-29 Indoor shooting range.

7-2902	Annual license tax	~~$20.00~~ $23.00

Article A-7-30 Body piercing and tattooing.

7-3002	Body piercing parlor permit, annual	~~$57.50~~ $66.15
7-3002	Body piercing artist permit, annual	~~57.50~~ $66.15
7-3002	Tattoo parlor permit, annual	~~57.50~~ $66.15
7-3002	Tattoo artist permit, annual	~~57.50~~ $66.15
7-3002	Artist transfer fee	~~11.50~~ $13.20

Article A-7-31 Event and assembly permits.

7-3104	Event Permit Application Fee	
	Private-Minor	~~$25.00~~ $28.75
	Public-Minor	~~75.00~~ $86.25
	Public-Major	~~100.00~~ $115.00
	Permit fee is based on Request for City assistance-cost of assistance	See Section 19-702 "Other City Assistance" of this Appendix for fees.
	Event Permit associated with the use of the Miracle Field for events for special needs individuals	$0.00
7-3114	Assembly Permit Fee	~~$10.00~~ $11.50
	Park Pavilion Rentals	See Appendix "A," Section 19-702

Article A-7-33 Donation boxes and recycling bins.

7-3302	Donation box license, annual, per box	~~$57.50~~ $66.15
7-3302	Recycling bin license, annual, per bin	~~57.50~~ $66.15

Article A-7-34 Drive-in movie theater as an accessory to an indoor theater.

7-3402	New permit	~~$57.50~~ $66.15
7-3402	Renewal permit	~~28.75~~ $33.05

Article A-7-35 Medical marijuana facilities, cigar bars, consumption lounges and hookah bars.

7-3502	Cigar bar license, annual	~~$500.00~~ $575.00
7-3502	Hookah bar license, annual	~~500.00~~ $575.00
7-3502	Medical marijuana dispensary license, annual	$2,500.00
7-3502	Medical marijuana commercial grower license, annual	$2,500.00
7-3502	Medical marijuana processor license, annual	$2,500.00
7-3502	Medical marijuana transporter license, annual	~~500.00~~ $575.00
7-3502	Medical marijuana consumption lounge license, annual	$2,500.00
7-3502	Certificate of compliance	~~100.00~~ $115.00
7-3509	Violation to maintain license	~~500.00~~ $575.00

Article A-7-36 Commercial animal establishment.

7-3603	Commercial animal establishment, annual, initial	~~$100.00~~ $115.00
7-3603	Commercial animal establishment, annual, renewal	~~75.00~~ $86.25
7-3604	Fire marshal inspection, required annually	~~50.00~~ $57.50

Chapter A-9 COURT

Article A-9-1 Court fees.

9-126	A. Court Cost **(Title 11 Section 27-126)** *	$30.00
	B. Municipal court technology fee	~~30.00~~ $34.50
9-135	Collection Services for Court Penalties, Costs, Fines and Fees The city may refer unpaid court penalties, costs, fines and fees in cases in municipal court in which the accused has failed to appear or otherwise failed to satisfy a monetary obligation ordered by the court to a collection agency for collection. **(Title 11 Section 22-138)** *	In addition to the total amount of unpaid court penalties, costs, fines and fees referred to the collection agency, the accused will be responsible for repayment of any contracted collection fee established from the city's contract with the collection agency in an amount not to exceed thirty-five percent (35%) of the total amount of unpaid court penalties, costs, fines and fees referred.

*Fees established by state statute; such fees are not subject to modification by the City of Lawton.

Article A-9-2 Judge.

MARRIAGE CEREMONY FEES

9-208	Ceremony permit for solemnization of marriage by municipal judge	~~$11.50~~ $13.20
9-208	Ceremony witness fee	~~$1.15~~ $1.30

Chapter A-10 FINANCE AND TAXATION

Article A-10-3 Telephone exchange.

10-301	Telephone exchanges, annual inspection and service charges, percentage of gross revenue	2%

Article A-10-10 Other fees and charges.

FEE BASED ON PERCENTAGE OF COST:

10-1001	Cost of public works improvement up to $2,000	4.5%
10-1001	Cost of public works improvement for next $3,000	4.0%
10-1001	Cost of public works improvement for next $5,000	3.5%
10-1001	Cost of public works improvement for next $15,000	3.0%
10-1001	Cost of public works improvement for next $25,000	2.5%
10-1001	Cost of public works improvement over $50,000	2.0%

CARD PROCESSING/ONLINE PAYMENT FEES

10-1002	Per card transaction using the ShelterPay electronic payment system at Animal Welfare	3.4% plus $0.30
10-1002	Per card transaction with Visa, Mastercard, Discover and AMEX for non-utility and non-landfill transactions	2.75% $0.95 minimum
10-1002	Per card transaction with Visa, Mastercard, Discover for utility transactions up to $300 per transaction	$3.75
10-1002	Per card transaction with Visa, Mastercard, Discover and American Express for landfill transactions	2.95% $2.20 minimum
10-1002	Per eCheck transaction for landfill transactions up to $50,000.00 per transaction	$2.00
10-1002	Per eCheck transaction for landfill transactions $50,001.01 to $75,000.00	$3.00
10-1002	Per eCheck transaction for landfill transactions $75,001.01 to $100,000.00	$6.00
10-1002	Per eCheck transaction for landfill transactions $100,001.01 to $150,000.00	$10.00
10-1002	Per eCheck transaction for landfill transactions $150,001.01 to $250,000.00	$15.00

Chapter A-11 FIRE DEPARTMENT AND SERVICES

Article A-11-2 Fire prevention code.

11-220	Inspection fee, per hour, minimum one hour Unless specifically included elsewhere in 6-113) (Assessed in 30-minute increments after first hour)	~~$50.00~~ $57.50
11-220	Late charge on past due bills	15% of total due

Article A-11-3 Fire protection outside city.

11-306	For calls outside city limits, per vehicle, per mile	~~$4.60~~ $5.30
11-306	For calls outside city limits, per vehicle, per hour from time of leaving station until return	~~$230.00~~ $264.50

Article A-11-4 Fire hydrant installation standards.

11-402	Waterline/fireline 6" and larger, inspection fee per foot	~~$1.50~~ $1.75
11-402	Waterline/fireline testing:	
	Chlorine residual	~~$50.00~~ $57.50
	Pressure test	~~$100.00~~ $115.00
	Bac-T sampling per sample	~~$50.00~~ $57.50
	Tapping sleeve pressure test	~~$100.00~~ $115.00

Article A-11-5 Fire department fees to responses to motor vehicle accidents, hazardous material cleanup operations, and technical rescue operations.

11-5-501	Motor Vehicle Accident Response Fee	~~$345.00~~ $396.75 for the first apparatus unit on scene for the first hour or any portion thereof.
		~~$230.00~~ $264.50 for each additional apparatus unit on scene for the first hour or any portion thereof.
		~~$172.50~~ $198.40 per hour for each apparatus unit on scene for each additional hour or portion thereof.
11-5-501	Hazardous Materials Incident Response Fee	~~$920.00~~ $1,058.00 for the Fire Department's HazMat One unit to be on scene for the first hour or any portion thereof.
		~~$345.00~~ $396.75 for each additional apparatus unit other than HazMat One on scene for the first hour or any portion thereof.
		~~$460.00~~ $529.00 per hour for the Fire Department's HazMat One unit to be on scene for each additional hour or any portion thereof.
		~~$172.50~~ $198.40 per hour for each additional apparatus unit other than HazMat One to be on scene for each additional hour or any portion thereof.
11-5-501	Technical Rescue Incident Response Fee	~~$690.00~~ $793.50 for the Fire Department's Technical Rescue Team and/or Technical Rescue Trailer to be on scene for the first hour or any portion thereof.
		~~$345.00~~ $396.75 for each apparatus unit (other than the Technical Rescue Team and/or Technical Rescue Trailer) to be on scene for the first hour or any portion thereof.
		~~$345.00~~ $396.75 per hour for the Fire Departments Technical Rescue Team, and/or the Technical Rescue Trailer, to be on scene for each additional hour or any portion thereof.
		~~$172.50~~ $198.40 per hour for each apparatus unit (other than the Technical Rescue Team and/or Technical Rescue Trailer) to be on scene for each additional hour or any portion thereof.

Chapter A-12 FOOD AND FOOD ESTABLISHMENTS

Article A-12-1 Food service sanitation.

12-104	Fixed food-service establishment permit, annual, initial	~~$201.25~~ $231.40
12-104	Fixed food-service establishment permit, annual, renewal	~~172.50~~ $198.40

12-104	Fixed food-service establishment, annual, qualifying for reduced rate	~~86.25~~ $99.15
12-104	Mobile food-service establishment permit-preparation and sales, annual, initial	~~201.25~~ $231.40
12-104	Mobile food-service establishment permit-preparation and sales, annual, renewal	~~172.50~~ $198.40
12-104	Mobile food-service establishment permit- sales only, annual, initial	~~201.25~~ $231.40
12-104	Mobile food-service establishment permit- sales only, annual, renewal	~~172.50~~ $198.40
12-104	Temporary food-service establishment permit, per event	~~57.50~~ $66.15
12-104	Temporary food-service establishment permit, per event, qualifying nonprofit organization	~~17.25~~ $19.85
12-104	Temporary mobile food-service establishment permit, 30 days	~~50.00~~ $57.50
12-104	Seasonal food-service establishment permit	~~86.25~~ $99.15
12-104	Food handler's certification	~~17.25~~ $19.85
12-108	Identification badge, per applicant, annual (Includes background check fee)	~~46.00~~ $52.90
12-108	Temporary mobile food-service establishment's permits for city owned property	~~11.50~~ $13.20
12-109	First offense	~~57.50~~ $66.15
12-109	Second offense or more	~~115.00~~ $132.25

Article A-12-2 Reserved.

Res. No. 22-93, § 1(Exh. A), adopted June 14, 2022, repealed Art. A-12-2, which pertained to milk and milk products and derived from the original fees list.

Chapter A-14 MOBILE HOMES

Article A-14-1 Mobile homes, mobile home parks and trailer parks.

14-107	Mobile home, temporary commercial use, 6 months	~~$57.50~~ $66.15
14-111	Mobile home, single space, annual	~~28.75~~ $33.05
14-111	Mobile home park or trailer park license, annual (Inspections to be billed separately)	~~57.50~~ $66.15
14-111	Plus, each mobile home stand or trailer stand in the park	~~5.75~~ $6.60
14-113	Building permit, per stand	~~46.00~~ $52.90
14-118	Transfer of license	~~11.50~~ $13.20
14-162	Inspection, per hour, minimum one hour	~~50.00~~ $57.50

Chapter A-15 NUISANCES AND HEALTH

Article A-15-2-201 Accumulation of trash and/or weeds unlawful and rental company registration.

15-2-201	Registration of rental properties:	
	0—50 properties	~~$28.75~~ $33.10
	Each 100 properties thereafter	~~17.25~~ $19.85
	Registration of real estate company	~~28.75~~ $33.10

Article A-15-2-204 Receipt of report—Notice—Administration order—Appeal.

15-204	Registration of rental properties:	
	0—50 properties	~~$28.75~~ $33.10
	Each 100 properties thereafter	~~17.25~~ $19.85

	Registration of real estate company	~~28.75~~ $33.10

Article A-15-2-206 Determination of assessment of costs and appeal of abatement costs.

15-2-206	Abatement of refuse abandoned at the curb and/or right-of-way	~~$300.00~~ $345.00 per hour

Chapter A-16 OFFENSES AND CRIMES

Article A-16-4 Parades and public assemblies.

16-432	Assembly permit	See Appendix "A" Section 7-3103 for fees

Chapter A-18 PLANNING AND ZONING

Article A-18-1 General provisions.

18-110	Annexation request	~~$230.00~~ $264.50
	Plus, the newspaper notice	~~241.50~~ $277.75
18-112	Application for PUD, filing fee, 10 acres or less	~~750.00~~ $862.50
	Plus, each additional acre	~~57.50~~ $66.15
	Plus, the newspaper notice	~~241.50~~ $277.75
	Plus, the 300' ownership notice	~~6.90~~ $7.95/owner
18-113	Application for a "use permitted on review"	~~488.75~~ $562.05
	Plus, the newspaper notice	~~241.50~~ $277.75
	Plus, the 300' ownership notice	~~6.90~~ $7.95/owner
18-114	Amendment to the Land Use Plan	~~431.25~~ $495.95
	Plus, the newspaper notice	~~241.50~~ $277.75
	Plus, the 300' ownership notice	~~6.90~~ $7.95/owner
18-114	Application for Rezoning for Agricultural or Residential, 10 acres or less	~~488.75~~ $562.05
	Plus, for each additional 10 acres	~~57.50~~ $66.15
	Plus, the newspaper notice	~~241.50~~ $277.75
	Plus, the 300' ownership notice	~~6.90~~ $7.95/owner
18-114	Application for Rezoning, for any other zoning district, 10 acres or less	~~862.50~~ $991.90
	Plus, for each additional 10 acres	~~87.50~~ $100.65
	Plus, the newspaper notice	~~241.50~~ $277.75
	Plus, the 300' ownership notice	~~6.90~~ $7.95/owner
18-114	Request to amend zoning code	~~402.50~~ $462.90
	Plus, the newspaper notice	~~241.50~~ $277.75
	Other fees (no code citation):	~~Actual costs~~
	Address change	~~11.50~~ $13.25
	Zoning compliance letter	~~40.00~~ $46.00

Article A-18-2 Board of adjustment.

18-206A	Variance	$~~250.00~~ $287.50
	Plus, the newspaper notice	~~210.00~~ $241.50
	Plus, the 300' ownership notice	~~6.00~~ $6.90/owner
	Special exception	$~~250.00~~ $287.50
	Plus, the newspaper notice	~~210.00~~ $241.50
	Plus, the 300' ownership notice	~~6.00~~ $6.90/owner

Article A-18-3 Closing public ways or easements.

18-303	Closing of an easement application	~~$1,000.00~~ $1,150.00
	Plus, the newspaper notice	~~210.00~~ $241.50
	Plus, the 300' ownership notice	~~6.00~~ $6.90/owner
18-303	Closing of a public way	~~$1,000.00~~ $1,150.00
	Plus, the newspaper notice	~~210.00~~ $241.50
	Plus, the ownership notice	~~6.00~~ $6.90/owner

Article A-18-4 Architectural design standards for buildings.

18-406	Appeal to the building material review committee	~~$57.00~~ $65.55
18-406	Appeal to the city planning commission if building material review committee denies appeal	~~$57.50~~ $66.15

Article A-18-9 Control of signs.

18-913	Temporary or portable signs permit for 60 days	~~$28.75~~ $33.05
18-924	Sign, permit fee (per sign):	
	Cost of Sign $0.00—$1,500.00	~~28.75~~ $33.05 or 3.00% of cost whichever is greater
	Cost of Sign $1,501.00—$5,000.00	~~57.50~~ $66.15 or 1.50% of cost whichever is greater
	Cost of Sign $5,001.00—$50,000.00	~~86.25~~ $99.20 or 0.50% of cost whichever is greater
	Cost of Sign $50,001.00 and above	~~287.50~~ $330.60 or 0.35% of cost whichever is greater

Article A-18-10 Historical Preservation Overlay District

18-1013	Certificates of Appropriateness	~~$57.50~~ $66.15

Article A-18-12 Downtown Lawton Overlay District

18-1203	Certificate of Architectural Conformance	~~$57.50~~ $66.15
18-1210	Fee in lieu of landscaping in downtown area	~~40.25~~ $46.30 per point
18-1218	Appeal to City Planning Commission of DLARC decision	~~57.50~~ $66.15

Chapter A-19 RECREATION

Article A-19-1 General lake and recreation rules.

LAKES ELLSWORTH RECREATIONAL AREAS

19-111	Camper/trailer/RV or similar unit, per unit, non-preferred site in designated camping areas within the recreational areas of, including, but not limited to, Chandler Creek, Edge Water park, Ralph's Resort, and Collier's Landing, per night (There is no discount for using a tent)	~~25.00~~ $28.75
	Camper/trailer/RV or similar unit, per unit, non-preferred site in designated camping areas within the recreational areas of, including but not limited to, Chandler Creek, Edge Water Park, Ralph's Resort, and Collier's Landing, per night, off season (October—February). (There is no discount for using a tent)	~~15.00~~ $17.25
19-111	Primitive camping per tent (No electricity), per night, in designated areas (No camper, trailers, RV or similar units allowed)	~~15.00~~ $17.25
	Primitive camping, per tent (No electricity), per night, in designated areas, off season (October—February)	~~10.00~~ $11.50
19-111	65 years of age or older, disabled persons, and youth organizations at non-preferred sites (With or without electricity) (See § 19-111(C)4), per night	~~20.00~~ $23.00
	65 years of age or older, disabled persons, and youth organizations at non-preferred sites (With or without electricity) (See § 19-111(C)4), per night, off season (October—February)	~~10.00~~ $11.50

LAKE LOWTONKA RECREATIONAL AREAS

19-111	Camper, per unit, preferred site, Schoolhouse Slough, annually (January 1—December 31) (CA-01 thru CA-11, and CA-34 thru CA-39)	~~2,868.75 2024~~ ~~3,585.00 2025~~ $4,482.00 ~~*2026~~
	Camper, per unit, non-preferred site, Schoolhouse Slough, annually (CA-12 thru CA-33, and CA-40 thru CA-48)	~~2,712.50 2024~~ ~~3,390.00 2025~~ $4,238.00 ~~*2026~~
19-111	Trailer, per unit, Schoolhouse Slough, annually (January 1—December 31) (TR1-05 thru TR1-69)	~~3,293.75 2024~~ ~~4,117.00 2025~~ $5,146.00 ~~*2026~~
19-111	Camper/trailer/RV or similar unit, per unit, preferred site in designated camping areas within the recreational area of, including, but not limited to, East Campground and Robinson's Landing, per night (There is no discount for using a tent)	~~30.00~~ $34.50
	Camper/trailer/RV or similar unit, per unit preferred site in designated camping areas within the recreational areas of, including, but not limited to, East Campground and Robinson's Landing, per night, off season (October—February) (There is no discount for using a tent)	~~20.00~~ $23.00
19-111	Camper/trailer/RV or similar unit, per unit, non-preferred site in designated camping areas within the recreational areas of, including, but not limited to, East Campground and Robinson's Landing, per night (There is no discount for using a tent)	~~25.00~~ $28.75
	Camper/trailer/RV or similar unit, per unit, non-preferred site in designated camping areas within the recreational areas of, including, but not limited to, East Campground and Robinson's Landing, per night, off season (October—February) (There is no discount for using a tent)	~~15.00~~ $17.25

19-111	65 years of age or older, disabled persons, and youth organizations at non-preferred sites (With or without electricity) (See § 19-111(C)4), per night	~~20.00~~ $23.00
	65 years of age or older, disabled persons, and youth organizations at non-preferred sites (With or without electricity) (See § 19-111(C)4), per night, off season	~~10.00~~ $11.50
19-111	Primitive camping per tent (No electricity), per night, in designated areas (No camper, trailers, RV or similar units allowed)	~~15.00~~ $17.25
	Primitive camping, per tent (No electricity), per night, in designated areas, off season (October—February) (No camper, trailers, RV or similar units allowed)	~~10.00~~ $11.50
19-111	Primitive camping for Boy Scouts/Girl Scouts and/or similar recognized youth organizations in designated areas, per tent, per night	~~5.00~~ $15.75
19-111	Dry stall, Schoolhouse Slough, annually (January 1—December 31) (D1-1 thru D1-80) 12'X30" units	~~1,162.50 2024~~ $1,453.00 **2025
	Dry stall, Schoolhouse Slough, annually (D1-81 and D1-95) 12'X40' units	~~1,287.50 2024~~ $1,609.00 **2025
	Dry stall, Robinson's Landing, annually (New rate will be determined during construction phase of new unit)	
19-111	Wet slip, Schoolhouse Slough, annually (January 1—December 31) (WET1, WET2, WET5, and WET6)	~~1162.50 2024~~ ~~1453.00 2025~~ $1,816.00 ~~*2026~~
	Wet slip, Schoolhouse Slough, annually (WET7-7 thru WET7-11)	~~1287.50 2024~~ ~~1609.00 2025~~ $2,011.00 ~~*2026~~
	Wet slip, Schoolhouse Slough, annually (WET4-1 thru WET4-13)	~~1,331.25 2024~~ ~~1,664.00 2025~~ $2,080.00 ~~*2026~~
	Day-Use Area-picnicking fee in fee area, per vehicle, per day	5.00
19-111	Group picnicking reservation, per day	~~40.00~~ $46.00
19-111	Group picnicking reservation, per day	~~40.00~~ $46.00
*2026 amount represents the "Full Rate". The "Full Rate" shall be applied to any spaces that become available prior to January 1, 2026. **2025 amounts for Schoolhouse Slough dry stalls represent the "Full Rate."		

Article A-19-2 Water sports and boating.

19-202	Vessel, used, operated, located or docked on lakes owned or operated by city, license, annual	~~$35.00~~ $40.25
	Vessel permit, 3 days	~~15.00~~ $17.25
	Special tournament event permit, non-profit organizations, up to 75 vessels, 3 days	~~100.00~~ $115.00

Article A-19-3 Fishing.

19-303	Fishing in lakes owned or operated by city:	
	Individual fishing permit, annual	~~$15.00~~ $17.25
	Individual fishing permit, 5 years	~~60.00~~ $69.00
	Individual fishing permit, lifetime	~~180.00~~ $207.00
19-303	Combination fishing and hunting permit, annual	~~40.00~~ $46.00
	Combination fishing and hunting permit, 5 years	~~160.00~~ $184.00
	Combination fishing and hunting permit, lifetime	~~400.00~~ $460.00

19-308	Trotline permit for Lakes Lawtonka and Ellsworth, in addition to regular permit, annual	~~20.00~~ $23.00
19-309	Jug line, bank pole in Lakes Lawtonka and Ellsworth, permit, annual	~~25.00~~ $28.75

Article A-19-4 Hunting.

19-402	Hunting permit, includes small game, deer, and feral hogs, annual	~~$25.00~~ $28.75
	Hunting permit, 5 year	~~100.00~~ $115.00
	Hunting permit, lifetime	~~300.00~~ $345.00
19-402	Combination fishing and hunting permit, See fees listed in Article A-19-3	~~See above~~
19-402	Elk, non-refundable administrative application fee	~~25.00~~ $28.75
19-402	Elk permit, special, in addition to hunting permit	~~75.00~~ $86.25
19-413	Box trapping permit, annual, April 1 through March 31	~~15.00~~ $17.25

Article A-19-5 Buildings in lake areas.

19-501	Administrative Fee for processing documents related to the sale/transfer of boathouses	$1,500.00 or 5% of the sales price whichever is greater
19-502	Boathouse space: (January 1 to December 31)	
	Ellsworth, Ralph's Resort, annually	$1,250.00 2026 $1,500.00 2027 $1,700.00 2028 $2,000.00 2029
	Lawtonka, Schoolhouse Slough, annually (SS-2 thru SS-53)	~~1,293.75 2024~~ ~~1,617.19 2025~~ $2,021.48 2026 $3,500.00*
	Lawtonka, Schoolhouse Slough, annually (BH-02)	~~2,455.00 2024~~ ~~2,455.00 2025~~ $2,455.00 2026 $3,500.00*
	Lawtonka, Schoolhouse Slough, annually (BH-14)	~~3,345.00 2024~~ ~~3,345.00 2025~~ $3,345.00 2026 $3,500.00*
	Lawtonka, Schoolhouse Slough, annually (BH1-01)[duplex side A]	~~1,425.00 2024~~ ~~1,617.19 2025~~ $2,021.48 2026 $3,500.00*
	Lawtonka, Schoolhouse Slough, annually (BH1-02)[duplex side B]	~~1,830.00 2024~~ ~~1,830.00 2025~~ $2,021.48 2026 $3,500.00*
	Lawtonka, Robinson's Landing, annually	~~1,042.19 2024~~ ~~1,302.74 2024~~ $1,628.42 2026 $3,500.00*
	Boathouse Short-Term Rental, annual Tenants that declare premises as a short-term rental shall pay the Full Rate for their annual space permit beginning January 2025	$500.00

19-503	Temporary space permit, 180 days	One-half annual fee
19-504	Annual space permit, after July 1	One-half annual fee
19-517	Permit for building boat dock or ski dock	~~$120.00~~ $138.00
19-518	Administrative fee for variance requests concerning the construction of boathouses	~~1,000.00~~ $1,150.00
19-523	Permit for Public Use and Rental/Lease of Indoor Pavilion-Boathouse (Robinson's Landing, Lake Lawtonka)	
	Period of Permit Exclusive of Federal Holidays—First Day	~~335.94~~ $386.35
	Period of Permit Exclusive of Federal Holidays—Each day after first day up to six (6) consecutive days	~~215.63~~ $247.95
	Period of Permit Exclusive of Federal Holidays—Each day up to six (6) consecutive days	~~359.38~~ $413.30
	Cleaning/Deposit—Refundable after Lakes Supervisor inspection	~~359.38~~ $413.30
* Represents the "Full Rate". The "Full Rate" shall be applied to any spaces that become available or to any new lease holder that obtains the space by transfer.		

Article A-19-6 Land recreation vehicles.

19-603	Non-street-legal vehicles and dune buggies, annual fee (valid January 1 to December 31)	~~$75.00~~ $86.25

Article A-19-7 Miscellaneous provisions.

SPORTS AND AQUATICS GENERAL FEES AND CHARGES

19-702	Greer Park Tennis Court Rental	
	Rental Fee, per hour, per court (2 hour minimum)	~~$50.00~~$57.50 per hour
	Rental Fee, per court, per day	~~$250.00~~$287.50 per day
~~19-702~~	~~Municipal Swimming Pool Rental (May—Aug)~~	
	~~Up to 25 persons—(2-hr minimum, 1 lifeguard)—per hour~~ ~~Note: Portions of the pool may be closed to limit the area of supervision suitable for 1 lifeguard~~	~~50.00~~
	~~26—50 persons—(2-hr minimum, 2 lifeguards)—per hour~~	~~70.00~~
	~~51—75 persons—(2-hr minimum, 3 lifeguards)—per hour~~	~~90.00~~
	~~76—135 persons—(2-hr minimum, 4—5 lifeguards)—per hour~~	~~110.00~~
	~~Note: Pool reservations may be made outside of posted public operational hours.~~ ~~Reservations shall be for a minimum of two hours.~~ ~~All private reservations must end by 10:30 p.m.~~ ~~No Monday reservations, (Maintenance day)~~	

BUILDING FEE SCHEDULE

19-702	Town Hall-Carnegie Library Upstairs Rooms—Non-Commercial Use—Per Hour	
	Parlor—Daily Rate*	~~$17.25~~ $19.85
	Weekend Rate**	~~28.75~~ $33.05

	Carnegie—Daily Rate	~~23.00~~ $26.45
	Weekend Rate	~~34.50~~ $39.65
	Mamie Small—Daily Rate	~~$17.25~~ $19.85
	Weekend Rate	~~28.75~~ $33.05
	Upstairs Rooms—Commercial Use—Per Hour	
	Parlor—Daily Rate*	~~23.00~~ $26.45
	Weekend Rate**	~~34.50~~ $39.65
	Carnegie—Daily Rate	~~28.75~~ $33.05
	Weekend Rate	~~40.25~~ $46.30
	Mamie Small—Daily Rate	~~23.00~~ $26.45
	Weekend Rate	~~34.50~~ $39.65
	Downstairs Rooms—Non-Commercial use—Per Hour	
	Lambs Room—Daily Rate	~~$11.50~~ $13.20
	Weekend Rate	~~23.00~~ $26.45
	Citizens Room—Daily Rate	~~$17.25~~ $19.85
	Weekend Rate	~~28.75~~ $33.05
	Craft Room—Daily Rate	~~$17.25~~ $19.85
	Weekend Rate	~~28.75~~ $33.05
	Downstairs Rooms—Commercial use—Per Hour	
	Lambs Room—Daily Rate	~~$17.25~~ $19.85
	Weekend Rate	~~28.75~~ $33.05
	Citizens Room—Daily Rate	~~23.00~~ $26.45
	Weekend Rate	~~34.50~~ $39.65
	Craft Room—Daily Rate	~~23.00~~ $26.45
	Weekend Rate	~~34.50~~ $39.65

* The daily rate is defined as usage of Town Hall from 8:00 a.m.—10:00 p.m., Monday through Friday.

** The weekend rate is defined as any program, event, or activity held on Saturday beginning at 7:00 a.m. and ending on Sundays at 10:00 p.m.

RECREATION CENTERS
BUILDING RENTAL FEE SCHEDULE

19-702	Classroom/Dining Room Rental Fee—two-hour minimum—per hour	~~$25.00~~ $28.75
	Gym Rental Fee—two-hour minimum—per hour	~~35.00~~ $40.25
19-702	Kitchen—two-hour minimum—per hour (in addition to room rental)	~~10.00~~ $11.50
	Clean-Up Fee—(Returnable if facility is left in prior condition)—per hour (Clean up fee is payable at the same time as the rental fee and is accessed at the same rate of hourly rental, not to exceed $150.00)	~~25.00~~ $28.75

PARK PAVILION RENTAL FEES

19-702	Rental fee per pavilion per hour, 2-hour minimum	~~$25.00~~$28.75 per hour
	Rental fee per pavilion per day Pavilion is any covered area with more than one permanent picnic table. Rental includes 2 trash bins for no additional fee	~~100.00~~ $115.00
	Rental of the West Pavilion in Elmer Thomas Park associated with the use of the adjacent Miracle Field for events for special needs individuals	$0.00

19-702	Other Park Facilities:	
	In-line Hockey Facility, per hour, 2-hour minimum	~~10.00~~ $11.50 per hour
	In-line Hockey Facility, per day	~~53.75~~ $61.80
	Elmer Thomas Park Festival Site Pad—Eastside, per hour, 2-hour minimum	~~20.00~~ $23.00 per hour
	Elmer Thomas Park Festival Site Pad-Eastside, per day	~~100.00~~ $115.00
	Additional Refundable key deposit per rental per day, in addition to pavilion rental fee	~~10.00~~ $11.50

ELMER THOMAS PARK/LAKE HELEN STAGE SCHEDULE OF FEES AND CHARGES

19-702	**Class 1** Entertainment brought in by an out of town promoter, individual, firm, corporation or similar sponsor when the event is for the direct benefit of the sponsor. Hiring a local person to do advance work does not change the Class 2 designation of this type of performance. This performance is for private profit.	
	First performance	~~$575.00~~ $661.25
	2nd performance	~~345.00~~ $396.75
	No admission fees/donations	~~345.00~~ $396.75
	Rehearsal (day rate)	~~86.25~~ $99.20
	Concession fee	~~115.00~~ $132.25
	Class 2 Entertainment brought in by a local promoter, individual, firm, corporation or similar sponsor and the event is for the direct benefit of the sponsor. This performance is for private profit.	
	First performance	~~460.00~~ $529.00
	2nd performance	~~345.00~~ $396.75
	No admission fees/donations	~~345.00~~ $396.75
	Rehearsal (day rate)	~~86.25~~ $99.20
	Concession fee	~~115.00~~ $132.25
	Class 3 Entertainment brought in by professional fundraisers to provide partial funding for nonprofit for local civic clubs, service organizations, churches, or educational units. A portion of these funds are to be donated to charitable or welfare work.	
	First performance	~~345.00~~ $396.75
	2nd performance	~~287.50~~ $330.60
	No admission fees/donations	~~287.50~~ $330.60
	Rehearsal (day rate)	~~86.25~~ $99.20
	Concession fee	~~115.00~~ $132.25
	Ticket printing set up fees	
	Non-reserved seating	$28.75
	Reserved seating	$51.75
	Price for 500 tickets	$28.75
	Class 4 A. Entertainment brought in by local civic clubs, service organizations, churches, or educational units where **all** proceeds are to be donated to charitable or welfare work, or to be used for the general betterment of	

	the community. B. Entertainment produced by and with local people (with no professionals) for cultural or civic purposes. C. Entertainment produced or presented by Resident Groups. A resident group is one that is a certified nonprofit organization that exists for the sole purpose of producing or presenting entertainment events designed to enhance the cultural essence of the community. The Lawton Philharmonic Orchestra is a current resident group.	
	First performance	$230.00
	2nd performance	$172.50
	No admission fees/donations	$172.50
	Rehearsal (day rate)	$57.50
	Concession fee	$57.50
	Additional Fees for All Classes:	
	Limited park closer fee - General public has limited access to park	$287.50
	Entire park closer fee - General public has no access to park	$575.00
	Litter clean-up refundable deposit	$1,150.00
	Night event fee - per performance	$575.00

OTHER CITY ASSISTANCE FEES

19-702	Additional picnic table per table (Drop off and pick up only)	$30.00
	Folding Chairs, per set of 25 chairs (Drop off and pick up only)	$30.00
	Folding Table and Chairs, per set (set includes 1 table and 8 chairs) (Drop off and pick up only)	$30.00
19-702	Barricade/Roadblock/per barricaded location	$50.00
19-702	Parade stand, transportation to/from set-up site (includes 25 chairs)	$110.00
19-702	Employee Supervision/assistance of event/per employee/per hour, not otherwise specifically listed	$50.00
	Public Works Department Services	$50.00 per hour per employee for services not specifically listed plus current FEMA Schedule of Equipment Rates. Estimated cost shall be paid as a non-refundable deposit prior to event, $200.00 minimum non-refundable deposit required, if actual cost is more than estimated permittee shall pay additional at conclusion of event.

	Refuse Dumpsters	See Section 22-142 for Special Event Fees
	Street Sweeper	$50.00 per hour per employee for services not specifically listed plus current FEMA Schedule of Equipment Rates. Estimated cost shall be paid as a non-refundable deposit prior to event, $200.00 minimum non-refundable deposit required, if actual cost is more than estimated permittee shall pay additional at conclusion of event.
	Fire Department and/or Police Department Services	$100.00 per hour per employee for services not specifically listed plus current FEMA Schedule of Equipment Rates. Estimated cost shall be paid as a non-refundable deposit prior to event, $500.00 minimum non-refundable deposit required, if actual cost is more than estimated permittee shall pay additional at conclusion of event.

RESCHEDULE FOR YOUTH AND ADULT BASEBALL AND SOFTBALL GAMES

19-709	Reschedule fee for all divisions in youth and adult Baseball and softball games	$57.50

PROTEST FEES FOR ALL YOUTH AND ADULT LEAGUES

19-710	Protest fee for youth programs	$34.50
19-710	Protest fee for adult programs	$115.00

Article A-19-8 Lawton Aquatic Park passes.

DAILY PASS	FEE
Adult	~~$6.00~~ $8.00
Seniors 55+	$6.00
Youth Ages: 3-17	$5.00
Youth Aged 2 and under	$2.00
SEASON PASS	**FEE**
Family* Season Pass	~~$150.00~~ $200.00
Military Family Season Pass	~~125.00~~ $150.00
Seniors 55+ Season Pass	~~50.00~~ $100.00
Military/Veteran Season Pass	~~60.00~~ $125.00
Individual Age 18—54	~~60.00~~ $125.00
Youth Under 17	~~50.00~~ $100.00
LOCKER RENTAL	**FEES**
Jumbo Internal Locker Capacity	$12.00
Large Internal Locker Capacity	$10.00
Standard Internal Locker Capacity	$8.00
CONCESSION STAND	**FEE**
~~ITEM~~	~~AC~~
Chips	~~$1.25~~$2.00
Water	1.00
Gatorade	~~1.50~~$2.00
Bottled Soda (plastic)	~~1.50~~$2.00
Popsicles	1.00
Candy Bars	~~1.00~~$2.00
Ice Cream	$3.00
Nachos	$4.00
Honey Bun	$2.00
Slice of Pizza	$3.00
Donuts (2)	$3.00
Hot Drinks (Off Season)	$1.00
Small Towel	$10.00
Large Towel	$15.00
Swim Diapers	$4.00
T-Shirts	$15.00
PROGRAM	**FEE**
Group Swim Lessons	$110.00 per person for eight (8) sessions
Aqua Fitness Classes	$5.00 per class
Birthday Party	$200.00 per party with two (2) hour time limit

Chapter A-19A STORMWATER DETENTION

Article A-19A-1 Stormwater drainage regulations.

19A-124	Fee = Rate times square feet of impervious area	$115.00 minimum
	Residential development will be set at the 50% impervious rate	
	Impervious area = All impervious areas on-site, including parking, structures and other facilities or areas which prevent the soil from absorbing stormwater	
19A-124	Percent of total development area which is impervious	Rate, square foot of impervious area
	91 to 100	0.75
	81 to 90	0.35
	71 to 80	0.30
	61 to 70	0.20
	51 to 60	0.15
	41 to 50	0.12
	31 to 40	0.11
	0 to 30	0.10
19A-127	Detention basin maintenance fee	2,475.00 per acre × 7 years
19A-128	Earth change permit	$600.00
19A-128	Re-inspection fees, per occurrence	$500.00
19A-134	Re-inspection fees, per occurrence	$500.00

Article A-19A-2 Floodplain management regulations.

19A-212	Special flood hazard development permit	
	Residential projects	$50.00
	Commercial projects	$300.00
19A-212	Floodplain letter of certification	$10.00
19A-234	Appeals	
	Tracts ½ acre or less	$300.00
	Tracts over ½ acre	$450.00

Chapter A-20 STREET AND SIDEWALKS

Article A-20-1 Certain obstructions prohibited.

20-101	Administrative revocable permit with building permit:	~~$57.50~~ $66.15
	Late charge-construction prior to building permit	~~$115.00~~ $132.25
	Council revocable permit with building permit	~~$575.00~~ $661.25
	Late charge-construction prior to building permit	~~$1,725.00~~ $1983.75

Article A-20-2 Paving cuts and excavations.

20-203	Preliminary review of plans for median opening request	~~$115.00~~ $132.25
20-204	Street cut permit	~~$23.00~~ $26.45
20-204	Alley cut permit	~~$17.25~~ $19.85
20-204	Excavation/Boring permit, without a pavement cut	$0.00
20-204	Inspection fee, per hour, minimum one hour	~~$50.00~~ $57.50
20-204	Late charge on past due bills	20% of total due

Article A-20-3 Design standards for street improvements.

20-304	Permit for access to section line road or arterial street	~~$11,500.00~~ $1,322.50

Article A-20-4 Revocable communications cable or pipeline permit.

20-403	Application	~~$575.00~~ $661.25
	Construction Inspection Fee	~~24.15~~ $27.75 per rod
	Annual Use Fee	~~2.50~~$2.85 per rod or 5% of gross
	Inspection Fee, other than initial construction inspection fee, per hour, minimum one hour	~~50.00~~ $57.50

Article A-20-5 Small cell wireless facility permit.

20-504	Initial Application for all Facilities	~~500.00~~ $575.00
20-504	Review Fee	~~100.00~~ $115.00 per location/facility
20-504	Annual Use Fee - Individual Above Grade Facilities	~~20.00~~$23.00 per facility
20-504	Annual Use Fee - Attached/Co-located Above Grade Facilities	$0.00
20-505	Inspection Fee	~~30.00~~$34.50 per hour

Chapter A-21 SUBDIVISIONS

Article A-21-2 General procedures.

21-205	Special subdivisions certificate	~~$100.00~~ 115.00
21-205	Replacement of special subdivision certificate	~~10.00~~ $11.50
21-205	Lot line adjustment certificate	~~100.00~~ $115.00
21-205	Standard subdivisions	
	(1) Development sketch	~~100.00~~ $115.00
	(2) Construction plat, base	~~400.00~~ $460.00
	Plus: 1 to 50 lots, per lot	~~30.00~~ $34.50
	Plus: 51 to 100 lots, per lot	~~25.00~~ $28.75
	Plus: 101 and more lots, per lot	~~20.00~~ $23.00
	Resubmission	one-half the initial review fee but not

		less than ~~400.00~~ $460.00
	(3) Construction plate in floodplain, base	~~500.00~~ $575.00
	Plus: 1 to 50 lots, per lot	~~30.00~~ $34.50
	Plus: 51 to 100 lots, per lot	~~25.00~~ $28.75
	Plus: 101 and more lots, per lot	~~20.00~~ $23.00
	Resubmission	one-half the initial review fee but not less than ~~500.00~~ $575.00
	(4) Record plat and record drawings, base	~~200.00~~ $230.00
	Plus: 1 to 50 lots, per lot	~~15.00~~ $17.25
	Plus: 51 to 100 lots, per lot	~~12.00~~ $13.80
	Plus: 101 and more lots, per lot	~~10.00~~ $11.50
	Resubmission	one-half the initial review fee but not less than ~~200.00~~ $230.00

Article A-21-5 Subdivision design standards.

21-504	Parks, fee in lieu of land contribution in residential subdivision plats, per acre	~~$12,500.00~~ $14,375.00
	More land dedicated than required, written credit against future mandatory public park land dedication	
	Density of population exceeds earlier plat estimates	Additional land or fee required. To Be Determined by actual costs.

Article A-21-6 Improvements.

21-604	Street identification signs, per sign (See also Section 18-924)	~~$86.00~~ $98.90

Article A-21-8 Offsite improvements.

21-804	Dedication of offsite improvements	~~$500.00~~ $575.00 per plan and profile sheet
	Resubmission of plans	one-half the initial review fee but not less than ~~250.00~~ $287.50

Chapter A-22 UTILITIES

Article A-22-1 General provisions.

22-102	Reduction in base rates for low income elderly and low income disabled, per month	
	Water	$6.25
	Sewer	$4.75
	Refuse	$6.00
22-104	Deposit(s)	$150.00 Residential utility and/or landfill deposit. Commercial utility and/or landfill deposits will be calculated by the average of the last three months at the same premises and if not reasonable previous occupancy, then an average of the last three months at another comparable type of business
22-104	Penalties for nonpayment:	
22-104	Late payment of utility/landfill bill, 20 days after billing date	$1.50 or 10% of unpaid bill
22-104	If bill and penalty not paid 40 days after billing date, service restoration during working hours	$50.00
22-104	Above, service restoration during other than working hours	$75.00
22-104	Dishonored checks	$35.00
22-105	The city may refer indebtedness for unpaid utility/landfill bills to a collection agency for collection. The indebtedness referred to the collection agency may include any unpaid fees, penalties, interest or sums established by City Code and due to the city for unpaid utility/landfill bills	In addition to the total amount of the indebtedness owed to the city, the utility/landfill customer/consumer will be responsible for repayment of any contracted collection fee established from the city's contract with the collection agency in an amount not to exceed thirty-five percent (35%) of the total indebtedness that has been referred by the city to the collection agency for collection
22-103	Duplicate Statement Fee	$1.00 per request

WATER FEES AND CHARGES

22-111	Water rates inside city limits; residential, multiunit residential, and business	
	In addition to the charges listed below, a drainage maintenance fee will be added to each account for each unit per month, excluding senior citizen and disability discount accounts.	$2.30
	In addition to the charges listed below, a stormwater management fee will be added to each account for each unit per month, excluding senior citizen and disability discount account.	$1.25

	In addition to the charges listed below, a fee will be added to each account for each unit per month, to be deposited and expended for capital outlay (Rolling Stock), excluding senior citizens and disability discount accounts as defined in Section 22-102 and those utility accounts which are provided service on a seasonal basis as defined in Section 22-214. Revenue generated from July 1, 2025 to December 31, 2025, shall be repurposed for general fund operating expenses	$8.05
	In addition to the water rates listed in Section 22-111 of this appendix, there is hereby assessed a surcharge on each City of Lawton billing to defray the cost of pumping water between the city's lakes. The surcharge shall be billed each utility customer based on the actual cost of pumping the water pro-rated based on consumption. The surcharge shall not apply to those accounts qualifying for the city's elderly/disabled low income reduction in rates as defined in Section 22-102 and utility customers whose water service is provided at a special rate under contract.	
22-111	In addition to the water rates listed in Section 22-111 of this appendix, there is hereby assessed a surcharge on each City of Lawton billing to defray the cost of the Waurika assessment for water/storage rights and improvements. The surcharge shall be billed to each unit. The surcharge shall not apply to those accounts qualifying for the city's elderly/disabled low income reduction in rates as defined in Section 22-102 and utility customers whose water service is provided at a special rate under contract.	$8.65
22-111	Fuel Surcharge	$0.00
	Water rates inside city limits; Residential and Business	
22-111	First 2,000 gallons or any part thereof (Rate adjustment to support debt service for WWTP CWSRF Loan)	$23.00
22-111	All over 2,000 gallons, per 1,000 gallons or any part thereof	$4.65
	In addition to (not in place of) the water rates listed in Section 22-111 of this Appendix for residential, multi-unit residential and business, water conservation rates for the purpose of identifying and obtaining alternative/additional water sources shall apply to each City of Lawton billing as follows:	
	Stage 3 Water Restriction Period:	
	Per 1,000 gallon for consumption between 8,001 and 15,000 gallons	$1.15
	Per 1,000 gallon for consumption between 15,001 and 25,000 gallons	$2.30
	Per 1,000 gallon for consumption above 25,000 gallons	$4.60
	Stage 4 Water Restriction Period:	
	Per 1,000 gallon for consumption between 8,001 and 15,000 gallons	$2.30
	Per 1,000 gallon for consumption between 15,001 and 25,000 gallons	$4.60
	Per 1,000 gallon for consumption above 25,000 gallons	$9.20
	Stage 5 Water Restriction Period:	
	Per 1,000 gallon for consumption between 8,001 and 15,000 gallons	$4.60
	Per 1,000 gallon for consumption between 15,001 and 25,000 gallons	$9.20

	Per 1,000 gallon for consumption above 25,000 gallons	$18.40
22-111	Water rates inside city limits; government and commercial	
22-111	First 2,000 gallons or any part thereof	$43.00
22-111	All over 2,000 gallons, per 1,000 gallons or any part thereof	$4.60
	In addition to (not in place of) the water rates listed in Section 22-111 of this Appendix for government and commercial, water conservation rates for the purpose of identifying and obtaining alternative/additional water sources shall apply to each City of Lawton billing as follows:	
	Stage 3 Water Restriction Period:	
	Per 1,000 gallon for consumption above 2,000 gallons	$0.35
	Stage 4 Water Restriction Period:	
	Per 1,000 gallon for consumption above 2,000 gallons	$0.46
	Stage 5 Water Restriction Period:	
	Per 1,000 gallon for consumption above 2,000 gallons	$0.58

22-112	Water rates outside city limits	
	Base rate for each metered account	$27.50
22-112	Water rates outside city limits per 1,000 gallons or any part thereof	$6.89
	In addition to (not in place of) the water rates listed in Section 22-112 and the water rate for wholesale customers listed in Section 22-114 of this Appendix, water conservation rates for the purpose of identifying and obtaining alternative/additional water sources shall apply to each City of Lawton billing as follows:	
	Stage 3 Water Restriction Period:	
	Per 1,000 gallon for consumption between 8,001 and 15,000 gallons	$1.15
	Per 1,000 gallon for consumption between 15,001 and 25,000 gallons	$2.30
	Per 1,000 gallon for consumption above 25,000 gallons	$4.60
	Stage 4 Water Restriction Period:	
	Per 1,000 gallon for consumption between 8,001 and 15,000 gallons	$2.30
	Per 1,000 gallon for consumption between 15,001 and 25,000 gallons	$4.60
	Per 1,000 gallon for consumption above 25,000 gallons	$9.20
	Stage 5 Water Restriction Period:	
	Per 1,000 gallon for consumption between 8,001 and 15,000 gallons	$4.60
	Per 1,000 gallon for consumption between 15,001 and 25,000 gallons	$9.20
	Per 1,000 gallon for consumption above 25,000 gallons	$18.40
	In addition to the charges listed below, a fee will be added to each account for each unit per month, to be deposited and expended for capital outlay (Rolling Stock), excluding senior citizens and disability discount accounts as defined in Section 22-102 and those utility accounts which are provided service on a seasonal basis as defined in Section 22-214.	$7.50

	In addition to the water rates listed in Sections 22-112 and 22-114 of this Appendix, there is hereby assessed a surcharge on each City of Lawton billing to defray the cost of the Waurika assessment for water/storage rights and improvements, as follows:	
	Surcharge for each master meter and active submeter on the master meter account read and maintained by the City of Lawton	$8.65
	Surcharge for each active submeter on the master meter account NOT read and maintained by the City of Lawton	$4.05
	In addition to the water rates listed in Section 22-112 of this Appendix, there is hereby assessed a surcharge on each City of Lawton billing to defray the cost of pumping water between the city' s lakes. The surcharge shall be billed to each utility customer based on the actual cost of pumping the water pro-rated based on consumption.	
	Fuel Surcharge	$0.00

22-113	Minimum charge for multiunit users	No. of units × (times) $23.00 base rate
22-114	Special contracts for large volume customers	Determined by negotiation between parties
22-114	Water rate for wholesale customer per 1,000 gallons or any part thereof	$5.33
	Rate for Goodyear Tire and Rubber Company	Rate per 1,000 gallons $2.55
22-115	Deposit for service, service reinstated, landfill charge account, or the water turned on	$150.00 or surety bond in the minimum amount of $3,000.00 or an amount to be determined by the City, whichever is greater
	(The city manager may waive the deposit for victims of a FEMA declared disaster.)	
22-115	Bookkeeping charge for discontinued service on open account, per month after the 12th of the month	$1.15
22-115	Water changeout, split or modification 1½ inches and larger, cost of labor and materials plus 10%	
	Minimum	$17.25
	Maximum	$57.50
22-115	Establishment of new account or transfer	$23.00
	(The city manager may waive this fee for victims of a FEMA declared disaster.)	
22-119	Raw Water rate per 1,000 gallons as provided in Section 22-119	$1.60
22-120	Bac-T Analysis, Each	$30.00

SEWER FEES AND CHARGES

22-131	Base charge, per month for first 2,000 gallons of water consumed, or any part thereof	$16.00
	Dwelling unit, next 10,000 gallons, per 1,000 gallons	$2.00
	(Quantities in excess of 12,000 gallons of water metered considered as not entering system.)	
	Business, commercial and governmental, and all other uses except dwelling units, all over 2,000 gallons, per 1,000 gallons	$2.25

	In addition to all other charges for sewer service, a fee will be added to each account for each unit per month, to be deposited and expended for the rehabilitation of the wastewater collection system as required to complete all phases of the Oklahoma Department of Environmental Quality Consent Order issued in 1998, excluding senior citizens and disability discount accounts.	$2.75
22-131	Per space, per month, Ralph's Resort and Schoolhouse Slough	$11.65
22-132	Certain commercial users special rate when water is consumed as the principal ingredient of the commodity	½ times rates in above
22-133	Sewer service charge outside city limits	1½ times rate in above

INDUSTRIAL PRETREATMENT (WASTEWATER DISCHARGE CODE)

22-382/383	Users shall be subject to the following fee schedule. Users that exceed the limits set below shall be subject to the fee schedule and applicability of the surcharge formula. (Charged daily during the 90-day sampling quarter. If more than one sample is collected during a quarter, the first sample surcharge is calculated by using the days from the first of the quarter until the date of the second sample. Then the second sample surcharge is calculated using the remaining days in the quarter. If only one sample is taken during a 90-day period (quarter) any surcharge fee that is applicable to said sample shall apply to all days in the sampling quarter both before and after the sample is taken.)	
	Unit Rate (in dollars)	
	BOD5, each 1 mg/l over 750	$0.18
	TSS, each 1 mg/l over 500	$0.15
	Ammonia Nitrogen, each 1 mg/l over 25	$0.31
	Fats, oil and grease, each 1 mg/l over 200	$0.64
Surcharge formula: The lab will determine (on an individual basis) which parameters (BOD, TSS, NH3-N and FOG) will be analyzed.		
SBOD5=V × 8.34 × A(BOD5-750)		
STSS = V × 8.34 × B(TSS-500)		
SNH3-N = V × 8.34 × C(NH3-N- 25)		
SFOG = V × 8.34 × D(FOG-200)		
STotal = SBOD5 + STSS + SNH3-N+ SFOG		
STotal × DDay in quarter = Surcharge		
Where S is the surcharge fee in dollars per month		
V is the wastewater consumption in millions of gallons per day calculated from the industry's flow		
8.34 is pounds per gallon		
'A' is 0.11		
BOD is the BOD in milligrams per liter		
750 is the strength of allowable BOD in milligrams per liter		
'B' is 0.09		
TSS is the TSS in milligrams per liter		
500 is the strength of allowable TSS in milligrams per liter		
'C' is 0.19		
NH3-N is the ammonia nitrogen in milligrams per liter		
25 is the strength of allowable NH3-N		
'D' is 0.39		
FOG is the oil and grease in milligrams per liter		

200 is the strength of allowable FOG		
22-382	Fees for Dumping Septage (per load)	
	500 to 750 gallon load	$30.00 base up to 750 gallon
	750 to 1000 gallon load	$4.00
	For each 100 gallons in excess of 1000 gallons	$1.00/100
22-382/383	Septic tank dischargers shall be assessed a surcharge fee per load based on the formula below. Each Septic tank company will be analyzed on a random basis. The average of the analyses will be used to calculate the surcharge of BOD5 and TSS. (Charged per load during the 90 day	
22-131	Sampling quarter. If more than one sample is collected during a quarter, the first sample surcharge is calculated by using the days from the first of the quarter until the date of the second sample. Then the second sample surcharge is calculated using the loads delivered during the remaining days in the quarter. If only one sample is taken during a 90-day period (quarter) any surcharge fee that is applicable to said sample shall apply to all loads in the sampling quarter both before and after the sample is taken.)	
	Unit Rate (in dollars)	
	BOD5, each 1 mg/l over 750	$0.18
	TSS, each 1 mg/l over 500	$0.15
Surcharge formula: The lab will determine (on an individual basis) which parameters (BOD and TSS) will be analyzed		
SBOD5 = V × 8.34 × A(BOD5-750)		
STSS = V × 8.34 × B(TSS-500)		
STotal = SBOD5 + STSS		
STotal × NNumber of load during quarter = Surcharge		
Where S is the surcharge fee in dollars per quarter		
V is the wastewater consumption in millions of gallons per load calculated from the septic tank truck		
8.34 is pounds per gallon		
'A' is 0.001102		
BOD is the BOD in milligrams per liter		
750 is the strength of allowable BOD in milligrams per liter		
'B' is 0.00199		
TSS is the TSS in milligrams per liter		
500 is the strength of allowable TSS in milligrams per liter		
22-328	Categorical Pollutant Discharge Permit (New)	$8,000.00
	Categorical Pollutant Discharge Permit (Renewal, Existing, Modified)	$5,000.00
	NonCategorical Pollutant Discharge Permit (New)	$200.00
	NonCategorical Pollutant Discharge Permit (Renewal)	$100.00
	Monitoring, inspections and surveillance (one/year)	$200.00
	Filing Appeals	$200.00
	Categorical Pollutant Permit (Potential to Discharge, New)	$450.00
	Categorical Pollutant Permit (Potential to Discharge, Renewal, Modified)	$220.00
	Private Water/Sewer Meter Inspection (Verification/Reverification)	$75.00
	Emergency Industrial Waste Disposal Inspection	$600.00

	Requested Categorical Pretreatment Facility Inspection	$500.00
	Duplication of an approved permit	$15.00
22-326	Permit for disposal of septic tank sewage at the waste water treatment plant, permit, annual	$200.00

REFUSE FEES AND CHARGES (increase refuse fees in 22-141, 22-142, 22-144 by CPI)

	Single-Family Dwellings	
22-141	Refuse collection for single-family dwellings, per month, curbside, or house-side for disabled	$21.60
22-141	Refuse collection for family dwellings per month, house-side, unless authorized disability rate	$64.80
22-144	State fee, as required by Oklahoma State Statute § 27A-2-10-802	$0.63
	Multifamily Dwellings	
22-141	Additional sanitary container system service	See Refuse Dumpster Rate chart below
22-141	Nonscheduled pickup, per container yard per pickup	$12.00
22-144	State fee, as required per Oklahoma State Statute § 27A-2-10-802, per refuse availability in utility billing code	$0.63
	Business, Industrial, Commercial Uses	
22-142	Sanitation container system service	See chart below
22-142	Containers shared by adjacent users, pro rata or minimum per month	$22.15
22-142	Nonscheduled pickups, per container yard per pickup	$12.00
22-142	Per dumpster, per month at Schoolhouse Slough, Ralph's Resort and Fisherman's Cove	$65.35
22-142	Roll-on/roll-off (Reever) fee, per pickup, including landfill fees, per ton, with 4-ton minimum	$59.45
22-142	Roll-on/roll-off (Reever) fee, containing demolition materials, from structures ordered demolished by council resolution and demolished and removed by owner plus $14.00 per ton, with 4-ton minimum	$46.05
22-142	Special Event—Per 20 cubic yard open top container	$250.15
22-144	State fee, as required per Oklahoma State Statute § 27A-2-10-802, per container or minimum per month	$0.63

22-142. SPECIAL EVENT

No. of pick-ups (cu. Yd.)	**1**	**2**	**3**	**4**	**5**	**6**	**7**
2	$73.89	$109.18	$144.42	$179.69	$214.96	$250.25	$285.51
3	$92.30	$144.42	$196.59	$250.25	$300.83	$353.00	$405.11
4	$109.18	$179.69	$250.25	$320.78	$391.31	$461.37	$532.39
6	$144.42	$250.25	$332.83	$461.37	$567.69	$671.93	$779.30
8	$179.69	$320.78	$461.37	$602.96	$744.02	$885.13	$1,026.21
Special Pickup: will be at the single pick-up rate							

REFUSE DUMPSTER RATE CHART

	Frequency of Pickup per Week:						
Monthly Fee: (cu. yd.)	**1**	**2**	**3**	**4**	**5**	**6**	**7**

2	$73.89	$109.18	$144.42	$179.69	$214.96	$250.25	$285.51
3	$92.30	$144.42	$196.59	$250.25	$300.83	$353.00	$405.11
4	$109.18	$179.69	$250.25	$320.78	$391.31	$461.37	$532.39
6	$144.42	$250.25	$332.83	$461.37	$567.69	$671.93	$779.30
8	$179.69	$320.78	$461.37	$602.96	$744.02	$885.13	$1,026.21

Surcharge for Saturday collection $18.42 Fees shown above are monthly rates. Service for all or part of a month will be billed at the monthly rate.

LANDFILL FEES

22-144	Per load, per ton	~~$42.45~~ $48.80
22-144	Per load, four (4) loads each calendar year, one per quarter (Jan.—Mar., Apr.—Jun.; Jul—Sept., Oct.—Dec.) hauled in family-owned passenger cars or pickup trucks and trailers by residents of the city who are paying for refuse collection in accordance with City Ordinance 22-1-4-144-A	No Charge
22-144	Per load, per ton for large-volume customer accounts	~~$38.30~~ $44.05
22-144	Per load, non-"yard trash" and non-"brushwood" (0 to 1,999 pounds)	~~$28.50~~ $32.75
22-144	Per load, "yard trash" and "brushwood" (0 to 499 pounds)	~~$6.85~~ $7.85
22-144	Per load, "yard trash" and "brushwood" (500 to 999 pounds)	~~$15.15~~ $17.40
22-144	Per load, "yard trash" and "brushwood" (1,000 to 1,999 pounds)	~~$26.25~~ $30.20
22-144	Grass clippings or wood chips delivered to the landfill, not in containers or co-mingled with other waste	No Charge
22-144	Construction and demolition materials from structures ordered condemned by council resolution, demolished and removed by owner per ton or portion thereof, covered/secured	~~$43.05~~ $49.50
22-144	Automobile tire, each	~~$1.30~~ $1.50
22-144	Truck tire, each	~~$6.50~~ $7.45
22-144	To open landfill for disposal purposes outside normal operating hours of landfill site, per hour, minimum 1 hour	~~$299.50~~ $344.40
22-144	Per load, per ton, refuse generated outside the state	~~$75.75~~ $87.10
22-144	Per load, minimum, refuse generated outside the state	~~$57.60~~ $66.25
22-144	Per load, gate fee for all solid waste deliveries	~~$3.45~~ $3.95
22-144	Additional fee, uncovered/unsecured residential load, per load	$50.00
22-144	Additional fee, uncovered/unsecured commercial load, per load	$200.00
22-144	State fee, as outlined in Oklahoma State Statute § 27A-2-10-802, per ton, baseline, exempt when exempted within intergovernmental agreements	$1.25
22-144	State fee temporary increases, after a qualifying capital project as outlined in Oklahoma State Statute, § 27A-2-10-802, per ton for a period of time necessary to recoup a capital investment up to $40,000.00, after which the fee reverts to $1.25 per ton.	

Article A-22-2 Water service.

GENERAL PROVISIONS

22-203	Application for water service:	
	New account	$23.00

	Transfer of service	$23.00
	If water connection exists and meter setting required	No Fee
	(The City Manager may waive this fee for victims of a FEMA declared disaster.)	
22-204	Meter installation charge:	
22-206	Water service restrictions, water shut off service call	$11.50
22-210	Application for water service installation with building permit	
	Building permit application not issued until water installation fee paid by builder	Determined by meter size
	Application for water service installation change outs, splits or modifications for meters 1" or less, direct cost of labor plus 10%	See Section 22-115
	Application for water service installation change outs, splits or modifications for meters 1 and ½, quoted price.	Estimated direct cost
	Application for cost sharing for new fire hydrant installation and/or public water main improvements	$57.50
22-213	Water meter testing	$45.00
22-215	Adjustment of excessive usage water bill, 150% but not to exceed 100% plus $100.00 of average water consumption	
22-217	Deposit for temporary connections to fire hydrants with flush meter, 150% of cost of meter, backflow preventer valve, hydrant gate valve and support stand	150% of costs
22-217	Rental fee for meter, backflow preventer valve, hydrant gate valve, and support stand	$23.00 monthly
22-217	Charge for damaged or non-returned meter, backflow preventer valve, hydrant gate valve, and support stand	150% of costs
22-217	Charge for damaged fire hydrant	To be determined by City
22-218	Fixtures; protection against freezing. When necessary for the City to shut water off due to faulty house cutoff or any other plumbing trouble, a charge shall be made for the service call.	$11.50

22-2-2-222 WATER SYSTEM IMPACT FEE ESTABLISHED

The fee for connection to the city water supply shall be determined as follows:

Meter Size	
1"<-R	$0
1"<NR	$0
1½"	$0
2"	$0
3"	$0
4"	$0
6"	$0
8"	$0

Notes: The water system impact fee for any other meter size not listed shall be determined by the City Manager or his designee but shall not be less than the next size smaller nor greater than the next size larger. These fees are in addition to other applicable fees listed in this Appendix except that the water impact fee for connections within the defined service area of a sanitary sewer lease-purchase Agreement administered by the City shall be waived when proof of payment of the pro rata portion thereof has been provided. "R" means residential meter and "NR" means nonresidential meter.

22-225 LEASE-PURCHASE AGREEMENT PROCEDURE

	Review Fee	$345.00
	Administrative Fee	
	Per transaction administered	$345.00

22-225 SALE OF WATER OUTSIDE CITY LIMITS PERMITTED

	Contract Application Fee	$115.00

Article A-22-3 Sewers.

22-3-14-391 SANITARY SEWER SYSTEM IMPACT FEE ESTABLISHED

The fee for connection to the sanitary sewer collection system shall be based upon the size of the water meter to be installed and determined as follows:

Meter Size	
1"<-R	$0
1"<NR	$0
1½"	$0
2"	$0
3"	$0
4"	$0
6"	$0
8"	$0

Notes: Sanitary sewer impact fee for any other water meter size not listed shall be determined by the City Manager or his designee but shall not be less than the next size smaller nor greater than the next size larger. These fees are in addition to other applicable fees listed in this Appendix except that the sanitary sewer impact fee for connections within the defined service area of a sanitary sewer lease-purchase agreement administered by the City shall be waived when proof of payment of the pro rata portion thereof has been provided. Sanitary sewer impact fee shall not be assessed for second water meter installed for irrigation purposes serving the same property or building. "R" means residential meter and "NR" means nonresidential meter.

22-318 LEASE-PURCHASE AGREEMENT PROCEDURE

	Review Fee	$345.00
	Administrative Fee	$345.00 per transaction administered
22-323	Wastewater user monitoring, shock load at POTW treatment plant, city to assess costs of demand monitoring against offending user or users	

Article A-22-4 Refuse.

22-404	Refuse collection or disposal permit, per vehicle annually	~~$21.95~~ $22.25
22-409	Spotting fee, per container	$60.60 per 2, 4, 6 or 8 cubic yard container

		$121.25 per 20 cubic yard open top container
22-410	Special collection of non-approved items, with excess weight or items not in city container. Charges based on time vehicle is out of yard. Per hour/1-hour minimum	$133.35
22-415	Annual lease of an additional 95-gallon container, per month	$6.10
22-415	Fee for replacement of lost or stolen container	$60.60
22-4-1-410	Abandoned Cart Retrieval	$50.00 per cart
22-4-1-410	Abandoned Cart Storage	$25.00 per cart

Item Title:
Consider extending contract RFPCL25-023 Utility Billing and Invoice Mailing Services to Matrix Imaging Solutions, LLC of Coppell, TX.

Initiator: Chandra Young

Information Source: Chandra Young

Background:
The City of Lawton previously awarded RFPCL25-023 Utility Billing and Invoice Mailing Services to the lowest responsive bidder Matrix Imaging Solutions, LLC. The finance department submitted a recommendation to extend the contract with Matrix, who has agreed to extend the contract with no increases to current cost. The new contract period will be June 1, 2026 – May 31, 2027, with the option of 1 yearly extension remaining upon council approval.

Correlation to the True North Statement:
In alignment with the City of Lawton's True North Culture commitment to operational excellence, fiscal responsibility, and dependable public service delivery, the extension of Contract RFPCL25-023 for Utility Billing and Invoice Mailing Services is recommended. Matrix Imaging Solutions, LLC has provided reliable and efficient utility billing and mailing services under the current agreement, supporting the timely and accurate distribution of billing communications essential to City utility operations. The Finance Department recommends extending the contract for the period of June 1, 2026, through May 31, 2027, with Matrix agreeing to continue services at the current rates with no cost increase. This extension ensures continuity of critical billing functions, preserves cost stability for the City, and reflects prudent stewardship of public funds while maintaining high-quality service to Lawton utility customers in accordance with the City's True North mission.

Exhibit:
Department Recommendation, Abstract of Bids, Proposed Contract

Key Issues:
Does the City of Lawton wish to extend contract RFPCL25-023 Utility Billing and Invoice Mailing Services to Matrix Imaging Solutions, LLC of Coppell, TX.

Funding Source:
Annual budget $233,280.00 Account #: 7002502-52044 Enterprise Fund

Recommended Action:
Extend contract RFPCL25-023 Utility Billing and Invoice Mailing Services to Matrix Imaging Solutions, LLC of Coppell, TX.

ATTACHMENTS:
1. RFPCL25-023 Utility Billing & Invoice Mailing Services CivicPlus Upload

MAYOR'S SIGNATURE REQUEST

DOCUMENT TITLE: RFPCL25-023 Utility Billing & Invoice Mailing Services

CITY COUNCIL AUTHORIZATION:

Date Authorized: 4.28.26

CivicPlus File ID: 2026-710

DOCUMENTS REVIEWED AS TO:

Content: _____ Contract Administrator — 4/10/26

Content: _____ Finance Director — 4/10/26

Forms: _____ City Attorney

COMMENTS:

Contract Extension

CITY OF LAWTON

FINANCE DEPARTMENT

April 10, 2026

Matrix Imaging Solutions, LLC.
Attn: Colin Dentino
1122 W. Bethel Rd. Suite 100
Coppell, TX 75019

RE: Contract RFPCL25-023 Utility Billing & Invoice Services

Dear Colin:

Your contract with the City will expire on **May 31, 2026.** There are provisions that will allow this contract to be extended for an additional year upon mutual agreement of the City and your company. This letter is an initial notice to determine if your company wishes to extend this contract. Please, note that the extension must be under the same terms and conditions of the original agreement. Please, provide your response by **April 16, 2026.**

We have included a copy of the extension document for your completion. This is done to decrease the paper flow between our offices. Please, note the appropriate department still must accept the extension. Once both parties have agreed to the extension, it will be processed for City Council approval. If the appropriate department does not wish to extend, your office will be notified.

If either your company or the City department does not wish to extend, this contract will expire. You will be notified if action will be taken to rebid the contract, or if the City no longer needs the goods/services covered by the contract.

Please, notify this office of your decision to extend, or not extend, the contract. **If you wish to extend, please sign, notarize, and return the Contract Extension Form by ~~email~~** to jose.cardenas@lawtonok.gov.

Thank You,

Jose Cardenas

Jose Cardenas
Contract Administrator, Financial Services

CONTRACT EXTENSION FORM

CONTRACT TITLE: Utility Billing & Invoice Services
CONTRACT NUMBER: RFPCL25-023

In accordance with the Agreement between the parties, the above-described contract is hereby modified in the following respects:

1. The contract period is extended to **May 31, 2027,** by mutual agreement between the undersigned vendor and the City of Lawton, Oklahoma subject to funding availability beyond this fiscal year.
2. All other terms and conditions of the contract or any written modifications thereto remain unchanged.
3. The laws of the State of Oklahoma shall govern this contract.

WITNESS the hands of the parties hereto this 10 day of April, 20 26.

AFFIDAVIT:

STATE OF Texas **COUNTY OF** Dallas.

I Curtis Nelson (name of affiant), of lawful age, being first duly sworn, on oath says that:

1. Affiant is the duly authorized agent of the vendor executing the extension to the above referenced agreement, and that as such agent Affiant has the authority to bind the vendor, whether an individual, partnership, or corporation, for the purpose of negotiating and entering into any extension to or modification of said agreement, and for certifying the facts pertaining to the existence of collusion among vendors and City officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting or extension of any contract entered; 2. Affiant is fully aware of the facts and circumstances surrounding the procurement of the contract to which this statement refers and has been personally and directly involved in the proceedings leading to the submission of such extension; 3. Neither the vendor nor anyone subject to the vendor's direction or control has been a party: a. to any collusion among vendors in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding, b. to any collusion with any municipal official or employee as to quantity, quality or price in the contract, or as to any other terms of such contract, c. in any discussions between vendors and any municipal official concerning exchange of money or other thing of value for special consideration in the letting or extension of a contract, nor d. to paying, giving or donating or agreeing to pay, give or donate to any officer or employee of the City of Lawton, any money or other thing of value, either directly or indirectly, in procuring the extension of the contract described above. 4. Affiant further agrees to be held personally liable in the event that Affiant has misrepresented the scope or extent of Affiant's authority to bind the vendor herein, and to indemnify and hold harmless the City of Lawton, its departments, boards, commissions, agencies, institutions, and all employees of the aforementioned from all damages based upon such misrepresentation, including but not limited to all costs and attorney fees incurred, in addition to any other remedies available by law.

Firm: Matrix Imaging Solutions, LLC

Address: 1122 W. Bethel Rd

Coppell, TX 75019
(City, State, Zip)

Phone: 972-462-5400

GABRIELLE JEFFERSON
Notary Public, State of Texas
My Commission Expires
July 11, 2029
NOTARY ID 12333815

SIGNATURE OF AUTHORIZED AGENT

Curtis Nelson, Sr. VP Operations
PRINT/TYPE NAME/TITLE

Subscribed & sworn before me this 10 day of April, 20 26.

Gabrielle Jefferson
Notary Public

My Commission expires: July 11, 2029

City of Lawton, Oklahoma
A Municipal Corporation

Stanley Booker, Mayor

ATTEST:

CITY CLERK

APPROVED as to form and legality on behalf of the City of Lawton on the _____ day of _____, 20_____

CITY ATTORNEY

CITY OF LAWTON

FINANCE DEPARTMENT

TO: Jose Cardenas, Contract Administrator

FROM: Chandra Young, Finance Director

RE: RFPCL25-023 Utility Billing & Invoice Services

DATE: April 7, 2026

It is recommended by the Finance Department as well as Utility Services to extend the contract for Utility Billing and Invoice Services with Matrix Imaging Solutions, LLC for another year. The vendor has provided all services outlined in the contract and has met all contract requirements.

CITY OF LAWTON

FINANCE DEPARTMENT

TO: Chandra Young, Director of Finance

FROM: Jose Cardenas, Contract Administrator

SUBJECT: Contract Extension Notification

DATE: April 7, 2026

Contract Name: **Utility Billing & Invoice Services**

Contract Number: **RFPCL25-023**

The above contract can be extended for an additional year. This contract will expire on **May 31, 2026.** You are asked to review the contract and make a recommendation on what action should be taken. Please, provide your response as soon as possible, or before **April 10, 2026.**

Current vendors: **Matrix Imaging Solutions, LLC**

If you decide that the contract is still a valid contract, action must be taken to extend this contract. If you determine that the contract is no longer necessary, we must notify the vendor of your decision.

Please, provide detailed written response to this letter.

The point of contact for this item is jose.cardenas@lawtonok.gov

Jose Cardenas
Jose Cardenas
Contract Administrator, Financial Services

MAYOR'S SIGNATURE REQUEST

DOCUMENT TITLE: RFPCL25-023 Utility Billing & Invoice Mailing Services

CITY COUNCIL AUTHORIZATION:

Date Authorized: 5.13.25

CivicPlus File ID: 2025-347

DOCUMENTS REVIEWED AS TO:

Content: Callie Garrett — Contract Administrator — 4/25/25

Content: Rebecca Johnson — Finance Director — 05/02/2025

Forms: [signature] — City Attorney — 5/16/25

COMMENTS:

New Contract

CITY OF LAWTON

FINANCE DEPARTMENT

MEMORANDUM

To: Colbie Garrett, Buyer

From: Rebecca Johnson, Director of Finance

Subject: **RFPCL25-023 Utility Billing & Invoice Mailing Services**

After Review and Consideration, the Finance Department recommends that the RFPCL25-023 Utility Billing & Invoice Mailing Services Contract be awarded to the responsive bidder Matrix Imaging Solutions, LLC. Overall their prices were the lowest and they have had the previous contract for the last 3 years and they have met/exceeded all contract requirements.

Thank you,

Rebecca Johnson

Rebecca Johnson
Director of Finance

d below:

Bidder Number 3	Bidder Number 4	Bidder Number 5	Bidder Number 6 Non- Responsive	Bidder Number 7	Bidder Number 8
InfoSend, Inc.	Lineage Connect	Matrix Imaging Solutions, LLC	OneZone Communications LLC	Preset First Class	QuestMark Information Management
Tim Zomblk	Jason Hansen	Colin Dentino	Miguel Martinez	Stacia Mortson	Beth Ludeke
4240 E. La Palma Avenue	1700 Broadway blvd	1122 W. Belnal Road, Suite 100	903 Asbury Rd	2621 SE 15th	9440 Kirby Dr
Anahelm, CA 92807	Kansas City, KS 64108	Coppell, TX 75019	Buffalo Grove, IL 60089	OKC, OK 73129	Houston, TX 77054
800-955-9330	816-756-2733	585-409-3993	630-364-693	405-677-9633	713-662-9022
tim.z@infosend.com	thansen@trustlineea.com	cdentino@matrixImaging.com	Mike.martinez@onl.onesource.com	smortson@presortfirstclass.com	BethL@QuestMark.com
Addenda Acknowledged N/A	Addenda Acknowledged Yes	Addenda Acknowledged Yes	Addenda Acknowledged N/A	Addenda Acknowledged N/A	Addenda Acknowledged N/A
N/A Yes Yes Yes	As required Yes Yes Yes	As required Yes Yes Yes	As required No Yes Yes	As required Yes Yes Yes	As required Yes Yes Yes
Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
0.117	0.216	0.094	0.122	0.484	0.154
0.052	0.025	0.024	0.017	-	0.025
0.007	0.020	0.005	0.005	0.010	0.010
0.025	0.045	TBD	0.025	0.042	0.029
0.022	0.035	TBD	0.019	0.040	0.021
N/A	N/A	N/A	0.052	N/A	0.083
TBD	N/A	N/A	N/A	-	0.073
0.0045	N/A	0.0105	200.000	No Bid	0.010
0.010	N/A	0.050	0.060	No Bid	250.000
0.060	0.100	0.094	0.075	0.249	0.123
0.117	0.216	0.094	0.122	0.484	0.154
0.052	0.025	0.242	0.017	-	0.025
0.007	0.020	0.005	0.005	0.010	0.010
0.025	0.045	TBD	0.025	0.042	0.029
0.022	0.035	TBD	0.019	0.040	0.021
N/A	N/A	0.052	N/A	N/A	0.083
TBD	N/A	N/A	N/A	-	0.073
150.00	100.00	125.000	90.000	115.000	205.000

N/A for Initial Install	500.00	0.000	No Charge	500-1000	No Charge
Graphic Design is $95/Hr. Professional Services are $150/Hr				Please see the Attachment A - Price Form Expanded for details on each item.	Please see the Attachment A - Price Form Expanded for details on each item.
After the first year, pricing subject to annual increases with national CPI-U restriction for service and materials.					
InfoSend reserves the right to pass extraordinary increases in the cost of materials to the City with at least 60 days' written notice. Extraordinary Increases are defined as an increase of more than 7% over the previous 12 months. In the event that the City is not agreeable to the proposed increase, the City may terminate the agreement for convenience.					

PREPARED FOR:

MATRIX

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City of Lawton
REQUEST FOR PROPOSALS

MAIL SEALED PROPOSALS TO:		DIRECT INQUIRIES REGARDING FORMS:
City Clerk City of Lawton 212 SW 9th Street Lawton, OK 73501		Colbie.Garrett@lawtonok.gov ACCEPTING ELECTRONIC BIDS ON: www.bidnetdirect.com/oklahoma/cityoflawton
Date Proposal Typed: April 1, 2025	**Date(s) Advertised:** April 2, 2025	**No Proposals Received After:** April 16, 2025 2:00 P.M.
Proposal Number and Title: RFPCL25-023 Utility Billing & Invoice Services **Requirements-type Proposal:** ☒ yes ☐ no		**Proposal valid until:** Tuesday, July 15, 2025
Bid Openings are held at Lawton City Hall 3rd Floor Finance Conference Room 212 SW 9th St. Lawton, OK 73501 @ 2:00pm		Contract Period: June 1, 2025 - May 31, 2026
Vendor Name and Point of Contact: Matrix Imaging Solutions, LLC. Colin Dentino		**Reason for No Proposal:**
Mailing Address: 1122 W. Bethel Road, Suite 100		
City: State: Zip: Coppell, TX 75019		**Delivery:** Same as mailing address.
Area Code and Phone Number: 585-409-3993		**Email Address:** cdentino@matriximaging.com
Federal Employer Identification Number or Social Security Number 32-0577532		

THIS PROPOSAL INVALID IF NOT SIGNED AND NOTARIZED

AFFIDAVIT:

STATE OF Texas **COUNTY OF** Dallas, of lawful age, being first duly sworn, on oath says that:

1. Affiant is the duly authorized agent of the bidder/vendor and/or contractor submitting the competitive bid and executing the contract which is attached to this statement, and that as such agent Affiant has the authority to bind the bidder/vendor, whether an individual, partnership, or corporation, for the purpose of negotiating and entering into said agreement, and for certifying the facts pertaining to the existence of collusion among bidders and between bidders and City officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached; 2. Affiant is fully aware of the facts and circumstances surrounding the making of the bid and/or the procurement of the contract to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bids; 3. Neither the bidder/vendor nor anyone subject to the bidder/vendor's direction or control has been a party: a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding, b. to any collusion with any municipal official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, c. in any discussions between bidders and any municipal official concerning exchange of money or other thing of value for special consideration in the letting of a contract, nord. to paying, giving or donating or agreeing to pay, give or donate to any officer or employee of the City of Lawton, any money or other thing of value, either directly or indirectly, in procuring the contract to which his statement is attached. 4. Affiant further agrees to be held personally liable in the event that Affiant has misrepresented the scope or extend of Affiant's authority to bind the bidder herein. and to indemnify and hold harmless the City of Lawton its departments, boards, commissions, agencies, institutions, and all employees of the aforementioned from all damages based upon such misrepresentation, including but not limited to all costs and attorney fees incurred, in addition to any other remedies available by law.

SIGNATURE OF AUTHORIZED AGENT

Curtis Nelson, SVP-Operations
PRINT/TYPE NAME/TITLE

Firm: Matrix Imaging Solutions, LLC.

Address: 1122 W. Bethel Road, Suite 100

Coppell, TX 75019
(City, State, Zip)

Phone: 972-462-5410

Subscribed & sworn before me this 15th day of April, 20 25

Notary Public

My Commission expires: July 11, 2025

CONDITIONS FOR SUBMITTING PROPOSALS
PAGE 1 OF 11

GABRIELLE JEFFERSON
Notary Public, State of Texas
My Commission Expires
July 11, 2025
NOTARY ID 1283961-5

FORM REVISED 2/14/22

MATRIX

LETTER OF TRANSMITTAL

April 15, 2025

Colbie Garrett
Buyer, Financial Services
City of Lawton
212 SW 9th Street
Lawton, OK 73501

RE: RFP #CL25-023 Utility Billing and Invoice Services

Dear Colbie,

Matrix Imaging Solutions thanks you for the opportunity to submit our response to your Request for Proposal in support of your Utility Billing and Invoice Services requirements. As a current vendor to the City, Matrix Imaging Solutions understands what it takes to meet and exceed your expectations. Please note the following as it relates to our response:

- Matrix Imaging Solutions exceeds all the minimum requirements of the City's request for this Proposal. Our response has been developed with every effort to meet your unique needs for output services.
- Matrix Imaging Solutions is in receipt of all formal RFP related documents, including Addendum #1.
- Matrix Imaging Solutions is taking no exceptions to the terms, conditions, specifications, or other requirements listed in the RFP.
- Matrix Imaging Solutions complies with all insurance requirement coverage levels and will provide the required endorsements should we be the chosen vendor.
- This proposal is a firm and irrevocable offer valid for 120 days.
- Matrix Imaging Solutions requests that our client references remain confidential.

We believe the key to success is building long-term relationships with our clients as not just a vendor, but a partner. Matrix Imaging Solutions offers decades of experience in the critical transactional document production industry, including more than thirty (30) years serving city and county governments and municipal utilities. We currently provide output billing services to over 400 clients across the U.S. including more than 350 municipal utilities, courts and taxing agencies. Our experience includes extensive knowledge of Tyler Technologies Utility Product Suite, including Munis, Eden, New World, Incode and others. Although we are large enough to offer you comprehensive solutions, we are small enough to provide you with the one-on-one service and attention you should expect. I can personally assure you that Matrix Imaging Solutions will continue to provide you with the highest level of quality and responsive service available in the market today.

Our team thanks you for the opportunity and we welcome your questions and input.

Best Regards,

Colin Dentino

Proposal Follow-up Contact:
Colin Dentino, MBA
Director of Business Development
585-409-3993
cdentino@matriximaging.com

With Binding Authority From:
Brian Snyder, CSO
Matrix Imaging Solutions, LLC.
1122 W. Bethel Rd., Suite 100
Coppell, TX 75019
bsnyder@matriximaging.com

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TAB A – Vendor Background & Experience

EXECUTIVE SUMMARY

For over 30 years the Matrix Imaging Solutions team has managed document design, composition, print and electronic delivery capabilities by serving the most demanding transaction-oriented consumer markets. We have made the production of customer documents a core part of our business and understand how mission critical it is for all our clients.

Our history of designing, implementing and managing complex applications has been praised by many of our business partners. To exceed your expectations, we will work closely as a team to ensure the entire process is handled in a professional and timely manner consistent with your specifications. Our advanced technology and expertise, coupled with the variety of services we offer can dramatically reduce costs and risk. Our goal is to exceed your expectations in terms of quality, timeliness and responsive customer service.

Below are some examples of what makes Matrix Imaging Solutions one of the leading providers of critical document management and print/mail services in the nation:

- Completely integrated electronic and printed output options.
- A primary focus on critical transactional document services in the Utility Market Vertical.
- Highest quality processing with secure and auditable processes.
- Online customer portal: DPAuto, for file uploading, proofing, job tracking, CASS and NCOA online detailed reporting, detailed processing and postage cost, and SLA & production details.
- Hosted document archive and web presentment options.
- Full-Service USPS Postal Unit (DMU).
- Utilization of "best-in-class" industry software: OpenText Exstream – Dialogue, to compose and develop applications for print and electronic solutions.
- Expandable processing/mailing capacity to ensure SLAs are always met or exceeded.
- Experienced, professional programming, implementation and account management team.
- Financially secure company that extensively invests in technology, infrastructure, security, quality, equipment and new services and solutions each and every year.

Matrix Imaging Solutions has and continues to invest in creating online applications that help you manage your business with us as well as the communications with your customers. With these tools, you can monitor production, gather statistics, create dynamic and personal messages on documents, manage inserts, create and submit dynamic letters, file review and approve and track both outgoing and reply mail. Below is a brief description of our online applications.

- DPAuto Customer Portal provides 24/7 file downloading, CASS and NCOA, variable messaging on individually selected documents and inserts, online document proofing prior to printing, online ability to make last minute changes before printing, real time job tracking to monitor your project throughout the entire process, detailed reporting, address updates/corrections reports from CASS and NCOA, including postage costs by job upon job

MATRIX

completion, weekly and monthly summary reports, and mail tracking of your project from departure to delivery.

- DPSearch & View: This feature is a fully hosted web application that electronically stores exact replicas of your statements. This provides you with the ability to search, view or print a document exactly as it appears to your customers, online 24/7.
- DPView and Approve: This online tool provides the ability to view and approve your proofs or hold entire jobs for reviewing individual documents. This allows for your ability to set specific jobs on hold and perform business validation at the document level.
- DPMessage Manager: This online tool gives you the ability to add or change messaging on your bill quickly before production begins, search existing messages, or create new messages by state, zip code, or user defined data fields.
- DPJobTrax: This online feature gives you the ability to track your project throughout the production process.
- DPMailTrax: This online tool gives you the ability to track your inbound/outbound mail throughout the USPS postal system up to the point of delivery.
- DPeBill: This service provides personalized html based graphic email delivery, 24/7 viewing and access, directs bill-payer to your EBPP Website, click-through & bounce-back reporting – 24/7 access to back-end reporting on any user-defined fields.

Matrix Imaging Solutions Locations and Contact Information	
Southwest Production: (DMU)	1122 W. Bethel Rd., Suite 100 Coppell, TX 75019 (800) 876-5015 - Phone (972) 462-5428 - Fax
East Coast Production Facilities: (DMU)	6341 Inducon Dr. E. Sanborn, NY 14132 5115 Pegasus Court, Suite H Frederick, MD 21704
West Coast Production: (DMU)	2930 Ramona Ave., Suite 100 Sacramento, CA 95826
Primary Point of Contact:	Colin Dentino (585) 409-3993 cdentino@matriximaging.com

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TAB B: History & Profile

Matrix Imaging Solutions upholds strong financial security while avoiding the risks of overcapitalization, ensuring sustainable growth and operational efficiency. This strategic approach sets us apart from our competitors, allowing us to remain agile, financially resilient, and well positioned for long-term success.

With decades of experience in critical transactional document production, we have spent over 35 years serving city and county governments, as well as municipal utilities. Today, we provide output billing services to more than 400 clients across the U.S., including over 350 municipal utilities, courts, and taxing agencies. We are a financially secure company that extensively invests in technology, infrastructure, security, quality, equipment and new services and solutions each and every year.

Matrix understands the critical nature of your communications, and their direct financial impact on your business. Matrix has zero-tolerance goals in production operations and has built systems and processes specifically to ensure we meet our clients' deadlines, every time. YTD, we have met our SLAs 100%, and our overall quality was 99.9918%. We measure everything and provide transparency to our clients. From data receipt to mailing, the production of every cycle run is tracked at the "piece level", providing complete transparency of the documents' production cycle location and mailing date at a job level. Moreover, we have multiple facilities that are redundant and serve as backups to one another in the event of disaster, or for routine load leveling.

Matrix Imaging Solutions, LLC. is not in any default, termination, litigation, debarment against or which named the Respondent which is related to the goods and/or services sought in this RFP or that Respondent otherwise provides in the regular course of business.

Over the past five years, our company has demonstrated consistent and sustainable financial growth, highlighted by our strategic acquisition of DataProse, LLC in 2022. This expansion, driven by strategic investments, operational efficiency, and market adaptability, has strengthened our position in the industry while enhancing our capabilities and service offerings. Our disciplined financial approach ensures long-term stability and continued success in a competitive marketplace. Audited financials available upon request.

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TAB C: Proposed Solution and Implementation Plan

PROJECT IMPLEMENTATION PLAN

The general scope associated with any new project is estimated at twelve (12) weeks, understanding that all requested items are returned to Matrix Imaging Solutions in the timeframe stated. ***As a current vendor, this timeline does not apply.*** If provided with PDF input, the implementation time frame is significantly less. Any changes to the Project Schedule will be documented and updated on your plan and provided to all parties involved. In order to begin your implementation, the following items will be required:

- Test Data File
- Data Layout
- Client Logo
- New Client Checklist
- NCOA-Link documentation
- Mockup (if applicable)

Your Project Manager will provide you with all documentation necessary to begin development and is able to assist you with any questions you may have about the items listed above. After the completion of the initial development, you will receive samples from Matrix Imaging Solutions. You and your Project Manager will complete a series of correction and revisions as deemed necessary in order to create your desired new statement design. Once the design of the statement is complete, you will be asked to perform a Parallel Test.

For each project implemented by Matrix Imaging Solutions, you will be assigned a dedicated Account Manager to facilitate all client communication and funnel all questions or concerns. Your Account Manager will represent Matrix Imaging Solutions and will be equipped with the necessary information to complete the project. In turn, we ask that one point of contact be established at the client level to facilitate client changes, revisions and final approval for the application to be built. Although various components of the project may be assigned to specific individuals on your team, it is ultimately the main point of contact that the Account Manager will consult regarding format changes and final decisions that may arise while the project is in production. Each project is also assigned to a Matrix Imaging Solutions developer. This person is responsible for the data programming associated with your application including data mapping and bill design. The Project Manager and Developer work closely to produce your final product. The developer is the person that will be a technical resource for the development of your application in the event data specific questions arise.

It is imperative that all items be received and returned in a quick and efficient manner. Failure to return items as requested may result in a delayed live date. Your project cannot begin until a test data file, data layout and checklist are received. Your project completion date will be assessed once all components are returned and submitted for scheduling. A conference call may be needed within two weeks of project submission in order to answer questions regarding your data set by the assigned development programmer. In most cases, an initial sample of the project can be expected within two to three weeks from project submission. Again, this date is subject to change and will be defined on your project plan from the point of receipt of requested items.

There may be components of your project that will need to be assessed outside of printing and mail delivery. If this is the case, this project will receive its own timeline and requirements in order to obtain the desired product.

As with any new change, you may see a need to alter the initial sample as presented by Matrix Imaging Solutions. Your Project Manager will provide you with a Corrections and Revisions Form in order to alter the initial sample. This form is necessary to obtain your final desired project. Your preference may be to increase the font of one section or add your website and office hours. In any case, be sure to clearly define your requested revisions to your PM and on the correction and revisions form. We understand that it may be necessary to complete a

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series of corrections and revisions. As a general rule, we anticipate a maximum of three rounds of corrections and revisions.

PROJECT TIMELINE

Project Plan	**Phase 1 – Project Overview and Scope Defined – Three (3) Weeks**

- Schedule a project kick-off session with your team.
- Identify client stakeholders involved and confirm overall project scope.
- Review selected documents components and process. Identify any future changes/recommendations if applicable.
- Review project input checklist (format, fonts, color, messaging, graphing, etc.).
- Following kickoff, build the project schedule and review and gain agreement on project calendar and due dates with key stakeholders.
- Weekly, documented updates will be provided by the Matrix Imaging Solutions Project Manager assigned to the implementation. These updates will detail the progress made each week as well as review the responsibilities and accountability of each stakeholder. Updates will also identify any potential risks to project completion.

Project Development	**Phase 2 – Application Development – Six (6) Weeks**

- Working collaboratively with your team, create/review layouts, present, refine, and gain final approval (sign-off) regarding offset materials if applicable.
- Working collaboratively with you, design technical specs, map/code test data, and gain final approval on data map. Included in this segment – scan line testing and preliminary approval of lock box processor.

Project Execution	**Phase 3 – We will work together to finalize the project. The estimated time is three (3) weeks.**

- Custom stock ordered and received if applicable.
- Postage deposit received or verified with USPS. Matrix Imaging Solutions requires a 2-month postage deposit and will reconcile the postage each month on the monthly statement for services and postage rendered. Actual postage will apply.
- Create "live samples", present, and gain approval. Lock box approves remit samples.
- Schedule parallel production and confirm cycle schedule with you.
- Train client contact(s) on DPAuto – your online dashboard for process management, available 24/7 from any internet-connected computer. Includes
  - FTP Process, Archive, Job Tracking, Proofing and Custom Message Management.
- Receive final sign off to proceed.

Project LIVE	**Final Phase – LIVE Production Run**

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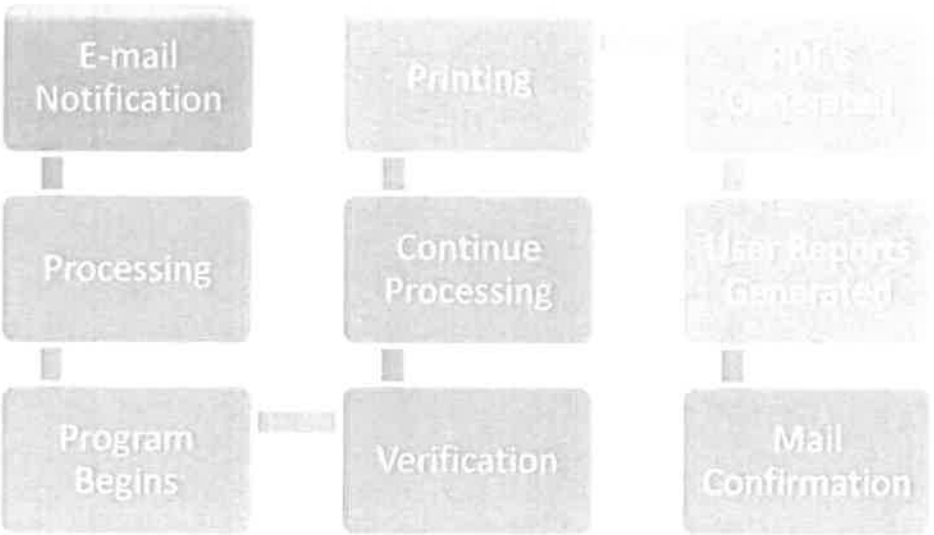
PRODUCTION PROCESS OUTLINE

All programs implemented by Matrix Imaging Solutions have been automated to the fullest extent possible. Upon receipt of your data, the following process will automatically begin:

- ✓ An email notification will be sent to key Matrix Imaging Solutions individuals responsible for your application.
- ✓ Your data file(s) will be transmitted to the appropriate location for processing.
- ✓ The program will begin.
- ✓ We will perform predefined verification steps (Developed application by application)
- ✓ Once your files have been automatically verified for accuracy, the processing will continue.
- ✓ Print files will be prepared.
- ✓ PDF files will be generated.
- ✓ Electronic data will be downloaded for presentation on the internet.
- ✓ Upon completion of the processing, you will be emailed a processing report (usually within 4 hours of receiving your files)
- ✓ And at the time your bills have been delivered to the USPS, you will receive a 2nd confirmation of delivery (Usually within 4 hours of mail delivery)



It is only out of our continually changing efforts to meet our clients' needs that we have purposely added several manual steps for verification in order to ensure that the proper attention is given to the accurate and current insert and insert weight verification and processing verification.

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DPAUTO – YOUR SECURE CUSTOMER PORTAL 24/7

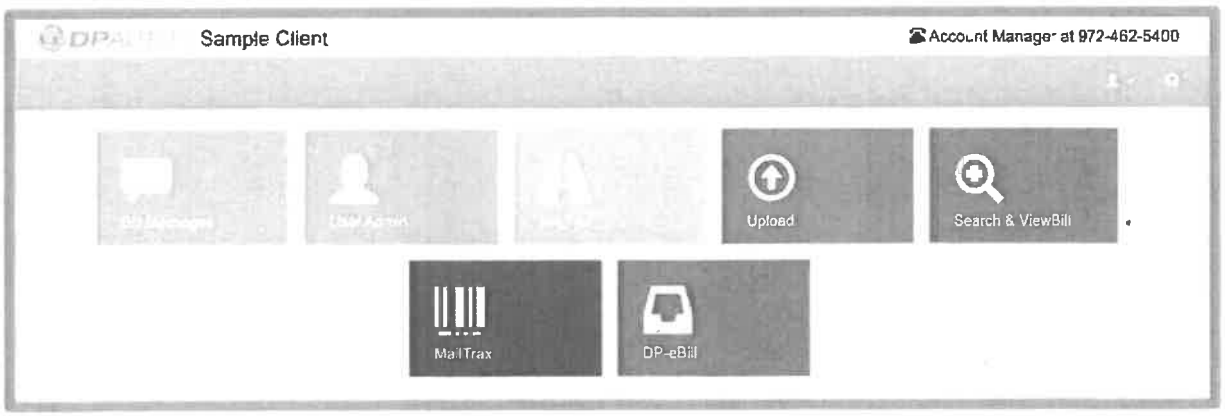
DPAuto – Job Processing at your finger tips! **DPAuto is our 24/7 printing and mailing Secure Customer Portal service. You send your data files to the Matrix Imaging Solutions Secure DPAuto Internet site. The billing documents are printed, inserted, and mailed within one business day of receiving your data or same day if specified. DPAuto provides a full menu of processing tracking, cost and CASS/NCOA reports. In addition, you may proof documents and add messages to your documents through DPAuto.**

Secure Access:

Our clients are provided a safe and secure login to access our DPAuto Customer Portal.

Inside DPAuto Client Portal:

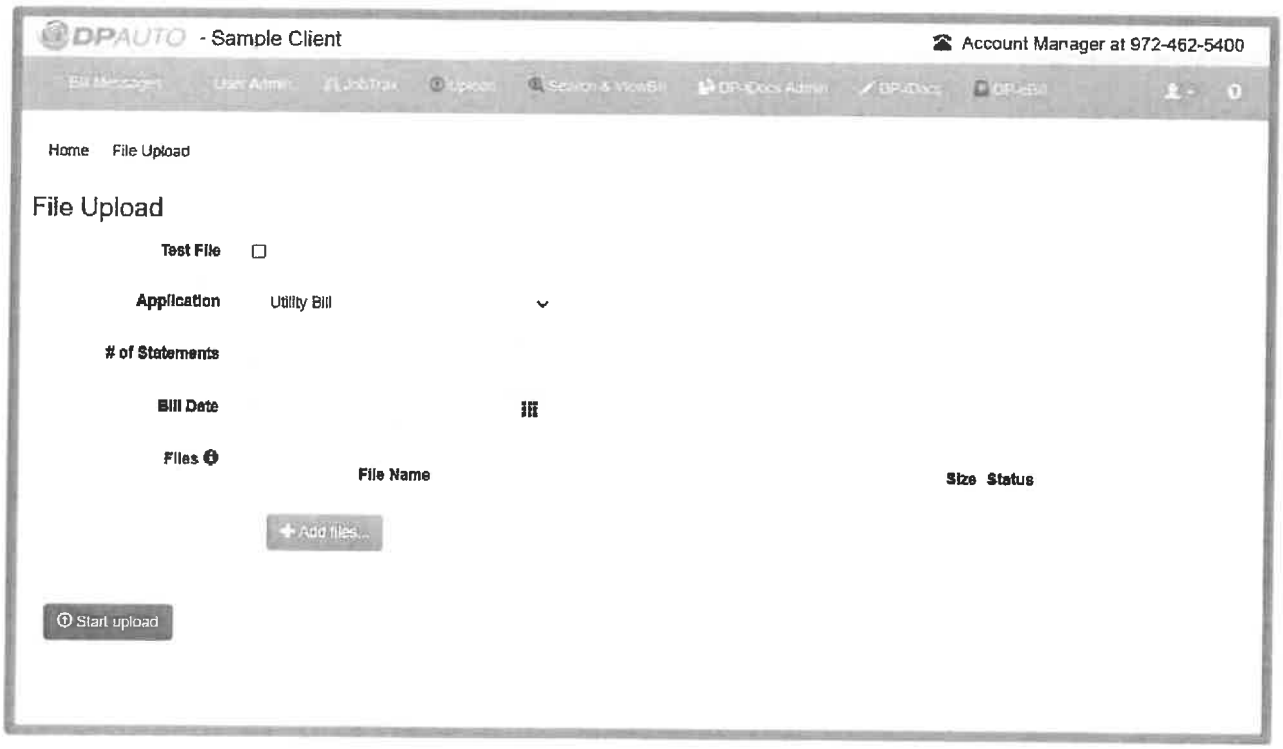
Our client portal is very user friendly and contains help information throughout the site. Simply click on the process selection needed for your project needs.



MATRIX

Secure FTP

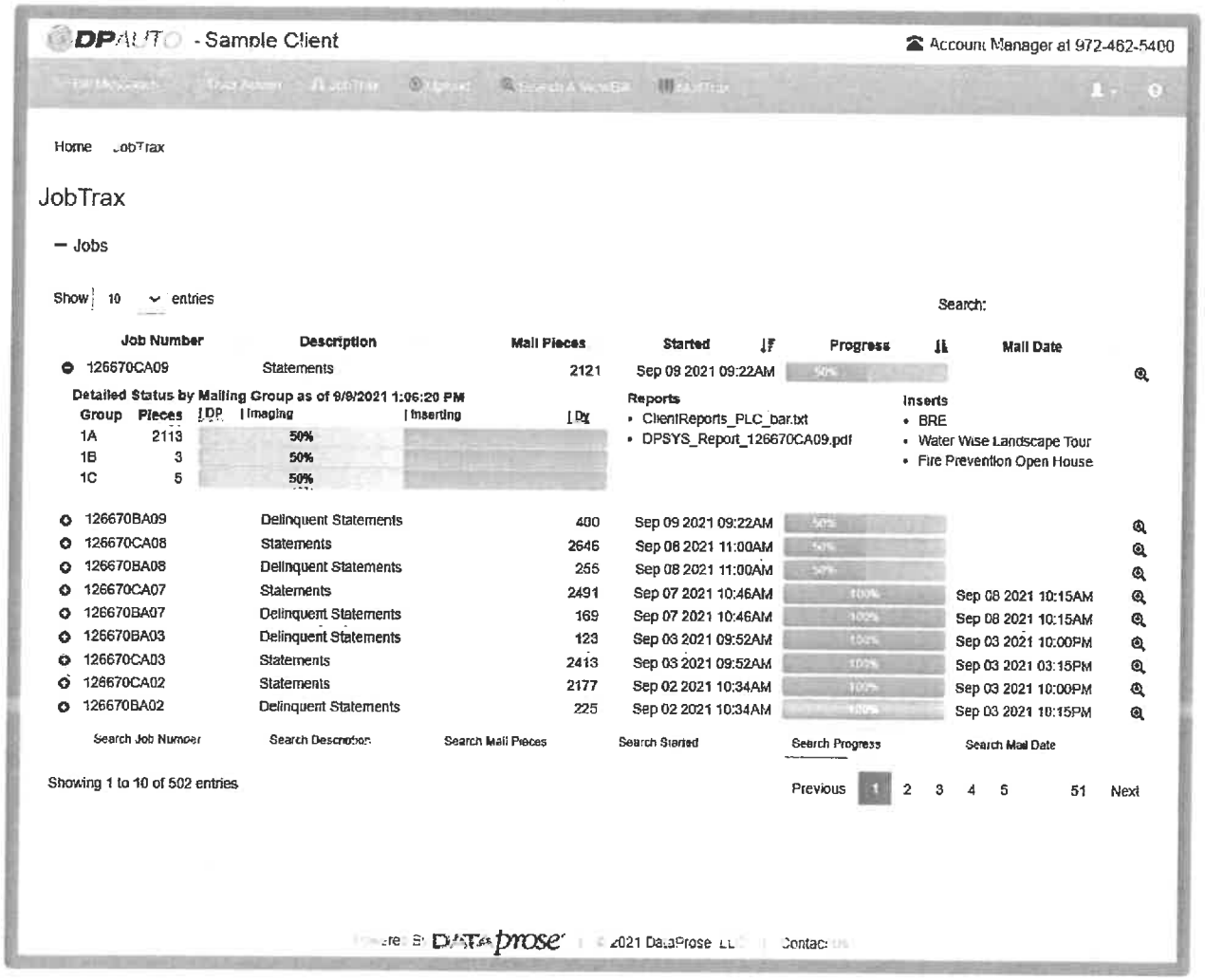
Get the convenience of your favorite web browser and the security of FTP. It's a simple and secure way to deliver your valuable billing data to our servers.



MATRIX

DPAUTO JOB TRAX

Stay updated by logging in and watching your project move through data processing, printing and mail services.



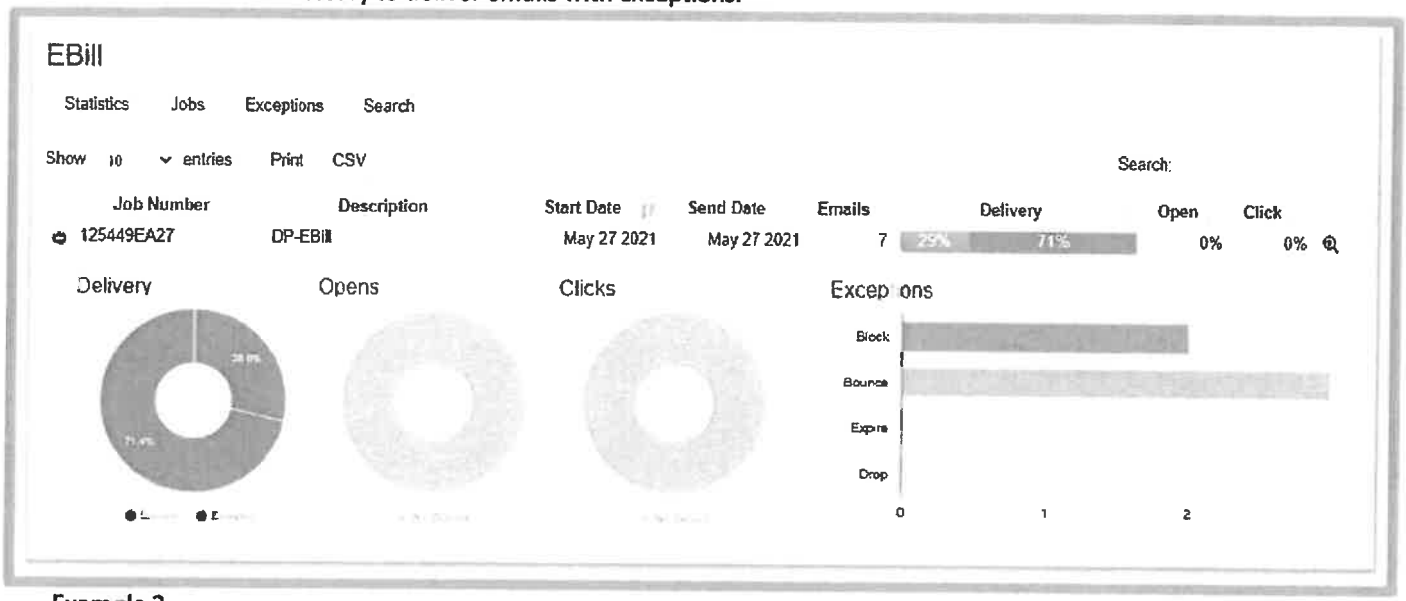
MATRIX

DP EBILL

Example 1

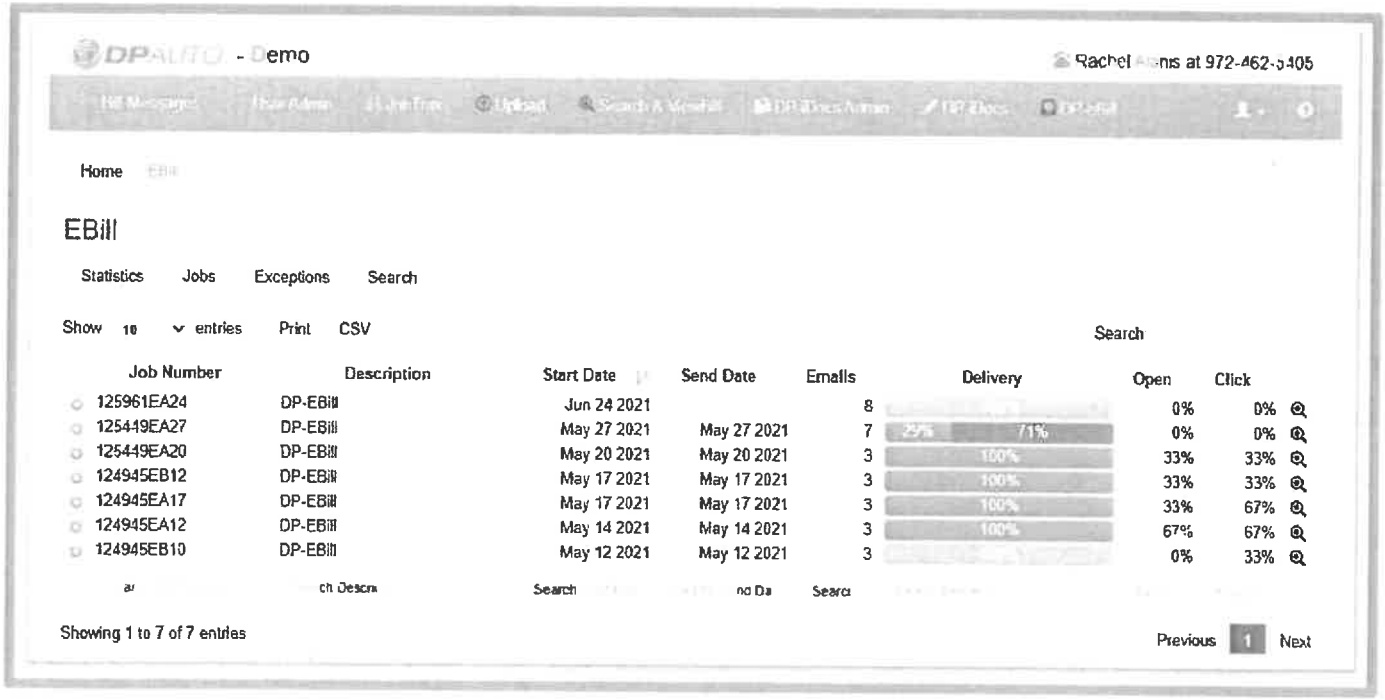
Job 125449EA47, in this example 29% of the recipients received their email. 71% did not receive their email.

- **Exceptions with email delivery.**
- **Action is necessary to deliver emails with exceptions.**



Example 2

Job 125961EA24, in this example 100% in blue but no send date. These emails are loaded and waiting to be sent. Jobs begin sending at 10:00 pm Central time.



MATRIX

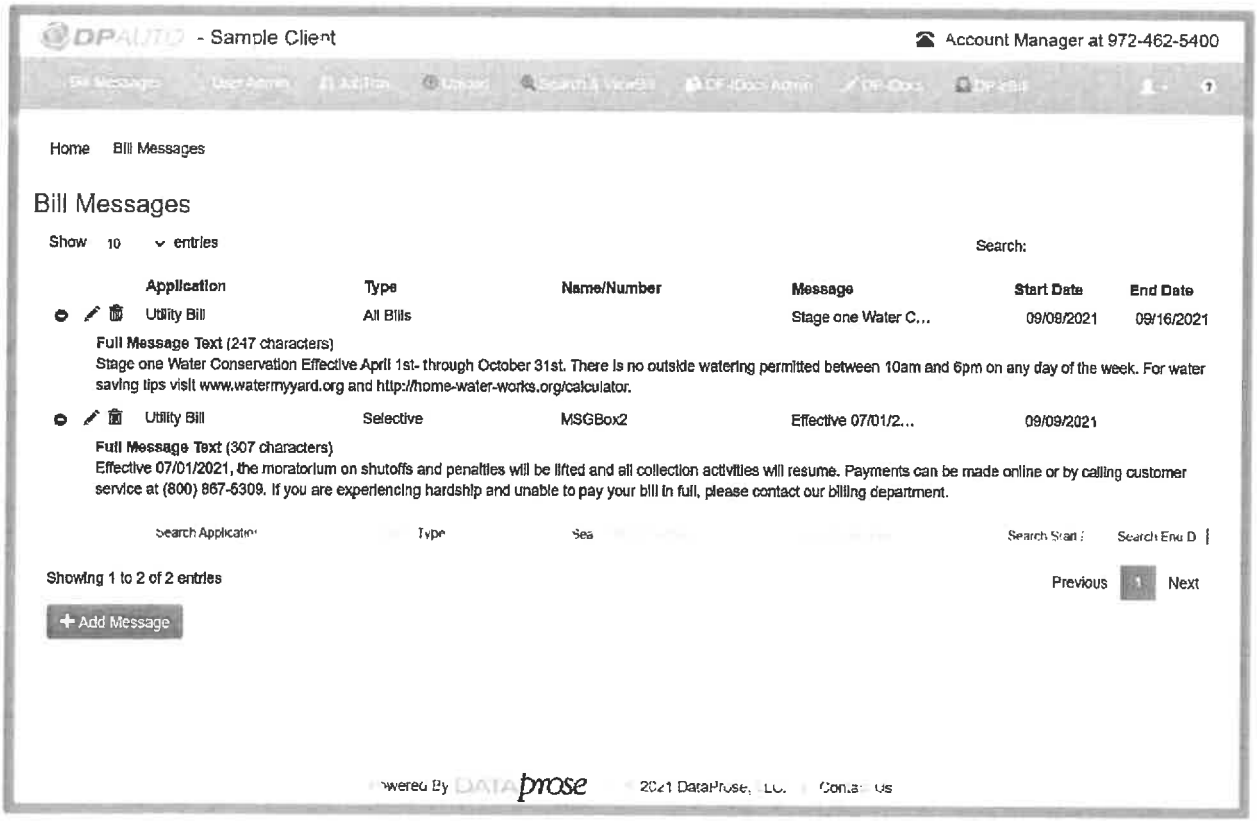
DPAUTO MESSAGE MANAGER

Manage your statement messaging:

The Message Manager tool is found inside the DPAuto Client Portal. It allows Matrix Imaging Solutions customers to create ad hoc messages that will appear in a message field on the bill itself. Customers can determine if messages appear in a complete bill cycle group or a subset of the bill cycle group. The typical size of the message can be up to 500 characters. Matrix Imaging Solutions Account Managers assist our customers at no cost regarding the graphic requirements for bill messaging.

Self Service Messaging enables business users to own and manage content and personalize communications for customers. With Self Service Messaging, business users have access to manage the messages and targeting rules for pre-defined content blocks. Remove the frustration, cost and delays of requesting IT to change communications content by opening the communication content to the most appropriate subject matter experts in the business. Proof your designs according to communication channel or device, including print, email, SMS, dynamic HTML5, or mobile notifications.

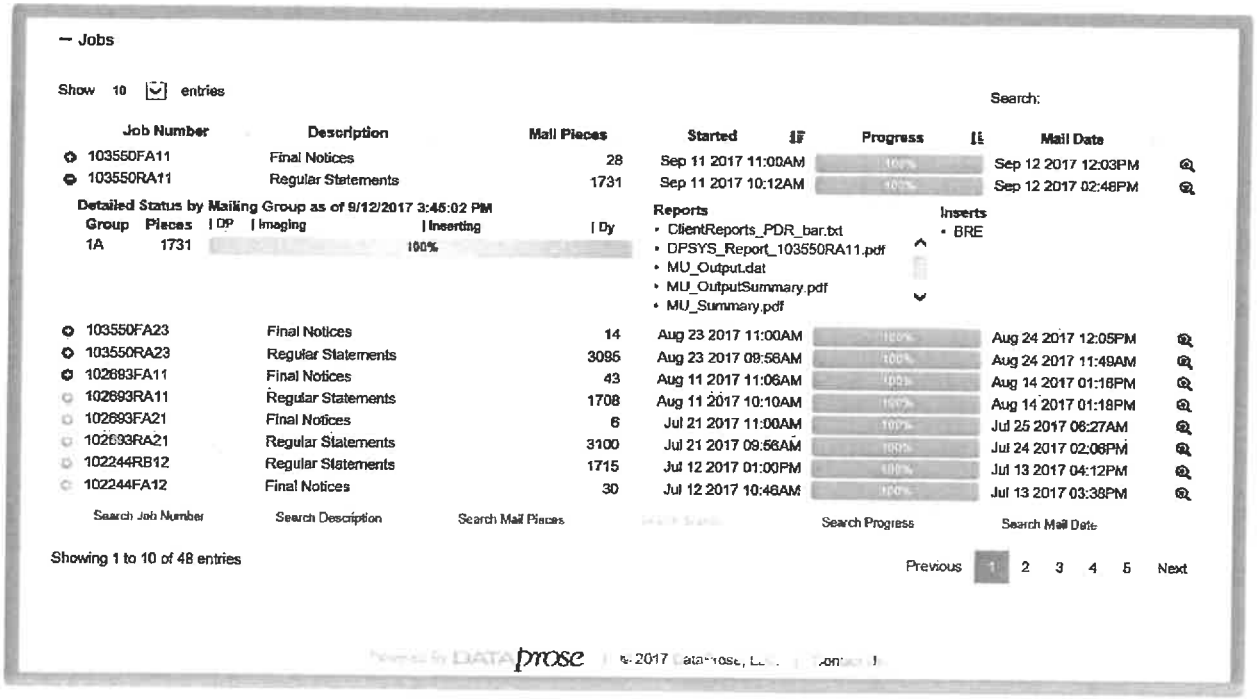
Configure approval processes to ensure all content and communications are appropriately checked and approved before sending to ensure the communications are fully compliant. Before deploying, enforce approval processes for all appropriate content, from individual content pieces to personalized templates.



MATRIX

COMPREHENSIVE REPORTING

Matrix Imaging Solutions provides a wide range and types of reporting for client reconciliation for each job/project submitted for production as you can see under the Reports area in this screenshot.



The most important report that most easily details the breakdown of records received and processed is the "DPSYS Report". This report is presented in PDF format and is available immediately after processing is complete. SEE DPSYS report sample following this page. Although the DPSYS report and MU Output Summary Report are the only reports that have been included in the RFP response, there are many others available after processing that provide additional detail.

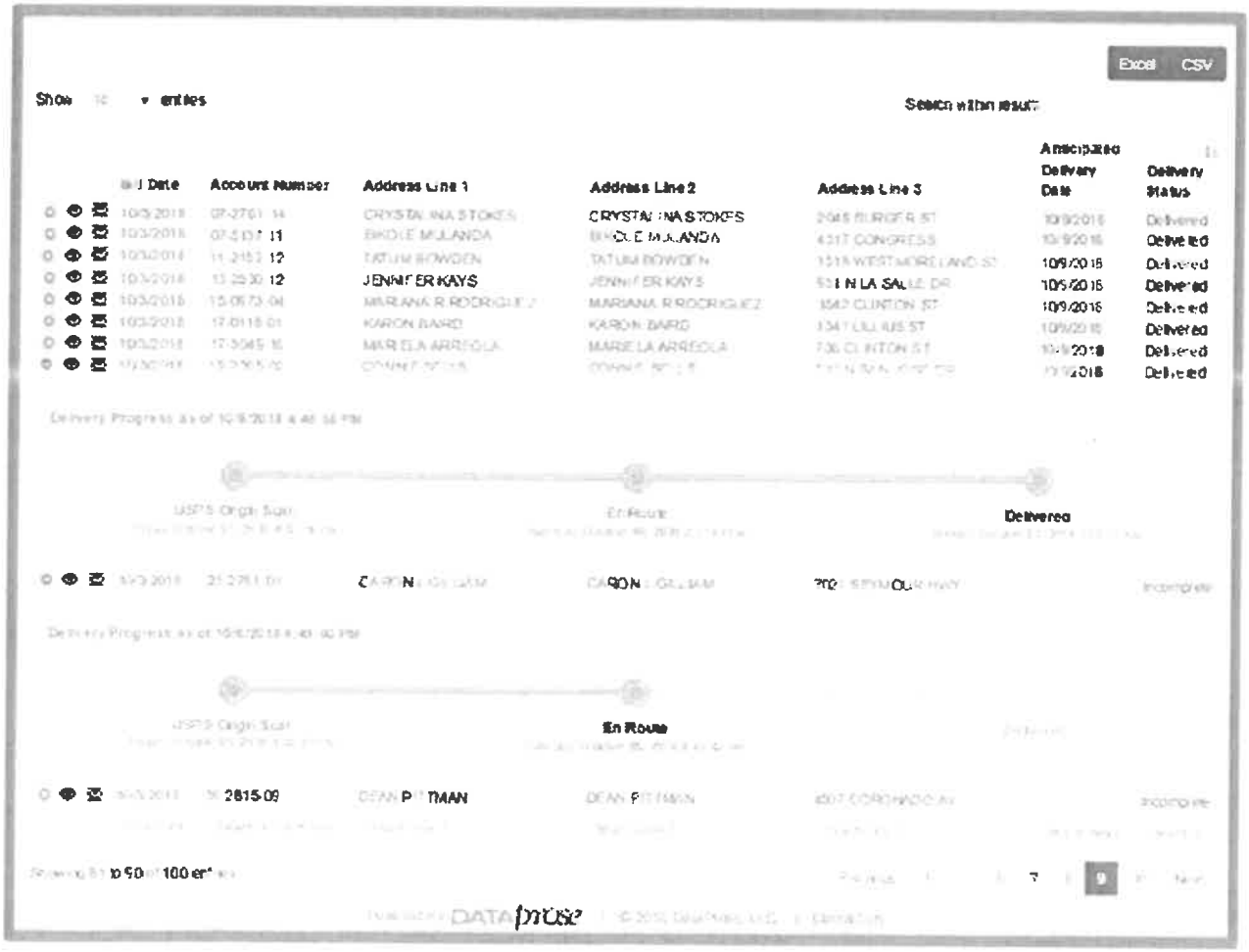
- **DP MailTrax Progress Report**
- **DPSYS Report – PDF**
- **MU Output Summary Report – PDF (Move Update)**
- **MU Output Report – DAT (Move Update)**
- **MU Summary – PDF**
- **Client Reports – TXT (invalid address report)**

MATRIX

DPAUTO REPORT SAMPLES

DP MailTrax Progress Report:

DP MailTrax is our mail tracking service that utilizes USPS IMB barcode scans to track mail through the USPS system. This allows your personnel to know the status of each document/piece in the mail stream. Matrix Imaging Solutions offers tracking on both incoming (Origin) and outgoing (Destination) mail. DP MailTrax leverages the USPS IMb Tracing solution which provides clients with near real-time tracking information about your First-Class Mail®. This tracking is performed by retaining all scanning information as it is performed by the USPS and retained by Matrix Imaging Solutions. You can have visibility to the location of any document, as well as the return payments, which we believe is helpful during customer service interactions.



MATRIX

DPSYS Report Sample:

PROCESSING DESCRIPTION REPORT 2/13/20 11:16

Client: Sample City ABC
File Processed: reg_Statement_20021394728.txt
Project Description: Statements Project #: 117265CA13

Mailing Group	# of Bills	# of Impressions	Postage
A (1 ounce)	2541	2554	$988.80
B (2 ounce)	11	43	$7.15
C (8 to 99 pages)	4	83	$0.00
D (100 to 499 pages)	0	0	$0.00
E (500+ pages)	0	0	$0.00
I (International)	0	0	$0.00
X (Hold Bill\Invalid)	0	0	$0.00
(Bills Suppressed)	688 -	688 -	-
TOTALS	2556	2680	$995.95

INSERT SUMMARY

Insert Description	Weight	# of Inserts
BRE	0.13	1500
Recycling	0.16	2556
Taking Care	0.06	2556
TOTAL INSERTS		6612

ADDITIONAL INFORMATION

Records Expected	Records Processed	Pieces Processed	Pieces Printed
3361	3361	3244	2556

Total Flow Pages In Output = 0
**********WARNING - EXPECTED RECORDS DOES NOT EQUAL RECORDS PROCESSED********

Expected Bill Date - 02/13/2020 | Actual Bill Date - 02/13/2020

Total Current Charges of Records Processed	$456,950.01
Total Amount Due of Records Processed	$451,213.72
Total Amount Due of Records Processed (No Credits)	$461,724.42
Due Date (From Source Data File)	March 9, 2020

SIMPLEX PLCI013120RI86122 3361

2553	42	78	0	0	0	0	688

MATRIX

MOVE UPDATE Summary Output Report Sample:

This report displays the original address from your data files and the new updated address after the Move Updates were performed.

DATAprose

MOVE UPDATE Summary Output

Page - 1 of 1

Client: Sample City
Description: Statements
Date / Time Processed: 10/19/17 11:38

Client/App Code:
Project #:

Old Address Information (Changed From)		Updated Address Information (Changed To)	
1 - Acct# - 01-0001-01			
JOHN Q SAMPLE 500 MAIN STREET SAMPLE TX 70000	Effective Date - 201708 USPS Barcode Carrier Route:	Move Type - F JOHN Q SAMPLE 1234 2nd STREET SAMPLE TX 70000	Match Flag - A USPS Barcode Carrier Route:
2 - Acct# - 02-0002-02			
JANE Q SAMPLE 100 MAIN STREET SAMPLE TX 70000	Effective Date - 201609 USPS Barcode Carrier Route:	Move Type - I JANE Q SAMPLE 4321 MAIN STREET SAMPLE TX 70000	Match Flag - A USPS Barcode Carrier Route:

Move Type Codes	Common Match Flag Codes
B - Business / F - Family / I - Individual	A - COA MATCH / 01 - FOREIGN MOVE / 02 - MOVED LEFT NO ADDRESS / 03 - BOX CLOSED NO ORDER

MATRIX

MATRIX IMAGING SOLUTIONS PRINTING SOLUTIONS

Equipment- Coppell, TX

Printers:

- 2- Ricoh VC60000 duplex print system. Full color print technology with inline perforating
  - 4 years old, installed October 2020
- Canon varioPRINT iX-series. Full color inkjet print system
  - 3 years old, installed July 2021
- iGen 5 Print System. Full color, cut-sheet print technology
  - iGen 5 – 6 years old, installed in 2018
- Ricoh Pro c9210
  - 1 year old, installed April 2023

Inserters:

- Pitney Bowes Flowmaster. Highspeed intelligent insert systems; #10 and 6 x 9
  - 13 years old, installed in 2011
- Pitney Bowes FPS. High speed intelligent insert systems; #10, 6 x 9 and 9 x 12
  - 18 years old, installed in 2006

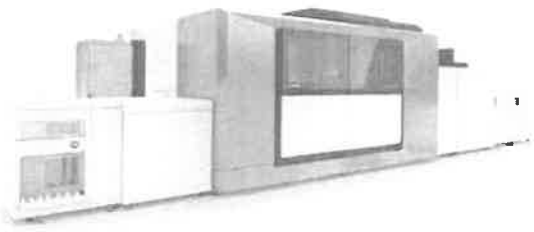
All inserters are equipped with DDS iDataScan & iDataRepair inserting integrity Camera Systems for piece level verification. We have onsite service technicians to maintain all equipment.

Variable Data / Full-Color Inkjet Printing

Matrix Imaging Solutions employs the most advanced Full-Color Inkjet Printer available in the marketplace. Designed to produce graphic communications at exceptional speeds, the Pro VC60000 delivers high speed inkjet output at up to 494 feet (150 meters) per minute with 600 x 600 dpi resolution. For jobs where image quality is critical, you can produce 1200 x 1200 dpi output at an impressive 164 feet (50 meters) per minute. Deliver over 100,000 Letter/A4 images per hour and up to 40 million impressions monthly.

The Canon varioPRINT iX-series revolutionizes the commercial printing business experience. It combines stunning image quality and a wide media range with the high productivity of inkjet.

For short run inserts, we utilize our Xerox iGen 5.



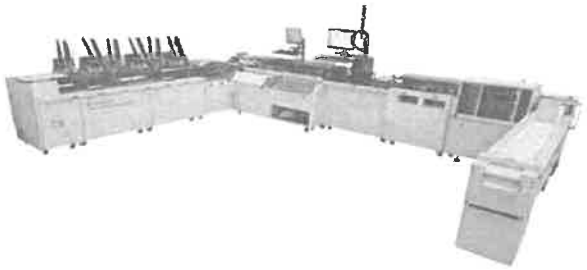
MATRIX

MAIL FINISHING AND DELIVERY

Matrix Imaging Solutions utilizes Bell & Howell and Pitney Bowes inserting equipment which can produce a wide variety of statements. Using bar-coding techniques that keep each run in order.

100% output verification is becoming the standard of service for all intelligent mail applications. Document Reliability System (DRS) delivers better service to your customers through automated mail piece verification.

DRS utilizes an innovative camera system to read and report each document as it is processed, providing correct sequence assurance, and producing a full audit trail verifying each envelope's completion. The system allows us to quickly identify and fix any doubles, missing documents, or insertion errors mid-stream without compromising the production process or audit trail.

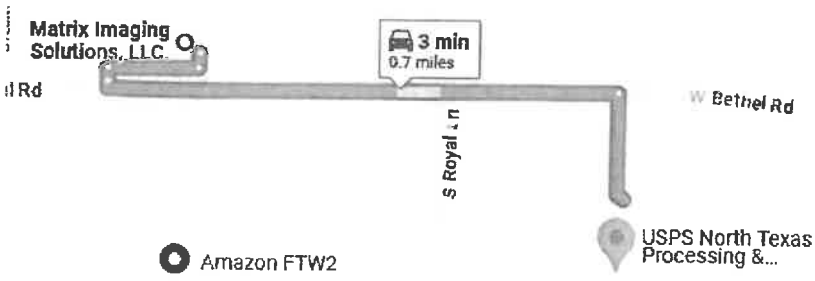


Currently, Matrix Imaging Solutions has six (6) Pitney-Bowes Mailstream Evolution Inserting System 12's for inserting and finishing at a rate of up to 12,000 pieces per hour, each.

Mail Verification and USPS Information

As a designated DMU of the United States Postal Service, all outbound first class presorted mail is inspected, prepared and loaded onto trucks daily at our Coppell facility. The USPS trucks leave 2x per day to deliver to the North Texas Processing and Distribution Center in Coppell, TX (see complete address below). This is located less than a mile from our facility in Coppell. This expedites the movement of all mail into the postal distribution system and allows for the best possible postal rates.

USPS NORTH TEXAS PROCESSING & DISTRIBUTION CENTER
951 W. BETHEL ROAD
COPPELL, TX 75019



Mail Delivery Timeline

Matrix Imaging Solutions processes, prints and mails in 24 hours after receipt and approval of data file.

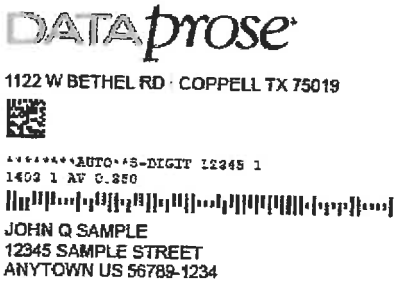
MATRIX

AUTOMATED DOCUMENT FACTORY / INSERTING INTEGRITY

Matrix Imaging Solutions utilizes a camera verification system to track and verify document specific data to ensure the integrity of each mail piece. The camera captures images of the mail pieces (address window) as they travel through the inserting process in a predefined sequence. The images are transmitted to our system and OCR software reads the barcodes to spot any breaks in the sequence or document specific information.

The information that we check and verify includes:

- Envelope Id
- Print Id
- First Page Indicator
- Envelope Sequence Id
- Component Id
- Job Id
- Address Type Id
- Client Id
- Custom Stock



Maximizing your Postage Savings

Preprocessing to Maximize Postage Savings

To ensure the highest postage discounts while guaranteeing the accuracy of the addresses and zip codes supplied by you, Matrix Imaging Solutions will:

- Utilize our software to verify valid addresses from the client's data
- Create a data stream for documents with missing zip codes or bad addresses
- Sort data into mail streams required by the USPS for postage discounts
- Add and verify Zip+4 Post-Net barcode to all addresses to aid presorting, if necessary
- Matrix Imaging Solutions requires a 2-month postage deposit and will reconcile the postage each month on the monthly statement for services and postage rendered. Actual postage will apply.

MATRIX

QUALITY ASSURANCE / GUARANTEED PERFORMANCE

The success of an alliance with Matrix Imaging Solutions would be based on a consistent level of excellence in ongoing service dependability. Equally important is the assurance of long-term excellence in customer service responsiveness, problem solving, and solutions.

Matrix Imaging Solutions has in place measures to ensure:

- **Quality control**
- **Availability and uninterrupted workflow**
- **On-time delivery**
- **Pricing and contract adherence**
- **Corporate identity and specification adherence**
- **Strict data security and confidentiality**
- **Customer service responsiveness**
- **Accurate and verifiable billing and cost allocation**
- **Accurate history and usage reports**

After-hours Support and Escalation

Matrix Imaging Solutions after-hours support guarantee defined below:

Standard Production Requests:	Urgent Production Requests:	After-Hours Production Requests:
Contact your assigned Account Manager Escalation Contact – Client Relations Manager 972.462.5405	Email – DPList-FirstResponseTeam@matriximaging.com Phone – 972.462.5411 Escalation Contact – Client Relations Manager 972.462.5405	Email – DPList-FirstResponseTeam@matriximaging.com Phone – 972.462.5411 IF NO RESPONSE IN 30 MINS, Call After-Hours HOTLINE 888.856.3185

SOC 2 Type 2

Under our SOC 2 Type 2 Compliance, all processes are certified compliant and annually audited.

MATRIX

MATRIX IMAGING SOLUTIONS QUALITY CONTROL PROCESS OVERVIEW

Quality is at the forefront of the Matrix Imaging Solutions business model. Matrix Imaging Solutions will provide quarterly, bi-annual or annual account reviews depending on the client's business needs, which allow Matrix Imaging Solutions to gauge the satisfaction level of our customers. A typical meeting will address any processing issues and establish planning for product enhancements, document changes or quality control procedures. In addition, we expect open communication and encourage our clients to keep regular contact. Ultimately, the measure of value is left to our customers. With the extremely high contract renewal rate that Matrix Imaging Solutions has sustained, we have confirmed that our services add value to our clients and are high quality.

Matrix Imaging Solutions feels the key to a successful vendor customer relationship is matching resources. Having key resources in place that understands the client and their business needs will ensure continued success. Matrix Imaging Solutions will match resources at the operational level for daily activity, as well as at the executive level for primary decision-making, strategy and key development tasks.

Our ADF (Automated Document Factory) utilizes a Problem Fault Management system called ITSM (IR "Incident Report" System). Each problem, or IR, is tracked as a ticket using an internal computer program. Tickets are entered, updated and closed within this system, allowing users to trace the IR from the reporting of the problem to its closure. Clients are given ticket information, including the ticket number, so that they can call their Account Manager for information regarding the ticket's status.

Matrix Imaging Solutions' mindset of "zero defects" is the high standard to which Matrix Imaging Solutions holds itself. The zero defects philosophy encourages everyone to accept no mistakes, delays or rework as a business practice, but rather to learn from the mistakes, set an obtainable goal, develop a plan to reach that goal, and then raise the goal. As employees utilize their quality training, the results have proven to be beneficial to both the employee and more importantly - to the customer. At our Production Centers, quality issues are tracked on a weekly basis and evaluated by management.

Matrix Imaging Solutions has constructed the Production Centers to have key checkpoints throughout the facilities where each job is scanned, and the data is automatically integrated into a database that is available to our customers 24/7. Automated Document Factory (ADF) has been installed and is an internal platform that provides the ability to track mail to the piece level versus job level, presenting greater quality and mail piece integrity for our clients. ADF provides an enhanced level of tracking for documents and related materials for our customers, improving the quality of products produced and operational efficiencies.

Matrix Imaging Solutions also employs both manual and automated checks to facilitate our total quality management as well. First there are several manual checks where a print operator may stop and review the output for errors, streaks, alignment, etc. The insert operators also pause production to review output like checking for sealed envelopes. We use in-house engineers to do regular machine maintenance. We also employ software and hardware audits to ensure quality. For example, there is software running on each inserter that tracks the total number of documents in addition to cameras scanning the documents as they process. It's this combination of human, machine and software, each auditing each other, that provides the highest quality.

Along with manual and automated cross checks by production managers and supervisors, our facilities utilize a report known as the "JOBS IN PROGRESS" report. This production related report allows management a physical check-off for all jobs residing within our production centers and aids in maintaining our high-quality standards.

Matrix Imaging Solutions also utilizes a unique feature known as "storyboards", which follows each and every job throughout the facility and is a physical reporting tool used to ensure quality processing for all customers. The storyboard contains specific information related to the job such as SLAs, time stamps, quantities, materials, visual references for production personnel, and customer information. During each phase of the job, it is scanned into the database and the personnel or operator is required to initial the physical storyboard.

In summary, the zero defects philosophy encourages everyone to accept no mistakes, delays, or rework as a business practice, but rather to learn from the mistakes, set an obtainable goal, develop a plan to reach that goal and then raise the goal. As employees utilize their quality training, the results have proven to be beneficial to both the employee and more importantly - to the customer.

CONFIDENTIALITY & SECURITY

It is the policy of Matrix Imaging Solutions to ensure the privacy and security of our client's data. Destruction/disposal of client data shall be carried out in accordance with federal and state law and as defined in the organizational retention policy. The schedule for destruction/disposal shall be suspended for records involved in any open investigation, audit, or litigation.

In order to protect all client data from an unauthorized access, Matrix Imaging Solutions systems are secured at many levels, including 128bit SSL encryption from multiple firewalls, physical and logical segregation of processing systems. Rights and roles are closely managed and monitored to ensure only those people and systems requiring access are granted access.

Finally, Matrix Imaging Solutions has automated systems pruning non-essential data to ensure data that is not required is not retained. Furthermore, the Matrix Imaging Solutions production facilities are controlled by card-key access, 100% monitored by camera systems. Matrix Imaging Solutions off-site data centers are controlled in a similar manner with the added protection of biometric scanning access. Matrix Imaging Solutions's sophisticated piece level processing and tracking systems (Automated Document Factory- ADF) is our internal platform that provides the ability to track mail to the piece level versus job level, presenting greater quality and mail piece integrity for our clients. Every page of every bill or document is "fingerprinted" with sequencing numbers and characters (piece IDs embedded in our 2D symbology), which allows 100% integrity of every mail piece. The production centers have key checkpoints throughout the facility where each job is scanned, and the data is automatically integrated into a database and web application (DP JobTrax) that is available to our customers 24/7. Manual and automated cross checks are deployed throughout the facility and process and production employees receive monthly bonuses for zero defects. It is this combination of human, machine and software, each auditing each other, that provides the highest quality.

MATRIX IMAGING SOLUTIONS SFI / RECYCLED PAPER INITIATIVE

Matrix Imaging Solutions utilizes non-toxic, vegetable-based inks for any pieces that need to be printed offset instead of digitally. As technology has evolved, Matrix Imaging Solutions has moved from laser print to inkjet for most of our statement output. This includes our Ricoh Pro vc60000 and our new iX-Series printer. Digital inkjet printing technology is a prime example of a printing method that will support a reduction of environmental contamination.

Matrix Imaging Solutions offers a wide selection of eco-friendly paper options. All Matrix Imaging Solutions paper suppliers are certified as SFI (Sustainable Forest Initiative) providers and are recyclable. The SFI logo can be found on all Matrix Imaging Solutions standard-stock envelopes. Matrix Imaging Solutions has been a longtime supporter of American Forests. Our annual support continues to enhance their reforestation efforts.

Matrix Imaging Solutions uses Domtar Vivid Jet as the paper type for all our billing statements. Below are some of the key environmental characteristics for this paper.

- Forest Stewardship Council® (FSC®) certified • Member of Domtar EarthChoice® family of products
- SFI® Certified Sourcing • Made with Elemental Chlorine Free (ECF) virgin fiber content
- Manufactured under alkaline (acid-free) conditions for increased longevity and performance

MATRIX

DATA SECURITY & BUSINESS CONTINUITY PLAN

1. Business Continuity Planning Strategy

Business Continuity Planning (BCP) aims to prevent or minimize damage from disruptions in operations. Matrix Imaging Solutions Business Continuity Plans are intended to:

- Prevent a minor incident from becoming a major issue
- Clearly outline roles and responsibilities
- Minimize loss of data and revenue
- Protect the Matrix Imaging Solutions reputation
- Satisfy the Matrix Imaging Solutions obligations to its employees, customers, and community
- Comply with applicable laws and regulations

2. Matrix Imaging Solutions Business Continuity Policy

It is the policy of Matrix Imaging Solutions that plans are developed and maintained to ensure adequate continuity in the event of a disaster. Matrix Imaging Solutions business continuity plans are designed to protect the interest of our customers and employees.

3. Assumptions

Not all incidents or events will lead to a disaster declaration. The declaration of a disaster will be reserved for major system and/or infrastructure failures (network, facility, or computer hardware/software) where initiation of BCP recovery procedures is required.
BCP Plans and recovery procedures are developed around a single disaster or event impacting Matrix Imaging Solutions business-critical functions.
Alternate sites/vendors/resources will be available to Matrix Imaging Solutions at the time of need.
Qualified personnel in sufficient quantities are available to perform recovery activities.
Organizations external to Matrix Imaging Solutions, such as vendors and government agencies will be reasonably cooperative during the recovery period.

4. Recovery Sites

Our Matrix Imaging Solutions business continuity strategy integrates alternate Matrix Imaging Solutions facilities (Coppell, TX, Sanborn, NY and Sacramento, CA) and 3rd Party Alternate Work Site Agreements.

5. Recovery Strategy

Recovery facilities are stand-alone production facilities encompassing statement production, warehousing and administrative departments. All plans are developed so that work can be moved from facility to facility and in this way, serve to back one another up.

Business Continuity Plans are consistent with the following steps:

Declaration:

Matrix Imaging Solutions will communicate to all customers that a disaster has been declared and that Matrix Imaging Solutions is operating in disaster recovery mode.

Matrix Imaging Solutions will be responsible for vendor notification - obtaining additional forms and materials for transport to the alternate processing facilities.

All statements from the impacted facility will be transferred and processed through one of the alternate processing facilities where printing, inserting, and mailing functions will take place.

Data Transmission:

Upon a disaster declaration by Matrix Imaging Solutions, customers will not need to make any change to their statement file transmission method. Customers with dedicated circuits would have to provide statement data via tape or over the internet. (Matrix Imaging Solutions will provide assistance to those customers wishing to use the internet to ensure connectivity).

Printing:

Printing will be performed by the alternate processing facilities or the third-party print and mail vendor. Matrix Imaging Solutions will attempt to use all available custom forms; however, we may elect to use plain white forms without logos to ensure mail is processed in as timely a manner as possible.

Matrix Imaging Solutions will make every attempt in a disaster to print utilizing the same type/model of printers as used in non-disaster situations but may elect not to provide highlight color or full business color as an option.

Inserting:

Inserting will be performed by the alternate processing facilities or the third-party print and mail vendor. Custom inserts will not be included as part of the inserting process. Dynamically created inserts can be included. The decision to include/not to include inserts will be reviewed as the resumption process continues.

Matrix Imaging Solutions will continue to handle and be responsible for special handling needs - processing holds, etc.

Generic carrier and remit envelopes will be used at the onset of the disaster declaration. The decision to include/not to include custom carrier and remit envelopes will be reviewed as the resumption process continues.

Zip Sorting:

Matrix Imaging Solutions will continue to process mail pieces in zip code order for presentment to the USPS to ensure the best Postal rate is achieved.
Matrix Imaging Solutions will provide a report of volume for work processed each day.

Production Services:

Matrix Imaging Solutions will continue to perform job reconciliation and postage payment functions.
Matrix Imaging Solutions will continue to perform reprint capabilities.

Warehousing:

All incoming, receiving and warehousing functions will be performed by the alternate processing facilities or the third-party print and mail vendor.

6. Client Communications

As part of a comprehensive communications plan that outlines the management, escalation and communication processes during a disaster situation, the facility general manager will coordinate communications to its internal customers. Working together and in accordance with the overall business continuity plans, communications will share information and/or impacts with clients as timely as is possible.

MATRIX

TAB D: Staff Information

Below are the primary staff members who will be responsible for this project.

Colin Dentino – Director of Business Development
Will handle any questions or follow up regarding the proposal. Will handle any contract if we are awarded this RFP.

Gina Randall – Implementations Manager
Will be the primary point of contact from day 1 through all of implementation and up until the City has billed one full Live cycle.

Rachel Alanis – Client Relations Manager
Will continue to oversee your Account Manager and ensure they are taking care of the City's requirements and needs on a daily basis. Rachel will be there to assist at any point she is needed.

Tracy Huffman - Account Manager
The account will remain assigned to Tracy Huffman who will continue to be responsible for all the day to day care of the City's account.

MATRIX

STAFF PROFILES

Curtis Nelson, SVP – Operations

Curtis Nelson's 32+ year tenure in the billing industry with Matrix Imaging Solutions includes a special focus on electronic bill presentment and payment systems. "I always try to employ a creative, strategic leadership approach, combined with a strong technical knowledge and continuous education, but our success ultimately depends on a very simple focus: always do what is right for the customer." Managing operations for Matrix Imaging Solutions, Curtis also focuses in procedural analysis and systems project execution, SAS70, other IT Control Objectives as well as Payment Card Industry standards and guidelines. (PCI, NACHA, etc.)

Tony Yeverino, Production Manager

Tony currently manages the overall Production Operations at Matrix Imaging Solutions. In his 22+ year tenure with Matrix Imaging Solutions, he has managed several aspects of the production environment. He is well-versed in the operation, servicing and production scheduling & planning for many types of Digital Imaging, inserting and other ancillary equipment environments. (Including, Xerox, OCE Canon, Ricoh, MBO, Bell & Howell, Pitney Bowes, Document Data Solutions, and more). Tony was a critical team member as Matrix Imaging Solutions deployed its Automated Document Factory back in 2001. During a time when many operations had not yet begun to investigate ADF technology, Tony was helping Matrix Imaging Solutions implement this best-in-class technology.

Brian Ray, SVP - Management Information and Technology Solutions

Brian spent over 16 years managing transactional document production. This tenure includes an extensive background in providing technological solutions supporting off-site outsourcing agreements. Brian is a Texas Tech graduate with a BS in Electrical Engineering and has worked several different Information Technology assignments before moving into a management role in 2002. In addition to working as an IT design architect with application design, networking, programming and billing, Brian has spent most of the last 15 years improving overall workflow and creating technology efficiencies – including architecting the migration of the people, processes and equipment for one of Xerox's largest banking customers. Brian was the 1999 recipient of the Xerox National Champion of Customer Satisfaction award and in 2004, earned his Lean Six Sigma Greenbelt. Brian joined Matrix Imaging Solutions in 2013 and has put his talents to use improving on our, already strong processing and production systems.

Gina Randall, Project Implementation Manager

Gina oversees major project implementations and manages Matrix Imaging Solutions account relationships for over 20 years. Her dedication and hard work includes detailing project specifications, facilitating communication with various internal and external teams, analyzing client data/statistics and providing client education and training. Gina's vast experience and can-do attitude are valuable assets in meeting and exceeding client expectations.

Rachel Alanis, Client Services Manager

Rachel's offers several years of experience as an Account Manager and has served our clients with Matrix Imaging Solutions for over 15 years. Her dedication and hard work not only ensure that her clients' questions are answered, but she also maintains a strong relationship with each and every one of her contacts. She encourages open communication and always goes the extra mile to take care of her clients. Rachel is a graduate of Texas A&M University.

Colin Dentino, Director of Business Development

Colin is a skilled professional with a background in business development, sales, marketing and project management. He consistently exceeds sales targets and builds lasting relationships with clients in the Utility, Municipality, and Healthcare industries. He also assists with our internal business tools and marketing efforts in digital marketing, lead generation, and customer acquisition. Colin's daily responsibilities include communications with potential clients to discuss products or services, making sales presentations and proposals, negotiating contracts and pricing, following up with existing customers to ensure satisfaction and repeat business, and staying up to date on industry trends and product knowledge to better serve customers. He holds a Bachelor of Science in Fine Art and an Executive MBA and received the Summer 2023 Dale Carnegie Training Course Highest Award for Achievement. Colin joined the Matrix team in 2019.

Attachment A– Price Form

Request for Proposal RFPCL25-023
Utility Billing &
Invoice Mailing
Services

Service Type: COLLECTION NOTICES	Cost per Each
Processed Document (one processed collection notice and remittance envelope per outgoing envelope)	$0.094
Printed Insert (an additional 1/3 page insert printed by Vendor on colored paper and inserted in envelope)	$0.0242
Inserts (preprinted form provided by City of Lawton in envelope)	$0.005
Additional #10 Outgoing Envelopes	TBD
Additional #9 Remittance Envelopes	TBD
Blank Collection Notices	N/A
Paper File Copies (electronic files are No Charge)	N/A
Archiving Fee (historical files)	$0.0105
Hosting Fee (eBill PDF presentation)	$0.05
Full Page Printing (special notices not included with bill - mailed separately)	$0.094

Service Type: UTILITY BILLS	Cost per Each
Processed Document (one processed utility bill and remittance envelope per outage envelope)	$0.094
Printed Insert (an additional 1/3 page insert printed by Vendor on colored paper and inserted in envelope)	$0.242
Inserts (preprinted form provided by City of Lawton in envelope)	$0.005
Additional #10 Outgoing Envelopes	TBD
Additional #9 Remittance Envelopes	TBD
Blank Utility Bills	N/A
Paper File Copies (Electronic files are No Charge)	N/A

Service Type: OTHER	Cost per Unit
Design Services, hourly	$125.00
Set-up Charges	$0.00
Explain:	
Explain:	
Explain:	
Explain:	

Please refer to attached Optional Services and eBill Pricing pages.

This Proposal is submitted by:

Provider Name:
Matrix Imaging Solutions, LLC.

Representative (printed): Curtis Nelson

Representative (signed):

Remainder of This Page Is Blank

MATRIX

OPTIONAL SERVICES PRICING

Implementation/Utility Set-up	Waived	One-Time
Additional Impressions	$0.036	Each
Oversized Bills (8-99 pages) - Includes 9 x 12" Envelope - Inserting of Statements More than 8 Pages	$0.35	Each
Oversized Bills (100 + pages) Includes the Window Box	$4.00	Each
Additional Inserts – Cost to Insert (Newsletter, Reports, Buck Slips, etc.)	$0.005	Each
Offline Folding for Flat Client-Supplied Inserts	$0.01	Each
Bill Suppressions	$0.03	Suppression
Search & View Bill Archive – Includes 12 Months of Storage	$0.0105	Each
API – Allows clients already utilizing the S&V service or their eBill payment vendor, a back-end path to access PDFs from our system. This product is a connector service between the client application or website and the indexed billing PDFs.	$200.00	Month
NCOALink – Corrections made from the USPS National Change of Address database. Corrections are provided in our standard reports so you can update your records and prevent future charges.	$0.25	Correction
Additional Programming – Client Requested/Approved Change Requests	$125.00	Hour
Special Handling – Overnight + FedEx or UPS Delivery	Cost	Each
Estimated Postage - Based on a 1–3-ounce piece and the lowest possible 5-digit zip code rate. Actual postage will apply as determined by the USPS.	$0.542	Each

**Pricing Does Not Include Applicable Sales Tax*

Supplier may revise pricing for Services annually on the anniversary of the Agreement based upon the percentage change in the Consumer Price Index for all Urban Consumers, U.S. City Average, for All Items CPI-U (1982-1984=100) adjusted annually using semi-annual non-seasonally adjusted averages as published by the Bureau of Labor Statistics of the U.S. Department of Labor. Any changes affecting pricing will be communicated to Customer in writing 30-days prior to taking effect.

MATRIX

DP E-BILL – ELECTRONIC DELIVERY

PRODUCT OVERVIEW

Matrix Imaging Solutions provides several different electronic delivery products. This document describes the Matrix Imaging Solutions email delivery. This document does not include any Electronic Bill Presentment/Payment (EBPP) functionality. The email itself is delivered in html format and can be customized to include graphical content and variable data. This core product is intended to be one email template per application, but multiple templates may be set up at the fee structure defined below. There is a robust reporting module in support of all documents delivered electronically. This reporting includes information such as, when the documents are delivered, which email messages were returned as undeliverable, which email documents were opened, and more.

PRODUCT FEATURES

DP-eBill – Email delivery with a link back to the original bill-payer invoice. This link and the source document are stored by Matrix Imaging Solutions and is made available seamlessly to the billpayer.

PRODUCT IMPLEMENTATION TIMING

Standard implementation time for one email template into our normal process is 2-3 weeks. Each additional email template can be added in the same 2-3-week time frame.

PRODUCT PRICING

Description Frequency	Fee	Frequency
Implementation - Includes one email template and initial setup.	$300.00	One Time
Annual License/Subscription Fee	Waived	Annually
Additional Email Template Setup	$300.00	Per Email Template
Standard Email Transaction	$0.05	Per Email

Attachment B– References

Request for Proposal RFPCL25-023
Utility Billing & Invoice Mailing Services

Reference #1:

Company Name:	City of Ardmore
Address:	23 S. Washington, Ardmore, OK 73401
Phone Number and E-mail:	580-223-0784, smclaughlin@ardmorecity.org
Contact Name:	Sheila McLaughlin
Length Of Service:	August 2019 to present

Reference #2:

Company Name:	City of Broken Arrow
Address:	116 E. Dallas St., Broken Arrow, OK 74012
Phone Number and E-mail :	918-259-2400, ext. 5279, cupoole@brokenarrowok.gov
Contact Name:	Curt Poole
Length Of Service:	August 2008 to present

Reference #3:

Company Name:	City of Fort Worth
Address:	200 Texas St., Fort Worth, TX 76102
Phone Number and E-mail:	817-392-6629, charmaine.baylor@fortworthtexas.gov
Contact Name:	Charmaine Baylor
Length Of Service:	March 2006 to present

Reference #4:

Company Name:	City of Rowlett
Address:	4004 Main St., Rowlett, TX 75088
Phone Number and E-mail:	972-412-6130, cswiere@rowlett.com
Contact Name:	Crystal Swiere
Length Of Service:	September 2005 to present

Reference #5:

Company Name:	City of Temple
Address:	2 N. Main St., Temple, TX 76501
Phone Number and E-mail:	254-298-5616, hmikulas@templetx.gov
Contact Name:	Heather Mikulas
Length Of Service:	October 2013 to present

Attachment C – Proposal Submission Form

Request for Proposal RFPCL25-023
Utility Billing & Invoice Mailing Services

This Proposal is submitted by:

Provider Name: Matrix Imaging Solutions, LLC.

Representative (printed): Colin Dentino

Representative (signed): Colin Dentino

Address: 1122 W. Bethel Road, Suite 100

City/State/Zip: Coppell, TX 75019

E-mail Address: cdentino@matriximaging.com

Telephone: 585-409-3993
(Area Code) Telephone Number

Facsimile: 972-462-5428
(Area Code) Fax Number

It is understood by the Offeror that City reserves the right to reject any and all Proposals, to make awards according to the best interest of the City, to waive formalities, technicalities, to recover and rebid this RFP. Proposal is valid for one hundred and twenty (120) calendar days from the Proposal due date.

Offeror Matrix Imaging Solutions, LLC. Date 4/15/2025

Authorized Signature

Please type or print Name Curtis Nelson

Attachment D – Addenda Receipt and Anti-Collusion

Request for Proposal RFPCL25-023
Utility Billing &
Invoice Mailing
Services

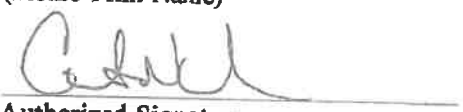
Please acknowledge receipt of all addenda by including this form with your Proposal.

ADDENDUM #:	DATE OF ADDENDUM
1	4/14/2025

I certify that this proposal is made in good faith and without collusion with any other offeror or officer or employee of City of Lawton.

Curtis Nelson
(Please Print Name)

4/15/2025
Date


Authorized Signature

SVP-Operations
Title

cnelson@matriximaging.com
E-Mail Address

Matrix Imaging Solutions, LLC.
Company Name

AFFIDAVIT FOR PAYMENTS IN EXCESS OF $25,000.00
CITY OF LAWTON, STATE OF OKLAHOMA

STATE OF Texas

SS

COUNTY OF Dallas

The undersigned (architect, contractor, supplier or engineer), of lawful age, being first duly sworn, on oath says that this contract is true and correct. Affiant further states that the (work, services or materials) will be (completed or supplied) in accordance with the plans, specifications, orders or requests furnished the affiant. Affiant further states that (s) he has made no payment directly or indirectly to any elected official, officer or employee of the City of Lawton, any county or local subdivision of the state, of money or any other thing of value to obtain or procure the contract or purchase order.

GABRIELLE JEFFERSON
Notary Public, State of Texas
My Commission Expires
July 11, 2025
NOTARY ID 12[illegible]

Matrix Imaging Solutions, LLC.
Business Name / Contractor Name

Signed
Print : Curtis Nelson

Attested to before me this 15 day of April 2025

Notary Public

My Commission Expires July 11 2025

NOTE: Copy of this Affidavit must be attached to any invoice submitted by an architect, contractor, or engineer or supplier for work, services, or materials completed or supplied under the terms of the contract or contracts in excess of $25,000.00.

CITY OF LAWTON
212 SW 9th Street
Lawton, Oklahoma 73501
(580) 581-3500

CONTRACTOR'S CERTIFICATE OF COMPLIANCE WITH NON-DISCRIMINATION PROVISIONS OF THE CONTRACT

In accordance with the provisions of this Contract relating to non-discrimination, it is hereby certified that I/we have complied with the provisions of Section 10-1-112 of the Code of Ordinances of the City of Lawton in the performance of any work in connection with this Contract.

RFPCL25-023
Contract Number

Matrix Imaging Solutions, LLC.
Name of Contractor (Print)

4/15/2025
Date

Signature, Member of Firm or Officer of Corporation

SVP-Operations
Title

GENERAL CONDITIONS FOR SUBMITTING PROPOSALS TO THE CITY OF LAWTON, OKLAHOMA.

VENDOR – TO ENSURE CONSIDERATION OF THE PROPOSAL, CAREFULLY FOLLOW THESE INSTRUCTIONS. FAILURE TO DO SO MAY RESULT IN THE REJECTION OF YOUR PROPOSAL WITHOUT FURTHER CONSIDERATION OR NOTICE TO YOU.

SEALED DOCUMENTS: All proposals and this form must be executed and submitted in a sealed envelope or other sealed container. (DO NOT INCLUDE MORE THAN ONE PROPOSAL PER ENVELOPE OR CONTAINER.) The face of the envelope shall contain, in addition to the address on page one (1) of this document, the date and time by which proposals must be submitted in order to be considered and the project number. Proposals not submitted with this form shall be rejected. All proposals are subject to the conditions specified herein. **Those which do not comply with these conditions are subject to rejection.** Proposals will be considered only on first quality products. Copies of specifications, drawings, schedules or special instructions necessary for preparation of a proposal are on file with the City Clerk and may be examined during normal working hours.

ELECTRONIC SEALED DOCUMENTS: The Electronic Bid Submission (EBS) is the electronic transfer of proposal bid data between a supplier and a contracting authority. The EBS feature on Bidnet Direct allows suppliers to submit bids/proposals online via Bidnet Direct. The EBS feature includes safeguards to ensure the security and authenticity of the material being transferred. Vendors must be registered at https://www.bidnetdirect.com/oklahoma to participate in EBS. Submitted documents are stored securely with a high level of security. All bids remain encrypted and not readable until bids are opened by the buyer and only after the closing date and time have passed.

1. **EXECUTION OF PROPOSAL SUBMISSION:** Proposal documents must contain an original signature of authorized representative in the space provided. Proposals must be typed or printed in ink. Use of erasable ink is not permitted. ALL CORRECTIONS MADE BY VENDOR TO PROPOSAL MUST BE INITIALIZED. Do not use white out, correction tape or some other method of masking a correction.

2. **NO PROPOSAL:** If not submitting a proposal, respond by returning page one (1), marking it "NO PROPOSAL SUBMITTED," and explain the reason in the space provided. Failure to submit a proposal three (3) times in succession shall be cause or removal of the supplier's name from the information mailing list, without further notice. NOTE: To qualify as having responded, a vendor must submit a "NO PROPOSAL SUBMITTED," and it must be received no later than the stated proposal opening date and hour.

3. **OBJECTIONS/CHALLENGES:** should a vendor have an objection to or challenge the request, the vendor is responsible for making this known in writing so as to reach the City Clerk no later than seven (7) calendar days prior to the deadline for submission of proposals. The envelope shall be marked in such a way to alert the City Clerk of the urgency in order to immediately notify the Purchasing Division. The envelope will be marked indicating that the content is a challenge to a specified Request for Proposal. For all challenges considered valid by the Purchasing Supervisor, all vendors on the original mailing list, or who have submitted proposals prior to the date and time for proposal submission, will be provided an addendum which addresses the

challenge. Challenges/Objections not considered valid will be so stated to the objecting party.

4. **PROPOSAL OPENING:** Proposal opening occurs at the time specified on the proposal form. It is the vendor's responsibility to assure that the proposal is delivered at the proper time and place of the proposal opening. Proposals which for any reason are not delivered at the proper time and place will not be considered. Proposals by telegram, facsimile or telephone are not acceptable. NOTE: Proposals may be examined during normal working hours by appointment, after the date and time of proposal opening. Proposals become the property of the City and are subject to the provisions of the Oklahoma Open Records Act.

5. **WITHDRAWAL OF PROPOSAL:** Proposals may be withdrawn at any time prior to the proposal opening data and time. After proposals are opened, all proposals will be considered firm and valid until accepted or rejected by the City.

6. **AWARDS:**

   a. As the best interest of the City may require, the right is reserved to:

      1. Accept any individual item, group of items, all or none, or a combination thereof contained within a proposal.

      2. To modify a suggested project, based upon proposals received.

      3. To reject any and all proposals or waive any minor irregularity or technically in proposals received.

   b. Vendors are cautioned to make no assumptions regarding their success on the awarding of any contract. The City reserves the right to excerpt portions of proposals and recombine them in any combination, which may then be submitted to prospective vendors as an Invitation for Bid.

7. **ACCEPTANCE OF PROPOSAL:** This document constitutes only the vendor's proposal until it is accepted by the City Council for the City of Lawton and a contract is executed by the Mayor and City Clerk on behalf of the City of Lawton.

8. **WAIVER:** The City of Lawton reserves the right to waive any General Provisions, Special Provision(s), or minor project guideline deviation(s) when considered to be in the best interest of the City.

9. **CHANGES TO PROJECT GUIDELINES:** Proposals are to be submitted in accordance with the project guidelines provided. Any exceptions to the project guidelines must be indicated in the place provided on the specifications page(s) or by separate letter from the vendor, if place is not provided on the specifications page(s). Changes in project guidelines reducing the quality, versatility or applicability of the product or service may cause the rejection of the proposal. The City shall make the final determination. Failure to put the City on notice of any deviation from the project guidelines may cause the proposal to be rejected at the discretion of the City.

10. **MISTAKES:** Vendors are expected to examine the project guidelines, delivery schedule, proposal prices and all instructions pertaining to supplies and services. Failure to do so will be at vendor's risk. In all cases, the UNIT PRICE WILL GOVERN.

11. **INFORMATION:** The vendor must provide information pertinent to items proposed. Complete catalogs are not necessary. If furnished, however, the vendor must identify the exact location in the catalog and circle or identify clearly the item being proposed.

12. **MANUFACTURERS' NAMES AND APPROVED EQUIVALENTS:** Any manufacturers' names, trades name brand names, information and/or catalog numbers listed in project guidelines are for information and are not intended to limit competition. The vendor may offer any brand, which meets or exceeds the specification(s) for any item(s). If proposals are based on equivalent products, indicate on the proposal form the manufacturers' name and model number. Vendor shall submit with his proposal sketches, descriptive literature and/or complete specifications. References to literature submitted with a previous proposal will not satisfy this provision. The vendor shall also explain in detail the reason(s) why the proposed equivalent will meet the specifications and should not be considered an exception thereto. Proposals which do not comply with these requirements are subject to rejection. Proposals lacking any written indication of intent to quote an alternate brand will be received and considered to be in complete compliance with the specifications as listed on the proposal form.

13. **SAMPLES:** Samples of items, when called for, must be furnished free of charge and at no expense to the City. Each individual sample must be labeled with vendor's name, manufacturer's brand name and number, contract number and item reference, or as specified in the attached special conditions. Samples will not be returned.

14. **TESTING:** When testing is required to determine if a sample meets project guidelines and it is determined that the product fails to meet specifications, the cost of testing shall be borne by the vendor. If the sample satisfies the project guidelines, the cost of testing shall be borne by the City.

15. **NON-CONFORMANCE TO PROJECT GUIDELINES:** Items may be tested for compliance with project guidelines by appropriate testing laboratories or by the City. The data derived from any tests for compliance with specifications are public records and open to examination thereto in accordance with Oklahoma Statutes.

16. **CONDITION AND PACKAGING:** It is understood and agreed that any item proposed as a result of this Request for Proposal shall be new (current model at the time of the proposal). All containers shall be suitable for storage or shipment and all prices shall include standard commercial packaging.

17. **INSPECTION, ACCEPTANCE and TITLE:** Inspection and acceptance will be at destination unless otherwise provided. "Destination" shall mean delivered to the receiving dock, department stockroom, or other point specified. The City accepts no responsibility for goods until accepted at the receiving point in good condition. Title and risk of loss or damage to all items shall be the responsibility of the vendor until accepted by the ordering agency. The vendor shall be responsible for filing, processing and collecting all damage claims. However, to assist him in the expeditious handling of damage claims, the ordering department will:

    a. Record any evidence of visible damage on all copies of the delivering carrier's Bill of Landing.

    b. Report damage (whether visible or concealed) to the carrier and vendor, confirming such reports, in writing, within fifteen (15) days of delivery, requesting that the carrier inspect the damaged merchandise.

c. Retain the item and its shipping container, including inner packaging material, until inspection is performed by the carrier and disposition given by the vendor, or for a reasonable time after notification to the vendor, whichever comes first.

d. Provide the vendor with a copy of the carrier's Bill of Landing and damage inspection report.

18. **SAFETY STANDARDS:** Unless otherwise stipulated in the proposal, all manufactured items or fabricated assemblies shall comply with applicable requirements of the Occupational Safety and Health Act and any standards

19. **SERVICE AND WARRANTY:** Unless otherwise specified, the vendor shall define any warranty service and replacements that will be provided during and subsequent to this contract. Vendors must explain on an attached sheet to what extent warranty and service facilities are provided. Unless otherwise indicated in this agreement, upon entry into any contract with the City, vendor expressly warrants that all articles, materials, supplies, equipment, and/or services covered in this contract will conform to the project guidelines attached hereto and made a part of any proposal submitted or contract awarded; vendor further warrants that same shall be of good material and workmanship and free from defects.

20. **REMEDIES:** Failure to make delivery or to meet project guidelines authorized the City to seek replacement goods or services elsewhere and to seek legal and equitable remedies against the defaulting vendor. If any of the goods and/or work performed fail to meet the warranties contained herein or in any proposal submitted, vendor, upon notice thereof from the City, shall promptly correct or replace the same at vendor's expense. If vendor shall fail so to do, the City may cancel any agreement entered in whole or in part and pursue all other remedies available. After notice to the vendor, all such goods will be held at vendor's risk. The City may, and at vendor's direction shall, return such goods to vendor at vendor's risk, and all transportation charges, both to and from original destination, shall be paid by vendor. Any payment for such goods shall be refunded by vendor unless vendor promptly corrects or replaces the same at its expense.

21. **AUTHORIZED USERS:** Proposals shall cover requirements during the specified period for all Municipal Departments, Boards, Commissions, Agencies, and Institutions.

22. **LIABILITY:** The vendor shall hold and save the City of Lawton, its Departments, Boards, Commissions, Agencies, Institutions and all employees of the aforementioned harmless against the claims by third parties resulting from the vendor's breach of any agreement entered or the vendor's negligence.

23. **PRICES AND TERMS:** Unless otherwise provided in the project guidelines, firm fixed prices shall be submitted F.O.B. Lawton at the indicated Department's address and shall include packing, handling and shipping charges fully prepaid by the vendor. Proposal prices shall be valid for a minimum of sixty (60) days from the date of proposal opening, and shall thereafter remain firm for the life of any contract awarded by the City to a vendor.

24. **ACCEPTANCE OF PURCHASE ORDERS:** Vendors are to accept only those purchase orders issued by the City of Lawton, its Departments, Boards, Commissions, Agencies, Institutions and all employees of the aforementioned, prepared on

Accounting Division Forms, unless instructed otherwise in the Request for Proposal or executed contract agreement.

25. **PRICE ADJUSTMENTS:** Manufacturer's price increases, or other increases in the cost of doing business, MAY NOT be passed on to the City of Lawton, its Departments, Boards, Commissions, Agencies, and Institutions, nor may the vendor withdraw or cancel the proposal, or any resulting agreement, or any part of the proposal or agreement for these reasons. Vendors may only cancel the proposal or resulting agreement pursuant to the cancellation clause, if one is included as a part of the Request for Proposal, and then only if the contractual obligation has been fulfilled by the vendor is accordance with the terms stated. Proposals which reflect that the price of an item is based upon "market price" or is "subject to increase" based upon some event, or which otherwise indicate that prices reflected are infirm or subject to change, will be deemed non-conforming unless the proposal specifications specifically provide for price escalation. If price variations are allowed, they must be tied to a readily identifiable index which is free from control or influence by the vendor.

26. **SUMMARY OF TOTAL SALES:** If any agreement is entered into as the result of the acceptance of a Request for Proposal or any proposal submitted, the vendor agrees to furnish City of Lawton a summary of sales, including total dollar amount, made under the contract at the end of each quarter, or as stipulated in the attached project guidelines.

27. **PAYMENT:**

a. **INVOICING:** The vendor shall be paid within a reasonable time after submission of proper certified invoices to the City at the prices stipulated in any agreement entered into as the result of the submission of a Request for Proposal. Invoices shall contain the project number and purchase order number. Failure to follow these instructions may result in delay of processing invoices for payment. The Company or Corporation submitting the Request for Proposal shall be the only office authorized to receive orders, do the billing and invoicing and receive payment. If the vendor wishes to ship or service from a point other than the home office, he will furnish a written list of these locations to the City. HOWEVER, NO ORDERS WILL BE PRESENTD TO, BILLING WILL NOT BE DONE FROM, NOR WILL PAYMENT BE MADE TO THESE LOCATIONS.

b. **REQUIREMENTS ONLY PURCHASES:** Any contract resulting from the submission of a Request for Proposal shall be for the quantities actually ordered during the life of the agreement only. Billing shall be made in accordance with instructions by the Department or Division issuing the purchase order, and only for quantities actually ordered and delivered. The City reserves the right to purchase none of the product or more than the quantity indicated in the proposal.

c. **TAXES:** Purchases by the City of Lawton are not subject to any Sales Tax or Federal Excise Tax. Exemption Certificates will be furnished upon request.

d. **DISCOUNTS:** Vendors may offer a cash discount for prompt payment; however, such discounts shall not be considered in determining the lowest net cost for proposal evaluation purposes. Vendors are encouraged to reflect cash discounts in the unit prices quoted. Discount time will be computed from the date of satisfactory delivery at place of acceptance or from receipt of correct invoice at the office specified, whichever is later.

e. All provisions of the Uniform Commercial Code shall be adhered to.

28. **EXTENSION:** At the end of the contract period for any contract awarded, or upon the conclusion of a maximum of two (2) extensions thereof, the contract may be extended for a period not to exceed two (2) twelve (12) months extensions at a time at the same price and conditions as in the original contract, by mutual agreement between the City and the vendor. The extended contract shall, upon the signing by both parties, become a binding agreement and shall remain in force and effect until terminated by either party, provided that either party to the contract shall have the option to terminate said extended contract upon thirty days' prior written notice of termination by one party to the other.

29. **CONFLICT OF INTEREST:** The Request for Proposal hereunder is subject to the provisions of City of Lawton Charter and City Code and the laws of the State of Oklahoma. All vendors must disclose with the proposal the name of any Officer, Director or Agent who is also an employee of the City of Lawton or any of its Agencies or Subdivisions. Further, all vendors must disclose the name of any City employee who owns, directly or indirectly, an interest of five percent (5%) or more in the vendor's firm or any of its branches.

30. **PATENTS AND ROYALTIES:** The vendor, without exception, shall indemnify and save harmless the City of Lawton, its Departments, Boards, Commissions, Agencies, Institutions and all employees of the aforementioned from liability of any nature or kind, including cost and expenses for or on account of any copyrighted, patented, or unpatented invention, process, or article manufactured or used in the performance of any contract resulting from the submission of this Request for Proposal, including its use by the City of Lawton. If the vendor uses any design, device or materials covered by letters, patent copyright, it is mutually agreed and understood without exception that the proposal prices shall include all royalties or cost rising from the use of such design, device, or materials in any way involved in the work.

31. **FACILITIES:** The City reserves the right to inspect the vendor's facilities at any time with reasonable prior notice.

32. **BANKRUPTCY:** If the vendor becomes bankrupt or insolvent, or if a petition in bankruptcy is filed against the vendor, or if a receiver is appointed for the vendor, the City shall have the right to terminate any agreement resulting from the submission of this Request for Proposal upon written notice to the vendor without prejudice to any claim for damages or any other right of the City under any agreement resulting from the submission of this Request for Proposal to the time of such termination.

33. **ASSIGNMENT:** No agreement resulting from the submission of this Request for Proposal shall be assigned by the vendor without written consent of the City.

34. **INSURANCE:** If insurance is required in the project guidelines, unless otherwise specifically stated, proof of the following types and amounts shall be furnished to the City, showing the City as an additional insured thereunder without cost to the City of Lawton, prior to the entry into any agreement:

a. **General Liability:** The vendor shall procure and maintain in full force and effect, for the term of the Contract, a policy or policies under a comprehensive form as required by State law. In addition, the vendor shall have, during the term of the Contract, insurance in the minimum amount of twenty-five thousand dollars ($25,000) property damages, arising from a single occurrence, one hundred twenty-five thousand dollars ($125,000) for personal injuries arising from a single occurrence, and one million dollars ($1,000,000) for any number

of claims arising out of a single occurrence or accident. This policy or policies shall hold harmless and indemnify the City of Lawton, its Departments, Boards, Commissions, Agencies, Institutions and all employees of the aforementioned. A current certificate, submitted as a part of the proposal and showing that the vendor has in force and effect such insurance, shall be maintained on file with the City Clerk of the City.

b. **Automobile Liability:** The vendor shall procure and maintain in full force and effect, for the term of the project, vehicle liability coverage in the amounts specified in subparagraph A of this section. In addition, the vendor shall have, during the term of the project, vehicle liability coverage as outlined in the attached project guidelines. If higher coverage is required by any regulatory entity with oversight of the vendor's business, the City Code, or other authority, then proof of the higher coverage must be provided. This policy or policies shall hold harmless and indemnify the City of Lawton, it Departments, Boards, Commissions, Agencies, Institutions, and all employees of the aforementioned. A current certificate, submitted as a part of the proposal and showing that the vendor has in force and effect such insurance, shall be maintained on file with the City Clerk of the City.

c. **Workers' Compensation:** The vendor shall procure and maintain in full force and effect for the period of the project, full Workers' Compensation insurance in accordance with the laws of the State of Oklahoma to protect the vendor and the City against liability under the Workers' Compensation and occupational disease statutes of the State of Oklahoma. A current certificate showing that the vendor has in force and effect the aforesaid insurance or a current certificate showing exemption from the requirement shall be submitted as a part of the proposal and maintained on file with the City Clerk of the City.

35. **BONDS:** Neither Bidder's Bonds nor Performance Bonds are required unless specifically set forth in the project guidelines attached hereto. If Bonds are required, the same shall be held under the following requirements and specifications unless otherwise indicated:

a. **Bidder's Bonds:** If required as a part of the project guidelines, proposals filed with the Municipal Clerk must be accompanied by a Bidder's Bond, certified check or cashier's check in the amount stated and made payable to the City of Lawton. This amount will be retained by the City as damages in the event the successful vendor fails to comply with the terms of any agreement entered into as a result of this Request for Proposal but shall in no way pursue any and all other remedies available either in equity or at law. All deposits and bonds will be returned to the unsuccessful vendors within a reasonable time after the acceptance of a proposal, and to the successful vendor upon full performance of the contract. Bonds or funds deposited do not accrue interest while held.

b. **Performance Bonds:** If a Performance Bond is required under the project guidelines, the successful vendor must, prior to the entry into any agreement, post the bond, certified check or cashier's check in the amount stated and made payable to the City of Lawton. The Bidder's Bond posted will be returned to the successful vendor upon posting of the Performance Bond and completion of any additional requirements for execution of any agreement by the vendor. The Performance Bond will be released or returned to the vendor, as appropriate after satisfactory completion of the contract and the performance period as stated in the project guidelines attached or any amendments thereto.

36. **TIME OF ESSENCE:** Unless otherwise stated, time shall be considered of the essence to this agreement.

a. Vendor specifically agrees that it shall not be grounds to alter the terms of any proposal submitted and that it shall be liable for failure to deliver or delay in delivery occasioned by and including, without limitations, strikes, lock-outs, inability of obtaining material or shipping space, breakdowns, delays of carrier's or suppliers and pre-existing governmental regulations of the federal and state government or any subdivisions thereof, unless governmental acts and regulations affecting delivery could not be found, recognized, or discovered by due diligence on the part of the vendor prior to submission of the proposal and the City Council's acceptance thereof.

b. When time is not of the essence, this contract shall be inoperative during such period of time that aforesaid delivery or acceptance may be rendered impossible by reason of fire, strike, Acts of God, or government regulation. Provided, however, to the extent that the vendor has any commercially reasonable alternative method of performing his contract by purchase on the market or otherwise, he shall not be freed of his obligation hereunder by this clause.

37. **DISCRIMINATION:** Vendor agrees, in connection with the performance of work under any agreement entered as a result of this Request for Proposal, as follows:

a. Vendor will not discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, ancestry, or physical or mental impairment. The vendor shall take affirmative action to ensure that employees are treated without regard to their race, creed, color, sex, national origin, ancestry, or physical or mental impairment. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruiting or recruitment, advertising, lay-off, termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. The vendor agrees to post in a conspicuous place, available to employees and applicants for employment, notices setting forth provisions of this section.

b. The vendor agrees to include this non-discrimination clause in any subcontract connected with the performance under any agreement entered into as a result of this Request for Proposal.

c. In the event of the vendor's non-compliance with the above non-discrimination clause, any agreement entered into as a result of this Request for Proposal may be terminated by the City. The vendor may be declared by the City until satisfactory proof of intent to comply is made by the vendor.

38. **DISTRIBUTION OF CONTRACT:** One (1) copy of any agreement entered into as a result of this Request for Proposal or award letter shall be furnished to each successful vendor as a result of this Request for Proposal. It shall be the vendor's responsibility to reproduce and distribute copies of any agreement entered in to as a result of this Request for Proposal to all distribution points listed in this Request for Proposal who will accept orders and complete deliveries. No additions, deletions or changes of any kind shall be made to any agreement entered into as a result of this Request for Proposal by the vendor.

39. **ADVERTISING:** In submitting this proposal, vendor agrees not to use the results therefrom as a part of any commercial advertising.

40. **TERMINATION FOR CONVENIENCE OF THE CITY:**

a. The performance of work and/or delivery of ordered materials, supplies, equipment, and/or services under any agreement entered into as a result of this Request for Proposal may be terminated by the City, in whole or in part, whenever it is determined to be in the best interest of the City.

b. Any such termination shall be effected by the delivery to the vendor of a notice of termination specifying the extent to which performance of work and/or delivery of ordered materials, supplies, equipment, and/or services are terminated, and the date upon which such termination becomes effective.

c. After receipt of a notice of termination, the vendor shall stop work and/or place no further orders under any agreement entered into as a result of this Request for Proposal on the date and to the extent specified in the notice of termination.

41. **VENUE:** Any agreement entered into as a result of this Request for Proposals shall be governed by the laws of the State of Oklahoma.

42. **OKLAHOMA STATE CONTRACT:** Some items for which the City solicits bids or proposals are on the Oklahoma State Contract. The City is eligible to purchase from the State contract and will check the prices on the State contract and may elect to purchase under that contract without termination of this agreement.

43. **INTEGRATED AGREEMENT:** This writing, with the attachments hereto, and any associated purchase orders constitute the entire agreement of the parties. No separate promises or agreements have been made other than those contained herein. No agreement entered into as a result of this Request for Proposals may be modified except in writing and signed by both parties.

44. **SURVIVAL OF TERMS:** All terms, conditions, specifications, and requirements set forth in this Request for Proposals shall survive the execution of and become a part of any agreement entered into unless specifically deleted in writing and signed by both parties to the agreement.

45. **ENERGY SAVINGS:** Oklahoma is an energy conservation State, and we welcome any comments on your proposal that would indicate energy savings. Energy savings will be considered on all proposals where project guidelines call for Life Cycle Cost Analysis.

RFPCL25-023 Utility Billing & Invoice Mailing Services Agreement Between the City of Lawton and

THIS IS AN AGREEMENT by and between the CITY of Lawton, A Municipal Corporation in the State of Oklahoma (hereinafter called CITY), and Matrix Imaging Solution (hereinafter called VENDOR). CITY intends for VENDOR to provide Utility Billing & Invoice Mailing Services for the City of Lawton.

The CITY and VENDOR in consideration of their mutual covenants herein agree in respect to the performance of services by VENDOR and the payment for those services by CITY, as set forth below.

1. **INSPECTION, ACCEPTANCE and TITLE:** Inspection and acceptance will be at destination unless otherwise provided. "Destination" shall imply being delivered to the receiving dock, department stockroom, or other point specified. The CITY accepts no responsibility for goods until accepted at the receiving point in good condition. Title and risk of loss or damage to all items shall be the responsibility of the VENDOR until accepted by the CITY. The VENDOR shall be responsible for filing, processing, and collecting all damage claims. However, to assist in the expeditious handling of damage claims, the ordering department will:

a. Record any evidence of visible damage on all copies of the delivering carrier's Bill of Landing.

b. Report damage (whether visible or concealed) to the carrier and VENDOR, confirming such reports, in writing, within fifteen (15) days of delivery, requesting that the carrier inspect the damaged merchandise.

c. Retain the item and its shipping container, including inner packaging material, until inspection is performed by the carrier and disposition given by the VENDOR, or for a reasonable time after notification to the VENDOR, whichever comes first.

d. Provide the VENDOR with a copy of the carrier's Bill of Landing and damage inspection report.

2. **SAFETY STANDARDS:** Unless otherwise agreed to in writing by the CITY and VENDOR, all manufactured items or fabricated assemblies shall comply with applicable requirements of the Occupational Safety and Health Act and any standards related to safety.

3. **SERVICE AND WARRANTY:** Unless otherwise indicated in this agreement, VENDOR expressly warrants that all articles, materials, supplies, equipment, and/or services covered in this contract will conform to project guidelines stipulated in Attachment 'A'; VENDOR further warrants that same shall be of good material and workmanship and free from defects. Any additional warranties that will be provided during the term of this agreement are included in Attachment 'A'.

4. **REMEDIES:** Failure to make delivery or to meet project guidelines authorizes the CITY to seek replacement goods or services elsewhere and to seek legal and equitable remedies against the defaulting VENDOR. If any of the goods and/or work performed fail to meet the warranties contained herein or in any proposal submitted, VENDOR, upon notice thereof from the CITY, shall promptly correct or replace the same at VENDOR'S expense. If VENDOR shall fail so to do, the CITY may cancel any agreement entered in whole or in part and pursue all other remedies available. After notice to the VENDOR, all such goods will be held at VENDOR'S risk. The CITY may, and at VENDOR'S direction shall, return such goods to VENDOR at VENDOR'S risk, and all transportation charges, both to and from original destination, shall be paid by VENDOR. Any payment for such goods shall be refunded by VENDOR unless VENDOR promptly corrects or replaces the same at its expense.

5. **LIABILITY:** The VENDOR shall hold and save the City of Lawton, its Departments, Boards, Commissions, Agencies, Institutions, and all employees of the CITY harmless against the claims by third parties resulting from the VENDOR'S breach of this agreement or the VENDOR'S negligence.

6. **PRICES AND TERMS:** Prices and terms shall be as reflected in the VENDOR'S response to the RFP (Attachment A).

7. **ACCEPTANCE OF PURCHASE ORDERS:** VENDORS are to accept only those purchase orders issued by the City of Lawton, its Departments, Boards, Commissions, Agencies, Institutions, and employees of the CITY, prepared on Accounting Division Forms, unless instructed otherwise in the Request for Proposal (Attachment A) or this agreement.

8. **PRICE ADJUSTMENTS:** Manufacturer's price increases, or other increases in the cost of doing business, MAY NOT be passed on to the City of Lawton, its Departments, Boards, Commissions, Agencies, and Institutions. If price variations are allowed, they must be tied to a readily identifiable index which is free from control or influence by the VENDOR.

9. **SUMMARY OF TOTAL SALES:** VENDOR agrees to furnish City of Lawton a summary of sales, including total dollar amount, made under the contract at the end of each quarter, or as mutually agreed in by the parties.

10. **PAYMENT:**

a. INVOICING: The VENDOR shall be paid within a reasonable time after submission of proper certified invoices to the CITY at the prices stipulated in this Agreement, including Attachment 'A'. Invoices shall contain the project number and purchase order number. Failure to follow these instructions may result in delay of processing invoices for payment. The VENDOR shall be the only office authorized to receive orders, do the billing and invoicing, and receive payment. If the VENDOR wishes to ship or service from a point other than the home office, the VENDOR will furnish a written list of these locations to the CITY. HOWEVER, NO ORDERS WILL BE PRESENTED TO, BILLING WILL NOT BE DONE FROM, NOR WILL PAYMENT BE MADE TO THESE LOCATIONS.

b. REQUIREMENTS ONLY PURCHASES: Billing shall be made in accordance with instructions by the Department or Division issuing the purchase order, and only for quantities ordered and delivered. The CITY reserves the right to purchase none of the product and/or services or more than the quantity indicated in Attachment 'A'.

c. TAXES: Purchases by the City of Lawton are not subject to any Sales Tax or Federal Excise Tax. Exemption Certificates will be furnished upon request.

d. DISCOUNTS: VENDORs may offer a cash discount for prompt payment; however, such discounts shall not be considered in determining the lowest net cost for proposal evaluation purposes. VENDORS are encouraged to reflect cash discounts in the unit prices quoted. Discount time will be computed from the date of satisfactory delivery at place of acceptance or from receipt of correct Invoice at the office specified, whichever is later.

11. **EXTENSION:** At the end of the contract period for any contract awarded, or upon the conclusion of a maximum of two (2) extensions thereof, the contract may be extended for a period not to exceed two (2) twelve (12) months extensions at a time at the same price and conditions as in the original contract, by mutual agreement between the City and the vendor. The extended contract shall, upon the signing by both parties, become a binding agreement and shall remain in force and effect until terminated by either party, provided that either party to the contract shall have the

option to terminate said extended contract upon thirty days' prior written notice of termination by one party to the other.

12. **CONFLICT OF INTEREST:** This Contract Request is subject to the provisions of City of Lawton Charter and City Code and the laws of the State of Oklahoma. All VENDORS must disclose the name of any Officer, Director or Agent who is also an employee of the City of Lawton or any of its Agencies or Subdivisions. Further, VENDOR must disclose the name of any CITY employee who owns, directly or indirectly, an interest of five percent (5%) or more in the VENDOR'S firm or any of its branches.

13. **PATENTS AND ROYALTIES:** The VENDOR, without exception, shall indemnify and save harmless the CITY of Lawton, Its Departments, Boards, Commissions, Agencies, Institutions and all employees of the aforementioned from liability of any nature or kind, including cost and expenses for or on account of any copyrighted, patented, or unpatented invention, process, or article manufactured or used in the performance of this contract, including its use by the City of Lawton. If the VENDOR uses any design, device or materials covered by trademark, patent, or copyright, it is mutually agreed and understood without exception that the prices of goods and services shall include all royalties or cost rising from the use of such design, device, or materials in any way involved in the work.

14. **FACILITIES:** The CITY reserves the right to inspect the VENDOR'S facilities at any time with reasonable prior notice.

15. **BANKRUPTCY:** If the VENDOR becomes bankrupt or insolvent, or if a petition in bankruptcy is filed against the VENDOR, or if a receiver is appointed for the VENDOR, the CITY shall have the right to terminate this agreement upon written notice to the VENDOR without prejudice to any claim for damages or any other right of the CITY under this agreement.

16. **ASSIGNMENT:** This agreement shall not be assigned by the VENDOR without written consent of the CITY.

17. **INSURANCE:** Unless otherwise specifically stated, proof of the following types and amounts shall be furnished to the CITY, showing the CITY as an additional insured thereunder without cost to the City of Lawton:

a. General Liability: The VENDOR shall procure and maintain in full force and effect, for the term of the Contract, a policy or policies under a

comprehensive form as required by State law. In addition, the VENDOR shall have, during the term of the Contract, insurance in the minimum amount of twenty-five thousand dollars ($25,000) property damages, arising from a single occurrence, one hundred twenty-five thousand dollars ($125,000) for personal injuries arising from a single occurrence, and one million dollars ($ 1,000,000) for any number of claims arising out of a single occurrence or accident. This policy or policies shall hold harmless and indemnify the City of Lawton, its Departments, Boards, Commissions, Agencies, Institutions, and all employees of the CITY. A current certificate, showing that the VENDOR has in force and effect such insurance, shall be maintained on file with the City Clerk of the CITY.

b. Automobile Liability: The VENDOR shall procure and maintain in full force and effect, for the term of the project, vehicle liability coverage in the amounts specified in subparagraph A of this section. In addition, the VENDOR shall have, during the term of the project, vehicle liability coverage as outlined in the attached project guidelines. If higher coverage is required by any regulatory entity with oversight of the VENDOR'S business, the City Code, or other authority, then proof of the higher coverage must be provided. This policy or policies shall hold harmless and indemnify the City of Lawton, its Departments, Boards, Commissions, Agencies, Institutions, and all employees of the aforementioned. A current certificate showing that the VENDOR has in force and effect such insurance, shall be maintained on file with the City Clerk of the CITY.

c. Workers' Compensation: The VENDOR shall procure and maintain in full force and effect for the period of the project, full Workers' Compensation insurance in accordance with the laws of the State of Oklahoma to protect the VENDOR and the CITY against liability under the Workers' Compensation and occupational disease statutes of the State of Oklahoma. A current certificate showing that the VENDOR has in force and effect the aforesaid insurance or a current certificate showing exemption from the requirement shall be maintained on file with the City Clerk of the CITY.

18. **TIME OF ESSENCE:** Unless otherwise stated, time shall be considered of the essence to this agreement.

a. VENDOR specifically agrees that it shall not be grounds to alter the terms of any proposal submitted and that it shall be liable for failure to deliver or delay in delivery occasioned by and including, without limitations, strikes,

lockouts, inability of obtaining material or shipping space, breakdowns, delays of carrier's or suppliers and pre-existing governmental regulations of the federal and state government or any subdivisions hereof.

b. When time is not of the essence, this contract shall be inoperative during such period that aforesaid delivery or acceptance may be rendered impossible by reason of fire, strike, Acts of God, or government regulation. Provided, however, to the extent that the VENDOR has any commercially reasonable alternative method of performing his contract by purchase on the market or otherwise, he shall not be freed of his obligation hereunder by this clause.

19. **DISCRIMINATION:** VENDOR agrees, in connection with the performance of work under this agreement:

a. VENDOR will not discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, ancestry, or physical or mental Impairment. The VENDOR shall take affirmative action to ensure that employees are treated without regard to their race, creed, color, sex, national origin, ancestry, or physical or mental impairment. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruiting or recruitment, advertising, lay-off, termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. The VENDOR agrees to post in a conspicuous place, available to employees and applicants for employment, notices setting forth provisions of this section.

b. The VENDOR agrees to include this non-discrimination clause in any subcontract connected with the performance of this agreement.

c. In the event of the VENDOR'S non-compliance with the above nondiscrimination clause, this agreement may be terminated by the CITY. The VENDOR may be declared terminated by the CITY until satisfactory proof of intent to comply is made by the VENDOR.

20. **TERMINATION FOR CONVENIENCE OF THE CITY:**

a. The performance of work and/or delivery of ordered materials, supplies, equipment, and/or services under this agreement may be terminated by the CITY, in whole or in part, whenever it is determined to be in the best interest of the CITY.

b. Any such termination shall be accomplished by the delivery to the VENDOR of a notice of termination specifying the extent to which performance of work and/or delivery of ordered materials, supplies, equipment, and/or services are terminated, and the date upon which such termination becomes effective.

c. After receipt of a notice of termination, the VENDOR shall stop work and/or place no further orders under this agreement on the date and to the extent specified in the notice of termination.

21. **DISPUTES:**

a. Governing Law: This agreement shall be governed by the laws of the State of Oklahoma.

b. Negotiation: Either Party may initiate the Dispute resolution procedures by sending a notice of Dispute ("Notice of Dispute"). The Parties will attempt to resolve the Dispute promptly through good faith negotiations including 1) timely escalation of the Dispute to executives who have authority to settle the Dispute and who are at a higher level of management than the persons with direct responsibility for the matter and 2) direct communication between the executives. If the Dispute has not been resolved within thirty (30) days from the Notice of Dispute, either Party may request mediation.

c. Non-binding Mediation: If mediation is requested the parties will select an independent mediator within thirty (30) days of a notice to mediate from either Party ("Notice of Mediation"). Neither Party may unreasonably withhold consent to the selection of a mediator. If the Parties are unable to agree upon a mediator, either Party may request that American Arbitration Association nominate a mediator. Each Party will bear its own costs of mediation, but the Parties will share the cost of the mediator equally. Each Party will participate in the mediation in good faith and will be represented at the mediation by a business executive with authority to settle the Dispute. Unless mutually agreed otherwise by the parties, any mediation brought under this section will be held in Lawton, Oklahoma.

d. Litigation, Venue, and Jurisdiction: If a Dispute remains unresolved for sixty (60) days after receipt of the Notice of Mediation or if mediation is not requested within forty-five (45) days of receipt of the Notice of Dispute, either Party may then submit the Dispute to a court of competent jurisdiction in the State of Oklahoma. Each Party irrevocably agrees to

submit to the exclusive jurisdiction of the courts in such state over any claim or matter arising under or in connection with this Agreement. Venue of any such action will be the Oklahoma District Court of Comanche County, Oklahoma, or the Federal Court for the Western District of Oklahoma, whichever is appropriate. Nothing herein shall prevent either party from proceeding to court earlier, if necessary to protect the public health and safety.

22. **BUILDING INFORMATION MODELING (BIM) DELIVERABLES:**

a. The VENDOR shall furnish design data with computations for all improvements involved in this contract.

b. VENDOR will provide the CITY with Instruments of Service in electronic readable format. These Instruments of Service will be in addition to any other deliverables expressed in any part of this agreement, its exhibits, and attachments. The Instruments of Service consists of any and all project data to include, but not limited to, building information modeling (BIM) data; all partial, intermediate, and final versions of BIM models, AutoCad renderings, or similar 2-D or 3-D computer-aided designs or drafts; any and all AutoCad data and the like; all files, drawings, specifications, models, sketches, digital representations, and design documents.

c. All aforementioned files, renderings, and data remain the CITY's property to be delivered at the completion of each task and phase of the project, and at any time upon the CITY'S request. The Instruments of Service will be provided to the CITY in dgn format, or with the approval of the CITY, in a similar format translatable to .dxf and .dwg formats.

d. The VENDOR also grants the CITY an unlimited license to use this data for the operations, maintenance, marketing, and any other purpose related to the effective implementation of the project, but not to be used for any other future projects.

e. The CITY retains ownership of all copyrights relating to all drawings, models, and data.

f. The CITY'S rights as described herein to the Instruments of Service supersedes all prior or contemporaneous negotiations, commitments, agreements, and writings with respect to the subject matter, and all such

other negotiations, commitments, agreements, exhibits, attachments, and writings will have no further force or effect.

g. The VENDOR will be held responsible for any mistakes or omissions in the work of the VENDOR, which appear during the final review by the CITY or during construction and will be required to do any work necessary to correct the mistakes or omissions in his work, without additional compensation.

23. **INTEGRATED AGREEMENT:** The General Conditions, terms, and requirements set forth in Attachment 'A' Request for Proposal and Response, including Pricing and Product Specifications (including references to the VENDOR'S "catalog", if any), are incorporated into this Contract. This writing, with any attachments hereto, constitutes the entire agreement of the parties. No separate promises or agreements have been made other than those contained herein. If there is any conflict or disagreement between the conditions and terms in this Agreement and the conditions and terms in the incorporated Attachment 'A' the conditions and terms in this Agreement shall supersede the conflicting language in Attachment 'A'.

24. **MODIFICATION:** This Contract may not be modified except in writing and signed by both parties.

- Signature Page Follows -

SIGNATURE PAGE

CITY OF LAWTON, OKLAHOMA
A Municipal Corporation

STAN BOOKER, MAYOR

ATTEST:

DONNALYNN BLAZEK-SCHERLER , CITY CLERK

APPROVED as to form and legality on behalf of the CITY of Lawton, Oklahoma, this 13th day of May, 20 25.

TIM WILSON, INTERIM CITY ATTORNEY

VENDOR: _____

Printed Name

Title

SIGNATURE PAGE

CITY OF LAWTON, OKLAHOMA
A Municipal Corporation

_____
STAN BOOKER, MAYOR

ATTEST:

_____
DONNALYNN BLAZEK-SCHERLER , CITY CLERK

APPROVED as to form and legality on behalf of the CITY of Lawton, Oklahoma, this _____ day of_____, 20 ____.

_____
TIM WILSON, INTERIM CITY ATTORNEY

_____
VENDOR:

Curtis Nelson
Printed Name

Sr. VP, Operations
Title

Item Title:
Consider approving contracts with Blue Cross Blue Shield of Oklahoma to provide health care coverage to eligible City of Lawton employees and eligible retiree's effective July 1, 2026. The contracts will be for medical, vision, Group Life and AD&D, Short Term and Long Term Disability, Accident, Critical Illness and MD Live coverage. Authorize the Mayor and City Clerk to execute the contracts.

Initiator: Craig Akard, Director

Information Source: Craig Akard, Director

Background:
The City of Lawton provides health care coverage, to include, health, vision, and other ancillary products, to City of Lawton employees and their families. The city also provides coverage for retiree's. Due to the current contract with Blue Cross Blue Shield of Oklahoma (BCBS) expiring and not being able to renew, our brokers, Insurica, released an RFP for coverages. The proposal that was received, recommended by Insurica, was from BCBS. The proposal was for medical and ancillary products of vision, Group Life and AD&D, Short Term and Long Term Disability, Accident, Critical Illness and MD Live Coverage. Based on the package savings from BCBS, the premium rates will increase by 10%. The plan offering will also change with deductibles and out-of-pocket maximum increasing. Open enrollment is set to begin on May 11, 2026.

Correlation to the True North Statement:
We continually strive to obtain the best coverage concerning health insurance for our employees while striving to be the best stewards of the public funds.

Exhibit:
1. FY27 BCBS Insurance Plan (BCBS Medical Contract; BCBS Vision Contract; BCBS Group Life and AD&D contract; BCBS Short Term Disability and Long Term Disability contracts; BCBS Accident contract; BCBS Critical Illness contract; BCBS MD Live contract). 2. Ancillary Products Cost Sheet.

Key Issues:
Does the City of Lawton wish to enter into contracts with Blue Cross Blue Shield of Oklahoma for medical, vision, Group Life and AD&D, Short Term and Long Term disability, Accident, Critical Illness and MD Live.

Funding Source:
City of Lawton Health Fund

Recommended Action:
Approve the contracts with Blue Cross Blue Shield of Oklahoma for medical, vision, Group Life & AD&D, Short Term and Long Term Disability, Accident, Critical Illness and MD Live insurance for eligible City of Lawton employees and those eligible retirees effective July 1, 2026, and authorize the Mayor and City Clerk to execute the contracts.

ATTACHMENTS:

1. FY27 BCBS Insurance Plan
2. Ancillary Products Cost Sheet

City of Lawton 2026-2027

INSURANCE PREMIUM BREAKDOWN

MONTHLY COSTS

MEDICAL INSURANCE

BCBSOK

$3,000 Blue Advantage PPO

Employer %		Coverage Tier	Monthly Premium	Employee Cost	Employee %	City of Lawton Cost
Employee	85%	Employee Only	$700.60	$105.09	15%	$595.51
Spouse	70%	Employee + Spouse	$1,611.38	$483.41	30%	$1,127.97
Child(ren)	70%	Employee + Child(ren)	$1,541.30	$462.39	30%	$1,078.91
Family	70%	Family	$1,681.42	$504.43	30%	$1,176.99

MEDICAL INSURANCE

BCBSOK

$4,500 Blue Advantage PPO

Employer %		Coverage Tier	Monthly Premium	Employee Cost	Employee %	City of Lawton Cost
Employee	85%	Employee Only	$636.38	$95.46	15%	$540.92
Spouse	70%	Employee + Spouse	$1,463.65	$439.10	30%	$1,024.56
Child(ren)	70%	Employee + Child(ren)	$1,400.01	$420.00	30%	$980.01
Family	70%	Family	$1,527.29	$458.19	30%	$1,069.10

MEDICAL INSURANCE

BCBSOK

HDHP Blue Advantage PPO

Employer %		Coverage Tier	Monthly Premium	Employee Cost	Employee %	City of Lawton Cost
Employee	90%	Employee Only	$572.85	$57.29	10%	$515.57
Spouse	70%	Employee + Spouse	$1,317.58	$395.27	30%	$922.31
Child(ren)	70%	Employee + Child(ren)	$1,260.26	$378.08	30%	$882.18
Family	70%	Family	$1,374.91	$412.47	30%	$962.44

CITY OF LAWTON

Proposed Medical Renewal Cost Analysis

Prepared by INSURICA for your July 1, 2026 Renewal / Today's Date: April 9, 2026

	Current						Renewal					
Carrier:	**Blue Cross & Blue Shield**						**Blue Cross & Blue Shield**					
Plan Identifier:	$1,500 PPO		$4,000 PPO		$5,000 HDHP | H.S.A.		$3,000 PPO		$4,500 PPO		$5,500 HDHP | H.S.A.	
Provider Network:	Advantage PPO		Advantage PPO		Advantage PPO		Advantage PPO		Advantage PPO		Advantage PPO	
	In-Network	**Out-of-Network**	**In-Network**	**Out-of-Network**	**In-Network**	**Out-of-Network**	**In-Network**	**Out-of-Network**	**In-Network**	**Out-of-Network**	**In-Network**	**Out-of-Network**
Deductible												
Individual	$1,500	$3,000	$4,000	$8,000	$5,000		$3,000	$10,000	$4,500	$9,000	$5,500	
Family	$3,000	$6,000	$8,000	$16,000	$10,000		$5,000	$20,000	$9,000	$18,000	$11,000	
Coinsurance	80% / 20%	50% / 50%	80% / 20%	50% / 50%	100% / 0%	70% / 30%	80% / 20%	50% / 50%	80% / 20%	50% / 50%	100% / 0%	70% / 30%
Out-of-Pocket Maximum												
Individual	$6,000	$9,000	$8,000	$16,000	$6,000	$10,000	$10,000	$10,000	$9,000	$18,000	$6,500	$10,000
Family	$12,000	$18,000	$16,000	$32,000	$12,000	$20,000	$20,000	$20,000	$18,000	$36,000	$13,000	$20,000
Inpatient Hospital	20% after Deductible	50% after Deductible	20% after Deductible	50% after Deductible	No charge after Deductible	30% after Deductible	20% after Deductible	50% after Deductible	20% after Deductible	50% after Deductible	No charge after Deductible	30% after Deductible
Outpatient	20% after Deductible	50% after Deductible	20% after Deductible	50% after Deductible	No charge after Deductible	30% after Deductible	20% after Deductible	50% after Deductible	20% after Deductible	50% after Deductible	No charge after Deductible	30% after Deductible
Emergency Room	$250 / visit + 20% after Deductible		$250 / visit + 20% after Deductible		No charge after Deductible		$250 / visit + 20% after Deductible		$250 / visit + 20% after Deductible		No charge after Deductible	
Urgent Care	$50 copay	30% after Deductible	$50 copay	30% after Deductible	No charge after Deductible	30% after Deductible	$50 copay	30% after Deductible	$50 copay	30% after Deductible	No charge after Deductible	30% after Deductible
Major Diagnostic Testing	No Charge	30% after Deductible	No Charge	30% after Deductible	No charge after Deductible	30% after Deductible	No Charge	30% after Deductible	No Charge	30% after Deductible	No charge after Deductible	30% after Deductible
Imaging	20% after Deductible	50% after Deductible	20% after Deductible	50% after Deductible	No charge after Deductible	30% after Deductible	20% after Deductible	50% after Deductible	20% after Deductible	50% after Deductible	No charge after Deductible	30% after Deductible
Primary Dr. Visit	$25 copay	30% after Deductible	$25 copay	30% after Deductible	No charge after Deductible	30% after Deductible	$30 copay	30% after Deductible	$35 copay	30% after Deductible	No charge after Deductible	30% after Deductible
Specialist Visit	$50 copay	30% after Deductible	$50 copay	30% after Deductible	No charge after Deductible	30% after Deductible	$55 copay	30% after Deductible	$60 copay	30% after Deductible	No charge after Deductible	30% after Deductible
Prescription Drugs Performance Drug Formulary)	**Deductible does not apply**		**Deductible does not apply**		**Copays apply after Deductible**		**Deductible does not apply**		**Deductible does not apply**		**Copays apply after Deductible**	
Preferred Generics	$10 copay		$10 copay		$10 copay		$10 copay		$10 copay		$10 copay	
Non-Preferred Generics	$10 copay		$10 copay		$10 copay		$10 copay		$10 copay		$10 copay	
Preferred Brand	Greater of $25 or 25%		Greater of $25 or 25%		$35 copay		Greater of $25 or 25%		Greater of $25 or 25%		$35 copay	
Non-Preferred Brand	Greater of $50 or 35%		Greater of $50 or 35%		$60 copay		Greater of $50 or 35%		Greater of $50 or 35%		$60 copay	
Preferred & Non-Preferred Specialty Drugs	Greater of $100 or 40%		Greater of 100 or 40%		Applicable Retail Copay Applies		Greater of $100 or 40%		Greater of 100 or 40%		Applicable Retail Copay Applies	

CITY OF LAWTON

Proposed Medical Renewal Cost Analysis

Prepared by INSURICA for your July 1, 2026 Renewal / Today's Date: April 9, 2026

				Current			Renewal		
				Blue Cross & Blue Shield			Blue Cross & Blue Shield		
				$1,500 PPO Advantage PPO	$4,000 PPO Advantage PPO	$5,000 HDHP | H.S.A. Advantage PPO	$3,000 PPO Advantage PPO	$4,500 PPO Advantage PPO	$5,500 HDHP | H.S.A. Advantage PPO
Premiums & Enrollment	$1,500 PPO	$4,000 PPO	$5,000 HDHP						
Employee	256	42	34	$636.68	$578.31	$520.58	$700.60	$636.38	$572.85
Employee + Spouse	46	4	3	$1,464.36	$1,330.11	$1,197.37	$1,611.38	$1,463.65	$1,317.58
Employee + Child(ren)	31	9	0	$1,400.67	$1,272.28	$1,145.28	$1,541.30	$1,400.01	$1,260.26
Family	81	16	2	$1,528.01	$1,387.94	$1,249.46	$1,681.42	$1,527.29	$1,374.91
Estimated Monthly Premium	414	71	39	$397,540	$63,267	$23,791	$437,452	$69,619	$26,179
Estimated Annual Premium		524		$4,770,483	$759,204	$285,489	$5,249,429	$835,431	$314,154
Combined Monthly Premium					**$484,598**			**$533,251**	
Combined Annual Premium					**$5,815,176**			**$6,399,014**	
Percent Change from Current								**10.0%**	
Dollar Change from Current								**$583,838**	

	Employee	Dependent
PPO	85%	70%
HDHP	90%	70%

				Current						Renewal					
				Blue Cross & Blue Shield						Blue Cross & Blue Shield					
				$1,500 PPO		$4,000 PPO		$5,000 HDHP | H.S.A.		$3,000 PPO		$4,500 PPO		$5,500 HDHP | H.S.A.	
				Employer Cost	EE Cost	Employer Cost	EE Cost	Employer Cost	EE Cost	Employer Cost	EE Cost	Employer Cost	EE Cost	Employer Cost	EE Cost
ER / EE Premium Breakdown	$1,500PPO	$4,000PPO	$5,000HDHP												
Employee	256	42	34	$541.18	$95.50	$491.56	$86.75	$468.52	$52.06	$595.51	$105.09	$540.92	$95.46	$515.57	$57.29
Employee + Spouse	46	4	3	$1,025.05	$439.31	$931.08	$399.03	$838.16	$359.21	$1,127.97	$483.41	$1,024.56	$439.10	$922.31	$395.27
Employee + Child(ren)	31	9	0	$980.47	$420.20	$890.60	$381.68	$801.70	$343.58	$1,078.91	$462.39	$980.01	$420.00	$882.18	$378.08
Family	81	16	2	$1,069.61	$458.40	$971.56	$416.38	$874.62	$374.84	$1,176.99	$504.43	$1,069.10	$458.19	$962.44	$412.47
Monthly Cost by Plan Offering	414	71	39	**$302,727**	**$94,814**	**$47,930**	**$15,337**	**$20,193**	**$3,597**	**$333,120**	**$104,333**	**$52,743**	**$16,877**	**$22,221**	**$3,958**
Annual Cost by Plan Offering		524		**$3,632,720**	**$1,137,763**	**$575,163**	**$184,041**	**$242,322**	**$43,167**	**$3,997,437**	**$1,251,992**	**$632,912**	**$202,519**	**$266,652**	**$47,501**
Percentage Change										**10.04%**	**10.04%**	**10.04%**	**10.04%**	**10.04%**	**10.04%**
Dollar Change										**$364,717**	**$114,230**	**$57,749**	**$18,478**	**$24,330**	**$4,334**

Total Combined ER Cost	**$4,450,204.82**	**$4,897,001.03**
Total Combined EE Cost	**$1,364,971.06**	**$1,502,012.77**
Total Annual Cost	**$5,815,176**	**$6,399,014**
Employer ($) Change		**$446,796.20**
Employer (%) Change		**10.0%**
Employee ($) Change		**$137,041.72**
Employee (%) Change		**10.0%**

BlueCross BlueShield of Oklahoma

BlueLincs
Blue Cross and Blue Shield of Oklahoma

1400 South Boston, Tulsa, OK 74119

Renewal Addendum to Benefit Program Application ("Renewal Addendum")
Applicable to 151+ Fully Insured Group Accounts

Blue Cross and Blue Shield of Oklahoma (herein called "BCBSOK")

BlueLincs HMO (herein called "BlueLincs")

THIS RENEWAL ADDENDUM is incorporated into and made a part of the Benefit Program Application ("BPA") last entered into between the parties as of this Renewal Addendum's Effective Date and the corresponding Group Administration Document, currently in effect between the parties. This Renewal Addendum is intended to renew the foregoing as of the Effective Date of Coverage noted below and, except as modified and amended and/or re-attested herein pursuant to this renewal, the provisions, conditions, and terms of such BPA and Group Administration Document shall remain in full force and effect.

Employer's Legal Name: CITY OF LAWTON
Employer Account Number (6-digits): OKYNS005 Group Number(s): 399131, 399132, 563462,
Section Number(s): 0001-0003, 9000, 1001-1003, 2001, 2002, 9200, 9100, 3001-3003, 9300, 4001-4003, 9400, 5001, 5002, 9500
Renewal Addendum Effective Date of Coverage: 07/01/2026
Primary Mailing Address: Number, Street, City, State, Zip 212 SW 9th Street Lawton, OK 73501
Physical Address (required if different from primary): Number, Street, City, State, Zip _____
Billing Address (if different from primary – If more than one, please list within Additional provisions): Number, Street, City, State, Zip _____
Name and Title of Authorized Company Official: Craig Akard | Director of HR Email and Phone Number (E): craig.akard@lawtonok.gov | (P): 580-581-3392
Billing to the attention of: Mary Sellers Fax Number: 580-581-3530
The Blue Access for Employers℠ ("BAE℠") contact person is the Employee authorized by the Employer to access and maintains its account/Employee information via BAE. An email address is required to access and maintain BAE. Name and title of BAE contact person: Mary Sellers | Benefit Coordinator Telephone Number of BAE contact person: 580-581-3392 E-Mail address of BAE contact person: mary.sellers@lawtonok.gov
Subsidiary / Affiliated Companies to be covered (If more than one, please list within Additional provisions): Name and Address Number, Street, City, State, Zip _____

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Life, Disability, Critical Illness, Accident, Hospital Indemnity and Vision insurance is underwritten by Dearborn Life Insurance Company, 701 E. 22nd St. Suite 300, Lombard, IL 60148. Dearborn Life Insurance Company is an independent Blue Cross and Blue Shield licensee. BLUE CROSS®, BLUE SHIELD® and the Cross and Shield Symbols are registered service marks of the Blue Cross and Blue Shield Association, an association of independent Blue Cross and Blue Shield Plans.

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The **Employee Retirement Income Security Act of 1974 (ERISA)** is a federal law that sets minimum standards for employee benefit plans in the private industry. In general, **all** employer groups, insured or ASO, are subject to ERISA provisions except for governmental entities, such as municipalities, and public school districts, and "church plans" as defined by the Internal Revenue Code.

ERISA Regulated Group Health* Plan ☐ Yes ☒ No

If Yes, is your ERISA Plan Year* a period of twelve (12) months beginning on the Anniversary Date specified above? ☐ Yes ☐ No

If No, please specify your ERISA Plan Year (mm/dd/yyyy): Beginning Date: 7/1/2026 End Date: 6/30/2027

ERISA Plan Administrator *: City of Lawton

Plan Administrator's Address: 212 SW 9th Street

Lawton, OK 73501

If you maintain that ERISA is not applicable to your group health plan, please give the legal reason for exemption:

☐ Federal Governmental plan e.g., the government of the United States or agency of the United States)
☒ Non-Federal Governmental plan (e.g., the government of the State, an agency of the state, or the government of a political subdivision, such as a county or agency of the State)
☐ Church plan
☐ Other; please specify: _____

Is your Non-ERISA Plan Year a period of twelve (12) months beginning on the Anniversary Date specified above? ☐ Yes ☒ No

If No, please specify your Non-ERISA Plan Year (mm/dd/yyyy): Beginning Date: 7/1/2026 End Date: 6//30/2027

For more information regarding ERISA, contact your Legal Advisor.
*All as defined by ERISA and/or other applicable law/regulations.

Are you applying for Insure Oklahoma? ☐ Yes ☐ No
If Yes, effective date must be the first (1st) of the month to receive subsidies.

Blue Directions℠ Purchased: ☐ Yes ☒ No
(if Yes, the Blue Directions Addendum is attached and made a part of the Group Contract.)

ELIGIBILITY INFORMATION

The Employer is responsible for determining Eligible Employee/Subscribers and Eligible Family Members in accordance with applicable law. In some jurisdictions, coverage may be mandatory for certain members of the Group population. A selection of "No" in those categories below controls eligibility unless otherwise required by operation of law. For more details about the Employer's responsibilities with respect to identification of individuals eligible for coverage under the Employer's group health plan, see the Group Administration Document's General Provisions.

1. Eligible Person (please check all boxes that apply):

☐ A full-time Employee of the Employer.
☐ A part-time Employee of the Employer.
☐ An Eligible Person may also include a retiree of the Employer. (please specify): _____
☒ Other (please specify): Persons eligible for coverage under this plan shall include only full-time employees who meet these conditions:

1. Employed by the City on an active regular full-time, or part time, basis who are scheduled to work at least thirty (30) hours per week.
2. Actively at work at the customary place of employment and in performance of the regular duties of the effective date of coverage.

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3. Employees must remain current with the premiums and contributions during any period for which coverage is provided. Failure to do so will result in loss of coverage.
4. Have applied for coverage
5. Dependent spouse of an employee and Dependent Child(ren) that have not reached the limiting age.

And Retiress that meeting the following conditions:
1. Persons who have retired as either regular, disability or early retirees and the retiree made an election for retiree coverage within 30 days of his/her retirement.
2. If a retired person fails to enroll himself/herself within 30 days of his/her loss of coverage as an active employee he/she and his/her eligible dependents will not be eligible to enroll in the City's plan at any future time.
3. Have applied for coverage at the same level of coverage which the employee had as an active employee.
4. Retiree or surviving spouse must remain current with the premiums and contributions during any period for which coverage is provided. Failure to do so will result in loss of coverage. The City makes no contributions or premiums on the retiree's behalf.
5. Medical only: Retirees who are under the age of 65,Dependent Spouse (of a retiree who is age 65 or older) when said spouse is under the age of 65, Dependent spouse (of retiree who is under the age of 65), Dependent Child(ren) (of a retiree who is under the age of 65 or age 65 or older) that have not reached the limiting age.

2. Employer has determined Employees must routinely work 30 (minimum of thirty (30)) hours per week and who is on the permanent payroll of Employer in order to be eligible for health/dental coverage under this Group Contract.

3. **(Optional) Domestic Partners covered**? ☒ Yes ☐ No

If yes: A Domestic Partner, as defined in the Certificate Booklet, shall be considered eligible for coverage. The Employer is responsible for providing notice of possible tax implications to those covered Employees with Domestic Partners. An Employer may only elect or change Domestic Partner Coverage on the Group Contract Effective Date or Group Contract Anniversary Date.

If yes, are Dependents of Domestic Partners eligible for coverage? ☒ Yes ☐ No

If yes, the Limiting Age for covered children of Domestic Partners means twenty-six (26) years, regardless of presence or absence of a child's financial dependency, residency, student status, employment, marital status, or any combination of those factors.

Continuation coverage for Domestic Partners: If Employer elects coverage for Domestic Partners, a Domestic Partner is eligible for continuation coverage under the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA) if an eligible Employee elects COBRA coverage.

Employer may also elect whether to provide continuation coverage for Domestic Partners on an independent basis from the Employee. Please indicate your election below:

☒ Yes, Employer elects to offer continuation coverage to Domestic Partners on an independent basis from an Employee's election of COBRA.

☐ No, Employer does not elect to offer continuation coverage to Domestic Partners on an independent basis from an Employee's election of COBRA (Domestic Partners are not independently eligible for continuation coverage)

☐ Other: _____

4. **The Effective Date of coverage for a newly Eligible Employee who becomes effective after the Employer's initial enrollment date is**:

If a person is added to the Group Contract and it is later determined that the Group reported a coverage date earlier than what would apply to the Employee or Dependent, based on the Waiting Period and eligibility conditions the Group provided to BCBSOK, BCBSOK reserves the right to retroactively adjust the coverage date for such person.

☐ The date of employment.

☐ The first (1st) billing cycle following the date of employment.

☐ The first (1st) billing cycle following select one days of continuous employment.

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☐ The first (1st) billing cycle following select one months of continuous employment.

☐ The select one day of employment

☒ Other (please specify): 1st of the month following 30 days

5. The Effective Date of termination for a person who ceases to meet the definition of Eligible Person will be the end of the coverage period (billing cycle) during which the person ceases to meet the definition of Eligible Person.

☒ Other (please specify): Date of Employment Termination

6. **Limiting Age for covered children**: Dependent children are eligible for coverage until their twenty-sixth (26th) birthday. Dependent Child, used hereafter, means a natural child, a stepchild, an eligible foster child, an adopted child or child placed for adoption (including a child for whom the Employee or his/her spouse or Domestic Partner, if Domestic Partner coverage is elected), is a party in a legal action in which the adoption of the child is sought), under twenty-six (26) years of age, regardless of presence or absence of a child's financial dependency, residency, student status, employment status, marital status, eligibility for other coverage, or any combination of those factors. A child not listed above who is legally and financially dependent upon the Employee or spouse (or Domestic Partner, if Domestic Partner coverage is elected) is also considered a Dependent child under the Group Health Plan, provided proof of dependency is provided with the child's application.

☐ Other. Indicate maximum age (age twenty-six (26) and over are available options) and explain any limitations or requirements for extension of coverage beyond the minimum required age of twenty-six (26): _____

Termination of coverage upon reaching the Limiting Age: Coverage is terminated at the end of the coverage period (billing cycle) during which the Dependent child ceases to be eligible, subject to any applicable federal or state law.

7. **Disabled Dependent**: Disabled Dependent means a child who is medically certified as disabled and dependent upon the Employee or his/her spouse (or Domestic Partner if Domestic Partner coverage is elected). Disabled means any medically determinable physical or mental condition that prevents the child from engaging in self-sustaining employment. The disability must begin while the child is covered as a dependent under the Plan or as a dependent child under another employer plan before the child attains the limiting age with no break in coverage. To administer medical certification of disabled Dependents, you may select option (a) standard rules or (b) custom rules. If (b) is selected there are additional selections regarding age, proof of prior coverage, certification review, forms, and previous medical certification approvals.

(a) ☒ Disabled Dependent Administration will follow **standard rules.**

A disabled Dependent may continue coverage beyond the limiting age, provided the disability began before the child attained the age of twenty-six (26). A disabled Dependent may add coverage beyond the limiting age, provided the disability began before the child attained the age of twenty-six (26), and proof of coverage as a disabled Dependent is provided.

Certification Review is administered by BCBSOK; a Disabled Dependent Certification Form must be submitted to BCBSOK.

(b) ☐ Disabled Dependent Administration will follow **custom rules**. Please make the following selections:

Age: Please select one (1) option regarding age of when the disability began.

☐ The disability must have begun before the child attained the age of twenty-six (26).

☐ All disabled Dependents are covered regardless of when the disability began.

Proof of Prior Coverage: Please select required or not required below:

When adding coverage, proof of prior coverage as a disabled Dependent is ☐ required ☐ not required.

Certification Review: Please select one (1) option regarding administration of Certification Review.

☐ Certification Review is administered by BCBSOK; a Disabled Dependent Certification Form must

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be submitted to BCBSOK.

☐ Certification Review is administered by the Employer; there are no Disabled Dependent Certification Form requirements.

If Certification Review is administered by BCBSOK, please select one (1) option regarding forms:

☐ BCBSOK's Disabled Dependent Certification Form will be utilized.
☐ A custom/other Disabled Dependent Certification Form will be utilized.

If Certification Review is administered by BCBSOK, please select allowed or not allowed below:

An approved disabled Dependent medical certification from a prior carrier is ☐ allowed ☐ not allowed.

An approved disabled Dependent medical certification from a prior BCBS policy is ☐ allowed ☐ not allowed.

8. Other Eligibility Provisions (Please explain):

_____

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CURRENT ELIGIBILITY INFORMATION

Total number of Employees (Please indicate the total number of actual Employees, not enrollees):

1. On payroll _____
2. On COBRA continuation coverage _____
3. With retiree coverage (if applicable) _____
4. Who work part-time and are not eligible _____
5. Serving the new hire probationary waiting period (if not waived) _____
6. Declining because of other coverage (e.g., other commercial group coverage, Medicare, Medicaid, TRICARE/Champus) _____
7. Declining coverage (not covered elsewhere) _____

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RATES (Per Benefit Agreement if different)

Select rate structure: ☐ **2-Tier** ☐ **3-Tier** ☒ **4-Tier** ☐ **5-Tier**

PRODUCT/COVERAGE	EE	EE/SP	EE/CH	Family	_____	Medicare Carve-Out	
						EO	ES
Blue Advantage PPO℠ $3000 Plan	$700.60	$1,611.38	$1,541.30	$1,681.42	$_____	$_____	$_____
Blue Choice PPO℠	$_____	$_____	$_____	$_____	$_____	$_____	$_____
Blue Preferred PPO℠	$_____	$_____	$_____	$_____	$_____	$_____	$_____
Blue Options PPO℠	$_____	$_____	$_____	$_____	$_____	$_____	$_____
Blue Traditional®	$_____	$_____	$_____	$_____	$_____	$_____	$_____
BlueLincs HMO℠	$_____	$_____	$_____	$_____	$_____	$_____	$_____
BlueSolutions℠	$_____	$_____	$_____	$_____	$_____	$_____	$_____
HSA Blue℠ (Vendor: **Select Vendor)**	$_____	$_____	$_____	$_____	$_____	$_____	$_____
Blue Options HSA℠ (Vendor: **Select Vendor)**	$_____	$_____	$_____	$_____	$_____	$_____	$_____
Blue Preferred℠ HSA (Vendor: **Select Vendor)**	$_____	$_____	$_____	$_____	$_____	$_____	$_____
Dental	$_____	$_____	$_____	$_____	$_____	$_____	$_____
Vision	$_____	$_____	$_____	$_____	$_____	$_____	$_____
Custom Benefits	$_____	$_____	$_____	$_____	$_____	$_____	$_____
Integrated FSA Vendor: **Select Vendor** **Non-Integrated Vendor** _____	$_____	$_____	$_____	$_____	$_____	$_____	$_____
Integrated Health Reimbursement Account (HRA) Vendor: **Select Vendor** **Non-Integrated Vendor:** _____	$_____	$_____	$_____	$_____	$_____	$_____	$_____
BA $4500 Plan	$636.38	$1,463.65	$1,400.01	$1,527.29	$_____	$_____	$_____
BA $5500 HDHP Plan	$572.85	$1,317.58	$1,260.26	$1,374.91	$_____	$_____	$_____
_____	$_____	$_____	$_____	$_____	$_____	$_____	$_____

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The above initial monthly premium rates shall be in effect beginning on 7/1/2026, and are subject to change by BCBSOK/BlueLincs after the premium rates are in effect for a period of at least 12 months and/or there is a substantial change in the number of covered Employees.

Integrated HSA Vendor: **HSA Bank**
If HealthEquity, Inc. is selected, BCBSOK to send HSA enrollment to HealthEquity, Inc.: ☐ **Yes** ☐ **No**

Non-Integrated Vendor: _____

An HSA must be paired with a qualified high deductible health plan (HDHP) and follow strict requirements set forth by the Internal Revenue Service (IRS). Employer Groups should seek advice from their independent tax advisor, legal counsel, or other professional counselor, to ensure their proposed benefit strategy, with respect to HSAs, FSAs, HRAs, or other benefit arrangements, does not conflict with current IRS requirements.

OTHER PROVISIONS:

1. **Summary of Benefits and Coverage ("SBC"):** BCBSOK will create the SBC (only for benefits BCBSOK insures under the Group Contract) and provide the SBC to the Employer in electronic format. If the Employer approves of the content, Employer will then distribute the SBC to participants and beneficiaries (or hire a third party to distribute) as required by law. If the Employer would like changes to the SBC, it will promptly notify BCBSOK. BCBSOK will also distribute the SBC to participants and beneficiaries via regular hardcopy mail or electronically in response to occasional requests received directly from individuals. All other distribution is the responsibility of the Employer.

2. **EHB Election:** Employer elects EHBs based on the Oklahoma benchmark.

3. ☒ **Wellbeing Management (WBM)**

4. **Transition Credit:** BCBSOK will provide a one-time transition credit of N/A for the twelve (12) month period beginning on the Group Contract Effective Date to be used to cover costs and expenses associated with transitioning medical, prescription, ancillary health or other coverage to BCBSOK and/or costs and expenses associated with transitioning to a new product design with BCBSOK. If Employer cancels before the expiration of the Group Contract period, Employer will be responsible for refunding to BCBSOK the full amount of the transition credit.

5. **Massachusetts Health Care Reform Act:** If elected below, BCBSOK will provide required written statements of Minimum Creditable Coverage ("MCC") to Subscribers residing in Massachusetts and submit applicable electronic reporting to the Massachusetts Department of Revenue. Information transmitted will be exclusively based on information provided to BCBSOK by Employer and coverage under the Plan(s) during the term of the Group Contract. By electing to have BCBSOK transmit these creditable coverage reports on Employer's behalf, Employer hereby certifies that, to the best of its knowledge, such coverage under the Plan(s) is "creditable coverage" in accordance with the Massachusetts Health Care Reform Act. Employer acknowledges that BCBSOK is not responsible for verifying nor ensuring compliance with any tax and/or legal requirements related to this service. Employer or its Subscribers should seek advice from their legal or tax advisors as necessary. If not elected, Employer acknowledges it will provide written statements and electronic reporting to the Massachusetts Department of Revenue as required by the Massachusetts Health Care Reform Act.

   ☐ Employer consents to BCBSOK transmitting MCC reports on its behalf. Further, Employer attests that the information submitted is true and compliant with all relevant MCC Regulations.

   ☐ Employer will transmit MCC reports, and any other documentation as may be required to comply with the Massachusetts Health Care Reform Act.

6. **Wellness Credit:** BCBSOK will provide a one-time wellness credit of N/A for the twelve(12) month period beginning on the Group Contract Effective Date to be used to cover costs and expenses associated with the implementation of a new or to operate an existing wellness program for the benefit of Members. If Employer cancels before the

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BlueLincs HMO is a Subsidiary of Health Care Service Corporation, a Mutual Legal Reserve Company

expiration of the Group Contract period, Employer will be responsible for refunding to BCBSOK the full amount of the wellness credit.

7. **Communication Credit:** BCBSOK will provide a one-time communication credit of N/A for the twelve (12) month period beginning on the Group Contract Effective Date to be used to cover costs and expenses associated with Member communications and other communication costs associated with electing coverage through BCBSOK. If Employer cancels before the expiration of the Group Contract period, Employer will be responsible for refunding to BCBSOK the full amount of the communication credit.

8. **Reimbursement:** It is understood and agreed that in the event BCBSOK makes a recovery on a third-party liability claim, BCBSOK will retain twenty-five percent (25%) of any recovered amounts, other than recovery amounts received as a result of, or associated with, any Workers' Compensation Law.

9. **Third-Party Recovery Vendors and Law Firms Provisions (other than Reimbursement/ Subrogation Services)**: BCBSOK engages with third party-recovery vendors and law firms on a post-pay basis to identify and/or recover any potential overpayments that may have been made to Providers.

10. ☒ **Medical and Ancillary Package Pricing:** The rates shown in this Group Contract reflect a volume-based discount in an amount up to three percent (3%) of the medical premium for the twelve (12) month period beginning on the Group Contract Effective Date. If any of the qualifying ancillary coverage (BlueCare Dental, Basic Life, Short-Term Disability, Long-Term Disability, Accident, Critical Illness, Hospital Indemnity and/or Vision product(s)) lapses during this twelve (12) month period, BCBSOK reserves the right to remove the volume-based discount attributable to the lapsed product on medical premium. In such event, upon sixty (60) days prior written notice to Employer, the premium payment will be adjusted to reflect the removal of the discount attributable to the lapsed product.

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ADDITIONAL PROVISIONS:

A. **Grandfathered Health Plans:** Employer shall provide BCBSOK/BlueLincs with written notice prior to renewal (and during the plan year, at least sixty (60) days advance written notice) of any changes in its Contribution Rate Based on Cost of Coverage or Contribution Rate Based on a Formula towards the cost of any tier of coverage for any class of Similarly Situated Individuals as such terms are described in the Affordable Care Act and applicable regulations. Any such changes (or failure to provide timely notice thereof) can result in retroactive and/or prospective changes by BCBSOK/BlueLincs to the terms and conditions of coverage. In no event shall BCBSOK/BlueLincs be responsible for any legal, tax or other ramifications related to any benefit package of any group health insurance coverage (each hereafter a "plan") qualifying as a "grandfathered health plan" under the Affordable Care Act and applicable regulations or any representation regarding any plan's past, present and future grandfathered status. The grandfathered health plan form ("Form"), if any, shall be incorporated by reference and made part of the Large Employer Benefit Program Application and Group Contract, and Employer represents and warrants that such Form is true, complete, and accurate. If Employer fails to timely provide BCBSOK/BlueLincs with any requested grandfathered health plan information, BCBSOK/BlueLincs may make retroactive and/or prospective changes to the terms and conditions of coverage, including changes for compliance with state or federal laws or regulations or interpretations thereof.

B. **Retiree Only Plans and/or Excepted Benefits:** If the Large Employer Benefit Program Application includes any retiree only plans and/or excepted benefits, then Employer represents and warrants that one (1) or more such plans is not subject to some or all of the provisions of Part A (Individual and Group Market Reforms) of Title XXVII of the Public Health Service Act (and/or related provisions in the Internal Revenue Code and Employee Retirement Income Security Act) (an "exempt plan status"). Any determination that a plan does not have exempt plan status can result in retroactive and/or prospective changes by BCBSOK/BlueLincs to the terms and conditions of coverage. In no event shall BCBSOK/BlueLincs be responsible for any legal, tax or other ramifications related to any plan's exempt plan status or any representation regarding any plan's past, present and future exempt plan status.

C. Employer shall indemnify and hold harmless BCBSOK/BlueLincs and its directors, officers and employees against any and all loss, liability, damages, fines, penalties, taxes, expenses (including attorneys' fees and costs) or other costs or obligations resulting from or arising out of any claims, lawsuits, demands, governmental inquiries or actions, settlements or judgments brought or asserted against BCBSOK/BlueLincs in connection with (a) any plan's grandfathered health plan status, (b) any plan's exempt plan status, (c) any directions, actions and interpretations of the Employer, (d) any provision of inaccurate information, (e) the SBC and/or (f) Employer's selection of Essential Health Benefit ("EHB") definition for the purposes of the Patient Protection and Affordable Care Act ("ACA"). Changes in state or federal law or regulations or interpretations thereof may change the terms and conditions of coverage.

Notwithstanding anything in the Group Contract or Renewal(s) to the contrary, BCBSOK/BlueLincs reserves the right to revise our charge for the cost of coverage (premium or other amounts) at any time if any local, state or federal legislation, regulation, rule or guidance (or amendment or clarification thereto) is enacted or becomes effective/implemented, which would require BCBSOK/BlueLincs to pay, submit or forward, on its own behalf or on the Employer's behalf, any additional tax, surcharge, fee, or other amount (all of which may be estimated, allocated or pro-rated amounts).

The provisions of paragraphs A-C (directly above) shall be in addition to (and do not take the place of) the other terms and conditions of coverage and/or administrative services between the parties.

The obligation set forth in Section C of the Employer to indemnify and hold harmless BCBSOK/BlueLinc shall apply to the extent allowed under applicable law and shall be subject to Oklahoma Governmental Tort Claims Act, 51 O.S. Sec. 151 et seq.

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Employer acknowledges and agrees that unless a change is indicated on this Renewal Addendum, Employer's instructions, acknowledgements and agreements in the BPA and the Group Contract (both as defined above) shall remain in full force and effect.

Alexandria Lamb

Sales Representative

403 | 918-549-9627 | 918-551-3056

District | Fax No. | Phone No.

Dustin Brand

Producer Representative

INSURICA INSURANCE SERVICES, LLC

Producer Firm

5100 N CLASSEN BLVD, SUITE 300
OKLAHOMA CITY, OK 73118

Producer Address

013155000

BCBSOK Producer No.

Printed Name of Authorized Employer Representative

Signature of Authorized Employer Representative

Title

Date

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BlueCross BlueShield of Oklahoma

CITY OF LAWTON
07/01/2026
Confirmation of renewal and benefits

Broker/Consultant: INSURICA INSURANCE SERVICES, LLC

Acknowledgment of renewal documents

- Benefit Program Application (BPA)

Rates --

	BA PPO $3000	BA PPO $4500	BA HSA $5500
Single	$700.60	$636.38	$572.85
Single + Spouse	$1,611.38	$1,463.65	$1,317.58
Single + Child(ren)	$1,541.30	$1,400.01	$1,260.26
Family	$1,681.42	$1,527.29	$1,374.91

Benefit & Coverage Confirmation

- Pharmacy Drug List: Performance
- Pharmacy Network: Advantage

Benefit & Coverage Changes

- **Making plan changes to all 3 offered plans -**

  PPO Plan 1: $3,000 Deductible
  - Increase the in-network individual deductible to $3,000
  - Increase the in-network family deductible to $5,000
    *OON DED $10,000IND/$20,000FAM
  - Increase the in-network individual out-of-pocket to $10,000
  - Increase the in-network family out-of-pocket to $20,000
    *OON OPX $10,000IND/$20,000FAM
  - Increase the in-network PCP copay to $30
  - Increase the in-network specialist copay to $55

  PPO Plan 2: $4,500 Deductible
  - Increase the in-network individual deductible to $4,500
  - Increase the in-network family deductible to $9,000
    *OON DED $9,000IND/$18,000FAM
  - Increase the in-network individual out-of-pocket maximum to $9,000
  - Increase the in-network family out-of-pocket maximum to $18,000
    *OON OPX $18,000IND/$36,000FAM

BlueCross BlueShield
of Oklahoma

- Increase the in-network PCP copay to $35
- Increase the in-network specialist copay to $60

  HSA Option: $5,500 Deductible
  - Increase the in-network individual deductible to $5,500
  - Increase the in-network family deductible to $11,000
    *OON matches INN amounts
  - Increase the in-network individual out-of-pocket maximum to $6,500
  - Increase the in-network family out-of-pocket maximum to $13,000
  - *OON OPX $10,000IND/$20,000 FAM
- **Bariatric surgery + services now covered under medical.**
- **Update to the performance drug list update to include coverage for biosimilars and will exclude coverage for the brand name drug.**
- **SB109 Genetic Testing & Cancer Imaging – coverage will be without cost sharing if (Clinical genetic testing for inherited gene mutation for individuals with personal or family history of cancer OR Evidence-based cancer imaging for individuals with increased risk of cancer).**

As an authorized representative, I accept this confirmation of coverage and will return signed contracts. By signing below, I acknowledge agreement with rates and benefits attached.

Authorized Representative _____
(print name)

Signature: _____
Date _____

BlueCross BlueShield of Oklahoma

701 E. 22nd Street, Suite 300 – Lombard, IL 60148

CITY OF LAWTON
ATTN: CRAIG AKARD
212 SW 9TH STREET
LAWTON OK 73501

April 8, 2026

Subject: Renewal Analysis
Group Policy Number: F025580
Anniversary Date: July 1, 2026

Dear Policyholder:

We would like to thank you for allowing us the opportunity to provide you and your employees with Group insurance products.

We have reviewed the current demographics of your group insurance programs. We are pleased to inform you that there will be no change in the existing rates for the upcoming renewal period.

Products	Current Rates	Renewal Rates
Basic Life	$0.07 per $1,000	$0.07 per $1,000
Basic AD&D	$0.03 per $1,000	$0.03 per $1,000
Supplemental Life (EE & SP)		
Under 30	$0.080 per $1,000	$0.080 per $1,000
30 to 34	$0.100 per $1,000	$0.100 per $1,000
35 to 39	$0.120 per $1,000	$0.120 per $1,000
40 to 44	$0.150 per $1,000	$0.150 per $1,000
45 to 49	$0.270 per $1,000	$0.270 per $1,000
50 to 54	$0.470 per $1,000	$0.470 per $1,000
55 to 59	$0.800 per $1,000	$0.800 per $1,000
60 to 64	$0.980 per $1,000	$0.980 per $1,000
65 to 69	$1.650 per $1,000	$1.650 per $1,000
70 and Over	$2.210 per $1,000	$2.210 per $1,000
Supp Life(Child(ren))	$0.05 per $1,000	$0.05 per $1,000
Supplemental AD&D	$0.03 per $1,000	$0.03 per $1,000
Voluntary STD		
Under 30	$0.611 per $10	$0.611 per $10
30 to 34	$0.658 per $10	$0.658 per $10
35 to 39	$0.595 per $10	$0.595 per $10
40 to 44	$0.642 per $10	$0.642 per $10
45 to 49	$0.783 per $10	$0.783 per $10
50 to 54	$0.971 per $10	$0.971 per $10
55 to 59	$1.191 per $10	$1.191 per $10
60 to 64	$1.410 per $10	$1.410 per $10
65 and Over	$1.692 per $10	$1.692 per $10
Voluntary LTD	Step Rates	Step Rates
Under 20	$0.085 per $100	$0.085 per $100
20 to 24	$0.092 per $100	$0.092 per $100
25 to 29	$0.151 per $100	$0.151 per $100
30 to 34	$0.233 per $100	$0.233 per $100
35 to 39	$0.338 per $100	$0.338 per $100
40 to 44	$0.553 per $100	$0.553 per $100

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45 to 49	$0.846 per $100	$0.846 per $100
50 to 54	$1.036 per $100	$1.036 per $100
55 to 59	$1.235 per $100	$1.235 per $100
60 to 64	$0.971 per $100	$0.971 per $100
65 to 69	$1.355 per $100	$1.355 per $100
70 to 74	$1.088 per $100	$1.088 per $100
75 and Over	$0.971 per $100	$0.971 per $100
Accident – Employee (High/Low)	$6.22/10.98	$6.22/10.98
Accident – Spouse (High/Low)	$10.47/18.20	$10.47/18.20
Accident - Child(ren) (High/Low)	$11.63/21.13	$11.63/21.13
Accident – Family (High/Low)	$18.42/33.16	$18.42/33.16
Critical Illness - Employee		
Under 20	$0.286 per $1,000	$0.286 per $1,000
20 to 25	$0.375 per $1,000	$0.375 per $1,000
25 to 29	$0.425 per $1,000	$0.425 per $1,000
30 to 34	$0.526 per $1,000	$0.526 per $1,000
35 to 39	$0.677 per $1,000	$0.677 per $1,000
40 to 44	$0.993 per $1,000	$0.993 per $1,000
45 to 49	$1.477 per $1,000	$1.477 per $1,000
50 to 54	$2.206 per $1,000	$2.206 per $1,000
55 to 59	$3.152 per $1,000	$3.152 per $1,000
60 to 64	$4.420 per $1,000	$4.420 per $1,000
65 to 69	$5.973 per $1,000	$5.973 per $1,000
70 to 74	$7.362 per $1,000	$7.362 per $1,000
75 and Over	$11.808 per $1,000	$11.808 per $1,000
Critical Illness - Spouse		
Under 20	$0.435 per $1,000	$0.435 per $1,000
20 to 25	$0.586 per $1,000	$0.586 per $1,000
25 to 29	$0.641 per $1,000	$0.641 per $1,000
30 to 34	$0.754 per $1,000	$0.754 per $1,000
35 to 39	$0.906 per $1,000	$0.906 per $1,000
40 to 44	$1.246 per $1,000	$1.246 per $1,000
45 to 49	$1.752 per $1,000	$1.752 per $1,000
50 to 54	$2.488 per $1,000	$2.488 per $1,000
55 to 59	$3.436 per $1,000	$3.436 per $1,000
60 to 64	$4.705 per $1,000	$4.705 per $1,000
65 to 69	$6.413 per $1,000	$6.413 per $1,000
70 to 74	$7.934 per $1,000	$7.934 per $1,000
75 and Over	$12.378 per $1,000	$12.378 per $1,000
Critical Illness - Child(ren)	$0.228 per $1,000	$0.228 per $1,000
Vision – Employee (High/Mid/Low)	$6.30/7.54/9.26	Rate Guarantee until 7/1/26
Vision – Spouse (High/Mid/Low)	$11.96/14.33/17.58	Rate Guarantee until 7/1/26
Vision - Child(ren) (High/Mid/Low)	$12.59/15.09/18.51	Rate Guarantee until 7/1/26
Vision – Family (High/Mid/Low)	$18.51/22.17/27.21	Rate Guarantee until 7/1/26

If you have any questions pertaining to your renewal, or would like more information including the availability of other products as well as a quote for additional benefit programs, please contact your local Blue Cross and Blue Shield of Oklahoma Ancillary sales office or insurance broker.

We value our relationship with you and look forward to providing quality service to you in the future.

Sincerely,

Ancillary Underwriting Department

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BlueCross BlueShield of Oklahoma

701 E. 22nd Street, Suite 300 – Lombard, IL 60148

CITY OF LAWTON
ATTN: CRAIG AKARD
212 SW 9TH STREET
LAWTON OK 73501

April 8, 2026

Subject: Renewal Analysis
Group Policy Number: F025580
Anniversary Date: July 1, 2026

Dear Policyholder:

We would like to thank you for allowing us the opportunity to provide you and your employees with Group insurance products.

We have reviewed the current demographics of your group insurance programs. We are pleased to inform you that there will be no change in the existing rates for the upcoming renewal period.

Products	Current Rates	Renewal Rates
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Accident – Family (High/Low)	$18.42/33.16	$18.42/33.16
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Vision – Employee (High/Mid/Low)	$6.30/7.54/9.26	Rate Guarantee until 7/1/26
Vision – Spouse (High/Mid/Low)	$11.96/14.33/17.58	Rate Guarantee until 7/1/26
Vision - Child(ren) (High/Mid/Low)	$12.59/15.09/18.51	Rate Guarantee until 7/1/26
Vision – Family (High/Mid/Low)	$18.51/22.17/27.21	Rate Guarantee until 7/1/26

If you have any questions pertaining to your renewal, or would like more information including the availability of other products as well as a quote for additional benefit programs, please contact your local Blue Cross and Blue Shield of Oklahoma Ancillary sales office or insurance broker.

We value our relationship with you and look forward to providing quality service to you in the future.

Sincerely,

Ancillary Underwriting Department

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Item Title:
Consider approving a contract with LegalShield to provide legal and identity protection to eligible City of Lawton employees effective July 1, 2026, and authorize the Mayor and City clerk to execute the contracts.

Initiator: Craig Akard, Director

Information Source: Craig Akard, Director

Background:
The City of Lawton offers LegalShield protection to city of Lawton employees and their families. Due to the current contract with Legal Shield expiring, our brokers, Insurica, was contacted to publish an RFP for coverage. Insurica received a proposal from LegalShield. Agreements listed as exhibits have been approved by the City Attorney's office. Open enrollment is set to begin on May 11, 2026 with informational classes. This is an employee paid ancillary coverage.

Correlation to the True North Statement:

Exhibit:
LegalShield Employer Agreement

Key Issues:
Does the City of Lawton wish to enter into a contract for LegalShield to provide legal and identity protection to employees?

Funding Source:
Employee paid by payroll deduction.

Recommended Action:
Approve the agreement with LegalShield for employee legal and identity protection for eligible City of Lawton employees effective July 1, 2026, and authorize the Mayor and City Clerk to execute the agreement.

ATTACHMENTS:
1. FY27 Legal Shield and ID Shield Agreement
2. FY 27 Legal Shield and ID Shield Attachments

LegalShield®

1. Employer. City of Lawton, a municipality formed in the state of Oklahoma (the "Employer") enters this agreement ("Agreement") with Pre-Paid Legal Services, Inc. d/b/a LegalShield ("LegalShield" or "Company"), an Oklahoma corporation, for legal and identity theft services to be offered to its employees as an employee benefit within the United States.
2. Term of Agreement. This Agreement is effective on July 1, 2026 and is for a term of July 1, 2026 through June 30, 2027. The Agreement shall terminate at midnight central time on July 1, 2027.
3. Eligibility and Enrollment. All full time and part time employees working twenty (20) plus hours a week are eligible to enroll. Employees may enroll in the group legal and identity theft plans ("Services Plans") annually during the Employer's open enrollment. The Employee ("Member") must enroll for a period of one year.
4. Payment. The rate for the group legal plan ("Legal Services Plan") is $ 16.30 per month per Employee for the family plan, which includes any applicable supplement amounts. The rate for the group identity theft plan ("Identity Theft Plan") is $ 14.05 per month per Employee for the family plan or $ 7.45 per month for an individual plan. When an Employee purchases both the legal plan and identity theft plan, the rates are discounted to $ 12.05 per month per Employee for the family or $ 6.45 per month for the individual. Each month, the Employer will provide the Company with a Member file list and payment for each Member.
5. Indemnity. Except as limited below, each party agrees to indemnify the other party and their affiliated companies from any and all claims, losses, damages and causes of action. This includes, with no limits, all expenses, costs, and attorney fees that may occur as a result of the other party's failure to meet the provisions of the Agreement or from any negligent acts or omissions of the party. The Party seeking to be indemnified (the "Indemnified Party") shall give the other party (the "Indemnifying Party") prompt written notice of any claim subject to indemnification; provided that the Indemnified Party's failure to promptly notify the Indemnifying Party shall not affect the Indemnifying Party's obligations hereunder except to the extent that the Indemnified Party's delay materially prejudices the Indemnifying Party's ability to defend such claim. The Indemnifying Party shall have the right to defend against any such claim with counsel of its own choosing and to settle such claim as the Indemnifying Party deems appropriate, provided that the Indemnifying Party shall not enter into any settlement that assesses blame against the Indemnified Party without the Indemnified Party' prior written consent. The Indemnified Party agrees to reasonably cooperate with the Indemnifying Party in the defense and settlement of any such claim, at the Indemnifying Party's expense. The parties acknowledge and agree that the Employer's indemnification obligations as set forth herein are subject to any limitations and/or exemptions under either Oklahoma law and/or the Oklahoma Constitution, including but not limited to the Oklahoma Constitutional debt limitation provisions applicable to municipalities.
6. The following are eligible for services under the family Legal Services Plan:
   a. The Employee ("Member" or "Participant").

b. The following family members are also eligible for services, unless provided otherwise in the family Legal Services Plan:

i. The Member's spouse or domestic partner.

ii. Dependent children of the Member, the Member's spouse, or domestic partner, under26 years of age.

iii. Children under 18 years of age for whom the Member, the Member's spouse, or domestic partner, is the legal guardian.

iv. Any dependent child, regardless of age, who is physically disabled or mentally incapacitated resulting in an inability to make legally binding decisions, is unable to be employed and lives at home with the Member, Member's spouse, or domestic partner.

v. A dependent child is the natural or adopted child of the Member, the Member's spouse, or domestic partner.

7. The following are eligible for services under the individual Identity Theft Plan; the Employee only, and under the family Identity Theft Plan, except as otherwise provided in the family Identity Theft Plan:

a. The Employee ("Named Member" or "Participant").

b. The Named Member's spouse or domestic partner.

c. Monitoring services for up to ten (10) eligible dependent children under the age of 18 of the Named Member or Named Member's spouse or domestic partner. Consultation and Restoration Services for eligible dependent children under the age of 26. Identity Fraud Protection Plan ("Protection Plan") for dependents subject to the complete terms, coverage, conditions, and limitations under the Protection Plan.

8. Services Plans. The Company will provide the Services described in the Legal Services Overview attached as Exhibit A and Identity Theft Overview attached as Exhibit B to this Agreement to enrolled Employees in return for the Member's Services Plans membership fee.

9. No change in the Services Plans shall be valid until approved by an officer of the Company and endorsed on or attached to the Agreement. No agent can change the Agreement or Services Plans or waive any of its provisions. A 30-day notice will be given should there be any change in the Services Plans.

10. Settlement of Disputes. This Agreement will be governed by and interpreted in accordance with the laws of the State of Oklahoma without regard to its conflict of laws principles. The parties agree that any claim or action arising from this Agreement can only be brought in the Oklahoma District Court of Comanche County, and each party consents to such jurisdiction, and to venue in such court.

11. Notice. All notices under this Agreement must be in writing and shall be deemed to have been duly given and received when (a) delivered by hand (with written confirmation of receipt); (b) sent by email (with written confirmation of receipt), provided that a copy is mailed by registered or certified mail, return receipt requested; or (c) when received by the addressee, if sent by a nationally

recognized overnight delivery service (receipt requested), in each case to the appropriate addresses set forth below:

If to LegalShield: Pre-Paid Legal Services, Inc., dba LegalShield
One Pre-Paid Way
Ada, Oklahoma 74820
Attn: General Counsel
generalcounsel@legalshieldcorp.com (email)

If to Employer: City of Lawton
212 SW 9th St
Lawton, OK 73501

Attn: Craig Akard
Craig.akard@lawtonok.gov

12. Reinstatement Procedure. Should the Member leave their employment; they may elect to continue their Services Plans by notifying the Company. The Company, at its option, may reinstate the Services Plans upon payment by the Member of the member fee. The Effective Date of the reinstatement shall be the date the reinstatement is accepted and processed by the Company. Services are not available for any act or occurrence during the lapse period.

13. Change of Fees. The Company has the right to change the membership fee for the Services Plans. Changes in the fee will only occur on the anniversary date of the Services Plans. Should the fee be changed, the Member will be sent a 30-day written notice.

14. Severability. If any provision of this Agreement is deemed invalid or unenforceable in any respect, such provision shall be, to the extent possible, reformed to make it effective. If any provision is deemed invalid and incapable of being reformed, it shall not impact the validity and enforceability of all other provisions of this Agreement, which shall remain valid and enforceable.

PRE-PAID LEGAL SERVICES, INC. dba LEGALSHIELD

By: Mary Shields Skaggs
Print Name: Mary Shields Skaggs
Title: VP, National Broker Service & Relationship Management
Date: 4/16/2026

EXHIBIT A

LEGAL SERVICES OVERVIEW

LegalShield

LegalShield Plan Overview

Accessing Your Provider Law Firm

To receive legal services, you can call your dedicated provider law firm directly. If you have questions about your plan or accessing your provider law firm, you may contact Member Services at 1-888-807-0407 from 7:00 a.m. — 7:00 p.m. CT, Monday-Friday.

Who is Covered

The participant (employee); participant's spouse; dependent children of the participant and/or participant's spouse, under 26 years of age.

A dependent is defined as the natural or adopted child of the participant, or participant's spouse for the purpose of this plan benefit.

What Services Are Covered

The LegalShield plan includes the following covered services:

Advice and Consultation Services

Phone Consultation
This service covers toll-free phone consultations to discuss any personal legal matter.

Legal Research
This service covers legal research on any personal legal matter

Office Visits

This service covers office visits with the provider law firm to discuss a personal legal matter. Office visits are available at an agreed appointment time.

Demand Letter or Phone Call

A phone call or a letter to a third party may be made by the provider law firm if it will further assist in the resolution of the personal legal matter.

Document Services

Document Review

This service covers review of any personal legal document, such as letters, leases or purchase agreements.

Affidavits

This service covers advice, consultation, preparation and review of documents for an affidavit. The participant must be the affiant.

Family and Domestic Related Services

Name Change

This service covers advice, consultation, preparation of documents and pleadings and representation at court hearings for a legal name change for a participant. Preparation of any required publication notice and any governmental documentation such as fingerprints and criminal history checks are not part of this service.

Adoption

This service covers advice, consultation, document review and representation for an adoption of a minor in the United States for the participant and/or participant's spouse. Preparation of any required publication notice or any governmental documentation such as fingerprints and criminal history checks are not part of this service.

Paternity

This service covers advice, consultation, document review and representation for a legal determination of paternity in the United States for the participant and/or participant's spouse. Preparation of any required publication notice or any governmental documentation such as fingerprints and criminal history checks are not part of this service.

Guardianship/Conservatorship

This service covers advice, consultation, preparation and review of documents for the creation of a new guardianship or conservatorship over a person or estate. The named guardian or conservator must be the participant and/or participant's spouse. This service includes obtaining permanent and/or temporary guardianship or conservatorship, gathering any necessary medical evidence, preparing the paperwork, preparing the initial accounting, and representation in guardianship appointment proceedings.

Juvenile Matters

This service covers advice, consultation, preparation and review of documents, and representation of a participant in juvenile matters, unless there is a conflict of interest between the participant and the dependent child. In the event of a conflict, or where the court requires separate counsel for the child, this service provides an attorney for the participant only. Matters in which a juvenile is charged as an adult are not part of this service.

Protection from Domestic Violence

This service covers advice, consultation, preparation and review of documents, and representation of the participant only, when he or she seeks to be protected by a victim protection order.

Incompetency Defense

This service covers advice, consultation, preparation and review of documents and representation when the participant and/or participant's spouse are the subject of a civil competency determination.

Immigration Assistance

This service covers advice, consultation, preparation of affidavits and powers of attorney, review of immigration documents and help to prepare for hearings in immigration related matters.

Prenuptial Agreements

This service covers advice, consultation preparation, negotiation and review of documents when the participant (not a spouse or child) needs a prenuptial agreement. The fiancé/partner must have separate counsel or waive his/her right to representation.

Reproductive Assistance

This service covers advice, consultation, and document review for the participant on reproductive matters, including surrogacy, egg donation, sperm donation, gamete donation, embryo donation and embryo adoption. Representation is available at a 25% discount from provider attorney's standard hourly rate.

Post-Nuptial Agreements/Domestic Partnership Agreements

This service covers, advice, consultation, preparation, negotiation, and review of documents when the participant (not a spouse or child) needs a post-nuptial agreement. The fiancé/partner must have separate counsel or waive his/her right to representation.

Gender Identifier Change

This service covers, advice, consultation, preparation of affidavits and powers of attorney, review of any government forms or documents and assistance/preparation of the participant for court matters or papers.

Elder Law Matters Coverage

This service covers advice, consultation, and review of documents for the participant, participant's spouse and/or the parents of the participant and/or participant's spouse (including Medicare, Medicaid, Social Security Benefits, Veterans Affairs, prescription plans, nursing home agreements, powers of attorney, Living Wills and Wills). The Provider Law Firm will prepare a simple Will, Powers of Attorney and Physicians/Medical Directive for the participant, participant's spouse and/or their parents. This service also covers preparation of a deed involving the parent's primary residence when the participants are either the grantor or grantee. In addition, the Provider Law Firm will prepare a promissory note involving the parents when the participants are the payer or payee. This service does not cover trusts, real estate matters, family matters or court representation of the parents of the participant or participant's spouse.

Civil and Social Discrimination

This service covers advice, consultation, and review of documents for the participant when a victim of differential treatment based on civil and/or social characteristics. Discrimination may include but not limited to age, disability, ethnicity, gender, marital status, national origin, race, religion or sexual orientation. Representation is available at a 25% discount from the provider attorney's hourly rate.

Bullying Protection

This service covers advice, consultation, document review and letter preparation on behalf of the participant if a victim of bullying. Bullying is referred to as ongoing aggressive and unwanted behavior for the purpose of this service.

Home Services

Sale or Purchase of Home

This service covers advice, consultation, preparation and review of documents (including the construction documents for a new home, the purchase agreement, mortgage and deed), relating to the purchase or sale of a primary or secondary residence or of vacant property to be used for building a primary or secondary residence by the participant and/or participant's spouse. The service also includes attendance of an attorney at closing, where customary. The service includes review of and advice on an abstract, preliminary title reports or a title opinion, and matters necessary for clearance of title or for the sale or purchase of a primary or secondary home. The cost of title insurance is not included. The service does not include leases with option to buy or services or documents provided by an attorney representing a lending institution or title company.

Mortgage Document Services

This service covers advice, consultation, preparation and review of documents for any residential mortgage documents of the participant and/or participant's spouse for their primary or secondary home. They must be the mortgagor, borrower or buyer. Mortgage Document Services include representation of the participant and/or participant's spouse in connection with a real estate closing, if necessary. The service includes review of and advice on an abstract, preliminary title reports or a title opinion, and matters necessary for clearance of title or for the sale or purchase of a primary or secondary home. The cost of title insurance is not included. The service does not include services provided by an attorney representing a lending institution or title company.

Home Equity Loan Services

This service covers advice, consultation, preparation and review of documents for any home equity loan of the participant and/or participant's spouse for their primary or secondary home. He or she must be the mortgagor, borrower or buyer.

Deeds

This service covers advice, consultation, preparation and review of documents related to real property deeds, when the participant and/or participant's spouse are purchasing or selling a primary or secondary home.

Refinancing of Home

This service covers advice, consultation, preparation and review of documents for any refinance loan of the participant and/or participant's spouse for their primary or secondary home. He or she must be the mortgagor, borrower, or buyer. This service does not include the refinancing of a second home, vacation property or property that is held for any rental, business, investment or income purpose. The service does not include services provided by an attorney representing a lending institution or title company.

Foreclosure

This service covers advice, consultation, preparation and review of documents and representation for the participant and/or participant's spouse in a court proceeding for foreclosure of their primary or secondary home. He or she must be the defendant.

Mineral Rights Assistance

This service covers advice, consultation and review of documents concerning a gas or oil lease for the participant's and/or participant's spouse's primary or secondary residence.

Boundary or Title Disputes

This service covers advice, consultation, preparation and review of documents and representation for the participant and/or participant's spouse as a defendant in a boundary, title dispute, mechanics lien or eminent domain proceeding involving their primary residence. This service is not available when coverage is available under the participants' homeowner or title insurance policies.

Easements

This service covers advice, preparation and review of documents and representation for the participant and/or participant's spouse as a defendant in a dispute related to an easement connected to their primary residence.

Property Tax Assessments

This service covers advice, consultation, preparation and review of documents, representation for the participant and/or participant's spouse in a legal proceeding concerning property tax assessments and property valuations related to the primary residence. This includes filing required paperwork, gathering evidence and negotiating a settlement.

Zoning Applications

This service covers advice, consultation, preparation and review of documents and representation for the participant and/or participant's spouse before a zoning authority for a personal zoning application for a primary residence.

Eviction and Tenant Problems

(Primary Residence - Tenant Only)

This service covers advice, consultation, preparation and review of documents and representation for any participant, 18 years of age or older, arising out of a residential lease. This includes security deposits, leases, disputes with a landlord, and property damage claims. The participant must be the defendant. It does not include representation in disputes with other tenants.

Security Deposit Recovery

(Tenant Only)

This service covers advice, consultation, review and preparation of documents, letters and representation for any participant, 18 years of age or older, to recover a security deposit from a residential landlord for the primary residence. It also covers assistance for the participant in prosecuting a small claims action; helping prepare documents; advising on evidence, documentation and witnesses; and preparing the participant for the small claims trial. The service does not include the provider law firm's attendance or representation at a trial, collection activities after a judgment, or any services relating to post-judgment actions or appeals.

Finance

Identity Theft

This service covers advice, consultation and review of documents regarding potential creditor actions against the participant and/or participant's spouse resulting from identity theft. This includes the provider law firm's legal services as needed to contact creditors, credit bureaus and financial institutions. It also provides defense services for specific creditor actions over disputed accounts. The defense services include limiting creditor harassment and representation in defense of any action that arises out of the identity theft, such as foreclosure, repossession or garnishment, up to and including trial, if necessary. The service also provides the participant and/or participant's spouse information about identity theft and protection.

Repossession

The service covers advice, consultation, preparation and review of documents and representation for the participant and/or participant's spouse in a legal proceeding for repossession of their personal property. He or she must be the defendant.

Garnishment

This service covers advice, consultation, preparation and review of documents and representation for the participant and/or participant's spouse for their wage or earnings garnishment. He or she must be the defendant.

Habeas Corpus

This service covers the participant for the preparation of all paperwork needed, and attendance at the hearing to pursue a habeas corpus proceeding to obtain the release of a participant who is being unlawfully imprisoned.

Consumer Bankruptcy

This service covers advice, consultation, preparation and filing, review of documents and representation for the participant and/or participant's spouse as a debtor in a consumer bankruptcy. This service is not available if a creditor is affiliated with the sponsor or employer, even if the participant or spouse chooses to reaffirm that specific debt.

Promissory Notes

This service covers advice, consultation, preparation, and review of documents related to a promissory note for a participant.

Collection Letters

This service covers advice, review of documents and preparation of letters on behalf of the participant and/or participant's spouse to collect on amounts payable to them for personal collection matters.

Personal Property Protection

This service covers advice, consultation, and review of documents regarding the participant's and/or participant's spouse's personal property matters such as consumer credit reports, contracts for the purchase of personal property, consumer credit agreements or installment sales agreements.

Consumer Protection

This service covers advice, consultation, preparation and review of documents and representation of the participant and/or participant's spouse as a defendant in court in disputes over consumer goods and services where the amount being contested exceeds the small claims court limit in that jurisdiction and is documented in writing. The service provides advice and document review for matters where the participant and/or participant's spouse are the plaintiff. This service does not include representation for real estate matters or if he or she is the plaintiff.

Small Claims Assistance

This service covers advice, preparation and review of documents and representation for the participant and/or participant's spouse, as a defendant, in a court proceeding for matters involving an appearance in small claims court. The service provides advice and document review for matters where he or she is the plaintiff.

Civil Litigation

This service covers advice, consultation, preparation and review of documents and representation for the participant and/or participant's spouse in arbitration proceedings or civil proceedings before a local, municipal, county, state, or a federal trial court of general jurisdiction. He or she must be the defendant. The service provides advice and document review for matters where the participant and/or participant's spouse are the plaintiff.

Administrative Hearing

This service covers advice, consultation, preparation and review of documents and representation for the participant and/or participant's spouse in defense of an adverse governmental action before a local, municipal, county, state, or federal administrative board, agency or commission.

Personal Injury

The provider law firm may handle personal injury matters for any participant on a contingency fee or other agreed upon basis when the he or she is the plaintiff.

Tax Audit and Collection Services

This service covers advice and representation of the participant and/or participant's spouse when notified in writing by any federal, state, or local taxing authority of an audit, investigation, or exam of his or her tax return. These services include a written request to appear at the offices of a federal, state, or local taxing authority about his or her tax return. Garnishments, attachments, appeals, or any other post judgment relief actions are not covered. Trust returns, business or corporate tax returns, payroll and related returns are not covered. Charges of tax fraud or income tax evasion are not covered. This service does not include prosecuting a claim for the return of overpaid taxes or the preparing of any tax returns.

Consumer Credit Services

This service covers advice, consultation, review of your credit report for possible errors, and file credit disputes with the credit bureaus for the participant and/or participant's spouse to help remove derogatory information negatively impacting credit.

Will and Estate Planning Services

Wills and Codicils

This service covers advice, consultation and preparation of a Will or Codicil for any participants who are at least 18 years old. Estate tax planning is not included. These services do not include the distribution of any assets outside of the United States.

Living Will or Physician's Directive

This service covers advice, consultation and preparation of a Directive to Physician or Living Will for participants who are at least 18 years old.

Trusts

This service covers advice, consultation, preparation, and review of documents related to a revocable or irrevocable living trust in which the participant and/or participant's spouse are the settlor. This service does not include tax advice, financial planning, or estate tax planning.

Power of Attorney

This service covers advice, consultation, and preparation of a power of attorney for any participants who are at least 18 years old and who are the principal.

Probate

This service covers advice, consultation and review of documents for the probate of a Will. The participant must be the named executor. Document preparation and court representation is available at a 25% discount.

Motor Vehicle Services

Moving Traffic Violations

This service covers advice, consultation, negotiation, review of documents, and representation of the participant in court for moving traffic violations.

Suspended Driver's License Assistance

When a driver's license has been suspended or revoked by the issuing authority, the provider law firm will advise and represent the participant. In this situation, a right to appeal must be provided by statute. The provider law firm will provide legal assistance to reinstate or maintain a driver's license due to job-related matters or medical reasons.

Motor Vehicle Property Damage

This service covers assistance up to, but not including, the filing of a lawsuit to collect all property damage claims. These services are for property damage incurred due to a vehicle, owned by a participant, being struck by any motor vehicle.

Additional Benefits

24/7 Emergency Access

This service covers toll-free access to the provider law firm on a 24-hour a day basis for the following emergencies, when the participant is: 1) detained by law enforcement; 2) seriously injured in an accident; or 3) served with a search warrant. Call the toll-free emergency number at 1-877-825-3797 to speak with Customer Care, who will connect the participant with the provider law firm. Phone access is subject to conditions set by the detaining or questioning authority, which may keep the provider law firm from speaking with the participant. Any other service is available 8:30 a.m. - 5:00 p.m Monday through Friday, excluding major holidays.

25% Discount

For all personal legal matters that are not fully covered by this plan, the participants may be eligible for Services at a 25% discount off the standard hourly rate. This does not apply to contingency fee matters or flat fee arrangements, which may be negotiated at a separate rate with the provider law firm. The 25% discount is available except in those instances listed in General Provision C of this plan.

Legal Forms

Participants have access to online legal forms that focus on many of today's most common legal concerns.

Mobile App

The participant can directly call their provider law firm, as well as upload traffic tickets and submit their Will questionnaire directly to the provider law firm through the LegalShield mobile app.

All legal services are provided by the Provider Law Firm and lawyers, not Pre-Paid Legal Services, Inc. dba LegalShield ("LegalShield") nor any of its companies. The following items are not included in the legal services plan: any matter or dispute between any Covered Person and LegalShield, a Provider Law Firm, or the Employer; any matter covered by any insurance policy or other legal service plan; employment, patent, trademark, or copyright matters; any matters related to Native or First American tribes or tribal governments; requested service that lacks merit, is frivolous or would violate any ethical rule or law; services outside the 50 states of the United States; business or commercial matters; fines, court costs, filing fees, ad litem fees, penalties, expert witness fees, bonds, bail bonds and any out-of-pocket expense.

EXHIBIT B

IDENTITY THEFT OVERVIEW

IDShield™

IDShield Plan Overview

Accessing Identity Theft Services

To receive identity theft consultation and restoration services, call 888-494-8519. For questions about the plan, contact Member Services at 1-888-807-0407 from 7 a.m. CT — 7 p.m. CT, Monday — Friday. For emergency after-hours support call 1-866-696-0927.

Who is Covered

The IDShield Individual Plan covers the participant (employee).

The IDShield Family Plan covers the participant, their spouse/partner, dependent parents and up to 10 dependent children under the age of 26. Dependent children ages 18-26 and dependent parents of the participant or participant's spouse are eligible for consultation and restoration services only. Monitoring services are not available for dependent parents and dependent children ages 18-26.

What Services Are Covered

The IDShield plan includes the following covered services:

Restoration Services

$1 Million Identity Fraud Protection Plan

IDShield provides a $1 million identity fraud protection plan, provided by a leading national carrier. This covers costs incurred as a result of identity theft – such as:

- Lost Wages
- Travel Expenses
- Elder and Child Care
- Initial Legal Consultation
- Certified Public Accountant Costs
- Stolen Funds from Unauthorized Electronic Funds Transfers
- Financial Loss from 401Ks and HSAs

If participant enrolls in the family plan up to $2 million of aggregate coverage is provided. The participant and participant's spouse will each receive up to $1 million protection.

Licensed Private Investigators

Participants have access to consultation services provided by our Licensed Private Investigators. If a participant experiences an identity theft event, one of our investigators will walk them through their issues with one-on-one advice tailored to the specific situation. Participants will have access to an assigned and dedicated investigator throughout the restoration process. All Licensed Private Investigators are licensed in the state of Oklahoma.

Our investigators' credentials include:

- Fair Credit Reporting Act (FCRA) Certified
- Certified Identity Theft Risk Management Specialist (CITRMS)
- Certified Credit Scoring Specialist (CCSS)
- Certified Credit Report Reviewer (CCRR)

Full-Service Restoration

If an identity theft event does occur, our Licensed Private Investigators will do whatever it takes for as long as it takes to restore a participant's identity to its pre-theft status. The investigator will work on a participant's behalf to resolve the issue by working with the appropriate government agencies, financial institutions, credit bureaus and collection agencies. No other company offers this high level of professional service.

With IDShield's family plan the participant's, the participant's spouse's or the participant's domestic partner's dependent children and adult parent dependents are eligible for consultation and restoration services.

Monitoring and Detection Services

Auto-Monitoring

IDShield's auto-monitoring provides participants with monitoring services directly on the effective date of the plan. Using the participant's full or partial Social Security Number (SSN), name, address and date of birth provided at time of enrollment, the participant's identity is automatically monitored. During account activation, participants are encouraged to provide further information to enable the full monitoring services the plan provides. To activate their account, participants will be asked two questions about their credit history to successfully authenticate their account and confirm their identity.

The following services are available for auto-monitoring:

- Credit Monitoring
- Dark Web and Internet Monitoring
- Court Records Monitoring
- Public Records Monitoring
- Address Change Monitoring

Only the named participant is subject to auto monitoring. Spouse and dependent child monitoring will require separate set-up by accessing the participant portal.

Dark Web and Internet Monitoring

Billions of records are for sale on the dark web, so real-time monitoring is vital. IDShield's dark web and internet monitoring provides extensive scans of online sources for identity data and sends participants real-time alerts if their PII is found. IDShield reviews thousands of websites and data points across the dark web to see if participant information has been exposed.

We monitor the following:

- Full Name
- Date of Birth
- Social Security Number
- Driver's License Number
- Passport Number
- Mailing Address
- Phone Numbers (up to 10)
- Bank Account Numbers (up to 10)
- Credit/Debit/Retail Card Numbers (up to 10 each)
- Medical ID Numbers (up to 10)
- Investment Account Numbers (up to 10)
- Username and Password Combinations (up to 10)
- Mother's Maiden Name
- National Provider Identifier Number
- Telecom Account Applications
- Rent-to-Own Applications
- Buy Here/Pay Here Auto Loans
- Auto Pawns/Title Pawns
- Enhanced Sub-Prime Loans
- Gamer Tags (up to 10)

Username/Password (Credentials) Monitoring

IDShield monitors the internet for instances where a participant's username and password credentials have been exposed. When these are found together online, it presents a strong indication that their online accounts have been compromised. The service continuously scans for a participant's username/password combinations and will alert the participant with details so they can follow up and change their login information on any accounts that use the exposed credentials.

Identity Threat Alerts

Participants receive an alert via email or push notification on the IDShield mobile app if their information is found online. Alerts contain details on the threat, including links to where the exposure occurred – giving participants the opportunity to look over the information to either dismiss the notification or escalate the issue with our Licensed Private Investigators.

Credit Threat Alerts

IDShield monitors for changes or updates found on the participant's credit report(s) in real time. We pull data from over 200 million files that represent nearly every credit active consumer in the United States.

Application Alerts

For certain types of account applications, third parties will take participants' information, compare it to public records and return a fraud score. IDShield scans a national ID verification database to determine if a new account application has been submitted with participants' information. We continuously monitor to see if any new accounts or transactions appear.

Instant Hard Credit Inquiry Alerts

Credit report inquiries are created when a participant's PII is used to apply for bank/credit cards, utility or rental query or many types of loans – including home, auto, business, mortgage, home equity or student loans. IDShield notifies participants when their information appears on these reports, empowering them to take action if their data has been exposed by reviewing the alert with an investigator.

Continuous Credit Monitoring

Participants have access to continuous 3B credit monitoring under this plan. Lenders, creditors and many businesses check and submit data to go on credit reports. If changes or inquiries are made, participants will receive an instant alert.

IDShield continuously monitors the participant's credit bureau report(s) for the following:

- Delinquent Account
- New Address
- New Tradeline
- Settlement
- Card Over Limit
- Lost or Stolen Card
- Participant Noted as Deceased
- Fraud or Victim Statement
- Bankruptcy
- Liens and Judgements
- New Employment
- New Collection

Monthly Credit Score Tracker

The credit score tracker gives participants the ability to watch their TransUnion credit score on a monthly basis with a map that shows a 12-month historic view of their credit trends from the past year – beginning when the service was first activated.

Financial Account Monitoring and Alerts

IDShield monitors partcipants' financial accounts including credit cards, checking, savings, 401k accounts, loans and more for any discrepancies. Participants will receive alerts notifying them of financial withdrawals, balance transfers and large purchases on financial accounts, if a transaction is made outside of a set monetary amount.

High Risk Application and Transaction Monitoring

Financial institutions use specific technology to verify the identity of new account holders before processing high-risk transactions. IDShield monitors these processes to determine if details for a new bank account or large money transfer are associated with a participant's personal data. Our application and transaction monitoring can potentially catch identity theft 90 days faster than traditional credit monitoring alone. Furthermore, IDShield can better secure a participant's online financial records by monitoring unauthorized use of username and password combinations used for online banking or insurance accounts. This service monitors processes related to:

- Instant Credit Applications
- Financial Account Updates
- Credit Line Increases
- Money Transfers
- Activity on New Accounts
- Customer Payment Activity
- Online W-2 Access
- Online Prescription Management
- Fund Transfers

Public Records Monitoring

IDShield monitors over 78 billion public record reports from more than 10,000 diverse sources to screen for 34 different pieces of PII – including name, address, phone number, email, SSN and more. The records contain the public, private and regulated data of over 283 million U.S. consumers which are checked for matches of participant information. These reports include details on:

- Bankruptcy
- Motor Vehicle Records
- Driver's License Records
- Criminal Records
- Business Licenses
- Tax Assessor Records
- Residencies
- Lease History
- Registrations
- Deeds

Court Records Monitoring

IDShield can determine if a participant's identity is associated with a criminal act by monitoring court records connected to their name, SSN and date of birth. Criminals can fraudulently use stolen identities, causing the victim's information to falsely appear on citations, arrest records, felonies, traffic offenses and convictions. IDShield monitors millions of dockets from the Administration of the Courts, the Department of Corrections, county courts and other legal agencies in search of participant data. If a match is found, the participant will receive an alert with the details.

Payday Loan Monitoring

IDShield provides non-credit loan monitoring for short-term payday or similar cash advance loans. We screen online, rent-to-own and payday lender storefronts for unauthorized activity.

Telecom Monitoring

IDShield monitors phone number history associated with an individual, as well as any phone number changes with a database of more than 1.2 billion landlines and mobile phones to assure participants that their phone number is not being redirected.

Address Change Monitoring

IDShield monitors participants' address history in the United States Postal Service through the National Change of Address database, providing an 18-month snapshot of the nearly 40 million Americans who move each year. This service scans for change of address requests and sends a notification if participant information appears in the database.

Child Monitoring

With the IDShield Family Plan, we'll monitor up to 10 dependent children under the age of 18. Participants receive an alert if their child's SSN is used to create any new accounts or included in credit applications, loans, court documents, etc.

Sub-Prime Monitoring

Sub-prime monitoring searches transaction data for rent-to-own, buy-here pay-here auto dealers, title pawn and sub-prime loan applications. Participants will be notified when new transactions are discovered.

Death-Index Monitoring

IDShield searches the National SSN Death Index and will send an alert if the participant's information is found in the database.

Sex Offender Monitoring and Alerts

Participants can learn if a registered sex offender lives near them. They'll also receive alerts when a new offender moves into their neighborhood, out of their neighborhood or if someone in their neighborhood becomes registered. Participants can search within a five-mile radius of their home address.

With sex offender search participants can:

- View sex offender details.
- Search using an adjustable radius of their home address.
- Receive alerts when a sex offender moves nearby.

Online Privacy and Reputation Management

Reputation Management

IDShield's reputation management service allows the participant to scan their social media accounts including Facebook and Instagram for existing content that could be damaging to their online reputation. Participants will be notified of old accounts, high-risk posts and images, and will have the ability to review and the choice to remove flagged content for their personal accounts. IDShield's family plan provides this service to both the participant and the participant's spouse.

Reputation Score

A reputation score is provided based on content and photos found on scanned social media accounts. Tips to improve the participant's score are provided along with social posts and photos that were flagged as part of the scan. Participants will have the option to review flagged content and remove content from their personal accounts to improve their score.

VPN Proxy One

IDShield's Virtual Private Network (VPN) Proxy One from Trend Micro, utilizes bank-grade data encryption to prevent a participant's incoming and outgoing internet traffic from being tracked, hacked or censored. It turns a public hotspot into a secure Wi-Fi. The IDShield individual plan provides protection for up to three devices and the family plan provides protection for up to 15 devices.

System Requirements: Windows Operating System: Microsoft® 10 RS3 and above, Mac Operating Systems: Apple® macOS 10.12 and above, Android Operating Systems: Android 5.X and above, IOS Operating Systems: iOS 9.X and above.

Anti-Malware Protection

IDShield's maximum security protection from Trend Micro, uses cloud-based AI technology to deliver highly effective and proactive protection against ever-evolving malware infections.

System Requirements: Windows Operating Systems: Microsoft® Windows® 7 (all versions) with Service Pack 1 (SP 1) or later, Microsoft® Windows® 8.1 (all versions), Microsoft® Windows® 10 (Windows IOS and ARM processors only supported by IDShield Endpoint Anti-Malware on Microsoft® Store). Mac Operating Systems: Apple® macOS 10.14 to 10.15 and macOS 11 Big Sur, Chrome OS Operating System: Chrome OS 79 or higher (Chromebooks only supported by IDShield Endpoint Anti-Malware on Chrome Web Store), Android Operating Systems: Android 4.1 or later. IOS Operating Systems: iOS 9 or later. 64-bit device required for latest version.

Password Manager

IDShield's password manager from Trend Micro, allows participants to create strong and unique passwords and safely secure them. The password manager can identify weak passwords and change them with unique, tough to hack passwords.

System Requirements: Windows Operating Systems: Microsoft® Windows® 7 (all versions) with Service Pack 1 (SP 1) or later, Microsoft® Windows® 8.1 (all versions). Microsoft® Windows® 10 (all versions). Edge browser not supported. Mac Operating Systems: Apple® macOS 10.12 to 10.14, Android Operating Systems: Android 5.1 or later. iOS: iOS 11.0 or later. 64-bit device required for latest version.

Mobile Security

IDShield's mobile security from Trend Micro, provides protection from ransomware, potentially dangerous and harmful websites, unsafe Wi-Fi networks, and more.

System Requirements: Android Operating Systems: Android 4.1 or later. IOS Operating Systems: iOS 11 or later. IPadOS 13.0 or later. 64-bit device required for latest version.

Online Parental Controls

IDShield's maximum security protection from Trend Micro allows participants to set parental controls, content filters to monitor and block what web pages can be viewed, and schedule specific timeframes for when their children can browse the web.

System Requirements: Windows Operating Systems: Microsoft® Windows® 7 (all versions) with Service Pack 1 (SP 1) or later, Microsoft® Windows® 8.1 (all versions), Microsoft® Windows® 10 (Windows IOS and ARM processors only supported by IDShield Endpoint Anti-Malware on Microsoft® Store). Mac Operating Systems: Apple® macOS 10.14 to 10.15 and macOS 11 Big Sur, Chrome OS Operating System: Chrome OS 79 or higher (Chromebooks only supported by IDShield Endpoint Anti-Malware on Chrome Web Store), Android Operating Systems: Android 4.1 or later. IOS Operating Systems: iOS 9 or later. 64-bit device required for latest version.

Data Broker Site Management

IDShield's password manager allows participants to create strong and unique passwords and safely secure them. The password manager securely communicates with browsers to enter passwords from saved accounts. Before any data is sent, we confirm that the browser has been signed with a code signing certificate from the manufacturer. If a phishing link takes the participant to a site that looks similar to one of their saved accounts, the password manager will not enter in their passwords, helping the participant to avoid phishing schemes. To access this password manager participants will be asked to create a Master Password and they also will have the ability to use 2-factor authentication as well as biometrics to log-in.

Online Privacy Setting Management

Our reputation service allows participants to control their privacy settings across platforms such as Snapchat, TikTok, Venmo, Instagram, among others.

Social Media Monitoring

IDShield monitors participant's Facebook, Twitter, YouTube, LinkedIn and Instagram accounts to see if personal information has been exposed through image captions, posts and comments. Participants will be notified if their social content presents reputational risks such as foul language, drug references or discriminatory terms. Participants can control the sensitivity level of their alerts based on options chosen in their account settings - including categories for profanity, violence and more.

IDShield's family plan allows both the participant and the participant's spouse as well as their dependent children under the age of 18 to also monitor their social media accounts.

Cyberbullying Protection

If any covered participant is being bullied, online or face-to-face, we will connect them to local agencies/authorities, school administrators and counselors and provide guidance on how to navigate the situation and reduce the impact of bullying on the victim.

Online Privacy Management

IDShield provides consultation and guidance on ways participants can protect their privacy and personally identifiable information across the internet and on their smart devices. Our certified and licensed private investigators provide unlimited consultation on how to switch to easy-to-use and privacy-conscious alternatives to well-known software such as Google search, Gmail, Facebook, and Amazon. We will provide step-by-step advice and consultation to participants on how to take control of their online privacy by showing them how to:

- Delete unused online accounts
- Delete unused apps from their mobile phone
- Audit third-party app access to personal information
- Ensure their browser isn't tracking them
- Delete unused software on their computer
- Remove data from public records sites (Intelius, MyLife, BeenVerified, etc.)
- Reset and recycle (or donate) unused devices (mobile, PC)

IDShield's identity theft specialists also provide anti/cyberbullying, password, and privacy management consultation for:

- Data broker sites (Spokeo, MyLife, etc.)
- Social media platforms (Facebook, LinkedIn, Twitter, Instagram and YouTube)
- Voice assistance devices (Alexa, Google, etc.)
- Online browsers (Brave, Ghost, etc.)
- Smart TVs
- Password management services

Consultation Services and Support Tools

Credit Freeze and Fraud Alert Assistance

IDShield's investigators will provide the participant assistance with placing a credit freeze and/or fraud alert on their credit reports in the event of a breach or other identity theft incident. If their identity is stolen, the LPI will issue fraud alerts to all three credit bureaus and with reporting agencies and creditors as needed.

24/7 Emergency Assistance

In the event of an identity theft emergency, IDShield provides emergency access to live support 24/7, ensuring participants can get help right away.

Medical Data Report

Our site provides a link to sources of medical data reports. Participants can retrieve and review these reports for inaccurate or fraudulent information.

Credit Counseling and Education

IDShield's identity theft specialists can provide one-on-one education to help participants understand their valuable credit rating and actions that are likely to have an impact on their credit score. They can also provide counseling on debt management, financial budgeting, credit score health and more.

Solicitation Reduction

Reducing mail and phone solicitation helps lower the risk of thieves finding personal information to exploit. Our identity theft specialists are available to provide advice and assistance to reduce the number of unsolicited offers for credit cards and insurance participants receive.

Lost/Stolen Wallet Support

Losing a wallet can be stressful, but our investigators are there to assist. We offer guidance to determine what may have been stolen and provide support for any resulting identity theft.

Language Support

IDShield's investigators can provide language support in English, Spanish and French.

Live Member Support

IDShield's Licensed Private Investigators and Member Services' team is available from 7 a.m.-7 p.m. CT Monday-Friday. Identity theft specialists are also available 24/7 for an identity theft emergency.

IDShield Mobile App

The IDShield mobile app makes it easy for participants to access their benefits. Participants can view their alerts and add/edit their monitored information directly via the app.

Features include:

- Push notification for identity and credit threat alerts
- Monthly credit score tracker
- Direct access to identity theft specialists
- 24/7 emergency assistance

IDShield is a product of Pre-Paid Legal Services, Inc. d/b/a LegalShield ("LegalShield"). LegalShield provides access to identity theft protection and restoration services. IDShield plans are available at individual or family rates. A family plan provides monitoring services for up to ten (10) eligible dependent children under the age of 18 of the Named member or Named Member's spouse or domestic partner. Consultation and Restoration Services for eligible dependent children under the age of 26 and eligible dependent adult parents. For complete terms, coverage, and conditions, please see an identity theft plan. All Licensed Private Investigators are licensed in the state of Oklahoma. An Identity Fraud Protection Plan ("Plan") is issued through a nationally recognized carrier. LegalShield/IDShield is not an insurance carrier. This covers certain identity fraud expenses and legal costs as a result of a covered identity fraud event. See a Plan for complete terms, coverage, conditions, limitations, and family members who are eligible under the Plan. For a summary description of benefits for the Plan coverage see https://idshield.cloud/summary-of-benefits.

The following items are not covered with the IDShield service:

Legal Remedy - Any Stolen Identity Event where the Member is unwilling or unable to prosecute or otherwise bring a civil or criminal claim against any person culpable or reasonably believed to be culpable for the fraud or its consequences.

Dishonest Acts - Any dishonest, criminal, malicious or fraudulent acts, if the Member(s) that suffered the fraud personally participated in, directed or had knowledge of such acts.

Financial Loss - Any direct or indirect financial losses attributable to the Stolen Identity Event, including but not limited to, money stolen from a wallet, unauthorized purchases of retail goods or services online, by phone, mail or directly.

Business - The theft or unauthorized or illegal use of any business name, DBA or any other method of identifying business (as distinguished from personal) activity.

Third Parties not Subject to U.S. or Canadian Law - Restoration services do not remediate issues with third parties not subject to United States or Canadian law that have been impacted by an Individual's Stolen Identity Event, such as financial institutions, government agencies, and other entities.

Marketed by: Pre-Paid Legal Services, Inc. dba LegalShield® and subsidiaries; Pre-Paid Legal Casualty, Inc.; Pre-Paid Legal Access, Inc.; LS, Inc.; In VA: Legal Service Plans of Virginia; and PPL Legal Care of Canada Corporation

Item Title:
Consider approving an agreement with MASA, Medical Transport Solutions, for Medical Transportation Coverage for eligible City of Lawton employees effective July 1, 2026, and authorize the Mayor and City Clerk to execute the contracts.

Initiator: Craig Akard, Director

Information Source: Craig Akard, Director

Background:
The City of Lawton offers medical transportation coverage for employees. Insurica, our broker, was contacted to publish and RFP for coverage. MASA, Medical Transport Solutions offers multiple plans for employees depending on the service they desire. This is an employee paid benefit. This agreement has been reviewed and approved by the City Attorney's office.

Correlation to the True North Statement:

Exhibit:
FY27 MASA Employer Benefit Agreement

Key Issues:
Does the City of Lawton wish to enter into an agreement with MASA, Medical Transport Solutions for Medical Transport Coverage.

Funding Source:
Employee paid through payroll deduction.

Recommended Action:
Approve the agreement with MASA, Medical Transport Solutions for Medical Transportation Coverage for eligible City of Lawton employees effective July 1, 2026, and authorize the Mayor and City Clerk to execute the agreement.

ATTACHMENTS:
1. 2026-2027 COL Masa contract

EMPLOYER BENEFIT AGREEMENT - MEMBERSHIP

Employer Provided & Payroll Deduction

Employer/Organization Name: City of Lawton			Contact's Name: Craig Akard	
Telephone: 580-581-3392	Fax:		E-Mail: craig.akard@lawtonok.gov	
Physical Address: 212 sw 9th street		City: Lawton	State: OK	Zip Code: 73501
Mailing Address (if different):		City:	State:	Zip Code:
Brokerage Name: Insurica	Producer's Name: Dustin Brandt and Lindsay Neal		MASA Representative's Name: Will Winters	
Invoicing Contact Name: Taressa Macias	Invoicing Email: Taressa.macias@lawtonok.gov		Eligible Employee Count: 800	

This Employer Benefit Agreement ("Agreement"), effective as of 7/1/2026, ("Agreement Effective Date") as further defined below in section 5, by and among City of Lawton ("Employer"), as described above, a(n) _____ (State, Entity), and Medical Air Services Association, Inc., an Oklahoma corporation acting through its MASA Medical Transport Solutions division ("MASA") with its principal executive office at 1301 International Parkway, Suite 300, Sunrise, FL 33323. This Agreement supersedes and replaces any and all prior agreements, whether verbal or written, between Employer and MASA (individually, the "Party," collectively, the "Parties") and any of their affiliates concerning the subject matter set forth herein.

WHEREAS, MASA is in the business of providing single individual memberships and family memberships with certain benefits, including, but not limited to, covering a portion of the out of pocket-expenses incurred as a result of an emergent transport situation ("Services"); and

WHEREAS, MASA offers a "Platinum", "Emergent Premier", and "Emergent Plus" membership (collectively, "Memberships") that entitle members ("Members") to certain services and benefits ("Benefits") and Employer desires to offer Memberships to its employees ("Employees") as part of general benefit offering.

NOW, THEREFORE, MASA and Employer agree as follows:

1. Term and Termination. This Agreement shall have a term of one (1) year from Effective Date ("Initial Term"). Upon the termination of this Agreement, for any reason, it shall be the Employer's obligation to notify Employees of such termination and the impact on their membership coverage.

2. Membership Services Agreement ("MSA"). All Memberships resulting from this Agreement are subject to the terms and conditions of the MSA between MASA and Member Employees. Notwithstanding the terms and conditions of that MSA, those members purchasing the Platinum Membership under the monthly payment option via payroll deduction, "Worldwide Coverage" will be an included benefit without the full annual payment requirement of that respective MSA. All other Worldwide Coverage and Platinum Service Agreement Benefit requirements still apply.

3. Membership Fees & Rates.

Offering	Product	Type	Voluntary Price	Total Invoice
Voluntary	**Platinum**	**Composite**	**$39.00**	**$39.00**
Voluntary	**Emergent Plus**	**Composite**	**$14.00**	**$14.00**

4. Member Enrollment. The Employer shall begin the initial enrollment process on _____, and shall end initial enrollment process on _____, ("Enrollment Period"). Following the Enrollment Period, enrollment may remain open for current and/or new Employees.

The Parties agree that the ongoing method for enrollment management shall be as follows: (select one)

☒ Electronic Data Interchange (EDI) ☐ ☐ MASA Compass Portal

Name of Platform:_____

In the event that the enrollment will take place digitally via a benefit administration system (or similar digital platform) and the intent is for MASA to receive enrollment files via EDI (or similar type electronic files), it is the responsibility of Employer or their broker to ensure that an EDI connection is established for eligibility communication.

In the event the enrollment will not take place in a manner that MASA will receive an EDI file (or similar type of electronic files) on a regular basis, Employer will have the option to submit enrollment changes via MASA's group management portal or by roster submission. If Employer opts to submit enrollment changes by roster, MASA will provide Employer with a template file used to process enrollments ("Enrollment Roster") to assist Employer in the enrollment process. Employer should populate the Employment Roster and submit the same directly to clientsuccess@masaglobal.com, or via Employer's broker.

Additionally, Employer agrees to ensure proper changes to the enrollment will be submitted timely, whether submitted through a benefit administration system, MASA's group management portal, or by Enrollment Roster. In no event will changes be made effective after Sixty (60) days from the requested effective date of the change. MASA will only reimburse for a correction made to an Employment Roster that is sent to MASA within the Sixty (60) day period from the effective date of the change.

If an Employer does not have an active member for more than a two-year period, MASA reserves the right to cancel this Agreement.

Employer agrees to review the Enrollment Roster of Employees who have indicated a desire to enroll in the Membership and to identify on such Enrollment Roster any Employees who are enrolled in a high-deductible health plan that is compatible with a health savings account under Internal Revenue Code section 223. Employer shall conduct such review both at the time of initial enrollment and before the start of each subsequent plan year of the high-deductible health plan.

Upon enrollment, MASA agrees to provide all new members an MSA, which provides an explanation of MASA benefits and services.

5. Effective Dates. The Agreement Effective Date, which is the date the employer agrees to offer MASA Products, shall be the date which the last Party signs the agreement below. Each Members' benefits become effective as of the Member's membership effective date ("Membership Effective Date"), which must be after the Agreement Effective Date, and the Agreement Effective Date shall run through the of the last surviving membership date. The Membership Effective Date shall be no earlier than the first day of the month following the thirtieth (30th) day after the end of the Enrollment Period, unless prior written approval has been received from MASA. Additionally, for a new Employee or current Employee who enrolls after the Enrollment Period, their Membership Effective Date shall be no earlier than the first day of the month following the thirtieth (30th) day after the enrollment of the new Employee is completed, unless prior written approval has been received from MASA.

For Employees that enroll as a Member during the initial Enrollment Period as defined in Section 3 above, the Membership Effective Date shall be the First day of 7/1/2026.

6. Payment of Fees.
Employer acknowledges and agrees that MASA's Services, Memberships, and obligations under this Agreement shall be contingent on Employer's timely payment of Fees. In the event Employer is delinquent on its payment of Fees, MASA shall have the right to stop providing the Services/Products under this Agreement and terminate this agreement in its entirety. Fees shall be due to MASA monthly and must be paid to MASA within thirty (30) days from the end of each calendar month. Employer is obligated to all Membership Fees & Payment due and owed to MASA, regardless of Employer's selection to remit payment via either Payroll Deduction or Employer Paid. Waiver of such termination rights shall not prevent future enforcement of the same.

- Employer desires MASA to (Employer – Please select one option):

☒ Invoice Employer directly
☐ Allow Employer to remit payments via self-bill process

- If Employer works with third-party administrator ("TPA") for payments, please provide TPA contact information for billing purposes:

  Name: _____

  Email: _____

  Phone Number _____

7. Membership Benefits and Requirements. The Parties acknowledge and agree that the Memberships offered by MASA were designed to protect members and their immediate families from the reasonable and customary out-of-pocket expense associated with emergency medical transportation following the primary insurer's reimbursement. Reasonable and customary expenses are determined on a case-by-case basis, considering a variety of factors, including, but not limited to, the primary insurer's determination of reasonable and customary expense and industry practice, based on national and regional norms, among other factors. The Parties acknowledge and agree that Memberships are not represented and/or marketed as a primary level of coverage but rather as a supplement to such coverage; nor is a Membership intended to replace or take the place of primary insurance coverage.

   By offering and/or providing Memberships to Employees, Employer represents and warrants that Employer also offers health insurance policies and plan options that provide a level of coverage for emergency, ground and air transportation based on reimbursement schedules that are consistent with other levels of coverage within the same policies and plan options and that do not unreasonably cap or otherwise limit reimbursement for emergency ground and air transportation. Failure by Employer to provide and/or maintain such coverage for Employees may be grounds for immediate termination of this Agreement. MASA can only be sold to groups that offer primary insurance to their employees. The Employee, pursuant to the terms and conditions of the respective MSA, acknowledges and agrees that the Services provided are meant exclusively to supplement Employee's health and/or other insurance coverage(s). For that purpose, in the event that Employee fails to carry primary health insurance at time of claim, MASA shall be liable to Employee for no more than 20% of Employee's Out-of-Pocket Expenses, but in no event will MASA pay more than twenty-thousand dollars ($20,000), per claim on an Emergent Plus. Waiver of such termination rights shall not prevent future enforcement of the same.

8. Tax Consequences and Fiduciary Obligations. Employer acknowledges (1) that MASA shall not be liable for any tax consequences to the Employer or to a Member that may result from the offer and/or provision of the Memberships described in this Agreement to Employees; (2) that Employer is a fiduciary to its' Employees for the administration of all employee benefits.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Agreement Effective Date.

MEDICAL AIR SERVICES ASSOCIATION, INC.	("EMPLOYER")
_____	_____
Signature	Signature
_____	_____
Name: Executive, Medical Air Services Association, Inc.	Name: Authorized Signer, Title
_____	_____ _____
Signature Effective Date	Email Phone
	_____
	Signature Effective Date

Item Title:
Consider approving a contract with PVCS Primary Vision Care Services, Inc. to provide vision insurance coverage to eligible City of Lawton employees effective July 1, 2026 and authorize the Mayor and City Clerk to execute the contract.

Initiator: Craig Akard, Director

Information Source: Craig Akard, Director

Background:
The City of Lawton offers vision coverage to city of Lawton employees and their families. We currently offer Blue Cross Blue Shield of Oklahoma vision care and also Primary Vision Care Services (PVCS). Due to the current contract with PVCS expiring, our brokers, Insurica, was contacted to publish an RFP for coverages. Insurica received proposals for vision. Primary Vision Care Services, Inc. offers vision coverage at the following monthly rates; $10.75 for employee only, $19.75 for employee and one dependent (spouse or child), $28.00 per month for the employee, spouse and child/children. The contract listed as an exhibit has been approved by the City Attorney's office and will take effect on July 1, 2026. Open enrollment is set to begin on May 11, 2026, with informational classes. Vision care is an employee paid service that is offered.

Correlation to the True North Statement:

Exhibit:
FY27 PVCS Agreement

Key Issues:
Does the City of Lawton wish to enter into a contract with Primary Vision Care Services (PVCS) and continue to offer this vision coverage for employees.

Funding Source:
This is an employee paid service utilizing payroll deduction.

Recommended Action:
Approve the contracts with Primary Vision Care Services, Inc. for vision insurance coverage for eligible City of Lawton employees effective July 1, 2026, and authorize the Mayor and City Clerk to execute the contract.

ATTACHMENTS:
1. FY27 PVCS Agreement

Primary Vision Care Services, Inc.
2518 West Gore Blvd., Lawton, Oklahoma 73505-6315 | 580.357.6912 | 888.357.6912 | fax 580.357.6919 | pvcs-usa.com | email@pvcs-usa.com

EMPLOYER CONTRACT

This Employer Contract is made this _____ day of _____ 2026, by Primary Vision Care Services, Inc. (PVCS) and **The City of Lawton** (Employer) to provide a vision benefit plan as hereinafter described, in consideration of the mutual covenants contained herein.

1. As used in this Employer Contract, the following terms shall have the meanings hereinafter indicated:

   "Contract Date" is the date established in the opening paragraph of this Employer Contract.
   "Contract Period" is the subsequent number of years from the contract date.
   "Doctor" means a PVCS network optometrist or ophthalmologist.
   "Materials" means frames, prescription lenses, lens options, and contact lenses at wholesale cost.
   "Member" means employee or dependents (spouse and/or children) enrolled in the PVCS vision plan.
   "**Provider**" means PVCS.
   "Vision Care Services" means routine eye examinations, refractions, eyeglass fittings, contact lens original fittings and refittings, eyeglass repairs, and other routine eye tests.
   "Wholesale", "Wholesale Costs" and "Wholesale Cost of Materials" mean the current catalog listed price in *Frames Data* magazine for eyeglass frames, or local or customary wholesale laboratory posted rate sheet for eyeglass lenses and options, or manufacturer's or distributor's published wholesale per-lens or per-case price for contact lenses, plus applicable shipping cost and sales tax rounded up to the nearest $5.00; i.e., if the total published cost for a product, shipping charge and sales tax amounted to $27.50, the wholesale cost would be $30.00.
2. The monthly rate option for vision care services is below.

   ☐ **Employee** funded through voluntary payroll deduction
   - $10.75 per month for the employee.
   - $19.75 per month for the employee and 1 dependent (spouse or child).
   - $28.00 per month for the employee, spouse, and child/children.
   - Minimum 10 employees for this option.

   The selected monthly rate shall remain effective for the duration of the Contract Period which can be one (1), two (2) or three (3) years. Select length of Contract Period: ☐ One Year ☐ Two years ☐ Three years

   The monthly rate may only be changed by mutual agreement of the Provider and the Employer made prior to the next Contract Period. Employees shall be notified at least thirty-days (30) prior to the rate change and any change shall be effective only after the start of the new Contract Period.

   Employer shall deduct from each participating employee the monthly rate as selected and remit the total monthly amount to Provider. Monthly statements are issued on the first day of each month and payment is expected by the 15th of each month.

3. Materials recommended by the Doctor and selected by the Member shall be at Wholesale Cost and shall be paid by the Member.

4. Co-pays for contact lens fitting/refitting: $50 co-pay on first time soft lens fittings and refittings (change in lens parameters), $75 on rigid/gas permeable, and $150 on hybrid/specialty lenses.

5. Members enroll by completing the Provider enrollment form. Members are automatically enrolled in subsequent plan years. A Member opting to cancel enrollment is required to notify the Employer during open enrollment period. The Employer will notify the Provider of Member terminations and effective dates.

6. Members under the Plan make their appointments as needed. No ID card, claim form or pre-authorization is required.

7. Members select a network doctor for their vision care services. A list of doctors is posted to the PVCS website, pvcs-usa.com, under the Find a Doctor tab. The Doctor selected by the Member shall be solely responsible for the performance of vision care services to the Member. Provider shall have no liability for the actions of the Doctor whether arising from breach of contract, negligence, or willful misconduct. However, any incidents of non-performance should be promptly reported to Provider to help ensure compliance.

8. In the event a government entity assesses a tax on this type of offering, Provider reserves the right to adjust the contract cost and will notify the Employer in writing if any such adjustments need to be made.

9. Hold Harmless. To the extent permitted under Oklahoma law, including the Oklahoma Tort Claims Act and the Oklahoma Constitutional debt limitation provisions, the Employer shall be responsible for the work, direction, and compensation of their employees, agents, and subcontractors. The Employer shall be liable, directly, or indirectly, for the work and direction of the Employer employees, agents, or subcontractors. The Employer agrees to indemnify and hold harmless the Provider, its employees and agents, from damages, loss, or liability to persons or property arising from claims of any kind, including, but not limited to compensation by the Employer employees, agents, and subcontractors of the Employer against the Employer; negligent or willful acts of the Employer, its employees, or agents in performance of this contract; acts, omissions or liabilities of the Employer acting in any capacity that relate to the contract; and damages, costs, fines or penalties arising from HIPAA violations committed by the Employer employees, agents or subcontractors. The provider does not waive, compromise, concede, surrender, or relinquish any rights, privileges, immunities, or remedies that the provider and its employees possess under State or Federal law.

10. PVCS recognizes that our relationship with current and prospective members, doctors and brokers/agents is based on integrity and trust. Our policy for collection and disclosing personal information is available upon request and as required by law.

11. Limitations include luxury frames and premium lenses which are discounted at 20%. (Luxury frames/any frame with a wholesale cost of $125 or more and premium lenses/any lens with a wholesale cost of $375 or more.).

12. Exclusions include medical eye care; virtual exams, non-routine vision services such as vision therapy, laser treatments or refractive surgery, surgery, other forms of ophthalmic surgery, photography, corneal topography, orthokeratology, dispensing prescription or non-prescription medications, non-prescription eyewear (sun or safety glasses, and technological advancements unknown or not customary and routine at the inception of this contract. (Non-Routine Vision Services may be provided by the Doctor at their regular rates for such services and paid directly by the Member to the doctor. These services must be optional and approved by the patient.)

13. This Employer Contract shall be subject to the right of either PVCS or Employer to terminate it by providing written notice to the other at least sixty (60) days prior to the end of the current Contract Period.

If the Employer Contract is terminated, there shall be no further enrollment. If written notice of termination is not received by Provider, the Employer Contract will automatically renew for an additional twelve (12) month Contract Period.

IN WITNESS WHEREOF, the parties have executed this Agreement as and of the date first mentioned above.

EXECUTED ON BEHALF OF EMPLOYER

Signature _____ Date _____

Printed name _____

EXECUTED ON BEHALF OF PRIMARY VISION CARE SERVICES, INC.

Signature Richard Swales OD Date 4-13-2026

Richard S. Swales, O.D., President, CEO, and Medical Director

Organization Tax ID # 73-1527117

EMPLOYER/COMPANY INFORMATION (please print)

Employer/Company name City of Lawton, OK

Phone # 580-581-3392 Fax # _____

Email craig.akard@lawtonok.gov

Physical address 212 SW 9th Street

City Lawton State OK Zip 73501

Mailing address _____

City _____ State _____ Zip _____

Tax ID# 73-605287 DUNS Code _____

Primary point of contact (POC) Name Mary Sellers Title Benefits Coordinator

Phone # 580-581-3392 ext 1315 Fax # _____

Email mary.sellers@lawtonok.gov

Additional POC or individual to receive information (CEO, CFO, COO, HR Director, etc.)

Name _____ Title _____

Phone # _____ Fax # _____

Email _____

Number of pay periods per year ☐ 12 ☒ 24 ☐ 26 ☐ Other _____

Type of company ☐ Manufacturing ☐ Services ☐ Other Municipality

Total number of employees _____

AGENCY and AGENT/BROKER INFORMATION

Agency name Insurica, Inc.

Phone # 580-355-4500 Fax # __

Email laci.sanders@insurica.com

Mailing address 10 SW 2nd Str, Suite 1

City Lawton State OK Zip 73501

Agent/Brokers name Lindsay Neal Title _____

Phone # 580-355-4500 Fax # _____

Email lindsay.neal@insurica.com

Mailing address 10 SW 2nd Str, Suite 1

City Lawton State OK Zip 73501

Item Title:
Consider approving an agreement with Nationwide to offer group voluntary pet insurance coverage to eligible City of Lawton employees effective July 1, 2026 and authorize the Mayor and City Clerk to execute the contract.

Initiator: Craig Akard, Director

Information Source: Craig Akard, Director

Background:
The City of Lawton offers voluntary pet insurance coverage. Insurica our broker, received a proposal from Nationwide. Nationwide's pet insurance is a reimbursement indemnity plan that reimburses members for a portion of eligible veterinary expenses related to accidents, injuries and illnesses. Nationwide offers a wide variety of coverage plans. This is an employee paid reimbursement plan. Open enrollment is set to begin on May 11, 2026, with informational classes. This plan agreement does not cost the city any funds, it is strictly offered through the City to employees. Any contractual agreements are between the employee and Nationwide.

Correlation to the True North Statement:
Pets are a method for employees to unwind and relax with after a day of work. Offering pet insurance to those that wish to utilize the service, could help an employee feel better and more relaxed coming to work. This in turn, could help the employee with a good outlook at work which correlates to performing their job better which helps the citizens.

Exhibit:
FY27 Nationwide Pet Insurance

Key Issues:
Does the City of Lawton wish to offer Nationwide Pet Insurance to employees with no cost to the City?

Funding Source:
Employee Paid

Recommended Action:
Offer the pet insurance coverage through Nationwide.

ATTACHMENTS:
1. FY27 Nationwide Pet Insurance

Nationwide®

INSURICA 10 SW 2nd St. Suite 1, Lawton, OK 73501

04/08/2026

Mr. Craig Akard
City of Lawton
212 SW 9th
Lawton, OK 73501

Dear Craig:
We appreciate your decision to continue business with us and would like to confirm your rate upon renewal. Please review the following information and contact us with any questions or concerns you may have.

Plan	Plan Rate	Plan Term
Voluntary Pet Insurance	No group contract or renewal	07/01/2026-6/30/2027
Description of Coverage		
Renewals will vary depending on when employee enrolled their pet and policies are not based on employer's plan year. A policy term is 12 months and will automatically renew (employees do not re-enroll). Rates are guaranteed for the 12-month term. Policyholders receive a renewal notice at home 60 days prior to their policy renewing with rates changes, if applicable. Policyholders can only make changes to their existing plan during their own renewal period. For policy cancellations, employees must call Nationwide directly at 800-540-2016 or visit my.petinsurance.com.		

We enjoy doing business with you and look forward to continuing to assist you with your benefits needs.

Thank you for continuing to partner with us.

Item Title:
Consider approving an agreement with Aetna for Employee Assistance Program Services to eligible City of Lawton employees effective July 1, 2026 and authorize the Mayor and City Clerk to execute the contract.

Initiator: Craig Akard, Director

Information Source: Craig Akard, Director

Background:
The City of Lawton currently provides Employee Assistance Program (EAP) services to City of Lawton employees, and their qualifying members, through Aetna. Insurica went to market to see if there were any other providers that could offer the same benefits to our employees at a comparable price. After their search of multiple providers, they recommend staying with Aetna as this is the best program, with the most robust services, for our employees. The current cost is $1.57 per employee per month, however, it will be increasing by .08 to $1.65 per employee per month. This program is paid for utilizing funds that have been credited to the city by Blue Cross Blue Shield to utilize for health and wellness programs. This program allows employees to utilize a broad network of EAP Providers and EAP Staff Clinicians. Aetna offers several management services and training. Employees, and their dependents, have access to an EAP call center 24 hours a day, 7 days a week. Aetna is also utilized when employees are entered into a mandatory referral program for early intervention. Employees sometimes experience stress on the job, or at home, where they may need to discuss issues with a professional trained to help talk through issues. Therefore, the city has decided to pay for this service. This contract has been approved by the City Attorney's office.

Correlation to the True North Statement:
City of Lawton employees sometimes experience stress related issues, whether at work or home. This service provides the employee with an avenue to discuss issues and work through them. By providing this service to employees, we are helping them address and work through issues, getting them back to work with a positive attitude and outlook, hence working more efficiently for our citizens.

Exhibit:
FY27 Aetna Agreement

Key Issues:
Does the City of Lawton wish to enter into a new agreement with Aetna for Employee Assistance Program Services?

Funding Source:
Health & Wellness Fund

Recommended Action:
Approve the agreement with Aetna for Employee Assistance Program Services for eligible City

of Lawton employees and qualifying family members effective July 1, 2026, and authorize the Mayor and City Clerk to execute the agreement.

ATTACHMENTS:

1. FY27 Aetna Agreement

Aetna Behavioral Health, LLC, Aetna Resources for Living, PO Box 818048, Cleveland, OH 44181-8048
Fax: 800-970-6255

4/13/2026

City of Lawton
Craig Akard
212 SW 9th St.
Lawton, OK 73501

Dear Craig Akard:

Thank you for renewing your Aetna Resources For Living Employee Assistance Program ("EAP") Services Agreement ("Services Agreement"). At Aetna, we believe in an integrated, total health focus where an EAP and other benefits are part of a continuum of care.

This letter ("Renewal Letter") serves to confirm our agreement that you and Aetna mutually agree to: (i) renew your Services Agreement, and (ii) amend the Services Agreement as follows:

(a) The Domestic EAP Service and Fee Schedule is hereby replaced with the enclosed Domestic EAP Service and Fee Schedule.

All other terms and conditions of the Services Agreement not addressed herein shall remain in full force and effect.

Please review these documents. If they are acceptable to you, please sign the enclosed signature document where indicated and e-mail the documents back to me at the e-mail address at the bottom of this Renewal Letter. Alternatively, you may return a copy to the address and contact department noted at the top of this Renewal Letter or FAX the signed documents to the FAX number also indicated above. Please keep a copy for yourself prior to sending back to Aetna.

If we do not hear from you or receive the signed documents by 6/12/2026, Aetna will consider the terms of this Renewal Letter and its attachments as part of the Services Agreement which will serve as the complete and sole contract between us and you.

We look forward to a continued long and productive relationship between Aetna and City of Lawton. Should you have any questions regarding this Renewal Letter or any other aspects of your Employee Assistance Program, please do not hesitate to contact us.

Sincerely,

Taiesha Pullam
Account Executive
(469) 329-2150
taiesha.pullam@rfl.com

EMPLOYEE ASSISTANCE PROGRAM TERMS AND CONDITIONS

The term of this Renewal Letter shall be from 7/1/2026 through 6/30/2029.

IN WITNESS WHEREOF, the parties hereto have caused this letter to be executed by their duly authorized representatives.

CITY OF LAWTON	**AETNA BEHAVIORAL HEALTH, LLC**
Signed By:	**Signed By:**
Printed Name:	**Printed Name:Brooke Wilson**
Title:	Title: Head of EAP-Resources for Living
Date:	**Date: April 15, 2026**

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EMPLOYEE ASSISTANCE PROGRAM TERMS AND CONDITIONS

DOMESTIC EAP SERVICE AND FEE SCHEDULE

This Employee Assistance Program Renewal is made and entered into by and between Aetna Behavioral Health, LLC on behalf of itself and its affiliates (hereinafter "Company") and City of Lawton (hereinafter "Customer").

Customer hereby elects to receive the Services, within the 50 U.S. states and District of Columbia only, including limited services in Puerto Rico and U.S. Virgin Islands, as designated below. The below Service Fees shall be in effect for three (3) years beginning upon the Effective Date of this Renewal, and, thereafter, if this Renewal is extended by the parties for any additional successive term, such Service Fees shall be reasonably negotiated by the parties for such successive term. Notwithstanding the immediately preceding sentence, the below Service Fees shall be amended by Company, from time to time during the first three (3) years of this Renewal and for any future period(s) thereafter, in accordance with the terms of this Service and Fee Schedule.

Core Features and Services (included in the PEPM)	**$1.65 PEPM**

- Unlimited telephonic access to licensed clinicians 24 hours a day, seven days a week.
- Up to 8 counseling sessions offered via face-to-face, telephonically, televideo, or online chat* per problem per contract year *One week of online chat counseling messages are equal to one EAP session.
- Access to comprehensive, nationwide network of EAP providers who are licensed, master's level behavioral health professionals.
- Referrals to community services.
- Internet access to our EAP website 24 hours a day, seven days a week.
- Telephonic management and supervisory consultation.
- Designated account management with EAP administrative expertise.
- Standard printed communication materials and additional promotional materials in electronic format.
- Quarterly EAP utilization reports.**
- WorkLife, Legal and Financial Services and Identity Theft Services.
- Unlimited Standard CISD Services: Unlimited Standard CISD sessions are included in the EAP Session Model PE/PM Rate. CISD Services are limited to 10 hours per incident. Immediate CISD's are subject to the fees described below. Issues concerning downsizing, mergers, acquisition activities (i.e., Reductions in Force or RIF's), catastrophic natural disasters, and terrorism, or services beyond the 10-hour cap, are subject to the hourly rate of $285.00 per hour plus travel and preparation expenses reimbursed at a flat rate of $180.00 per counselor. Additional services are priced below.
- Standard Intake Model.

Additional Services:

Training and Education: The term "Training and Education" refers to training, provided by Company, or a Company Contracted educator to the Customer, concerning general behavioral health and work/life issues. This includes Employee Orientation Meetings and Supervisor Orientation Trainings. This training may be provided in different ways, i.e., in-person, telephonically, or web-based. Additional fees apply to web-based training over 250 participants (Participants is defined as unique phone lines calling into the webinar). Department of Transportation (DOT) services are excluded from standard Training and Education services.

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- Training and Education Fee for Service Pricing

    - Fee for Service On-Site Training Pricing: $300.00 per hour for the total amount of time that the educator is on site, plus a $150.00 per hour charge for travel and preparation time. If training is not scheduled consecutively or multiple topics are scheduled, additional travel and preparation costs may apply.

    - Fee for Service Webinar Training Pricing: $300.00 per hour, plus a $150.00 charge for preparation for each web-based training for up to 250 participants. For webinars with more than 250 participants, an additional charge of $25.00 applies for each additional 250 participants up to a maximum of 500 participants.

    - Sessions less than one (1) hour in duration will count as one (1) hour of Training and Education.

- Training and Education Cancellation Fee: Failure to provide Company with six (6) business days' notice of cancellation of a previously scheduled training program may result in a charge of:

    - Fee for Service Training Cancellation Fee: $375.00 per hour for services which are provided on a fee for service basis and which are subject to the hourly rate.

- For Department of Transportation compliance training to meet Drug-Free Workplace regulations regarding drug and alcohol awareness, see pricing referenced below under Drug Free Workplace Services. Mental Health First Aid trainings are excluded from standard Training and Education services. For specialized Mental Health First Aid training, see separate definition under Mental Health First Aid.

MENTAL HEALTH FIRST AID: Mental Health First Aid at Work ("MHFA at Work") is a high-impact, evidence-based training program that teaches employees how to identify, understand and respond to a person who may be developing or experiencing a mental health challenge or crisis in the workplace. MHFA at Work trainings — available in-person or virtually — are tailored to reflect your organizational culture.

We can customize resources to tailor the training to reflect your business. We will help you find new ways to support existing policies, procedures and employee services that take mental health into account.

With MHFA, employees gain the skills and confidence to provide direct assistance and support until the person in need connects with professional and self-help resources. Employees also learn how to reach out for emergency services on their colleague's behalf when necessary.

There are a variety of courses that can be provided. The INTRO course is a self-paced eLearning course that introduces employees to workplace wellbeing practices and teaches how to understand and reduce stigma in the workplace, recognize and help a colleague who may be experiencing a noncrisis mental health or substance use challenge, build a resilient mindset and implement best practices for self-care. The CERTIFICATION course is an instructor-led, 4-hour training where employees master the skills needed to recognize and respond to a co-worker who may be experiencing a mental health or substance use challenge – and connect them with the appropriate resources in accordance with company policies. Please Note: INTRO is a prerequisite for CERTIFICATION. The CHAMPION course is an instructor-led, 90-minute session that empowers a network of employees in your organization to provide mental health and substance use support to other employees as the company's go-to resource. Learners will develop a coordinated action plan for carrying out their role as a MHFA at Work Champion. The TRANSFORM course is an interactive Instructor-led 2-hour workshop where HR professionals and leaders from other departments discuss their organization's current mental health culture and create a cohesive strategy to address factors that may be impacting workers on their path to a healthy workplace that enhances employee wellbeing. The RECERTIFICATION course is a 90-minute Instructor led MHFA at Work Recertification Training. The training can be completed either in person or virtually. Each recertification cohort includes up to 30 learners. Please Note: In order to attend a RECERTIFICATION course, the Mental Health First Aider must have been certified in MHFA at Work no more than three years prior to taking the recertification course.

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Mental Health First Aid Virtual Delivery Requirements for Participants

Virtual courses will be hosted through The National Council for Behavioral Health's Zoom webinar platform, and The National Council will provide a how-to guide for participants who have never used this platform.

- Computer – Windows or Apple desktop or laptop computer OR Mobile Device/Tablet/Surface: iOS, Android, Windows
- Phone (backup audio option) – It is highly recommended that users join the course from a tablet, laptop or desktop computer for the best experience. Phones may be used for audio support.
- Microphone and speakers – Participants whose computers do not have a microphone and/or speaker can use the dial-in option from their phone for audio.
- HD Webcam – Either built into the user's device or external.
- Internet Connection – We recommend an internet speed of at least 5 mbps upload/download speed. Users can test their internet speed here: https://www.speedtest.net/

For the INTRO course, Customer will ensure that participants review course materials prior to the course assessment, which will provide the learner a certification of completion with an 80% passing grade. Course materials will be available for download via the online learning platform.

The CERTIFICATION, CHAMPION, TRANSFORM and RECERTIFICATION courses can be offered virtual or in-person. Customer will ensure that there are 30 identified participants for registration that are committed to completing any required online learning pre-work and attending. Course materials will be available for download via the online learning platform.

Mental Health First Aid Pricing: Please contact your Account Executive for Mental Health First Aid pricing should you require these services.

Offered Courses:

- **MHFA at Work: INTRO:** A self-paced eLearning course that introduces employees to workplace wellbeing practices and teaches how to understand and reduce stigma in the workplace. The training can be completed virtually only. Pricing is based on number of seats at the time of the batch request; therefore, pricing may vary per seat for subsequent requests based on tier pricing for number of seats being requested. Once attendees are submitted (licenses from a batch request are activated), there are no cancellations, refunds or reassignments allowed. Once any/a license from a batch request is activated for a participant, all participants from batch have one (1) year to complete the INTRO course from the first license activation date. Additional licenses after request submission or new batch requests will be charged based on tier pricing per seat for the additional number of seats being requested.
- **MHFA at Work: CERTIFICATION:** Instructor-led four (4) hour training of Mental Health First Aid curriculum. The training can be completed either in person or virtually. *(30 participant maximum) (Certification prerequisite: Completion of the INTRO course)*
- **MHFA at Work: CHAMPION:** Instructor-led, 90-minute session that empowers a network of employees in your organization to provide mental health and substance use support to other employees as the company's go-to resource. The training can be completed either in person or virtually. *(30 participant maximum)*
- **MHFA at Work: TRANSFORM:** Interactive Instructor-led 2-hour workshop where HR professionals and leaders from other departments discuss their organization's current mental health culture and create a cohesive strategy to address factors that may be impacting workers on their path to a healthy workplace that enhances employee wellbeing. This course requires 2 instructors. The training can be completed either in person or virtually. *(30 participant maximum)*

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- **MHFA at Work: RECERTIFICATION:** This is a 90-minute Instructor led MHFA at Work Recertification Training. The training can be completed either in person or virtually. *(30 participant maximum)* (Recertification Prerequisite: The Mental Health First Aider must have been certified in MHFA at Work no more than three years prior to taking the recertification course.)

Mental Health First Aid Cancellation Fee Schedule for CERTIFICATION, CHAMPION, TRANSFORM, or RECERTIFICATION: If the Customer cancels for any reason within 30 days from the training date, the Customer will be responsible for cancellation fees as follows:

- 50% of the total fee 15-30 days prior to the scheduled date of training.
- 100% of the total fee 0-14 days prior to the scheduled date of training.

Mental Health First Aid Rescheduling Fee: If rescheduled for any reason within 30 days from the training date, Customer will be responsible for the rescheduling fee of 25% of the total fees.

Critical Incident Support (Crisis Support/Management Services/Critical Incident Stress De-Briefing (CISD) Services): An array of services offered by the EAP that helps an organization to prepare for, prevent, or respond to traumatic events. Acts of war are excluded from on-site CISD Services.

- CISD (Critical Incident Stress Debriefings) Fee for Service Pricing (beyond the unlimited services included above):
  - Fee for Service Standard CISD Pricing (On-site attendance response time in greater than 3 hours)
    - $285 per hour plus travel and preparation expenses reimbursed at a flat rate of $180 per counselor. Out of area or special request expenses are additional.
  - Fee for Service Immediate CISD Pricing (On-site attendance response time in less than 3 hours)
    - $385 per hour plus travel and preparation expenses reimbursed at a flat rate of $180 per counselor. Out of area or special request expenses are additional.
  - CISD hours used, whether fee for service and/or within the bank of standard hours, are calculated based upon the combined total number of hours all clinicians are on-site.
  - If Customer requests interpretation services, Customer will be billed the applicable fees.
- CISD Cancellation Fee: Whenever possible, City of Lawton agrees to provide Company with 48 hours advance notice of cancellation of any requested Workplace Crisis Response Services. Failure to provide Company with 48 hours' notice of cancellation of any services:
  - Unlimited Standard CISD Services Cancellation Fee: Services which are excluded from the unlimited provision listed above, i.e., above the 10 hours per incident cap, immediate CISD services, downsizings, mergers, acquisition activities, (i.e., Reductions in Force or RIF's), which are subject to the hourly rate will result in a charge of $440.00 per incident.

Reduction in Force: The process by which a work organization reduces its work force by eliminating jobs, such as closing subsidiaries or departments.

- Reduction in Force Fee for Service Pricing:
  - $285 per hour plus travel and preparation expenses reimbursed at a flat rate of $180 per counselor.

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- Reduction in Force Cancellation Fee: Failure to provide Company with 48 hours' notice of cancellation of Reduction in Force Services will result in a charge of $440 per incident.

HERE4U: The term "Here4U Groups" refers to a one (1) hour nation-wide and virtual peer support group, provided by EAP Behavioral Health Professional to the Customer, to address the importance of mental wellbeing. The event addresses mild to moderate severity with a focus on preventative mental health care and maintenance of wellbeing. Here4U groups will be available through Company's web-based platform. Each web-based group will have a maximum participant capitation of 30 (Participant is defined as one individual connecting to webinar web-based platform). The event will provide access to digital tools through Company's core member website. Participant will be required to register for each event on Company web-based platform. Here4U groups are designed for one (1) hour in duration and one (1) hour in duration will count as one (1) Here4U group.

- **Fee for Service Here4U Event:** $700 per event per hour. Here4U event has a maximum capitation of 30 participants (Participant is defined as one individual logging into web-based platform). Rates are viable for 1 contract year

- **Fee for Service Here4U Cancellation Fee**: Failure to provide Company six (6) business days' notice of cancellation of a previously scheduled Fee for Service Here4U event will result in a charge of $550.00 per hour for services which are provided on a fee for service basis and which are subject to the hourly rate.

Requests made to reschedule an event will be treated the same as a cancellation if not providing the sufficient six business days' notice. Please speak with your Account Executive if you have any questions regarding cancellation fees.

Drug Free Workplace Services: Suite of services to assist Customer in managing workplace related employee substance misuse and/or disclosure of substance abuse in the workplace. Services for general employer industries include Company EAP case management of mandatory referrals related to workplace impacted substance abuse, as well as management consultation services as described above. Services for transportation related industries, such as employers who are regulated by DOT, FMCSA, FAA, FRA, FTA, PHMSA, etc., include substance abuse case management by a Substance Abuse Professional (SAP) for Department of Transportation regulation compliance. Additional service for transportation regulated employees includes DOT training to meet Drug-Free Workplace regulations regarding drug and alcohol awareness available through American Substance Abuse Professionals (ASAP) or comparable SAP provider. A variety of training formats are available, including on-site, on-line or video.

- Drug Free Workplace services:
    - $750 per case, for substance abuse case management by Substance Abuse Professionals (SAP) and/or for Department of Transportation regulation compliance.
        - DOT Alcohol and Drug-Free Workplace for Supervisors Training to meet Drug-Free Workplace regulations regarding drug and alcohol use. Additional fees may be added on to the base rate for DOT training. These fees will be assessed on a case-by-case basis and are dependent upon travel expenses and for classes that exceed 50 participants.
            - DOT Supervisor Training - 2 hours at $800
        - DOT Alcohol and Drug-Free Workplace for Employees Awareness Training (Note: this training does not meet Drug-Free Workplace regulations regarding drug and alcohol use.) Additional fees may be added on to the base rate for DOT training. These fees will be assessed on a case-by-case basis and are dependent upon travel expenses and for classes that exceed 50 participants.

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- DOT Employee Training - 1 hour at $400

Other Terms/Conditions:

- NOTE: Original contractual definition of "Employee" and "Dependent" are amended to include adult children up to the age of 26.
- Rate excludes any fees for broker commissions.
- Rate is guaranteed for three years from the renewal date of 7/1/2026.
- Customer may terminate this Renewal with respect to all Employees (including their Dependents) or any group of Employees included under this Renewal or any subsidiary or affiliate of Customer that is covered under this Renewal by giving Company at least **ninety (90) days written notice prior to the end of the renewal term or prior to the end of any given contract year within the renewal term**, after the date of such notice, such termination shall become effective.
- Rate assumes standard billing process of single bill at plan sponsor level only.
- **Utilization reports are provided on a Quarterly basis. If for any 2 consecutive reporting periods there is less than 1% utilization, reporting frequency will default to Annual reporting.
- Company may adjust Service Fees effective as of the date on which any of the following occurs:
    - If, for any Service, there is a 20% change in the number of Employees from the number of Employees assumed in Company's quotation as of the Effective Date of this Renewal.
    - Change in Services – A material change in Services is requested or initiated by the Customer or by legislative action.
    - Premium Taxes or Assessments – If legislative or regulatory action results in the assessment of premium taxes or other like charges as it concerns those Services provided under the terms of this Agreement.

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Item Title:
Consider approving a contract with Colonial Life, to provide the following coverages; Life Insurance, Term Life, Cancer and Confinement Indemnity Insurance effective July 1, 2026, and authorize the Mayor and City Clerk to execute the contracts.

Initiator: Craig Akard, Director

Information Source: Craig Akard, Director

Background:
The City of Lawton currently provides the following coverages for employees: Life Insurance, Term Life, Cancer and Confinement Indemnity Insurance. The current contract with Colonial Life will be expiring. Our broker, Insurica, was contacted to publish an RFP for coverage. Colonial provided a proposal that meets all the requirements of the RFP specifications and according to Insurica, was the best proposal for the City of Lawton. The contract agreement listed as an exhibit has been approved by the City Attorney's office. Open enrollment is set to begin on Monday May 11, 2026 with informational classes.

Correlation to the True North Statement:

Exhibit:
Colonial Contract Agreement

Key Issues:
Does the City of Lawton wish to enter into a contract agreement with Colonial Life for the following coverages: Life Insurance, Term Life, Cancer and Confinement Indemnity Insurance?

Funding Source:
Employee paid coverages

Recommended Action:
Approve the contract with Colonial Life, to include any floor amendments that may be necessary, for the following coverages: Life Insurance, Term Life, Cancer, and Confinement Indemnity Insurance for eligible City of Lawton employees effective July 1, 2026, and authorize the Mayor and City Clerk to execute the contract.

ATTACHMENTS:
1. Colonial Rates and Agreement

Colonial Life.

APPLICATION FOR GROUP INSURANCE

Colonial Life & Accident Insurance Company
P.O. Box 1365, Columbia, SC 29202-1365
www.coloniallife.com

BCN(s): E64827B1

Applicant (Company): City of Lawton

Corporate Address:

Street

City / State / Zip Code

Product(s) Applied For:

- [x] Group Medical Bridge Insurance
- [x] Cancer Assist Insurance
- [x] Term and Whole Life Insurance

Replacement:
Is there any Group Life Insurance plan in force or being applied for (with another carrier) on some or all employees?
☐ Yes ☐ No If Yes, complete the information below:

Name of Carrier	Termination Date

The applicant agrees that no insurance shall be effective until approved by Colonial Life & Accident Insurance Company and that acceptance of the policy will be an approval of all policy terms. The policy specifications will be made a part of the policy along with a copy of this form.

Any person who makes an intentional misstatement that is material to the risk may be found guilty of insurance fraud by a court of law.

Signed at: City _____ State _____

Applicant Signature (authorized representative / officer) _____ Applicant Printed Name _____

Title _____ Date (mm/dd/yyyy) _____

Brady Moore
Producer / Broker Signature

Brady Moore
Producer / Broker Printed Name

4-13-2026
Date (mm/dd/yyyy)

License Number _____

805375
Producer Number

Colonial Life

INSURICA 10 SW 2nd St. Suite 1, Lawton, OK 73501

04/07/2026

Mr. Craig Akard
City of Lawton
212 SW 9th
Lawton, OK 73501

Dear Craig:
We appreciate your decision to continue business with us and would like to confirm your rate upon renewal. Please review the following information and contact us with any questions or concerns you may have.

Plans	Plan Rate	Plan Term
Whole Life, Hospital Indemnity, Term Life, & Cancer	No Change in rates	07/01/2026-6/30/2027
Description of Coverage		
Please see attached rates for 2026-2027 plan year		

We enjoy doing business with you and look forward to continuing to assist you with your benefits needs.

Thank you for continuing to partner with us.

Sincerely,

Brady Moore

Brady Moore
District General Agent

SUPPLEMENTAL BENEFITS - COST

WHOLE LIFE

Whole Life insurance is a type of permanent life insurance that offers lifelong coverage.

	Non-Tobacco Rates			Tobacco Rates		
Issue Age	$10,000	$25,000	$50,000	$10,000	$25,000	$50,000
25	$4.68	$11.70	$23.40	$8.12	$20.29	$40.57
35	$6.39	$15.96	$31.92	$9.91	$24.75	$49.51
45	$10.16	$25.41	$50.82	$14.78	$36.94	$73.88
55	$16.67	$41.67	$83.33	$24.97	$62.44	$124.87
65	$30.08	$75.18	$150.35	$43.16	$107.88	$215.77

GROUP MEDICAL BRIDGE (GMB7000)

*Wellbeing Assistance: Standard - $50 Daily Hospital Confinement

Age 17-99	Level 1 - $500	Level 2 - $1,000
Employee Only	$6.46	$8.91
Employee + Spouse	$13.90	$19.17
Employee + Child(ren)	$8.59	$11.95
Employee + Family	$16.04	$22.21

TERM LIFE (ITL5000) – 20 Year Term

Term Life Insurance is Life insurance that guarantees payment of a stated death benefit during a specified time.

	Non-Tobacco Rates		Tobacco Rates	
Issue Age	$50,000	$100,000	$50,000	$100,000
25	$5.27	$8.54	$9.11	$16.21
35	$5.79	$9.59	$10.31	$18.63
45	$10.90	$19.79	$22.73	$43.46
55	$23.17	$44.33	$53.02	$104.04
65	$59.54	$117.08	$101.69	$201.37

Cancer Assist

*With Specified Disease Benefit, $100 Health Screening Benefit

Age 17-75	Level 2	Level 3
Employee Only	$11.46	$13.96
Employee + Spouse	$17.81	$23.08
Employee + Child(ren)	$11.61	$14.18
Employee + Family	$17.96	$23.31

Colonial Life

Item Title:
Consider renewing the agreement with Delta Dental to provide dental insurance to eligible City of Lawton General employees, eligible Retirees and Police employees, effective July 1, 2026 and authorize the Mayor and City Clerk to execute the contracts.

Initiator: Craig Akard, Director

Information Source: Craig Akard, Director

Background:
The City of Lawton offers dental insurance for employees and retirees. An initial agreement with Delta Dental was signed and executed in 2025. Our Insurance Broker, Insuraca, did review the current market and recommended that we stay with Delta Dental due to the rising cost of dental insurance. There was a rate hold negotiated in the contract for FY2026, holding all rates the same for FY2027. The contract was approved by the City Attorney's office and the renewal letter for this year was also reviewed and approved.

Correlation to the True North Statement:
Continue to provide employees with the best health care possible allows them to be at work for our citizens.

Exhibit:
Original agreement with Delta Dental signed in 2025; Renewal letter from Delta Dental taking effect July 1, 2026.

Key Issues:
Does the City of Lawton wish to renew the agreement with Delta Dental?

Funding Source:
Dental insurance is an employee paid insurance through payroll deduction.

Recommended Action:
Approve the agreement renewal with Delta Dental effective July 1, 2026, and authorize the Mayor and City Clerk to execute the agreement renewal.

ATTACHMENTS:
1. 2026 CITY OF LAWTON - Renewal Letter
2. Delta Dental FY2025 Original Agreement Copy

DeltaDentalOK.org

March 31, 2026

CRAIG AKARD
CITY OF LAWTON
212 SOUTHWEST 9TH ST
LAWTON, OK 73501

Re: CITY OF LAWTON
Group No.: 0006243
Anniversary Date: July 1, 2026

Dear Valued Client:

Thank you for selecting Delta Dental of Oklahoma as your dental benefits provider. We value your business, and hope our quality service standards and access to care meet or exceed the expectations of you and your employees.

We have reviewed dental utilization along with industry costs and inflation trends, to calculate the necessary premiums for your upcoming plan year, effective July 1, 2026. Your plan's renewal rates are also listed below. Your plan is receiving a rate hold based on the previously negotiated rate guarantee beginning July 1, 2025, through and including June 30, 2027.

Current Monthly Rates – Base Plan

Employee Only	$34.92
Employee + Spouse	$69.80
Employee + Child(ren)	$80.28
Employee + Family	$115.16

Renewal Monthly Rates – Base Plan

Employee Only	$34.92
Employee + Spouse	$69.80
Employee + Child(ren)	$80.28
Employee + Family	$115.16

Current Monthly Rates – Buy Up Plan

Employee Only	$45.10
Employee + Spouse	$90.14
Employee + Child(ren)	$99.56
Employee + Family	$138.36

Renewal Monthly Rates – Buy Up Plan

Employee Only	$45.10
Employee + Spouse	$90.14
Employee + Child(ren)	$99.56
Employee + Family	$138.36

Advancing the oral wellness of all Oklahomans is part of our company's not-for-profit mission, and we are proud to partner with your organization in its commitment for greater oral health. If you have any questions, or need additional information, please contact your broker or our Sales team at 405-607-4709 (OKC Metro), 866-685-2112 (Toll Free) or Sales@DeltaDentalOK.org.

Sincerely,

Lan Miller
Chief Sales Officer

LPM/bb

cc: LACI SANDERS, INSURICA INSURANCE SERVICES, LLC

City of Lawton, OK - Signed By

_____

Printed Name: _____

Title: _____

Date: _____

Delta Dental of Oklahoma
16 N.W. 63rd | Oklahoma City, OK | 73116
P.O. Box 54709 | Oklahoma City, OK | 73154

Telephone: 405-607-4709
Toll Free: 866-685-2112

INSURICA 10 SW 2nd St. Suite 1, Lawton, OK 73501

04/01/2025

Mr. Craig Akard
City of Lawton
212 SW 9th
Lawton, OK 73501

Dear Craig:
We appreciate your decision to start business with us and would like to confirm your rates. Please review the following information and contact us with any questions or concerns you may have.

Plan	Plan Rate	Plan Term
Delta Dental	New Carrier 2025-2026	07/01/2025-6/30/2026

Description of Coverage

Rates listed below will be guaranteed for 1 year for the 07/01/2025 – 06/30/2026

	Plan 1(Low)	Plan 2(Buy-up)
Single	$34.92	$45.10
Single+Spouse	$69.80	$90.14
Single+Child(ren)	$80.28	$99.56
Family	$115.16	$138.36

We look forward to doing business with you and look forward to continuing to assist you with your benefits needs.

Thank you for your new partnership with us.

Please see attached Large Account Application-Signature needed

DELTA DENTAL®

DELTA DENTAL OF OKLAHOMA

2025

LARGE ACCOUNT

APPLICATION FOR GROUP CONTRACT

Delta Dental of Oklahoma – Large Account

For Plan Year **2025**

This Application for Group Contract is hereby made a part of the Plan Agreement and is subject to all terms and conditions of said Agreement. This Application for Group Contract will not be accepted unless **signed and completed in its entirety**.

Step 1 – PLAN EFFECTIVE DATE: (Month) July 01, 2025

Step 2 – EMPLOYER INFORMATION

City of Lawton
Legal Business Name (as it should appear on Summary Plan Description and Plan Agreement)

Doing Business As (DBA, if applicable)

212 SW 9th St	Lawton	OK	73501
Billing/Mailing Address	City	State	Zip
Physical Oklahoma Address (if different from billing address)	City	State	Zip
580-581.3392	City Goverment		
Telephone Number	Nature of Business		
73-6005287	9199		
Federal Tax ID Number	SIC Code		

ERISA Exempt: No ✔ Yes *(exemption typically only applies to government employers/entities or religious institutions)*
Form 5500 information required? Yes ✔ No If Yes, reporting timeframe required: _____

Please provide a minimum of two (2) authorized group contacts with a valid email address for each. A valid email address is required for each contact. Enter the information for each contact that is to receive access through Online Resources, Delta Dental of Oklahoma's (DDOK) secure benefits administration portal for eligibility maintenance and invoice reporting and payment. Each user will receive their Online Resources credentials via two (2) emails upon completion of implementation – one (1) containing the User ID, the other containing the temporary password.

Contact Type:

- **Primary Contact** – Authorized contact for all aspects of plan administration and recipient of essential plan correspondence, including plan documents, renewals, CDT changes and billing/delinquency notices.
- **Secondary Contact** – Authorized contact for plan administration and recipient of plan correspondence in the event the Primary Contact cannot be contacted.
- **Executive** – Authorized contact for all aspects of plan administration; should have access to billing and eligibility online.
- **Billing** – Authorized contact for billing inquiries; should have access to view and pay invoices
- **Eligibility** – Authorized contact for eligibility and enrollment inquiries

Eligibility Access:

- **View only** – Contact should have read-only access to online eligibility
- **Modify** – Contact should have ability to make changes through online eligibility

Craig Akard	HR Director
Primary Group Contact	Title
craig.akard@lawtonok.gov	580-581-3392
Email	Telephone

Contact Type (select one): Billing Eligibility ✔ Executive

Eligibility Access (select one): View only ✔ Modify

Step 2, continued from previous page – EMPLOYER INFORMATION

Jennifer Schulz	Benefits Coordinator
Secondary Contact	Title
jennifer.schulz@lawtonok.gov	580-581-3392X1315
Email	Telephone

Contact Type (select one): Billing Eligibility ✔ Executive Eligibility Access (select one): View only ✔ Modify

Taressa Macias	Compensation Administrator
Additional Contact	Title
taressa.macias@lawtonok.gov	580-581-3392X1316
Email	Telephone

Contact Type (select one): Billing Eligibility ✔ Executive Eligibility Access (select one): View only ✔ Modify

Shari Rodrick	
Additional Contact	Title
shari.rodrick@lawtonok.gov	580-581-3392X1317
Email	Telephone

Contact Type (select one): Billing Eligibility ✔ Executive Eligibility Access (select one): View only ✔ Modify

Additional Contact	Title
Email	Telephone

Contact Type (select one): Billing Eligibility Executive Eligibility Access (select one): ___ View only ___ Modify

Additional Contact	Title
Email	Telephone

Contact Type (select one): Billing Eligibility Executive Eligibility Access (select one): View only Modify

Additional contacts can be added if necessary. Please include contact name, title, email, telephone and designate what contact type they should be (billing and/or eligibility) on a separate page and submit with this application. An authorized representative for the Employer approves the individuals/entities listed above and attached to access the indicated Protected Health Information and/or Personally Identifiable Information at Delta Dental of Oklahoma. As an authorized representative, I will notify Delta Dental of Oklahoma immediately in the event of termination of access of any of the individuals/entities listed above or attached. A 26+ Off-Renewal Plan Change Form is available via Online Resources on the Documents - Forms and Links page. An authorized representative for the Employer may submit completed forms to ClientRelations@DeltaDentalOK.org.

Step 3 – ELIGIBILITY AND ENROLLMENT

A minimum of 10 enrolled or 25% of Eligible Employees, whichever is greater, required for participation in 26+ (only applies to fully insured groups).

Total Number Eligible Employees: 888

Employees are eligible for coverage on (select one):

The date of hire

The first of the month following the date of hire

The ___ day of continuous full-time employment*

✔ The first of the month following 30 days of continuous full-time employment*

This date determined by the Contractor or Plan Sponsor: _____ *

***Cannot exceed 90 days between first day of full-time employment and coverage start date.**

Employees become ineligible for coverage on (select one): The date of termination ✔ The end of month termination occurred

Dependents reaching the age of limitation become ineligible for coverage on (select one):

The date threshold is exceeded

✔ The end of month threshold is exceeded

Is the following included with this application? (select all that apply): Enrollment Forms ✔ Electronic Enrollment Data

Domestic Partnership (select one): ✔ Eligible Not Eligible

DELTA DENTAL

Step 4 – EMPLOYER CONTRIBUTION

Employer contributes 0 **% OR $____ to employee cost of plan.**

Step 5 – PLAN OPTIONS AND PLAN SELECTION (select all that apply)

Benefits Summary: Please indicate the applicable benefits information below by placing a checkmark in the appropriate box(es) and/or completing those areas requiring information, based on proposed benefits plan.

Plan Options:

- Single Option
- ✔ Dual Option
- Triple Option

Plan Types:

- ✔ Delta Dental PPO – Plus Premier
- Delta Dental PPO – Plus Premier "Elite"
- Delta Dental PPO – Point of Service
- Delta Dental PPO – Point of Service Advantage
- Delta Dental PPO*
- Delta Dental PPO – Preventive Plus*
- Delta Dental PPO – Choice Advantage*

**Please verify provider participation in the Delta Dental PPO network prior to enrollment at DeltaDentalOK.org/DentistSearch*

Account Structure (select one):

One (1) Subgroup per Plan Option ✔ Other (Details attached)

Processing Policy (select one):

DDOK Standard ✔ Current Carrier Match* Other*

**Benefit breakdown required*

Covered Services and Plan Co-Insurance:	**PPO Network**	**Premier Network**	**Out-of-Network**
Class I – Preventive and Diagnostic Services:	100 %	100 %	Fee %
Class II – Basic Services:	80 %	80 %	____ %
Class III – Major Services:	50 %	50 %	____ %
Class IV – Orthodontic Services:	50 %	50 %	____ %

N/A Dependent Children Only ✔ Family

Deductible(s) and Maximum(s):

Plan Year Deductible(s) and Maximum(s) renew 1500/2500 *(month)* 01 each year.

Plan Year Deductible Per Person: July **Maximum Plan Year Deductible Per Family:** July

Maximum Plan Year Benefit Payment: 1500/2500 ✔ Excluding Orthodontics ✔ Including Orthodontics

Benefits paid by the plan for covered oral evaluations and routine prophylaxis (cleanings) will reduce Annual Maximum Plan Year Benefit (select one): Yes ✔ No

Maximum Lifetime Orthodontic Benefit Payment, if applicable: 2500 **Maximum Dependent Age:** 26

Additional Benefit Information, if applicable: _____

Monthly Rates – Fully Insured only (please indicate the appropriate rate structure and rates):

Two-tier rate structure
Employee Only_____
Family_____

Three-tier rate structure
Employee Only_____
Employee + One (1) Dependent_____
Family_____

✔ Four-tier rate structure
Employee Only_____
Employee + Spouse_____
Employee + Children_____
Family_____

DELTA DENTAL

Step 6 – THIRD PARTY ADMINISTRATORS

Third party administrators (TPA) listed in this section are authorized to conduct the specified business service(s) below on behalf of the employer group. The Employer authorizes DDOK to communicate and transact with the TPA, as needed, to fulfill applicable transactions and/or reporting.

EDI/Eligibility◊ Employee Navigator

COBRA Administrator◊ NueSynergy

Flexible Spending Arrangement (FSA) Administrator NueSynergy

Other◊ _____

I authorize DDOK to disclose Protected Health Information (PHI) and Personally Identifiable Information (PII), as defined in the Health Information Portability and Accountability Act of 1996, to the TPA(s) listed above. I will maintain a signed Business Associate Agreement (BAA), where applicable◊, with the above identified TPA(s) that acknowledges PHI/PII will be shared between the TPA(s) and DDOK. At any time, DDOK reserves the right to request a copy of the signed agreement between the TPA(s) and the Group listed on this application.

Insurica/Laci Sanders	Account Executive
Authorized Group **Contact Name (please print)**	Title
Laci Sanders	4/1/2025
Authorized Group **Contact Signature**	Date

Step 7 – BILLING AND PAYMENT OPTIONS

All designated Billing Contacts will receive an electronic monthly invoice via email, as well as automatic draft reminders, if applicable. Billing contacts may remit payment via Automatic Draft or online, by logging into Online Resources to submit payment by credit card, checking or savings account each month.

Payment type (select one): Online Resources – move to step 9
Automatic Draft – to set up automatic draft for the fifth (5th) day of each month*, please complete the information below. **A voided check must be attached to this authorization form**.

Billing Notification (select one): Online Resources – Detail E-Bill ✓ Electronic Summary Bill Paper Summary Bill *($15 monthly admin fee))*

Payment Options (select one): Automatic Draft† Online Resources FastPay™ ✓ Paper Check

Financial Institution _____ Branch _____

Branch Address _____ City _____ State _____ Zip _____

Branch Telephone _____ Select One: Checking Savings

I (We) _____ hereby authorize Delta Dental of Oklahoma and the financial institution named above to begin deductions of company dental premium from the account I have indicated herein on the fifth (5th) day of each month.* I understand that company eligibility can be placed on hold for a rejected draft.

Signature**: _____ Date: _____

*If the fifth (5th) day of the month is on a weekend or a holiday, Delta Dental of Oklahoma will debit the specified account on the next business day.
**Signature must be that of an authorized signer on the bank account.

DELTA DENTAL

Step 8 – PRODUCER/AGENT INFORMATION

Insurica Insurance Services	95351	4055232100
Agency	**Five Digit Agency Number**	**Telephone**
Oklahoma City	OK	73118
City	State	Zip
Dustin Brand	dbrand@insurica.com	Oke852
Producer/Agent Name	Email Address	Online Resources ID†
Producer/Agent Assistant Name	Email Address	Online Resources ID†
Second Servicing Producer/Agent Name	Email Address	Online Resources ID†

†If already assigned by Delta Dental of Oklahoma.

The Producer/Agency named in this form is authorized to request and approve designated business decisions/changes on behalf of the Group. The Group understands and agrees Delta Dental of Oklahoma (DDOK) shall communicate and transact with the named Producer/Agency, as needed, to complete applicable transactions.

Not Applicable – all decisions and/or changes must be communicated by an authorized group contact.

Limited Authority – authorized to make the following decisions and/or changes on behalf of the employer group:

- Group Name Change
- Group Demographic Change
- Federal Tax Identification Number (TIN) Change
- Minimum Hours Worked
- New Hire Probationary Period
- Member/Dependent Term Rule
- Domestic Partnership Coverage
- Group Contact Change and/or Online Resources Access Updates

Broad Authority – authorized to make Limited Authority decisions/changes, in addition to the following on behalf of the employer group:

- Benefit Year Change
- Contract/Anniversary Year Change
- Employer Contribution Change
- Division/Location Additions/Removals
- Change of Third-Party Administrator(s) (TPA)

Full Authority – authorized to make Broad Authority decisions/changes, in addition to the following on behalf of the employer group:

- Rate Tier Change
- Plan Type Addition/Removal
- Product Conversion
- Alternate Identification (Alt ID) Conversion
- Plan Design Change(s)
- Group Termination Requests
- Group Reinstatement Requests

Step 9 – DOCUMENTS AND FULFILLMENT

New Group Kit

All Large Account employer plan documents, enrollee packets and group supplies will be provided electronically. The new group kit will be emailed to the designated Primary Contact and Producer upon completion of new group implementation and contains welcome letter, Plan Agreement, Summary Plan Description, electronic identification cards and, if applicable, Retiree Conversion materials.

New Enrollee Packet

Initial Implementation (select one)

Electronic to Group Mail to Group Mail to Subscriber

Ongoing Maintenance (select one)

Electronic to Group Mail to Group

Step 10 – ACKNOWLEDGEMENT AND SIGNATURES

Delta Dental has not reviewed the employer's group plan coverage nor designed the employer's group plan to meet any federal requirements that may apply for Discriminatory Employee Benefit Plans. Said plan may not be in compliance with criteria established for such Discriminatory Employee Benefit Plans and employer holds Delta Dental Plan of Oklahoma harmless if said plan fails to meet any such requirements.

All information above is true and correct to the best of my knowledge. I have reviewed and accept the benefits and eligibility requirements as stated in this Application for Group Contract. **Warning:** Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

Electronic Delivery/Administration: By executing this Application For Group Contract, I hereby acknowledge that: All Large Account employer plan documents, enrollee packets, group supplies, billing statements, and notices (renewal, delinquency, and/or termination) shall be provided electronically, and hereby consent to such delivery/administration. I understand that such consent to electronic delivery/administration may be declined initially, or rescinded in the future by providing Delta Dental of Oklahoma with written notice of intent to rescind such consent at least 30 days prior to the rescission effective date. Further, I acknowledge that failure to consent initially to electronic delivery/administration of the Large Account group dental plan or future rescission of consent shall result in a $15.00 monthly paper delivery/administration fee, which shall be included in the monthly billing statements and payable under the same terms and conditions as the monthly premiums.

Employer's Authorized Signature	Title	Date
Producer/Agent Signature		04/01/25 Date

DELTA DENTAL

DELTA DENTAL OF OKLAHOMA
ONLINE RESOURCES

At **Delta Dental of Oklahoma (DDOK)**, we pride ourselves on providing our clients with the tools they need to efficiently administer dental benefits to their company and employees.

Online Resources, our portal for group administrators, allows designated persons within your organization, or your broker, to securely access information for your group.

Features include:

Secure Messaging
Group administrators can contact DDOK securely using the Secure Messaging portal.

Eligibility Maintenance
Provides group administrators with direct access to review and maintain eligibility for their employees.

Online Payments
Fully-insured clients can pay monthly online using a bank account, credit card or by automatic bank draft.

Fully-insured Reporting
Delta Dental's fully-insured clients can access Online Resources to view:

- Aggregate claims
- Covered lives
- Eligibility lookup
- Overage dependent
- Subscriber list
- Detailed monthly invoices with subscriber level breakdown for ease of billing reconciliation

To learn more about Online Resources, please visit DeltaDentalOK.org/OnlineResources

DELTA DENTAL

DELTA DENTAL OF OKLAHOMA
ADDITIONAL ACCOUNT SERVICES

Oral Wellness

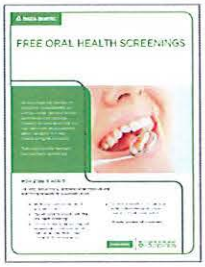
Onsite Presentations and/or Live Q&A
for groups with 50+ enrollees

DDOK will make an onsite visit to present oral wellness information and tips to maintain a healthier life. The presentation is open to all employees and focuses on key points about oral wellness.

A live question and answer (Q&A) session with a DDOK Account Manager may be added to the presentation or requested as a standalone event.

Onsite Screenings
for groups with 100+ enrollees

We set up private screening kiosks at health fairs and enrollment events and provide pain-free oral health assessments conducted by a registered dental hygienist.



Oral-B Pro 3000 Bundle Giveaway
for groups with 250+ enrollees

Encourage employees to use their DDOK preventive care benefits. Eligible employees receiving preventive care are entered into a drawing to win an oral health care package including an Oral-B Pro 3000 electric toothbrush, full-size toothpaste and mouthwash.

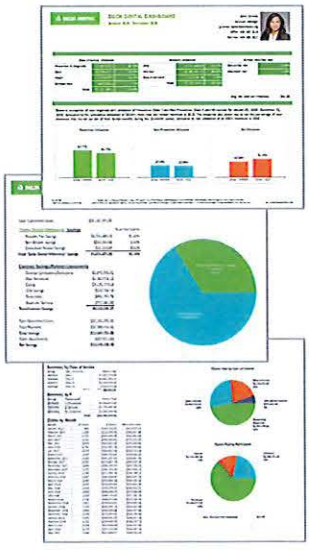
Retiree Conversion Program

Through our Retiree Conversion Program, DDOK works with retiring employees to provide a simple process to continue their dental benefits at no cost to your group.

Annual Reporting
for groups with 100+ enrollees

Network Utilization Reports

DDOK provides a summary report of network utilization giving you information on employee network access and effectiveness of subscriber savings within our networks.



Cost Management Reports

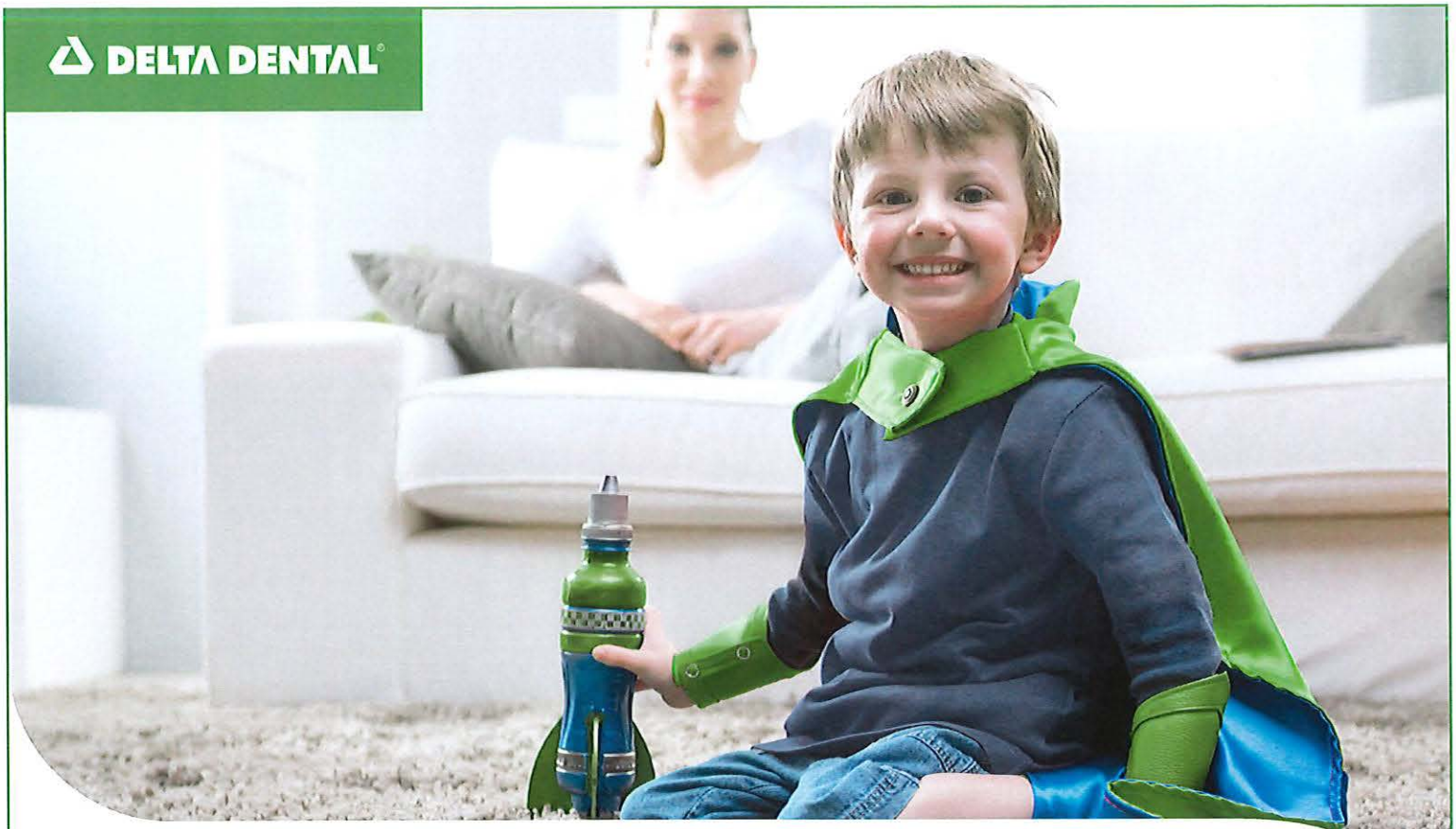
Clients receive a summary report of savings based on plan payment data. This report identifies the actual dollar amount you save annually by accessing Delta Dental participating providers.

Dental Claims Activity

Annual claims reporting shows a comprehensive breakdown of claims submitted. Provides a summary of claims paid by class of service, participant, and month. Also provides plan enrollment by month, and an average monthly cost per employee.

For more information, contact your Account Manager.

DELTA DENTAL®



Boost Your Benefits

Check out HOW®

Available Now!

Delta Dental of Oklahoma is dedicated to advancing the oral wellness of our members. We recognize each member is unique, and some may need additional services in order to achieve optimal oral health.

Health *through* Oral Wellness® (HOW®) enhanced benefits are designed to boost members existing Delta Dental plan with additional preventive benefits, if they are at higher risk for developing caries and/or periodontal disease.*

*based on the results of the HOW® approved assessment performed in a dental office

For more information, visit
DeltaDentalOK.org/HOW

APPLICATION FOR GROUP CONTRACT

Delta Dental of Oklahoma – Large Account

For Plan Year **2025**

This Application for Group Contract is hereby made a part of the Plan Agreement and is subject to all terms and conditions of said Agreement. This Application for Group Contract will not be accepted unless **signed and completed in its entirety**.

Step 1 – PLAN EFFECTIVE DATE: (Month) July 01, 2025

Step 2 – EMPLOYER INFORMATION

City of Lawton
Legal Business Name (as it should appear on Summary Plan Description and Plan Agreement)

Doing Business As (DBA, if applicable)

212 SW 9th St	Lawton	OK	73501
Billing/Mailing Address	City	State	Zip
Physical Oklahoma Address (if different from billing address)	City	State	Zip

580-581.3392	City Goverment
Telephone Number	Nature of Business
73-6005287	9199
Federal Tax ID Number	SIC Code

ERISA Exempt: No ✔ Yes *(exemption typically only applies to government employers/entities or religious institutions)*
Form 5500 information required? Yes ✔ No If Yes, reporting timeframe required: _____

Please provide a minimum of two (2) authorized group contacts with a valid email address for each. A valid email address is required for each contact. Enter the information for each contact that is to receive access through Online Resources, Delta Dental of Oklahoma's (DDOK) secure benefits administration portal for eligibility maintenance and invoice reporting and payment. Each user will receive their Online Resources credentials via two (2) emails upon completion of implementation – one (1) containing the User ID, the other containing the temporary password.

Contact Type:

- **Primary Contact** – Authorized contact for all aspects of plan administration and recipient of essential plan correspondence, including plan documents, renewals, CDT changes and billing/delinquency notices.
- **Secondary Contact** – Authorized contact for plan administration and recipient of plan correspondence in the event the Primary Contact cannot be contacted.
- **Executive** – Authorized contact for all aspects of plan administration; should have access to billing and eligibility online.
- **Billing** – Authorized contact for billing inquiries; should have access to view and pay invoices
- **Eligibility** – Authorized contact for eligibility and enrollment inquiries

Eligibility Access:

- **View only** – Contact should have read-only access to online eligibility
- **Modify** – Contact should have ability to make changes through online eligibility

Craig Akard	HR Director
Primary Group Contact	Title
craig.akard@lawtonok.gov	580-581-3392
Email	Telephone

Contact Type (select one): Billing Eligibility ✔ Executive

Eligibility Access (select one): View only ✔ Modify

DELTA DENTAL

Step 2, continued from previous page – EMPLOYER INFORMATION

Jennifer Schulz	Benefits Coordinator
Secondary Contact	Title
jennifer.schulz@lawtonok.gov	580-581-3392X1315
Email	Telephone

Contact Type (select one): Billing Eligibility ✔ Executive Eligibility Access (select one): View only ✔ Modify

Taressa Macias	Compensation Administrator
Additional Contact	Title
taressa.macias@lawtonok.gov	580-581-3392X1316
Email	Telephone

Contact Type (select one): Billing Eligibility ✔ Executive Eligibility Access (select one): View only ✔ Modify

Shari Rodrick	
Additional Contact	Title
shari.rodrick@lawtonok.gov	580-581-3392X1317
Email	Telephone

Contact Type (select one): Billing Eligibility ✔ Executive Eligibility Access (select one): View only ✔ Modify

Additional Contact	Title
Email	Telephone

Contact Type (select one): Billing Eligibility Executive Eligibility Access (select one): ___ View only ___ Modify

Additional Contact	Title
Email	Telephone

Contact Type (select one): Billing Eligibility Executive Eligibility Access (select one): View only Modify

Additional contacts can be added if necessary. Please include contact name, title, email, telephone and designate what contact type they should be (billing and/or eligibility) on a separate page and submit with this application. An authorized representative for the Employer approves the individuals/entities listed above and attached to access the indicated Protected Health Information and/or Personally Identifiable Information at Delta Dental of Oklahoma. As an authorized representative, I will notify Delta Dental of Oklahoma immediately in the event of termination of access of any of the individuals/entities listed above or attached. A 26+ Off-Renewal Plan Change Form is available via Online Resources on the Documents - Forms and Links page. An authorized representative for the Employer may submit completed forms to ClientRelations@DeltaDentalOK.org.

Step 3 – ELIGIBILITY AND ENROLLMENT

A minimum of 10 enrolled or 25% of Eligible Employees, whichever is greater, required for participation in 26+ (only applies to fully insured groups).

Total Number Eligible Employees: 888

Employees are eligible for coverage on (select one):

The date of hire

The first of the month following the date of hire

The ___ day of continuous full-time employment*

✔ The first of the month following 30 days of continuous full-time employment*

This date determined by the Contractor or Plan Sponsor: _____ *

***Cannot exceed 90 days between first day of full-time employment and coverage start date.**

Employees become ineligible for coverage on (select one): The date of termination ✔ The end of month termination occurred

Dependents reaching the age of limitation become ineligible for coverage on (select one):

The date threshold is exceeded

✔ The end of month threshold is exceeded

Is the following included with this application? (select all that apply): Enrollment Forms ✔ Electronic Enrollment Data

Domestic Partnership (select one): ✔ Eligible Not Eligible

Item Title:
Consider and take action in approving Change Order no. 1 reducing the contract by $48,377.34, accepting the project in the final contract amount of $11,299,359.66, and placing the maintenance bond into effect for the Map 11A Waterline Replacement Project PU2309 as constructed by Southwest Water Works, LLC

Initiator: Willie Whisenhunt, Director

Information Source: Willie Whisenhunt, Director

Background:
On March 28, 2023, City Council was given a presentation on Public Utilities' Water and Wastewater system conditions and a plan of improvements with a means of funding the improvements. On June 27, 2023, City Council approved the Master Service Agreement with Garver, LLC. On July 25, 2023, City Council approved Amendment no. 1 to the MSA for Work Package 1 which includes in the scope for Map 11 Water Main Replacement Design, bidding support, and additional services as requested.

On June 11, 2024, City Council approved a contract in the amount of $11,347,737, to Southwest Water Works, LLC, for the construction of Map 11 Waterline Replacement Project Phase I PU2309 to rehabilitate approximately 31,000 linear feet of existing 6, 8, and 12 inch waterlines.

The project is now complete, with a reduction for unused quantities and allowances. Garver, LLC, recommends acceptance of the project as constructed by Southwest Water Works, LLC.

Correlation to the True North Statement:
This project benefits the citizen by preventing outage and providing safe drinking water with efficiency in accordance with the True North Statement.

Exhibit:
Change Order No. 1 PU2309, Engineer's Recommendation Letter

Key Issues:
Does City Council wish to approve Change Order no. 1 reducing the contract by $48,377.34, accepting the project in the final contract amount of $11,299,359.66, and placing the maintenance bond into effect for the Map 11A Waterline Replacement Project PU2309 as constructed by Southwest Water Works, LLC?

Funding Source:
DWSRF $30mil loan P40-1011303-0: $0 (current amount in contingency of loan) + $48,377.34 (amount of contract reduction) = $48,377.34 (amount remaining in contingency of loan)

Recommended Action:

Approve Change Order no. 1 reducing the contract by $48,377.34, accepting the project in the final contract amount of $11,299,359.66, and placing the maintenance bond into effect for the Map 11A Waterline Replacement Project PU2309 as constructed by Southwest Water Works, LLC.

ATTACHMENTS:

1. Change order no. 1 PU2309
2. Recommendation to Accept PU2309

CITY OF LAWTON, OKLAHOMA PUBLIC UTILITIES DEPARTMENT CONTRACT CHANGE ORDER			**DATE:** 4/28/2026
To: Southwest Water Works			Map 11A Waterline replacement Project PU2309
You are hereby requested to comply with the following changes from the contract plans and specifications:			Change Order No. 1
Item # (1)	**Description of changes-quantities, units, unit prices, change in completion schedule, etc.** (2)	**Decrease in contract price** (3)	**Increase in contract price** **(4)**
1	Reduction of Contract amounts of unused allowance and quantities	$48,377.34	
	Change in contract price due to this Change Order:		
	Total decrease	$48,377.34	XXXXXXXXX
	Total increase	XXXXXXXXX	XXXXXXXXX
	Difference between Col. (3) & (4)		
	Net (~~increase~~)**decrease** contract price	$48,377.34	

The sum of **$48,377.34** is hereby (~~added to~~) **deducted from** the total contract price **$11,347,737.00** and the total adjusted contract price to date thereby is **$11,299,359.66.**

Eleven million two hundred ninety-nine thousand three hundred fifty-nine and 66/100---Dollars ($11,347,737.00 - $48,377.34= $11,299,359.66)

The time provided for completion in the contract is (~~unchanged~~) **increased** (~~decreased~~) by **73 calendar days.** This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

JUSTIFICATION FOR CHANGE:
1. Necessity for change: This project is complete, and this change reflects the unused quantities, allowances of the contract documents.
2. Is proposed change an alternate bid? **Yes_____ No__X__**
3. Will proposed change alter the physical size of the project? **Yes_____ No__X__** **If "Yes," explain.**
4. Effect of this change on other prime contractors: **_____N/A___**

5.	**Has consent of surety been obtained?**	**Yes___**	**No__X__**
6.	**Will this change affect expiration of extent of insurance coverage?**	**Yes____**	**No__X__**
7.	**Effect of operation and maintenance costs:** **None_X__**		

Authorized by:

Date:

Rusty Whisenhunt, Director of Public Utilities
Name and Title

(FOR CORPORATIONS ONLY)

Accepted by:

Name of Corporation

By: _____.

Title: C.O.O.

Attest: Jennifer Ickeman.

Title: manager.

(FOR PARTNERSHIPS AND PROPRIETORSHIPS)

Accepted by:

Date:

_____ _____.

Name Title

STATE OF OKLAHOMA)
COUNTY OF COMANCHE)

Before me the undersigned, a Notary Public in and for said State, on this _____ day of _____, 2026, personally appeared _____. a member of the partnership _____, to be known to be the identical person who executed the within and foregoing instrument on behalf of said partnership and acknowledged to me that_____. executed the same as _____ free and voluntary act and deed, and as the free and voluntary act and deed of said partnership for the uses and purposed therein set forth.

_____.
Notary Public

My Commission expires:_____.

Approved by: _____ **Date:**_____.
Stan Booker, Mayor
City of Lawton, Oklahoma

Attest: _____.
Donalynn Blazek-Scherler, City Clerk

APPROVED as to form and legality on the _____ day of _____, 2026.

_____.
Jari Askins, Interim City Attorney

I, Chandra Young, Finance Director, of the City of Lawton, Oklahoma, do hereby certify that I have entered the amount for this encumbrance against appropriation Account Number 7050000-54020 or the DWSRF-29Mil-Loan.

After this **decreased** encumbrance in the amount of $48,377.34, there is an unencumbered balance in said appropriation account of $_____.

Dated this _____ day of _____, 2026.

_____.
Chandra Young, Finance Director

www.GarverUSA.com

April 13, 2026

Rusty Whisenhunt
Director of Public Utilities
2100 SW 6th St,
Lawton, OK 73501

Re: Map 11A PU2309 CO1

Rusty,

The Map 11A PU2309 project had remaining funds following the completion of the project. The total contract amount left on the project is $48,377.34.

We concur with the recommendation to accept the project as constructed by Southwest Water Works as the scope of work has been completed as outlined in the Contract Documents. We recommend accepting the reduction of cost through Change Order No. 1 in the amount of $48,377.34.

Sincerely,

GARVER
Bryce Callies

CITY OF LAWTON, OKLAHOMA PUBLIC UTILITIES DEPARTMENT CONTRACT CHANGE ORDER			**DATE:** 4/28/2026
To: Southwest Water Works			Map 11A Waterline replacement Project PU2309
You are hereby requested to comply with the following changes from the contract plans and specifications:			Change Order No. 1
Item # (1)	**Description of changes-quantities, units, unit prices, change in completion schedule, etc.** (2)	**Decrease in contract price** (3)	**Increase in contract price** **(4)**
1	Reduction of Contract amounts of unused allowance and quantities	$48,377.34	
	Change in contract price due to this Change Order:		
	Total decrease	$48,377.34	XXXXXXXXX
	Total increase	XXXXXXXXX	XXXXXXXXX
	Difference between Col. (3) & (4)		
	Net (~~increase~~)**decrease** contract price	$48,377.34	

The sum of **$48,377.34** is hereby (~~added to~~) **deducted from** the total contract price **$11,347,737.00** and the total adjusted contract price to date thereby is **$11,299,359.66.**

Eleven million two hundred ninety-nine thousand three hundred fifty-nine and 66/100---Dollars ($11,347,737.00 - $48,377.34= $11,299,359.66)

The time provided for completion in the contract is (~~unchanged~~) **increased** (~~decreased~~) by **73 calendar days.** This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

JUSTIFICATION FOR CHANGE:
1. **Necessity for change:** This project is complete, and this change reflects the unused quantities, allowances of the contract documents.
2. **Is proposed change an alternate bid?** **Yes_____ No__X__**
3. **Will proposed change alter the physical size of the project?** **Yes_____ No__X__** **If "Yes," explain.**
4. **Effect of this change on other prime contractors:** **_____N/A___**

5.	**Has consent of surety been obtained?**	**Yes___**	**No__X__**
6.	**Will this change affect expiration of extent of insurance coverage?**	**Yes____**	**No__X__**
7.	**Effect of operation and maintenance costs:** **None_X__**		
Authorized by: **Date:** Rusty Whisenhunt, Director of Public Utilities **Name and Title**			

(FOR CORPORATIONS ONLY)

Accepted by:

Name of Corporation

By: _____.

Title: C.O.O.

Attest: Jennifer Ickeman.

Title: manager.

(FOR PARTNERSHIPS AND PROPRIETORSHIPS)

Accepted by:

Date:

_____ _____.

Name Title

STATE OF OKLAHOMA)
COUNTY OF COMANCHE)

Before me the undersigned, a Notary Public in and for said State, on this _____ day of _____, 2026, personally appeared _____. a member of the partnership _____, to be known to be the identical person who executed the within and foregoing instrument on behalf of said partnership and acknowledged to me that_____. executed the same as _____ free and voluntary act and deed, and as the free and voluntary act and deed of said partnership for the uses and purposed therein set forth.

_____.
Notary Public

My Commission expires:_____.

Approved by: _____ **Date:**_____.
Stan Booker, Mayor
City of Lawton, Oklahoma

Attest: _____.
Donalynn Blazek-Scherler, City Clerk

APPROVED as to form and legality on the _____ day of _____, 2026.

_____.
Jari Askins, Interim City Attorney

I, Chandra Young, Finance Director, of the City of Lawton, Oklahoma, do hereby certify that I have entered the amount for this encumbrance against appropriation Account Number 7050000-54020 or the DWSRF-29Mil-Loan.

After this **decreased** encumbrance in the amount of $48,377.34, there is an unencumbered balance in said appropriation account of $_____.

Dated this _____ day of _____, 2026.

_____.
Chandra Young, Finance Director

Item Title:
Consider and take action in approving Change Order no. 1 reducing the contract by $273,718.68, accepting the project in the final contract amount of $7,375,598.32, and placing the maintenance bond into effect for the Map 11B Waterline Replacement Project PU2313 as constructed by Southwest Water Works, LLC.

Initiator: Willie Whisenhunt, Director

Information Source: Willie Whisenhunt, Director

Background:
On March 28, 2023, City Council was given a presentation on Public Utilities' Water and Wastewater system conditions and a plan of improvements with a means of funding the improvements. On June 27, 2023, City Council approved the Master Service Agreement with Garver, LLC. On July 25, 2023, City Council approved Amendment no. 1 to the MSA for Work Package 1 which includes in the scope for Map 11 Water Main Replacement Design, bidding support, and additional services as requested.

On September 10, 2024, City Council approved a contract in the amount of $7,649,317.00, to Southwest Water Works, LLC, for the construction of Map 11B Waterline Replacement Project Phase II PU2313 to rehabilitate approximately 31,000 linear feet of existing 6, 8, and 12 inch waterlines.

The project is now complete, with a reduction for unused quantities and allowances. Garver, LLC, recommends acceptance of the project as constructed by Southwest Water Works, LLC.

Correlation to the True North Statement:
This project benefits the citizen by preventing outage and providing safe drinking water with efficiency in accordance with the True North Statement.

Exhibit:
Change Order No. 1 PU2413, Engineer's Recommendation Letter

Key Issues:
Does City Council wish to accept Change Order no. 1 reducing the contract by $273,718.68, accepting the project in the final contract amount of $7,375,598.32, and placing the maintenance bond into effect for the Map 11B Waterline Replacement Project PU2313 as constructed by Southwest Water Works, LLC.

Funding Source:
DWSRF $29mil loan P40-1011303-07: $75,548.20 (current amount in contingency of loan) + $273,718.68 (amount of contract reduction) = $349,266.88 (amount remaining in contingency of loan)

Recommended Action:
Accept Change Order no. 1 reducing the contract by $273,718.68, accepting the project in the final contract amount of $7,375,598.32, and placing the maintenance bond into effect for the Map 11B Waterline Replacement Project PU2313 as constructed by Southwest Water Works, LLC.

ATTACHMENTS:
1. Change Order No 1 PU2313
2. Recommendation to Accept PU2313

CITY OF LAWTON, OKLAHOMA PUBLIC UTILITIES DEPARTMENT CONTRACT CHANGE ORDER			**DATE:** 4/28/2026
To: Southwest Water Works			Map 11B Waterline replacement Project PU2313
You are hereby requested to comply with the following changes from the contract plans and specifications:			Change Order No. 1
Item # (1)	**Description of changes-quantities, units, unit prices, change in completion schedule, etc.** (2)	**Decrease in contract price** (3)	**Increase in contract price** **(4)**
1	Reduction of Contract amounts of unused allowance and quantities	$273,718.68	
	Change in contract price due to this Change Order:		
	Total decrease	$273,718.68	XXXXXXXXX
	Total increase	XXXXXXXXX	XXXXXXXXX
	Difference between Col. (3) & (4)		
	Net (~~increase~~)**decrease** contract price	$273,718.68	

The sum of **$273,718.68** is hereby (~~added to~~) **deducted from** the total contract price **$7,649,317.00** and the total adjusted contract price to date thereby is **$7,375,598.32.**

Seven million three hundred seventy-five thousand five hundred ninety-eight and 32/100---Dollars ($7,649,317.00 - $273,718.68= $7,375,598.32)

The time provided for completion in the contract is (~~unchanged~~) **increased** (~~decreased~~) by **63 calendar days.** This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

JUSTIFICATION FOR CHANGE:
1. **Necessity for change:** This project is complete, and this change reflects the unused quantities, allowances of the contract documents.
2. **Is proposed change an alternate bid?** **Yes_____ No__X__**
3. **Will proposed change alter the physical size of the project?** **Yes_____ No__X__** **If "Yes," explain.**
4. **Effect of this change on other prime contractors:** **N/A**

5.	**Has consent of surety been obtained?**	**Yes___**	**No__X__**
6.	**Will this change affect expiration of extent of insurance coverage?**	**Yes____**	**No__X__**
7.	**Effect of operation and maintenance costs:** **None_X__**		

Authorized by:

Date:

Rusty Whisenhunt, Director of Public Utilities
Name and Title

(FOR CORPORATIONS ONLY)

Accepted by:

Name of Corporation

By: _____.

Title: C.O.O.

Attest: _____.

Title: Manager.

(FOR PARTNERSHIPS AND PROPRIETORSHIPS)

Accepted by:

Date:

_____ _____.

Name Title

STATE OF OKLAHOMA)
COUNTY OF COMANCHE)

Before me the undersigned, a Notary Public in and for said State, on this _____ day of _____, 2026, personally appeared _____. a member of the partnership _____, to be known to be the identical person who executed the within and foregoing instrument on behalf of said partnership and acknowledged to me that_____. executed the same as _____ free and voluntary act and deed, and as the free and voluntary act and deed of said partnership for the uses and purposed therein set forth.

_____.

Notary Public

My Commission expires: _____.

Approved by: _____ **Date:**_____.
Stan Booker, Mayor
City of Lawton, Oklahoma

Attest: _____.
Donalynn Blazek-Scherler, City Clerk

APPROVED as to form and legality on the _____ day of _____, 2026.

_____.
Jari Askins, Interim City Attorney

I, Chandra Young, Finance Director, of the City of Lawton, Oklahoma, do hereby certify that I have entered the amount for this encumbrance against appropriation Account Number 7050000-54020 or the DWSRF-29Mil-Loan.

After this **decreased** encumbrance in the amount of $273,718.68, there is an unencumbered balance in said appropriation account of $_____.

Dated this _____ day of _____, 2026.

_____.
Chandra Young, Finance Director

www.GarverUSA.com

April 13, 2026

Rusty Whisenhunt
Director of Public Utilities
2100 SW 6th St,
Lawton, OK 73501

Re: Map 11B PU2313 CO1

Rusty,

The Map 11B PU2313 project had remaining funds following the completion of the project. The total contract amount left on the project is $273,718.68.

We concur with the recommendation to accept the project as constructed by Southwest Water Works as the scope of work has been completed as outlined in the Contract Documents. We recommend accepting the reduction of cost through Change Order No. 1 in the amount of $273,718.68. This Change Order No. 1 would reduce the contract price from $7,649,317.00 to $7,375,598.32.

Sincerely,

GARVER
Bryce Callies

CITY OF LAWTON, OKLAHOMA PUBLIC UTILITIES DEPARTMENT CONTRACT CHANGE ORDER			**DATE:** 4/28/2026
To: Southwest Water Works		Map 11B Waterline replacement Project PU2313	
You are hereby requested to comply with the following changes from the contract plans and specifications:		Change Order No. 1	
Item # (1)	**Description of changes-quantities, units, unit prices, change in completion schedule, etc.** (2)	**Decrease in contract price** (3)	**Increase in contract price** (4)
1	Reduction of Contract amounts of unused allowance and quantities	$273,718.68	
	Change in contract price due to this Change Order:		
	Total decrease	$273,718.68	XXXXXXXXX
	Total increase	XXXXXXXXX	XXXXXXXXX
	Difference between Col. (3) & (4)		
	Net (~~increase~~)**decrease** contract price	$273,718.68	

The sum of **$273,718.68** is hereby (~~added to~~) **deducted from** the total contract price **$7,649,317.00** and the total adjusted contract price to date thereby is **$7,375,598.32.**

Seven million three hundred seventy-five thousand five hundred ninety-eight and 32/100---Dollars ($7,649,317.00 - $273,718.68= $7,375,598.32)

The time provided for completion in the contract is (~~unchanged~~) **increased** (~~decreased~~) by **63 calendar days.** This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

JUSTIFICATION FOR CHANGE:
1. Necessity for change: This project is complete, and this change reflects the unused quantities, allowances of the contract documents.
2. Is proposed change an alternate bid? **Yes_____ No__X__**
3. Will proposed change alter the physical size of the project? **Yes_____ No__X__** **If "Yes," explain.**
4. Effect of this change on other prime contractors: **N/A**

5.	**Has consent of surety been obtained?**	**Yes___**	**No__X__**
6.	**Will this change affect expiration of extent of insurance coverage?**	**Yes____**	**No__X__**
7.	**Effect of operation and maintenance costs:** **None_X__**		
Authorized by: **Date:** Rusty Whisenhunt, Director of Public Utilities **Name and Title**			

(FOR CORPORATIONS ONLY)

Accepted by:

Name of Corporation

By: _____.

Title: C.O.O.

Attest: _____.

Title: Manager.

(FOR PARTNERSHIPS AND PROPRIETORSHIPS)

Accepted by:

Date:

_____ _____.

Name Title

STATE OF OKLAHOMA)
COUNTY OF COMANCHE)

Before me the undersigned, a Notary Public in and for said State, on this _____ day of _____, 2026, personally appeared _____. a member of the partnership _____, to be known to be the identical person who executed the within and foregoing instrument on behalf of said partnership and acknowledged to me that_____. executed the same as _____ free and voluntary act and deed, and as the free and voluntary act and deed of said partnership for the uses and purposed therein set forth.

_____.
Notary Public

My Commission expires:_____.

Approved by: _____ **Date:**_____.
Stan Booker, Mayor
City of Lawton, Oklahoma

Attest: _____.
Donalynn Blazek-Scherler, City Clerk

APPROVED as to form and legality on the _____ day of _____, 2026.

_____.
Jari Askins, Interim City Attorney

I, Chandra Young, Finance Director, of the City of Lawton, Oklahoma, do hereby certify that I have entered the amount for this encumbrance against appropriation Account Number 7050000-54020 or the DWSRF-29Mil-Loan.

After this **decreased** encumbrance in the amount of $273,718.68, there is an unencumbered balance in said appropriation account of $_____.

Dated this _____ day of _____, 2026.

_____.
Chandra Young, Finance Director

Item Title:
Consider approval of Change Order No. 1 to the agreement with Martus Stones for the installation of a memorial celebrating the legacy of Dunbar Elementary School and two key figures from the Lawton community within Lemuel Harkey Park, increasing the contract amount by $1,160.00 for a total cost of $15,660.00.

Initiator: Kelvin Ingram, Deputy Director- Parks and Recreation

Information Source: Kelvin Ingram, Deputy Director- Parks and Recreation, Larry Parks, Director

Background:
The proposed memorial honors the historical significance of Dunbar Elementary School and its impact on the Lawton community. City Council previously approved this action on April 14, 2026, in the estimated amount of $14,500.00. Following further review of the project scope and associated costs, the total project cost has increased to $15,660.00 to reflect complete fabrication and installation requirements. Martus Stones remains the lowest responsive and responsible bidder and best aligns with quality and project expectations.

Correlation to the True North Statement:
Citizen; Transparency and Trust. The memorial enhances public spaces, contributes to cultural enrichment, and supports park improvement.

Exhibit:
Change Order; Martus Stone Quote; Martus Stone Contract; Monument Renderings

Key Issues:
Long-term maintenance will be incorporated into Parks and Recreation operations; ensuring quality materials and timely completion ahead of Juneteenth 2026

Funding Source:
Community Donations provided through LETA: $1,100.00
Lawton Economic Trust Authority (LETA) Contribution: $5,000.00
City of Lawton Ward 7 Funds: $9,560.00

Recommended Action:
Approve Change Order No. 1 to the agreement with Martus Stones for the installation of a memorial celebrating the legacy of Dunbar Elementary School and two key figures from the Lawton community within Lemuel Harkey Park, increasing the contract amount by $1,160.00 for a total cost of $15,660.00.

ATTACHMENTS:
1. Martus Stone- Change Order 1

2. 68691 Dunbar Elementary School Quote
3. Contract 68691 Dunbar Copy
4. Dunbar Elementary School layout
5. REQUEST FOR AUTHORIZATION TO UTILIZE WARD #7 FUNDS – DUNBAR SCHOOL MEMORIAL, HARKEY PARK (21 APR 2026) v5.5

CITY OF LAWTON, OKLAHOMA
COMMUNITY ENRICHMENT DEPARTMENT
PARKS AND RECREATION DIVISION
CONTRACT CHANGE ORDER

Date: 04/28/2026
To: Martus Stones
Project: Dunbar Elementary School Memorial Project

You are hereby requested to comply with the following changes from the contract plans and specifications:

CHANGE ORDER NO. 1

Item #	Description of changes - quantities, units, unit prices, change in completion schedule, etc.	Decrease in contract price	Increase in contract price
1	Additional costs associated with the construction and installation of the Dunbar Elementary School Memorial		$1,160.00

Change in contract price due to this Change Order:
Total decrease: $0.00
Total increase: $1,160.00
Difference between Col. (3) & (4): $1,160.00
Net (increase) contract price: $1,160.00

The sum of **$1,160.00** is hereby **added to** the total contract price of **$14,500.00** and the total adjusted contract price to date thereby is **$15,660.00**.

Fifteen thousand six hundred sixty and 00/100 Dollars ($15,660.00)

The time provided for completion in the contract is **unchanged**. This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

JUSTIFICATION FOR CHANGE:
1. Necessity for change:
This change reflects additional costs necessary to complete the Dunbar Elementary School Memorial installation as intended.
2. Is proposed change an alternate bid?
Yes _____ No **X**
3. Will proposed change alter the physical size of the project?
Yes _____ No **X**

If "Yes," explain: _____

4. Effect of this change on other prime contractors:

N/A

5. Has consent of surety been obtained?

Yes _____ No **X**

6. Will this change affect expiration or extent of insurance coverage?

Yes _____ No **X**

7. Effect of operation and maintenance costs:

None **X**

ACCEPTED BY:

_____

Martus Stones

Name & Title: _____

Attest: _____

Name & Title: _____

APPROVED BY:

Date: _____

_____

Stanley Booker, Mayor
City of Lawton, Oklahoma

Attest: _____
Donalynn Blazek-Scherler, City Clerk

APPROVED as to form and legality on the _____ day of April, 2026.

_____
Jari Askins, Interim City Attorney

Martus Stone - Lawton OK

502 SW Sheridan Rd, Lawton, Oklahoma, 73505
(580) 357-4445 | martusstone.com

Order: **68691**
Last Name: **Dunbar Elementary School**
Order Date: **3/19/2026**

Quote

Customer Info

City of Lawton (Michael Glaze)
1405 SW 11th Street
Lawton, Oklahoma 73501
Michael.Glaze-Lyle@lawtonok.gov
Phone 1: (580) 704-5481

Monument Info

Cemetery: Lee Harkey Park
County: Comanche (Lawton)
Lithochrome: Black

Monuments

Qty	Style	Size	Granite	Options	Polish	Carving	Price	Total
1	Upright	54 x 6 x 10	Gray	Oval Top	2 Polish	Flat	$1,864.00	$1,864.00
1	Upright	60 x 8 x 32	Gray	Flat Top	5 Polish	None	$5,349.00	$5,349.00
1	Base	72 x 16 x 8	Gray	Balanced Rock Pitch	1 Polish	None	$1,867.00	$1,867.00
3	Tile	18 x 24 x 0	Black (Special)	None	5 Polish	Laser Custom	$1,200.00	$3,600.00

Accessories

Qty	Style	Option	Price	Total
3	Laser Etching	Laser Etched Photo	$351.00	$1,053.00
3	Misc.	Mount Photo or Emblem (Drilled)	$110.00	$330.00
1	Misc.	Other	$1,597.00	$1,597.00

Quotes provided by Martus Stone - Lawton OK will remain valid for a period of 7 days.
Prices are based on costs and conditions on the date of quote and are subject to change by Martus Stone - Lawton OK before final acceptance.
Any money paid towards layouts will be credited towards the purchase of the monument.

Subtotal	$15,660.00
Total	$15,660.00
Payments	$0.00
Balance	$15,660.00

Customer: City of Lawton (Michael Glaze)

Company Rep: Brian Hill

Martus Stone - Lawton OK
502 SW Sheridan Rd, Lawton, Oklahoma, 73505
(580) 357-4445 | martusstone.com

Order: **68691**
Last Name: **Dunbar Elementary School**
Order Date: **4/17/2026**

Contract

Customer Info

City of Lawton (Michael Glaze)
1405 SW 11th Street
Lawton, Oklahoma 73501
Michael.Glaze-Lyle@lawtonok.gov
Phone 1: (580) 704-5481

Monument Info

Cemetery: Lee Harkey Park
County: Comanche (Lawton)
Lithochrome: Black

Monuments

Qty	Style	Size	Granite	Options	Polish	Carving	Price	Total
1	Upright	54 x 6 x 10	Gray	Oval Top	2 Polish	Flat	$1,864.00	$1,864.00
1	Upright	60 x 8 x 32	Gray	Flat Top	5 Polish	None	$5,349.00	$5,349.00
1	Base	72 x 16 x 8	Gray	Balanced Rock Pitch	1 Polish	None	$1,867.00	$1,867.00
3	Tile	18 x 24 x 0	Black (Special)	None	5 Polish	Laser Custom	$1,200.00	$3,600.00

Accessories

Qty	Style	Option	Price	Total
3	Laser Etching	Laser Etched Photo	$351.00	$1,053.00
3	Misc.	Mount Photo or Emblem (Drilled)	$110.00	$330.00
1	Misc.	Other	$1,597.00	$1,597.00

I agree that the memorial and work remains the property of Martus Stone - Lawton OK until completely paid.

I agree that the listed contents of this contract are correct and to pay the balance in full.

I am responsible for approving all spelling, dates and designs on the provided layout.

Any revisions after 3 layouts may be subject to an additional fee.

Environmental conditions beyond our control prohibit us from offering a lifetime guarantee on monument paint.

Discounted monuments are sold as is.

Monument will not be set in the cemetery until completely paid.

This contract does not include any future inscription.

Martus Stone is no longer allowed to install monuments with family members present due to the safety and liability regulations and restrictions placed upon us by our insurance provider.

Martus Stone cannot guarantee an exact date of installation to our families due to circumstantial variables including but not limited to sudden & unpredicted weather change, extended travel, unmarked plots, un-opened gates, incorrect location information, equipment failures and sickness.

Check the progress of your order at martusstone.com/tracker

Subtotal	$15,660.00
Total	$15,660.00
Payments	$0.00
Balance	$15,660.00

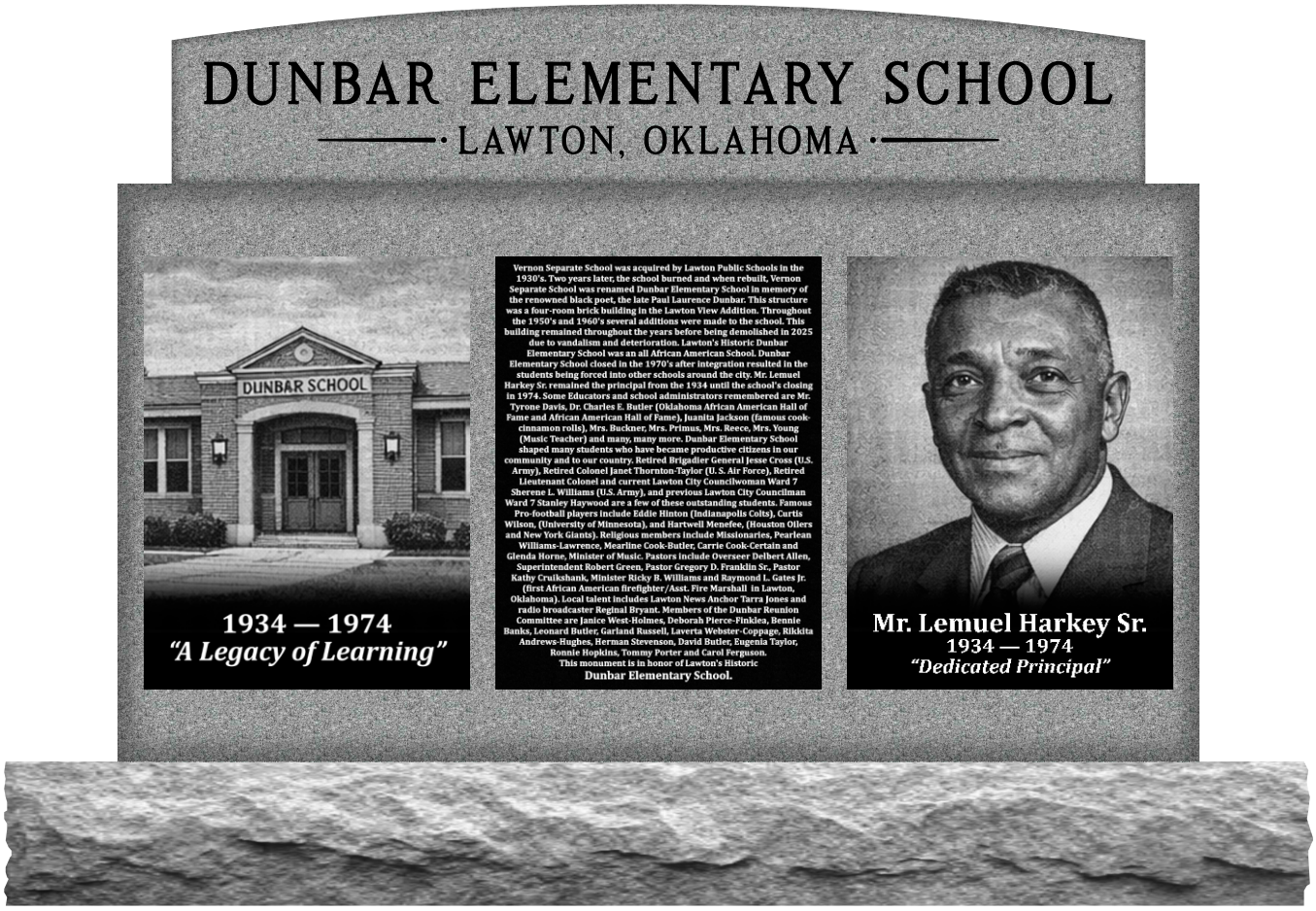
Customer: City of Lawton (Michael Glaze)

Company Rep: Brian Hill

CONTRACT: 68691

APPROVAL REQUEST

martusstone.com



By signing this approval, I assume complete responsibility for layout, spelling, dates. I also agree that after signing this approval, no further changes will be made. This computer generated image and any printed reproductions are intended as a visual representation only. Its purpose is for the verification of names, dates, inscriptions and overall placement of artwork and photos. The exact appearance and location of the text and artwork will vary between the computer generated image and the final product.

Name / Date: _____

Approved: 04/16/2026 at 03:35 PM by Sherene L. Williams

City of Lawton
Community Enrichment Department
212 SW 9th St • Lawton, OK 73501
580-581-3400 • www.lawtonok.gov

MEMORANDUM

To: John Ratliff, City Manager, The City of Lawton

From: Sherene L. Williams, Councilwoman Ward #7

Cc: City Council, City Attorney's Office, Finance Director, Community Enrichment

Subject: Request for Authorization to Utilize Ward #7 Funds – Dunbar School Memorial, Harkey Park

Date: 21 APR 2026

PURPOSE: To request City Council authorization to utilize Ward #7 funds for the completion of the Dunbar School Memorial Project at Lemuel Harkey Park, and to approve the updated project cost and contract.

BACKGROUND: The City Council previously approved the installation of a permanent memorial monument at Lemuel Harkey Park to commemorate the historical significance of Dunbar School and its impact on the Lawton community.

The project consists of a fixed granite monument installation, including upright markers, engraved panels, and a structural base, to be in a publicly accessible area of the park and maintained by the City of Lawton.

This memorial is intended to serve as a historical, cultural, and educational feature, enhancing the public space and contributing to the long-term value and identity of the park system.

FUNDING CONSIDERATIONS: The City Attorney's Office has advised:

- CIP funds are not currently authorized for this project and would require:
  - Consultation with bond counsel, and
  - Additional City Council authorization
- Ward funds are an allowable funding source under City Code §22-1-4-144(F), which permits use of such funds for:

Subject: Request for Authorization to Utilize Ward #7 Funds – Dunbar School Memorial, Harkey Park

> "Improvements to infrastructure… including but not limited to… park facility improvements."

Based on this guidance and supporting analysis, the Dunbar School Memorial qualifies as a park facility improvement, as it:

- Represents a permanent physical enhancement to a city park
- Is publicly accessible and ADA-compliant
- Provides educational and cultural value
- Will be incorporated into the City's ongoing maintenance responsibilities

UPDATED PROJECT COST: The original agenda item reflected an estimated cost of $14,500. The finalized vendor contract with Martus Stone reflects a total cost of $15,660.00. As this exceeds the previously referenced estimate, City Council approval is required to authorize the updated amount and associated contract.

REQUEST: It is respectfully requested that the City Council:

1. Authorize the use of Ward #7 funds for this project as a qualifying park facility improvement in accordance with City Code §22-1-4-144(F)
2. Approve the updated project cost of $15,660.00
3. Approve the execution of the contract with Martus Stone (attached as an exhibit)
4. Authorize the allocation of funds as follows:
    - $1,100.00 – Community Donations (with LETA)
    - $5,000.00 – Lawton Economic Trust Authority (LETA) contribution
    - $9,560.00 – City of Lawton Ward #7 Funds

Ward #7 currently maintains an available balance of $27,927.51. Approval of this request will result in a remaining Ward #7 balance of $18,367.51 following project funding.

TIMELINE: Time is a critical factor for this project. Approval at the next available City Council meeting will allow:

- Procurement and fabrication to proceed immediately with approved vendor.
- Installation scheduling to occur without delay.
- Completion in advance of the planned Juneteenth 2026 dedication ceremony.

RECOMMENDATION: Approval of this request is recommended to:

- Ensure compliance with City Code and funding restrictions.
- Deliver a meaningful and lasting park enhancement for Ward #7.
- Honor the historical legacy of Dunbar School in a manner that aligns with the City's. commitment to community enrichment and cultural recognition.

Subject: Request for Authorization to Utilize Ward #7 Funds – Dunbar School Memorial, Harkey Park

ATTACHMENTS

- Martus Stone Contract (Order #68691)
- Project Concept Layout (Harkey Park – Dunbar Memorial)

Respectfully Submitted,

Sherene L. Williams

SHERENE L. WILLIAMS
Councilwoman, Ward #7
City of Lawton

Item Title:
Consider approving Change Order No.2 for Miller-Tippens Construction on Engineering Project PR2309-Elmer Thomas Park Aquatic Center, in the amount of $237,836.81 and also consider approving Payment Application #12 for pay-out to Miller-Tippens Construction for 2.5% of the Retainage Fee.

Initiator: Michael Jones, Engineering Director/ ADA Coordinator

Information Source: Michael Jones, Engineering Director/ ADA Coordinator

Background:
On September 10, 2024 Council approved a Construction Contract with Miller-Tippens Construction for Engineering Project PR2309-Elmer Thomas Park Aquatic Center in the amount of $19,900,000 with a Value Engineering deduction in the amount of -$705,049.00 bringing the new contract total to $19,194,951.00. On October 8, 2024 Council approved partial funding of the Aquatics Center Project be funded with remaining ARPA funds in the amount of $6,652,857.07, The ARPA Funds were required to be encumbered by December 31, 2024 and spent by December 31, 2026. Miller-Tippens substantially completed construction on the Aquatics Center Project on August 18, 2025 however the AAON HVAC Unit for the bathhouse was not received and the project close-out is pending the receipt of said equipment. In accordance with Oklahoma 61 O.S. § 61-226 which requires public construction contracts that reach 50% completion to have the standard 5% retainage reduced to 2.5% for subsequent payments, has resulted in the need for Miller-Tippens to request a 2.5% pay-out of their Retainage Fee, in the amount of $484,319.83. This will leave a remaining 2.5% Retainage Fee payout due to Miller-Tippens once the equipment is received and the project is presented to Council for close-out.
In addition to the 2.5% Retainage Fee, we are asking for approval for Change Order No. 2 which accounts for delays due to weather and unknown PSO primary feed, miscellaneous work items such as temporary AC, electrical changes; credits for water heater and toilet partitions; and includes additional work such as sidewalk, bike rack, canopy, etc. requested by the City of Lawton, totaling in the amount of $237,831.81, which brings the updated contract total to $19,432,787.81. The additional work that was requested by the City of Lawton was done so in order to utilize spending the full ARPA funds that were available on this project to eliminate any Federal requirement of having to pay the unused funds back at the end of December 2026.

Correlation to the True North Statement:

Exhibit:
Change Order No. 2, Pay App #12

Key Issues:
N/A

Funding Source:

Project Account PR2309-Elmer Thomas Park Aquatics ARPA Funding

Recommended Action:
Appriove Change Order No.2 for Miller-Tippens Construction on Engineering Project PR2309-Elmer Thomas Park Aquatic Center, in the amount of $237,836.81 and also consider approving Payment Application #12 for pay-out to Miller-Tippens Construction for 2.5% of the Retainage Fee.

ATTACHMENTS:
1. PR 2309 Pay App 12R2
2. PR2309 Change Order No. 2r1_

City of Lawton, Oklahoma
Engineering Division

Partial Payment Estimate

Partial Payment Estimate Number 12R2
Period of Estimate: from 8/31/25 to 4/16/26
Page 1 of 7

Contractor: Miller Tippens Construction Co. LLC

Project: PR2309 Elmer Thomas Aquatic Center

Contract Change Order Summary

Number	Date Approved	Additions	Deductions
1	10/22/24		-705,049.00
2	4/15/26	237,836.81	
Net Change			-467,212.19

Elapsed Days 278

Remaining Days 0

Estimate

1. Amount of Original Contract	$19,900,000.00
2. Change Order Adjustment	$ (467,212.19)
3. Total Contract to Date	$19,432,787.81
4. Work Completed to Date	$19,372,787.81
5. Stored Materials	$ 0
6. Total Work Completed & Stored Materials	$19,372,787.81
7. Retainage (2.5 % x #6)	$ 484,319.83
8. Amount of Previous Payments	$18,235,203.45
9. Balance Due This Payment (6-7-8)	$ 653,264.53

Original Days	278
Change Order Days	
Recommended Delay Days	38
Recommended Total Days	

Work Order Date	9/10/24
Original Completion Date	7/4/25
Recommended Current Completion Date	8/8/25
Project on Schedule	TBD . YES X NO

Certification of Contractor

According to the best of my knowledge and belief, I certify that all items and amounts shown on this Partial Payment Estimate are correct; that all work has been performed and/or material supplied in full accordance with the requirements of the referenced Contract, and/or duly authorized deviations, substitutions, alternations, and/or additions; that the foregoing is a true and correct statement of the contract account up to and including the last day of the period covered by this Partial Payment Estimate; that no part of the "Balance Due This Payment" has been received.

Contractor:.Miller.Tippens.Construction

Signed: _____ Date: 4/16/26

Certification of Architect or Engineer

I certify that I have checked and verified the above and foregoing Partial Payment Estimate; that to the best of my knowledge and belief it is a true and correct statement of work performed and/or material supplied by the contractor; that all work and/or material included in this Partial Payment Estimate has been inspected by me and/or by my duly authorized representative or assistants and that it has been performed and/or supplied in full accordance with requirements of the reference contract.

Architect or Engineer – Signed: _____ Date: 4/17/2026

Inspector – Signed: Chris Mayer Date: 04/17/2026

Cost of Work Completed to Date Under Original Contract Only

- Entries must be limited to work and costs under the original contract only.
- Work and cost data under change orders is to be shown on the front of this form.
- Enter data per bid proposal in columns (1) through (5).
- Show all work completed to date under original contract in columns (6) and (7).
- Enter the difference between entries in columns (5) and (7) in column (8).
- Show percent ratio of column (7) to column (5) in column (9).

AFFIDAVITS FOR PAYMENTS IN EXCESS OF $25,000
CITY OF LAWTON, STATE OF OKLAHOMA

STATE OF Oklahoma }

COUNTY OF Oklahoma }

The undersigned (architect, contractor, supplier or engineer), of lawful age, being first duly sworn, on oath says that this contract is true and correct. Affiant further states that the (work, services or materials) as shown by this invoice or claim have been (completed or supplied) in accordance with the plans, specifications, orders or requests furnished the affiant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer or employee of the State of Oklahoma, any county or local subdivision of the state, of money or any other thing of value to obtain payment.

Miller Tippens Construction, Inc.
(Architect, Contractor, Engineer or Supplier)

Attested to before me this 15 th day of April, 2026

Notary Public

My Commission Expires: July 19, 2029

Note: Copy of this Affidavit must be attached to any invoice submitted by an Architect, Contractor, Engineer or Supplier for work, services, or materials completed or supplied under the terms of the contract or contracts in excess of $25,000.

Application and Certificate for Payment

PR 2309

To Owner: City of Lawton
212 SW 9th St
Lawton, OK 73501

Project: Elmer Thomas Park
501 NW Ferris Ave.
Lawton, OK 73501

Application No: 12
Period To: 4/15/2026
Contract For:

Contract Date: 8/9/2024
Project Nos: 1152-01

From Contractor: Miller-Tippens Construction Co, LLC
45 NE 52nd Street
Oklahoma City, OK 73105

Via Architect: Guernsey
5555 North Grand BLVD.
Oklahoma City, OK 73112-5507

CONTRACTOR'S APPLICATION FOR PAYMENT

1) Original Contract Sum 19,900,000.00
2) Net change by Change Orders ..... -467,212.19
3) Contract Sum to Date 19,432,787.81
4) Completed and Stored to Date 19,372,787.81
5) Retainage:
   a. Completed Work 484,319.83
   b. Stored Material 0.00
   Total Retainage 484,319.83
6) Total Earned less Retainage 18,888,467.98
7) Less Previous Certificates for Payment 18,235,203.45
8) Current Payment Due 653,264.53
9) Balance to Finish, including Retainage 544,319.83

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	705,049.00
Total approved this Month	237,836.81	0.00
TOTALS	237,836.81	705,049.00
NET CHANGES by Change Order	-467,212.19	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: _____ Date: 4/16/26

State of: Oklahoma

County of: Oklahoma

Subscribed and sworn to before me this 16 day of April 2026

Notary Public:

My Commission expires: 07/19/29

SHAYNA MARTIN NOTARY # 17006635 EXP. 07/19/29 PUBLIC STATE OF OKLAHOMA

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... $ 653,264.53

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: 4/17/2026

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Application No: 12
Application Date: 4/15/2026
Period To: 4/15/2026
Architect's Project No: 1152-01

A	B	C	D	E	F	G		H	I
			Work Completed						
Item No.	Description	Scheduled Value	Previous	This Period	Stored Materials	Total	%	Balance	Retainage
1	General Requirements	495,468.00	495,468.00	0.00	0.00	495,468.00	100	0.00	12,386.70
2	MT Mobilization	81,525.00	81,525.00	0.00	0.00	81,525.00	100	0.00	2,038.13
3	SWPPP/Erosion Control	14,408.00	14,408.00	0.00	0.00	14,408.00	100	0.00	360.20
4	Construction Fencing	38,045.00	38,045.00	0.00	0.00	38,045.00	100	0.00	951.13
5	Construction Signage	1,087.00	1,087.00	0.00	0.00	1,087.00	100	0.00	27.18
6	Demolition	27,077.00	27,077.00	0.00	0.00	27,077.00	100	0.00	676.93
7	Earthwork	767,500.00	767,500.00	0.00	0.00	767,500.00	100	0.00	19,187.50
8	Storm Utilities	246,556.00	246,556.00	0.00	0.00	246,556.00	100	0.00	6,163.90
9	Utilities-SS	201,095.00	201,095.00	0.00	0.00	201,095.00	100	0.00	5,027.38
10	Utilities-Water	312,771.00	312,771.00	0.00	0.00	312,771.00	100	0.00	7,819.28
11	Utilities-Gas	40,602.00	40,602.00	0.00	0.00	40,602.00	100	0.00	1,015.05
12	Paving/Site Concrete	599,371.00	599,371.00	0.00	0.00	599,371.00	100	0.00	14,984.28
13	Striping	0.00	0.00	0.00	0.00	0.00	***	0.00	0.00
14	Fencing	119,709.00	119,709.00	0.00	0.00	119,709.00	100	0.00	2,992.73
15	Landscaping	583,448.00	583,448.00	0.00	0.00	583,448.00	100	0.00	14,586.20

Application No: 12
Application Date: 4/15/2026
Period To: 4/15/2026
Architect's Project No: 1152-01

A	B	C	D	E	F	G		H	I
			Work Completed						
Item No.	Description	Scheduled Value	Previous	This Period	Stored Materials	Total	%	Balance	Retainage
16	Termite Treatment	1,222.00	1,222.00	0.00	0.00	1,222.00	100	0.00	30.55
17	Building Concrete	554,933.00	554,933.00	0.00	0.00	554,933.00	100	0.00	13,873.33
18	CMU Masonry	522,165.00	522,165.00	0.00	0.00	522,165.00	100	0.00	13,054.13
19	Structural Steel	143,358.00	143,358.00	0.00	0.00	143,358.00	100	0.00	3,583.95
20	Framing/Wood Trusses	159,685.00	159,685.00	0.00	0.00	159,685.00	100	0.00	3,992.13
21	SIPS Panels	92,328.00	92,328.00	0.00	0.00	92,328.00	100	0.00	2,308.20
22	Millwork	43,078.00	43,078.00	0.00	0.00	43,078.00	100	0.00	1,076.95
23	Waterproofing	54,350.00	54,350.00	0.00	0.00	54,350.00	100	0.00	1,358.75
24	Air Barier	54,893.00	54,893.00	0.00	0.00	54,893.00	100	0.00	1,372.33
25	Roofing/Metal Panels	221,555.00	221,555.00	0.00	0.00	221,555.00	100	0.00	5,538.88
26	Doors and Frames Material	105,439.00	105,439.00	0.00	0.00	105,439.00	100	0.00	2,635.98
27	Door Hardware	46,922.00	46,922.00	0.00	0.00	46,922.00	100	0.00	1,173.05
28	Coiling Door	53,065.00	53,065.00	0.00	0.00	53,065.00	100	0.00	1,326.63
29	Storefront/Glazing	36,630.00	36,630.00	0.00	0.00	36,630.00	100	0.00	915.75
30	GYP Assembly	66,049.00	66,049.00	0.00	0.00	66,049.00	100	0.00	1,651.23

Application No: 12
Application Date: 4/15/2026
Period To: 4/15/2026
Architect's Project No: 1152-01

A	B	C	D	E	F	G		H	I
			Work Completed						
Item No.	Description	Scheduled Value	Previous	This Period	Stored Materials	Total	%	Balance	Retainage
31	Rubber Base	2,353.00	2,353.00	0.00	0.00	2,353.00	100	0.00	58.83
32	Painting	71,617.00	71,617.00	0.00	0.00	71,617.00	100	0.00	1,790.43
33	Epoxy Flooring	15,510.00	15,510.00	0.00	0.00	15,510.00	100	0.00	387.75
34	Sealed Concrete	7,315.00	7,315.00	0.00	0.00	7,315.00	100	0.00	182.88
35	Toilet Accessories	13,696.00	13,696.00	0.00	0.00	13,696.00	100	0.00	342.40
36	Toilet Partitions	48,498.00	48,498.00	0.00	0.00	48,498.00	100	0.00	1,212.45
37	Internal Lockers	10,218.00	10,218.00	0.00	0.00	10,218.00	100	0.00	255.45
38	Interior Signage	3,552.00	3,552.00	0.00	0.00	3,552.00	100	0.00	88.80
39	Exterior Signage	16,849.00	16,849.00	0.00	0.00	16,849.00	100	0.00	421.23
40	Div 10 Install	67,343.00	67,343.00	0.00	0.00	67,343.00	100	0.00	1,683.58
41	Fabric Canopy Structures	351,844.00	351,844.00	0.00	0.00	351,844.00	100	0.00	8,796.10
42	Site Furnishings	36,679.00	36,679.00	0.00	0.00	36,679.00	100	0.00	916.98
43	Appliances	28,262.00	28,262.00	0.00	0.00	28,262.00	100	0.00	706.55
44	Pool Mobilization	81,525.00	81,525.00	0.00	0.00	81,525.00	100	0.00	2,038.13
45	Pool Features	2,418,773.00	2,418,773.00	0.00	0.00	2,418,773.00	100	0.00	60,469.33
46	Pool Construction	7,052,715.00	7,052,715.00	0.00	0.00	7,052,715.00	100	0.00	176,317.88

Application No: 12
Application Date: 4/15/2026
Period To: 4/15/2026
Architect's Project No: 1152-01

A	B	C	D	E	F	G		H	I
			Work Completed						
Item No.	Description	Scheduled Value	Previous	This Period	Stored Materials	Total	%	Balance	Retainage
47	HVAC	467,410.00	467,410.00	-60,000.00	0.00	407,410.00	87	60,000.00	10,185.25
48	Plumbing	1,058,339.00	1,058,339.00	0.00	0.00	1,058,339.00	100	0.00	26,458.48
49	Electrical	1,121,645.00	1,121,645.00	0.00	0.00	1,121,645.00	100	0.00	28,041.13
50	ALLOWANCE-Sound/PA System	200,000.00	200,000.00	0.00	0.00	200,000.00	100	0.00	5,000.00
51	Insurance/Bond	436,474.00	436,474.00	0.00	0.00	436,474.00	100	0.00	10,911.85
52	Change Order 2-Misc Work	237,836.81	0.00	237,836.81	0.00	237,836.81	100	0.00	5,945.92
		0.00	0.00	0.00	0.00	0.00	***	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	***	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	***	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	***	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	***	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	***	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	***	0.00	0.00

		19,432,787.81	**19,194,951.00**	**177,836.81**	**0.00**	**19,372,787.81**	**100**	**60,000.00**	**484,319.83**

PR2309 ELMER THOMAS PARK-LAWTON AQUATICS
Change Order No.2

Project No. PR2309 **Date: April 17, 2026**

PROJECT:	**CONTRACT INFORMATION:**	**AMENDMENT/CHANGE ORDER INFO:**
Elmer Thomas Park – Lawton Aquatics Center	Contract For: Building and Pool Construction **NTP Date:** September 27, 2024	Change Order Number: 2

OWNER:	**DESIGN ENGINEER:**	**CONTRACTOR:**
City of Lawton 212 Southwest 9th Street Lawton, OK 73501	Guernsey 5555 North Grand BLVD Oklahoma City, OK 73112	Miller-Tippens Construction 45 NE 52nd Street OKC, OK 73105

THE CONTRACT IS CHANGED AS FOLLOWS:

CHANGE ORDER NO. 2
Change Order No. 2 accounts for delays due to weather and unknown PSO primary feed, miscellaneous work items such as temporary AC, electrical changes; credits for water heater and toilet partitions; and includes additional work such as sidewalk, bike rack, canopy, etc. requested by the City and Authority Having Jurisdiction, totalling in the amount of $237,836.81 making the new contract sum as $19,432,787.81.

The original Contract Sum was	$ 19,900,000.00
The net change by previously authorized Amendments/Change Orders	$ -705,049.00
The Contract Sum prior to this Amendment/Change Order	$ 19,194,951.00
The Contract Sum will be increased by this Amendment/Change Order in the amount of	$ 237,836.81
The new Contract Sum including this Amendment/Change Order will be	$ 19,432,787.81

NOT VALID UNTIL SIGNED BY THE DESIGN ENGINEER, CONTRACTOR AND OWNER.

Guernsey	Miller-Tippens Construction	City of Lawton
ARCHITECT	CONTRACTOR	OWNER
SIGNATURE	SIGNATURE	SIGNATURE
J.D. Clark, Senior Architect	Tim Rowland, Senior Project Manager	Stan Booker, Mayor
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
4/17/2026	4/17/2026	
DATE	DATE	DATE

Attest:

_____
Donalynn Blazek-Scherler, City Clerk

APPROVED as to form and legality on the _____ day of _____, 2026

_____
Jari Askins, Interim City Attorney

I, Chandra Young, Finance Director, of the City of Lawton, Oklahoma, do hereby certify that I have entered the amount of this encumbrance ($_____) against the appropriated Account #(PR2309_____) and after charging this encumbrance in the amount of

$_____, there is an unencumbered balance in said appropriated account of $_____.

Dated this _____ day of _____, 2026

_____
Chandra Young, Finance Director

MILLER-TIPPENS
CONSTRUCTION

Request for Change Order

To: City of Lawton
212 SW 9th St
Lawton, OK 73501
Project: Elmer Thomas Park

RFC No: OCO 2
Date: 6/13/2025
Description: 19 Delay days due to weather - through 5/31/25
19 Delay days due to unknown PSO primary feed - through 5/31/25
Total delays days 38 through 5/31/25

Daily cost for general requirments are $1,782.26 per day X 38 Days = $57,032.29

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of $57,032.29will be added to the contract price.

Original Contract	$19,194,951.00
Other Approved Change Orders	$-705,049.00
Total Contract to Date	$18,489,902.00
This Request	$57,032.29
Other Pending Requests	$0.00
Total Contract plus Pending RFCs	$18,546,934.29

Authorized Signature: _____ Date: _____
Miller-Tippens Construction Co, LLC

Authorized Signature: _____ Date: _____
City of Lawton

36 NE 52nd Street – Oklahoma City, OK. 73105 T:405.600.1022 – F:405.600.1023
www.miller-tippens.com

MILLER-TIPPENS
CONSTRUCTION

Request for Change Order

To: City of Lawton
212 SW 9th St
Lawton, OK 73501
Project: Elmer Thomas Park

Authorized Signature: _____ Date: _____
Architect

36 NE 52nd Street – Oklahoma City, OK. 73105 T:405.600.1022 – F:405.600.1023
www.miller-tippens.com

MILLER-TIPPENS
CONSTRUCTION

Request for Change Order

To: City of Lawton
212 SW 9th St
Lawton, OK 73501
Project: Elmer Thomas Park

RFC No: OCO 3
Date: 6/19/2025
Description: Provide and install temporary 7.5 Ton, 460 V. 3 phs. air conditioning unit for bathhouse. Unit will be installed with temporary controls. Unit will be removed once the correct AON unit arrives. Line sets will be flushed prior to contract work with AON resuming.

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of $19,725.00 will be added to the contract price.

Original Contract	$19,194,951.00
Other Approved Change Orders	$-705,049.00
Total Contract to Date	$18,489,902.00
This Request	$19,725.00
Other Pending Requests	$57,032.29
Total Contract plus Pending RFCs	$18,566,659.29

Authorized Signature: _____ Date: _____
Miller-Tippens Construction Co, LLC

Authorized Signature: _____ Date: _____
City of Lawton

Authorized Signature: _____ Date: _____
Architect

36 NE 52nd Street – Oklahoma City, OK. 73105 T:405.600.1022 – F:405.600.1023
www.miller-tippens.com

MILLER-TIPPENS
CONSTRUCTION

Request for Change Order

To: City of Lawton
212 SW 9th St
Lawton, OK 73501
Project: Elmer Thomas Park

PR 2309
RFC No: OCO 4
Date: 6/19/2025
Description: Added cost to provide 2 coats of Basecrete waterproofing at surge tanks.

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of $7,620.00 will be added to the contract price.

Original Contract	$19,194,951.00
Other Approved Change Orders	$-705,049.00
Total Contract to Date	$18,489,902.00
This Request	$7,620.00
Other Pending Requests	$76,757.29
Total Contract plus Pending RFCs	$18,574,279.29

Authorized Signature: _____ Date: _____
Miller-Tippens Construction Co, LLC

Authorized Signature: _____ Date: _____
City of Lawton

Authorized Signature: _____ Date: _____
Architect

36 NE 52nd Street – Oklahoma City, OK. 73105 T:405.600.1022 – F:405.600.1023
www.miller-tippens.com

MILLER-TIPPENS
CONSTRUCTION

Request for Change Order

To: City of Lawton
212 SW 9th St
Lawton, OK 73501
Project: Elmer Thomas Park

RFC No: OCO 5
Date: 11/19/2025
Description: Change Order for $6,175.44 to cover electrical changes needed to complete the project.

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of $6,175.44will be added to the contract price.

Original Contract	$19,194,951.00
Other Approved Change Orders	-$705,049.00
Total Contract to Date	$18,489,902.00
This Request	$6,175.44
Other Pending Requests	$84,377.29
Total Contract plus Pending RFCs	$18,580,454.73

Authorized Signature: _____ Date: _____
Miller-Tippens Construction Co, LLC

Authorized Signature: _____ Date: _____
City of Lawton

Authorized Signature: _____ Date: _____
Architect

36 NE 52nd Street – Oklahoma City, OK. 73105 T:405.600.1022 – F:405.600.1023
www.miller-tippens.com

MILLER-TIPPENS
CONSTRUCTION

Request for Change Order

To: City of Lawton
212 SW 9th St
Lawton, OK 73501
Project: Elmer Thomas Park

MILLER-TIPPENS
CONSTRUCTION

Request for Change Order

To: City of Lawton
212 SW 9th St
Lawton, OK 73501
Project: Elmer Thomas Park

RFC No: OCO 6
Date: 11/19/2025
Description: Credit of $25,621.98 has been provided to owner to switch from Boilers to Hot Water Heaters.

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of $-25,621.98will be added to the contract price.

Original Contract	$19,194,951.00
Other Approved Change Orders	-$705,049.00
Total Contract to Date	$18,489,902.00
This Request	$-25,621.98
Other Pending Requests	$90,552.73
Total Contract plus Pending RFCs	$18,554,832.75

Authorized Signature: _____ Date: _____
Miller-Tippens Construction Co, LLC

Authorized Signature: _____ Date: _____
City of Lawton

Authorized Signature: _____ Date: _____
Architect

36 NE 52nd Street – Oklahoma City, OK. 73105 T:405.600.1022 – F:405.600.1023
www.miller-tippens.com

MILLER-TIPPENS
CONSTRUCTION

Request for Change Order

To: City of Lawton
212 SW 9th St
Lawton, OK 73501
Project: Elmer Thomas Park

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36 NE 52nd Street – Oklahoma City, OK. 73105 T:405.600.1022 – F:405.600.1023
www.miller-tippens.com

MILLER-TIPPENS
CONSTRUCTION

Request for Change Order

To: City of Lawton
212 SW 9th St
Lawton, OK 73501
Project: Elmer Thomas Park

RFC No: OCO 7
Date: 11/19/2025
Description: Credit of $20,000.00 was provided to owner to accept bathroom toilet partitions as installed.

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of $-20,000.00will be added to the contract price.

Original Contract	$19,194,951.00
Other Approved Change Orders	-$705,049.00
Total Contract to Date	$18,489,902.00
This Request	$-20,000.00
Other Pending Requests	$64,930.75
Total Contract plus Pending RFCs	$18,534,832.75

Authorized Signature: _____ Date: _____
Miller-Tippens Construction Co, LLC

Authorized Signature: _____ Date: _____
City of Lawton

Authorized Signature: _____ Date: _____
Architect

36 NE 52nd Street – Oklahoma City, OK. 73105 T:405.600.1022 – F:405.600.1023
www.miller-tippens.com

MILLER-TIPPENS
CONSTRUCTION

Request for Change Order

To: City of Lawton
212 SW 9th St
Lawton, OK 73501
Project: Elmer Thomas Park

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36 NE 52nd Street – Oklahoma City, OK. 73105 T:405.600.1022 – F:405.600.1023
www.miller-tippens.com

MILLER-TIPPENS
CONSTRUCTION

Request for Change Order

To: City of Lawton
212 SW 9th St
Lawton, OK 73501
Project: Elmer Thomas Park

RFC No: OCO 8
Date: 3/4/2026
Description: Added Misc Items at the end of the project

Sidewalk to splash pad. Bike rack pad.	$36,794.17
Bike Rack	$813.00
Canopy	$22,000.00
Privacy Slats in Chain Link	$13,750.00
Painting Gates	$3,500.00
Security Frame and Gates at AHU	$15,000.00
Repair to Slide Plumbing	$33,000.00
Maintenance Building	$31,278.00
MILLER-TIPPENS General Conditions	$4,000.00
Supervision	$12,000.00
General Contractors Builders Risk/GL:	$1,583.64
Overhead & Profit:	$17,371.88
Bond Premium	$1,815.36
Total	$192,906.06
Addition/Reduction for this COR:	$192,906.06

MILLER-TIPPENS
CONSTRUCTION

Request for Change Order

To: City of Lawton
212 SW 9th St
Lawton, OK 73501
Project: Elmer Thomas Park

Upon approval the sum of $192,906.04will be added to the contract price.

Original Contract	$19,194,951.00
Other Approved Change Orders	-$705,049.00
Total Contract to Date	$18,489,902.00
This Request	$192,906.04
Other Pending Requests	$44,930.75
Total Contract plus Pending RFCs	$18,727,739.50

Authorized Signature: _____ Date: 2/23/26
Miller-Tippens Construction Co, LLC

Authorized Signature: _____ Date: _____
City of Lawton

Authorized Signature: _____ Date: _____
Architect

MILLER-TIPPENS CONSTRUCTION

CHANGE ORDER REQUEST FORM

PROJECT: 230--Elmer Thomas Aquatic Center
COR: Misc. Changes
DATE: 2/3/26

Detailed Description of Request:

			MATERIAL		LABOR		SUBCONTRACTOR		EQUIPMENT	
DESCRIPTION	**QUANTITY**	**UNIT**	**UNIT**	**COST**	**UNIT**	**COST**	**UNIT**	**COST**	**UNIT**	**COST**
Sidewalk to splash pad. Bike rack pad.							1.00	$ 36,794.17		$ -
				$ -		$ -		$ -		$ -
Bike Rack				$ -		$ -	1.00	$ 813.00		$ -
				$ -		$ -		$ -		$ -
Canopy				$ -		$ -	1.00	$ 22,000.00		$ -
				$ -		$ -		$ -		$ -
Privacy Slats in Chain Link				$ -		$ -	1.00	$ 13,750.00		$ -
				$ -		$ -		$ -		$ -
Painting Gates				$ -		$ -	1.00	$ 3,500.00		$ -
				$ -		$ -		$ -		$ -
Security Frame and Gates at AHU				$ -		$ -	1.00	$ 15,000.00		$ -
				$ -		$ -		$ -		$ -
Repair to Slide Plumbing				$ -		$ -	1.00	$ 33,000.00		$ -
				$ -		$ -		$ -		$ -
Maintenance Building				$ -		$ -	1.00	$ 31,278.00		$ -
				$ -		$ -		$ -		$ -
				$ -		$ -		$ -		$ -
				$ -		$ -		$ -		$ -
				$ -		$ -		$ -		$ -
				$ -		$ -		$ -		$ -
				$ -		$ -		$ -		$ -
				$ -		$ -		$ -		$ -
MILLER-TIPPENS				$ -		$ -		$ -		$ -
General Conditions				$ 4,000.00		$ -		$ -		$ -
Supervision				$ 12,000.00		$ -		$ -		$ -
				$ -		$ -		$ -		$ -
				$ -		$ -		$ -		$ -
Subtotal				$ 16,000.00		$ -		$ 156,135.17		$ -
Taxes			0.00%	$ -	0%	$ -		$ -		
Total	$ 172,135.17			$ 16,000.00		$ -		$ 156,135.17		$ -

General Contractor Material & Labor Total:		$ 172,135.17
General Contractors Builders Risk/GL:	0.92%	$ 1,583.64
Overhead & Profit:	10.00%	$ 17,371.88
Bond Premium	0.95%	$ 1,815.36
Confirm All Highlighted cells Above		
Subtotal		**$ 192,906.06**
Original Contract amount		**$ -**
Previous adjustments to Contract		**$ -**
Addition/Reduction for this COR:		**$ 192,906.06**
Revised Contract Amount:		**$ 192,906.06**

Requested Calendar Days:	X
Due to:	X
Covering Delays Thru:	X
New Completion Date:	X

Larry A. Parks
Larry Parks
Director, Community Enrichment Department
City of Lawton

Chris Mayer
Chris Mayer
Project Manager
City of Lawton Engineering

MILLER-TIPPENS
CONSTRUCTION

PR2309 CHANGE ORDER SUMMARY			
CHANG ORDER NUMBER	**DISCRIPTION**	**AMOUNT**	**ADDED INFORMATION**
PR 2309-OCO 1		-$705,049.00	VE credit to owner at beginning of project
PR 2309-OCO 2		$57,032.29	Extended Conditions
PR2309-OCO 3		$19,725.00	Temp AHU
PR2309-OCO 4		$7,620.00	Pump Pit Waterproofing
PR2309-OCO 5	Pending Electrical	$2,025.64	Keyed Switches Added in Bathrooms
		$2,328.89	Added Exit Signs per AHJ
		$638.05	Addded GFCI in Mechanical Room per AHJ (Final Inspection Requirements)
		$1,182.86	Added Power Needed Below Sinks for Faucets and Transfomers.
		$6,175.44	
PR2309-OCO 6	Pever Credit	-$25,621.98	Credit to switch from Boilers to Hot Water Heaters
PR2309-OCO 7	Toilet Partitions Credit	-$20,000.00	Credit to accept toilet partitions as installed
PR2309-OCO 8	Misc. Changes	$192,906.06	Misc. owner requested added items

MILLER-TIPPENS CONSTRUCTION

CHANGE ORDER REQUEST FORM

PROJECT: 230--Elmer Thomas Aquatic Center
COR: Misc. Changes
DATE: 2/3/26

Detailed Description of Request:

			MATERIAL		LABOR		SUBCONTRACTOR		EQUIPMENT	
DESCRIPTION	**QUANTITY**	**UNIT**	**UNIT**	**COST**	**UNIT**	**COST**	**UNIT**	**COST**	**UNIT**	**COST**
Sidewalk to splash pad. Bike rack pad.							1.00	$ 36,794.17		$ -
				$ -		$ -		$ -		$ -
Bike Rack				$ -		$ -	1.00	$ 813.00		$ -
				$ -		$ -		$ -		$ -
Canopy				$ -		$ -	1.00	$ 22,000.00		$ -
				$ -		$ -		$ -		$ -
Privacy Slats in Chain Link				$ -		$ -	1.00	$ 13,750.00		$ -
				$ -		$ -		$ -		$ -
Painting Gates				$ -		$ -	1.00	$ 3,500.00		$ -
				$ -		$ -		$ -		$ -
Security Frame and Gates at AHU				$ -		$ -	1.00	$ 15,000.00		$ -
				$ -		$ -		$ -		$ -
Repair to Slide Plumbing				$ -		$ -	1.00	$ 33,000.00		$ -
				$ -		$ -		$ -		$ -
Maintenance Building				$ -		$ -	1.00	$ 31,278.00		$ -
				$ -		$ -		$ -		$ -
				$ -		$ -		$ -		$ -
				$ -		$ -		$ -		$ -
				$ -		$ -		$ -		$ -
				$ -		$ -		$ -		$ -
				$ -		$ -		$ -		$ -
				$ -		$ -		$ -		$ -
MILLER-TIPPENS				$ -		$ -		$ -		$ -
General Conditions				$ 4,000.00		$ -		$ -		$ -
Supervision				$ 12,000.00		$ -		$ -		$ -
				$ -		$ -		$ -		$ -
				$ -		$ -		$ -		$ -
Subtotal				$ 16,000.00		$ -		$ 156,135.17		$ -
Taxes			0.00%	$ -	0%	$ -		$ -		
Total	$ 172,135.17			$ 16,000.00		$ -		$ 156,135.17		$ -

General Contractor Material & Labor Total:		$ 172,135.17
General Contractors Builders Risk/GL:	0.92%	$ 1,583.64
Overhead & Profit:	10.00%	$ 17,371.88
Bond Premium	0.95%	$ 1,815.36
Confirm All Highlighted cells Above		
Subtotal		**$ 192,906.06**

Original Contract amount	**$ -**
Previous adjustments to Contract	**$ -**
Addition/Reduction for this COR:	**$ 192,906.06**
Revised Contract Amount:	**$ 192,906.06**

Requested Calendar Days:	X
Due to:	X
Covering Delays Thru:	X
New Completion Date:	X

Larry A. Parks
Larry Parks
Director, Community Enrichment Department
City of Lawton

Chris Mayer
Chris Mayer
Project Manager
City of Lawton Engineering

Item Title:
Consider accepting the recommendation of the Library of Tomorrow Council Committee, to proceed with the Lawton Public Library Ceiling Renovation, Project EN2201, and authorize staff to bid.

Initiator: Michael Jones, Engineering Director/ ADA Coordinator

Information Source: Michael Jones, Engineering Director/ ADA Coordinator

Background:
On April 18, 2022, Council approved a professional services agreement with C.H. Guernsey & Company to conduct a Ceiling Study to assist with evaluation and pre-planning for the architectural ceiling system, fire suppression system, lighting and HVAC systems on Project EN2201-Library Ceiling Renovation in the amount of $21,600.
On November 14, 2025, Council approved Amendment No 1 to the Guernsey contract, which included architectural and engineering design services per the study report, dated November 10, 2022, of the architectural ceiling system, lighting and HVAC Systems in the amount of $240,100, which brought the total Guernsey contract to $261,700.
At the November, 2025 Council meeting, Council approved a 120-day moratorium on the project so that the Library of Tomorrow Committee could be created and come up with a strategic plan for the library.
At the recommendation of the Library of Tomorrow Council Committee meeting held on April 15, 2026, City Council is being asked to approve the project for bids. The estimated construction time is 210 days.

Correlation to the True North Statement:

Exhibit:
Plans and Specifications are on file in the Engineering Department.

Key Issues:
N/A

Funding Source:
S2025ALIDA Loan

Recommended Action:
Accept the recommendation of the Library of Tomorrow Council Committee, to proceed with the Lawton Public Library Ceiling Renovation, Project EN2201, and authorize staff to bid.

ATTACHMENTS:
None

Item Title:
Consider accepting the project and releasing retainage in the amount of $98,707.74 to MTZ Construction for Engineering Project EN2107-On-Call Citywide Sidewalks.

Initiator: Michael Jones, Engineering Director/ ADA Coordinator

Information Source: Michael Jones, Engineering Director/ ADA Coordinator

Background:
On November 9, 2021, Council awarded a contract to MTZ Construction for Project EN2107-On-Call Citywide Sidewalks in the amount of $1,000,000. On August 8, 2023, Council approved Change Order No. 2 amending the contract to include new bid items with a not-to-exceed contract price of $2,000,000.
The final retainage amount due on the contract is $98,707.74.

Correlation to the True North Statement:

Exhibit:
Final Pay App #18

Key Issues:
N/A

Funding Source:
Project Account EN-2107 On-Call Citywide Sidewalks/Medical Marijuana Funds

Recommended Action:
Accept the project and releasing retainage in the amount of $98,707.74 to MTZ Construction for Engineering Project EN2107-On-Call Citywide Sidewalks.

ATTACHMENTS:
1. EN2107-Citywide Sidewalks Final Pay App
2. Contractors Release
3. Payment Certificate

City of Lawton, Oklahoma
Engineering Division

Partial Payment Estimate

Partial Payment Estimate Number 18
Period of Estimate: from 07/01/2023 to 07/31/2023
Page One of Six

Contractor: MTZ Construction Inc
3545 SW 37th St.
Oklahoma City, OK. 73119

Project: On-Call Citywide Sidewalk Contract Project - Retainage
Contract Pay App #18 - Task Order 1, 2, 3, 4 and 5
Contract Year 2

Contract Change Order Summary

Number	Date Approved	Additions	Deductions
Totals			
Net Change			

Elapsed Days | Remaining Days

Estimate

1. Amount of Original Contract	$ 2,000,000.00
2. Change Order Adjustment	$ 0.00
3. Total Contract to Date	$ 2,000,000.00
4. Work Completed to Date	$ 1,874,529.76
5. Stored Materials	$ 0.00
6. Total Work Completed & Stored Materials	$ 1,874,529.76
7. Retainage (0.00 % x #6)	
8. Amount of Previous Payments	$ 1,775,822.02
9. Balance Due This Payment (6-7-8)	**$ 98,707.74**

Original Days	90
Change Order Days	0
Recommended Delay Days	0
Recommended Total Days	0

Work Order Date	06/01/2023
Original Completion Date	08/30/2023
Recommended Current Completion Date	08/30/2023
Project on Schedule	☐ YES ☐ NO

Certification of Contractor

According to the best of my knowledge and belief, I certify that all items and amounts shown on this Partial Payment Estimate are correct; that all work has been performed and/or material supplied in full accordance with the requirements of the referenced Contract, and/or duly authorized deviations, substitutions, alternations, and/or additions; that the foregoing is a true and correct statement of the contract account up to and including the last day of the period covered by this Partial Payment Estimate; that no part of the "Balance Due This Payment" has been received.

Contractor: MTZ Construction Inc

Signed: [signature] Date: 03/26/2026

Certification of Architect or Engineer

I certify that I have checked and verified the above and foregoing Partial Payment Estimate; that to the best of my knowledge and belief it is a true and correct statement of work performed and/or material supplied by the contractor; that all work and/or material included in this Partial Payment Estimate has been inspected by me and/or by my duly authorized representative or assistants and that it has been performed and/or supplied in full accordance with requirements of the reference contract.

Architect or Engineer – Signed: [signature] Date: 3-26-26

Inspector – Signed: Chris Mayer Date: 03/26/2026

Cost of Work Completed to Date Under Original Contract Only

- Entries must be limited to work and costs under the original contract only.
- Work and cost data under change orders is to be shown on the front of this form.
- Enter data per bid proposal in columns (1) through (5).
- Show previous work completed in columns (6) and (7)
- Show current work completed in columns (8) and (9)
- Show all work completed to date under original contract in columns (10) and (11).
- Show percent completion in column (12).

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER:
City of Lawton
212 SW 9th Street
Lawton, Oklahoma 73501

PROJECT:
On-call Citywide Sidewalk Project
Project No. EN2017 - Task Order #1 thru #5
Contract Pay App #18

APPLICATION #: FINAL
PERIOD TO: 08/01/22 to 08/31/22
PROJECT NOS:
CONTRACT DATE:

Distribution to:
* Owner
* Const. Mgr
Architect
Contractor

FROM CONTRACTOR:
MTZ Construction Inc
3545 SW 37th St.
Oklahoma City, OK. 73119

CONTRACT FOR: GENERAL CONSTRUCTION

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM	$	2,000,000.00
2. Net change by Change Orders	$	-
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	$	2,000,000.00
4. TOTAL COMPLETED & STORED TO DATE-$ (Column G on Continuation Sheet)	$	1,874,529.76
5. RETAINAGE:		
a. _____ of Completed Work (Columns D+E on Continuation Sheet)	$	-
b. _____ of Stored Material (Column F on Continuation Sheet)	$	-
Total Retainage (Line 5a + 5b or Total in Column 1 of Continuation Sheet)		
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	$	1,874,529.76
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	$	1,775,822.02
8. CURRENT PAYMENT DUE	$	98,707.74
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$	

	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

CONTRACTOR: MTZ Construction Inc

By: _____ Date: 03/26/26

State of: OKLAHOMA
County of: MCCLAIN
Subscribed and sworn to before me this 26th day of March 2026

Notary Public: _____
My Commission expires:

A. MARTINEZ
NOTARY PUBLIC
STATE OF OKLAHOMA
Commission # 18007867 Expires 08/02/26

CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ---------- $ _____

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

By:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

PROJECT:
On-call Citywide Sidewalk Project Project No. EN2017 - Task Order #1 thru #5
Contract Pay App #18

Pay App No.: FINAL
Pay App Date: 03/26/26
Pay App Period: 08/01/22 to 08/31/22

A	B	C			D	E		F		G	H	I
Item No.	**Description of Work**	**Unit**	**Amended Quantity**	**Unit Price**	**Scheduled Value**	**Units From Previous Application**	**This Period Units**	**This Period Amount**	**Number of Units To Finish**	**Quantity to date**	**TOTAL AMOUNT TO DATE**	**Balance To Finish**	**% Complete To Date**
	BASE BID												
1	Retainage - Task Order #1	Rt	1.00	$ 17,612.27	$ 17,612.27		1.00	$ 17,612.27		1.00	$ 17,612.27		100%
2	Retainage - Task Order #2	Rt	1.00	$ 20,906.48	$ 20,906.48		1.00	$ 20,906.48		1.00	$ 20,906.48		100%
3	Retainage - Task Order #3	Rt	1.00	$ 20,793.01	$ 20,793.01		1.00	$ 20,793.01		1.00	$ 20,793.01		100%
4	Retainage - Task Order #4	Rt	1.00	$ 14,069.82	$ 14,069.82		1.00	$ 14,069.82		1.00	$ 14,069.82		100%
5	Retainage - Task Order #5	Rt	1.00	$ 20,082.73	$ 20,082.73		1.00	$ 20,082.73		1.00	$ 20,082.73		100%
				$ -	$ -			$ -			$ -		
					$ 93,464.31			$ 93,464.31			$ 93,464.31		
	Correction from Pay App 11												
1	4" CONCRETE SIDEWALK WITH REBAR	SY		$ 67.00	$ -		78.26	$ 5,243.42	(78.26)	78.26	$ 5,243.42	(5,243.42)	#DIV/0!
					$ -			$ 5,243.42			$ 5,243.42		
	GRAND TOTAL				$ 98,707.73			$ 98,707.73			$ 98,707.73		

AFFIDAVIT FOR PAYMENTS FOR $25,000 OR MORE
CITY OF LAWTON, OKLAHOMA

STATE OF OKLAHOMA }
COUNTY OF MCCLAIN }

The undersigned (architect, contractor, supplier or engineer), of lawful age, being first duly sworn, on oath says that this invoice or claim is true and correct. Affiant further states that the (work, services or materials) as shown by this invoice or claim have been (completed or supplied) in accordance with the plans, specifications, orders or requests furnished the affiant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer or employee of the State of Oklahoma, any county or local subdivision of the state, of money or any other thing of value to obtain payment.

MTZ Construction Inc. (Contractor)

Subscribed and sworn to before me this 26 day of March, 2026.

Notary Public

A. MARTINEZ
NOTARY PUBLIC
STATE OF OKLAHOMA
Commission # 18007667 Expires 08/02/26

My Commission Expires: August 2nd 2026

Note: Copy of this Affidavit must be attached to any invoice submitted by an Architect, Contractor, Engineer or Supplier of material for $25,000 or more.

CONTRACTOR'S RELEASE TO CITY or AUTHORITY

TO: City of Lawton

Re: **ON-CALL CITYWIDE SIDEWALK CONTRACT**
PROJECT EN2107

This is to certify that ***Conrado Martinez***, by acceptance of this final payment, hereby releases the owner, City of Lawton, from all claims and all liabilities to the City of Lawton or Authority for all things done or furnished in connection with work on this project and further releases said City of Lawton from liabilities arising from any act of the owner or his agent arising in connection with this project. This release in no way operates to release the contractor or his Surety from any obligations under this contract or the bond tendered pursuant thereto.

MTZ Construction Inc
Name of Corporation

Authorized Agent

STATE OF OKLAHOMA }
COUNTY OF COMANCHE}

BEFORE ME, the undersigned, a Notary Public in and for said County and State, on this ***27*** day of ***March***, ***2026***, personally appeared ***Conrado Martinez***, (name) to me known to be the identical person who signed the name of ***MTZ Construction Inc***, (business/proprietorship/authorized agent name), an Oklahoma corporation/proprietorship, to the within and foregoing instrument as its ***Vice President*** (president/owner), and acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed of said Corporation/ Company for uses and purposes therein set forth.

Witness my hand and seal the day and year last above written.

Notary Public

A. MARTINEZ
NOTARY PUBLIC
STATE OF OKLAHOMA
Commission # 18007667 Expires 08/02/26

My Commission Expires: ***08/02/2026***

PAYMENT CERTIFICATE

TO: City of Lawton or Authority

Re: **ON-CALL CITYWIDE SIDEWALK CONTRACT**
PROJECT EN2107

Work Order Number: ***Work Order 1, 2, 3, 4 & 5***

I, ***Conrado Martinez*** of
Name of Authorized Agent and Designation

MTZ Construction Inc do hereby affirm that all claims and Company obligations incurred by me or in my behalf in connection with the performance of the above-mentioned project have been fully paid and settled.

Authorized Representative
MTZ Construction Inc
Name of Company

STATE OF OKLAHOMA }
COUNTY OF COMANCHE}

BEFORE ME, the undersigned, a Notary Public in and for said County and State, on this ***27*** day of ***March***, ***2026***, personally appeared ***Conrado Martinez***, (name) to me known to be the identical person who signed the name of ***MTZ Construction Inc.***, corporation/proprietorship/authorized agent name) an Oklahoma corporation, to the within and foregoing instrument as its ***Vice President***, (president/owner) and acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed of said Corporation/Company for uses and purposes therein set forth.

Witness my hand and seal the day and year last above written.

Notary Public

NOTARY SEAL PUBLIC
A. MARTINEZ
NOTARY PUBLIC
STATE OF OKLAHOMA
Commission # 18007667 Expires 08/02/26

My Commission Expires: ***08/02/2026***

Item Title:
Consider approving the construction plans for public improvements associated with Lawton Sports Complex to be located at 3802 E Gore Blvd, Lawton, OK 73501, subject to the conditions recommended by the City Planning Commission.

Initiator: Christine James, Director

Information Source: Kameron Good, Planning - Senior Planner, Christy Ryans-Huffer, Planner I

Background:
Construction plans have been submitted for the proposed Lawton Sports Complex to be located at 3802 E Gore Blvd that include public water and sanitary sewer lines. The proposed water line would consist of approximately 765 linear feet to serve the proposed complex. The water line will be connected to an existing 24" water line that is located on the southside of the proposed site that runs directly in front of the proposed complex. The water line will be tapped on the north side of E Gore Blvd and run north-northwest and along the west side of the proposed building. The sanitary sewer lines included in the construction plans would consist of approximately 1170 linear feet. The sewer will be tapped at the southwest corner of the property and run along the west side of the proposed building. The consulting engineer is T Alec Bass with Wallace Design Collective.

Conditions List:

PU: Public Utilities review is for compliance with City of Lawton Code, Technical Specifications, and current City Design Standards. Any items not noted during review are not exempt from compliance.

Sewer:
Manhole must be minimal 10 feet from water line
Sewer and water separation per OAC 252:626-19-2(h)
If drop in manhole is 2 feet or greater then must be an external drop manhole
Watertight seal at end of pipe at end manhole for future extension

Water:
Need auto flushing valve at dead-end line

Planning: Public easements are required for publicly dedicated water and sewer lines

This item went to the City Planning Commission on April 16, 2026 and was recommended for approval subject to the conditions listed above with a vote of 7-0.

Correlation to the True North Statement:

Exhibit:

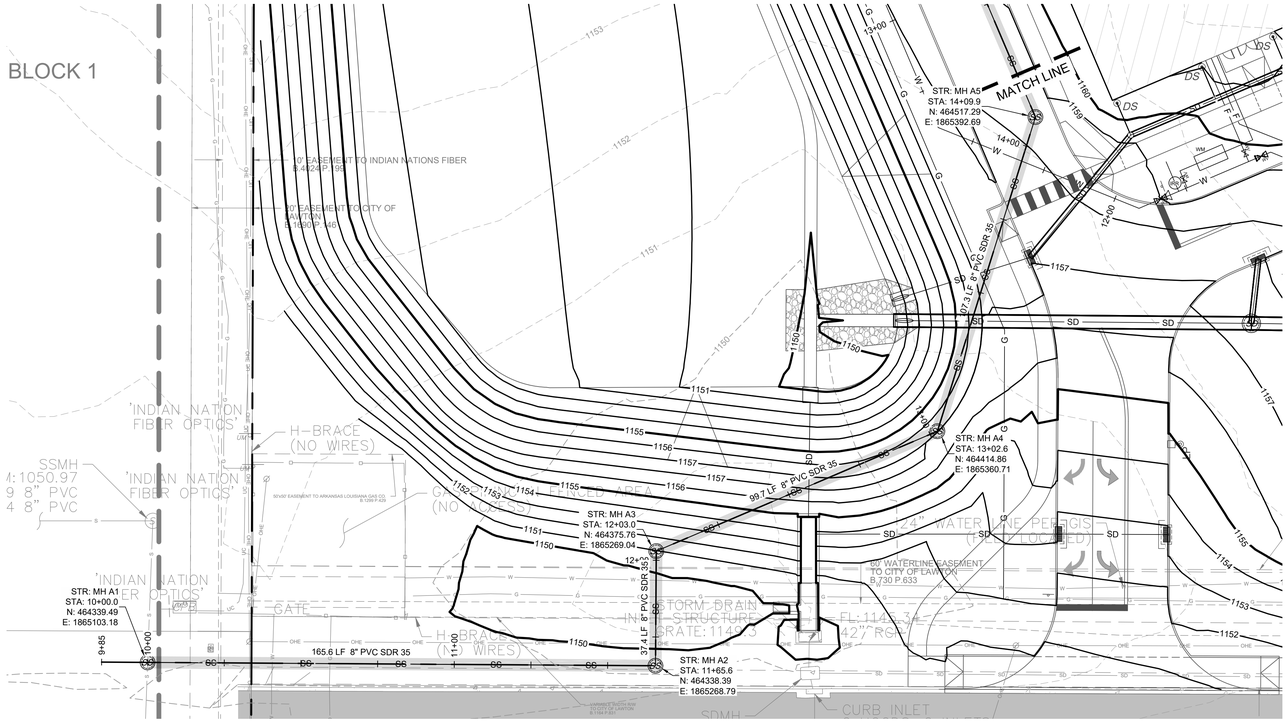
Construction Plans Water and Sewer

Key Issues:
N/A

Funding Source:
N/A

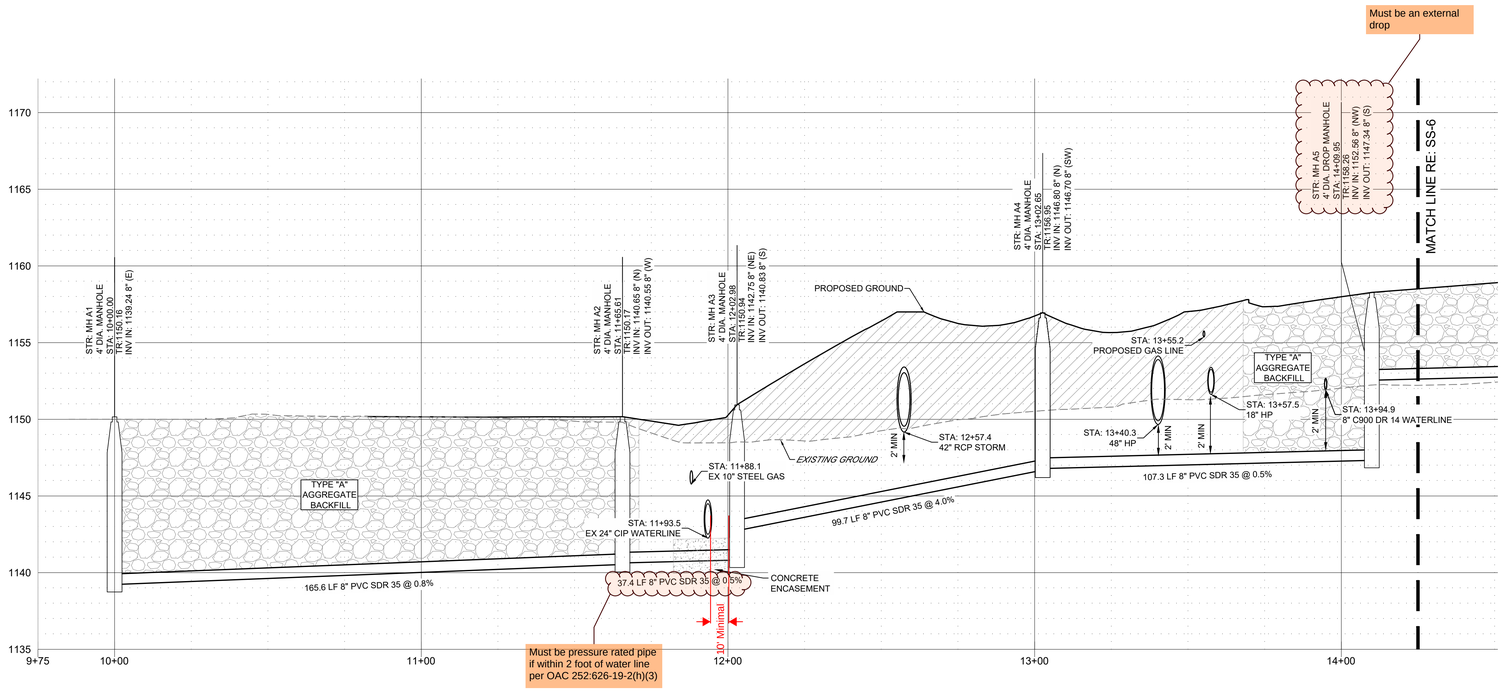
Recommended Action:
Approve the construction plans for public improvements associated with Lawton Sports Complex to be located at 3802 E Gore Blvd, Lawton, OK 73501, subject to the conditions recommended by the City Planning Commission.

ATTACHMENTS:
1. Sanitary Sewer Plan and Profile REDLINED
2. Water Line Plan and Profile REDLINED



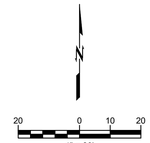
1 PROPOSED PUBLIC SANITARY SEWER LINE PLAN VIEW

HORIZONTAL SCALE: 1" = 20'



2 PROPOSED PUBLIC SANITARY SEWER LINE A PROFILE

HORIZONTAL SCALE: 1" = 20'
VERTICAL SCALE: 1" = 4'



LEGEND

- TYPE "A" AGGREGATE BACKFILL COMPACTED TO 95% STANDARD PROCTOR DENSITY UNDER PAVED DRIVING SURFACE FULL DEPTH OF TRENCH (TYP)
- COMPACT ALL FILL TO 95% STANDARD PROCTOR DENSITY
- CONCRETE EMBEDMENT MATERIAL

PROFILE SCALES:
HORZ: 1" = 20'
VERT: 1" = 4'

CAUTION
NOTICE TO CONTRACTOR

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LICENSED PROFESSIONAL ENGINEER
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25486
OKLAHOMA
03/01/26

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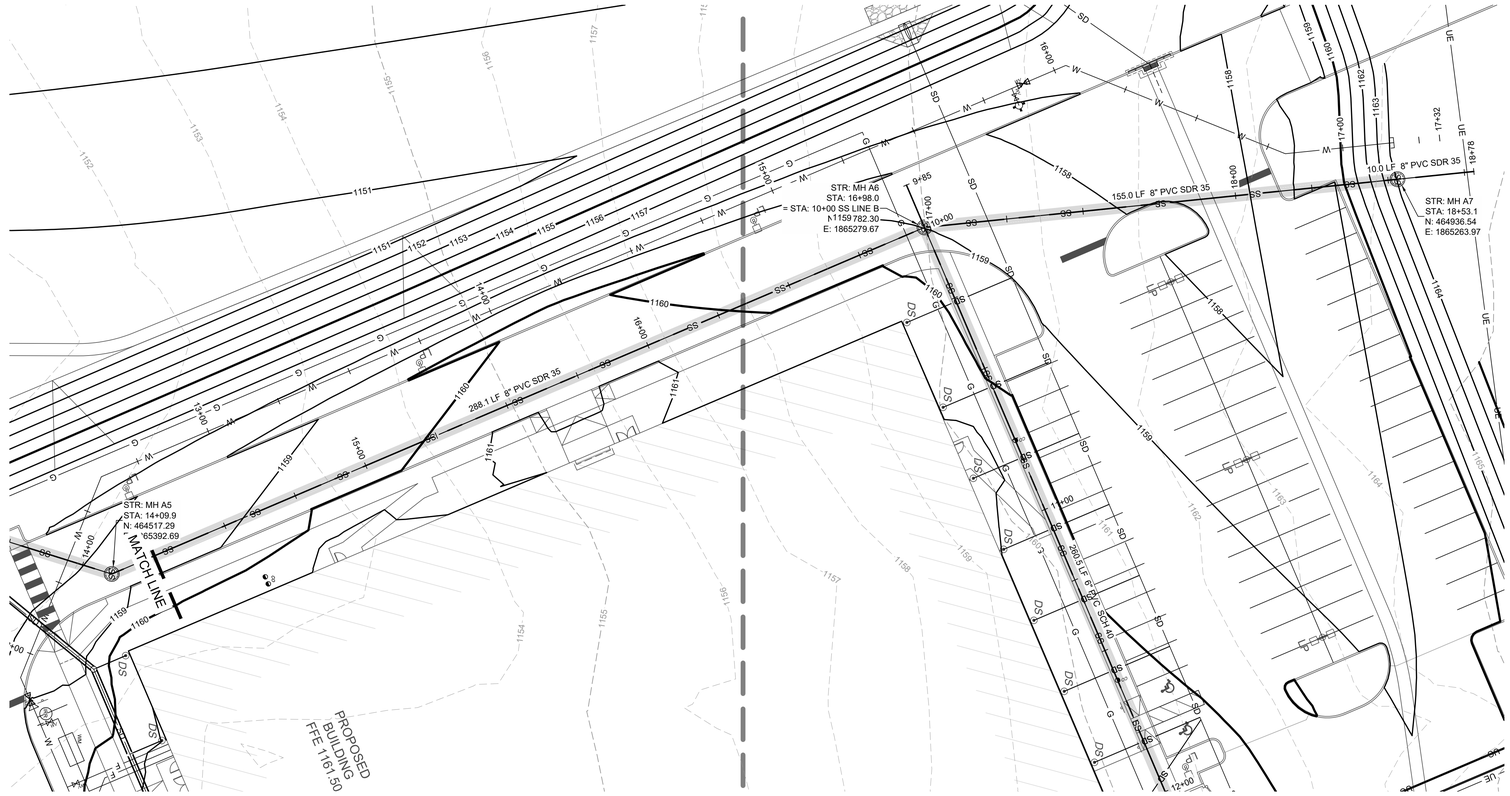
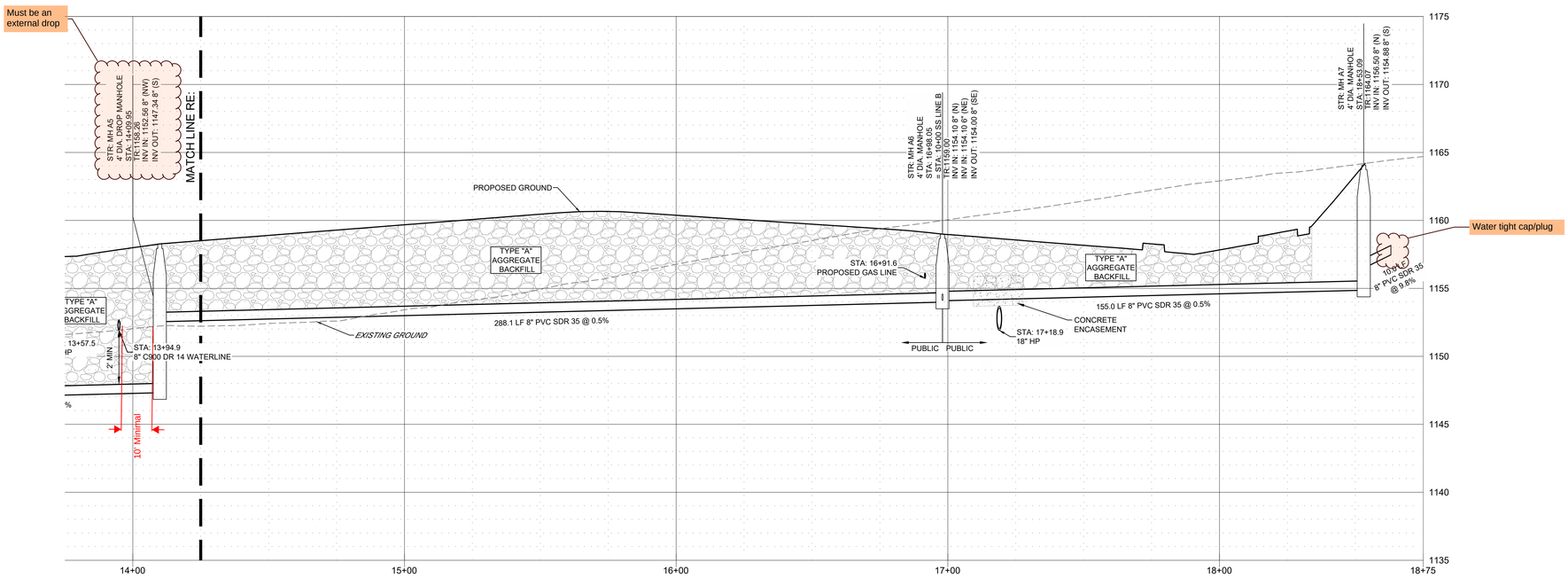


1 PROPOSED PUBLIC SANITARY SEWER LINE PLAN VIEW

HORIZONTAL SCALE: 1" = 20'



2 PROPOSED PUBLIC SANITARY SEWER LINE A PROFILE

HORIZONTAL SCALE: 1" = 20'
VERTICAL SCALE: 1" = 4'

LEGEND

DOT TYPE "A" AGGREGATE BACKFILL COMPACTED TO 95% STANDARD PROCTOR DENSITY UNDER PAVED DRIVING SURFACE FULL DEPTH OF TRENCH (TYP)

COMPACT ALL FILL TO 95% STANDARD PROCTOR DENSITY

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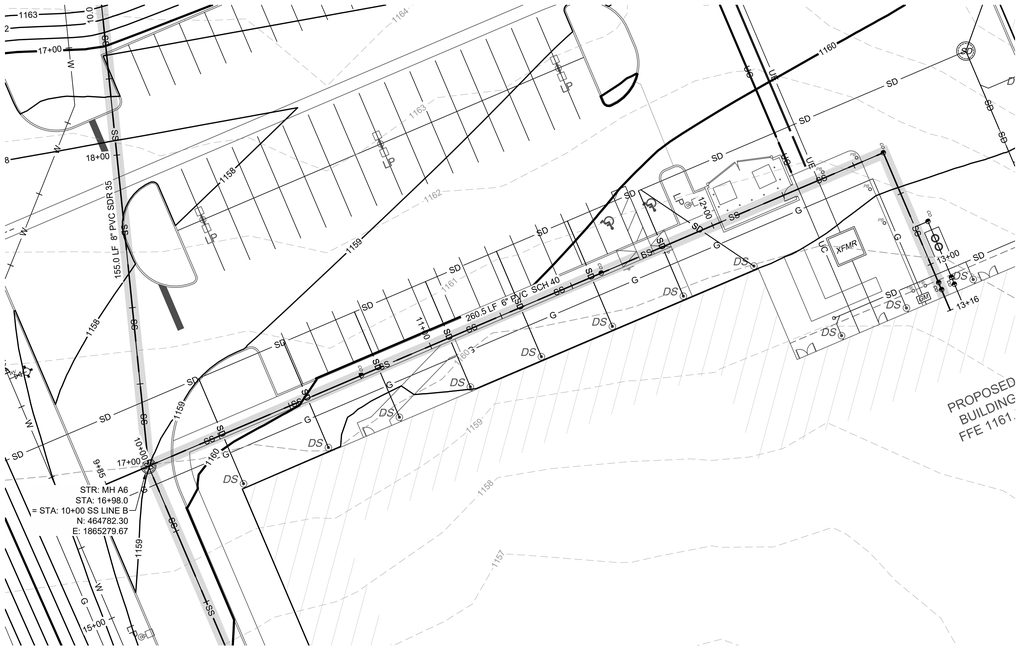
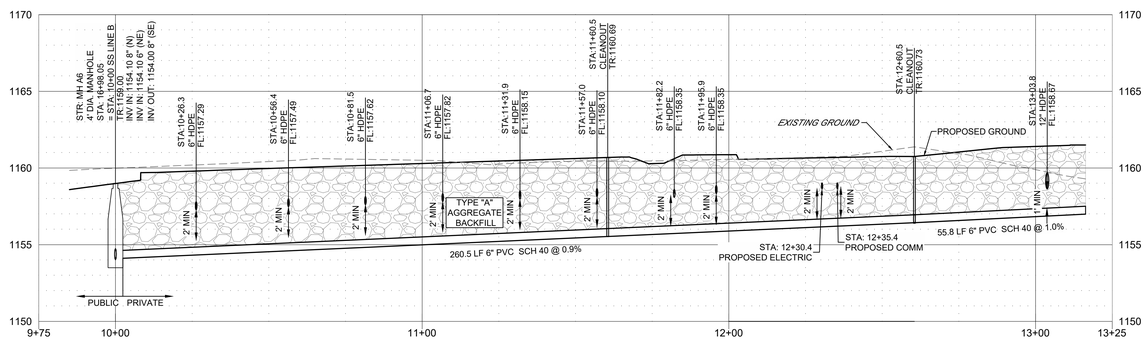


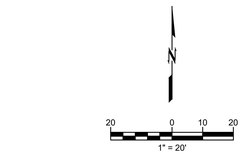
1 PROPOSED PRIVATE SANITARY SEWER LINE PLAN VIEW

HORIZONTAL SCALE: 1" = 20'



2 PROPOSED PRIVATE SANITARY SEWER LINE B PROFILE

HORIZONTAL SCALE: 1" = 20'
VERTICAL SCALE: 1" = 4'



LEGEND

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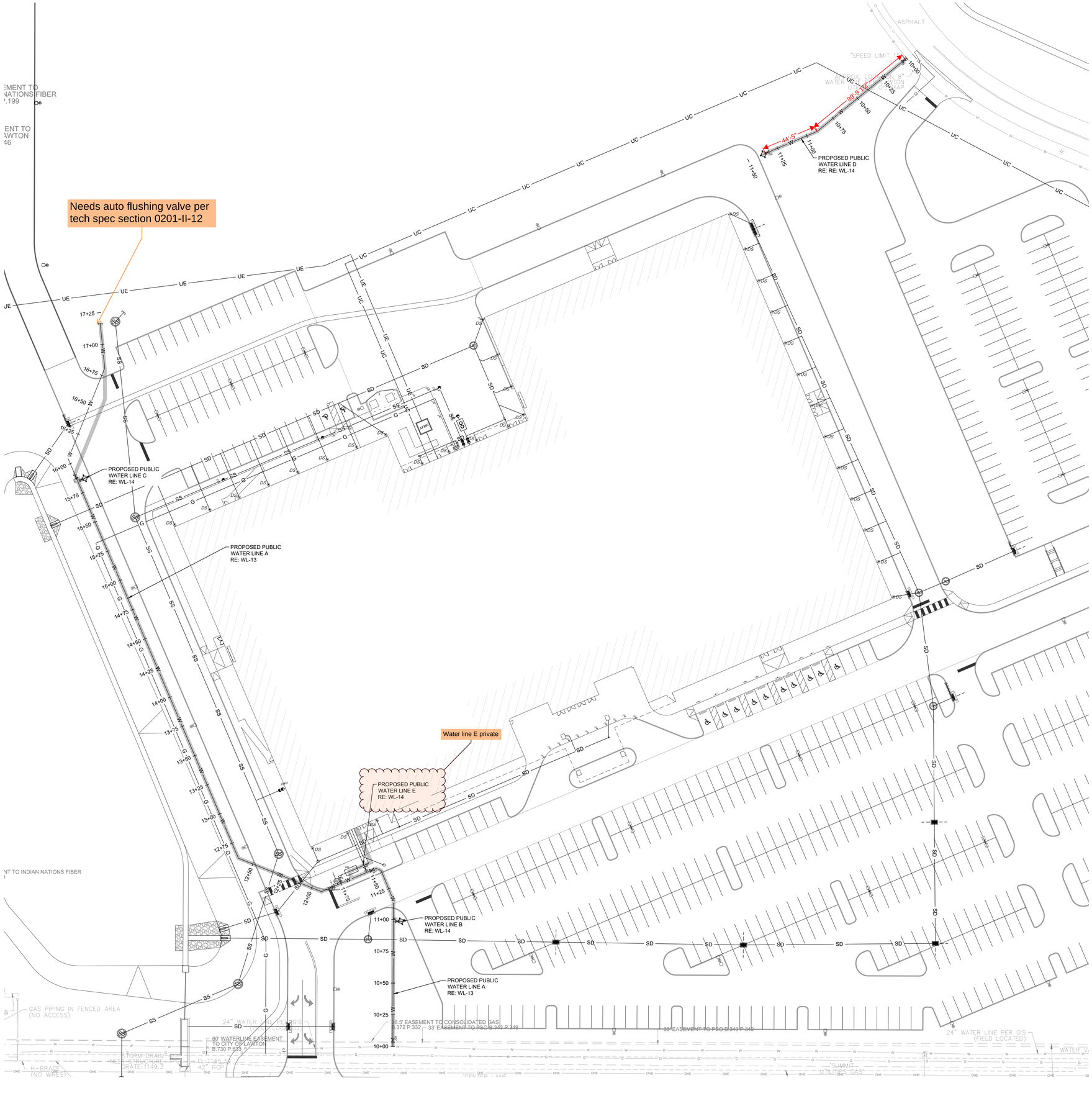

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30 0 15 30

1" = 30'

LEGEND

UC	PROPOSED UNDERGROUND TELECOM
UE	PROPOSED UNDERGROUND ELECTRIC
SS	PROPOSED SANITARY SEWER
W	PROPOSED WATER
SD	PROPOSED STORM SEWER
W W W	EXISTING WATER
SS SS SS	EXISTING SANITARY SEWER
OHE OHE	EXISTING OVERHEAD ELECTRIC
E E E	EXISTING UNDERGROUND ELECTRIC
SD SD SD	EXISTING STORM SEWER

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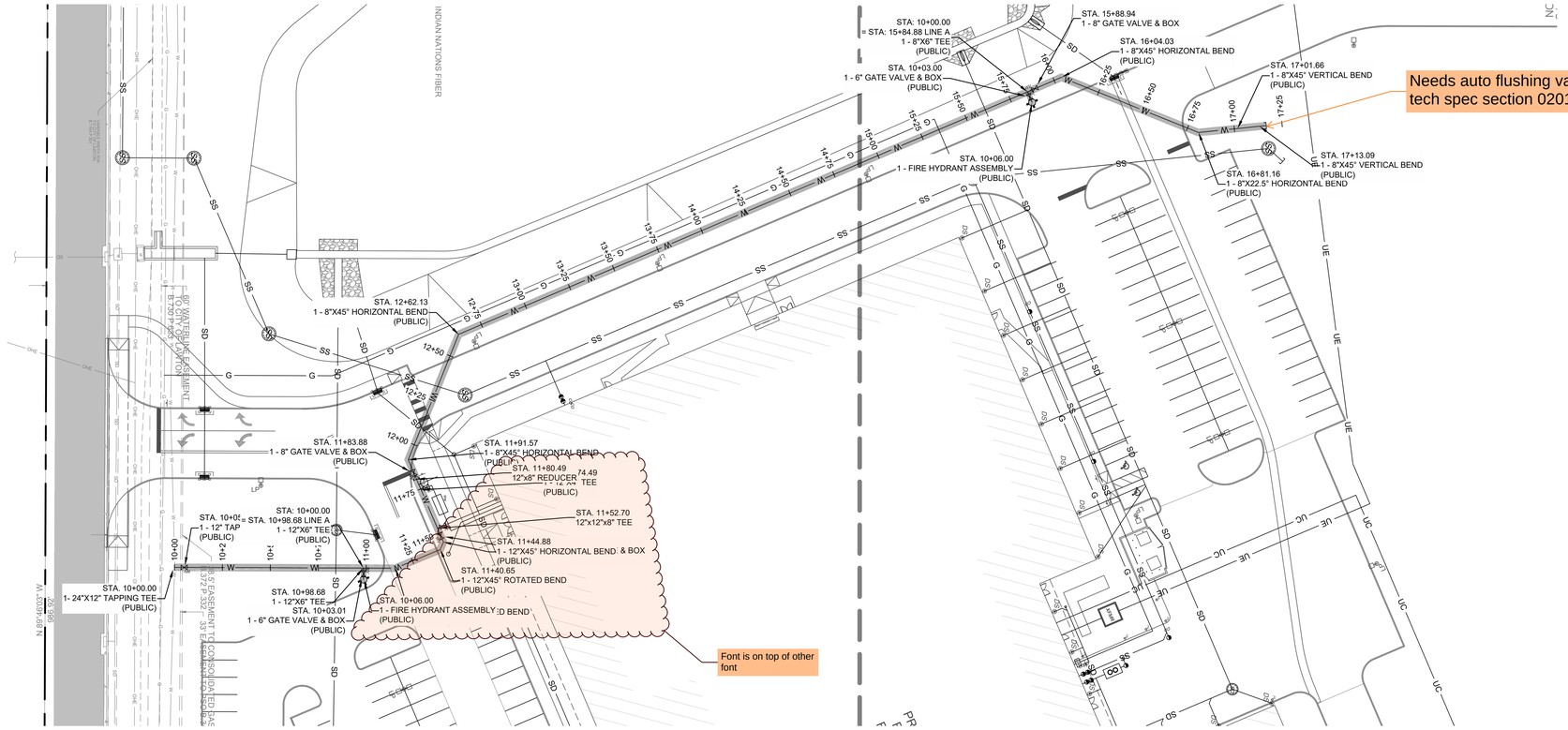
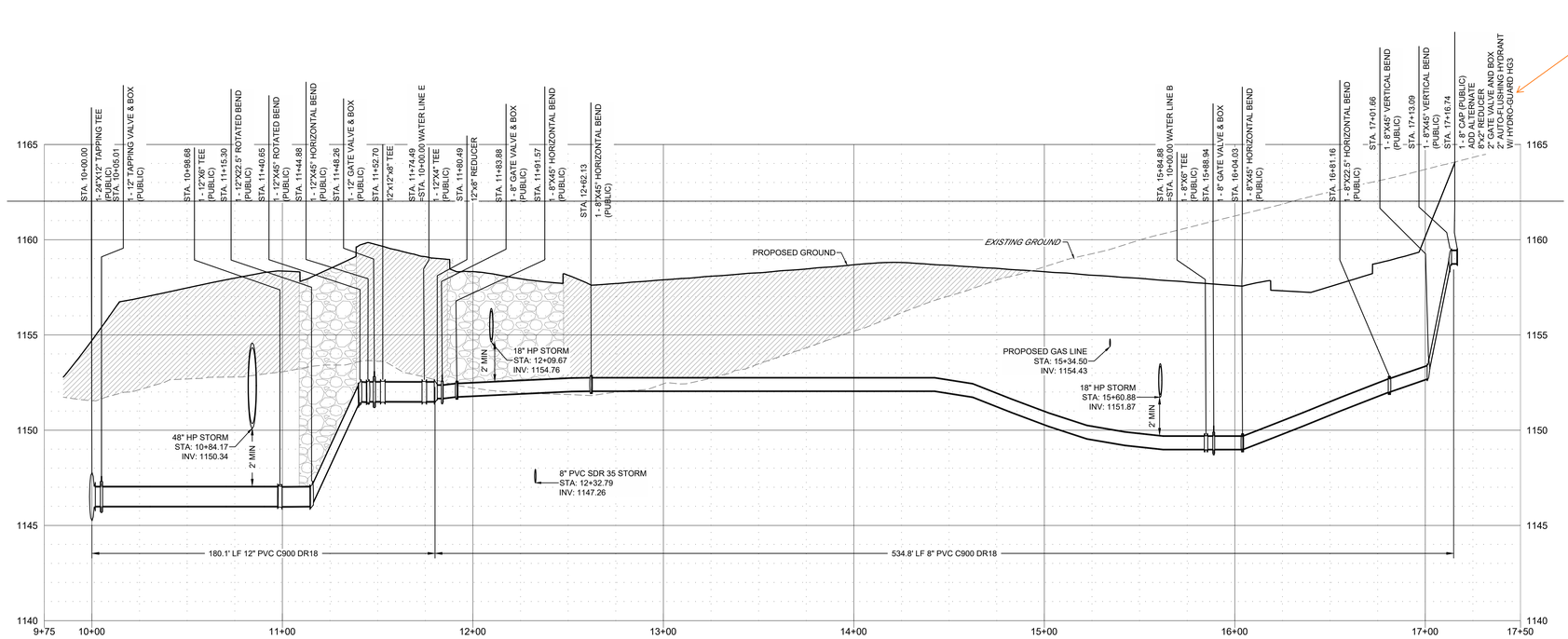


PROPOSED PUBLIC WATER LINE A PLAN VIEW

HORIZONTAL SCALE: 1" = 30'
VERTICAL SCALE: 1" = 3'

LEGEND

	PROPERTY LINE
UC	PROPOSED UNDERGROUND TELECOM
UE	PROPOSED UNDERGROUND ELECTRIC
SS	PROPOSED SANITARY SEWER
W	PROPOSED WATER
SD	PROPOSED STORM SEWER
	PROPOSED PERFORATED PIPE
G	PROPOSED GAS
W	EXISTING WATER
SS	EXISTING SANITARY SEWER
OHE	EXISTING OVERHEAD ELECTRIC
E	EXISTING UNDERGROUND ELECTRIC
SD	EXISTING STORM SEWER



PROPOSED PUBLIC WATER LINE A PROFILE

HORIZONTAL SCALE: 1" = 30'
VERTICAL SCALE: 1" = 3'

LEGEND

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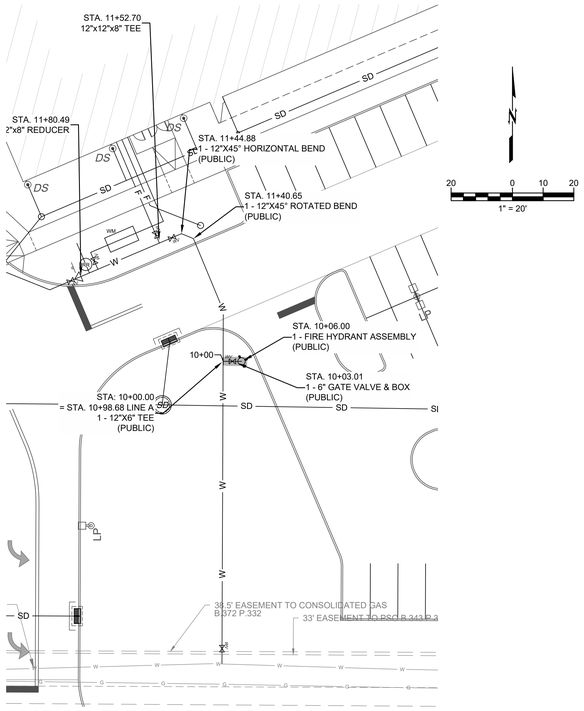
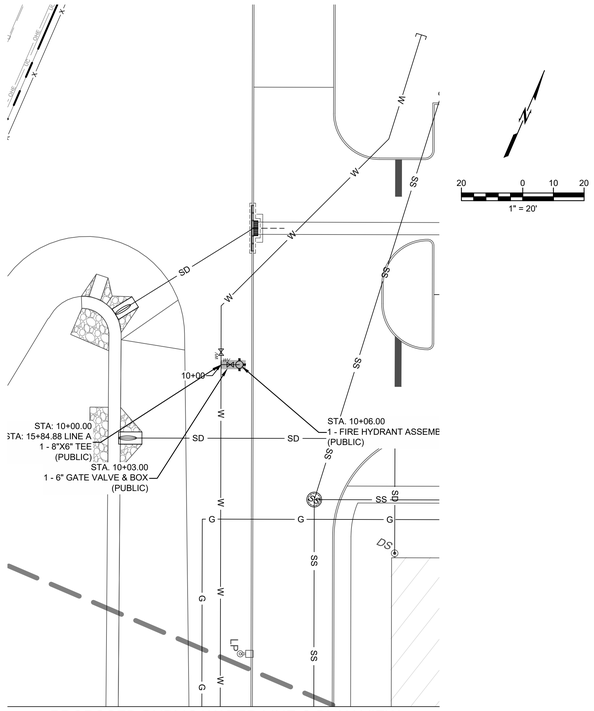


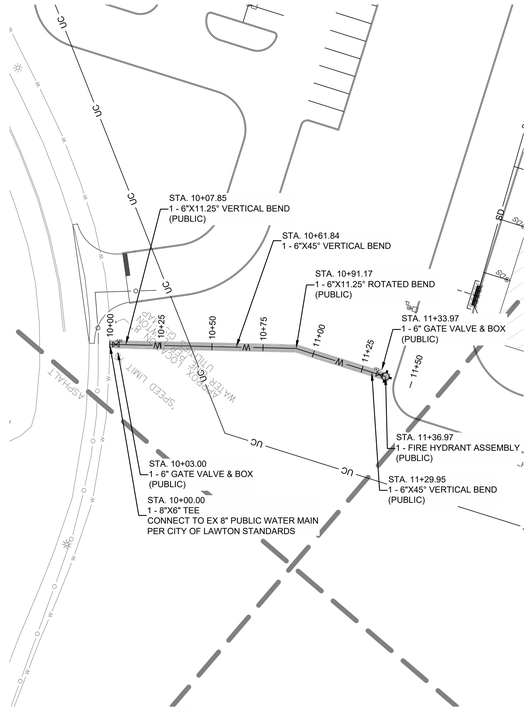
PROPOSED PUBLIC WATER LINE B PLAN VIEW

HORIZONTAL SCALE: 1" = 20'
VERTICAL SCALE: 1" = 2'



PROPOSED PUBLIC WATER LINE C PLAN VIEW

HORIZONTAL SCALE: 1" = 30'
VERTICAL SCALE: 1" = 3'

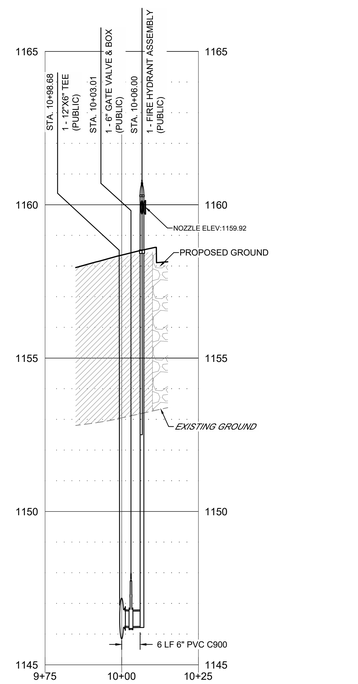


PROPOSED PUBLIC WATER LINE D PLAN VIEW

HORIZONTAL SCALE: 1" = 30'
VERTICAL SCALE: 1" = 3'

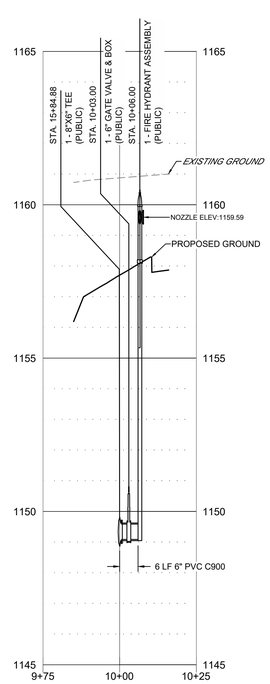
LEGEND

	PROPERTY LINE
UC	PROPOSED UNDERGROUND TELECOM
UE	PROPOSED UNDERGROUND ELECTRIC
SS	PROPOSED SANITARY SEWER
W	PROPOSED WATER
SD	PROPOSED STORM SEWER
	PROPOSED PERFORATED PIPE
G	PROPOSED GAS
W	EXISTING WATER
SS	EXISTING SANITARY SEWER
OHE	EXISTING OVERHEAD ELECTRIC
E	EXISTING UNDERGROUND ELECTRIC
SD	EXISTING STORM SEWER



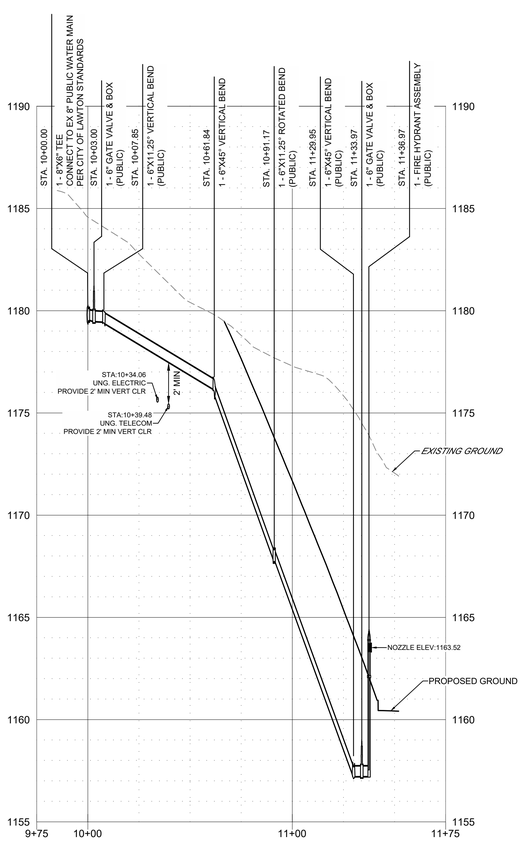
PROPOSED PUBLIC WATER LINE B PROFILE

HORIZONTAL SCALE: 1" = 20'
VERTICAL SCALE: 1" = 2'



PROPOSED PUBLIC WATER LINE C PROFILE

HORIZONTAL SCALE: 1" = 20'
VERTICAL SCALE: 1" = 2'



PROPOSED PUBLIC WATER LINE D PROFILE

HORIZONTAL SCALE: 1" = 30'
VERTICAL SCALE: 1" = 3'

LEGEND

DOT TYPE "A" AGGREGATE BACKFILL COMPACTED TO 95% STANDARD PROCTOR DENSITY UNDER PAVED DRIVING SURFACE FULL DEPTH OF TRENCH (TYP)

COMPACT ALL FILL TO 95% STANDARD PROCTOR DENSITY

Know what's below. Call before you dig.

CAUTION
NOTICE TO CONTRACTOR

THE CONTRACTOR IS SPECIFICALLY CAUTIONED THE LOCATION AND ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS ARE BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES AND MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE LOCAL UTILITY LOCATION CENTER AT LEAST 72 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATIONS OF THE UTILITIES.

ADG Blatt
920 W. Main St.
Oklahoma City, OK 73106
101 S. Broadway, Suite 200
Edmond, OK 73034
Phone-OKC: 405.232.5700
Phone-Edmond: 405.340.8552
Web: www.adgblatt.com

wallace design collective
wallace design collective, pc
structural· civil· landscape· survey
410 north walnut ave, suite 200
oklahoma city, oklahoma 73104
405.236.5858
oklahoma ca1460
exp: 6-30-27

T. ALEC BASS 26486 LICENSED PROFESSIONAL ENGINEER OKLAHOMA
03/01/26

3802 EAST GORE BOULEVARD

LAWTON FORT SILL SPORTS COMPLEX

3802 E. Gore Blvd.
LAWTON, OK 73507

ISSUE FOR BID

Revisions:

PLAN & PROFILE

ADG8 Project: 24-030
Date: 02.05.2026
Sheet No.

WL-14

Copyright ADG BLATT, PC 2025
3/9/2026 4:02:05 PM \\OKC-Server\Civil\Projects\248018 Lawton Sports Complex\04 Production\01 Design Drawings\WA Plans\248018 - WA Plan & Profile.dwg

Item Title:
Consider approving plans and specifications for Engineering Project PR2308-Elmer Thomas Park Amphitheater & Boardwalk and authorize staff to advertise for bids.

Initiator: Michael Jones, Engineering Director/ ADA Coordinator

Information Source: Michael Jones, Engineering Director/ ADA Coordinator

Background:
On February 13, 2024 Council approved a Professional Services Contract with C.H. Guernsey & Company in the amount of $48,700, for the initial services schematic design report of the project PR2308-Elmer Thomas Park Amphitheater & Boardwalk. On January 28, 2025 Council approved Amendment No. 1 to the Contract with C.H. Guernsey in the amount of $2,155,174.00 to start design services on the Elmer Thomas Park Amphitheater & Boardwalk, Engineering Project PR2308. The project includes Boardwalk, Boathouse, Large Pedestrian bridge, Lake Helen trail, Monument sign, Fitness Tower, Wetland Pedestrian Bridge and Seating areas around Lake Helen. Scope to be bid as alternates includes the Amphitheater, Food Truck Plaza, Two Parking Lots and the Waterfall Adventure Trail. The construction timeframe will be 480 calendar days.

Correlation to the True North Statement:

Exhibit:
Plans and Specifications are on file in the Engineering Department.

Key Issues:
N/A

Funding Source:
LIDA S2026 Loan

Recommended Action:
Approve plans and specifications for Engineering Project PR2308-Elmer Thomas Park Amphitheater & Boardwalk and authorize staff to advertise for bids.

ATTACHMENTS:
1. Plan Covers
2. PR2308 Spec Book Cover Page

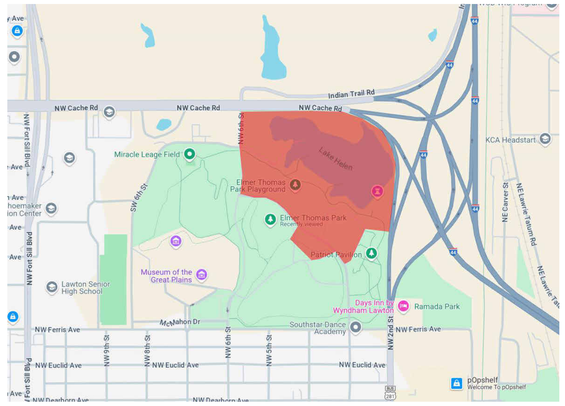
C.H. GUERNSEY & COMPANY
5555 N. GRAND BLVD
OKLAHOMA CITY, OK 73112 405-416-8100
C.A. ARCHITECTURE: #00577 EXPIRES JUNE 30, 2027
C.A. ENGINEERING: #10 EXPIRES JUNE 30, 2026

CITY OF LAWTON

PR2308 ELMER THOMAS PARK BOARDWALK AND AMPHITHEATER

501 NW FERRIS AVE, LAWTON, OK 73507

VOLUME ONE



VICINITY MAP

PROJECT # 70480-007
DATE: 2025 DEC 12
ISSUE FOR CONSTRUCTION DOCUMENTS

OWNER:	CITY OF LAWTON
CONTACT:	MICHAEL JONES
EMAIL:	michael.jones@lawtonok.gov
PHONE:	580.581.3385
ARCHITECT:	GUERNSEY
CONTACT:	J.D. CLARK
EMAIL:	jd.clark@guernsey.us
PHONE:	405.226.2403
CIVIL ENGINEER:	GUERNSEY
CONTACT:	SHAJHAHAN ALI
EMAIL:	shahjahan.ali@guernsey.us
PHONE:	405.416.8347
LANDSCAPE ARCHITECT:	O'BRIEN | Site Architecture
CONTACT:	CARL O'BRIEN
PHONE:	918.857.3202
EMAIL:	cobrien@obsitearch.com
STRUCTURAL ENGINEER:	GUERNSEY
CONTACT:	CHRIS HARRIS
EMAIL:	chris.harris@guernsey.us
PHONE:	405.416.8305
MECHANICAL ENGINEER:	GUERNSEY
CONTACT:	RAFAEL PRADO
EMAIL:	rafael.prado@guernsey.us
PHONE:	405.416.8265
ELECTRICAL ENGINEER:	GUERNSEY
CONTACT:	DAVID HOZBA
EMAIL:	david.hozba@guernsey.us
PHONE:	405.416.8317
PLUMBING ENGINEER:	GUERNSEY
CONTACT:	RAFAEL PRADO
EMAIL:	rafael.prado@guernsey.us
PHONE:	405.416.8265
AQUATIC DESIGNER:	COUNSILMAN-HUNSAKER
CONTACT:	STACI PYE
PHONE:	314.894.1245
EMAIL:	stacipye@chh2o.com

City of Lawton

MAYOR: STAN BOOKER
CITY MANAGER: JOHN RATLIFF

LAWTON CITY COUNCIL:

WARD 1	LANE HOOTON
WARD 2	TARON EPPS
WARD 3	KIRBY BROWN
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WARD 7	SHERENE L. WILLIAMS
WARD 8	RANDY WARREN

MAYOR: STAN BOOKER DATE

CITY MANAGER: JOHN RATLIFF DATE

ENGINEERING DIRECTOR: MICHAEL JONES DATE

PROJECT ENGINEER: SNEHA DONGRE DATE

guernsey

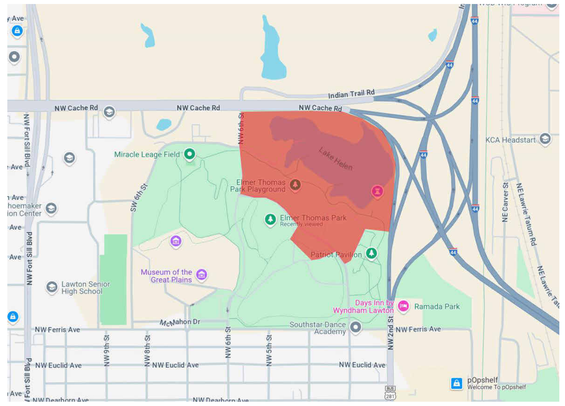
C.H. GUERNSEY & COMPANY
5555 N. GRAND BLVD
OKLAHOMA CITY, OK 73112 405-416-8100
C.A. ARCHITECTURE: #00577 EXPIRES JUNE 30, 2027
C.A. ENGINEERING: #10 EXPIRES JUNE 30, 2026

CITY OF LAWTON

PR2308 ELMER THOMAS PARK BOARDWALK AND AMPHITHEATER

501 NW FERRIS AVE, LAWTON, OK 73507

VOLUME TWO



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CONTACT:	**SHAJHAHAN ALI**
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PHONE:	**405.416.8347**
LANDSCAPE ARCHITECT:	**O'BRIEN | Site Architecture**
CONTACT:	**CARL O'BRIEN**
PHONE:	**918.857.3202**
EMAIL:	**cobrien@obsitearch.com**
STRUCTURAL ENGINEER:	**GUERNSEY**
CONTACT:	**CHRIS HARRIS**
EMAIL:	**chris.harris@guernsey.us**
PHONE:	**405.416.8305**
MECHANICAL ENGINEER:	**GUERNSEY**
CONTACT:	**RAFAEL PRADO**
EMAIL:	**rafael.prado@guernsey.us**
PHONE:	**405.416.8265**
ELECTRICAL ENGINEER:	**GUERNSEY**
CONTACT:	**DAVID HOZBA**
EMAIL:	**david.hozba@guernsey.us**
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EMAIL:	**stacipye@chh2o.com**

STATE OF OKLAHOMA
JASON DANIEL CLARK
6626
LICENSED ARCHITECT
12/12/2025

City of Lawton

MAYOR: STAN BOOKER
CITY MANAGER: JOHN RATLIFF

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PROJECT ENGINEER: SNEHA DONGRE DATE

guernsey

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OKLAHOMA CITY, OK 73112 405-416-8100
C.A. ARCHITECTURE: #00577 EXPIRES JUNE 30, 2027
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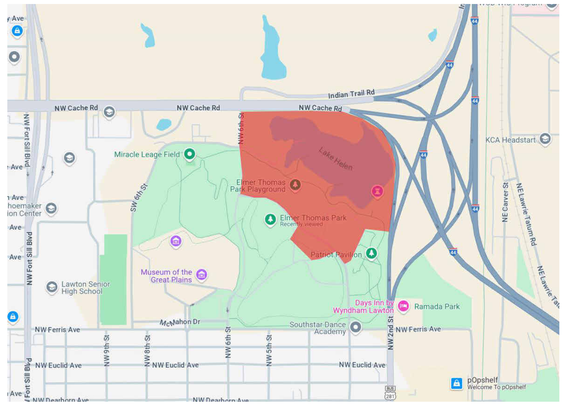
CITY OF LAWTON

PR2308 ELMER THOMAS PARK BOARDWALK AND AMPHITHEATER

501 NW FERRIS AVE, LAWTON, OK 73507

VOLUME THREE



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STATE OF OKLAHOMA
JASON DANIEL CLARK
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12/12/2025

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CITY MANAGER: JOHN RATLIFF DATE

ENGINEERING DIRECTOR: MICHAEL JONES DATE

PROJECT ENGINEER: SNEHA DONGRE DATE

guernsey

CONTRACT DOCUMENTS

AND

TECHNICAL SPECIFICATIONS

FOR

ELMER THOMAS PARK BOARDWALK AND AMPHITHEATER -
PROJECT NO. PR2308

for

CITY OF LAWTON
COMANCHE COUNTY, OKLAHOMA

Prepared by:

C.H. Guernsey & Company
DBA - Guernsey
5555 N. Grand Blvd.
Oklahoma City, OK 73112
405-416-8100
CA #: 00577 Date 06/30/2027 & 10PE Exp. Date 06/30/2026

In Coordination with:

City of Lawton
Engineering Department
212 SW 9th Street
Lawton, Oklahoma 73501
(580) 581-3385

Approved: _____

Stan Booker, Mayor

John Ratliff, City Manager

J.D. Clark
Architect of Record
Guernsey

Michael Jones
Director of Engineering

Item Title:
Consider approving the construction plans for Willow Ridge, Part 1, subject to conditions recommended by the City Planning Commission.

Initiator: Christine James, Director

Information Source: Kameron Good, Planning - Senior Planner, Christy Ryans-Huffer, Planner I

Background:
Willow Ridge, Part 1, is located east of NE Flower Mound Road, south of E. Cache Road, consists of 117 residential lots and a lot containing private parkland and private detention pond on 43.76 acres. The current zoning is R-1 Single Family District. It was rezoned in 2022 with Ordinance 22-36. The developer is ABS Land Development LLC, and the consulting engineer is Lester Seiger, Landmark Engineering.

The plans included water, sewer, streets, and drainage and was reviewed and redlined by staff. This item went to the City Planning Commission on March 26, 2026 and was recommended for approval subject to the conditions listed below:
1. Provide an AutoCAD file to allow flow modeling and verification of line sizing.
2. Include temporary turnarounds as required.
3. Show all rights-of-way and easements on the plat.
4. Provide additional front easement for the sewer main.
5. Show all required monuments on the plat.
6. Provide a fire hydrant within 50 feet of Flower Mound Road and space all hydrants at a maximum of 400 feet.
7. Install air relief valves at all high points along the water line.
8. Water and sewer mains shall not be located on the same side of the roadway.
9. Manholes shall be located a minimum of 7.5 feet from property lines.
10. Sewer mains shall have a minimum of 30 inches of cover (unless ductile iron is used) and must be at least 48 inches below the proposed house pad elevation.
11. The slope for 8-inch sewer mains shall be between 0.4% and 5.0%.
12. Provide curb blocks at all drainage flumes.
13. Include reinforced concrete box (RCB) safety end treatments.
14. All easements outside the platted boundary need separate documents and to be shown as Book __ Page___
15. Correct names in signature blocks for City Clerk and Property Owner
16. Label Drainage as public or Private on Plat
17. Provide Temporary turnarounds for all four dead end streets and provide temporary easements.
18. Needs Earth Change Permit and Special Flood Hazard Permit for construction.
19. Submit an Earth Change Permit Application and Special Flood Hazard Permit
20. Fire Hydrant installation shall be per the City of Lawton Municipal Code, IFC Appendix B&C and NFPA 24 (where applicable).

Correlation to the True North Statement:

Exhibit:
Willow Ridge Part 1 - Construction Plat Only REDLINED

Key Issues:
N/A

Funding Source:
N/A

Recommended Action:
Approve the construction plans for Willow Ridge, Part 1 subject to the conditions listed and recommended by the City Planning Commission.

ATTACHMENTS:
1. Willow Ridge Part 1 SET REDLINED

Willow Ridge, Part 1
Located in Section 27-T2N-R11W, I.M.
Lawton, Oklahoma

GENERAL CONSTRUCTION NOTES

Pay items listed in the bid schedule are the only pay items for the project. Any other items necessary for a complete project, but not shown in the bid schedule shall be considered an incidental item and it's cost to be included in other items.

The contractor shall verify all utility locations prior to bidding project. All utility locations shown are approximate, except as noted.

Any contractor–caused damage to utility and/or service lines, shown or not shown on the plans, shall be repaired or replaced at no cost to the City Of Lawton and shall be accomplished by the contractor, subcontractor or licensed plumber as approved by the City Engineer.

All water mains or service lines that are to be abandoned shall be physically severed as close to the remaining waterline as possible and a mechanical joint cap or plug installed as directed by the City Engineer.

The contractor shall be responsible for notifying all utility companies prior to commencing work in the project area. Likewise, the contractor is responsible for coordinating his work and that of the involved utilities in the project area.

The contractor shall be responsible for furnishing all labor, material; equipment and incidental items needed to provide adequate construction signing, barricades, traffic control devices and other related items for the project area, during the construction period. This work is to be considered an incidental item and the cost of this item is to be included in other pay items.

The contractor shall notify the L.P.D. Chief, L.F.D. Chief, City Engineer, Public Works Director and all privately owned ambulance companies 24 hours in advance of when traffic is to be restricted on any street. If an emergency arises, the contractor shall immediately notify all parties previously noted.

The contractor shall provide reasonable access to residential, commercial and public properties in the project area. During construction, traffic may be restricted to local traffic only with approval of the City Engineer.

The contractor shall carefully remove, store and reinstall all City–owned signs whose removal is required by his construction work in the project area. It shall be the contractor's responsibility to arrange for the City to inspect all signs scheduled for removal prior to their removal. Once said signs have been removed, it will be assumed that they were in good condition at the time of removal. Any signs damaged or lost by the contractor shall be replaced at no cost to the City. Materials shall be approved by the City Engineer.

All post–mounted signs shall be reset in concrete and at the proper height and location (City to provide location).

All sidewalk and paved driveway removals shall be bounded by joints or sawcuts.

The contractor shall be responsible for coordinating all driveway closings with the respective property owners and tenants, if property is rented.

Existing concrete drives will be replaced with 6" min. non–reinforced class 3500 PSI H.E.S. concrete as specified on the plan documents.

GENERAL CONSTRUCTION NOTES FOR WATERLINES

Water mains shall be capped if required for testing, prior to tie–ins being made.

All excavation within 2' of pavement shall be backfilled and compacted to 95% standard proctor density with limestone screenings.

Fences and mailboxes shall be removed and reinstalled by the contractor as directed by the Engineer.

All service line taps shall be 1" and service lines shall be 1" in size.

New 1" service lines shall be installed from new main to meter box according to standard detail sheet including angle valve on all meters located adjacent to new main. For services located on the opposite side of the street from the main, the existing service line shall be utilized and connected to the new main.

Additional driveway repair may be added as directed by the Project Engineer. For driveway repairs, see details.

Sidewalk repair shall be paid under pay item for concrete drive repair.

Contractor shall bore under trees in – lieu of tree removal at locations directed by the Project Engineer. Cost shall be included in the price bid for bore w/o casing.

All water main valves shall be operated only by City of Lawton Public Works personnel. The contractor shall notify the Public Works/Engineering Department a minimum of 96 hours in advance of required valve operations.

The contractor shall coordinate tie–ins of new waterlines to existing lines with the City of Lawton Public Works/Engineering Director and the City of Lawton Fire Department Chief.

The contractor shall be responsible for door–to–door notification of all affected persons prior to shutting off a water main.

All new fire hydrants shall be covered with a burlap bag until such time as they are operational.

Existing fire hydrants and related valves shall be removed and salvaged in good condition and delivered to the City of Lawton Public Works/Engineering Maintenance Yard located at 2100 SW 6th Street during normal working hours as directed by the Engineer. Costs to be included with price bid for other items.

The contractor shall remove valve boxes from valves to be abandoned in areas not paved and backfill hole with suitable material. In paved areas where the valve box cannot be easily removed, the contractor shall remove the lid and fill the box with concrete. Salvaged valve boxes and lids shall be delivered by the contractor to the City of Lawton Public Works/Engineering Yard.

All meters to be relocated shall be placed as close to the property line as practical, or as directed by the Project Engineer. The quantities shown in the summary of bid quantities for meter relocation and 1" service line are for bidding purposes only. The actual quantities required will be determined during construction.

All lines and fittings shall be thrust blocked in accordance with City of Lawton water standards.

All backfill for waterline trenching shall be water jetted after the connection of all service lines. Cost to be included in the unit price for pipe.

The contractor shall place a 4" thick layer of topsoil on all areas to be grassed. The price of salvaging, importing, and placing topsoil shall be included in the unit price for "GRASSING".

Minimum cover for the waterline installation shall be thirty inches (30") from the top of ground to the top of the pipe unless specified otherwise.

All taps shall be accomplished by the contractor. Cost shall be included in the price bid for service taps or tapping saddle and valve.

PVC (AWWA C900 DR18) or Polybond lined D.I. (Class 51) sanitary sewer pipe may be required at locations where the minimum spacing requirement with water mains cannot be achieved. The contractor shall furnish and install (complete) the required type and length of pipe at locations as directed by the Engineer. Materials and methods for Trenching/backfill shall follow specifications as set in SECTION 0300 "Sewerline Construction". Cost shall be included in the price bid for "Sanitary Sewer Pipe (PVC C900 DR18 or Polybond D.I. Pipe Class 51).

All lines which are to remain in service shall be completely disconnected from abandoned lines by plugging the live line cross or tee with an M.J. plug. Lead joint fittings shall be completely removed and a new line segment sleeved in. The end of abandoned pipe shall be sealed with non–shrink grout. Fittings shall be paid at the contract bid price and all other costs shall be considered incidental.

Property owners will be notified by the City, prior to construction, that it will be the owner's responsibility to remove or relocate fences, trees, shrubs or other property which they intend to keep. If the items are not removed at the time of construction and are in the way of construction, the contractor shall remove and dispose of the items as directed by the City Engineer. Fences shall be reinstalled at the contractor unit price for fences as directed by the City Engineer.

The contractor shall verify all dimensions and elevations prior to the start of work.

Any surplus excavation shall become the property of the contractor, and disposal shall be the contractor's responsibility at no additional cost.

The contractor shall be responsible for all surveying and construction staking for the project.

All grading and surfacing shall be in accordance with the plan sheets and Oklahoma Department of Transportation Standard Specifications for Highway Construction.

All excavation within 2' of pavement shall be backfilled and compacted to 95% standard proctor density with limestone screenings.

The contractor shall establish a healthy stand of Bermuda grass over areas disturbed during construction. The method of application shall be solid slab sod. The price for watering and proper maintenance is considered to be incidental and shall be included in the price bid for other items.

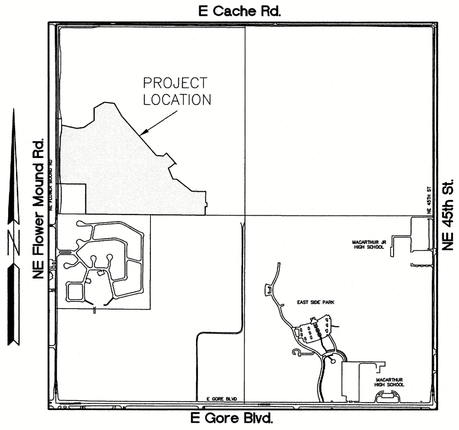
The contractor shall remove and stockpile all salvaged topsoil to be used later as backfill behind curbs and drives. This is not a pay item, but cost of same is to be included in other items of work.

The contractor shall level all disturbed areas with topsoil and hand rake to a uniform appearance. Cost shall be included in the price bid for other items.

The contractor shall take special care not to damage trees and shrubs. Trees and shrubs shall not be removed unless so directed by the engineer. Shrubs so removed shall be placed on the property owner's land or disposed of off–site as directed by the engineer. All costs shall be included in the price bid for other items.

The contractor shall take special care not to damage any sheds or other structures located on existing easements. Sheds shall not be moved unless authorized by the engineer. All costs to remove/replace sheds shall be included in the price bid for other items.

CAUTION: For underground utility locations, contact 1–800–522–6543 prior to excavation.



KEY MAP
Scale 1" = 1000'

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C1 TITLE SHEET
C2 COVER SHEET
C3 PLAT
C4 GRADING & ENVIRONMENTAL CONTROL & DEVELOPMENT PLAN
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C6 PLAN & PROFILE – NE WILLOW RIDGE BLVD. (PT. 2) & NE RIDGE RUN
C7 PLAN & PROFILE – NE CLARK LANE (PT. 1)
C8 PLAN & PROFILE – NE CLARK LANE (PT. 2) & NE 35TH STREET
C9 PLAN & PROFILE – 33RD STREET & 33RD PLACE
C10 PLAN & PROFILE – NE BELLA LANE
C11 PLAN & PROFILE – NE BETSY LANE
C12 PLAN & PROFILE – SSL A & SSL B
C13 PLAN & PROFILE – SSL C
C14 PLAN & PROFILE – SSL D (PART 1)
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C17 PLAN & PROFILE – SSL G
C18 PLAN & PROFILE – SSL H
C19 PLAN & PROFILE – SSL I & SSL J
C20 PLAN & PROFILE – SSL K
C21 PLAN & PROFILE – DRAIN A & DRAIN B
C22 PLAN & PROFILE – DRAIN C & DRAIN D
C23 OKC DETAIL – GRATED STREET INLET DETAIL
C24 STANDARD DETAILS – WATER SYSTEMS–1
C25 STANDARD DETAILS – WATER SYSTEMS–2
C26 STANDARD DETAILS – SANITARY SEWER–1
C27 STANDARD DETAILS – SANITARY SEWER–2
C28 STANDARD DETAILS – SIDEWALK & DRIVEWAY CONSTRUCTION
C29 STANDARD DETAILS – EROSION CONTROLS–1
C30 STANDARD DETAILS – EROSION CONTROLS–2
C31 STANDARD DETAILS – WHEELCHAIR RAMPS
C32 STANDARD DETAILS – SUBDIVISION STREET–1
C33 STANDARD DETAILS – SUBDIVISION STREET–2
C34 STANDARD DETAILS – SECONDARY CHANNELS
C35 ODOT DETAILS – CONCRETE ENDWALLS – CP–3–11
C36 ODOT DETAILS – END SECTION – SINGLE CELL – B–572E (Sheet 1 of 2)
C37 ODOT DETAILS – END SECTION – SINGLE CELL – B–573E (Sheet 2 of 2)
C38 ODOT DETAILS – END SECTION – DOUBLE CELL – B–600E (Sheet 1 of 2)
C39 ODOT DETAILS – END SECTION – DOUBLE CELL – B–601E (Sheet 2 of 2)
C40 ODOT DETAILS – RCB CULVERTS – BARREL – DOUBLE CELL – B–533E
C41 ODOT DETAILS – RCB CULVERTS – BARREL – DOUBLE CELL – B–530E
C42 OKC DETAIL – STORM SEWER INLETS – DESIGN 2 INLET WITH CAST STEEL HOODS
C43 DEVELOPMENT SKETCH

Fire Hydrant installation shall be per the City of Lawton Municipal Code, IFC Appendix B&C and NFPA 24 (where applicable).

landmark engineering
2505 N.E. SKYLINE PLACE, LAWTON, OK. 73507
Tel. (580) 357–2022
H. Lester Seiger, P.E., P.L.S.

REGISTERED PROFESSIONAL ENGINEER
H. LESTER SEIGER
16103
OKLAHOMA

H. LESTER SEIGER - P.E. 16103 2/18/26

22dev04

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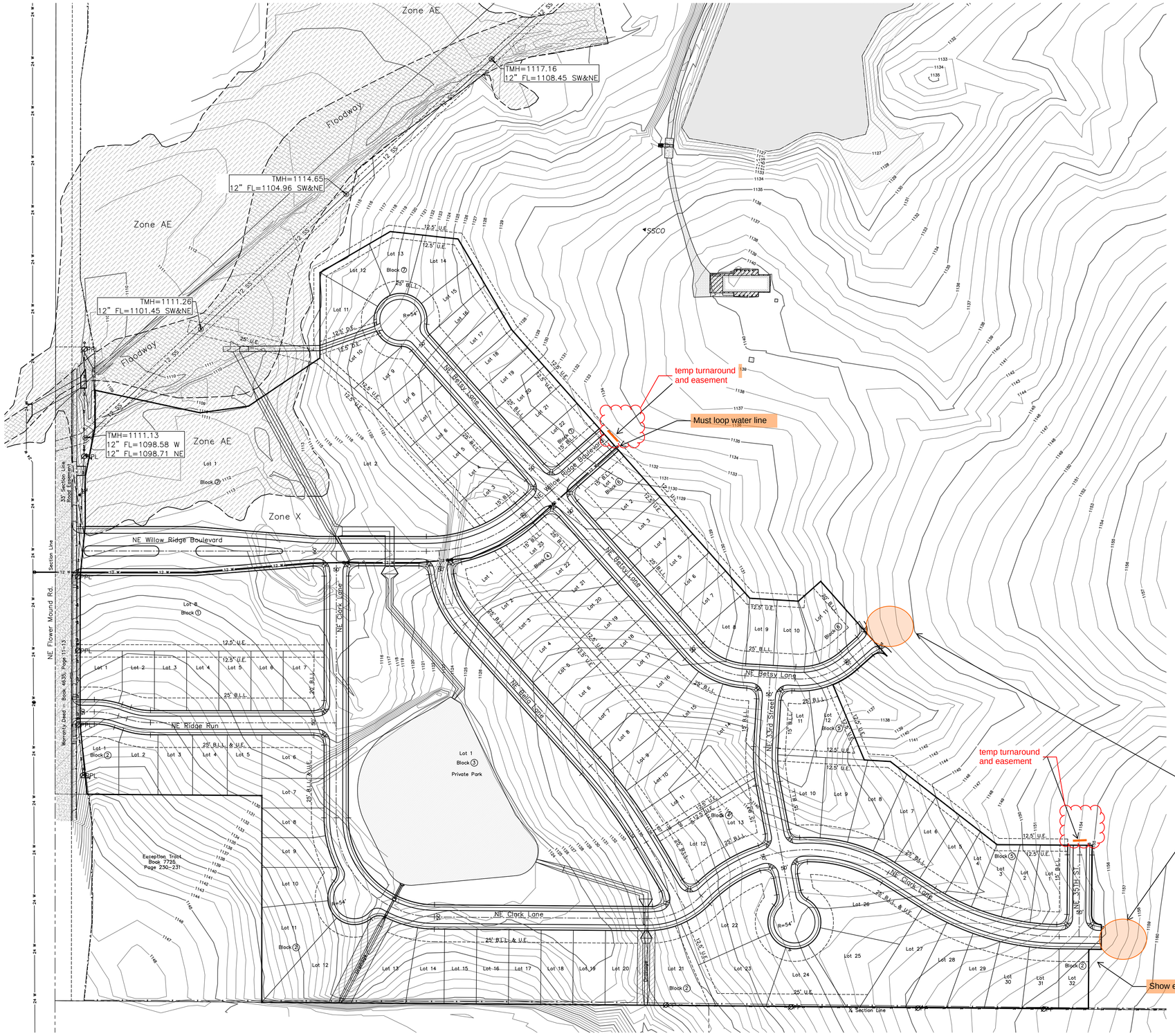

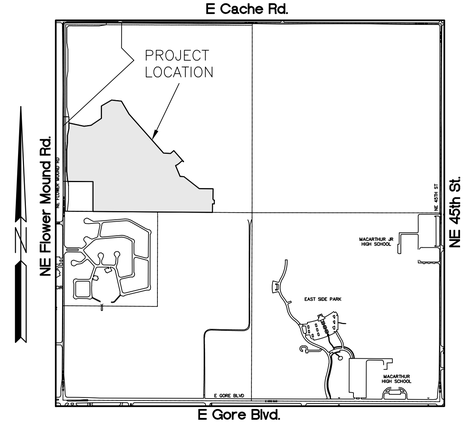

KEY MAP
Scale 1" = 1000'

Notes:
1. The underground utilities shown have been located from field survey information and existing drawings. The surveyor makes no guarantee that the underground utilities shown comprise all such utilities in the area, either in service or abandoned. The surveyor further does not warrant that the underground utilities shown are in the exact location indicated although he does certify that they are located as accurately as possible from the information available. It is the Contractor's responsibility to verify and locate all underground utilities prior to commencing work.

2. According to the Federal Emergency Management Agency, Flood Insurance Rate Map, Comanche County, Oklahoma, Community Panel this property is located in Map No. 40031C0451E, Panel 451 of 625 in Zone AE and X.

Legend

- Existing Contour (1' Interval) — 1160
- Existing Fence — x —
- Existing Fence
- Existing Power Pole ØPP
- Existing Power Pole w/Transformer ØPPT
- Existing Power Pole w/Light ØPPL
- Existing Down Guy dg
- Existing Gas Meter GM
- Existing Gas Line — G —
- Existing Sanitary Sewer Manhole (S)
- Existing Sanitary Sewer Line — 8 SS —
- Existing Sanitary Sewer Cleanout SSCO
- Existing Underground Telephone Cable Line — TUG —
- Existing Waterline — 8 W —
- Existing Fire Hydrant FH
- Existing Water Valve WV
- Existing Water Meter WM

No.	Date	Revision

Willow Ridge, Part 1
Section 27-T2N-R11W, I.M.
Comanche County, Oklahoma

Landmark Engineering
OK C.A.# 2075
2505 N.E. SKYLINE PLACE, LAWTON, OK. 73507
H. Lester Seiger, P.E., P.L.S.
Tel. (580) 357-2022

SHEET TITLE
COVER SHEET

DATE
2/18/26

PROJECT NO.
22dev04

SHEET NO. C2 OF

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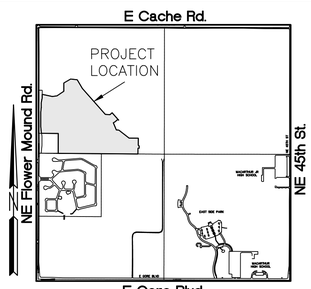
Willow Ridge, Part 1

Located in Section 27-T2N-R11W, I.M.

LAWTON, Comanche County, Oklahoma



Centerline Curve Table				
Curve #	Length	Radius	Chord Length	Chord Bearing
C1	49.20	150.00	48.98	N80°33'02"W
C2	48.54	148.00	48.32	S80°33'02"E
C3	312.79	200.00	281.87	S44°44'59"E
C4	81.28	150.00	80.29	N74°55'29"E
C5	41.23	150.00	41.10	N51°31'38"E
C6	186.55	300.00	183.56	S61°28'00"W
C7	225.43	300.00	220.16	N79°11'31"W
C8	278.27	500.00	274.70	S73°36'32"E
C9	19.48	700.00	19.48	S01°14'40"W
C10	25.39	300.00	25.38	N87°37'45"E
C11	192.41	300.00	189.13	N66°49'51"E
C12	128.27	200.00	126.08	S23°10'09"E
C13	191.02	1000.00	190.73	N36°04'13"W
C14	117.81	150.00	114.81	S64°02'34"E
C15	117.81	150.00	114.81	N70°57'26"E
C16	74.23	300.00	74.04	S03°37'51"E

Lot Curve Table				
Curve #	Length	Radius	Chord Length	Chord Bearing
C17	33.06	20.00	29.42	N47°18'14"W
C18	31.42	20.00	28.28	S45°03'13"W
C19	31.42	20.00	28.28	N45°03'13"E
C20	31.42	20.00	28.28	N44°56'47"W
C21	40.34	123.00	40.16	S80°33'02"E
C22	7.39	175.00	7.39	N72°21'53"W
C23	50.00	175.00	49.83	N81°45'38"W
C24	41.00	125.00	40.81	N80°33'02"W
C25	56.74	173.00	56.49	S80°33'02"E
C26	36.40	225.00	36.36	S04°34'51"E
C27	67.52	225.00	67.27	S17°48'46"E
C28	28.95	25.00	27.36	N06°46'06"E
C29	43.15	54.00	42.01	S17°03'13"W
C30	40.08	54.00	39.16	S27°06'04"E
C31	76.42	54.00	70.20	S88°54'16"E
C32	28.95	25.00	27.36	S83°43'57"W
C33	17.52	225.00	17.51	S65°18'10"E
C34	52.51	225.00	52.39	S74°14'08"E
C35	33.90	225.00	33.87	S85°14'13"E
C36	273.69	175.00	246.64	S44°44'59"E
C37	16.73	175.00	16.73	N87°42'29"E
C38	54.73	175.00	54.51	N76°00'33"E
C39	71.46	175.00	70.97	N55°21'04"E
C40	42.25	20.00	34.82	N29°55'29"E
C41	35.93	20.00	31.29	S82°03'31"E
C42	81.08	325.00	80.87	S53°37'40"W
C43	62.46	325.00	62.36	S66°16'50"W
C44	122.22	275.00	121.22	S56°23'04"W
C45	28.80	20.00	26.38	N30°32'01"E
C46	28.80	20.00	26.38	S51°58'18"E
C47	34.96	20.00	30.68	N60°48'04"W
C48	34.96	20.00	30.68	S39°21'47"W
C49	22.14	25.00	21.42	N14°38'54"E
C50	60.34	54.00	57.25	S08°00'15"W
C51	44.57	54.00	43.31	S47°39'08"E
C52	47.46	54.00	45.95	N83°31'29"E
C53	43.85	54.00	42.66	N35°04'54"E
C54	69.06	54.00	64.45	N24°49'06"W
C55	22.14	25.00	21.42	S36°05'11"E
C56	157.86	275.00	155.70	N74°06'36"W
C57	41.31	325.00	41.28	N89°34'58"W
C58	56.09	325.00	56.02	N80°59'48"W
C59	55.07	325.00	55.00	N71°11'54"W
C60	49.23	325.00	49.18	N62°00'17"W
C61	23.07	475.00	23.07	S59°03'24"E
C62	59.17	475.00	59.13	S64°01'00"E
C63	63.84	475.00	63.79	S71°26'07"E
C64	59.14	475.00	59.10	S78°51'08"E
C65	53.92	475.00	53.89	S85°40'16"E
C66	31.64	20.00	28.44	N45°45'43"E
C67	60.12	525.00	60.09	S86°16'20"E
C68	60.12	525.00	60.09	S79°42'39"E
C69	57.35	525.00	57.32	S73°18'03"E
C70	57.26	525.00	57.23	S67°02'50"E
C71	57.34	525.00	57.31	S60°47'38"E
C72	19.49	725.00	19.49	S01°13'02"W
C73	54.47	275.00	54.38	S05°02'40"E
C74	13.57	275.00	13.57	S02°02'37"W
C75	16.70	325.00	16.70	S09°14'50"E
C76	63.71	325.00	63.61	S02°09'32"E
C77	31.99	20.00	28.69	S49°17'03"W
C78	31.99	20.00	28.69	N42°22'10"W
C79	35.00	175.00	34.95	N89°22'51"E
C80	49.74	175.00	49.58	N75°30'27"E
C81	31.42	20.00	28.28	N03°27'26"E
C82	49.09	125.00	48.77	N59°42'26"E
C83	49.09	125.00	48.77	N82°12'26"E
C84	98.17	125.00	95.67	S64°02'34"E
C85	49.29	175.00	49.13	S80°07'39"E
C86	55.25	175.00	55.02	S63°00'52"E
C87	37.96	175.00	37.88	S47°45'23"E
C88	31.42	20.00	28.28	S03°27'26"W
C89	31.42	20.00	28.28	N86°32'34"W
C90	31.42	20.00	28.28	S86°32'34"E
C91	31.42	20.00	28.28	N03°27'26"E
C92	22.14	25.00	21.42	S16°10'31"E
C93	44.55	54.00	43.30	N14°26'38"W
C94	35.00	54.00	34.39	N56°38'52"W
C95	35.00	54.00	34.39	S86°12'58"W
C96	35.00	54.00	34.39	S49°04'48"W
C97	35.00	54.00	34.39	S32°55'12"E

Lot Curve Table (Continued)				
C98	46.98	54.00	45.51	S05°35'12"W
C99	68.74	54.00	64.19	S55°48'28"E
C100	22.14	25.00	21.42	N66°54'36"W
C101	84.79	270.00	84.44	N57°27'15"E
C102	111.23	270.00	110.45	N78°15'06"E
C103	84.31	330.00	84.08	N55°46'36"E
C104	84.10	330.00	83.87	N70°23'49"E
C105	30.73	20.00	27.79	S33°40'56"W
C106	28.46	20.00	26.12	N49°10'39"W
C107	130.12	225.00	128.31	S24°58'32"E
C108	95.32	175.00	94.15	S25°56'17"E
C109	186.25	975.00	185.96	N36°04'13"W
C110	32.94	1025.00	32.94	N40°37'19"W
C111	53.06	1025.00	53.05	N38°13'06"W
C112	52.60	1025.00	52.59	N35°15'55"W
C113	57.20	1025.00	57.19	N32°11'48"W

Center Line Table		
Line #	Length	Bearing
L1	28.82	S89°56'47"E
L2	18.42	S71°09'16"E
L3	40.00	S89°33'10"E
L4	45.00	S89°33'10"E
L5	32.04	N04°47'44"W

Lot Line Table		
Line #	Length	Bearing
L6	7.94	N89°56'47"W
L7	18.42	S71°09'16"E
L8	18.42	S71°09'16"E
L9	15.18	S89°56'47"E
L10	19.73	S00°03'13"W
L11	18.29	S89°33'10"E
L12	20.71	S41°32'34"E
L13	20.71	S41°32'34"E

Needs easement for SS line C

Needs easement for drainage line C

temp turn arund and easement needed.

dont need the easement line shown inside the r/w

ALL EASEMENTS OUTSIDE THE PLATTED BOUNDARY NEED SEPARATE DOCUMENTS AND TO BE SHOWN AS BOOK__ PAGE___

Need to show R/W and BLL

needs easement

temp turn arund and easement needed.

Need to extra easement for sewer line

temp turn arund and easement needed.

temp turn arund and easement needed.

Public or Private Drainage

Public or Private Drainage

Needs show R/W

SW Cor., NW¼, Sec. 27-T2N-R11W, I.M., Comanche County, Oklahoma

POB

Exception Tract Book 7725 Page 230-231

Warranty Deed – Book 4635, Page 11-13

33' Section Line Road Easement

Lot 1 Block ③ Private Park

Lot 1 2.45 Acres Block ⑦

Lot 2 1.86 Acres

Lot 8 Block ① 1.78 Acres

Lot 1 Block ② 0.23 Acres

Lot 11 0.26 Acres

Lot 12 0.20 Acres

Lot 13 0.20 Acres Block ⑦

Lot 14 0.24 Acres

Lot 11 0.39 Acres Block ②

Lot 12 0.39 Acres

Lot 13 0.30 Acres

Lot 14 0.23 Acres

Lot 21 0.32 Acres Block ②

Lot 22 0.47 Acres

Lot 23 0.39 Acres

Lot 24 0.29 Acres

Lot 25 0.38 Acres

Lot 26 0.59 Acres

Lot 27 0.33 Acres

Lot 28 0.27 Acres

Lot 29 0.22 Acres

Lot 30 0.20 Acres

Lot 31 0.19 Acres

Lot 32 0.17 Acres

Lot 1 Block ⑤ 0.24 Acres

Lot 12 Block ⑤ 0.24 Acres

Lot 1 Block ④ 0.30 Acres

Lot 13 0.27 Acres

Lot 12 0.28 Acres

Lot 1 Block ⑥ 0.26 Acres

Lot 8 0.20 Acres

Lot 9 0.17 Acres

Lot 10 0.21 Acres

Lot 1 Block ⑧ 0.16 Acres

Lot 2 0.18 Acres

Lot 3 0.18 Acres

Lot 1 0.23 Acres

Lot 2 0.23 Acres

NE Willow Ridge Boulevard

NE Ridge Run

NE Clark Lane

NE Betsy Lane

NE Bella Lane

NE 33rd Street

0 100

Property Owner

OWNER'S CERTIFICATE AND DEDICATION

KNOW ALL MEN BY THESE PRESENTS: That [NAME] being the sole owner in fee simple of the following described real property to wit:

A tract of land located in the Northwest Quarter of Section 27, Township 2–N, Range 11–W, of the Indian Meridian, Comanche County, Oklahoma;

Commencing at the Southwest Corner of the Northwest Quarter of Section 27, Township 2–N, Range 11–W, of the Indian Meridian, Comanche County, Oklahoma;
THENCE S89°33'10"E a distance of 417.42 feet on the South line of said Northwest Quarter also being the South line of an exception tract described in Book 7725 Pages 230–231 to the Point of Beginning;
THENCE S89°33'10"E a distance of 1669.44 feet on the South line of said Northwest Quarter;
THENCE N00°26'50"E a distance of 120.00 feet;
THENCE S89°33'10"E a distance of 25.00 feet;
THENCE N00°26'50"E a distance of 50.00 feet;
THENCE Northwesterly on a curve to the left having a Radius of 20.00 feet, an arc distance of 31.42 feet, a chord bearing of N44°33'10"W and a chord length of 28.28 feet;
THENCE N00°26'50"E a distance of 120.51 feet;
THENCE Northeasterly on a curve to the left having a Radius of 675.00 feet, an arc distance of 19.49 feet, a chord bearing of N01°16'28"E and a chord length of 19.49 feet;
THENCE N89°33'10"W a distance of 192.34 feet;
THENCE N52°03'06"W a distance of 272.86 feet;
THENCE N86°32'34"W a distance of 52.99 feet;
THENCE N22°38'09"W a distance of 164.61 feet;
THENCE Northeasterly on a curve to the left having a Radius of 175.00 feet, an arc distance of 57.75 feet, a chord bearing of N57°54'38"E and a chord length of 57.49 feet;
THENCE N48°27'26"E a distance of 43.40 feet;
THENCE Southeasterly on a curve to the left having a Radius of 20.00 feet, an arc distance of 31.42 feet, a chord bearing of S86°32'34"E and a chord length of 28.28 feet;
THENCE N41°32'34"W a distance of 202.07 feet;
THENCE S48°27'26"W a distance of 60.47 feet;
THENCE N86°32'34"W a distance of 98.33 feet;
THENCE N41°32'34"W a distance of 725.95 feet;
THENCE N30°31'21"W a distance of 211.55 feet;
THENCE N83°42'20"W a distance of 137.76 feet;
THENCE S59°44'39"W a distance of 164.22 feet;
THENCE S00°05'08"W a distance of 172.78 feet;
THENCE S56°03'12"W a distance of 173.90 feet;
THENCE S82°11'00"W a distance of 98.91 feet;
THENCE N77°52'07"W a distance of 216.43 feet to a point on the boundary of a tract described in Warranty Deed recorded in Book 4635, Page 11–13;
THENCE S00°03'13"W a distance of 74.54 feet on the boundary of said tract described in Warranty Deed recorded in Book 4635, Page 11–13;
THENCE S11°21'49"W a distance of 101.98 feet on the boundary of said tract described in Warranty Deed recorded in Book 4635, Page 11–13;
THENCE S00°03'13"W a distance of 100.00 feet on the boundary of said tract described in Warranty Deed recorded in Book 4635, Page 11–13;
THENCE S05°45'51"W a distance of 100.50 feet on the boundary of said tract described in Warranty Deed recorded in Book 4635, Page 11–13;
THENCE S00°03'13"W a distance of 300.00 feet on the boundary of said tract described in Warranty Deed recorded in Book 4635, Page 11–13;
THENCE S05°39'25"W a distance of 142.10 feet on the boundary of said tract described in Warranty Deed recorded in Book 4635, Page 11–13;
THENCE S89°33'10"E a distance of 353.30 feet on the north line of said exception tract described in Book 7725, Pages 230–231;
THENCE S00°03'13"W a distance of 417.42 feet on the east line of said exception tract described in Book 7725, Pages 230–231 to the Point of Beginning, containing 43.76 acres more or less.

Hereby dedicates to the public use all streets and avenues, parks and public facilities and easements as shown on the annexed plat of Willow Ridge, Part 1, to the City of Lawton, Comanche County, Oklahoma. For the purpose of providing an orderly development of Willow Ridge, Part 1, to the City of Lawton Oklahoma it does hereby provide restrictive covenants filed in Book _____, Page _____, of the records in the office of the County Clerk, Comanche County, Oklahoma.

Witness my (our) hand (s) this _____ day of _____, 2026.

[NAME] — Property Owner

State of Oklahoma) SS
County of Comanche)

This Foregoing instrument was acknowledged before me this _____ day of _____, 2026.

Notary Public

My Commission Expires: _____

My Commission Number: _____

SURVEYOR'S CERTIFICATE

I, H. Lester Seiger, a registered Land Surveyor in the State of Oklahoma, hereby certify that I have made a careful and accurate survey of the foregoing described property, and that the above foregoing plat is a correct representation of said survey. This plat of survey meets the Oklahoma Minimum Standards for the Practice of Land Surveying as Adopted by the Oklahoma State Board of Licensure for Professional Engineers and Professional Land Surveyors.

Witness my hand and seal this ____ day of _____, 2026.

_____

State of Oklahoma) SS
County of Comanche)

This foregoing instrument was acknowledged before me this _____ day of _____, 2026.

Notary Public

My Commission Expires: _____

My Commission Number: _____

CITY PLANNING COMMISSION APPROVAL

I, _____, Chairman of the CPC for the City of Lawton, County of Comanche, State of Oklahoma, hereby certify that the said Commission duly approved the above foregoing annexed plat on this _____ day of _____, 2026.

Chairman

ATTEST:

Secretary

CERTIFICATE OF CITY CLERK

I, Traci Hushbeck, City Clerk of the City of Lawton, State of Oklahoma, hereby certify that I have examined the records of the said City and find that all deferred payments or unmatured installments upon special assessments have been paid in full and there is no special assessment procedure pending against the land shown on the above foregoing annexed plat except: NONE

on this _____ day of _____, 2026.

City Clerk

Property Owner

ACCEPTANCE OF DEDICATION BY CITY COUNCIL

Be it resolved by the City Council, City of Lawton, Oklahoma, that the dedications shown on the above foregoing annexed plat are hereby accepted.
Adopted by the City Council, the City of Lawton, Oklahoma, this _____ day of _____, 2026.
Approved by the Mayor of the City of Lawton, Oklahoma this _____ day of _____, 2026.

Mayor

City Clerk

State of Oklahoma) SS
County of Comanche)

This instrument was filed on this _____ day of _____, 2026 A.D. at _____ (am/pm), and duly recorded in Book _____, Page _____.

County Clerk

State of Oklahoma) SS
County of Comanche)

I, Carrie Tubbs, County Clerk of Comanche County, Oklahoma, do hereby certify that this is a true and correct copy of a like instrument as appears on record in this office on this _____ day of _____, 2026.

County Clerk

COUNTY TREASURER'S CERTIFICATE

I, Rhonda Brantley, do hereby certify that I am the duly elected, qualified and acting County Treasurer of Comanche County, State of Oklahoma, and that the tax records of the said county show all taxes are paid for the year _____ and prior years on the land shown on the above foregoing plat located in Comanche County, Oklahoma.

In witness whereof, said County Treasurer has caused this instrument to be executed at Lawton, Oklahoma on this _____ day of _____, 2026.

County Treasurer

OK CA# 2075
Landmark Engineering
H. Lester Seiger, P.E., P.L.S.
2505 N.E. SKYLINE PLACE, LAWTON, OK. 73507
Tel. (580) 351-2022

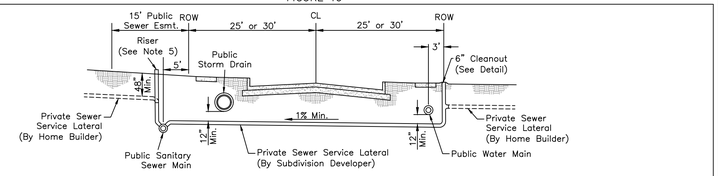
2/18/2026 22dev04–Plat

Development Notes:
1. All streets are 27' wide to back of curb with a 50' Right-of-Way unless otherwise specified.
2. All intersection radii shall be 20' to back of curb unless otherwise specified.
3. All soil testing to be performed after excavation to the approximate grade.
4. Benchmark located at existing sanitary sewer manhole, located northwest of boundary. TMH=1111.26.
5. Contractor shall coordinate with City Water Distribution Division to shut down any existing water mains. Notification shall be given to the City 96 hours prior to the time of requested shut down.
6. All spot elevations are top of curb unless otherwise specified.
7. Provide 24" clearance between the waterline and the sewer service connections, or design and construct the sewer line equal to water pipe and pressure test it to assure water tightness of joints in accordance with ODEQ 656-5-4(c).

Notes:
1. The underground utilities shown have been located from field survey information and existing drawings. The surveyor makes no guarantee that the underground utilities shown comprise all such utilities in the area, either in service or abandoned. The surveyor further does not warrant that the underground utilities shown are in the exact location indicated although he does certify that they are located as accurately as possible from the information available. It is the Contractor's responsibility to verify and locate all underground utilities prior to commencing work.

2. According to the Federal Emergency Management Agency, Flood Insurance Rate Map, Comanche County, Oklahoma, Community Panel this property is located in Map No. 40031C0451E, Panel 451 of 625 in Zone AE and X.

FIGURE 19



SUBDIVISIONS
ALTERNATE SANITARY SEWER LOCATION

1. Water and sewer mains shall be constructed on opposite sides of the roadway and shall at all times maintain a ten (10) foot separation.
2. Where the sewer main is located on the inside of a curving roadway and the alignment encroaches into the lot more than five (5) feet from the property line, the public sewer easement must be widened such that it is a minimum of ten (10) feet beyond the sewer main.
3. All sewer manholes must be located five (5) outside of the street right-of-way, unless located on the inside of a curving roadway, where they may be located four (4) feet from the face of the curb to avoid encroachment into the lot. Additionally when sewer mains are located on the outside of a curving roadway, the sewer main between manholes shall not be closer than four (4) feet from the face of the curb. The engineer shall design the sewer main such that the sewer service laterals will maintain minimum clearance from all other utilities.
4. Sewer service laterals crossing the roadway shall be a minimum 6"diameter pipe from the cleanout to the connection to the public sewer main line. All 90° bends shall be long sweep type.
5. All service connections to the sewer main line shall be stationed on the plans and installed during the construction of the sewer main. A cleanout shall be installed as shown for all services crossing the roadway. Services on the near side of the roadway must either have a capped riser extending above grade or be otherwise marked for location by the home builder.

Legend

Existing Contour (1' Interval) 1160
Proposed Contour (1' Interval) 1160
Existing Sanitary Sewer Line 8 SS
Proposed Sanitary Sewer Line 8 SS
Existing Waterline 8 W
Proposed Waterline 8 W
Proposed Water Service Line

Grading Notes:

G1. All fill to be compacted to 95% standard Proctor density.

G2. All proposed spot elevations are to top of paving, top of walk or proposed finished grade, as indicated.

G3. Prior to performing grading, the Contractor shall remove any above ground features (e.g., paving, curbing, footings, building slabs, signs, etc.) so the construction site is clear of any and all obstructions. Surface paving to be removed shall be removed in its entirety including any base material under the surface. Paving surface and base materials meeting the requirements of fill may be used for backfill.

G4. Holes in the earth resulting from removal of existing features are to be filled with dirt. Only sandy lean clay free of organic matter and debris is to be used for filling. Other materials consisting of low volume change soils may also be used for backfilling. A low volume change soil is any cohesive soil with a liquid limit less than 40 and a plasticity index less than 18 or granular soils with at least 15% passing the No. 200 sieve. Heavy clays are not to be used. The fill material is to be placed in lifts not exceeding 9" in loose thickness, moistened or dried to within 2% of optimum moisture and compacted to 95% standard Proctor density.

G5. In areas to be graded, topsoil shall be removed and stockpiled prior to the grading operation. After completion of grading, topsoil shall be spread evenly over all disturbed areas.

G6. Paving in handicap parking spaces shall be no steeper than 2%. The access route from the handicap parking spaces to the building shall have no slopes steeper than 5% and no abrupt changes in level greater than 1/2 inch.

G7. All handicap ramps shall be a minimum width of 36" and be built to the minimum slope possible but in no case steeper than 1:12 (8.3%).

G8. The "Standard Specifications for Highway Construction" from the Oklahoma Department of Transportation, latest edition, shall govern all site clearing and grading. Applicable sections are listed below:
201 Clearing and Grubbing
202 Excavation and Embankment
203 Test Rolling
In addition to the specification sections listed above, additional sections referenced by these sections shall also govern.

Erosion Control Notes:

E1. Gravel bag filters shall be placed at the locations shown or on existing or newly constructed drain inlets. The filter shall be placed on new inlets as soon as the final paving is in place and shall remain until the final site landscaping is in place. Where required on existing paved areas, the filters shall remain until the area draining to that inlet is completely covered with either permanent sod or pavement.

E2. Place rock check dams at locations noted.

E3. Prior to commencement of any soil disturbing activities, silt fencing, gravel filters or rock check dams, shall be placed as shown at all locations where storm water exits the site. The fence shall be maintained in a sound condition until the final inspection of the site is complete.

E4. Provide a stabilized construction entrance until street subgrade is in place. The entrance shall be a minimum of 10' wide by 50' long. It shall be constructed of a 6" thick layer of 2" – 4" crushed stone. Filter fabric (similar to Amoco Woven Geotextile 1198 or1199) shall be placed on compacted soil then the crushed stone shall be placed on the of the fabric. The stabilized entrance shall be flared at the street to accommodate the turning of vehicles.

E5. As soon as earthwork is finished and the topsoil has been spread, ground cover must be established to areas not receiving Pavement, Building Slab or Permanent Landscaping. Bermuda Grass Sod shall be applied to all remaining areas of disturbed soil.

E6. All erosion control measures shall be constructed prior to any other construction operations and shall be maintained by the grading contractor throughout construction of the project, until the City of Lawton approves the soil stabilization measures. All erosion and sediment control devices shall be in good condition at all times and should be replaced when they are in a deteriorated condition. If any silt build-up is evident, it should be removed.

E7. Other erosion and sediment control provisions are included in the "Stormwater Pollution Prevention Plan". The general and grading contractors shall become familiar with these provisions and comply with them during execution of the project.

E8. Actual location of temporary concrete washout pit to be determined by the contractor, based on site conditions. Locate washout area at least 50 feet from storm drains, open ditches, or water bodies. Do not allow runoff from this area by constructing a temporary pit or bermed area large enough for liquid and solid waste to be contained. Wash out wastes into the temporary pit where the concrete can set, be broken up, and then disposed properly.

E9. Apply solid slab Bermuda grass sod to all areas not covered by pavement, building or landscaping materials.

No street centerline grade shall be less than six-tenths of a percent (0.6%). This minimum grade shall be maintained in all directions within intersections. Sag vertical curves shall be designed so that positive drainage is maintained along the gutter to the drainage collection point. (21-5-501)
See PW Review Comments 1 & 2

0 80

No.	Date	Revision

Willow Ridge, Part 1
Section 27-T2N-R11W, I.M.
Comanche County, Oklahoma

Landmark Engineering
OK CA# 2075
2555 N.E. SKYLINE PLACE, LAWTON, OK. 73507
H. Lester Seiger, P.E., P.L.S.
Tel. (580) 357-2022

SHEET TITLE
GRADING, ENVIRONMENTAL CONTROL & DEVELOPMENT PLAN

DATE
2/18/26

PROJECT NO.
22dev04

SHEET NO. C4 OF

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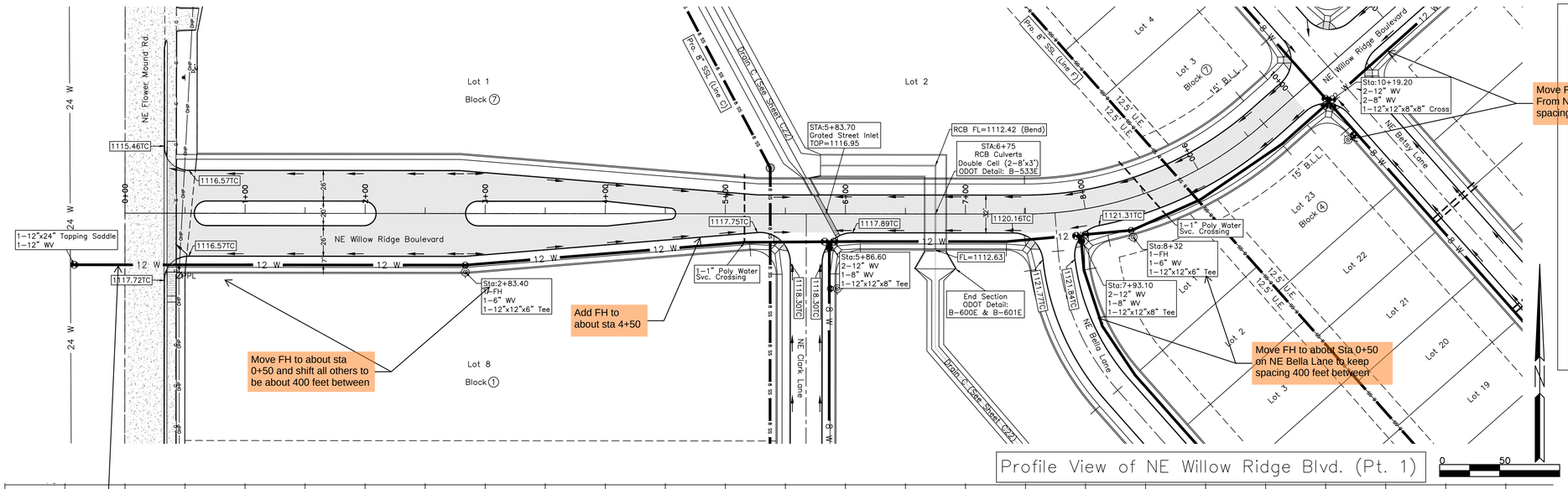
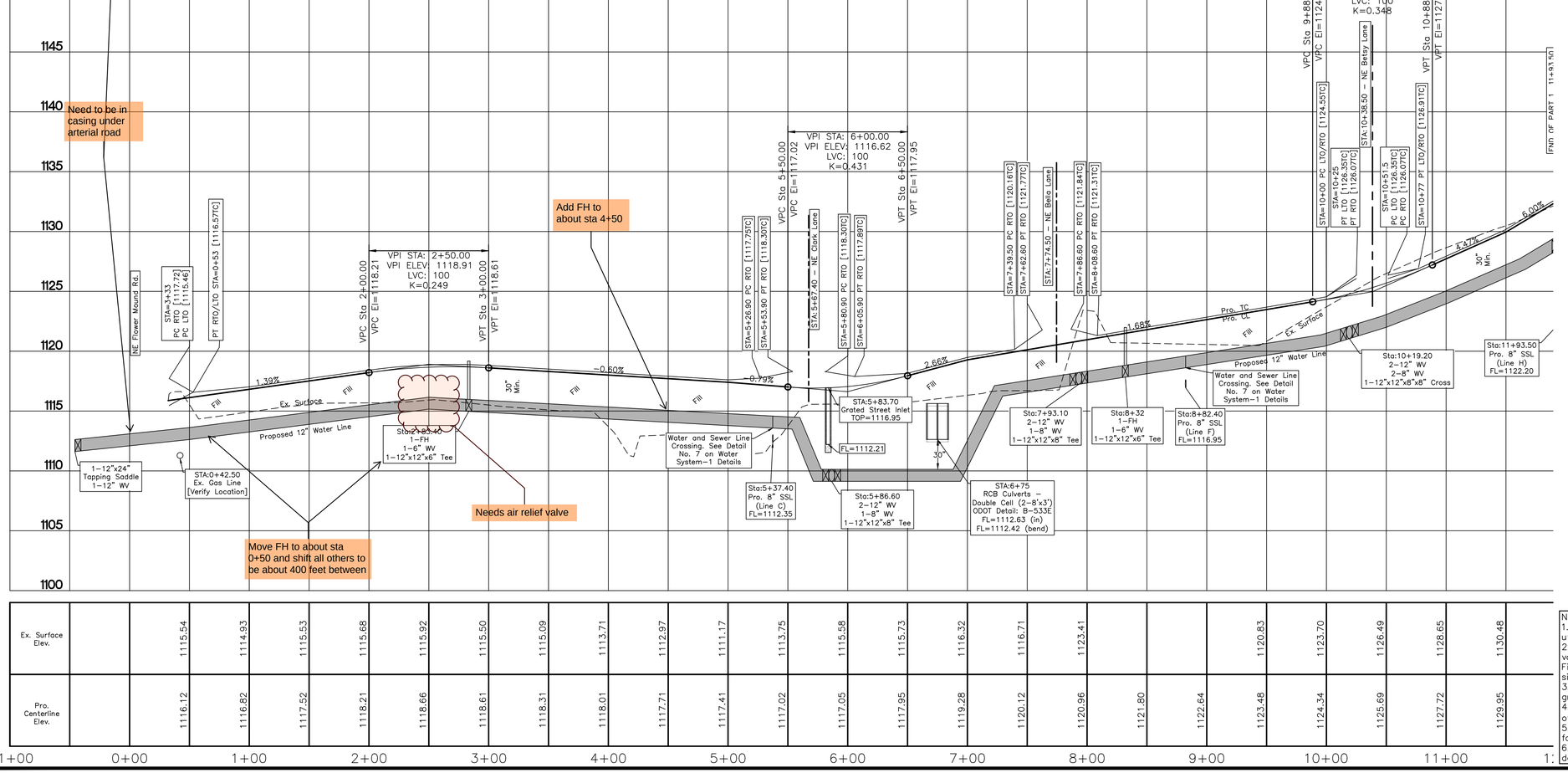


Profile View of NE Willow Ridge Blvd. (Pt. 1)



Ex. Surface Elev.	1115.54	1114.93	1115.53	1115.68	1115.92	1115.50	1115.09	1113.71	1112.97	1111.17	1113.75	1115.58	1115.73	1116.32	1116.71	1123.41	1120.83	1123.70	1126.49	1128.65	1130.48
Pro. Centerline Elev.	1116.12	1116.82	1117.52	1118.21	1118.66	1118.61	1118.31	1118.01	1117.71	1117.41	1117.02	1117.05	1117.95	1119.28	1120.12	1120.96	1121.80	1122.64	1123.48	1124.34	1125.69	1127.72	1129.95

Notes:
1. Call 1-800-522-6543 for assistance in locating underground utilities prior to digging in this vicinity.
2. Proposed valve & fire hydrant locations are approximate. No valves shall be placed under street paving or curbing. Fire hydrants shall be placed so they will not interfere with future sidewalks.
3. Trenches crossing proposed streets shall be backfilled to proposed grade of street with sand or screenings per specifications.
4. Individual housing contractors shall be responsible for construction of 4" wide concrete sidewalk.
5. See City of Lawton Standard Details – Subdivision Streets sheet for paving details.
6. See City of Lawton Standard Details – Water Systems sheet for details of waterline construction.

No.	Date	Revision

No.	Date	Revision

Willow Ridge, Part 1
Section 27-T2N-R11W, I.M.
Comanche County, Oklahoma

Landmark Engineering
2505 N.E. SKYLINE PLACE LAWTON, OK. 73507
H. Lester Seiger, P.E., P.L.S.
OK CA# 2075
Tel. (580) 357-2022

SHEET TITLE
PLAN & PROFILE NE WILLOW RIDGE BLVD. (PT. 2) & NE RIDGE RUN

DATE
2/18/26

PROJECT NO.
22dev04

SHEET NO. OF
C5

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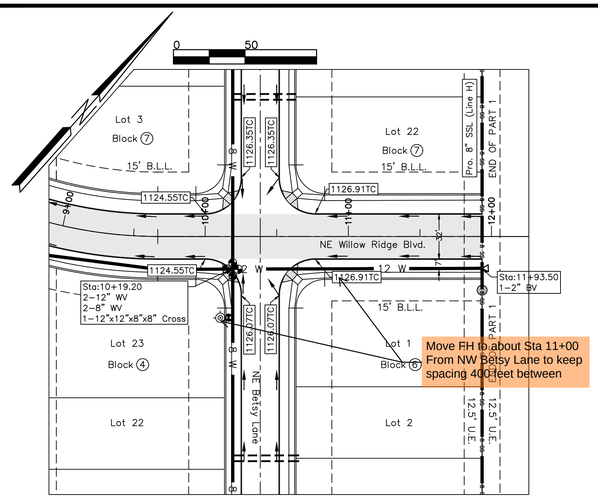
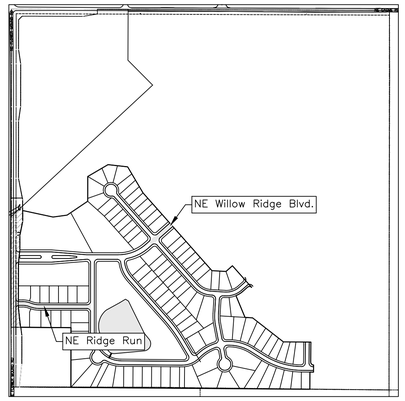
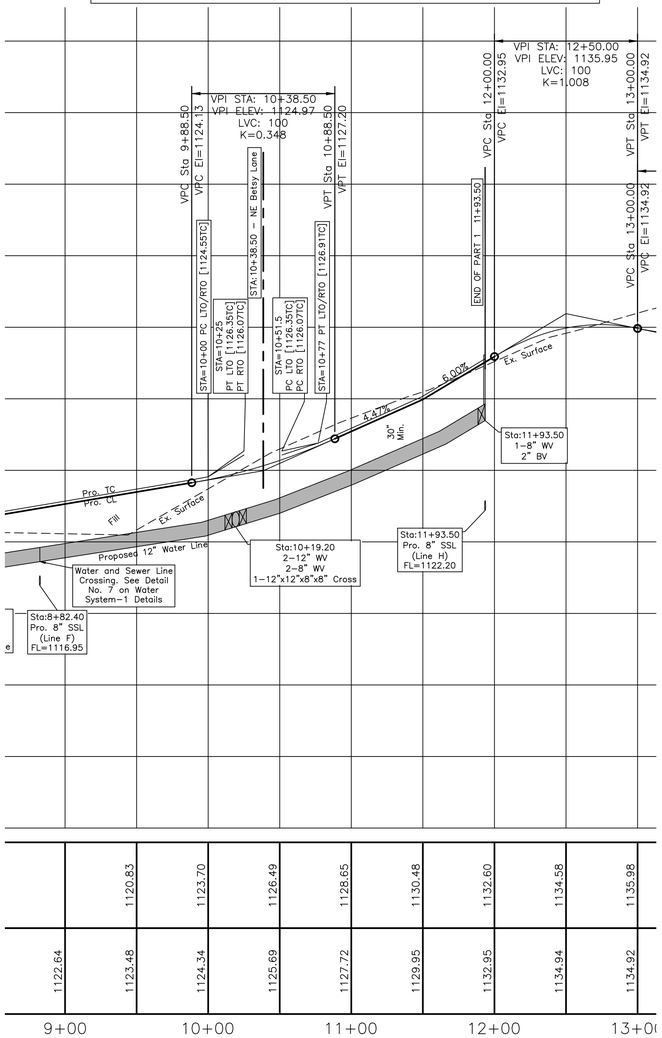
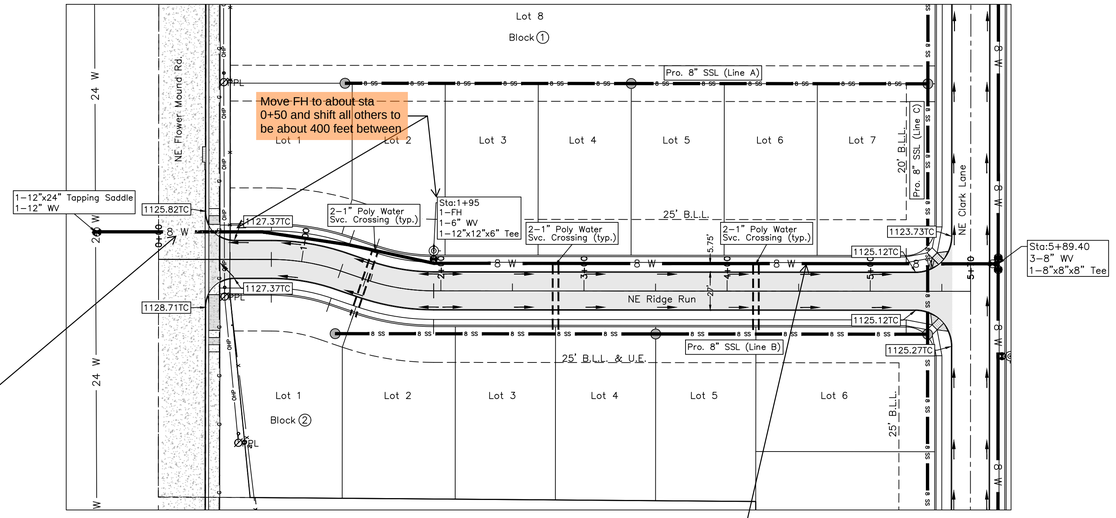




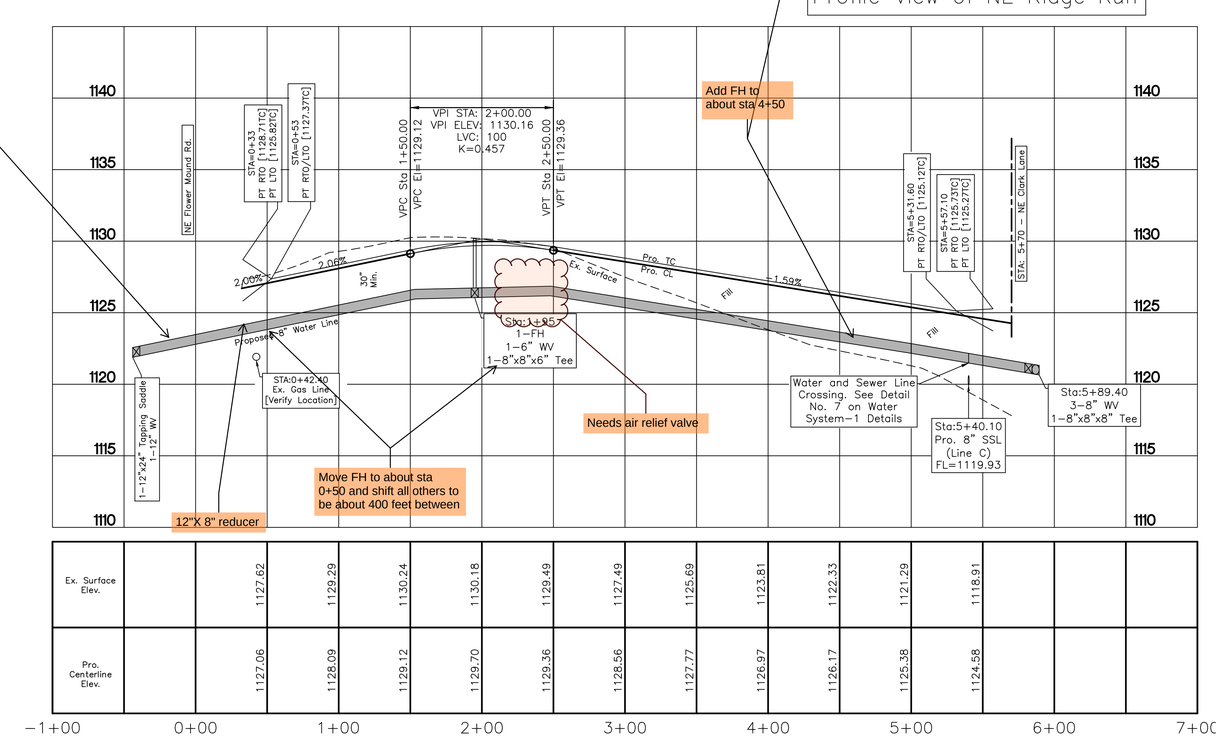
Profile View of NE Willow Ridge Blvd. (Pt. 2)





Need to be in casing under arterial road

Profile View of NE Ridge Run



No.	Date	Revision
1		

Willow Ridge, Part 1
Section 27-T2N-R11W, I.M.
Comanche County, Oklahoma

Landmark Engineering
2505 N.E. SKYLINE PLACE, LAWTON, OK. 73507
H. Lester Seiger, P.E., P.L.S.
Tel. (580) 357-2022
OK CA# 2075

SHEET TITLE
PLAN & PROFILE
NE CLARK LANE
(PT. 1)

DATE
2/18/26

PROJECT NO.
22dev04

SHEET NO. OF
C6

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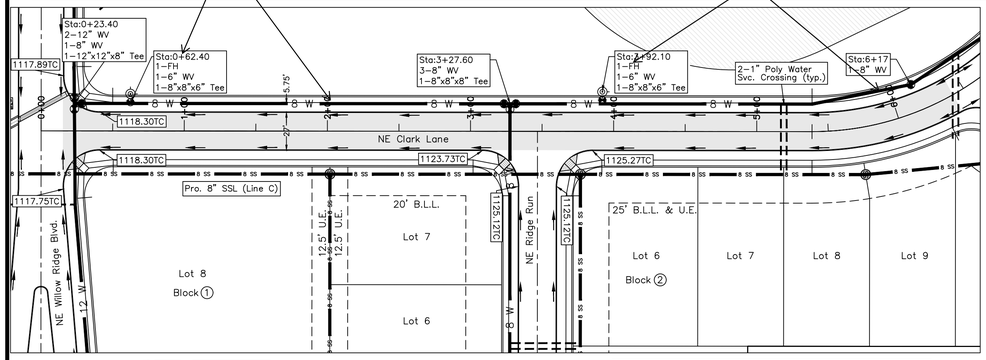
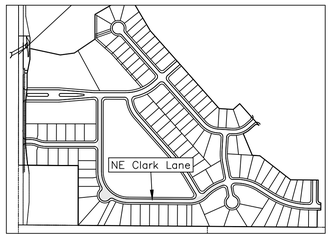
Move FH to about Sta 2+00 to keep 400 feet spacing

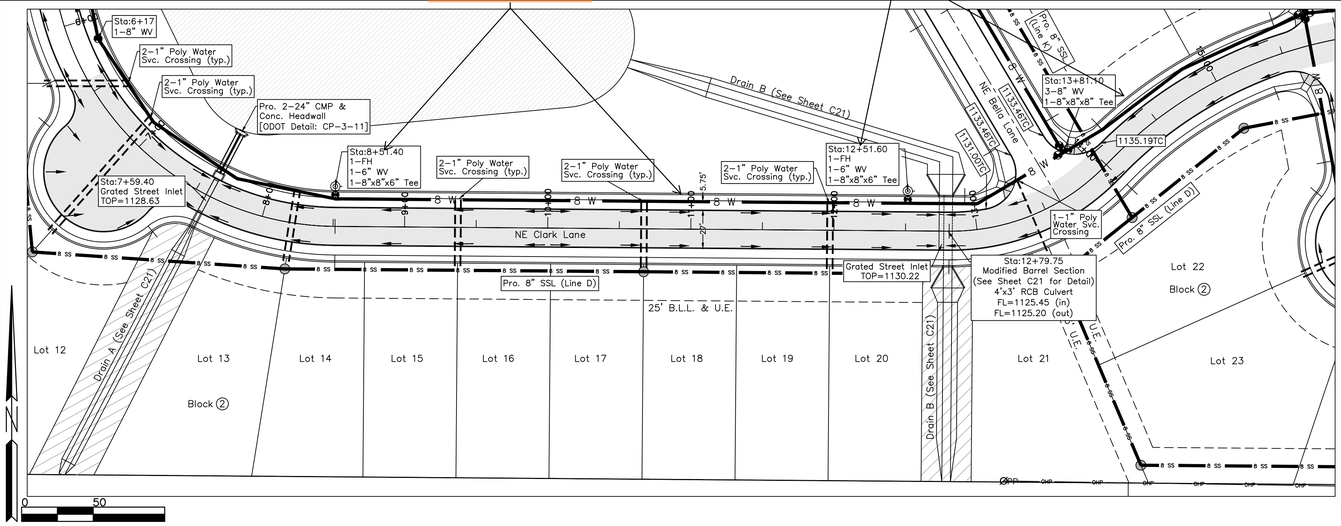
Move FH to about Sta 6+00 to keep 400 feet spacing

Move FH to about Sta 10+00 to keep 400 feet spacing

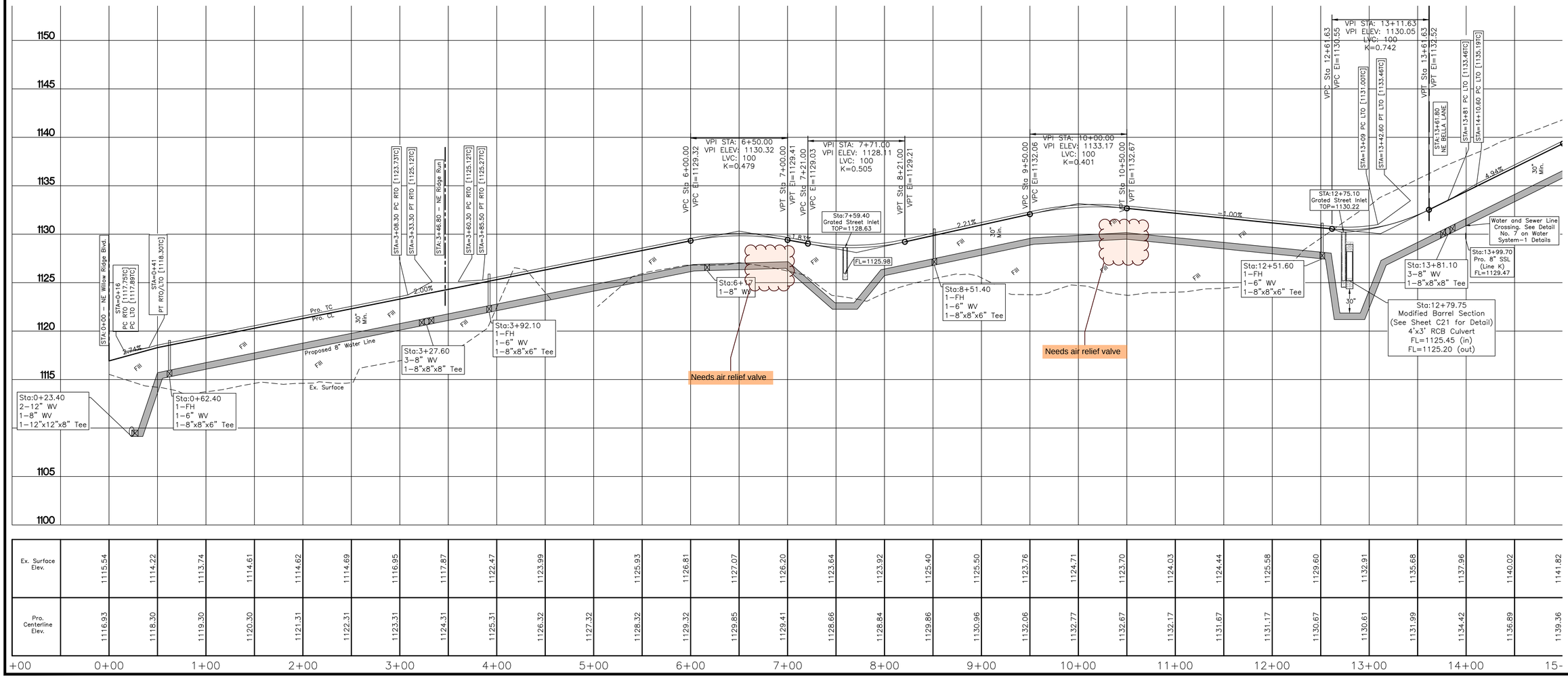
Move FH to about Sta 14+00 to keep 400 feet spacing







Profile View of NE Clark Lane



Ex. Surface Elev.	1115.54	1114.22	1113.74	1114.61	1114.62	1114.69	1116.95	1117.87	1122.47	1123.99	1125.93	1126.81	1127.07	1126.20	1123.64	1123.92	1125.40	1125.50	1123.76	1124.71	1123.70	1124.03	1124.44	1125.58	1129.60	1132.91	1135.68	1137.96	1140.02	1141.82
Pro. Centerline Elev.	1116.93	1118.30	1119.30	1120.30	1121.31	1122.31	1123.31	1124.31	1125.31	1126.32	1127.32	1128.32	1129.32	1129.85	1129.41	1128.66	1128.84	1129.86	1130.96	1132.06	1132.77	1132.67	1132.17	1131.67	1131.17	1130.67	1130.61	1131.99	1134.42	1136.89	1139.36

Willow Ridge, Part 1
Section 27–T2N–R11W, I.M.
Comanche County, Oklahoma

No.	Date	Revision

Landmark Engineering
2505 N.E. SKYLINE PLACE, LAWTON, OK. 73507
H. Lester Seiger, P.E., P.L.S.
Tel. (580) 357-2022
OK CA# 2075

SHEET TITLE
PLAN. & PROFILE
NE CLARK LANE
(PT. 1)

DATE
2/18/26

PROJECT NO.
22dev04

SHEET NO. C7 OF

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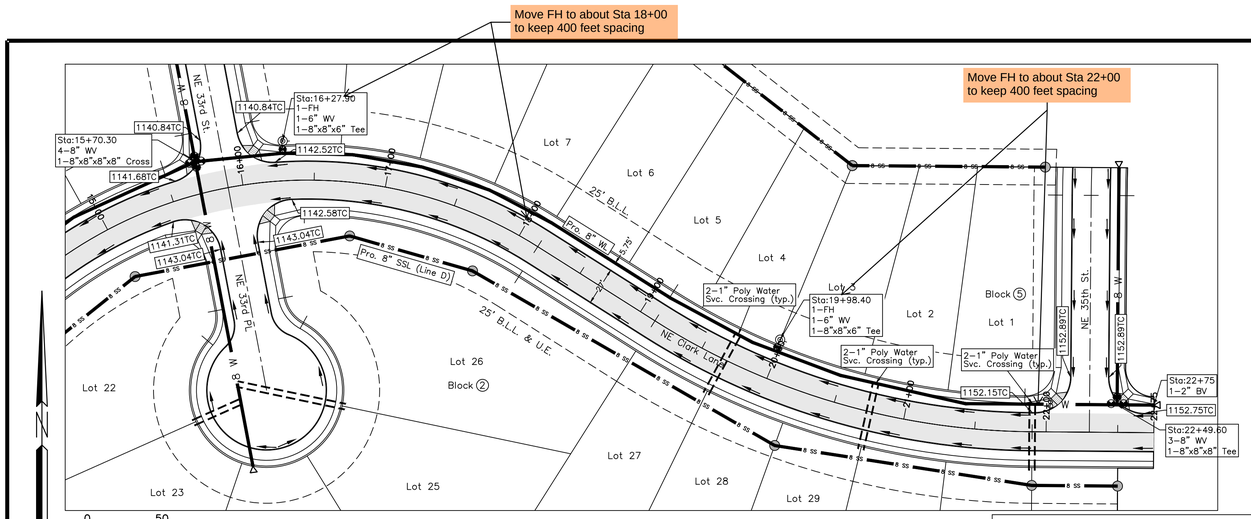
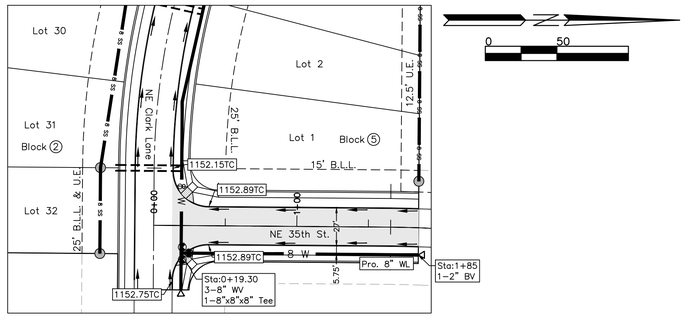
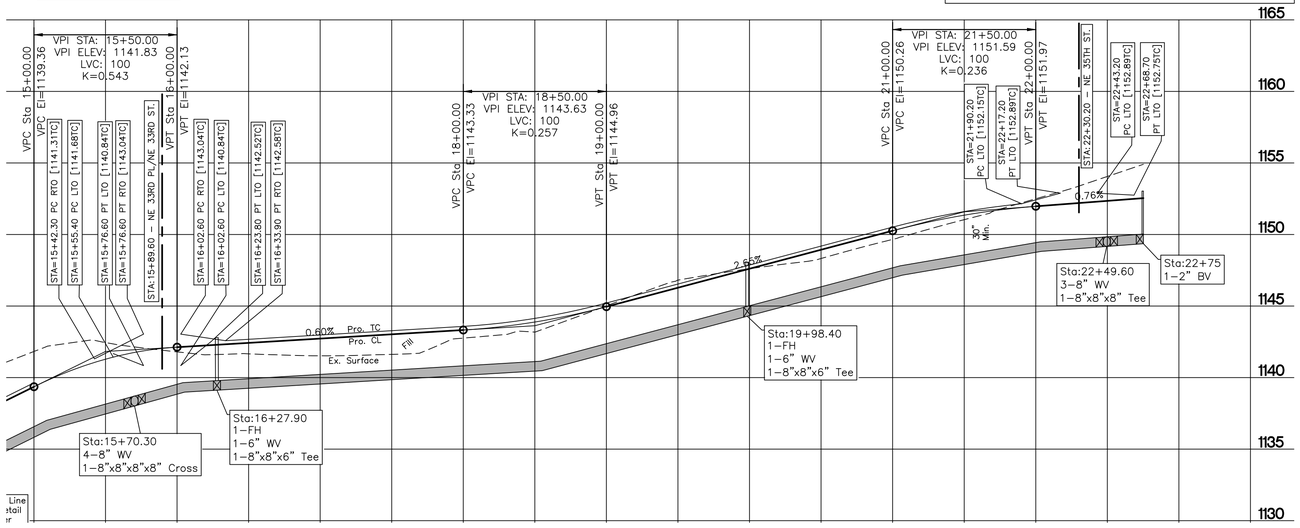




Profile View of NE Clark Lane



Ex. Surface Elev.	1141.82	1142.45	1141.80	1141.66	1141.52	1141.62	1142.76	1143.18	1145.02	1146.81	1147.61	1148.32	1149.66	1151.04	1152.50	1154.06		
Pro. Centerline Elev.	1139.36	1141.29	1142.13	1142.43	1142.73	1143.03	1143.33	1143.89	1144.96	1146.28	1147.61	1148.94	1150.26	1151.35	1151.97	1152.35		
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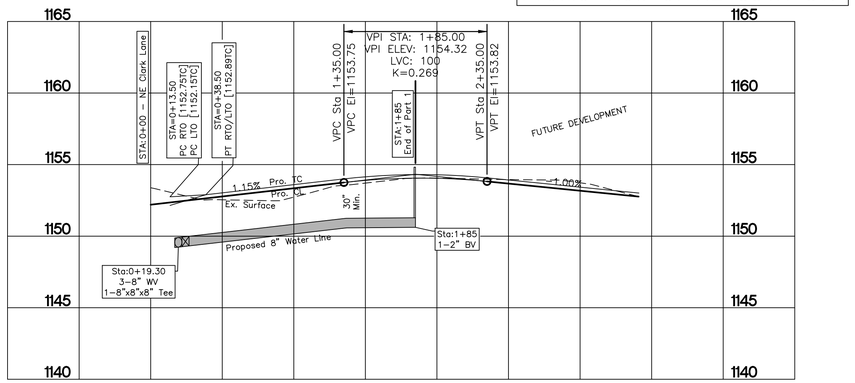
Profile View of NE 35TH ST.



Ex. Surface Elev.	1153.39	1152.54	1152.73	1153.71	1154.06	1153.95	1153.73		
Pro. Centerline Elev.	1152.20	1152.77	1153.35	1153.90	1154.04	1153.67	1153.17		
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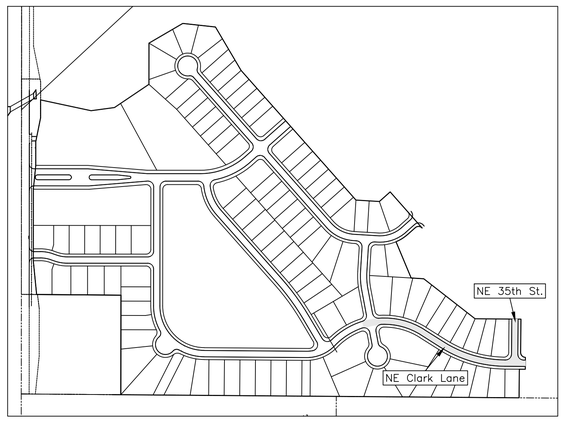

Willow Ridge, Part 1
Section 27–T2N–R11W, I.M.
Comanche County, Oklahoma

No.	Date	Revision

Landmark Engineering
2505 N.E. SKYLINE PLACE, LAWTON, OK. 73507
H. Lester Seiger, P.E., P.L.S.
OK CA# 2075
Tel. (580) 357-2022

SHEET TITLE
PLAN & PROFILE
NE CLARK LANE
(PT. 2) &
NE 35TH ST.

DATE
2/18/26

PROJECT NO.
22dev04

SHEET NO. OF
C8

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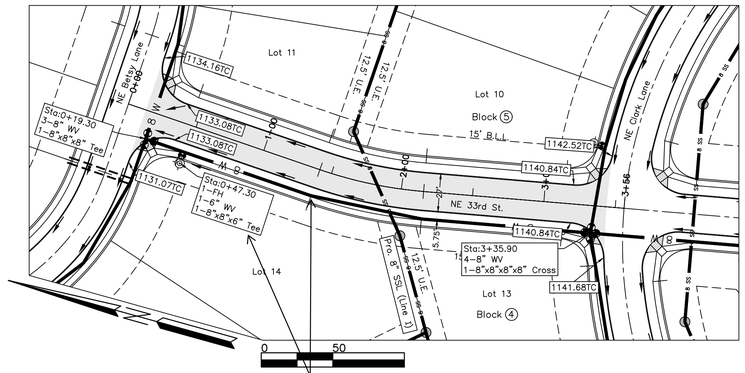
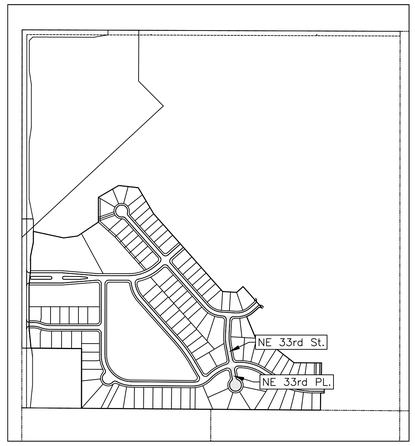
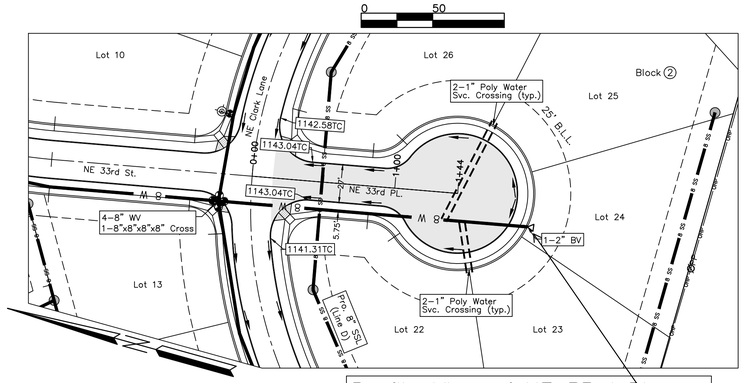


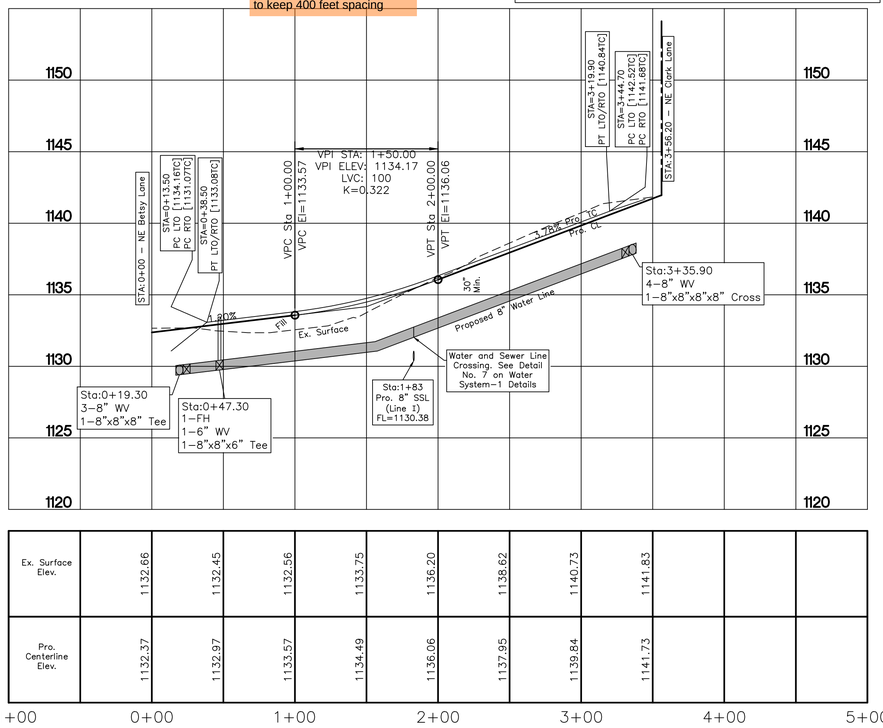
Move FH to about Sta 1+50 to keep 400 feet spacing





Replace BV with FH

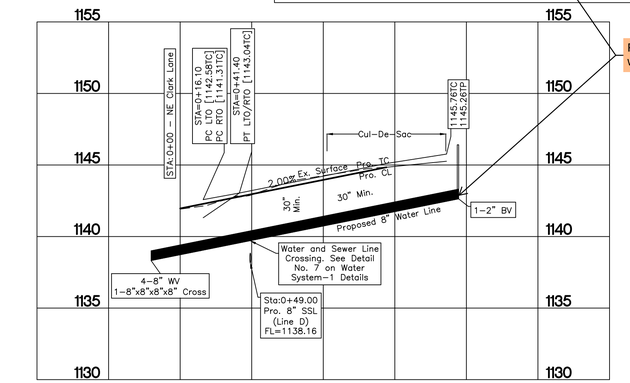
Profile View of NE 33rd Street



Ex. Surface Elev.	1132.66	1132.45	1132.56	1133.75	1136.20	1138.62	1140.73	1141.83		
Pro. Centerline Elev.	1132.37	1132.97	1133.57	1134.49	1136.06	1137.95	1139.84	1141.73		

1+00 0+00 1+00 2+00 3+00 4+00 5+00

Profile View of NE 33rd Place



Ex. Surface Elev.	1141.92	1142.92	1144.25				
Pro. Centerline Elev.	1141.96	1142.96	1143.96				

−1+00 0+00 1+00 2+00 3+00

No.	Date	Revision

No.	Date	Revision

Willow Ridge, Part 1
Section 27-T2N-R11W, I.M.
Comanche County, Oklahoma

Landmark Engineering
2505 N.E. SKYLINE PLACE LAWTON, OK. 73507
H. Lester Seiger, P.E., P.L.S.
Tel. (580) 357-2022
OK CA# 2075

SHEET TITLE
PLAN & PROFILE 33RD ST. & 33RD PL.

DATE
2/18/26

PROJECT NO.
22dev04

SHEET NO. OF
C9

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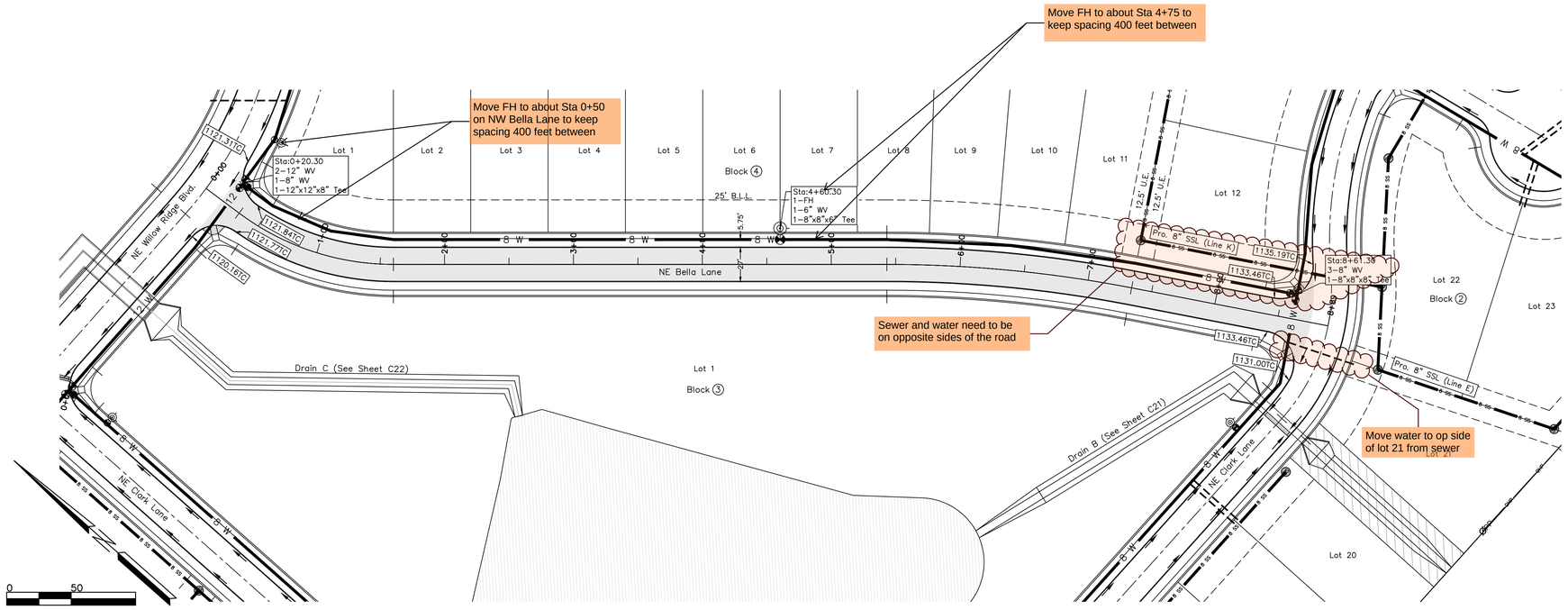
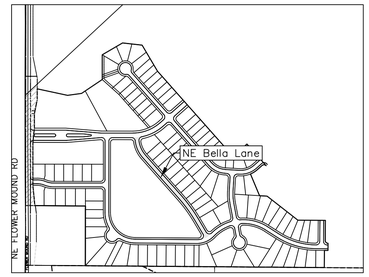
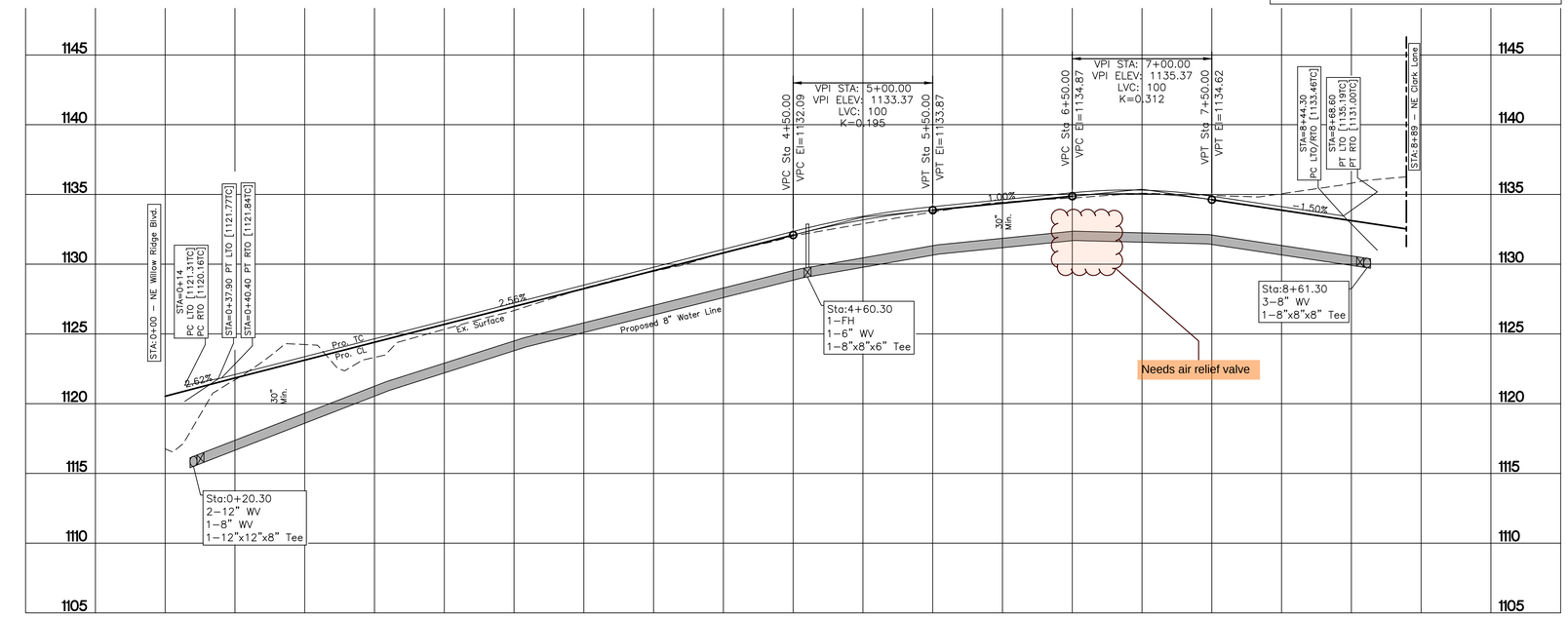




Profile View of Bella Lane



Ex. Surface Elev.	1116.76	1121.71	1124.24	1123.32	1125.33	1126.68	1128.27	1129.48	1130.82	1132.02	1132.90	1133.74	1134.44	1134.74	1135.09	1134.93	1135.05	1135.80
Pro. Centerline Elev.	1120.53	1121.84	1123.12	1124.40	1125.68	1126.97	1128.25	1129.53	1130.81	1132.09	1133.18	1133.87	1134.37	1134.87	1135.06	1134.62	1133.87	1133.12

1+00 0+00 1+00 2+00 3+00 4+00 5+00 6+00 7+00 8+00 9+00 10+00

No.	Date	Revision

Willow Ridge, Part 1
Section 27-T2N-R11W, I.M.
Comanche County, Oklahoma

Landmark Engineering
2505 N.E. SKYLINE PLACE, LAWTON, OK. 73507
H. Lester Seiger, P.E., P.L.S.
OK CA# 2075
Tel. (580) 357-2022

SHEET TITLE
PLAN & PROFILE
NE BELLA LANE

DATE
2/18/26

PROJECT NO.
22dev04

SHEET NO. OF
C10

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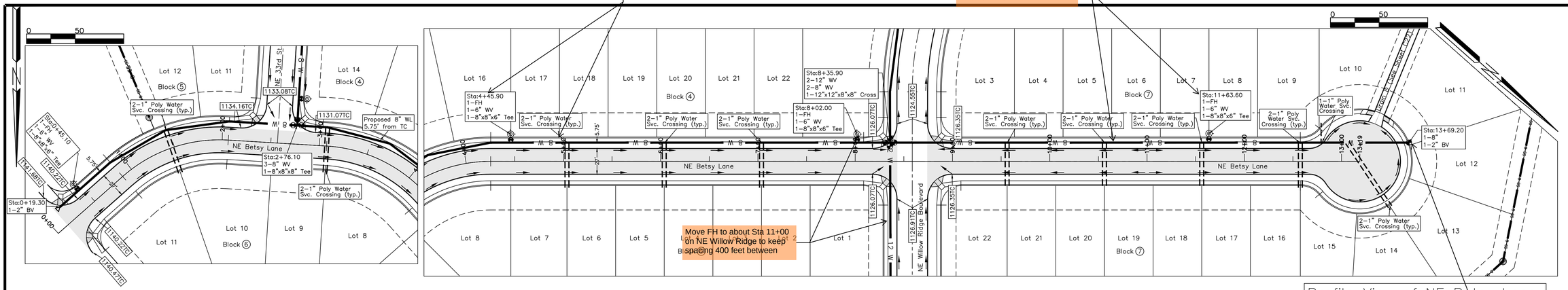
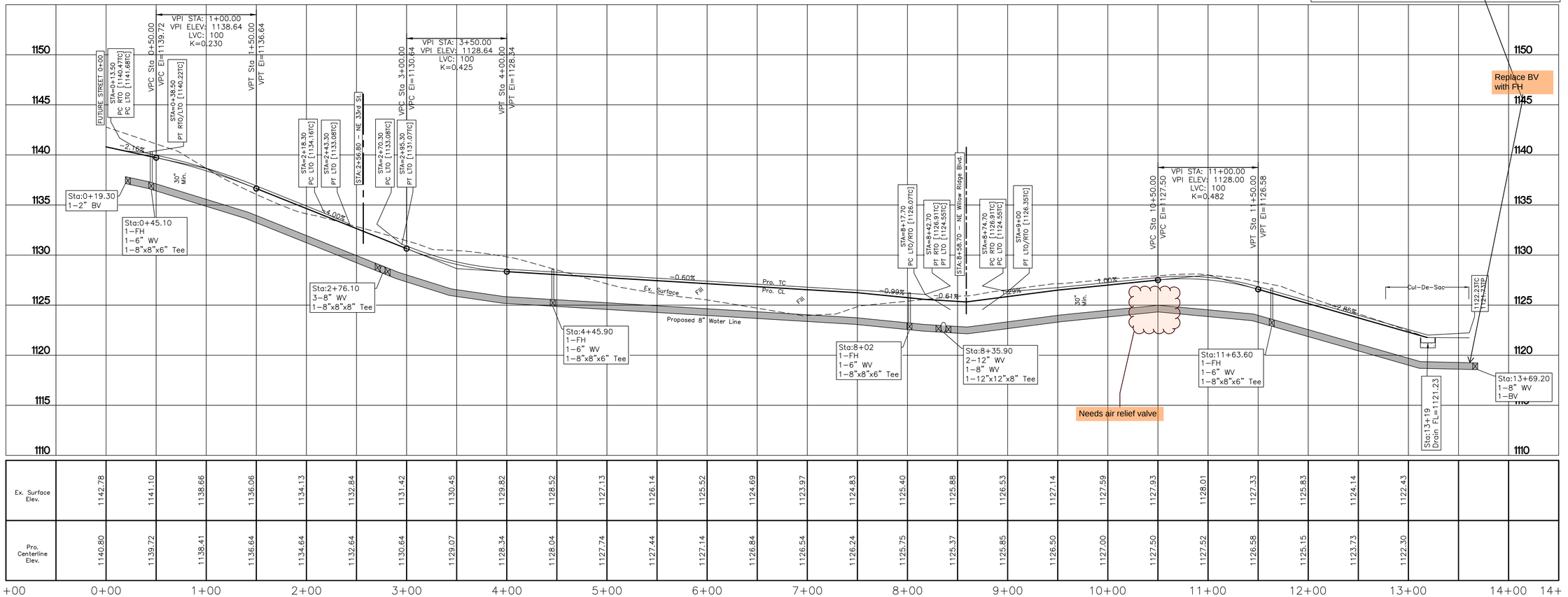
Move FH to about Sta 5+00 to keep spacing 400 feet between

Move FH to about Sta 10+75 to keep spacing 400 feet between



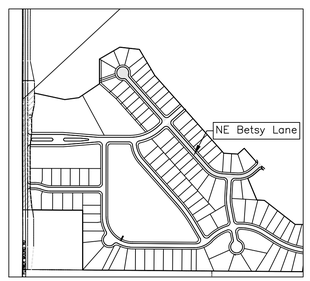
Move FH to about Sta 11+00 on NE Willow Ridge to keep spacing 400 feet between

Profile View of NE Betsy Lane



Ex. Surface Elev.	1142.78	1141.10	1138.66	1136.06	1134.13	1132.84	1131.42	1130.45	1129.82	1128.52	1127.13	1126.14	1125.52	1124.69	1123.97	1124.83	1125.40	1125.88	1126.53	1127.14	1127.59	1127.93	1128.01	1127.33	1125.83	1124.14	1122.43			
Pro. Centerline Elev.	1140.80	1139.72	1138.41	1136.64	1134.64	1132.64	1130.64	1129.07	1128.34	1128.04	1127.74	1127.44	1127.14	1126.84	1126.54	1126.24	1125.75	1125.37	1125.85	1126.50	1127.00	1127.50	1127.52	1126.58	1125.15	1123.73	1122.30			

−1+00 0+00 1+00 2+00 3+00 4+00 5+00 6+00 7+00 8+00 9+00 10+00 11+00 12+00 13+00 14+00 14+



No.	Date	Revision

No.	Date	Revision

Willow Ridge, Part 1
Section 27–T2N–R11W, I.M.
Comanche County, Oklahoma

Landmark Engineering
2505 N.E. SKYLINE PLACE, LAWTON, OK. 73507
H. Lester Seiger, P.E., P.L.S.
OK CA# 2075
Tel. (580) 357–2022

SHEET TITLE
PLAN & PROFILE NE BETSY LANE

DATE
2/18/26

PROJECT NO.
22dev04

SHEET NO. OF
C11

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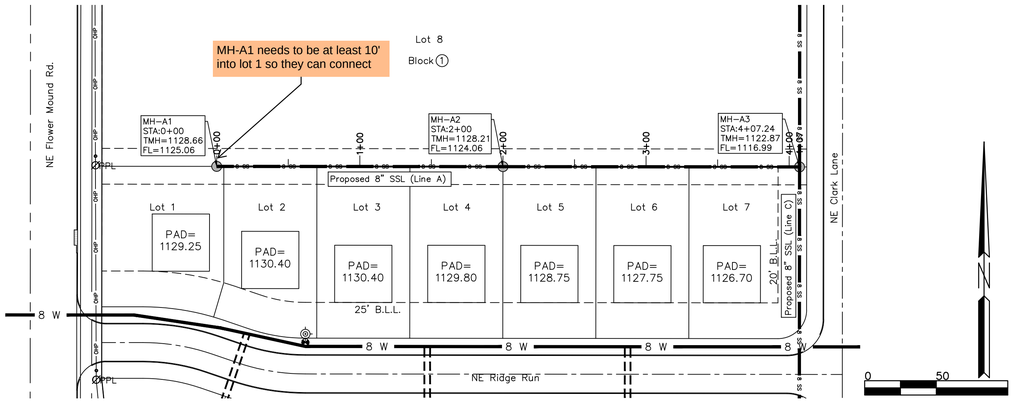
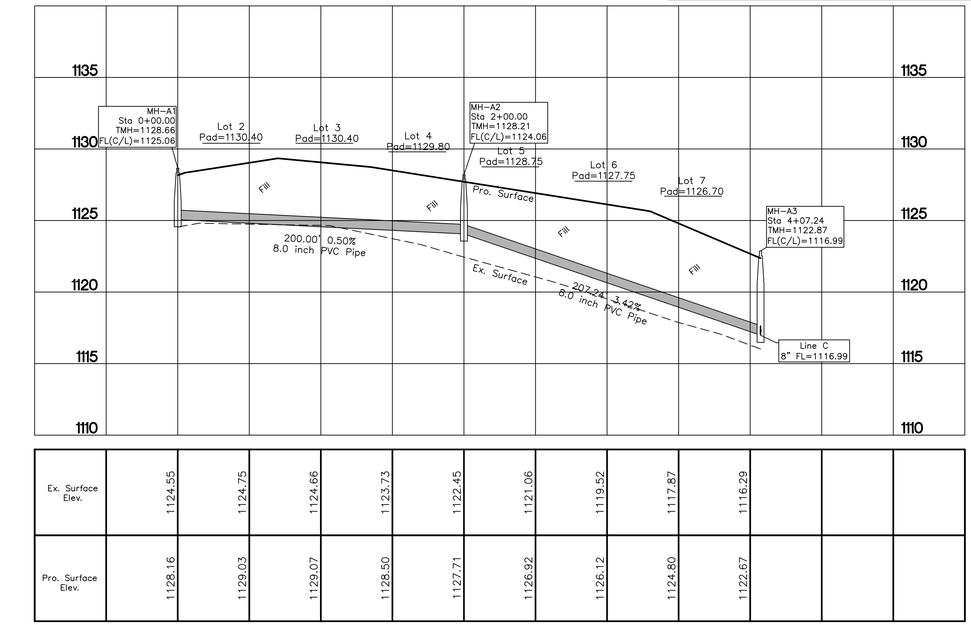
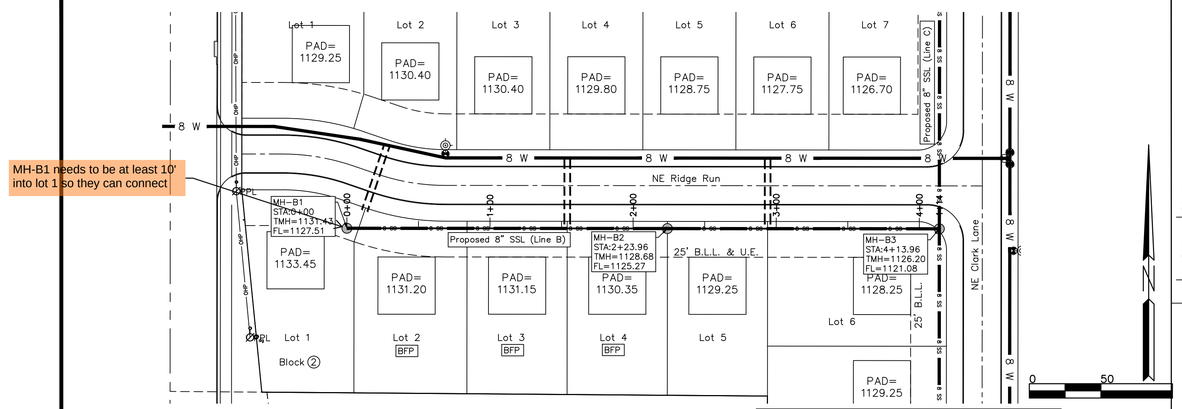
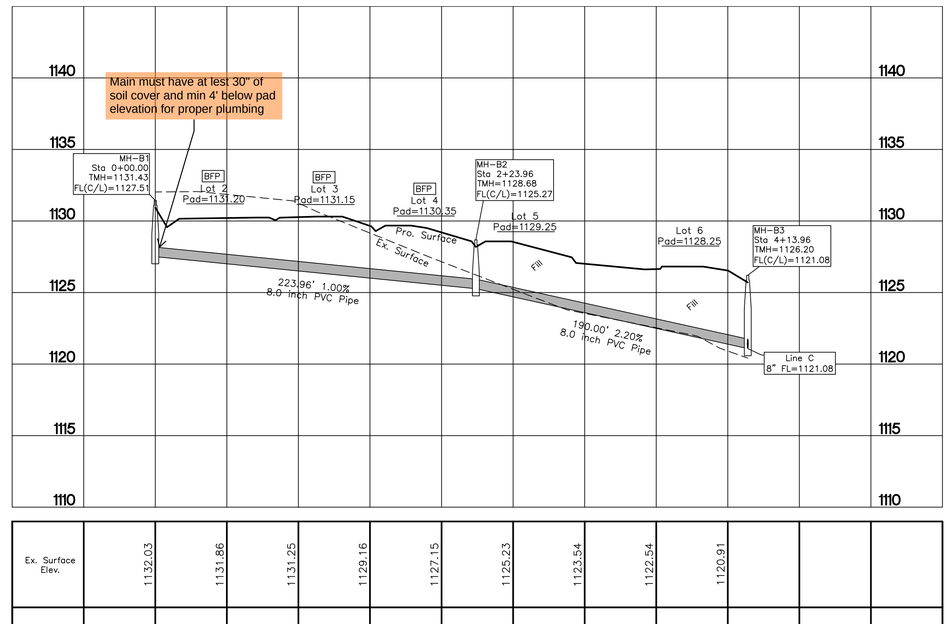


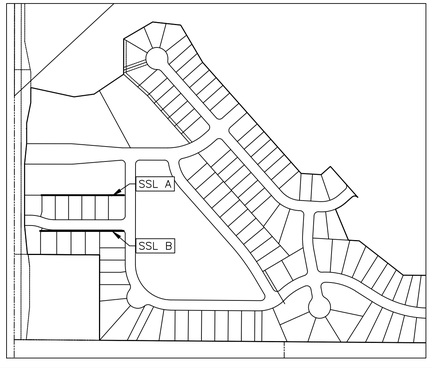
Profile View of SSL Line A





Profile View of SSL Line B





NOTES:
1. Call 1−800−522−6543 for assistance in locating underground utilities prior to digging in this vicinity.
2. Trenches crossing proposed streets shall be backfilled to proposed grade of street with Type I or Type II material per specifications. All sewer service crossings shall be in accordance with FIGURE 19, ALTERNATE SANITARY SEWER LOCATION. If PI>25, see City of Lawton Standard Details − Subdivision Streets for paving detail.
3. See Standard Details − Sanitary Sewer System Sheet for details of manhole and sewerline construction.
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9. Install backwater valves on service lines where the pad elevation is less than the TMH elevation of the next upstream manhole BFP
10. All top of manhole elevations in grass areas shall be a minimal 6" above finished grade.

No.	Date	Revision

Willow Ridge, Part 1
Section 27−T2N−R11W, I.M.
Comanche County, Oklahoma

Landmark Engineering
2505 N.E. SKYLINE PLACE, LAWTON, OK. 73507
H. Lester Seiger, P.E., P.L.S.
Tel. (580) 357−2022
OK CA# 2075

SHEET TITLE
PLAN & PROFILE
SSL A & SSL B

DATE
2/18/26

PROJECT NO.
22dev04

SHEET NO. OF
C12

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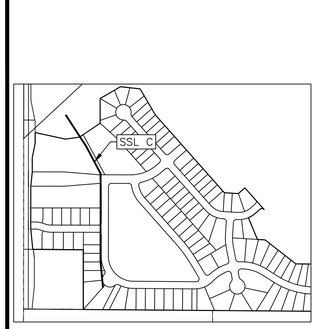

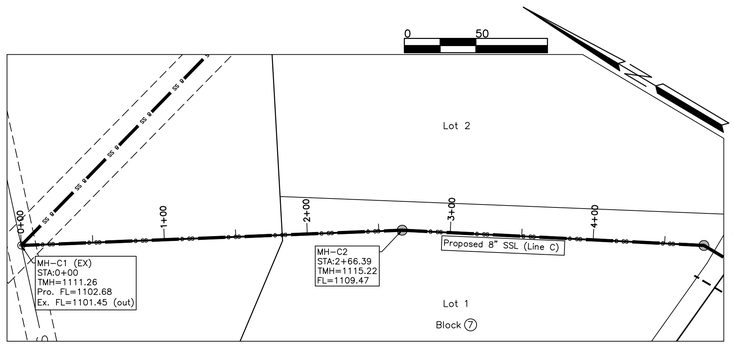

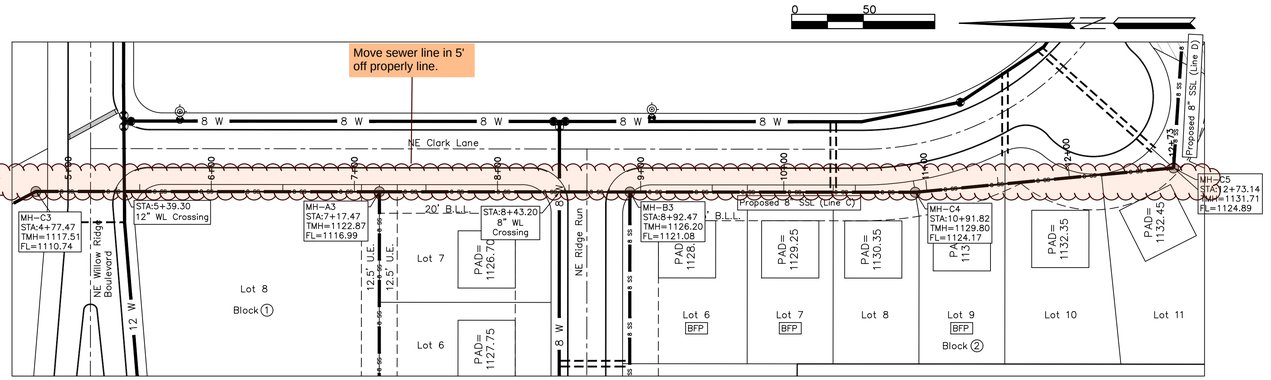

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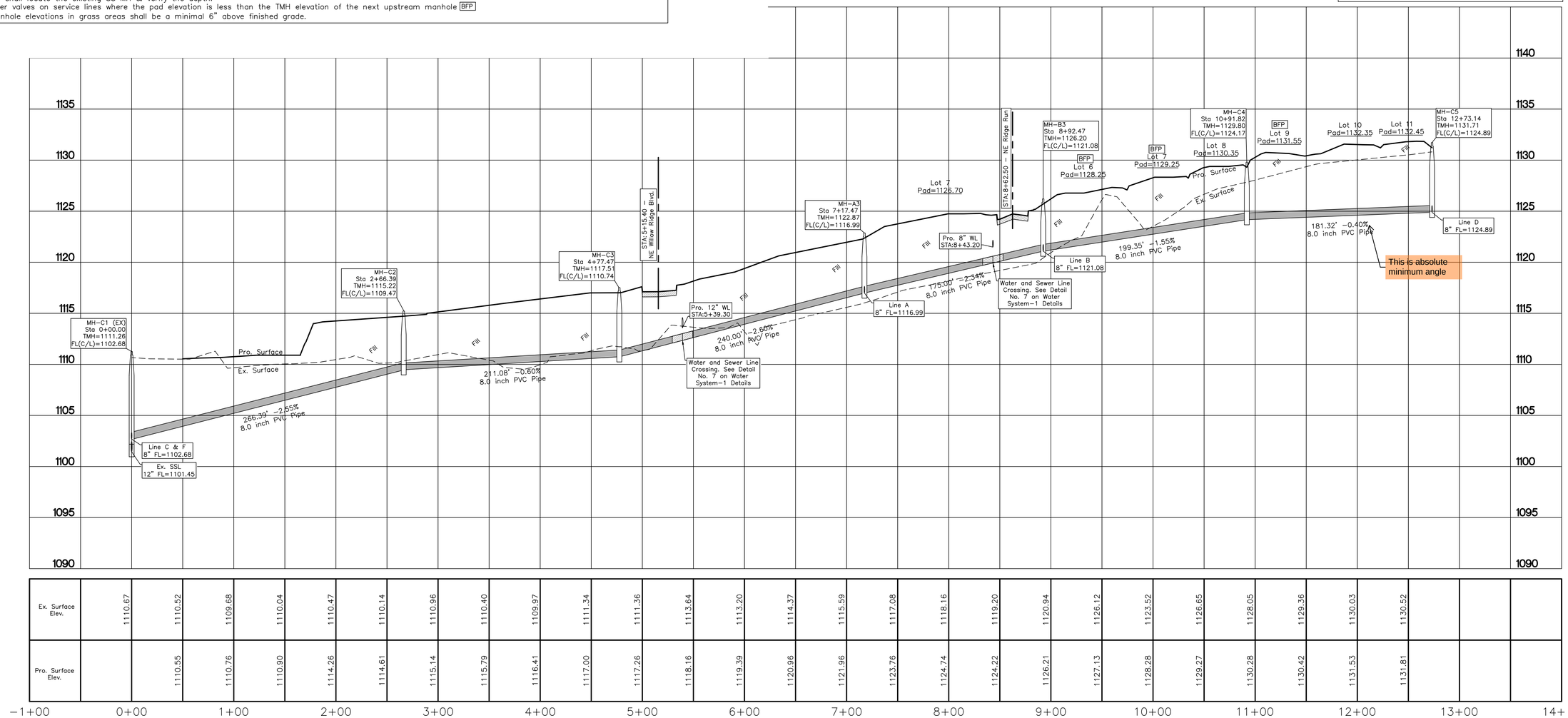
10. All top of manhole elevations in grass areas shall be a minimal 6" above finished grade.

Profile View of SSL Line C



Ex. Surface Elev.	1110.67	1110.52	1109.68	1110.04	1110.47	1110.14	1110.96	1110.40	1109.97	1111.34	1111.36	1113.64	1113.20	1114.37	1115.59	1117.08	1118.16	1119.20	1120.94	1126.12	1123.52	1126.65	1128.05	1129.36	1130.03	1130.52		
Pro. Surface Elev.		1110.55	1110.76	1110.90	1114.26	1114.61	1115.14	1115.79	1116.41	1117.00	1117.26	1118.16	1119.39	1120.96	1121.96	1123.76	1124.74	1124.22	1126.21	1127.13	1128.28	1129.27	1130.28	1130.42	1131.53	1131.81		

Willow Ridge, Part 1
Section 27–T2N–R11W, I.M.
Comanche County, Oklahoma

No.	Date	Revision

No.	Date	Revision

Landmark Engineering
2505 N.E. SKYLINE PLACE LAWTON, OK. 73507
H. Lester Seiger, P.E., P.L.S.
Tel. (580) 357–2022
OK CA# 2075

SHEET TITLE
PLAN & PROFILE
SSL C

DATE
2/18/26

PROJECT NO.
22dev04

SHEET NO. C13 OF

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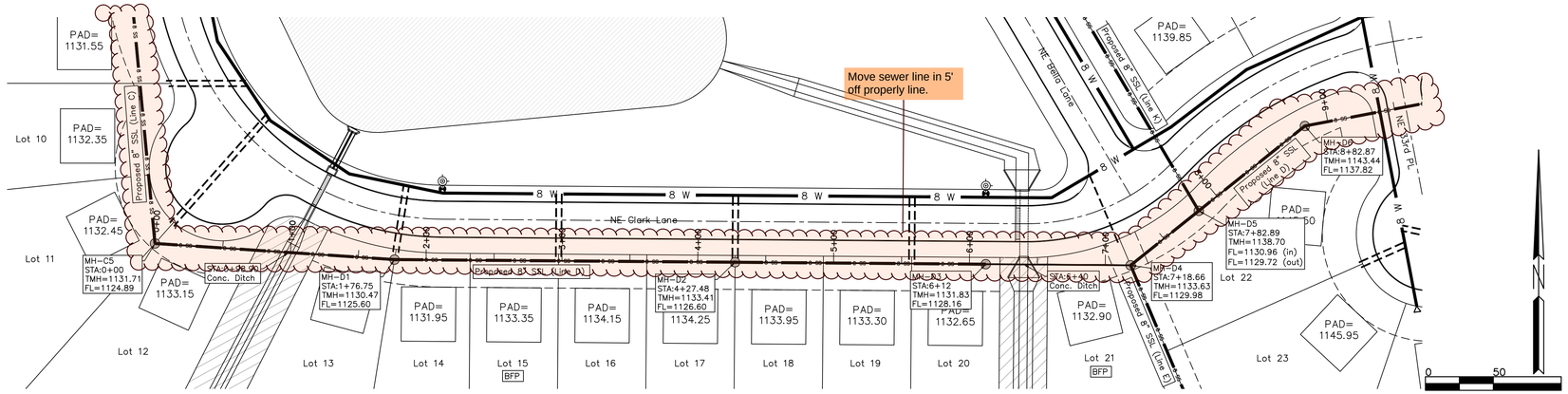
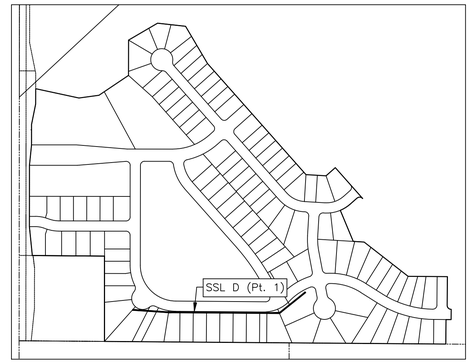
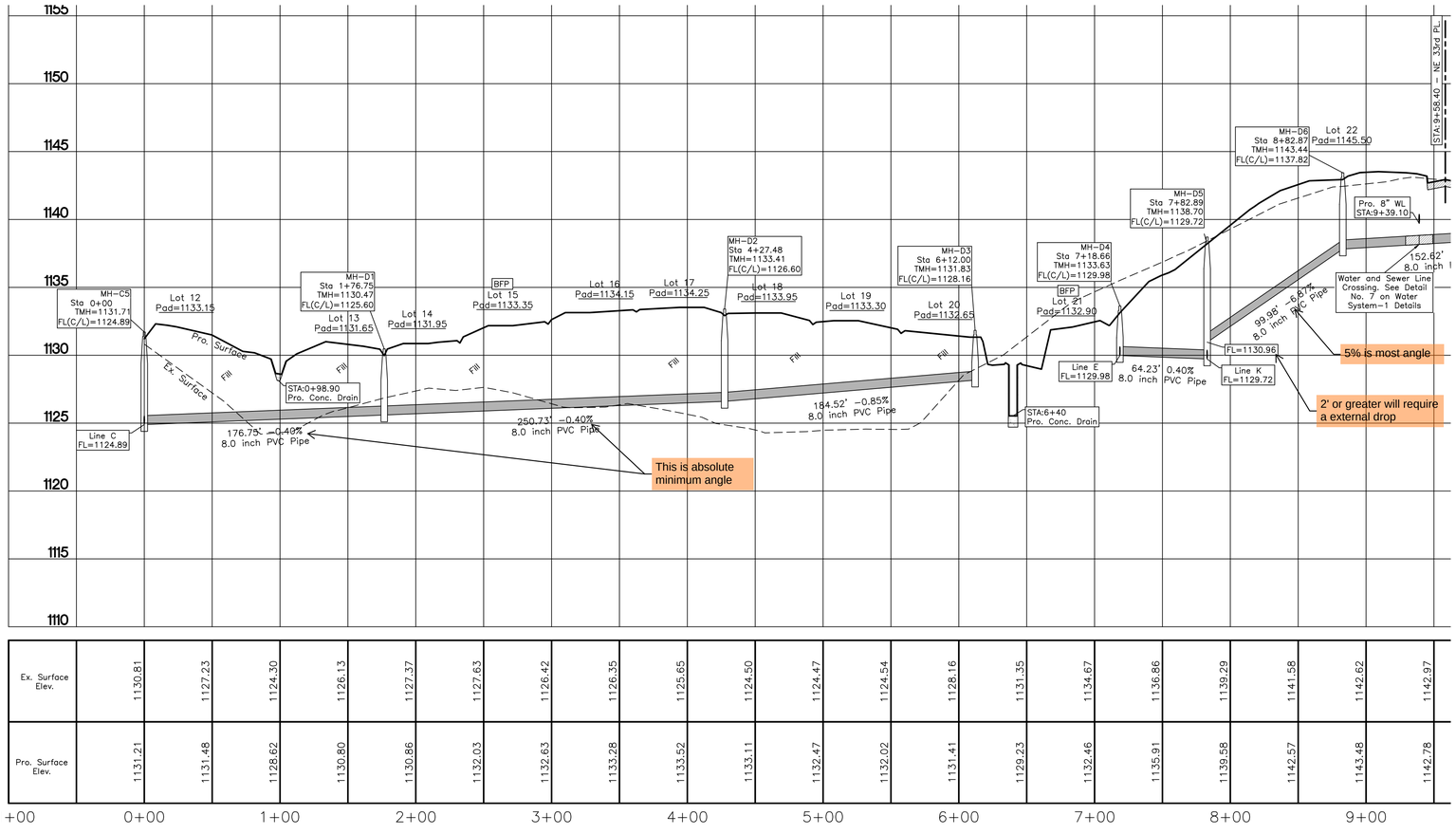




Profile View of SSL Line D (PT.1)



Ex. Surface Elev.	1130.81	1127.23	1124.30	1126.13	1127.37	1127.63	1126.42	1126.35	1125.65	1124.50	1124.47	1124.54	1128.16	1131.35	1134.67	1136.86	1139.29	1141.58	1142.62	1142.97
Pro. Surface Elev.	1131.21	1131.48	1128.62	1130.80	1130.86	1132.03	1132.63	1133.28	1133.52	1133.11	1132.47	1132.02	1131.41	1129.23	1132.46	1135.91	1139.58	1142.57	1143.48	1142.78

1+00 0+00 1+00 2+00 3+00 4+00 5+00 6+00 7+00 8+00 9+00

NOTES:
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10. All top of manhole elevations in grass areas shall be a minimal 6" above finished grade.

No.	Date	Revision

No.	Date	Revision

Willow Ridge, Part 1
Section 27-T2N-R11W, I.M.
Comanche County, Oklahoma

Landmark Engineering
2505 N.E. SKYLINE PLACE, LAWTON, OK. 73507
H. Lester Seiger, P.E., P.L.S.
Tel. (580) 357-2022
OK CA# 2075

SHEET TITLE
PLAN & PROFILE SSL D (PART 1)

DATE
2/18/26

PROJECT NO.
22dev04

SHEET NO. OF
C14

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NOTES:
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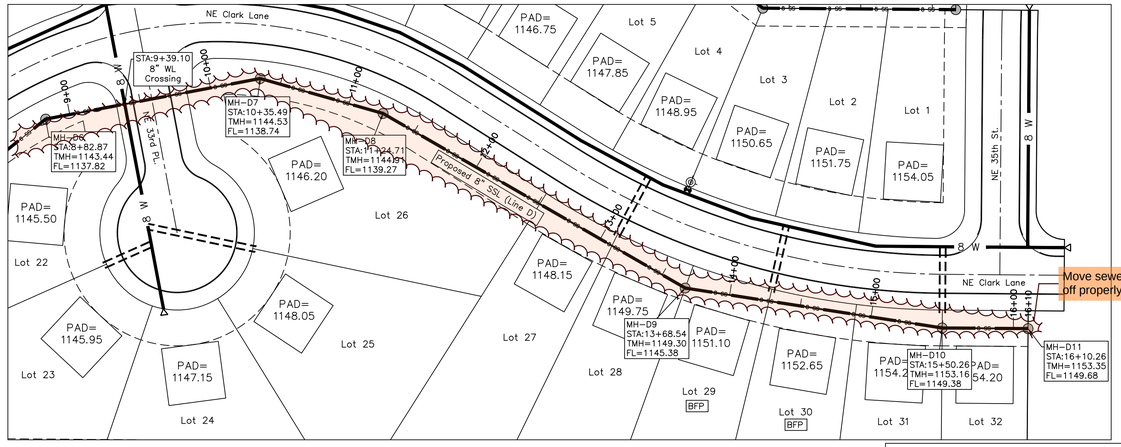
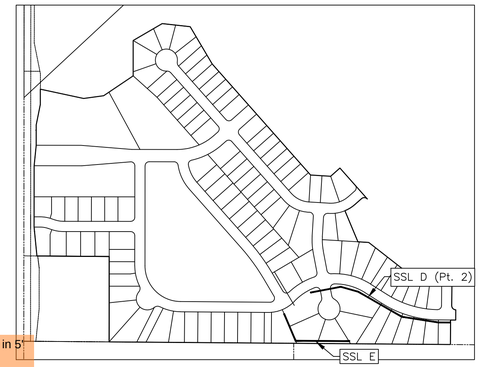
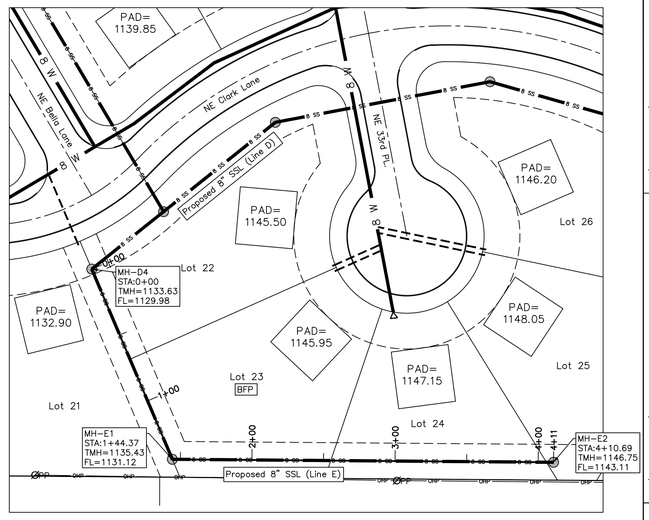
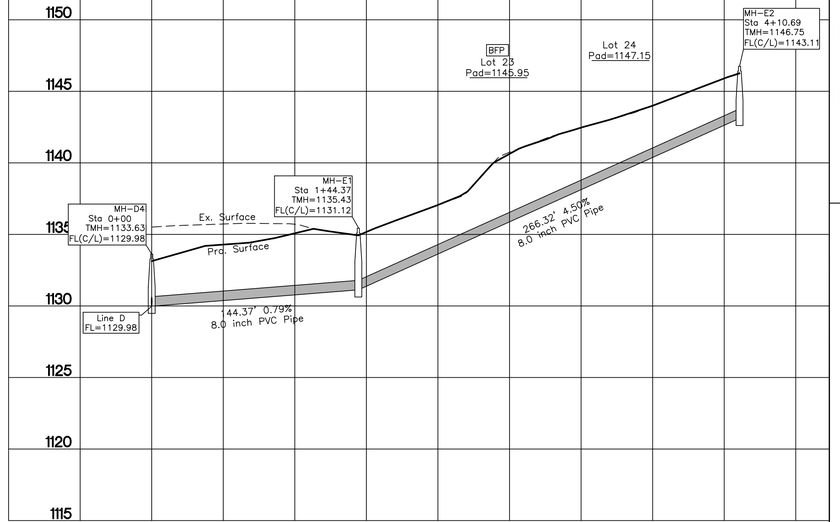




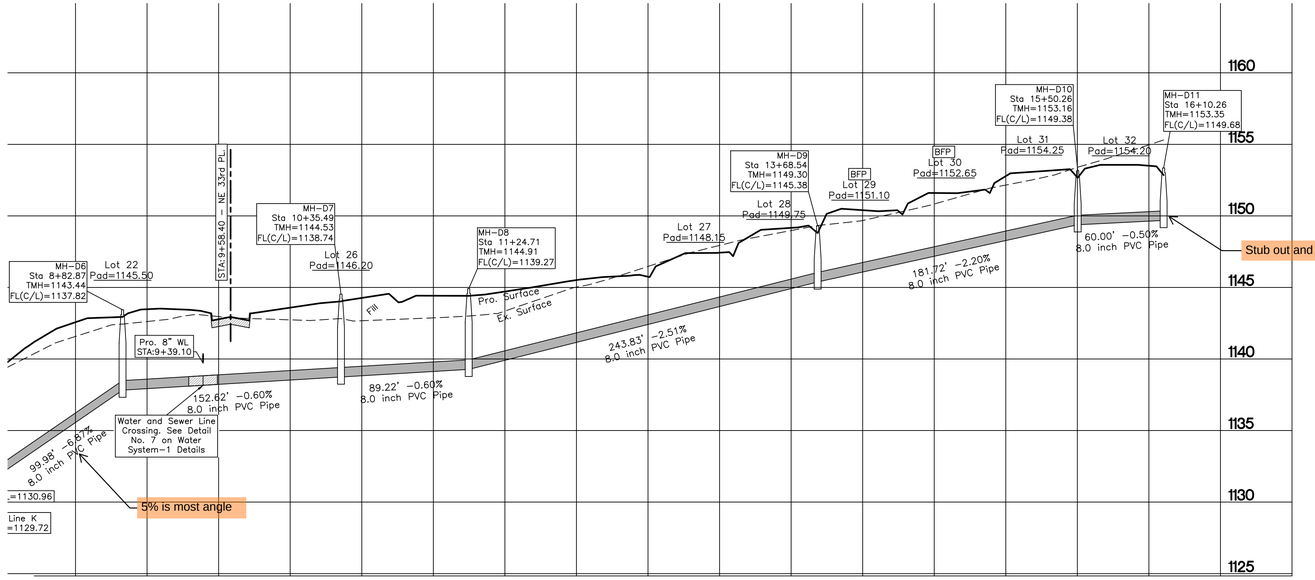


Profile View of SSL Line E



Ex. Surface Elev.	1135.51	1135.73	1135.71	1135.17	1137.05	1140.74	1142.45	1143.99	1145.90	
Pro. Surface Elev.	1133.13	1134.29	1135.08	1135.17	1137.06	1140.62	1142.46	1143.99	1145.90	

Profile View of SSL Line D (PT.2)



1141.58	1142.62	1142.97	1142.73	1142.68	1142.88	1143.35	1145.02	1146.47	1147.94	1148.97	1149.68	1150.83	1152.16	1153.39	1154.96		
1142.57	1143.48	1142.78	1143.59	1144.27	1144.42	1144.71	1145.51	1145.75	1147.43	1149.16	1150.40	1151.60	1152.78	1152.69	1153.50		

Willow Ridge, Part 1
Section 27-T2N-R11W, I.M.
Comanche County, Oklahoma

No.	Date	Revision

Landmark Engineering
2505 N.E. SKYLINE PLACE, LAWTON, OK. 73507
H. Lester Seiger, P.E., P.L.S.
OK CA# 2075
Tel. (580) 357-2022

SHEET TITLE
PLAN & PROFILE SSL D (PART 2) & SSL E

DATE
2/18/26

PROJECT NO.
22dev04

SHEET NO. OF
C15

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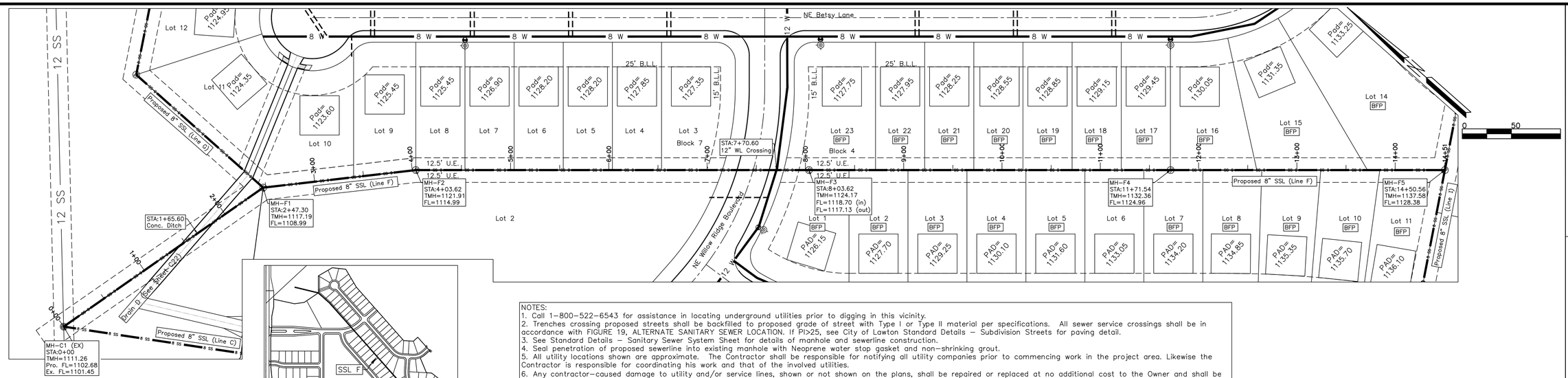

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Profile View of SSL Line F

Willow Ridge, Part 1
Section 27-T2N-R11W, I.M.
Comanche County, Oklahoma

No. | Date | Revision

Landmark Engineering
2505 N.E. SKYLINE PLACE, LAWTON, OK. 73507
H. Lester Seiger, P.E., P.L.S.
Tel. (580) 357-2022
OK CA# 2075

SHEET TITLE
PLAN & PROFILE
SSL F

DATE
2/18/26

PROJECT NO.
22dev04

SHEET NO. OF
C16

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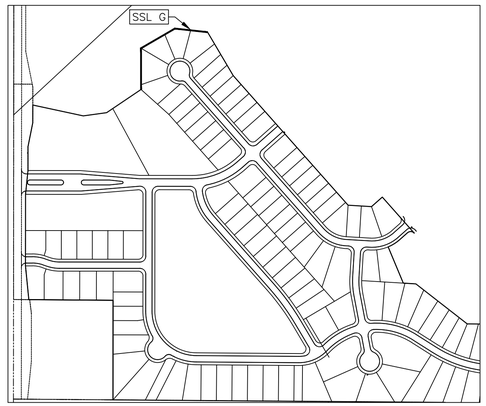
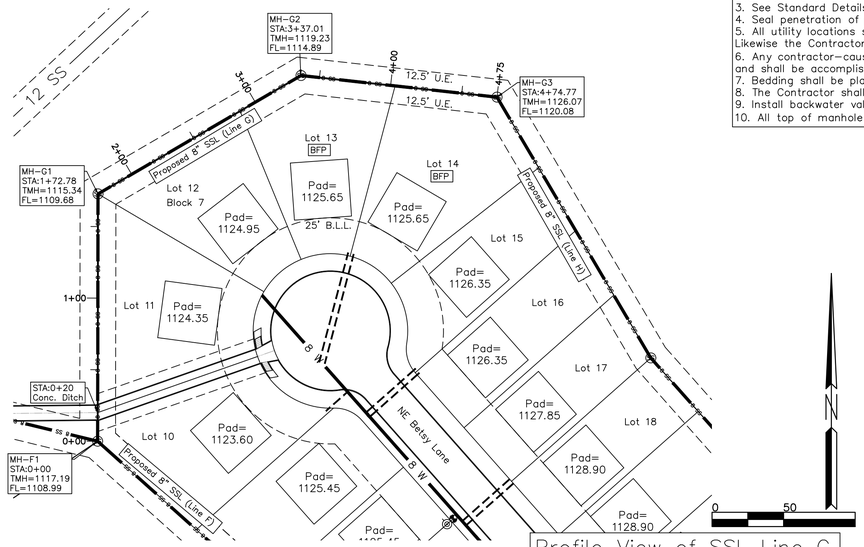
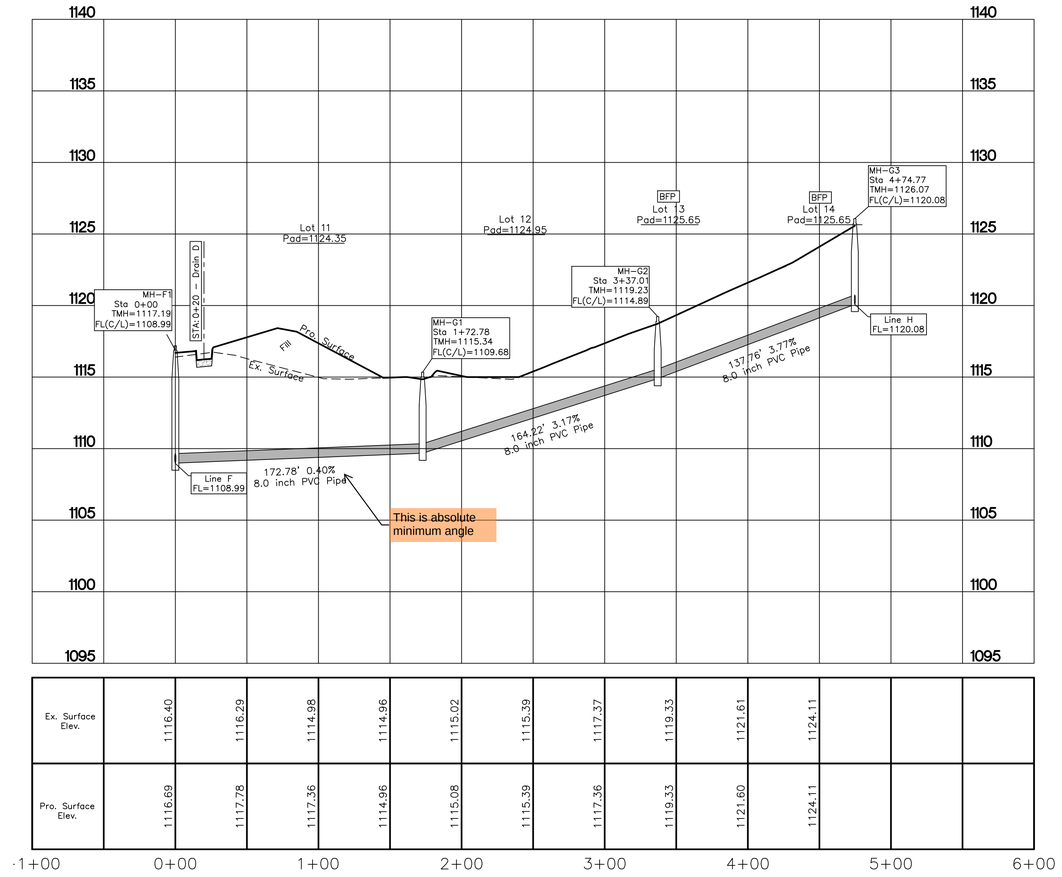




Profile View of SSL Line G



Ex. Surface Elev.	1116.40	1116.29	1114.98	1114.96	1115.02	1115.39	1117.37	1119.33	1121.61	1124.11			
Pro. Surface Elev.	1116.69	1117.78	1117.36	1114.96	1115.08	1115.39	1117.36	1119.33	1121.60	1124.11			

-1+00 0+00 1+00 2+00 3+00 4+00 5+00 6+00

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No.	Date	Revision

No.	Date	Revision

Willow Ridge, Part 1
Section 27-T2N-R11W, I.M.
Comanche County, Oklahoma

Landmark Engineering
2505 N.E. SKYLINE PLACE, LAWTON, OK. 73507
H. Lester Seiger, P.E., P.L.S.
Tel. (580) 357-2022
OK CA# 2075

SHEET TITLE
PLAN & PROFILE
SSL G

DATE
2/18/26

PROJECT NO.
22dev04

SHEET NO. C17 OF

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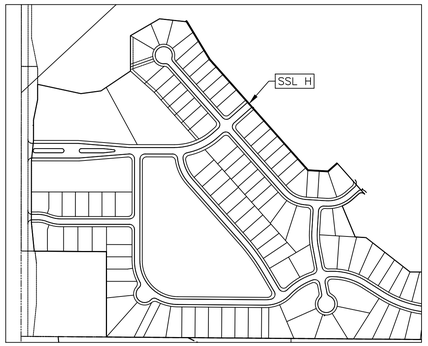

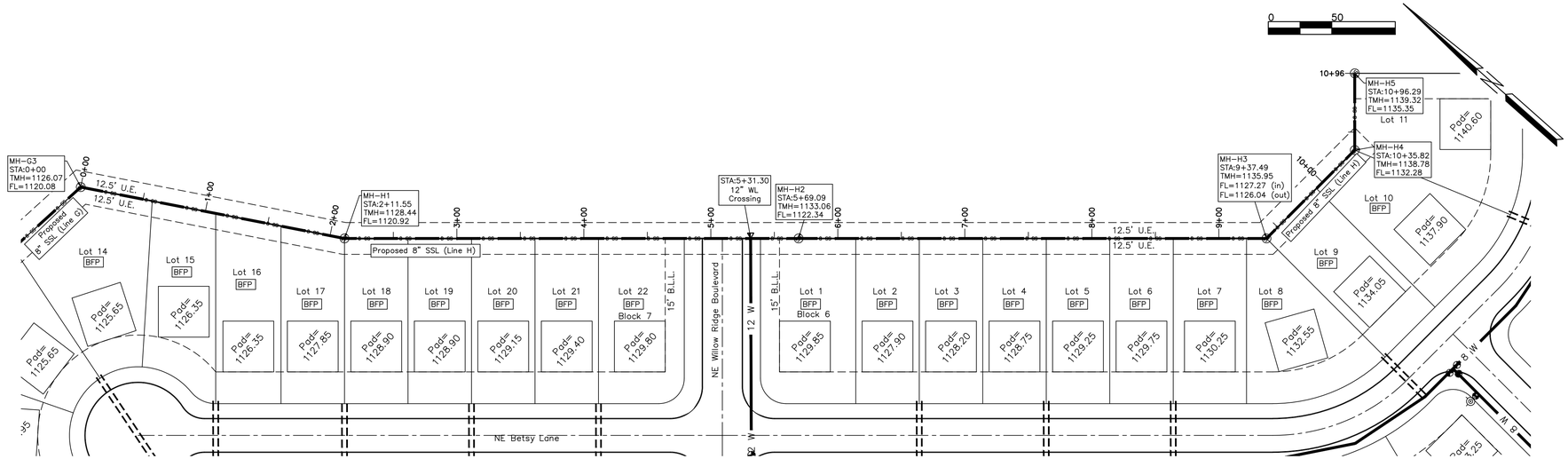

NOTES:
1. Call 1-800-522-6543 for assistance in locating underground utilities prior to digging in this vicinity.
2. Trenches crossing proposed streets shall be backfilled to proposed grade of street with Type I or Type II material per specifications. All sewer service crossings shall be in accordance with FIGURE 19, ALTERNATE SANITARY SEWER LOCATION. If PI>25, see City of Lawton Standard Details – Subdivision Streets for paving detail.
3. See Standard Details – Sanitary Sewer System Sheet for details of manhole and sewerline construction.
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9. Install backwater valves on service lines where the pad elevation is less than the TMH elevation of the next upstream manhole BFP.
10. All top of manhole elevations in grass areas shall be a minimal 6" above finished grade.

Profile View of SSL Line H

	−1+00	0+00	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00	11+00	12+00
Ex. Surface Elev.	1125.57	1126.36	1127.04	1127.12	1127.50	1128.77	1130.16	1131.50	1131.87	1132.58	1132.36	1131.86	1131.07	1129.35	1127.71	1127.32	1127.72	1129.22	1130.42	1131.69	1133.54	1135.73		
Pro. Surface Elev.	1125.57	1126.61	1127.00	1127.28	1127.62	1128.88	1129.81	1131.07	1131.84	1132.43	1132.38	1132.78	1132.21	1132.11	1132.37	1132.68	1133.02	1133.69	1134.75	1135.97	1138.04	1138.60		

No. | Date | Revision

No. | Date | Revision

Willow Ridge, Part 1
Section 27-T2N-R11W, I.M.
Comanche County, Oklahoma

Landmark
2505 N.E. SKYLINE PLACE, LAWTON, OK. 73507
H. Lester Seiger, P.E., P.L.S.
OK CA# 2075
Tel. (580) 357-2022
Engineering

SHEET TITLE
Plan & Profile
SSL H

DATE
2/18/26

PROJECT NO.
22dev04

SHEET NO. C18 OF

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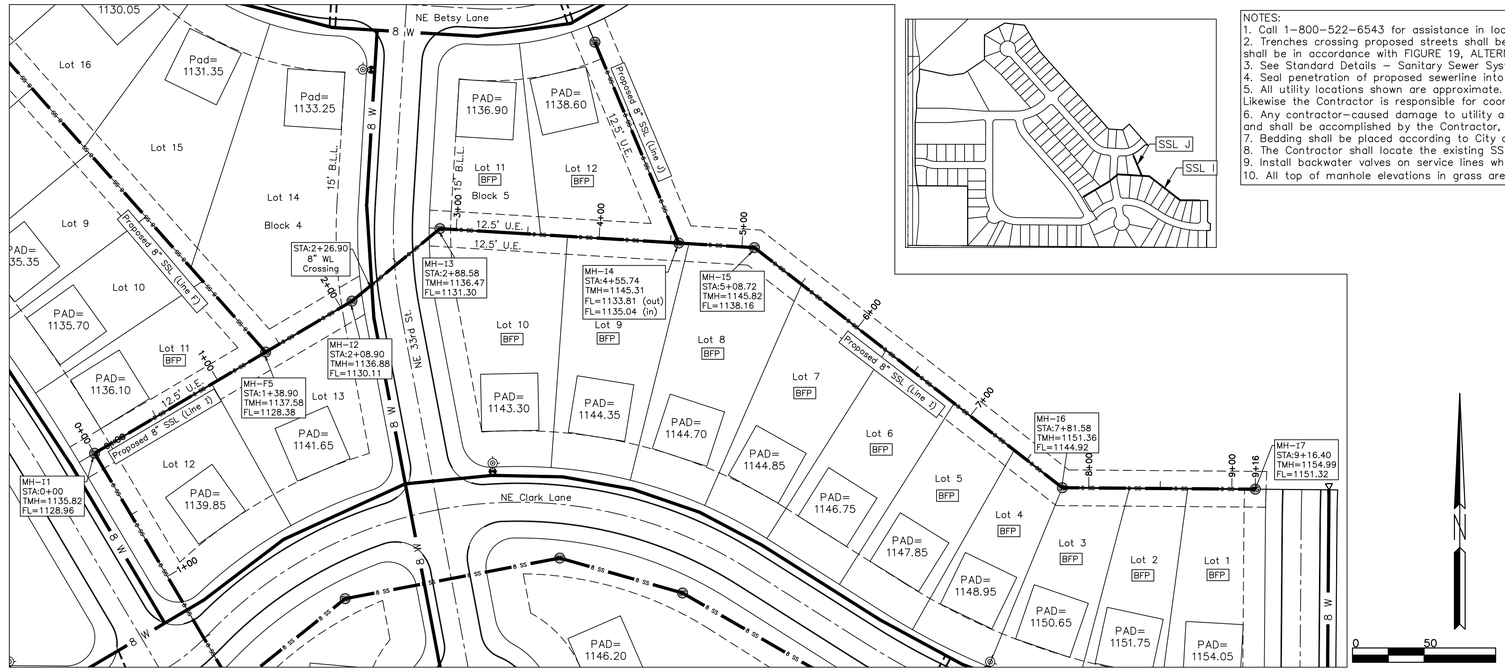

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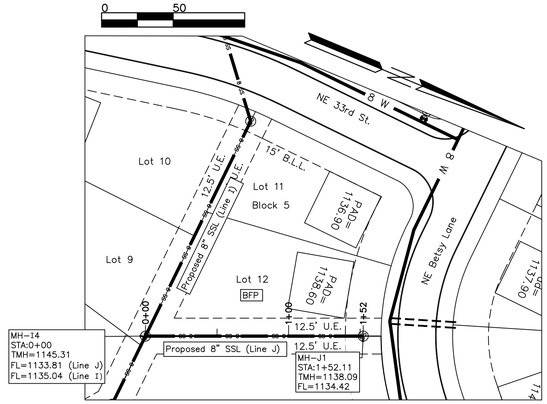
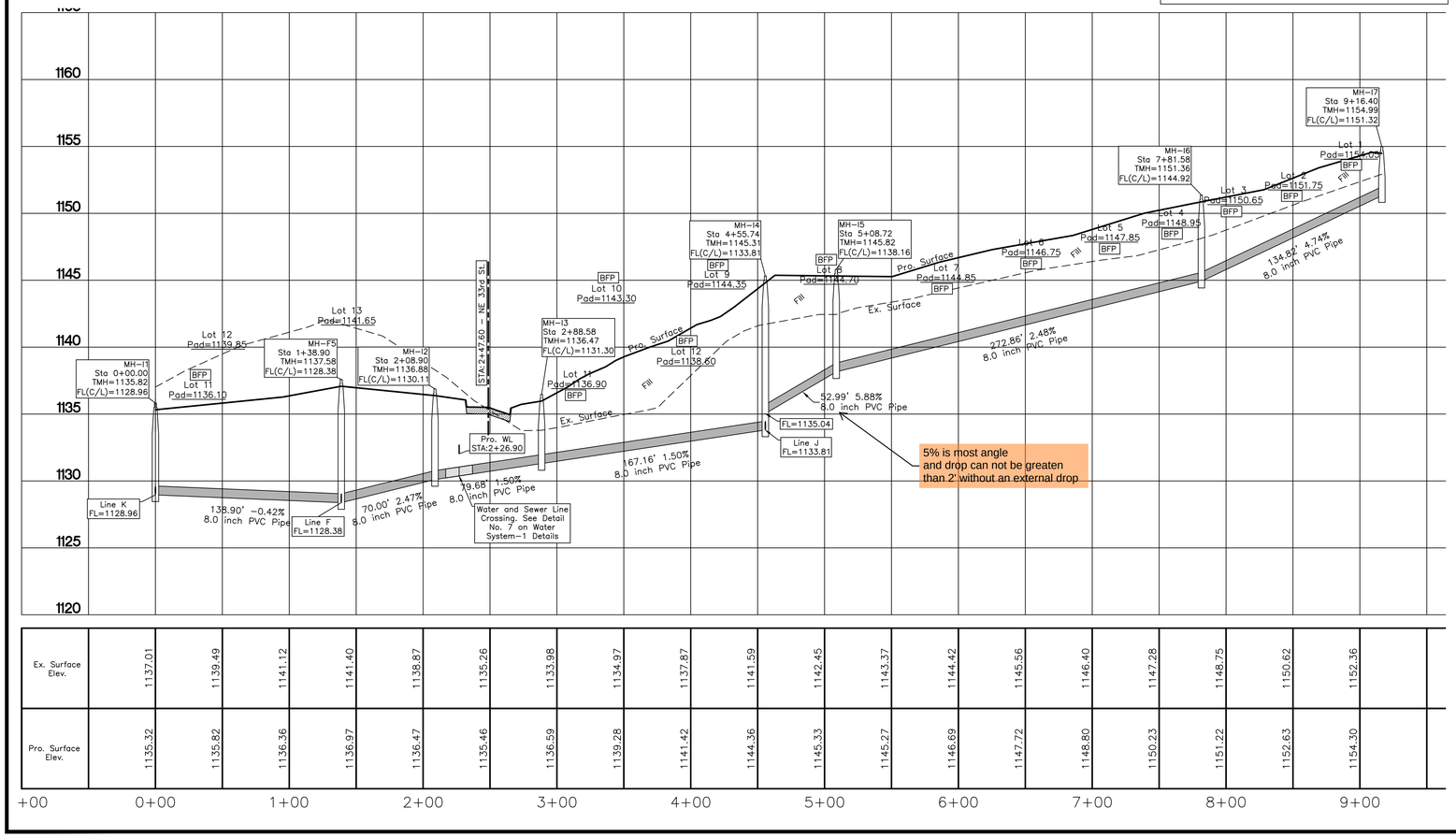
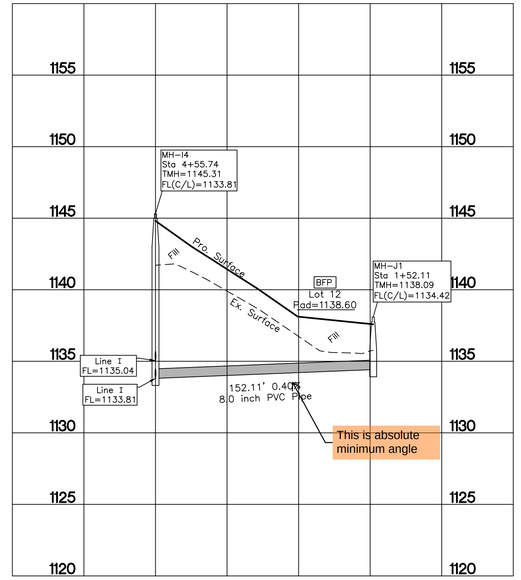


Profile View of SSL Line I



Ex. Surface Elev.	1137.01	1139.49	1141.12	1141.40	1138.87	1135.26	1133.98	1134.97	1137.87	1141.59	1142.45	1143.37	1144.42	1145.56	1146.40	1147.28	1148.75	1150.62	1152.36	
Pro. Surface Elev.	1135.32	1135.82	1136.36	1136.97	1136.47	1135.46	1136.59	1139.28	1141.42	1144.36	1145.33	1145.27	1146.69	1147.72	1148.80	1150.23	1151.22	1152.63	1154.30	

Profile View of SSL Line J



Ex. Surface Elev.	1141.71	1139.91	1136.74	1135.72	
Pro. Surface Elev.	1141.71	1139.91	1136.74	1135.72	

No.	Date	Revision

Willow Ridge, Part 1
Section 27-T2N-R11W, I.M.
Comanche County, Oklahoma

Landmark Engineering
2505 N.E. SKYLINE PLACE, LAWTON, OK. 73507
H. Lester Seiger, P.E., P.L.S.
Tel. (580) 357-2022
OK CA# 2075

SHEET TITLE
Plan & Profile SSL I & J

DATE
2/18/26

PROJECT NO.
22dev04

SHEET NO. OF
C19

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NOTES:
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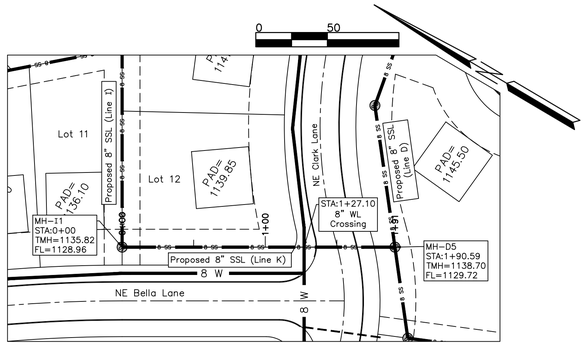
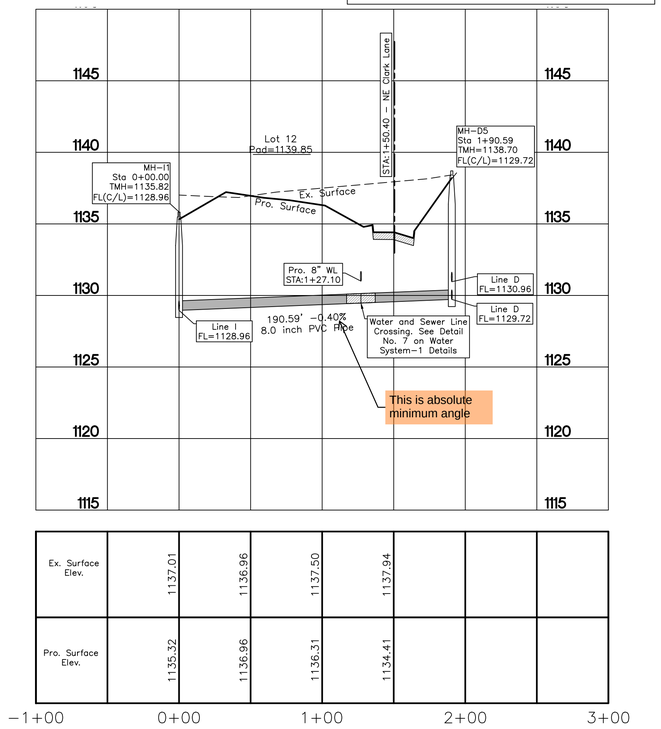


Profile View of SSL Line K



Ex. Surface Elev.	1137.01	1136.96	1137.50	1137.94		
Pro. Surface Elev.	1135.32	1136.96	1136.31	1134.41		
	-1+00	0+00	1+00	2+00		3+00

No.	Date	Revision

No.	Date	Revision

Willow Ridge, Part 1
Section 27-T2N-R11W, I.M.
Comanche County, Oklahoma

Landmark Engineering
2505 N.E. SKYLINE PLACE, LAWTON, OK. 73507
Tel. (580) 357-2022
OK CA# 2075
H. Lester Seiger, P.E., P.L.S.

SHEET TITLE
Plan & Profile
SSL K

DATE
2/18/26

PROJECT NO.
22dev04

SHEET NO. C20 OF

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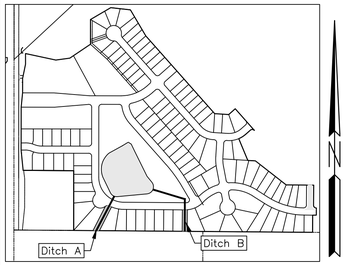
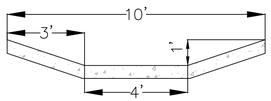
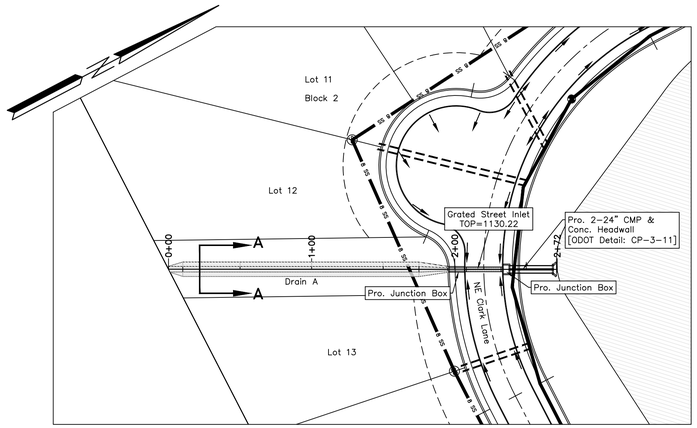
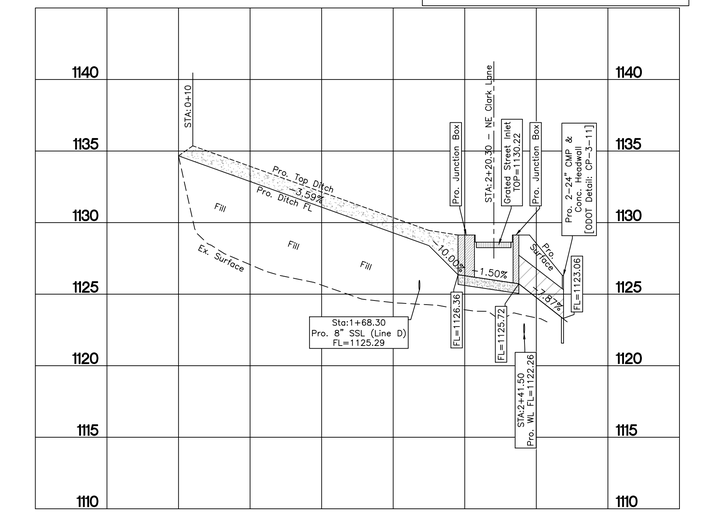


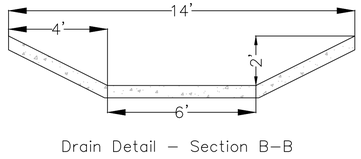


Drain Detail – Section A–A

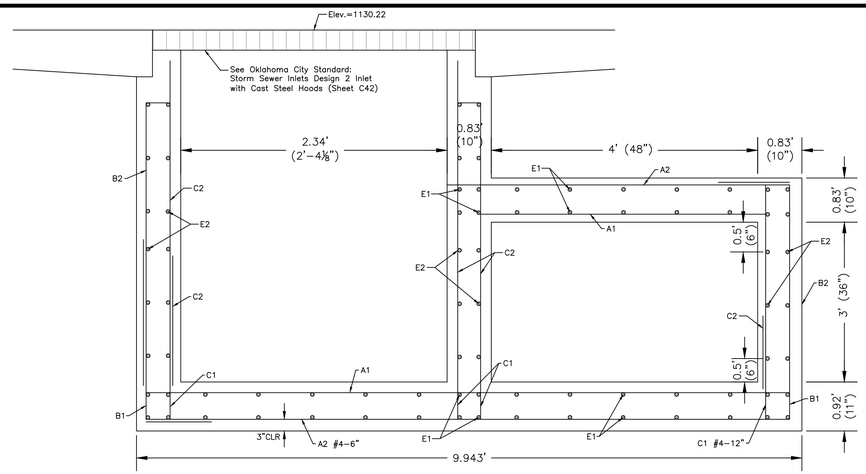


Profile View of Drain A

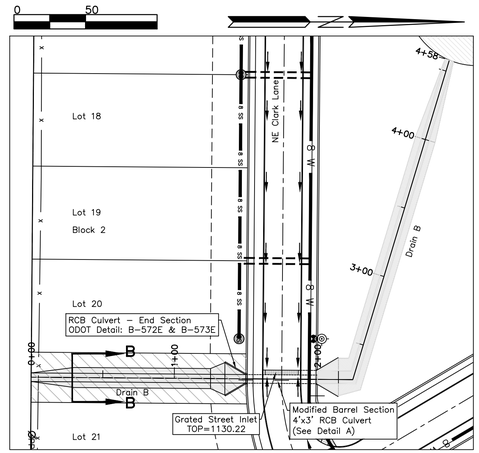


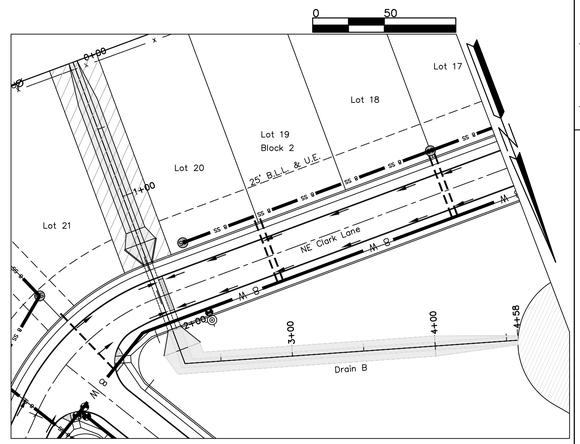


Drain Detail – Section B–B

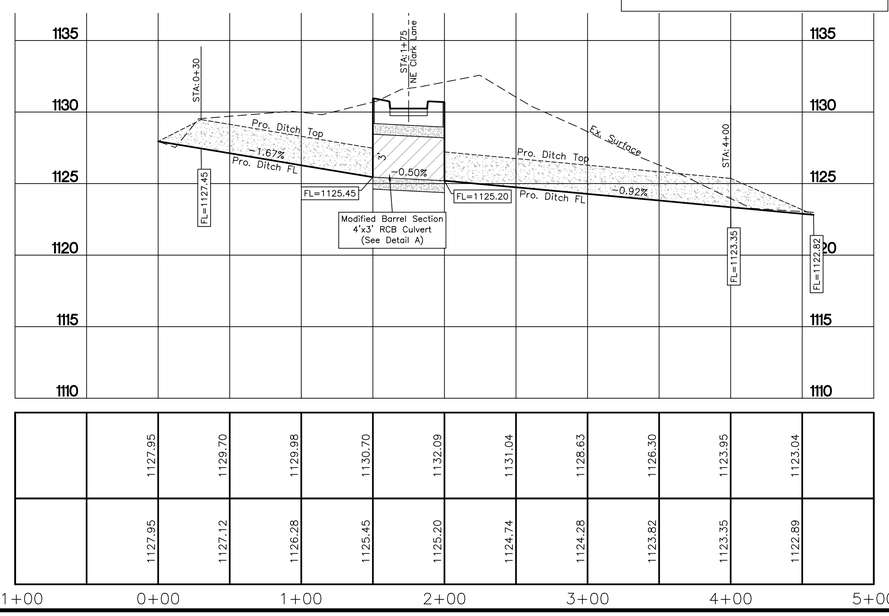


DETAIL A - MODIFIED BARREL SECTION
See RCB Culverts - Barrel Details [B-530E]





Profile View of Drain B



No.	Date	Revision

No.	Date	Revision

Willow Ridge, Part 1
Section 27–T2N–R11W, I.M.
Comanche County, Oklahoma

Landmark Engineering
OK CA# 2075
Tel. (580) 357–2022
2505 N.E. SKYLINE PLACE, LAWTON, OK. 73507
H. Lester Seiger, P.E., P.L.S.

SHEET TITLE
PLAN & PROFILE
DRAIN A & DRAIN B

DATE
2/18/26

PROJECT NO.
22dev04

SHEET NO. OF
C21

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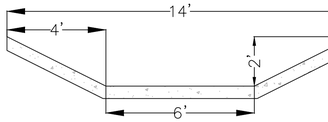
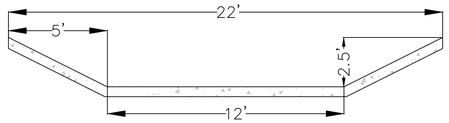
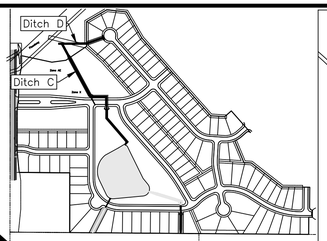
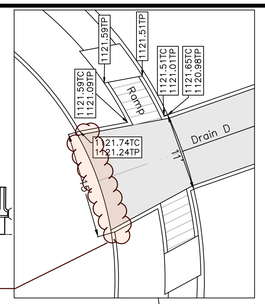


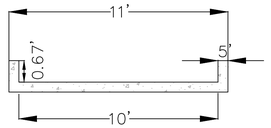
Drain Detail – Section A–A



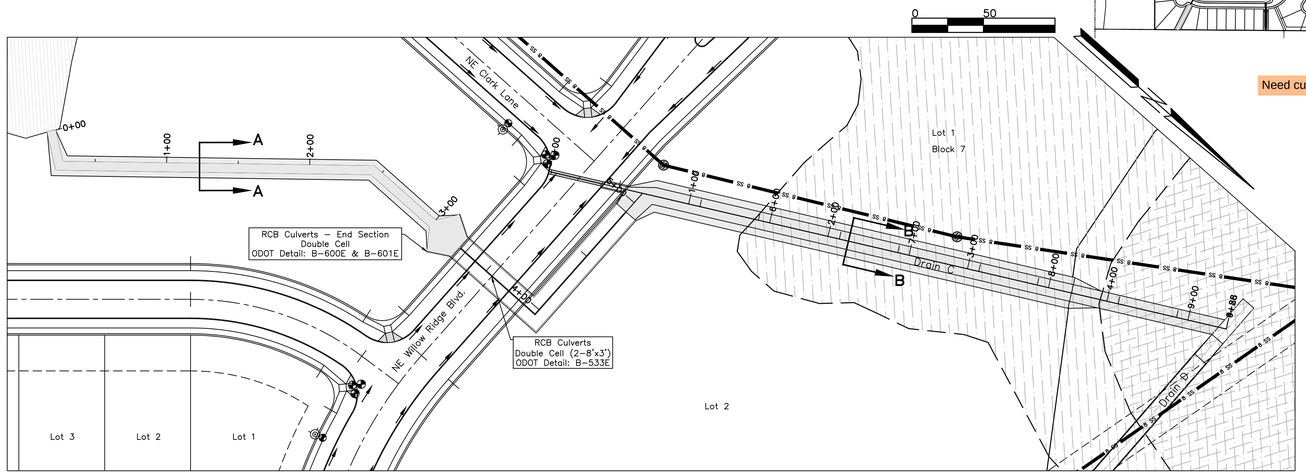
Drain Detail – Section B–B

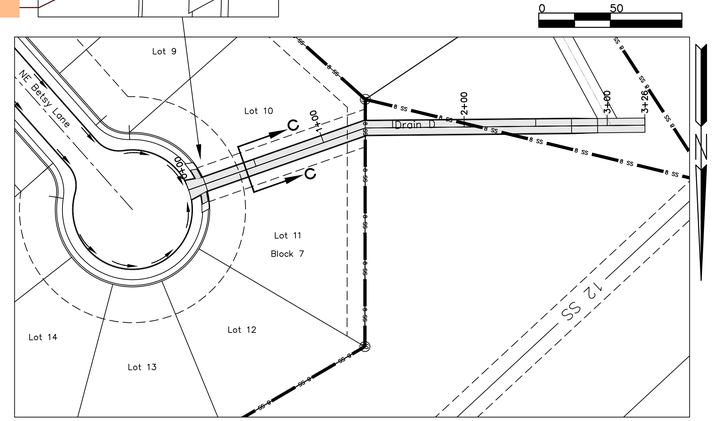




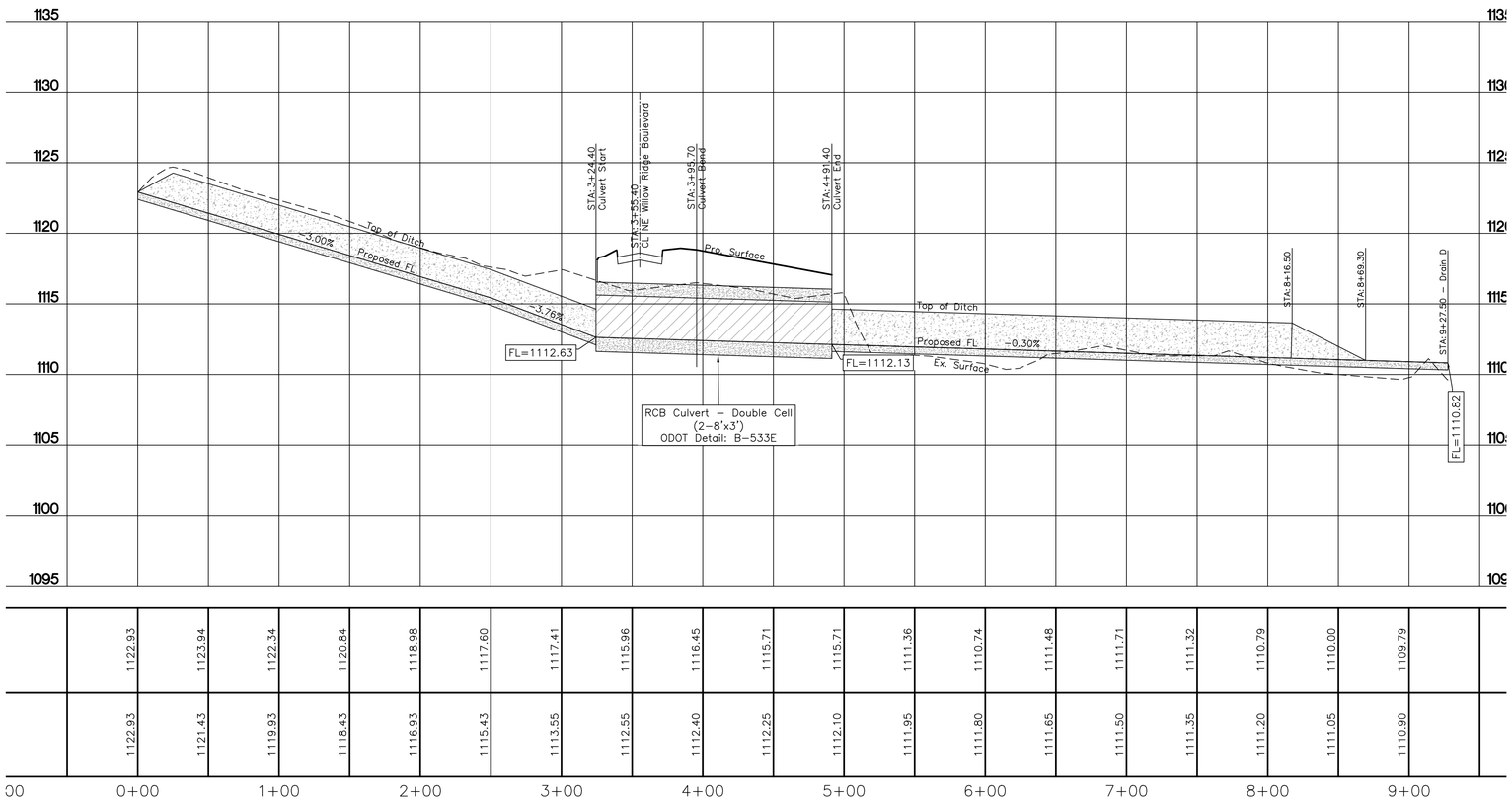


Drain Detail – Section C–C

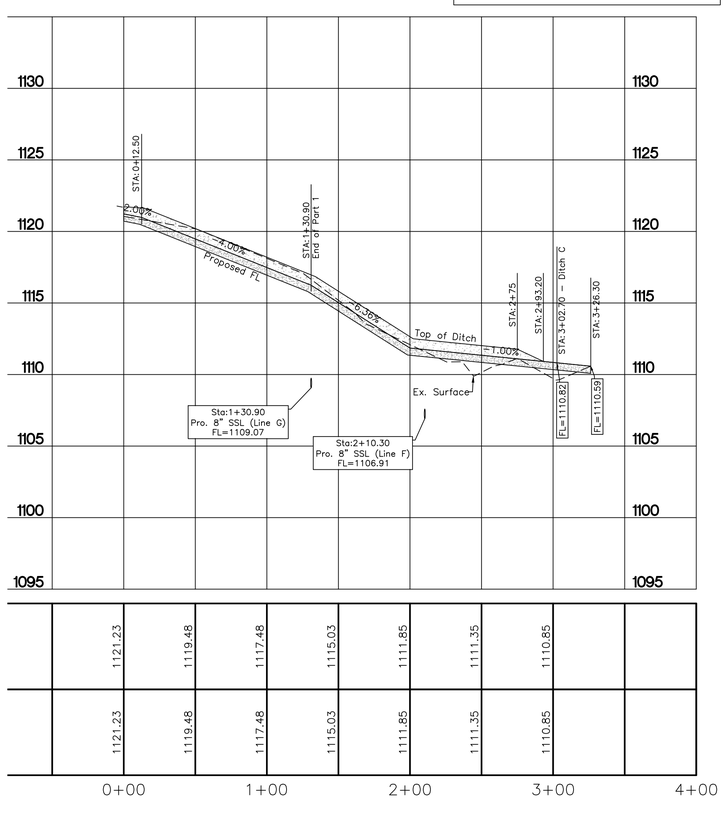




Profile View of Drain C



Profile View of Drain D



No. | Date | Revision

No. | Date | Revision

Willow Ridge, Part 1
Section 27–T2N–R11W, I.M.
Comanche County, Oklahoma

Landmark Engineering
2505 N.E. SKYLINE PLACE, LAWTON, OK. 73507
H. Lester Seiger, P.E., P.L.S.
OK CA# 2075
Tel. (580) 357-2022

SHEET TITLE
PLAN & PROFILE
DRAIN C & DRAIN D

DATE
2/18/26

PROJECT NO.
22dev04

SHEET NO. C22 OF

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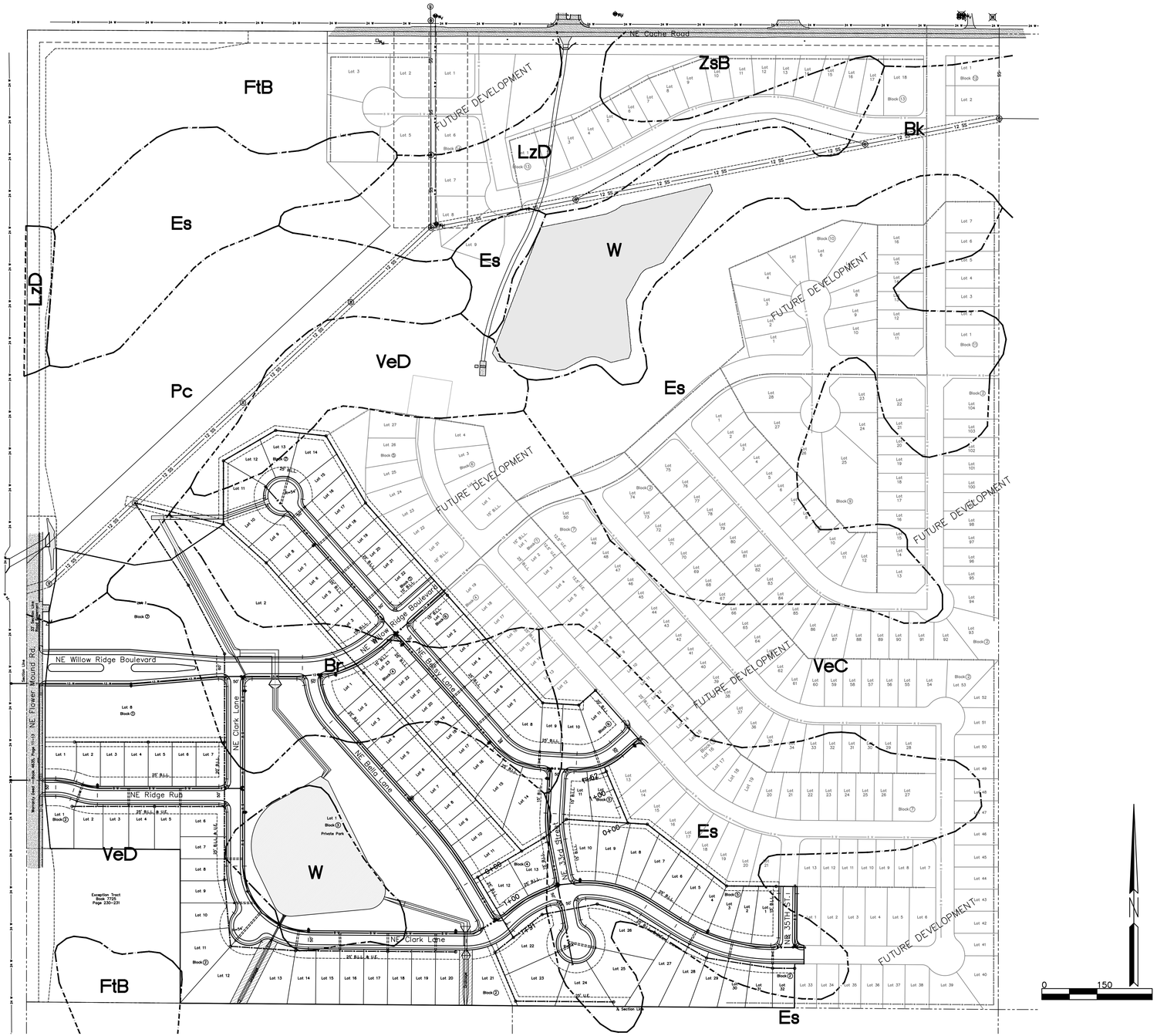

Soil Map Symbols
Bk – Vernon–Clairemont frequently flooded complex, 0 to 12 percent slopes.
Br – Ashport, Port and Yahola soils, 0 to 1 percent slopes, frequently flooded.
Es – Tillman and Vernon soils, 2 to 8 percent slopes, severely eroded.
FtB – Foard and Tillman soils, 1 to 3 percent slopes.
LzD – Lucien–Grainola–Zaneis complex, 5 to 12 percent slopes.
Pc – Ashport clay loam, 0 to 1 percent slopes, occasionally flooded.
VeC – Vernon clay, 1 to 5 percent slopes.
VeD – Vernon–Knoco complex, 3 to 12 percent slopes.
W – Water
ZsB – Zaneis–Huska complex, 1 to 3 percent slopes.

No.	Date	Revision

No.	Date	Revision

Willow Ridge, Part 1
Section 27–T2N–R11W, I.M.
Comanche County, Oklahoma

Landmark Engineering
2505 N.E. SKYLINE PLACE, LAWTON, OK. 73507
H. Lester Seiger, P.E., P.L.S.
OK CA# 2075
Tel. (580) 357-2022

SHEET TITLE
DEVELOPMENT SKETCH

DATE
2/18/26

PROJECT NO.
22dev04

SHEET NO. OF
C43

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Item Title:
Consideration to approve acceptance of an FAA Grant in the amount of $4,713,441.00 for a reimbursement grant for the terminal project.

Initiator: Allan Hampton, Councilman - Ward 5

Information Source: Barbara McNally, Airport Director

Background:
The terminal project was completed earlier this year. The balance of the project was paid for by a Revenue Bond. This grant is a reimbursement grant for that bond.

Reimbursement Grant, AIP 4-30-0051-049-2026

Correlation to the True North Statement:
Community of Choice Where Families Thrive

Exhibit:
Grant pending release; to be submitted electronically for all parties' execution

Key Issues:
None

Funding Source:
FAA Grant

Recommended Action:
Approve accepting this grant for the Lawton Metropolitan Area Airport Authority.

ATTACHMENTS:
None

Item Title:
Consideration to approve acceptance of an FAA Grant in the amount of $534,484.00 for a Rubber Removal and Remarking project.

Initiator: Allan Hampton, Councilman - Ward 5

Information Source: Barbara McNally, Airport Director

Background:
During the Lawton/Fort Sill Regional Airport's FAA Certification Inspection in 2025, the inspector noted a heavy build-up of rubber which was obscuring the markings. It was recommended to do a rubber removal and remarking project.

Reimbursement Grant, AIP 4-30-0051-051-2026

Correlation to the True North Statement:
Safe Community

Exhibit:
Grant pending release; to be submitted electronically for all parties' execution.

Key Issues:
N/A

Funding Source:
FAA Grant

Recommended Action:
Approve accepting this grant for the Lawton Metropolitan Area Airport Authority.

ATTACHMENTS:
None

Item Title:
Consideration to approve acceptance of an FAA Grant in the amount of $76,000.00 00 for a Runway Safety Area analysis.

Initiator: Allan Hampton, Councilman - Ward 5

Information Source: Barbara McNally, Airport Director

Background:
During the Lawton/Fort Regional Airport's FAA Certification Inspection in 2025, the inspector noted violations of the RSA due to uneven surfaces and swales. This is a critical issue since the RSA is required to be a smooth surface to ensure an aircraft that leaves the runway has a smooth surface to stop.

Reimbursement Grant, AIP 4-30-0051-050-2026

Correlation to the True North Statement:
Safe Community

Exhibit:
Grant pending release; to be submitted electronically for all parties' execution.

Key Issues:
N/A

Funding Source:
FAA Grant

Recommended Action:
Approve accepting this grant for the Lawton Metropolitan Area Airport Authority.

ATTACHMENTS:
None

Item Title:
Consider approving the minutes of the April 14, 2026 meetings.

Initiator: Donalynn Blazek-Scherler, City Clerk

Information Source: Donalynn Blazek-Scherler, City Clerk

Background:
The minutes of the April 14, 2026 Council meetings have been drafted and are awaiting approval.

The minutes will be posted on the City of Lawton's website at www.lawtonok.gov once approved.

Correlation to the True North Statement:
Transparency and Trust

Exhibit:
Minutes on file in the City Clerk's Office

Key Issues:
N/A

Funding Source:
N/A

Recommended Action:
Approve the minutes of the April 14, 2026 meetings.

ATTACHMENTS:
None

Item Title:
Consider approving proposed appointments to boards and commissions.

Initiator: Stan Booker, Mayor

Information Source: Julia Mantzke, Council Relations Liaison

Background:
It is recommended that the people nominated as shown be approved for appointments to the following boards and commissions:

Building Development Appeals Board:
Arthur Patrick, Commercial Contractor Re-Appointment
03/26/2028

Citizens Police Advisory Committee:
Ronald Hill, Nominating Committee Re-Appointment
03/26/2027

Robert Porter, Nominating Committee Re-Appointment
03/26/2027

Walter Wilson, Nominating Committee Re-Appointment
03/26/2027

Jerry Hrnciar, Nominating Committee Re-Appointment
03/26/2028

Mary Fountain, Nominating Committee Re-Appointment
03/26/2028

STEM Board:
Stan Booker, Chairman Re-Appointment
03/12/2027

Sheena Towsey, Development/Workforce Representative
03/12/2027

Dr. Kyle Moore, Cameron University Re-Appointment
03/12/2027

Doug Brown, Lawton Public Schools Re-Appointment
03/12/2027

Dana Ponder, Great Plain Tech Re-Appointment
03/12/2027

Nate Slate, Industry Re-Appointment
03/12/2027

BG (R) Randy McIntire, Industry Re-Appointment
03/12/2027

Matt Tranquill, Chamber of Commerce Re-Appointment
03/12/2027

Correlation to the True North Statement:
Transparency and Trust

Exhibit:
Proposed Appointments

Key Issues:
N/A

Funding Source:
N/A

Recommended Action:
Approve the appointments to boards and commissions.

ATTACHMENTS:
1. Board Appointments- 04.28.2026

Office of the Mayor
212 SW 9th Street
Lawton, Oklahoma 73501
(580) 581-3305

April 28, 2026

Building Development Appeals Board:
Arthur Patrick, Commercial Contractor Re-Appointment
03/26/2028

Citizens Police Advisory Committee:
Ronald Hill, Nominating Committee Re-Appointment
03/26/2027

Robert Porter, Nominating Committee Re-Appointment
03/26/2027

Walter Wilson, Nominating Committee Re-Appointment
03/26/2027

Jerry Hrnciar, Nominating Committee Re-Appointment
03/26/2028

Mary Fountain, Nominating Committee Re-Appointment
03/26/2028

STEM Board:
Stan Booker, Chairman Re-Appointment
03/12/2027

Sheena Towsey, Development/Workforce Representative
03/12/2027

Dr. Kyle Moore, Cameron University Re-Appointment
03/12/2027

Doug Brown, Lawton Public Schools Re-Appointment
03/12/2027

Dana Ponder, Great Plain Tech Re-Appointment
03/12/2027

Nate Slate, Industry Re-Appointment
03/12/2027

BG (R) Randy McIntire, Industry Re-Appointment
03/12/2027

Matt Tranquill, Chamber of Commerce Re-Appointment
03/12/2027

Item Title:
Adopt a resolution declaring the structures located at 501 SW 16th Street (Secondary Structure), 1109 NW Williams Avenue, and 2308 NW 20th Street, to be dilapidated pursuant to Section 6-5-1 Lawton City Code, ordering the owner to abate the nuisance, authorizing summary abatement, and authorizing the City Attorney to commence legal action in District Court to abate the nuisance.

Initiator: Larry Parks, Director

Information Source: IT Admin, IT Admins, Jonathan Jernigan, Neighborhood Services - Supervisor

Background:
This is in accordance with the True North Culture Statement for a Safe Community. We will be relentless in our efforts to provide a safe environment for our citizens to thrive. The structures located at Ward 2: 1109 NW Williams Avenue, 2308 NW 20th Street; Ward 5: 501 SW 16th Street (Secondary Structure); have been inspected and found to meet the criteria to be declared dilapidated pursuant to Lawton City Code, Division 6-5-1. Said structures are in an obvious state of neglect and disrepair such that they are detrimental to the health, safety and welfare of the general public and a blighting influence on the Lawton community. The attached resolutions provide that the structures on the above listed properties are declared to be dilapidated and directs that they be remodeled or demolished by the property owner in compliance with the City's building code requirements. The property owners and any mortgage holders have been notified of this public hearing by mail, with a receipt of mailing obtained from the post office. A Notice of Hearing was also posted on each property. Summary documents, including supporting photographs, reports from the Fire Marshal and City Inspectors, and case histories are on file within the Neighborhood Services Division.

Correlation to the True North Statement:
Safe Community

Exhibit:
Resolution
Exhibits A
Photos of the Property

Key Issues:
Absolve the public of a continued threat to public safety

Funding Source:
Neighborhood Services Abatement and Demolition Funds

Recommended Action:
Adopt Resolutions declaring the structures to be dilapidated pursuant to Section 6-5-1 Lawton City Code, ordering the owner to abate the nuisance, authorizing summary abatement, and

authorizing the City Attorney to commence legal action in District Court to abate the nuisance.

ATTACHMENTS:

1. 04.28.26UnfinishedBusiness(1)
2. Unfinished Business
3. UnfinishedBusiness

Dilapidated and Dangerous Structures April 28, 2026

501 SW 16th Street
Secondary Structure
Ward 5

501 SW 16th Street
Secondary Structure
Ward 5

501 SW 16th Street
Secondary Structure
Ward 5

501 SW 16th Street
Secondary Structure
Ward 5

501 SW 16th Street
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Ward 5

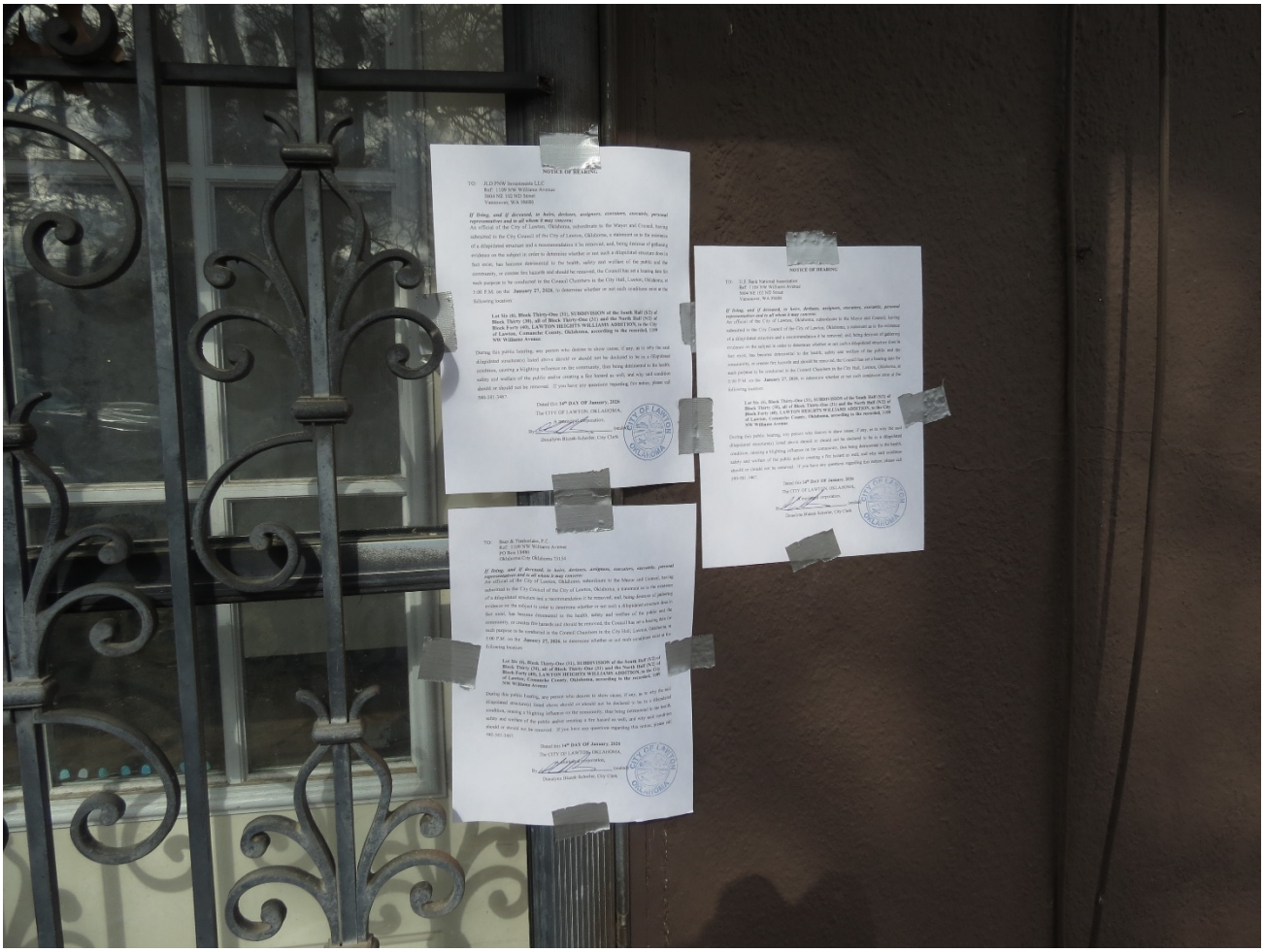
501 SW 16th Street
Secondary Structure
Ward 5

501 SW 16th Street
Secondary Structure
Ward 5

501 SW 16th Street
Secondary Structure
Ward 5

1109 NW Williams Avenue
Ward 2

1109 NW Williams Avenue
Ward 2



1109 NW Williams Avenue
Ward 2

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1109 NW Williams Avenue
Ward 2

2308 NW 20th Street
Ward 2

2308 NW 20th Street
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Ward 2

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2308 NW 20th Street
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2308 NW 20th Street
Ward 2

2308 NW 20th Street
Ward 2

EXHIBIT A

SAFE AND CLEAN NEIGHBORHOOD SERVICES DIVISION
1405 SW 11th St.
Lawton, Oklahoma 73501
(580) 581-3467 FAX (580) 581-3510

PROPERTY MAINTENANCE EVALUATION WORKSHEET

The following property is in violation of Lawton City Code 6-5-1; Existing Structures Code, as described in this attachment:

Inspection Date: February 03, 2026 **Address:** 501 SW 16th St.
Secondary Structure

Type of Occupancy: No water account found

Vacant structures and premises are not maintained in a clean, safe, secure and sanitary condition, creating blight problem or adversely affecting the public health and safety. (IPMC 301.3)

Insect and rodent harborage and/or infestation (IPMC 302.5 & 308.1)

Exterior surface lacks protective treatment from the elements, decay and rust; peeling, flaking and chipped paint; missing, cracked or broken siding. (IPMC 304.2)

Exterior walls have holes, breaks, or other loose or rotting materials (IPMC 304.6)

Roof, roof drains, gutters, and downspouts in disrepair, inadequate to prevent dampness or deterioration in walls and interior portion of the structure; roof water discharging in a manner that creates a public nuisance. (IPMC 304.7)

Decorative features (cornices, trim, wall facings, etc.) in disrepair, improperly anchored, unsafe. (IPMC 304.8)

Every exterior stairway, deck, porch and balcony and all appurtenances attached thereto, shall be maintained structurally sound. (IPMC 304.10)

Doors, door assemblies and hardware in poor condition, unlocked, poor condition (IPMC 304.15)

Interior surfaces poorly maintained unclean, unsanitary, decayed wood, peeling paint, cracked or loose plaster. (IPMC 305.3)

Exterior property and premises, and the interior of every structure not free of any accumulation of rubbish and garbage. (IPMC 307.1)

NOTES: VACANT STRUCTURE. THIS STRUCTURE IS NOT HABITABLE AND THERE ISN'T AN ACTIVE WATER ACCOUNT.

Inspected By: Joshua White

This inspection sheet is not intended to be all-inclusive, and additional items may be identified and corrected to bring the property in compliance with the Lawton City Code.

EXHIBIT A

SAFE AND CLEAN NEIGHBORHOOD SERVICES DIVISION
1405 SW 11th St.
Lawton, Oklahoma 73501
(580) 581-3467 FAX (580) 581-3510

PROPERTY MAINTENANCE EVALUATION WORKSHEET

The following property is in violation of Lawton City Code 6-5-1; Existing Structures Code, as described in this attachment:

Inspection Date: December 3, 2025 **Address: 1109 NW Williams Ave**
Fire date 7-20-25

Type of Occupancy: Inactive Water Account Since 05/03/2025

Vacant structures and premises are not maintained in a clean, safe, secure and sanitary condition, creating blight problem or adversely affecting the public health and safety. (IPMC 301.3)

Insect and rodent harborage and/or infestation (IPMC 302.5 & 308.1)

Exterior surface lacks protective treatment from the elements, decay and rust; peeling, flaking and chipped paint; missing, cracked or broken siding. (IPMC 304.2)

Exterior walls have holes, breaks, or other loose or rotting materials (IPMC 304.6)

Roof, roof drains, gutters, and downspouts in disrepair, inadequate to prevent dampness or deterioration in walls and interior portion of the structure; roof water discharging in a manner that creates a public nuisance. (IPMC 304.7)

Decorative features (cornices, trim, wall facings, etc.) in disrepair, improperly anchored, unsafe. (IPMC 304.8)

Every exterior stairway, deck, porch and balcony and all appurtenances attached thereto, shall be maintained structurally sound. (IPMC 304.10)

Doors, door assemblies and hardware in poor condition, unlocked, poor condition (IPMC 304.15)

Interior surfaces poorly maintained unclean, unsanitary, decayed wood, peeling paint, cracked or loose plaster. (IPMC 305.3)

Exterior property and premises, and the interior of every structure not free of any accumulation of rubbish and garbage. (IPMC 307.1)

NOTES: VACANT STRUCTURE. THIS STRUCTURE IS NOT HABITABLE AND THERE ISN'T AN ACTIVE WATER ACCOUNT.

Inspected By: Joshua White

This inspection sheet is not intended to be all-inclusive, and additional items may be identified and corrected to bring the property in compliance with the Lawton City Code.

EXHIBIT A

SAFE AND CLEAN NEIGHBORHOOD SERVICES DIVISION
1405 SW 11th St.
Lawton, Oklahoma 73501
(580) 581-3467 FAX (580) 581-3510

PROPERTY MAINTENANCE EVALUATION WORKSHEET

The following property is in violation of Lawton City Code 6-5-1; Existing Structures Code, as described in this attachment:

Inspection Date: February 03, 2026 **Address:** 2308 NW 20th St

Type of Occupancy: Inactive Water Account Since 10/29/2024

Vacant structures and premises are not maintained in a clean, safe, secure and sanitary condition, creating blight problems or adversely affecting the public health and safety. (IPMC 301.3)

Insect and rodent harborage and/or infestation (IPMC 302.5 & 308.1)

Exterior surface lacks protective treatment from the elements, decay and rust; peeling, flaking and chipped paint; missing, cracked or broken siding. (IPMC 304.2)

Exterior walls have holes, breaks, or other loose or rotting materials (IPMC 304.6)

Roof, roof drains, gutters, and downspouts in disrepair, inadequate to prevent dampness or deterioration in walls and interior portion of the structure; roof water discharging in a manner that creates a public nuisance. (IPMC 304.7)

Decorative features (cornices, trim, wall facings, etc.) in disrepair, improperly anchored, unsafe. (IPMC 304.8)

Every exterior stairway, deck, porch and balcony and all appurtenances attached thereto, shall be maintained structurally sound. (IPMC 304.10)

Doors, door assemblies and hardware in poor condition, unlocked, poor condition (IPMC 304.15)

Interior surfaces poorly maintained unclean, unsanitary, decayed wood, peeling paint, cracked or loose plaster. (IPMC 305.3)

Exterior property and premises, and the interior of every structure not free of any accumulation of rubbish and garbage. (IPMC 307.1)

NOTES: VACANT STRUCTURE. THIS STRUCTURE IS NOT HABITABLE AND THERE ISN'T AN ACTIVE WATER ACCOUNT.

Inspected By: Joshua White

This inspection sheet is not intended to be all-inclusive, and additional items may be identified and corrected to bring the property in compliance with the Lawton City Code.

RESOLUTION NO. 26 - _____

A RESOLUTION DECLARING CERTAIN STRUCTURE(S) AND ALL SECONDARY STRUCTURES TO BE DILAPIDATED, DETRIMENTAL TO THE HEALTH, SAFETY, OR WELFARE OF THE CITY OF LAWTON AND ITS INHABITANTS, A BLIGHTING INFLUENCE, AND A PUBLIC NUISANCE; DIRECTING THE OWNER(S) TO OBTAIN A REMODEL OR DEMOLITION PERMIT WITHIN THIRTY (30) DAYS AND ABATE THE NUISANCE; AUTHORIZING SUMMARY ABATEMENT SHOULD THE OWNER(S) FAIL TO ABATE THE NUISANCE; AND ALTERNATIVELY AUTHORIZING THE CITY ATTORNEY TO COMMENCE LEGAL ACTION IN COMANCHE COUNTY DISTRICT COURT TO ABATE SUCH NUISANCE IF SUMMARY ABATEMENT IS NOT ECONOMICALLY PRACTICAL.

WHEREAS, the condition of the structure(s) on the property located at:

Lot One (1), Block Sixteen (16), in LLOYD ADDITION, to the City of Lawton, Comanche County, Oklahoma, according to the recorded plat thereof, 501 SW 16th Street – Secondary Structure

has become dilapidated and detrimental to the health, safety or welfare of the City of Lawton and its inhabitants, a blighting influence and the property therewith has therefore become a public nuisance; and

WHEREAS, as required by statutes of the State of Oklahoma and the ordinances of the City of Lawton, a City official caused more than ten (10) days' notice to be given to the following-named property owner(s), recorded mortgage holders, lienholders or other persons who may assert a claim thereto:

Title Holder: Johnny E & Connie J Kinder
Ref: 501 SW 16th Street
PO Box 7706
Lawton, Oklahoma 73506

Mortgage: None

Lienholders: None

Other: None

by mailing a copy of said notice by certified mail to each of the aforementioned interested parties on February 25, 2026;

by posting a copy of said notice on the property on February 25, 2026;

and by publishing a copy of said notice in the Lawton Constitution on February 25, 2026;

notifying them that on a day certain the City Council of the City of Lawton, Oklahoma, would hold a public hearing, be presented with evidence concerning the condition of the said structure(s) and secondary structure(s) and then determine whether said structure(s) should be declared dilapidated, detrimental to the health, safety or welfare of the City of Lawton and its inhabitants, a blighting influence and a public nuisance; and

WHEREAS, such notice being given, and said public hearing being held, the Council of the City of Lawton, Oklahoma, determined and found the structure(s) and secondary structure(s) located on the following-described real property:

Lot One (1), Block Sixteen (16), in LLOYD ADDITION, to the City of Lawton, Comanche County, Oklahoma, according to the recorded plat thereof, 501 SW 16th Street – Secondary Structure

to be dilapidated, detrimental to the health, safety or welfare of the City of Lawton and its inhabitants, a blighting influence, and a public nuisance; and

WHEREAS, the Council of the City of Lawton, Oklahoma, further found that the dilapidated structure(s) and secondary structure(s) must, at the expense of the property owner, either be repaired and brought up to the standards of Chapter 6 of the City's Municipal Code and any other applicable code provisions or be torn down and removed by the property owner.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Lawton, State of Oklahoma, that:

SECTION 1: The Council of the City of Lawton, Oklahoma, after a public hearing held and evidence being heard, finding that the condition of the property constitutes a detriment or a hazard and that the property would be benefited by the removal of such conditions, determines the structure(s) and secondary structure(s) located upon the real property hereinbefore described is/are dilapidated, detrimental to the health, safety, or welfare of the community, a blighting influence, and a public nuisance.

SECTION 2: The property owner of said dilapidated structure(s) and secondary structure(s) shall have forty-five (45) days from the date of the adoption of this resolution, at said owner's expense, to obtain a permit either (1) to remodel and bring the dilapidated structure(s) within the standards of Chapter 6 of the City's Municipal Code and any other applicable code provisions or (2) to tear down and remove such dilapidated structure(s) and secondary structure(s). No such work shall begin or be done by the owner or said owner's agents without a permit therefor. Any work authorized under a permit to remodel and bring the dilapidated structure(s) and secondary structure(s) within the standards of the City's building code must be completed as outlined in Paragraph D, Section 6-1-1-108, Article One, Chapter 6, of the Lawton City Code. Should the property owner fail to remodel and bring the dilapidated structure(s) and secondary structure(s) within the applicable code standards within the time prescribed in Section 6-1-1-108, said property owner shall then obtain a demolition permit within seven (7) days of the expiration of the time period outlined in Section 6-1-1-108 and demolish and remove the dilapidated structure(s) and secondary structure(s) within four (4) weeks of the issuance of the demolition permit. Further,

until all such work is completed and for so long as the structure(s) and secondary structure(s) remain deemed dilapidated and the real property deemed a public nuisance, the owner or said owner's agents shall not allow the premises to be occupied.

SECTION 3: In the event the property owner either (1) fails to obtain a permit as directed in Section 2 of this Resolution or (2) fails to perform in accordance with the conditions of the permit issued, then the City's agents are authorized to enter upon the property, to abate the nuisance thereon, and to otherwise demolish, dismantle and remove the dilapidated structure(s) and secondary structure(s). Further, Neighborhood Services is authorized to solicit bids to raze and remove the dilapidated structure(s).

SECTION 4: In conjunction with or in lieu of any such abatement, as provided in Section 3 of this Resolution, the City Attorney is hereby authorized, should the same be deemed necessary, to abate the nuisance by the initiation, prosecution, and/or settlement of litigation in Comanche County District Court, pursuant to the provisions of Title 11 O.S. §22-112 , Title 50 O.S. §17, and/or any other applicable law. In addition to the property owner, the City Attorney shall be authorized to name as a party to such litigation any individual or entity having an interest in the property, to include mortgage and lien holders. In lieu of or in conjunction with any such litigation, the City Attorney is authorized to allow a demolition permit to be issued to any individual with legally valid ownership claim to the property.

SECTION 5: All of the costs borne by the City in abating the nuisance shall be charged to the owner of the property as a personal obligation and to the real property itself as provided by law. These costs will include the following: (1) the cost of litigation to include attorney fees, (2) the cost of any notice, mailing, filing, and all administrative and professional expenses incurred, (3) the actual cost of the labor, maintenance and equipment required for the dismantling and removal of the dilapidated structure(s) and secondary structures(s), and (4) any other expenses that may be necessary in conjunction with the demolition, dismantling and removal of the structure(s) and secondary structure(s) and otherwise abating the public nuisance on the property.

SECTION 6: All persons having an interest in property are notified that, pursuant to Title 11 O.S. §22-112, any action to challenge this Resolution must be filed within thirty (30) business days.

ADOPTED and APPROVED by the Mayor and Council of the City of Lawton, Oklahoma, this 28th day of April, 2026.

ATTEST: Stanley Booker, Mayor

Donalynn Blazek-Scherler, City Clerk

APPROVED as to form and legality this 28th day of April, 2026.

Jari Askins, Interim City Attorney

RESOLUTION NO. 26 - _____

A RESOLUTION DECLARING CERTAIN STRUCTURE(S) AND ALL SECONDARY STRUCTURES TO BE DILAPIDATED, DETRIMENTAL TO THE HEALTH, SAFETY, OR WELFARE OF THE CITY OF LAWTON AND ITS INHABITANTS, A BLIGHTING INFLUENCE, AND A PUBLIC NUISANCE; DIRECTING THE OWNER(S) TO OBTAIN A REMODEL OR DEMOLITION PERMIT WITHIN THIRTY (30) DAYS AND ABATE THE NUISANCE; AUTHORIZING SUMMARY ABATEMENT SHOULD THE OWNER(S) FAIL TO ABATE THE NUISANCE; AND ALTERNATIVELY AUTHORIZING THE CITY ATTORNEY TO COMMENCE LEGAL ACTION IN COMANCHE COUNTY DISTRICT COURT TO ABATE SUCH NUISANCE IF SUMMARY ABATEMENT IS NOT ECONOMICALLY PRACTICAL.

WHEREAS, the condition of the structure(s) on the property located at:

Lot Six (6), Block Thirty-One (31), SUBDIVISION of the South Half (S/2) of Block Thirty (30), all of Block Thirty-One (31) and the North Half (N/2) of Block Forty (40), LAWTON HEIGHTS WILLIAMS ADDITION, to the City of Lawton, Comanche County, Oklahoma, according to the recorded, 1109 NW Williams Avenue

has become dilapidated and detrimental to the health, safety or welfare of the City of Lawton and its inhabitants, a blighting influence and the property therewith has therefore become a public nuisance; and

WHEREAS, as required by statutes of the State of Oklahoma and the ordinances of the City of Lawton, a City official caused more than ten (10) days' notice to be given to the following-named property owner(s), recorded mortgage holders, lienholders or other persons who may assert a claim thereto:

Title Holder: JLD PNW Investments LLC
Ref: 1109 NW Williams Avenue
5604 NE 102 ND Street
Vancouver, WA 98686

Mortgage: U.S. Bank National Association
Ref: 1109 NW Williams Avenue
5604 NE 102 ND Street
Vancouver, WA 98686

Lienholders: None

Other: Baer & Timberlake, P.C.
Ref: 1109 NW Williams Avenue
PO Box 18486
Oklahoma City Oklahoma 73154

by mailing a copy of said notice by certified mail to each of the aforementioned interested parties on February 11, 2026;

by posting a copy of said notice on the property on February 11, 2026;

and by publishing a copy of said notice in the Lawton Constitution on February 11, 2026;

notifying them that on a day certain the City Council of the City of Lawton, Oklahoma, would hold a public hearing, be presented with evidence concerning the condition of the said structure(s) and secondary structure(s) and then determine whether said structure(s) should be declared dilapidated, detrimental to the health, safety or welfare of the City of Lawton and its inhabitants, a blighting influence and a public nuisance; and

WHEREAS, such notice being given, and said public hearing being held, the Council of the City of Lawton, Oklahoma, determined and found the structure(s) and secondary structure(s) located on the following-described real property:

Lot Six (6), Block Thirty-One (31), SUBDIVISION of the South Half (S/2) of Block Thirty (30), all of Block Thirty-One (31) and the North Half (N/2) of Block Forty (40), LAWTON HEIGHTS WILLIAMS ADDITION, to the City of Lawton, Comanche County, Oklahoma, according to the recorded, 1109 NW Williams Avenue

to be dilapidated, detrimental to the health, safety or welfare of the City of Lawton and its inhabitants, a blighting influence, and a public nuisance; and

WHEREAS, the Council of the City of Lawton, Oklahoma, further found that the dilapidated structure(s) and secondary structure(s) must, at the expense of the property owner, either be repaired and brought up to the standards of Chapter 6 of the City's Municipal Code and any other applicable code provisions or be torn down and removed by the property owner.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Lawton, State of Oklahoma, that:

SECTION 1: The Council of the City of Lawton, Oklahoma, after a public hearing held and evidence being heard, finding that the condition of the property constitutes a detriment or a hazard and that the property would be benefited by the removal of such conditions, determines the structure(s) and secondary structure(s) located upon the real property hereinbefore described is/are dilapidated, detrimental to the health, safety, or welfare of the community, a blighting influence, and a public nuisance.

SECTION 2: The property owner of said dilapidated structure(s) and secondary structure(s) shall have forty-five (45) days from the date of the adoption of this resolution, at said owner's expense,

to obtain a permit either (1) to remodel and bring the dilapidated structure(s) within the standards of Chapter 6 of the City's Municipal Code and any other applicable code provisions or (2) to tear down and remove such dilapidated structure(s) and secondary structure(s). No such work shall begin or be done by the owner or said owner's agents without a permit therefor. Any work authorized under a permit to remodel and bring the dilapidated structure(s) and secondary structure(s) within the standards of the City's building code must be completed as outlined in Paragraph D, Section 6-1-1-108, Article One, Chapter 6, of the Lawton City Code. Should the property owner fail to remodel and bring the dilapidated structure(s) and secondary structure(s) within the applicable code standards within the time prescribed in Section 6-1-1-108, said property owner shall then obtain a demolition permit within seven (7) days of the expiration of the time period outlined in Section 6-1-1-108 and demolish and remove the dilapidated structure(s) and secondary structure(s) within four (4) weeks of the issuance of the demolition permit. Further, until all such work is completed and for so long as the structure(s) and secondary structure(s) remain deemed dilapidated and the real property deemed a public nuisance, the owner or said owner's agents shall not allow the premises to be occupied.

SECTION 3: In the event the property owner either (1) fails to obtain a permit as directed in Section 2 of this Resolution or (2) fails to perform in accordance with the conditions of the permit issued, then the City's agents are authorized to enter upon the property, to abate the nuisance thereon, and to otherwise demolish, dismantle and remove the dilapidated structure(s) and secondary structure(s). Further, Neighborhood Services is authorized to solicit bids to raze and remove the dilapidated structure(s).

SECTION 4: In conjunction with or in lieu of any such abatement, as provided in Section 3 of this Resolution, the City Attorney is hereby authorized, should the same be deemed necessary, to abate the nuisance by the initiation, prosecution, and/or settlement of litigation in Comanche County District Court, pursuant to the provisions of Title 11 O.S. §22-112 , Title 50 O.S. §17, and/or any other applicable law. In addition to the property owner, the City Attorney shall be authorized to name as a party to such litigation any individual or entity having an interest in the property, to include mortgage and lien holders. In lieu of or in conjunction with any such litigation, the City Attorney is authorized to allow a demolition permit to be issued to any individual with legally valid ownership claim to the property.

SECTION 5: All of the costs borne by the City in abating the nuisance shall be charged to the owner of the property as a personal obligation and to the real property itself as provided by law. These costs will include the following: (1) the cost of litigation to include attorney fees, (2) the cost of any notice, mailing, filing, and all administrative and professional expenses incurred, (3) the actual cost of the labor, maintenance and equipment required for the dismantling and removal of the dilapidated structure(s) and secondary structures(s), and (4) any other expenses that may be necessary in conjunction with the demolition, dismantling and removal of the structure(s) and secondary structure(s) and otherwise abating the public nuisance on the property.

SECTION 6: All persons having an interest in property are notified that, pursuant to Title 11 O.S. §22-112, any action to challenge this Resolution must be filed within thirty (30) business days.

ADOPTED and APPROVED by the Mayor and Council of the City of Lawton, Oklahoma, this 28th day of April, 2026.

_____
Stanley Booker, Mayor

ATTEST:

_____
Donalynn Blazek-Scherler, City Clerk

APPROVED as to form and legality this 28th day of April, 2026.

_____
Jari Askins, Acting City Attorney

RESOLUTION NO. 26 - _____

A RESOLUTION DECLARING CERTAIN STRUCTURE(S) AND ALL SECONDARY STRUCTURES TO BE DILAPIDATED, DETRIMENTAL TO THE HEALTH, SAFETY, OR WELFARE OF THE CITY OF LAWTON AND ITS INHABITANTS, A BLIGHTING INFLUENCE, AND A PUBLIC NUISANCE; DIRECTING THE OWNER(S) TO OBTAIN A REMODEL OR DEMOLITION PERMIT WITHIN THIRTY (30) DAYS AND ABATE THE NUISANCE; AUTHORIZING SUMMARY ABATEMENT SHOULD THE OWNER(S) FAIL TO ABATE THE NUISANCE; AND ALTERNATIVELY AUTHORIZING THE CITY ATTORNEY TO COMMENCE LEGAL ACTION IN COMANCHE COUNTY DISTRICT COURT TO ABATE SUCH NUISANCE IF SUMMARY ABATEMENT IS NOT ECONOMICALLY PRACTICAL.

WHEREAS, the condition of the structure(s) on the property located at:

MILITARY ADDITION, BLOCK THIRTY-FIVE (35) LOT ONE (1), to the City of Lawton, Comanche County, Oklahoma, according to the recorded plat thereof, 2308 NW 20th Street

has become dilapidated and detrimental to the health, safety or welfare of the City of Lawton and its inhabitants, a blighting influence and the property therewith has therefore become a public nuisance; and

WHEREAS, as required by statutes of the State of Oklahoma and the ordinances of the City of Lawton, a City official caused more than ten (10) days' notice to be given to the following-named property owner(s), recorded mortgage holders, lienholders or other persons who may assert a claim thereto:

Title Holder: Mjasok Investments, LLC
Ref: 2308 NW 20th Street
2604 Harwood Road
Bedford Texas 76021

Mortgage: None

Lienholders: None

Other: None

by mailing a copy of said notice by certified mail to each of the aforementioned interested parties on February 25, 2026;

by posting a copy of said notice on the property on February 25, 2026;

and by publishing a copy of said notice in the Lawton Constitution on February 25, 2026;

notifying them that on a day certain the City Council of the City of Lawton, Oklahoma, would hold a public hearing, be presented with evidence concerning the condition of the said structure(s) and secondary structure(s) and then determine whether said structure(s) should be declared dilapidated, detrimental to the health, safety or welfare of the City of Lawton and its inhabitants, a blighting influence and a public nuisance; and

WHEREAS, such notice being given, and said public hearing being held, the Council of the City of Lawton, Oklahoma, determined and found the structure(s) and secondary structure(s) located on the following-described real property:

MILITARY ADDITION, BLOCK THIRTY-FIVE (35) LOT ONE (1), to the City of Lawton, Comanche County, Oklahoma, according to the recorded plat thereof, 2308 NW 20th Street

to be dilapidated, detrimental to the health, safety or welfare of the City of Lawton and its inhabitants, a blighting influence, and a public nuisance; and

WHEREAS, the Council of the City of Lawton, Oklahoma, further found that the dilapidated structure(s) and secondary structure(s) must, at the expense of the property owner, either be repaired and brought up to the standards of Chapter 6 of the City's Municipal Code and any other applicable code provisions or be torn down and removed by the property owner.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Lawton, State of Oklahoma, that:

SECTION 1: The Council of the City of Lawton, Oklahoma, after a public hearing held and evidence being heard, finding that the condition of the property constitutes a detriment or a hazard and that the property would be benefited by the removal of such conditions, determines the structure(s) and secondary structure(s) located upon the real property hereinbefore described is/are dilapidated, detrimental to the health, safety, or welfare of the community, a blighting influence, and a public nuisance.

SECTION 2: The property owner of said dilapidated structure(s) and secondary structure(s) shall have forty-five (45) days from the date of the adoption of this resolution, at said owner's expense, to obtain a permit either (1) to remodel and bring the dilapidated structure(s) within the standards of Chapter 6 of the City's Municipal Code and any other applicable code provisions or (2) to tear down and remove such dilapidated structure(s) and secondary structure(s). No such work shall begin or be done by the owner or said owner's agents without a permit therefor. Any work authorized under a permit to remodel and bring the dilapidated structure(s) and secondary structure(s) within the standards of the City's building code must be completed as outlined in Paragraph D, Section 6-1-1-108, Article One, Chapter 6, of the Lawton City Code. Should the property owner fail to remodel and bring the dilapidated structure(s) and secondary structure(s) within the applicable code standards within the time prescribed in Section 6-1-1-108, said property owner shall then obtain a demolition permit within seven (7) days of the expiration of the time period outlined in Section 6-1-1-108 and demolish and remove the dilapidated structure(s) and secondary structure(s) within four (4) weeks of the issuance of the demolition permit. Further,

until all such work is completed and for so long as the structure(s) and secondary structure(s) remain deemed dilapidated and the real property deemed a public nuisance, the owner or said owner's agents shall not allow the premises to be occupied.

SECTION 3: In the event the property owner either (1) fails to obtain a permit as directed in Section 2 of this Resolution or (2) fails to perform in accordance with the conditions of the permit issued, then the City's agents are authorized to enter upon the property, to abate the nuisance thereon, and to otherwise demolish, dismantle and remove the dilapidated structure(s) and secondary structure(s). Further, Neighborhood Services is authorized to solicit bids to raze and remove the dilapidated structure(s).

SECTION 4: In conjunction with or in lieu of any such abatement, as provided in Section 3 of this Resolution, the City Attorney is hereby authorized, should the same be deemed necessary, to abate the nuisance by the initiation, prosecution, and/or settlement of litigation in Comanche County District Court, pursuant to the provisions of Title 11 O.S. §22-112 , Title 50 O.S. §17, and/or any other applicable law. In addition to the property owner, the City Attorney shall be authorized to name as a party to such litigation any individual or entity having an interest in the property, to include mortgage and lien holders. In lieu of or in conjunction with any such litigation, the City Attorney is authorized to allow a demolition permit to be issued to any individual with legally valid ownership claim to the property.

SECTION 5: All of the costs borne by the City in abating the nuisance shall be charged to the owner of the property as a personal obligation and to the real property itself as provided by law. These costs will include the following: (1) the cost of litigation to include attorney fees, (2) the cost of any notice, mailing, filing, and all administrative and professional expenses incurred, (3) the actual cost of the labor, maintenance and equipment required for the dismantling and removal of the dilapidated structure(s) and secondary structures(s), and (4) any other expenses that may be necessary in conjunction with the demolition, dismantling and removal of the structure(s) and secondary structure(s) and otherwise abating the public nuisance on the property.

SECTION 6: All persons having an interest in property are notified that, pursuant to Title 11 O.S. §22-112, any action to challenge this Resolution must be filed within thirty (30) business days.

ADOPTED and APPROVED by the Mayor and Council of the City of Lawton, Oklahoma, this 28th day of April, 2026.

_____
Stanley Booker, Mayor

ATTEST:

_____
Donalynn Blazek-Scherler, City Clerk

APPROVED as to form and legality this 28th day of April, 2026.

_____
Jari Askins, Interim City Attorney

Item Title:

Consideration and action upon a resolution of the City of Lawton, Oklahoma, (the "City") approving and authorizing the incurring of indebtedness by the trustees of the Lawton Industrial Development Authority (the "Authority") to be accomplished by the issuance of its Note, or other evidences of indebtedness, to be loaned to the Lawton Economic Development Authority ("LEDA") in one or more series either in series names or others determined as needed on a tax-exempt or taxable basis, at a premium or discount, in the aggregate principal par amount of not to exceed Eight Million and No/100 Dollars ($8,000,000.00) (the "Note") to provide for the financing of all or a portion of the costs of acquisition, development, and construction, of a completed and functioning industrial manufacturing facility for Firehawk Aerospace, Inc. ("Firehawk") development project (the "Project") and to address potential timing differences for LEDA in project construction payments and receipt of grant funds for the Project, all for the benefit of the City; and pay costs of issuance related thereto; approving the award of the sale of said Note on a negotiated basis, waiving competitive bidding in regard to the sale of said Note; approving and authorizing execution and delivery of documents in connection therewith; and the taking of other action with respect thereto.

Initiator: John Ratliff, City Manager

Information Source: John Ratliff, City Manager, Timothy Wilson, Deputy City Attorney

Background:
The City desires to make certain capital improvements for the benefit of the City. This resolution authorizes and approves the incurring of indebtedness by the trustees of the Lawton Industrial Development Authority (herein the "Authority") to be accomplished by the issuance of its Note, or other evidences of indebtedness to be loaned to Lawton Economic Development Authority ("LEDA") in one or more series either in these series names or others determined as needed on a tax-exempt or taxable basis, at a premium or discount, in the aggregate principal par amount of not to exceed Eight Million and No/100 Dollars ($8,000,000.00) (the "Note") for the purpose of to provide for the financing of all or a portion of the costs of acquisition, development, and construction, of a completed and functioning industrial manufacturing facility for Firehawk Aerospace, Inc. ("Firehawk") development project (the "Project") and to address potential timing differences for LEDA in project construction payments and receipt of grant funds for the Project, all for the benefit of the City; and pay costs of issuance related thereto; providing that the organizational document creating the Authority is subject to the provisions of the indenture authorizing the issuance of said Note; approving the award of the sale of said Note on a negotiated basis, approving the waiver of competitive bidding with respect to the sale of said Note; and approving the proceedings of the Authority pertaining to the sale of said Note; and all matters related thereto, including execution and delivery of all related documents thereto.

Correlation to the True North Statement:
N/A

Exhibit:
Resolution 26-

Key Issues:

Does City Council approve of the Authority accepting the terms of the loan?

Funding Source:
This is a new note issuance which will be paid from grant receipts received by the Lawton Economic Development Authority ("LEDA") from the Oklahoma Development Finance Authority, such grant receipts being assigned by LEDA to the Lawton Industrial Development Authority.

Recommended Action:

Approve the resolution authorizing the Authority to authorize a new loan for the Firehawk Aerospace project in the total aggregate principal par amount of not to exceed $8,000,000.00.

ATTACHMENTS:
1. City Council Resolution April 28

PURSUANT TO THE LEGAL NOTICE AS IS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT INCLUDING THE POSTING OF NOTICE AND AGENDA AS IS REQUIRED BY THE TERMS THEREOF, THE CITY COUNCIL OF THE CITY OF LAWTON, STATE OF OKLAHOMA MET IN REGULAR MEETING AT THE CITY COUNCIL CHAMBERS, 212 S.W. 9TH, LAWTON, OKLAHOMA, ON THE 28TH DAY OF APRIL, 2026, AT 6:00 P.M.

COUNCILMEMBERS PRESENT:

COUNCILMEMBERS ABSENT:

(Other Proceedings)

Thereupon, a resolution was introduced, and the title was read in full by the Mayor. Councilmember _____ moved passage of the resolution, and Councilmember _____ seconded the motion. The motion, carrying with it the approval of said resolution, was approved by the following vote:

AYE:

NAY:

The resolution so approved was as follows:

RESOLUTION NO. 26-___

A RESOLUTION OF THE CITY OF LAWTON, OKLAHOMA, (THE "CITY") APPROVING AND AUTHORIZING THE INCURRING OF INDEBTEDNESS BY THE TRUSTEES OF THE LAWTON INDUSTRIAL DEVELOPMENT AUTHORITY (THE "AUTHORITY") TO BE ACCOMPLISHED BY THE ISSUANCE OF ITS NOTE, OR OTHER EVIDENCES OF INDEBTEDNESS, TO BE LOANED TO LAWTON ECONOMIC DEVELOPMENT AUTHORITY ("LEDA") IN ONE OR MORE SERIES EITHER IN SERIES NAMES OR OTHERS DETERMINED AS NEEDED ON A TAX-EXEMPT OR TAXABLE BASIS, AT A PREMIUM OR DISCOUNT, IN THE AGGREGATE PRINCIPAL PAR AMOUNT OF NOT TO EXCEED EIGHT MILLION AND NO/100 DOLLARS ($8,000,000.00) (THE "NOTE") TO PROVIDE FOR THE FINANCING OF ALL OR A PORTION OF THE COSTS OF ACQUISITION, DEVLOPMENT, AND CONSTRUCTION, OF A COMPLETED AND FUNCTIONING INDUSTRIAL MANUFACTURING FACILITY FOR FIREHAWK AEROSPACE, INC. ("FIREHAWK") DEVELOPMENT PROJECT (THE "PROJECT"), AND TO ADDRESS POTENTIAL TIMING DIFFERENCES FOR LEDA IN PROJECT CONSTRUCTION PAYMENTS AND RECEIPT OF GRANT FUNDS FOR THE PROJECT, ALL FOR THE BENEFIT OF

THE CITY; AND PAY COSTS OF ISSUANCE RELATED THERETO; APPROVING THE AWARD OF THE SALE OF SAID NOTE ON A NEGOTIATED BASIS, WAIVING COMPETITIVE BIDDING IN REGARD TO THE SALE OF SAID NOTE; APPROVING AND AUTHORIZING EXECUTION AND DELIVERY OF DOCUMENTS IN CONNECTION THEREWITH; AND THE TAKING OF OTHER ACTION WITH RESPECT THERETO.

WHEREAS, the Lawton Industrial Development Authority, a public trust (the "Authority"), has been created by a Trust Indenture for the use and benefit of the City of Lawton, Oklahoma (the "City"), under authority of and pursuant to the provisions of Title 60, Oklahoma Statutes 2021, Sections 176-180.4, inclusive, as amended and supplemented, the Oklahoma Trust Act and other applicable statutes of the State of Oklahoma; and

WHEREAS, the Trustees of the Authority have determined upon a financing plan consisting of providing funds to the Lawton Economic Development Authority ("LEDA") for the purpose of financing all of or a portion of the costs of acquisition, development, and construction, of a completed and functioning industrial manufacturing facility for Firehawk Aerospace, Inc. ("Firehawk") development project, all for the benefit of the City and its inhabitants thereof and to pay costs of issuance related thereto (collectively, the "Project"); and

WHEREAS, LEDA (the "Borrower") is a public trust created by a Trust Indenture for the use and benefit of the City pursuant to the Act and is authorized pursuant to its trust purposes and proposes to undertake the Project pursuant to a term sheet by and among LEDA, the City and Firehawk (the "Term Sheet") for the construction and development of the Project; and

WHEREAS, in order to effect the said financing of the Project and to address potential timing differences for LEDA in project construction payments and receipt of grant funds for the Project, the Trustees of the Authority intend to incur indebtedness in the total aggregate principal par amount of not to exceed Eight Million and No/100 Dollars ($8,000,000.00), said indebtedness to be evidenced by the issuance of its Note, or other evidences of indebtedness, in one or more series in series names or others determined as needed on a tax-exempt or taxable basis, at a premium or discount (the "Note"), to be loaned to LEDA, for the purpose of financing all of or a portion of the costs of acquisition, development, and construction, of a completed and functioning industrial manufacturing facility for Firehawk and to address potential timing differences for LEDA in project construction payments and receipt of grant funds for the Project, all for the benefit of the City, and to pay costs of issuance related thereto in support of the Authority's purposes

WHEREAS, it is hereby determined to be in the best interest of the citizens of the City and pursuant to the public purpose of said Authority and the City, in order to promote economic development opportunities, encourage private investment, expand employment opportunities for its inhabitants and strengthen the tax base of the City; and

WHEREAS, LIDA is a public trust created pursuant to 60 O.S. §176, et seq., for the use and benefit of the City, and the obligations incurred by LIDA in connection with the Project or related financing shall be obligations of LIDA alone and shall not constitute a debt, liability, or obligation

of the City or a pledge of the City's credit or taxing power.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAWTON, OKLAHOMA:

SECTION 1. The aforesaid plan and the financing thereof, as submitted, will provide funds for the purpose of financing all or a portion of the costs of acquisition, development, and construction, of a completed and functioning industrial manufacturing facility for Firehawk Aerospace, Inc. development project, all for the benefit of the City and to pay costs of issuance related thereto (the "Project"). The aforesaid Project will serve the public purposes of the City and hereby is expressly determined to be in furtherance of the public purposes for which the Authority was created.

SECTION 2. The incurring of indebtedness by the Trustees of the Lawton Industrial Development Authority (the "Authority") to be loaned to the Lawton Economic Development Authority ("LEDA" and "Borrower") in the aggregate principal par amount of not to exceed Eight Million and No/100 Dollars ($8,000,000.00) in one or more series on a tax-exempt or taxable basis, at a premium or discount, for the purpose of financing all of or a portion of the costs of acquisition, development, construction, of a completed functioning industrial manufacturing facility for Firehawk Aerospace, Inc. ("Firehawk") development project (the "Project") and to address potential timing differences for LEDA in project construction payments and receipt of grant funds for the Project, all for the benefit of the City, and to pay costs of issuance related thereto is hereby consented to, authorized and approved, provided that said Note shall never constitute a debt of the City. Further, the City Council hereby approves, by a three-fourths (3/4) or greater vote, the waiver of competitive bidding with regard to the award of the sale of the Note to a qualified financial institution as designated in a note purchase agreement or loan agreement on a negotiated basis as determined by the Authority. Pursuant to 60 O.S. §176(G), as amended, competitive bidding upon the Note evidencing said indebtedness hereby is expressly waived and the negotiated sale of the Note evidencing said indebtedness to such a qualified financial institution is hereby approved.

SECTION 3. Pursuant to the requirement of 60 O.S. Section 176(F), the City Council of the City of Lawton, Oklahoma, by a two-thirds (2/3) or greater vote, hereby approves and authorizes the incurring of indebtedness by the Lawton Industrial Development Authority (herein the "Authority") in a maximum aggregate principal par amount of up to Eight Million and No/100 Dollars ($8,000,000.00) said indebtedness to be evidenced by the issuance of the Authority's Note, or other evidences of indebtedness, in one or more series in series names or others determined as needed on a tax-exempt or taxable basis, at a premium or discount (the "Note"), of the Authority pursuant to the terms and conditions contained in a Note Indenture or Loan Agreement and other documents securing the Note, such Note being described and authorized by the Resolution of the Authority on April 28, 2026.

SECTION 4. It is further affirmed that the organizational document creating the Authority will be subject to the provisions of the Note Indenture or Loan Agreement or other authorizing document authorizing the issuance of said Note.

SECTION 5. The Mayor, Mayor Pro Tem, Clerk, or Deputy City Clerk of the City representing the City at the closing of the above-referenced Note issue are hereby authorized to approve, finalize, execute, record, file and deliver on behalf of the City any and all certifications and documentation necessary or attendant to the delivery of the Note, as directed by Bond Counsel. The execution and

delivery of any document authorized by this Resolution shall be conclusive evidence of the approval of such document by the City.

SECTION 6. By reason of the need for the benefit to the citizens of the City that can be realized with the Project and for the immediate preservation of the public peace, health and safety, this Resolution shall be effective immediately upon its adoption.

SECTION 7. In all other respects all the actions of the Authority taken on April 28, 2026, with respect to the issuance of the Note and otherwise are hereby and by these presents expressly approved, confirmed, and ratified in all respects.

This resolution shall become effective immediately.

THIS RESOLUTION PASSED AND APPROVED by the City Council of the City of Lawton, Oklahoma, this 28th day of April 2026.

CITY OF LAWTON, OKLAHOMA

_____
Stan Booker, Mayor

ATTEST:

_____
Donalynn Blazek-Scherler, City Clerk

(SEAL)

APPROVED as to form and legality this 28th day of April 2026.

_____
Jari Askins, City Attorney

CERTIFICATE
OF
CITY COUNCIL ACTION

I, the undersigned, hereby certify that I am the duly qualified and acting City Clerk of the City of Lawton, Oklahoma.

I further certify that the City Council of the City of Lawton, Oklahoma, held a Regular Meeting at 6:00 P.M. on April 28, 2026, after due notice was given in full compliance with the Oklahoma Open Meeting Act.

I further certify that attached hereto is a full and complete copy of a Resolution that was passed and approved by said City Council at said meeting as the same appears in the official records of my office and that said Resolution is currently in effect and has not been repealed or amended as of this date.

I further certify that below are listed those Councilmembers present and absent at said meeting; those making and seconding the motion that said Resolution be passed and approved; and those voting for and against such motion:

PRESENT:

ABSENT:

MOTION MADE BY:

MOTION SECONDED BY:

AYE:

NAY:

WITNESS MY HAND THIS APRIL 28, 2026.

CITY OF LAWTON, OKLAHOMA

(SEAL)

_____
City Clerk

Item Title:
Consider, and if desired, approve an amendment to the Construction Manager at Risk Agreement with the Boldt Company for the construction of a sports complex, with said amendment establishing Boldt's Guaranteed Maximum Price (GMP) for the construction of the sports complex, approving project costs and excluding the owner’s contingency from GMP.

Initiator: Dewayne Burk, Deputy City Manager

Information Source: Dewayne Burk, Deputy City Manager, Timothy Wilson, Deputy City Attorney

Background:

For consideration is the City Council approval of the GMP Amendment with The Boldt Company for the proposed sports complex. The Amendment sets the Total Base Boldt GMP at $33,287,824.00, comprised of subcontractor costs, stipulated sums for general conditions and project requirements, allowances, insurances, bonds, a 3% Construction Manager’s contingency, and a 4.5% Construction Manager’s fee. The Amendment expressly provides that the Owner’s Contingency Allowance is excluded from and removed from the GMP. Alternates included within the GMP are Alternates #1, #2, #3, #4, #5, #6, #7, #8, #9, #11, and #12; Alternates #10A, #10B, and #13 are excluded.

Based on the total project budgeting presented to the City, the Total Boldt GMP for construction (base and accepted alternates) is $33,287,824.00; FF&E procurement is budgeted at $5,974,528.52; soft costs are budgeted at $1,690,127.99; the subtotal for construction, procurement, and soft costs is $40,952,480.51; the Owner’s contingency is budgeted at $1,697,519.49 and is separate from the GMP; and the total project budget is $42,650,000.00, with $40,000,000.00 from the City of Lawton and $2,650,000.00 from the McMahon Foundation.

Approval of this item will (a) establish the GMP as set forth in the Amendment, (b) set the project cost components consistent with the total project cost breakdown, and (c) confirm that the Owner’s Contingency is excluded from and not part of the GMP. The Lawton Youth Sports Authority is expected to have a special meeting on Monday April 27, 2026, to recommend city council approve this action. The chairperson of LYSA is expected to be present at council meeting to answer any questions council may have.

Correlation to the True North Statement:

Exhibit:
1. Proposed Amendment;
2. Total Project cost list

3. Signature Page

Key Issues:

Funding Source:
CIP and donation from McMahan Foundation

Recommended Action:
Approve the proposed amendment.

ATTACHMENTS:
1. 2. City of Lawton GMP Amendment_Lawton Sports Complex
2. 3. 109a. Lawton Total Project Cost (7)
3. Signature Page

Exhibit A

The Boldt Company

GMP Amendment

Lawton-Ft. Sill Sports Complex

April 14, 2026

Ft-Sill Lawton Sports Complex

Prepared for:
The City of Lawton
Lawton, OK

Prepared by:
The Boldt Company
101 West Hefner Road
Oklahoma City, OK 73114

Contact:
Tony Yanda
tony.yanda@boldt.com
405.226.0556

Matt Rogers
matt.rogers@boldt.com
405.564.3126

Contents:

Section 1: Executive Summary
Section 2: GMP Breakdown
Section 3: Bid Tabulation w/ Recommendations
Section 4: Clarifications & Assumptions
Section 5: Project Schedule
Section 6: Logistics Plan
Section 7: Document Log

BOLDT
BUILD BOLDLY

Section 1
Executive Summary

Project: Lawton-Ft. Sill Sports Complex
Date: April 14th, 2026

GMP Breakdown

Subcontractor Costs	$	26,510,729.00
Other Direct Costs (stipulated sum)	$	361,961.00
Allowances	$	651,688.00
General Conditions (stipulated sum)	$	1,695,270.00
Project Requirements (stipulated sum)	$	647,461.00
Insurances	$	880,262.00
Bonds	$	193,021.00
Subtotal	**$**	**30,940,392.00**
Construction Manager's Contingency (3%)	$	922,293.00
Construction Manager's Fee (4.5%)	$	1,425,139.00
Total Base Boldt GMP	**$**	**33,287,824.00**
Owner's Contingency	$	Excluded

**For avoidance of doubt this Amendment also modifies the party's agreement and removes any portion of an Owner's Contingency Allowance from the GMP (i.e. the Owner's Contingency allowance is excluded from the GMP).*

*See attached GMP Build-up for total cost breakdown.

ALTERNATES INCLUDED in GMP

Alternate #1 - Restroom/Concession Building
Alternate #2 - Demolish and Replace Existing Fields
Alternate #3 - Provide 4" of Aggregate Base Under Heavy Duty Paving
Alternate #4 - Mill and Overlay Existing Parking Lot
Alternate #5 - Add One Additional Year of Material and Labor Warranty
Alternate #6 – Turnkey Metal Building Scope (material & erection)
Alternate #7 – Structural Steel Turnkey (material & erection)
Alternate #8 - Add Sidewalk Noted as Alternate Add Shown on Architectural Site Plan
Alternate #9 - 1 Year of Landscaping Maintenance
Alternate #11 - Detention Pond Muck Removal at Completion
Alternate #12 - 6% Lime, in lieu of 5% Lime at Paving Base

ALTERNATES EXCLUDED from GMP (Owner Contingency Excluded in these amounts)

Alternate #10A - Remove/Replace Soil, In Lieu of Chemical Stabilization at Base Bid: **$1,454,456.00**
Alternate #10B - Remove/Replace Soil, In Lieu of Chemical Stabilization at Alternate: **$36,465.00**
Alternate #13 - 4% CKD, in lieu of 5% Lime at Paving Base: **DEDUCT ($74,215.00)**

BOLDT
BUILD BOLDLY

Section 2
GMP Breakdown

Lawton-Fort Sill Sports Complex

Cumulative GMP Build-up w/ Alternates #1, #2, #3, #4, #5, #6, #7, #8, #9, #11, & #12

The Boldt Company

BOLDT BUILD BOLDLY

Direct Costs

Division	Name	Recommended Subcontractor	Base Bid Cost	Alternate #1	Alternate #2	Alternate #3	Alternate #4	Alternate #5	Alternate #8	Alternate #9	Alternate #11	Alternate #12	
01.A	Project Requirements		$514,778.00	$20,286.00	$112,397.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Stipulated Sum
01.B	Other Direct Costs		$361,961.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Stipulated Sum
02.A	Demolition	**Midwest Wrecking**	$34,210.00	$0.00	$68,230.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
03.A	Concrete	**Lupi Construction**	$1,685,496.00	$73,858.00	$0.00	$0.00	$0.00	$8,500.00	$0.00	$0.00	$0.00	$0.00	
04.A	Masonry	**Justin Dallas Construction**	$0.00	$187,910.00	$0.00	$0.00	$0.00	$5,000.00	$0.00	$0.00	$0.00	$0.00	
05.AA	Structural Steel Supply	**Clint's Welding**	$105,500.00	$41,921.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
05.AB	Structural Steel Erection	**Clint's Welding**	$36,600.00	$16,274.00	$12,600.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
06.D	Architectural Woodwork	**Nexspaces**	$156,984.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
07.D	Exterior Insulating and Finishing System (EIFS)	**Martinez Plastering**	$80,000.00	$3,500.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
07.E	ACM Panels (Formed Metal Wall Panels)	**Artform**	$233,048.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
07.F	Roofing	**W.W. Builder's**	$279,487.00	$44,500.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
07.J	Waterproofing	**GDA**	$23,039.00	$47,860.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
08.A	Doors, Frames, and Hardware	**LaForce**	$182,662.00	$12,738.00	$0.00	$0.00	$0.00	$2,671.00	$0.00	$0.00	$0.00	$0.00	
08.D	Overhead Doors	**DH Pace**	$27,699.00	$5,496.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
08.F	Storefront and Glazing Systems	**Tietsort**	$555,438.00	$0.00	$0.00	$0.00	$0.00	$1,050.00	$0.00	$0.00	$0.00	$0.00	
09.A	Drywall and Ceiling Systems	**Integrity Builder's**	$979,372.00	$17,341.00	$0.00	$0.00	$0.00	$2,500.00	$0.00	$0.00	$0.00	$0.00	
09.B	Flooring and Tiling	**Nexspaces**	$432,438.00	$6,932.00	$0.00	$0.00	$0.00	$6,500.00	$0.00	$0.00	$0.00	$0.00	
09.H	Painting	**Vega's Drywall and Painting**	$357,200.00	$3,000.00	$0.00	$0.00	$0.00	$8,000.00	$0.00	$0.00	$0.00	$0.00	
10.C	Signage	**Vital Signs**	$69,727.00	$1,200.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
10.F	Specialties Supply	**Oklahoma Specialty Supply**	$84,500.00	$23,300.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
10.J	Lockers Supply	**Elite Storage Products**	$104,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
12.C	Window Treatments	**Budget Blinds**	$22,566.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
13.A	Pre-Engineered Metal Building Supply	**Red Dot**	$2,861,408.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
13.B	Pre-Engineered Metal Building Erection	**Red Dot**	$1,851,574.00	$0.00	$0.00	$0.00	$0.00	$8,962.00	$0.00	$0.00	$0.00	$0.00	
21.A	Fire Suppression	**Blackwater Fire Protection**	$301,898.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
22.A	Plumbing	**Pippin Brothers**	$794,140.00	$94,400.00	$0.00	$0.00	$0.00	$10,000.00	$0.00	$0.00	$0.00	$0.00	
23.A	HVAC	**Pippin Brothers**	$2,499,000.00	$126,700.00	$0.00	$0.00	$0.00	$20,000.00	$0.00	$0.00	$0.00	$0.00	
26.A	Electrical	**Willmar Electric Service**	$3,103,675.00	$149,200.00	$595,400.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
31.A	Site Work/Earthwork	**Hook Construction**	$704,240.00	$1,500.00	$170,833.00	$37,000.00	$0.00	$1,134.00	$2,250.00	$0.00	$22,500.00	$0.00	
31.B	Chemical Stabilization	**Groundworks**	$193,332.00	$8,778.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
32.A	Paving and Sidewalks	**T&G Construction**	$2,244,544.00	$31,488.00	$135,514.00	$114,647.00	$160,237.00	$25,000.00	$78,224.00	$0.00	$0.00	$58,676.00	
32.E	Synthetic Turf	**Sprinturf**	$220,251.00	$0.00	$1,639,739.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
32.F	Landscaping and Irrigation	**4-D Landscaping**	$748,760.00	$21,240.00	$0.00	$0.00	$0.00	$12,000.00	$0.00	$72,000.00	$0.00	$0.00	
32.G	Fencing	**OKC Fence**	$27,000.00	$13,475.00	$155,480.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
32.H	Site Furniture Supply	**Sitescapes/Landscape Forms**	$46,303.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
33.A	Utilities	**Cimarron Construction**	$1,292,716.00	$39,425.00	$12,950.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
80.A	General Trades	**The Boldt Company**	$383,727.00	$20,250.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
	Subtotal Direct Costs		**$23,599,273.00**	**$1,012,572.00**	**$2,903,143.00**	**$151,647.00**	**$160,237.00**	**$111,317.00**	**$80,474.00**	**$72,000.00**	**$22,500.00**	**$58,676.00**	**$28,171,839.00**

Indirect Costs

	Description	Calculation										Amount
General Conditions												
	General Conditions	Stipulated Sum	$1,695,270.00									$1,695,270.00
Insurances												
	Insurance Costs	2.95%	$735,608.00	$31,436.00	$92,174.00	$4,866.00	$5,143.00	$3,538.00	$2,582.00	$2,310.00	$722.00	$1,883.00	$880,262.00
	Payment & Performance Bond	0.58%	$150,028.00	$9,990.00	$25,706.00	$1,685.00	$1,780.00	$1,236.00	$894.00	$800.00	$250.00	$652.00	$193,021.00
Contingency												
	Construction Manager's Contingency	3%	$780,776.00	$31,320.00	$89,860.00	$4,695.00	$4,961.00	$3,446.00	$2,492.00	$2,229.00	$697.00	$1,817.00	$922,293.00
Fees												
	Construction Manager's Fee	4.5%	$1,206,496.00	$48,390.00	$138,833.00	$7,254.00	$7,665.00	$5,324.00	$3,850.00	$3,445.00	$1,076.00	$2,806.00	$1,425,139.00
Taxes												
	SubTotal Indirect Costs											**$5,115,985.00**
	GMP Total											**$33,287,824.00**

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Section 3
Bid Tabulation

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*Recommended Subcontractors Highlighted in Yellow

Lawton Fort Sill Sports Complex - City of Lawton

4/2/2026

Contractor	Base Bid	Perf. Bond	Low Base Bid	Alt. #1 Concession Stand	Alt. #2 Outdoor Fields	Alt. #3 HD Paving Agg	Alt. #4 Mill and Overlay	Alt. #5 One Add'l Year Warranty	Alt. #6 PEMB Turnkey	Alt. #7 Structural Steel Turnkey	Alt. #8 Additional Sidewalk	Alt. #9 1 Year Landscaping Maintenance	Alt. #10A Remove/Replace Soils Under Building	Alt. #10B R/R Soils Under Alt 1	Alt. #11 Detention Muck Removal	Alt. #12 6% Lime, in Lieu of 5% Lime	Alt. #13 4% CKD, in Lieu of 5% Lime	Base Bid + Alts.	Low Combined	Valid	Low Base Bid Sub	Low Base Bid + Alt Sub
Bid Package #80.A - General Trades			383,727																403,977			Boldt	Boldt
Boldt	383,727			20,250														403,977					
Bid Package #02.A - Demolition			34,210																102,440			Midwest Wrecking	Midwest Wrecking
Midwest Wrecking	34,210				68,230			0										102,440					
Bid Package #03.A - Concrete			1,635,496																1,717,854			Lupi	Lupi
Lupi	1,635,496			73,858				8,500										1,717,854					
WW Builders	1,685,083			40,808				10,000										1,735,891					
Bid Package #04.A - Masonry			0																192,910				Justin Dallas
CIA				237,500														237,500					
Justin Dallas				187,910				5,000										192,910					
Texoma				230,000														230,000					
Bid Package #05.AA - Structural Steel Material			105,500																147,421			Clints Welding	Clints Welding
Clints Welding	105,500			41,921														147,421					
E-Saw	159,346			0	1,682													161,028					
Shawnee Fab	115,981			54,617														170,598					
Waldroop	150,285			47,035														197,320					
HK&S	136,000			71,000														207,000					
Bid Package #05.AB - Structural Steel Erection			41,600																52,874			Clints Welding	Clints Welding
Clints Welding	41,600			16,274						-5,000								52,874					
Allied	70,000			22,000														92,000					
Shawnee Fab	57,600			54,617														112,217					
Weibee Steel	249,000																	249,000					
Larrance Steel	219,500			104,878				5,000		219,205								548,583					
Bid Package #06.A - Architectural Woodwork			156,984																156,984			Nexspaces	Nexspaces
Contract Fixtures	179,606																	179,606					
Monticello	212,551			4,753				6,377										223,681					
Nexspaces	156,984																	156,984					
EGR	157,600																	157,600					
Bid Package #07.D - EIFS			80,000																83,500			Martinez	Martinez
Integrity	241,022			17,000				2,500										260,522					
Wiljo	86,100			3,825				7,500										97,425					
Martinez	80,000			3,500														83,500					
Bid Package #07.E - Metal Composite Panels			233,048																274,105			Artform	Vanguard
Artform	233,048			88,950														321,998					
~~Next Level~~	~~198,500~~																	~~198,500~~		~~No~~			
Vanguard	274,105																	274,105					
Bid Package #07.F - Roofing			279,487																323,987			WW Builders	WW Builders
Ford (Clayco)	355,000			180,000														535,000					
WW Builders	279,487			44,500														323,987					
Next Level	408,000																	408,000					
Bid Package #07.J - Sealants and Waterproofing			23,039																44,565			GDA	GDA
GDA	23,039			21,526														44,565					
~~CMI~~	~~8,269~~			~~13,120~~														~~20,195~~		~~No~~			
Bid Package #08.A - Doors, Frames, and Hardware Supply			182,662																195,400			La Force	La Force
DH Pace	224,856			13,501				2,671										241,028					
La Force	182,662			12,738														195,400					
Scovil and Sides	216,100			14,087														230,187					
Resource Door	206,100			14,800														220,900					
Bid Package #08.D - Overhead Doors			27,699																33,195			DH Pace	DH Pace
DH Pace	27,699			5,496														33,195					
Hall	36,500																	36,500					
Overhead Door of Lawton	29,468			8,523				1,000										38,991					
Redneck Doors(Brady's Glass)	47,900			6,400														54,300					
Bid Package #08.F - Aluminum Storefronts			555,438																556,488			Tietsort	Tietsort
~~Brady's~~	~~247,800~~																	~~247,800~~		~~No~~			
Tietsort	555,438							1,050										556,488					
Binswanger	639,000																	639,000					
Bid Package #09.A - Drywall & Ceilings			949,372																969,213			Integrity	Integrity
Integrity	949,372			17,341				2,500										969,213					
Corona	1,147,092			34,527														1,181,619					
Modern Coatings	1,609,099			39,550				177,089										1,825,738					
Wiljo	1,194,000			20,750				101,900										1,316,650					
Bid Package #09.B - Flooring and Tile			432,438																445,870			Nexspaces	Nexspaces
Nexspaces	432,438			6,932				6,500										445,870					
Bryans	444,867			7,732														452,599					
Bid Package #09.H - Painting			357,200																368,200			Vega's	Vega's
Vega's	357,200			3,000				8,000										368,200					
Bid Package #10.C - Signage			49,927																49,927			Vital Signs	Vital Signs
Vital Signs	49,927																	49,927					
Bid Package #10.F - Specialties			84,500																107,800			Oklahoma Specialty Supply	Oklahoma Specialty Supply
Czarniecki	154,426			3,964				3,964										162,354					
Oklahoma Specialty Supply	84,500			23,300														107,800					
Laforce	108,694			28,465														137,159					
DH Pace	121,900			26,200														148,100					
Bid Package #10.J - Lockers Supply			104,000																104,000			Elite Storage	Elite Storage
Oklahoma Specialty Supply	111,000																	111,000					
Elite Storage	104,000																	104,000					
Bid Package #12.C - Window Treatments			22,566																22,566			Budget Blinds	Budget Blinds
Contract Drapery	30,645																	30,645					
Budget Blinds	22,566																	22,566					
Russell Interiors	32,780																	32,780					
Bid Package #13.A - PEMB Supply			2,861,408																2,861,408			Red Dot	Red Dot
Red Dot	2,861,408																	2,861,408					

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*Recommended Subcontractors Highlighted in Yellow

Lawton Fort Sill Sports Complex - City of Lawton

4/2/2026

Contractor	Base Bid	Perf. Bond	Low Base Bid	Alt. #1 Concession Stand	Alt. #2 Outdoor Fields	Alt. #3 HD Paving Agg	Alt. #4 Mill and Overlay	Alt. #5 One Add'l Year Warranty	Alt. #6 PEMB Turnkey	Alt. #7 Structural Steel Turnkey	Alt. #8 Additional Sidewalk	Alt. #9 1 Year Landscaping Maintenance	Alt. #10A Remove/Replace Soils Under Building	Alt. #10B R/R Soils Under Alt 1	Alt. #11 Detention Muck Removal	Alt. #12 6% Lime, in Lieu of 5% Lime	Alt. #13 4% CKD, in Lieu of 5% Lime	Base Bid + Alts.	Low Combined	Valid	Low Base Bid Sub	Low Base Bid + Alt Sub
Metal Building Industries	3,573,070																	3,573,070				
~~Waldroop~~	~~3,487,518~~																	~~3,487,518~~		~~No~~		
Larrance Steel	4,125,325																	4,125,325				
Gideon	3,800,000																	3,800,000				
Bid Package #13.B - PEMB Erection			1,816,774																4,687,144		Red Dot	Red Dot
Red Dot	1,816,774							8,962	2,861,408									4,687,144				
~~Metal Building Industries~~	~~5,225,403~~								~~5,770,000~~									~~5,209,175~~		~~No~~		
~~Vanguard~~	~~3,102,725~~								~~2,064,736~~									~~5,167,470~~		~~No~~		
Larrance Steel	2,090,400							5,000	6,215,725									8,311,125				
Bid Package #21.A - Fire Suppression			301,898																301,898		Blackwater	Blackwater
Blackwater	301,898																	301,898				
Frazier (Pye)	426,800							5,000										431,800				
T&T	532,000																	532,000				
VSC	434,625							1,200										435,825				
Premiere	325,000							2,000										327,000				
Kanske	348,200							1,200										349,400				
Bid Package #22.A - Plumbing			791,890																896,290		Pippin	Pippin
Pippin	791,890			94,400				10,000										896,290				
T&T	1,001,400			139,450														1,140,850				
Trade	1,510,000			96,950														1,606,950				
Bid Package #23.A - HVAC			2,499,000																2,645,700		Pippin	Pippin
Pippin	2,499,000			126,700				20,000										2,645,700				
Trade	2,651,250			118,350				180,000										2,949,600				
Bid Package #26.A - Electrical			3,041,675																3,786,275		Willmar	Willmar
Willmar	3,041,675			149,200	595,400													3,786,275				
SB Jones	4,557,500			819,000	600,000													5,976,500				
Bid Package #31.A - Site Work			575,000																2,140,717		Hook	Hook
Hook	575,000			1,500	170,833	37,000		1,134			2,250		1,298,000	32,500	22,500			2,140,717				
WW Builders	1,050,350			25,850	245,000	9,800		3,000			0		1,685,000	25,000	15,000			3,059,000				
Seek	847,000			35,000	250,000	55,000		35,000			10,000		2,800,000	55,000	35,000			4,122,000				
Bid Package #32.B - Chemical Stabilization			193,332																202,110		Groundworks	Groundworks
Groundworks	193,332			8,778														202,110				
Bid Package #32.A - Paving			2,019,544																2,549,115		T&G	T&G
Turning Point	2,147,000			39,850	168,900	101,350	203,100	5,000			35,700					40,000	-76,700	2,664,200				
Ellsworth	2,040,323			54,249	153,976	68,999	280,000	25,000			45,500					58,000	-80,000	2,646,047				
T&G	2,019,544			31,488	135,514	114,647	160,237	25,000			78,224					58,676	-74,215	2,549,115				
WW Builders	2,605,005			61,250	346,500	194,000	7,000	9,500			84,500					41,500		3,349,255				
Bid Package #32.E - Synthetic Turf			220,251																1,859,990		Sprinturf	Sprinturf
Nationwide Sports	272,140				1,632,500													1,904,640				
Sprinturf	220,251				1,639,739													1,859,990				
United Turf	335,000				1,775,000													2,110,000				
Bid Package #32.F - Landscaping			748,760																854,000		4D (Garden Depot)	4D (Garden Depot)
4D (Garden Depot)	748,760			21,240				12,000				72,000						854,000				
Galt	1,033,558			39,650				20,000										1,093,208				
Greenshade	1,047,000											94,600						1,141,600				
Bid Package #32.G - Fencing			27,000																134,455		Fence OKC	Fence OKC
Fence OKC	27,000			11,975	95,480													134,455				
Apex	34,300			8,625	155,000													197,925				
Bid Package #32.H - Site Furniture Supply			23,005																23,005		Sitescapes	Sitescapes
Sitescapes	23,005																	23,005				
Bid Package #33.A - Utilities			1,292,716																1,345,091		Cimarron	Cimarron
Cimarron	1,292,716			52,375														1,345,091				
G&P	1,472,091			48,673				44,163										1,564,927				
H&H	1,530,075			205,970				3,259										1,739,304				

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Section 4
GMP Assumptions & Clarifications

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The Boldt Company
101 W. Hefner Road
Oklahoma City, OK 73114

800.992.6538
405.752.5885
boldt.com

April 15th, 2026

City of Lawton
212 SW 9th Street
Lawton, OK 73501

Subject: Lawton-Ft. Sill Sports Complex GMP Proposal Assumptions & Clarifications

On behalf of The Boldt Company, thank you for the opportunity to submit our **GMP proposal** for the Lawton-Ft. Sill Sports Complex in Lawton, OK.

Subcontractor Costs	$ 26,510,729.00
Other Direct Costs	$ 361,961.00
Allowances	$ 651,688.00
General Conditions (stipulated sum)	$ 1,695,270.00
Project Requirements (stipulated sum)	$ 647,461.00
Insurances	$ 880,262.00
Bonds	$ 193,021.00
Subtotal	**$ 30,940,392.00**
Construction Manager's Contingency (3%)	$ 922,293.00
Construction Manager's Fee (4.5%)	$ 1,425,139.00
Total Base Boldt GMP	**$ 33,287,824.00**

**For avoidance of doubt this Amendment also modifies the party's agreement and removes any portion of an Owner's Contingency Allowance from the GMP (i.e. the Owner's Contingency allowance is excluded from the GMP).*

******See attached GMP Build-up for total construction cost breakdown.*

ALTERNATES INCLUDED (owner contingency is excluded from these amounts)
Alternate #1 - Restroom/Concession Building
Alternate #2 - Demolish and Replace Existing Fields
Alternate #3 - Provide 4" of Aggregate Base Under Heavy Duty Paving
Alternate #4 - Mill and Overlay Existing Parking Lot
Alternate #5 - Add One Additional Year of Material and Labor Warranty
Alternate #6 – Turnkey Metal Building Scope (material & erection)
Alternate #7 – Structural Steel Turnkey (material & erection)
Alternate #8 - Add Sidewalk Noted as Alternate Add Shown on Architectural Site Plan
Alternate #9 - 1 Year of Landscaping Maintenance
Alternate #11 - Detention Pond Muck Removal at Completion
Alternate #12 - 6% Lime, in lieu of 5% Lime at Paving Base

ALTERNATES EXCLUDED (owner contingency is excluded from these amounts)
Alternate #10A - Remove/Replace Soil, In Lieu of Chemical Stabilization at Base Bid: **$1,454,456.00**
Alternate #10B - Remove/Replace Soil, In Lieu of Chemical Stabilization at Alternate: **$36,465.00**
Alternate #13 - 4% CKD, in lieu of 5% Lime at Paving Base: **DEDUCT ($74,215.00)**

Commercial Clarifications and Assumptions
Upon review of the provided Issue for bid plans delivered 08.26.2025 by ADG/Blatt (ref: Section 7 – Document Log), and in preparation of our GMP submittal, we have based our **GMP proposal** on the following clarifications and assumptions:

1. Boldt's **proposal** is based on the parties reaching mutually agreeable contract terms pursuant to the assumptions and clarifications set forth in this Scope of Work Clarifications.
2. As of the date of this **proposal**, certain markets providing materials are experiencing or may experience significant, industry-wide economic fluctuation, that may impact price, availability, and delivery time frames. In addition, subcontractors and suppliers may not be able to honor their pricing and/or schedule for more than 30 days. Disruptions resulting from the current market instability could also impact the availability of labor to complete the work. Boldt's budget is based on performance under normal construction conditions. It does not factor in unforeseen or unanticipated price escalation or supply chain disruption, however Boldt will work with the owner to reasonably anticipate and mitigate such impacts to the extent possible.
3. The **proposal** included with the Proposal is based on the current market conditions as of April 2nd, 2026, including tariffs or import duties to the extent legally enacted, existing freight, and material and equipment costs, the current availability of materials and equipment, and current labor rates. Given the current market volatility and uncertainty impacting U.S. international trade and other governmental actions, the budget does not take into account uncontrollable cost escalations that may occur after the date of the Proposal, including but not limited to changes in the cost or availability of materials or equipment due to (i) tariffs or import duties (including resulting increases in the cost of domestically sourced materials not directly covered by the tariffs or duties), (ii) other taxes, charges, levies, fees, customs, imposts, obligations, charges or other assessments (including any assessment, fee or other charge in the nature of or in lieu of any tax) imposed by any foreign or domestic governmental authority, (iii) trade-related policies or other changes in laws, (iv) supply chain shortages and/or regional labor escalation or disruptions impacting the construction markets, and/or (v) cyber-attacks, economic crises, terrorism-related events, disease or illness that may affect the area in which the project is located ("Uncontrollable Cost Escalations").
4. Should any Uncontrollable Cost Escalations occur that impact the **proposal**, Boldt shall have the right to adjust the **proposal** prior to the finalization of the GMP. After the finalization of the GMP shall have the right to equitably adjust the GMP to reflect any Uncontrollable Cost Escalations via a change order.
5. Boldt's **proposal** is based on entitlement to equitable adjustment to the contract time and contract price for excusable delays to include (i) Delays caused by the acts or omissions of Owner, its employees, agents or contractors, or any Governmental authority, that adversely affect Boldt's performance of the Work; (ii) Changes in the Work ordered by the Owner, or arising from decisions of the Owner that impact the time of performance of the Work; (iii) pre-existing hazardous materials, hazardous abatement, environmental, threatened or endangered species, historical, archaeological, or paleontological encounters; (iv) Concealed or unknown site conditions; (v) Force Majeure events; (vi) Adverse weather conditions not reasonably anticipated; (vii) Transportation delays and/or supply chain impacts not reasonably foreseeable that adversely affect Boldt's performance of the Work; (viii)

material manufacturing defects, and/or (ix) Other similar causes or circumstances which cannot reasonably be prevented by the parties whose performance is delayed.

6. Boldt has made visual surface observations of the proposed project site and has relied upon the bidding documents to determine our **proposal**.
7. Cost for Builder's Risk Insurance is included.
8. Cost for General Liability is included.
9. The cost of providing a Performance and Payment Bond is included. Individual subcontractor bonds are **excluded**.
10. Remediation and/or testing for asbestos, mold, or any other hazardous substances is excluded. The City of Lawton is to directly hire any services required to mitigate and remove any hazardous substances discovered during the project.
11. Boldt has included a 3% CM contingency.
12. General Conditions, Project Requirements & Other Direct Costs shall be treated as a stipulated sum (i.e. fixed price).
13. The following **Allowances** are currently carried inside the GMP.

a.	Floor floating for levelness requirements	$ 50,000.00
b.	Resin sports panel wall upgrade requirements	$ 25,000.00
c.	Parking lot light electrical feed/transformer feed	$ 50,000.00
d.	Rock removal	$ 75,000.00
e.	Erosion control for spoils	$ 5,000.00
f.	Asphalt binder increase	$ 150,000.00
g.	Patch existing paving damaged during construction	$ 75,000.00
h.	Landscape Forms Northport bollards	$ 23,298.00
i.	Additional goal and volleyball support steel	$ 34,800.00
j.	Basketball & soccer scoreboard supports	$ 5,000.00
k.	Fine grade indoor turf areas	$ 24,240.00
l.	Shot clock electrical connections	$ 12,000.00
m.	Soap dishes at showers	$ 2,250.00
n.	Laydown gravel	$ 25,000.00
o.	ADA signs	$ 19,800.00

14. The following Allowances are currently carried inside the GMP for Alternate #1.

a.	Gate for the fencing at condensing units	$ 1,500.00
b.	ADA signs	$ 1,200.00

15. The following Allowances are currently carried inside the GMP for Alternate #2.

a.	Post extensions for netting	$ 30,000.00
b.	Baseball scoreboard posts	$ 12,600.00
c.	Baseball backstops	$ 30,000.00

16. All grading, paving, and utilities outside of Civil Document blocks C411, C412, C413, C414, C940, C950 & C960 are **excluded.**
17. All affidavits required by Title 61 and provided by the City of Lawton are included.
18. Materials testing cost is **excluded** per the contract. This exclusion includes all landscaping testing costs. Coordination and performance meeting all testing requirements is included.

19. Temporary Utility Services (Electric, Water, and Sewer) are **excluded.**
20. Taxes are **excluded.**
21. Demolition of the existing electrical work associated with the existing parking lot light poles is **excluded.** This is represented in specific keynote #1 on sheet E1.00. A new feed to the front-end pole will be provided from the new concession stand if Alternate #1 is accepted. An allowance of $50,000 is included in the base bid for redirecting the feed if Alternate #1 is not accepted. This is a requirement for PSO.
22. Irrigation at the new field area for sod is **excluded.**

Technical Clarifications and Assumptions

01A Building Permit

1. A $31,971 allowance has been included for Building Permitting and Inspections.

02A Demolition

1. Demolition of the existing maintenance structure is included.
2. Demolition of the existing barb wire fencing to accommodate the new construction is included.

03A Concrete

1. Continuous & Spot Footings
    a. 2’ of aggregate base under the foundations, is **excluded.** This will be founded on already stabilized materials.
    b. Excavation Spoils will be left on the site.

2. Slab on Grade
    a. 5” thickness with #4 reinforcing bars at 18” on center each way.
    b. Equipment pads are included on the exterior of the building for the transformer.
    c. Site light pole bases are included.

04A Masonry

1. Separate concession buildings included with 8” standard CMU block and brick veneer

05AA & 05AB Structural Steel

2. Structural steel material and erection are included.
3. Structural steel is only utilized at the entry canopy feature, per the documents, as the remainder of the building is a pre-engineered structure.
4. Boldt is an AISC certified company. Due to the owner’s request for the lowest responsible bid, AISC certification is not included in this proposal.
5. A roof ladder is included.
6. All bollards are included, except for the 11 at the main entry spelled out as specialty bollards.
7. Handrails at the exterior stairs are included.

06A Rough Carpentry

1. A wood cap is included at the parapet wall to receive metal cap flashing.
2. Wood blocking/backing is included for wall hung items.
3. All blocking/backing is included with fire rated materials.
4. Plywood is included in half of the wall space in each of the electrical and IDF rooms.
5. 4 Rows of blocking are included at all of the resin sport panel walls.

06D Architectural Millwork

1. Base cabinets are included as shown in the plan set. Tops are included in the specified solid surfacing as shown.
2. Upgraded pieces of casework are included at the main reception desk and childcare reception desk.
3. Upper cabinets are included where shown.
4. Vanities are included with trash cut outs in the counters where shown.
5. Cubbies are included in the fitness room as shown.

07A Caulking/Waterproofing

1. Caulking is included around the perimeter of the exterior hollow metal door frames.
2. Caulking is included at exterior louvers.
3. A fluid-applied membrane air barrier is included behind the ACM wall panels.

07D EIFS

1. EIFS is included as column wraps at the main entry and the wing walls as shown.
2. EIFS soffit is included at the main entry and rear service area as shown.
3. A membrane air barrier, compatible with the EIFS system, is included.

07E ACM Panels

1. ACM panels are included at the main entry area at the face of the metal framed band, the face of the canopy, the face of the clerestory window, the east/west wing walls, and at the clerestory window east/west walls.
2. ACM is included as a specialty red color.
3. Parapet caps matching the ACM are included over the ACM panels where they abut the roof.
4. Boldt is recommending to utilize the 2nd lowest bidder on this bid package due to the low bidder being considered non-responsive (Did not submit all bid documents) and lack of previous ACM projects.
5. The Alternate #1 pricing submitted by Artform was not included in their scope and will not be included in the Alternate #1 pricing.

07F Roofing

1. A PVC roof system is included over the entry canopy, over the ACM bands, and at the rear of the building over the kitchen space.
2. Metal flashings and cap are included in standard colors to be selected from a color card.
3. Metal gutters and downspouts are included in standard colors to be selected from a color card.
4. PVC walk pads are included for RTU access for maintenance purposes.
5. A roof hatch with ladder up post is included.

08A Doors, Frames, And Hardware Supply

1. Hollow metal doors and frames are included per the schedule.
2. Frames are fully welded 16 gauge.
3. Doors are included as 16 gauge thermally enhanced cores, at the exterior, and 18 gauge standard poly cores for the interior. Doors are reinforced for heavy duty hardware as specified.
4. Wood doors are included as pre-finished. Supplier warns of “barber pole” look on finished veneer due to cut however the cost to utilize a different cut is included.
5. Rated systems are included where required.
6. Standard commercial grade 1 door hardware included in a satin brushed stainless steel finish.
    i. Hinges, closers, standard cylindrical locks (Where noted), push/pulls, kick plates, and gasketing (Exterior and rated systems only).
    ii. All doors are to be fitted with leversets and include panics where required.
    iii. Hardware keying to be determined through submittals and coordination with the owner.
    iv. See door schedule for all inclusions.

08D Overhead Doors

1. 2 each 10’ x 12’ insulated steel coiling doors are included in a manufacturer’s standard color finish.
2. Doors will be locked by slide bolt with a padlock hasp. The padlocks are **excluded**.
3. Doors are electrically driven, wall mount operated, with bottom bar electric sensing edge, and a 3-button wall control station.

08F Storefronts and Glazing

1. Storefront and curtain wall systems are all included as an anodized clear system per the plans with a special red color at the doors to match the ACM.
2. Glazing is included in the hollow metal and wood doors.
3. Safety backed mirrors with brushed stainless J-trim is included around the perimeter of the fitness and group exercise rooms as shown.
4. Dasher board wall systems are **excluded**.
5. The clerestory window is included with a rigid louver system for sun screening.
6. Electronic controls of the louver is **excluded**.
7. Boldt is recommending utilizing the 2nd low bidder on this bid package due to the low bidder confirming that they left out a scope of work in the pricing provided.

09A Drywall and Framing

1. Fiber Resin wall panels are included throughout the soccer and basketball spaces.
2. Upgraded stud thickness is included for attachment of the fiber resin wall panels.
3. FRP is included as Marlite white Class A with all accessories at mop sinks.
4. Tile backing panels are included where wall tile is to be installed.
5. Fire rated gypsum board is included where required by code.
6. Glass mat sheathing is included behind the EIFS and ACM panels.
7. All batt acoustical insulation is unfaced and included in the walls where shown.
8. Interior expansion joints are included where required.
9. All ACT ceilings are included where shown.
10. Fire sealing at the top of rated walls is included.

09B Flooring and Tiling

1. Porcelain floor tile is included in all single user restrooms, the locker rooms, and the shower areas.
2. Shower tiling to be installed in a mud bed in recessed concrete pans.
3. Wall tiling to be placed on a suitable substrate for tiling materials and to rest on tile base where tile floors adjoin tile walls.
4. Quarry tile is to be installed in the kitchen areas.
5. All vertical corners are to be caulked and not grouted.
6. Carpet is included with rubber base at all administration spaces.
7. LVT is included with rubber base at party rooms, café seating, break room, the fitness lobby, and the child care room.
8. Rubber fitness floor tile and specialty basketball flooring are **excluded**.
9. Polished concrete with rubber base is included at a level 1, 200 grit product providing some stain resistance at the lobby, main circulation corridors, main area restrooms and viewing area corridors.
10. Caulking of joints within the polished concrete area is included.

09H Painting

1. All bollards, lintels, and building mounted piping include 2 finish coats of paint over primer.
2. Painting is included at the hollow metal doors and frames.
3. Tape, Bed, and paint are included at all interior sheetrock to a level 4 finish.
4. Fire and smoke taping are included where required by code.
5. Painting of exposed decks with all items exposed below deck is included.
6. Painting of exposed beams and columns is included.
7. Sprayed concrete sealers are included at all back of house spaces.

8. All wall coverings are **excluded**.

10C Signage
1. The monument sign is included, single sided, as shown on A1.1.
2. The building monument sign is included with reverse channel lit letters.
3. ADA signage for room identification is included.

10F Specialties Supply
1. HDPE toilet partitions are included as shown.
2. Urinal screens are included.
3. HDPE shower partitions are included.
4. Toilet accessories are included. The toilet accessories consists of baby changing stations, grab bars, framed mirrors, coat hooks, shower curtains/rods, toilet seat cover dispensers, sanitary napkin disposals, shower seats, and recessed trash receptacles.
5. Disposables toilet accessories materials (Toilet paper, paper towel, soap dispensers) are **excluded**. Per previous conversations these are to be OFCI.
6. Plastic corner guards are included as shown.
7. FE10C 10 pound Multi-purpose dry chemical extinguishers are included.
8. Stainless steel fire extinguisher cabinets are included at the locations shown.
9. Red decals are included.
10. 1 each K-Type fire extinguisher is included for the kitchen.
11. Fire extinguishers are inspected and tagged when delivered.
12. 3 each Philips AED devices and cabinets are included with decals.

10J Lockers Supply
1. 89 each HDPE double tier plastic lockers (15”x18”x60”) by Elite Storage products are included.
2. Sloped tops and 4” Bases are included.
3. Filler panels, to match lockers, are included as shown.
4. 6 each ADA locker benches are included. 2 of these are included with backs.
5. 50% of materials are to be paid upon order.

11A Food Service Equipment and Residential Appliances
1. These items are **excluded**. Exclusion includes materials for kitchen hoods, make up air unit, and kitchen exhaust fan. Installation of the hood, MAU, and exhaust fan is included.
2. Plumbing and Electrical connections (Hard wired) are included.

11G Athletic Equipment
1. All divider curtains, padding, scoreboards, basketball equipment, volleyball equipment, soccer equipment, and any other athletic equipment is **excluded**.
2. Electrical connections (Hard wired) are included.

12C Window Shades
1. Roller window shades are included at the locations noted on the plans.
2. Shades are manually controlled by a chain and clutch.
3. The shade consists of a light filtering fabric on PVC-coated fiberglass. These are stain and fade resistant.
4. Shades are to be provided with a front facia to cover the headbox.
5. Shade colors to be selected from manufacturer’s standard range of colors.

13A Pre-Engineered Metal Building
1. The entire building, except the front canopy, is included as a pre-engineered metal building.

2. The building is to be erected by a crane due to some of the expected loads that would be placed on the slab if erected by telehandler.
3. Tapered columns are included where allowed.
4. Steel is all provided with a standard red oxide primer.
5. The building is included to meet IBC 2018 with risk category III.
6. R-30 vinyl backed insulation is included at the roof and R-25 vinyl backed insulation is included at the walls. These are included as a “simple saver” type system which requires an extra layer of insulation to cover the interior of the framing. Large beams and columns will not be covered.
7. Metal wall panels are to completely wrap the building in a custom blue and light grey color. This is included with a Kynar finish. A PBR panel, in 24 gauge, is utilized for the walls.
8. 24” trapezoidal, field seamed standing seam roof panels, in 24 gauge selected from manufacturer’s standard colors, are included at the roof.
9. Snow guards are included on the roof panels.
10. Roof panels are provided with a 20-year weathertightness warranty.
11. Steel roof decking is included at the PVC roof areas.
12. The structure at the roof system is built with purlins. Open web steel joists are **excluded**.
13. Interior liner panels are **excluded**.
14. Gutters and downspouts, 26 gauge, are included at the roof edges. Downspouts are to be tied into a storm system.
15. Miscellaneous stiffeners and bracing are included to support athletic equipment structures to the best of our ability. This is included by allowance. Once a plan is finalized, the bracing will need to be reviewed for completeness and assumptions made during budgeting.
16. Boldt is recommending utilizing the 2nd low bid for the project for supply of the PEMB due to lack of project experience by the low bidder and the large gap in pricing.
17. Boldt is recommending utilizing the 3rd low bid for the project for erection of the PEMB for the below reasons:
    a. Low bidder has stated recent issues with erection of the recommended PEMB system on recent projects and would prefer to not provide the erection.
    b. The 2nd low bidder qualified pre-bid that they would not install a building system that is not their own.
    c. The 2nd low bidder provided the 3rd lowest bid for a turnkey system.
    d. The 3rd low bidder owns the recommended PEMB supply and Boldt feels as if a turnkey provide and erection number should be highly recommended for this project.
    e. The 3rd low bidder provided the lower turnkey supply and erection proposal.

21A Fire Suppression

1. Fire suppression is included as a standard NFPA 13 wet system throughout the new space.
2. The fire suppression system is included as 4 zones.
3. Main branch lines are included as schedule 10.
4. Upright sprinkler heads are included throughout the open to structure areas (Anything without ceiling).
5. Semi-recessed heads are included in all ceiling spaces.
6. It is assumed that water pressure at the project location is sufficient to support a standard suppression system. All pumps or pressure adjusting equipment are **excluded**.
7. Ansul systems, and any other specialty systems, are **excluded**.
8. A spare sprinkler head and wrench cabinet are included.
9. The backflow preventer for the fire water service is included.
10. Overhead hangers for all equipment throughout the space, are to be included as a short all thread hanging from the structure, with a coupling at the base, and the necessary length of all thread below the coupler with the remainder of the hanger.

22A Plumbing

1. Water & sewer are included to the kitchen, restrooms, party rooms, and locker rooms only.

2. Hard plumbing connections are included in the kitchen for owner provided food service equipment.
3. Backflow preventer for domestic water service is included.
4. Floor sinks are included in the kitchen.
5. Wall and roof hydrants are included where shown.
6. A 500 gallon grease trap is included for the food service waste.
7. A hot water recirculating system is included for the entire space.
8. Hot water is to be provided via 3 each 100-gallon hot water heaters.
9. Sinks are provided as undermount throughout the facility with stand-alone wall mount sinks in the single stall restrooms and kitchen.
10. Sinks in the party rooms and break room are to be stainless steel finish, whereas they are vitreous china elsewhere.
11. Mop sinks are included.
12. Shower fixtures are included with shower seats and handheld devices where required.
13. Soap dishes are included as an allowance.
14. Storm drainage is included at the flat roof surfaces.
15. Gas services are included for all plumbing, HVAC, and food service equipment.
16. The gas service line across the site is **excluded**. It is assumed that the cost for gas services will be included in the utility service providers scope of work.
17. Plumbing permitting is included.

23A HVAC

1. Heating and air are included throughout the space.
2. All equipment is to be air-to-air equipment and gas heated by York.
3. Electronic controls are included.
4. Mini split systems are included in the electrical and data rooms for better point of service cooling options.
5. A unit heater is included in the fire riser room for better freeze protection on the fire suppression system.
6. Fabric ducts are included in the gym and soccer areas.
7. Painted rectangular duct is included in the corridors with exposed ceilings.
8. Installation of the kitchen exhaust hood, kitchen make up air unit, and kitchen exhaust fan are included.
9. Furnishing and installing of the grease duct and duct wrap are included.
10. Testing and balancing of the entire system is included.
11. The cost of HVAC permitting is included.

26A Electrical

1. An allowance is included in the base bid to handle switching over the existing parking lot lighting from the direct feed on the existing transformer if the Alternate for the concession stand and/or fields are not accepted. This is a requirement of PSO for the project in general to have services metered.
2. The conduit for the primary transformer feed and secondary transformer feed are included with a pull string. It is assumed that PSO will provide all wire to the transformer and from the transformer to the meter base in the provided conduit.
3. For the alternate, it is assumed that the primary conduit can be intercepted and extended to the new transformer location. All other connections details listed above for the main transformer apply. PSO has informed us that there could be cost to the end user associated with this transformer however cannot develop the cost for the end user at this time. All costs for end user, as noted by PSO are currently **excluded**. The cost for this can be billed against the allowance included for the items in item 1 on this proposal.
4. Communications conduit is included with all underground as noted.
5. Light fixtures and receptacles are included as noted on the plans.

6. Raceways for all low voltage cabling items are included as stub ups into the ceiling space, with pull strings, for free air cabling by others. Conduit will be installed in banks for low voltage traversing across open to structure ceiling spaces.
7. Fire alarm is included to meet code requirements. All other low voltage, including any low voltage hardware for access control, are excluded.
8. The cost of electrical permitting is included.

27A Communications and Data

1. Communications and data are **excluded** from this project.
2. Low voltage hardware for access control is **excluded**.
3. Raceways for locations shown on the plans are included with pull strings to above ceiling as needed.

28A Fire Alarm

1. A fire alarm system is included to meet all code requirements.
2. The fire alarm system is priced as a voice evacuation system.
3. ERCC for the fire alarm system is **excluded**. If wireless communications for the fire alarm are required by the Fire Marshal, additional costs could apply.

31A Earthwork

1. Site clearing is included for the new building only.
2. Cut and fill as shown on the construction documents.
3. The building pad will be set to grade in the base bid assuming chemical stabilization, per geotechnical report addendum. Removal and replacement with select fill, per the original geotechnical report, is included as an add alternate to the project.
4. Our current reports show that we will not encounter rock that is not “rippable” at the bottom of this excavation, however, a $75,000 allowance is included for rock removal if encountered.
5. The detention pond will be established prior to commencing the remainder of the site activities, per requirements of the Storm Water Detention Plan.
6. Spoils materials are to be left on site.

31B Chemical Stabilization

1. Base GMP includes chemical stabilization for the building pads to an 8’ depth per the geotechnical report addendum included in this Amendment. An Alternate price to remove and replace soils with select fill is provided as an add to the GMP.

32B Paving and Sidewalks

1. Asphalt and concrete paving are included as shown.
2. Paving is to be placed directly on 8” stabilized soils. Added costs for 4” of aggregate base under only the heavy-duty paving areas and different stabilization options are provided as alternates. The best stabilization method is to be determined by the Geotech when testing becomes available.
3. Asphalt paving is included across most of the site in a 5” total thickness, with heavy duty included at drive paths at 7” in thickness.
4. Heavy duty concrete is included at the approaches and rear delivery area of the building at 7” in thickness.
5. All parking striping, ADA post signs, and wheel stops are included. Fire lane striping is **excluded** and will be added if required by the Fire Marshal.
6. Asphalt pricing is based on the current ODOT asphalt binder index based on time lapse between bidding and final installation timelines. The index will be utilized to discover cost adds or savings on materials placed further than 60 days out from bidding. An allowance has been carried for possible adds. This should only affect the top layer of asphalt as the intent is to provide the base layer of asphalt early into the project to provide additional control of dirt and mud.
7. A mill and overlay option, in a 2” thickness, was provided as an Alternate.

8. Sidewalk is included as shown. ADA Tactile warning devices are included in the sidewalk as required.
9. Stairs leading down from the east parking lot are included.
10. The emergency overflow drainage structure and trickle channels in the detention pond are included.
11. Mow strips are included at the entry landscaping features.

32E Synthetic Turf

1. Synthetic turf is included in the indoor soccer area as the Sprinturf basis of design.
2. Turf provider is to provide and install all vapor barrier, aggregate base, and sand base for this system. The vapor barrier will be attached to the vapor barrier left behind by the concrete subcontractor.
3. The turf is included with a 2” blade, in green, and includes all striping for soccer.
4. The outdoor turf also includes a drainage system to be designed and installed by the turf subcontractor and includes striping for baseball and soccer.

32F Landscaping and Irrigation

1. The site will be completely irrigated per City of Lawton standards. Irrigation at the alternate area is limited to trees only.
2. Trees are included in the caliper variety of trees as shown on the documents.
3. U-3 bermuda sodding is included at all disturbed areas. Sodding at the alternate areas is excluded.
4. Ground cover is included as shown on the plans.
5. Decomposed granite is included at all heavy traffic areas.
6. Stone cobbles are included around the building.
7. Boulders are included across the site as shown on the plans.
8. All landscaping items are to receive rich mix soil, fertilizer, weed barrier, mulch, and edging as specified and shown.
9. Imported topsoil under sod is **excluded.**

32G Fencing

1. Dumpster enclosure screening is included. A composite lumber material is utilized on 4” x 4” painted posts. 2 gates are included for truck access. Bollards are installed in the dumpster enclosure for protection of the enclosure.
2. Fencing for the concession stand includes a steel frame fence to encapsulate the condensing units and is priced as an alternate.
3. Field areas are priced in the alternate as well and includes chain link fencing to 10’ height around the new fields with gates for public access and player access at the field edges.
4. Allowances are currently carried for the alternates which apply to this scope.

32H Site Furniture Supply

1. 4 Each recycled plastic trash receptacles are included by Sitescapes.
2. 6 each 8’ long recycled plastic benches are included by Sitescapes.
3. 3 each 7 parking stall bike racks are included by Sitescapes.
4. 11 each specialty Northport bollards are included at the main entrance by Landscape Forms.

33A Utilities

1. Public and private utilities are included, per the plans.
2. Public and private domestic and fire water line services are included with all fittings, tap/saddles, meter vault, irrigation meter, valves, boxes, and fire hydrants as described and required in the documents.
3. Fire riser is included to 1’ AFF for fire suppression subcontractor tie in.
4. All waterline services include chlorination and testing as required.
5. Public and private sanitary sewer utilities are included with 7 manholes, saddles, cleanouts, and fittings as shown and required.
6. Public and private storm sewer utilities are included with an outflow structure, cut off wall, sloped end sections, manholes, curb inlets, area inlets, and rip rap.

7. All roof drainage ties into the storm drainage system.
8. Hydro excavation is included.
9. All bedding and trench filling per City of Lawton standards.
10. All spoils are to be left on site.
11. All other utility lines are **excluded** and assumed to be by the local utility provider.

80A General Trades

1. Providing and installing all rough carpentry and wood blocking is included.
2. Installation of doors, frames, and door hardware is included.
3. Installation of all toilet accessories, toilet partitions, corner guards, emergency aid cabinets, fire extinguishers and cabinets, and owner provided toilet accessories is included.
4. Installation of the lockers is included.
5. Installation of all site furniture is included.

Schedule

Boldt's budget is based on the documents presented by ADG/Blatt. We anticipate completing this project within an 18-month construction duration after receipt of the contract. Please see detailed schedule in Section 5 of this GMP Amendment.

Boldt appreciates the opportunity to provide this GMP Proposal to The City of Lawton for the Lawton-Ft. Sill Sports Complex project in Lawton, OK. Should you have any questions or require further information, please reach out.

Respectfully,

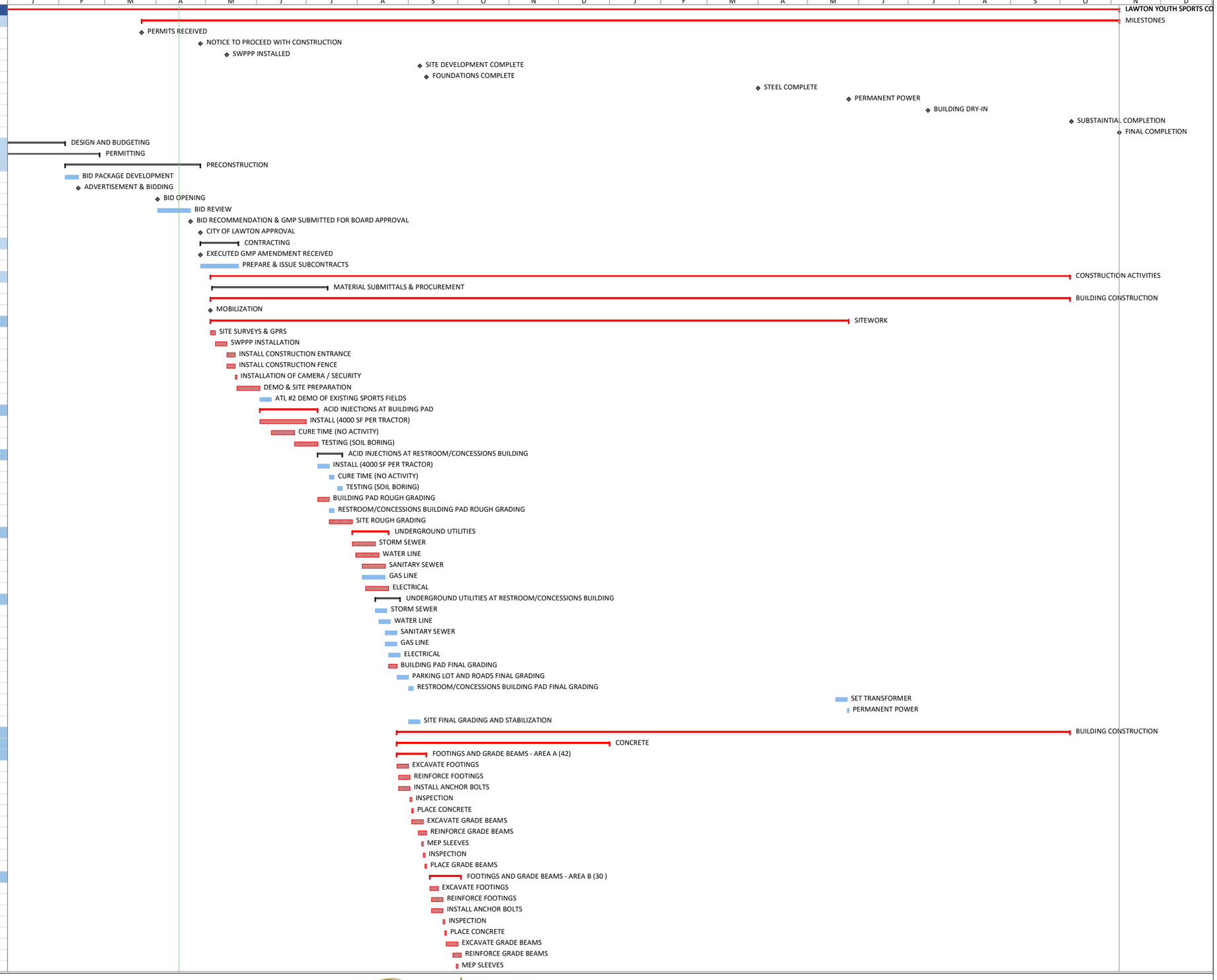
Tony Yanda
Director - Project Development
Cc: Nate Skinner, Matt Rogers, Tony Yanda, Cody Mosley, Dan Schmidt

BOLDT
BUILD BOLDLY

Section 5
Project Schedule

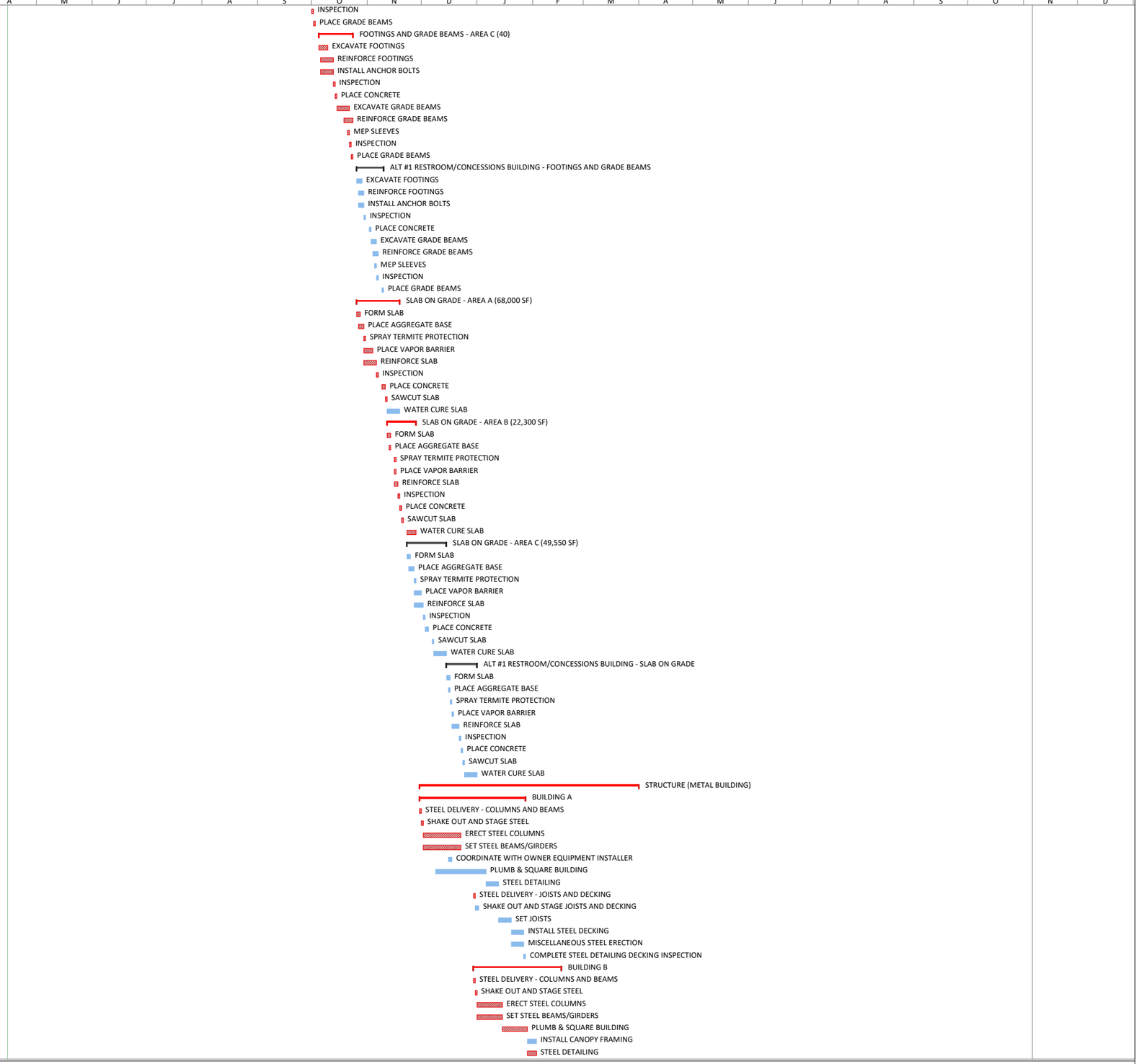
LAWTON YOUTH SPORTS COMPLEX

ID	Task Mode	Task Name	% Complete	Start	Finish
0		**LAWTON YOUTH SPORTS COMPLEX**	**0%**	**Tue 8/19/25**	**Fri 11/5/27**
1		**MILESTONES**	**0%**	**Mon 3/23/26**	**Fri 11/5/27**
2		PERMITS RECEIVED	0%	Mon 3/23/26	Mon 3/23/26
3		NOTICE TO PROCEED WITH CONSTRUCTION	0%	Tue 4/28/26	Tue 4/28/26
4		SWPPP INSTALLED	0%	Wed 5/13/26	Wed 5/13/26
5		SITE DEVELOPMENT COMPLETE	0%	Mon 9/7/26	Mon 9/7/26
6		FOUNDATIONS COMPLETE	0%	Fri 9/11/26	Fri 9/11/26
7		STEEL COMPLETE	0%	Wed 3/31/27	Wed 3/31/27
8		PERMANENT POWER	0%	Tue 5/25/27	Tue 5/25/27
9		BUILDING DRY-IN	0%	Mon 7/12/27	Mon 7/12/27
10		SUBSTAINTIAL COMPLETION	0%	Thu 10/7/27	Thu 10/7/27
11		FINAL COMPLETION	0%	Fri 11/5/27	Fri 11/5/27
12		**DESIGN AND BUDGETING**	**100%**	**Tue 8/19/25**	**Thu 2/5/26**
17		**PERMITTING**	**0%**	**Thu 12/4/25**	**Wed 2/25/26**
20		**PRECONSTRUCTION**	**0%**	**Thu 2/5/26**	**Tue 4/28/26**
21		BID PACKAGE DEVELOPMENT	0%	Thu 2/5/26	Thu 2/12/26
22		ADVERTISEMENT & BIDDING	0%	Thu 2/12/26	Thu 2/12/26
23		BID OPENING	0%	Thu 4/2/26	Thu 4/2/26
24		BID REVIEW	0%	Thu 4/2/26	Tue 4/21/26
25		BID RECOMMENDATION & GMP SUBMITTED FOR BOARD APPROVAL	0%	Tue 4/21/26	Tue 4/21/26
26		CITY OF LAWTON APPROVAL	0%	Tue 4/28/26	Tue 4/28/26
27		**CONTRACTING**	**0%**	**Tue 4/28/26**	**Wed 5/20/26**
28		EXECUTED GMP AMENDMENT RECEIVED	0%	Tue 4/28/26	Tue 4/28/26
29		PREPARE & ISSUE SUBCONTRACTS	0%	Tue 4/28/26	Wed 5/20/26
30		**CONSTRUCTION ACTIVITIES**	**0%**	**Mon 5/4/26**	**Wed 10/6/27**
31		**MATERIAL SUBMITTALS & PROCUREMENT**	**0%**	**Tue 5/5/26**	**Mon 7/13/26**
47		BUILDING CONSTRUCTION	0%	Mon 5/4/26	Wed 10/6/27
48		MOBILIZATION	0%	Mon 5/4/26	Mon 5/4/26
49		**SITEWORK**	**0%**	**Mon 5/4/26**	**Tue 5/25/27**
50		SITE SURVEYS & GPRS	0%	Mon 5/4/26	Wed 5/6/26
51		SWPPP INSTALLATION	0%	Thu 5/7/26	Wed 5/13/26
52		INSTALL CONSTRUCTION ENTRANCE	0%	Thu 5/14/26	Mon 5/18/26
53		INSTALL CONSTRUCTION FENCE	0%	Thu 5/14/26	Mon 5/18/26
54		INSTALLATION OF CAMERA / SECURITY	0%	Tue 5/19/26	Tue 5/19/26
55		DEMO & SITE PREPARATION	0%	Wed 5/20/26	Tue 6/2/26
56		**ATL #2 DEMO OF EXISTING SPORTS FIELDS**	0%	Wed 6/3/26	Tue 6/9/26
57		**ACID INJECTIONS AT BUILDING PAD**	**0%**	**Wed 6/3/26**	**Tue 7/7/26**
58		INSTALL (4000 SF PER TRACTOR)	0%	Wed 6/3/26	Tue 6/30/26
59		CURE TIME (NO ACTIVITY)	0%	Wed 6/10/26	Tue 6/23/26
60		TESTING (SOIL BORING)	0%	Wed 6/24/26	Tue 7/7/26
61		**ACID INJECTIONS AT RESTROOM/CONCESSIONS BUILDING**	**0%**	**Wed 7/8/26**	**Wed 7/22/26**
62		INSTALL (4000 SF PER TRACTOR)	0%	Wed 7/8/26	Tue 7/14/26
63		CURE TIME (NO ACTIVITY)	0%	Wed 7/15/26	Fri 7/17/26
64		TESTING (SOIL BORING)	0%	Mon 7/20/26	Wed 7/22/26
65		BUILDING PAD ROUGH GRADING	0%	Wed 7/8/26	Tue 7/14/26
66		RESTROOM/CONCESSIONS BUILDING PAD ROUGH GRADING	0%	Wed 7/15/26	Fri 7/17/26
67		SITE ROUGH GRADING	0%	Wed 7/15/26	Tue 7/28/26
68		**UNDERGROUND UTILITIES**	**0%**	**Wed 7/29/26**	**Wed 8/19/26**
69		STORM SEWER	0%	Wed 7/29/26	Tue 8/11/26
70		WATER LINE	0%	Fri 7/31/26	Thu 8/13/26
71		SANITARY SEWER	0%	Tue 8/4/26	Mon 8/17/26
72		GAS LINE	0%	Tue 8/4/26	Mon 8/17/26
73		ELECTRICAL	0%	Thu 8/6/26	Wed 8/19/26
74		**UNDERGROUND UTILITIES AT RESTROOM/CONCESSIONS BUILDING**	**0%**	**Wed 8/12/26**	**Wed 8/26/26**
75		STORM SEWER	0%	Wed 8/12/26	Tue 8/18/26
76		WATER LINE	0%	Fri 8/14/26	Thu 8/20/26
77		SANITARY SEWER	0%	Tue 8/18/26	Mon 8/24/26
78		GAS LINE	0%	Tue 8/18/26	Mon 8/24/26
79		ELECTRICAL	0%	Thu 8/20/26	Wed 8/26/26
80		BUILDING PAD FINAL GRADING	0%	Thu 8/20/26	Mon 8/24/26
81		PARKING LOT AND ROADS FINAL GRADING	0%	Tue 8/25/26	Mon 8/31/26
82		RESTROOM/CONCESSIONS BUILDING PAD FINAL GRADING	0%	Tue 9/1/26	Thu 9/3/26
83		SET TRANSFORMER	0%	Tue 5/18/27	Mon 5/24/27
84		PERMANENT POWER	0%	Tue 5/25/27	Tue 5/25/27
85		SITE FINAL GRADING AND STABILIZATION	0%	Tue 9/1/26	Mon 9/7/26
86		**BUILDING CONSTRUCTION**	**0%**	**Tue 8/25/26**	**Wed 10/6/27**
87		**CONCRETE**	**0%**	**Tue 8/25/26**	**Thu 12/31/26**
88		**FOOTINGS AND GRADE BEAMS - AREA A (42)**	**0%**	**Tue 8/25/26**	**Fri 9/11/26**
89		EXCAVATE FOOTINGS	0%	Tue 8/25/26	Mon 8/31/26
90		REINFORCE FOOTINGS	0%	Wed 8/26/26	Tue 9/1/26
91		INSTALL ANCHOR BOLTS	0%	Wed 8/26/26	Tue 9/1/26
92		INSPECTION	0%	Wed 9/2/26	Wed 9/2/26
93		PLACE CONCRETE	0%	Thu 9/3/26	Thu 9/3/26
94		EXCAVATE GRADE BEAMS	0%	Thu 9/3/26	Wed 9/9/26
95		REINFORCE GRADE BEAMS	0%	Mon 9/7/26	Fri 9/11/26
96		MEP SLEEVES	0%	Wed 9/9/26	Wed 9/9/26
97		INSPECTION	0%	Thu 9/10/26	Thu 9/10/26
98		PLACE GRADE BEAMS	0%	Fri 9/11/26	Fri 9/11/26
99		**FOOTINGS AND GRADE BEAMS - AREA B (30)**	**0%**	**Mon 9/14/26**	**Fri 10/2/26**
100		EXCAVATE FOOTINGS	0%	Mon 9/14/26	Fri 9/18/26
101		REINFORCE FOOTINGS	0%	Tue 9/15/26	Mon 9/21/26
102		INSTALL ANCHOR BOLTS	0%	Tue 9/15/26	Mon 9/21/26
103		INSPECTION	0%	Tue 9/22/26	Tue 9/22/26
104		PLACE CONCRETE	0%	Wed 9/23/26	Wed 9/23/26
105		EXCAVATE GRADE BEAMS	0%	Thu 9/24/26	Wed 9/30/26
106		REINFORCE GRADE BEAMS	0%	Mon 9/28/26	Fri 10/2/26
107		MEP SLEEVES	0%	Wed 9/30/26	Wed 9/30/26



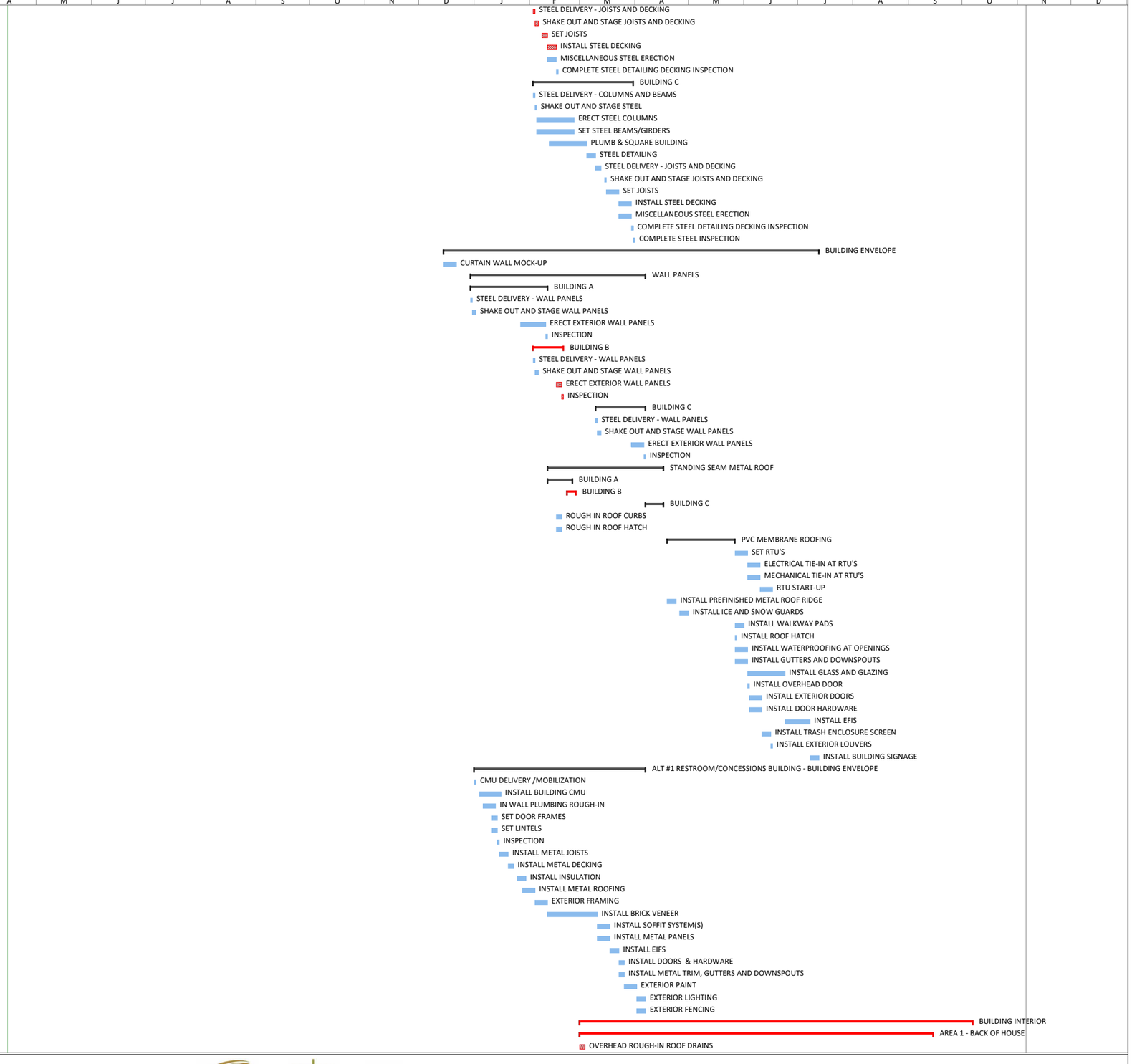
LAWTON YOUTH SPORTS COMPLEX

ID	Task Mode	Task Name	% Complete	Start	Finish
108		INSPECTION	0%	Thu 10/1/26	Thu 10/1/26
109		PLACE GRADE BEAMS	0%	Fri 10/2/26	Fri 10/2/26
110		**FOOTINGS AND GRADE BEAMS - AREA C (40)**	**0%**	**Mon 10/5/26**	**Fri 10/23/26**
111		EXCAVATE FOOTINGS	0%	Mon 10/5/26	Fri 10/9/26
112		REINFORCE FOOTINGS	0%	Tue 10/6/26	Mon 10/12/26
113		INSTALL ANCHOR BOLTS	0%	Tue 10/6/26	Mon 10/12/26
114		INSPECTION	0%	Tue 10/13/26	Tue 10/13/26
115		PLACE CONCRETE	0%	Wed 10/14/26	Wed 10/14/26
116		EXCAVATE GRADE BEAMS	0%	Thu 10/15/26	Wed 10/21/26
117		REINFORCE GRADE BEAMS	0%	Mon 10/19/26	Fri 10/23/26
118		MEP SLEEVES	0%	Wed 10/21/26	Wed 10/21/26
119		INSPECTION	0%	Thu 10/22/26	Thu 10/22/26
120		PLACE GRADE BEAMS	0%	Fri 10/23/26	Fri 10/23/26
121		**ALT #1 RESTROOM/CONCESSIONS BUILDING - FOOTINGS AND GRAD**	**0%**	**Mon 10/26/26**	**Mon 11/9/26**
122		EXCAVATE FOOTINGS	0%	Mon 10/26/26	Wed 10/28/26
123		REINFORCE FOOTINGS	0%	Tue 10/27/26	Thu 10/29/26
124		INSTALL ANCHOR BOLTS	0%	Tue 10/27/26	Thu 10/29/26
125		INSPECTION	0%	Fri 10/30/26	Fri 10/30/26
126		PLACE CONCRETE	0%	Mon 11/2/26	Mon 11/2/26
127		EXCAVATE GRADE BEAMS	0%	Tue 11/3/26	Thu 11/5/26
128		REINFORCE GRADE BEAMS	0%	Wed 11/4/26	Fri 11/6/26
129		MEP SLEEVES	0%	Thu 11/5/26	Thu 11/5/26
130		INSPECTION	0%	Fri 11/6/26	Fri 11/6/26
131		PLACE GRADE BEAMS	0%	Mon 11/9/26	Mon 11/9/26
132		**SLAB ON GRADE - AREA A (68,000 SF)**	**0%**	**Mon 10/26/26**	**Wed 11/18/26**
133		FORM SLAB	0%	Mon 10/26/26	Tue 10/27/26
134		PLACE AGGREGATE BASE	0%	Tue 10/27/26	Thu 10/29/26
135		SPRAY TERMITE PROTECTION	0%	Fri 10/30/26	Fri 10/30/26
136		PLACE VAPOR BARRIER	0%	Fri 10/30/26	Tue 11/3/26
137		REINFORCE SLAB	0%	Fri 10/30/26	Thu 11/5/26
138		INSPECTION	0%	Fri 11/6/26	Fri 11/6/26
139		PLACE CONCRETE	0%	Mon 11/9/26	Tue 11/10/26
140		SAWCUT SLAB	0%	Wed 11/11/26	Wed 11/11/26
141		WATER CURE SLAB	0%	Thu 11/12/26	Wed 11/18/26
142		**SLAB ON GRADE - AREA B (22,300 SF)**	**0%**	**Thu 11/12/26**	**Fri 11/27/26**
143		FORM SLAB	0%	Thu 11/12/26	Fri 11/13/26
144		PLACE AGGREGATE BASE	0%	Fri 11/13/26	Fri 11/13/26
145		SPRAY TERMITE PROTECTION	0%	Mon 11/16/26	Mon 11/16/26
146		PLACE VAPOR BARRIER	0%	Mon 11/16/26	Mon 11/16/26
147		REINFORCE SLAB	0%	Mon 11/16/26	Tue 11/17/26
148		INSPECTION	0%	Wed 11/18/26	Wed 11/18/26
149		PLACE CONCRETE	0%	Thu 11/19/26	Thu 11/19/26
150		SAWCUT SLAB	0%	Fri 11/20/26	Fri 11/20/26
151		WATER CURE SLAB	0%	Mon 11/23/26	Fri 11/27/26
152		**SLAB ON GRADE - AREA C (49,550 SF)**	**0%**	**Mon 11/23/26**	**Mon 12/14/26**
153		FORM SLAB	0%	Mon 11/23/26	Tue 11/24/26
154		PLACE AGGREGATE BASE	0%	Tue 11/24/26	Thu 11/26/26
155		SPRAY TERMITE PROTECTION	0%	Fri 11/27/26	Fri 11/27/26
156		PLACE VAPOR BARRIER	0%	Fri 11/27/26	Mon 11/30/26
157		REINFORCE SLAB	0%	Fri 11/27/26	Tue 12/1/26
158		INSPECTION	0%	Wed 12/2/26	Wed 12/2/26
159		PLACE CONCRETE	0%	Thu 12/3/26	Fri 12/4/26
160		SAWCUT SLAB	0%	Mon 12/7/26	Mon 12/7/26
161		WATER CURE SLAB	0%	Tue 12/8/26	Mon 12/14/26
162		**ALT #1 RESTROOM/CONCESSIONS BUILDING - SLAB ON GRADE**	**0%**	**Tue 12/15/26**	**Thu 12/31/26**
163		FORM SLAB	0%	Tue 12/15/26	Wed 12/16/26
164		PLACE AGGREGATE BASE	0%	Wed 12/16/26	Wed 12/16/26
165		SPRAY TERMITE PROTECTION	0%	Thu 12/17/26	Thu 12/17/26
166		PLACE VAPOR BARRIER	0%	Fri 12/18/26	Fri 12/18/26
167		REINFORCE SLAB	0%	Fri 12/18/26	Mon 12/21/26
168		INSPECTION	0%	Tue 12/22/26	Tue 12/22/26
169		PLACE CONCRETE	0%	Wed 12/23/26	Wed 12/23/26
170		SAWCUT SLAB	0%	Thu 12/24/26	Thu 12/24/26
171		WATER CURE SLAB	0%	Fri 12/25/26	Thu 12/31/26
172		**STRUCTURE (METAL BUILDING)**	**0%**	**Mon 11/30/26**	**Wed 3/31/27**
173		**BUILDING A**	**0%**	**Mon 11/30/26**	**Wed 1/27/27**
174		STEEL DELIVERY - COLUMNS AND BEAMS	0%	Mon 11/30/26	Mon 11/30/26
175		SHAKE OUT AND STAGE STEEL	0%	Tue 12/1/26	Tue 12/1/26
176		ERECT STEEL COLUMNS	0%	Wed 12/2/26	Tue 12/22/26
177		SET STEEL BEAMS/GIRDERS	0%	Wed 12/2/26	Tue 12/22/26
178		COORDINATE WITH OWNER EQUIPMENT INSTALLER	0%	Wed 12/16/26	Thu 12/17/26
179		PLUMB & SQUARE BUILDING	0%	Wed 12/9/26	Tue 1/5/27
180		STEEL DETAILING	0%	Wed 1/6/27	Tue 1/12/27
181		STEEL DELIVERY - JOISTS AND DECKING	0%	Wed 12/30/26	Wed 12/30/26
182		SHAKE OUT AND STAGE JOISTS AND DECKING	0%	Thu 12/31/26	Fri 1/1/27
183		SET JOISTS	0%	Wed 1/13/27	Tue 1/19/27
184		INSTALL STEEL DECKING	0%	Wed 1/20/27	Tue 1/26/27
185		MISCELLANEOUS STEEL ERECTION	0%	Wed 1/20/27	Tue 1/26/27
186		COMPLETE STEEL DETAILING DECKING INSPECTION	0%	Wed 1/27/27	Wed 1/27/27
187		**BUILDING B**	**0%**	**Wed 12/30/26**	**Tue 2/16/27**
188		STEEL DELIVERY - COLUMNS AND BEAMS	0%	Wed 12/30/26	Wed 12/30/26
189		SHAKE OUT AND STAGE STEEL	0%	Thu 12/31/26	Thu 12/31/26
190		ERECT STEEL COLUMNS	0%	Fri 1/1/27	Thu 1/14/27
191		SET STEEL BEAMS/GIRDERS	0%	Fri 1/1/27	Thu 1/14/27
192		PLUMB & SQUARE BUILDING	0%	Fri 1/15/27	Thu 1/28/27
193		INSTALL CANOPY FRAMING	0%	Fri 1/29/27	Tue 2/2/27
194		STEEL DETAILING	0%	Fri 1/29/27	Tue 2/2/27



LAWTON YOUTH SPORTS COMPLEX

ID	Task Mode	Task Name	% Complete	Start	Finish
195		STEEL DELIVERY - JOISTS AND DECKING	0%	Wed 2/3/27	Wed 2/3/27
196		SHAKE OUT AND STAGE JOISTS AND DECKING	0%	Thu 2/4/27	Fri 2/5/27
197		SET JOISTS	0%	Mon 2/8/27	Wed 2/10/27
198		INSTALL STEEL DECKING	0%	Thu 2/11/27	Mon 2/15/27
199		MISCELLANEOUS STEEL ERECTION	0%	Thu 2/11/27	Mon 2/15/27
200		COMPLETE STEEL DETAILING DECKING INSPECTION	0%	Tue 2/16/27	Tue 2/16/27
201		**BUILDING C**	**0%**	**Wed 2/3/27**	**Tue 3/30/27**
202		STEEL DELIVERY - COLUMNS AND BEAMS	0%	Wed 2/3/27	Wed 2/3/27
203		SHAKE OUT AND STAGE STEEL	0%	Thu 2/4/27	Thu 2/4/27
204		ERECT STEEL COLUMNS	0%	Fri 2/5/27	Thu 2/25/27
205		SET STEEL BEAMS/GIRDERS	0%	Fri 2/5/27	Thu 2/25/27
206		PLUMB & SQUARE BUILDING	0%	Fri 2/12/27	Thu 3/4/27
207		STEEL DETAILING	0%	Fri 3/5/27	Tue 3/9/27
208		STEEL DELIVERY - JOISTS AND DECKING	0%	Wed 3/10/27	Fri 3/12/27
209		SHAKE OUT AND STAGE JOISTS AND DECKING	0%	Mon 3/15/27	Mon 3/15/27
210		SET JOISTS	0%	Tue 3/16/27	Mon 3/22/27
211		INSTALL STEEL DECKING	0%	Tue 3/23/27	Mon 3/29/27
212		MISCELLANEOUS STEEL ERECTION	0%	Tue 3/23/27	Mon 3/29/27
213		COMPLETE STEEL DETAILING DECKING INSPECTION	0%	Tue 3/30/27	Tue 3/30/27
214		COMPLETE STEEL INSPECTION	0%	Wed 3/31/27	Wed 3/31/27
215		**BUILDING ENVELOPE**	**0%**	**Tue 12/15/26**	**Mon 7/12/27**
216		CURTAIN WALL MOCK-UP	0%	Tue 12/15/26	Mon 12/21/26
217		**WALL PANELS**	**0%**	**Wed 12/30/26**	**Tue 4/6/27**
218		**BUILDING A**	**0%**	**Wed 12/30/26**	**Wed 2/10/27**
219		STEEL DELIVERY - WALL PANELS	0%	Wed 12/30/26	Wed 12/30/26
220		SHAKE OUT AND STAGE WALL PANELS	0%	Thu 12/31/26	Fri 1/1/27
221		ERECT EXTERIOR WALL PANELS	0%	Wed 1/27/27	Tue 2/9/27
222		INSPECTION	0%	Wed 2/10/27	Wed 2/10/27
223		**BUILDING B**	**0%**	**Wed 2/3/27**	**Fri 2/19/27**
224		STEEL DELIVERY - WALL PANELS	0%	Wed 2/3/27	Wed 2/3/27
225		SHAKE OUT AND STAGE WALL PANELS	0%	Thu 2/4/27	Fri 2/5/27
226		ERECT EXTERIOR WALL PANELS	0%	Tue 2/16/27	Thu 2/18/27
227		INSPECTION	0%	Fri 2/19/27	Fri 2/19/27
228		**BUILDING C**	**0%**	**Wed 3/10/27**	**Tue 4/6/27**
229		STEEL DELIVERY - WALL PANELS	0%	Wed 3/10/27	Wed 3/10/27
230		SHAKE OUT AND STAGE WALL PANELS	0%	Thu 3/11/27	Fri 3/12/27
231		ERECT EXTERIOR WALL PANELS	0%	Tue 3/30/27	Mon 4/5/27
232		INSPECTION	0%	Tue 4/6/27	Tue 4/6/27
233		**STANDING SEAM METAL ROOF**	**0%**	**Thu 2/11/27**	**Fri 4/16/27**
234		**BUILDING A**	**0%**	**Thu 2/11/27**	**Wed 2/24/27**
236		**BUILDING B**	**0%**	**Mon 2/22/27**	**Fri 2/26/27**
238		**BUILDING C**	**0%**	**Wed 4/7/27**	**Fri 4/16/27**
240		ROUGH IN ROOF CURBS	0%	Tue 2/16/27	Thu 2/18/27
241		ROUGH IN ROOF HATCH	0%	Tue 2/16/27	Thu 2/18/27
242		**PVC MEMBRANE ROOFING**	**0%**	**Mon 4/19/27**	**Wed 5/26/27**
250		SET RTU'S	0%	Thu 5/27/27	Wed 6/2/27
251		ELECTRICAL TIE-IN AT RTU'S	0%	Thu 6/3/27	Wed 6/9/27
252		MECHANICAL TIE-IN AT RTU'S	0%	Thu 6/3/27	Wed 6/9/27
253		RTU START-UP	0%	Thu 6/10/27	Wed 6/16/27
254		INSTALL PREFINISHED METAL ROOF RIDGE	0%	Mon 4/19/27	Fri 4/23/27
255		INSTALL ICE AND SNOW GUARDS	0%	Mon 4/26/27	Fri 4/30/27
256		INSTALL WALKWAY PADS	0%	Thu 5/27/27	Mon 5/31/27
257		INSTALL ROOF HATCH	0%	Thu 5/27/27	Thu 5/27/27
258		INSTALL WATERPROOFING AT OPENINGS	0%	Thu 5/27/27	Wed 6/2/27
259		INSTALL GUTTERS AND DOWNSPOUTS	0%	Thu 5/27/27	Wed 6/2/27
260		INSTALL GLASS AND GLAZING	0%	Thu 6/3/27	Wed 6/23/27
261		INSTALL OVERHEAD DOOR	0%	Thu 6/3/27	Thu 6/3/27
262		INSTALL EXTERIOR DOORS	0%	Fri 6/4/27	Thu 6/10/27
263		INSTALL DOOR HARDWARE	0%	Fri 6/4/27	Thu 6/10/27
264		INSTALL EFIS	0%	Thu 6/24/27	Wed 7/7/27
265		INSTALL TRASH ENCLOSURE SCREEN	0%	Fri 6/11/27	Tue 6/15/27
266		INSTALL EXTERIOR LOUVERS	0%	Wed 6/16/27	Wed 6/16/27
267		INSTALL BUILDING SIGNAGE	0%	Thu 7/8/27	Mon 7/12/27
268		**ALT #1 RESTROOM/CONCESSIONS BUILDING - BUILDING ENVELOPE**	**0%**	**Fri 1/1/27**	**Tue 4/6/27**
269		CMU DELIVERY /MOBILIZATION	0%	Fri 1/1/27	Fri 1/1/27
270		INSTALL BUILDING CMU	0%	Mon 1/4/27	Fri 1/15/27
271		IN WALL PLUMBING ROUGH-IN	0%	Wed 1/6/27	Tue 1/12/27
272		SET DOOR FRAMES	0%	Mon 1/11/27	Wed 1/13/27
273		SET LINTELS	0%	Mon 1/11/27	Wed 1/13/27
274		INSPECTION	0%	Thu 1/14/27	Thu 1/14/27
275		INSTALL METAL JOISTS	0%	Fri 1/15/27	Tue 1/19/27
276		INSTALL METAL DECKING	0%	Wed 1/20/27	Fri 1/22/27
277		INSTALL INSULATION	0%	Mon 1/25/27	Fri 1/29/27
278		INSTALL METAL ROOFING	0%	Thu 1/28/27	Wed 2/3/27
279		EXTERIOR FRAMING	0%	Thu 2/4/27	Wed 2/10/27
280		INSTALL BRICK VENEER	0%	Thu 2/11/27	Wed 3/10/27
281		INSTALL SOFFIT SYSTEM(S)	0%	Thu 3/11/27	Wed 3/17/27
282		INSTALL METAL PANELS	0%	Thu 3/11/27	Wed 3/17/27
283		INSTALL EIFS	0%	Thu 3/18/27	Mon 3/22/27
284		INSTALL DOORS & HARDWARE	0%	Tue 3/23/27	Thu 3/25/27
285		INSTALL METAL TRIM, GUTTERS AND DOWNSPOUTS	0%	Tue 3/23/27	Thu 3/25/27
286		EXTERIOR PAINT	0%	Fri 3/26/27	Thu 4/1/27
287		EXTERIOR LIGHTING	0%	Fri 4/2/27	Tue 4/6/27
288		EXTERIOR FENCING	0%	Fri 4/2/27	Tue 4/6/27
289		**BUILDING INTERIOR**	**0%**	**Mon 3/1/27**	**Wed 10/6/27**
290		**AREA 1 - BACK OF HOUSE**	**0%**	**Mon 3/1/27**	**Tue 9/14/27**
291		OVERHEAD ROUGH-IN ROOF DRAINS	0%	Mon 3/1/27	Wed 3/3/27

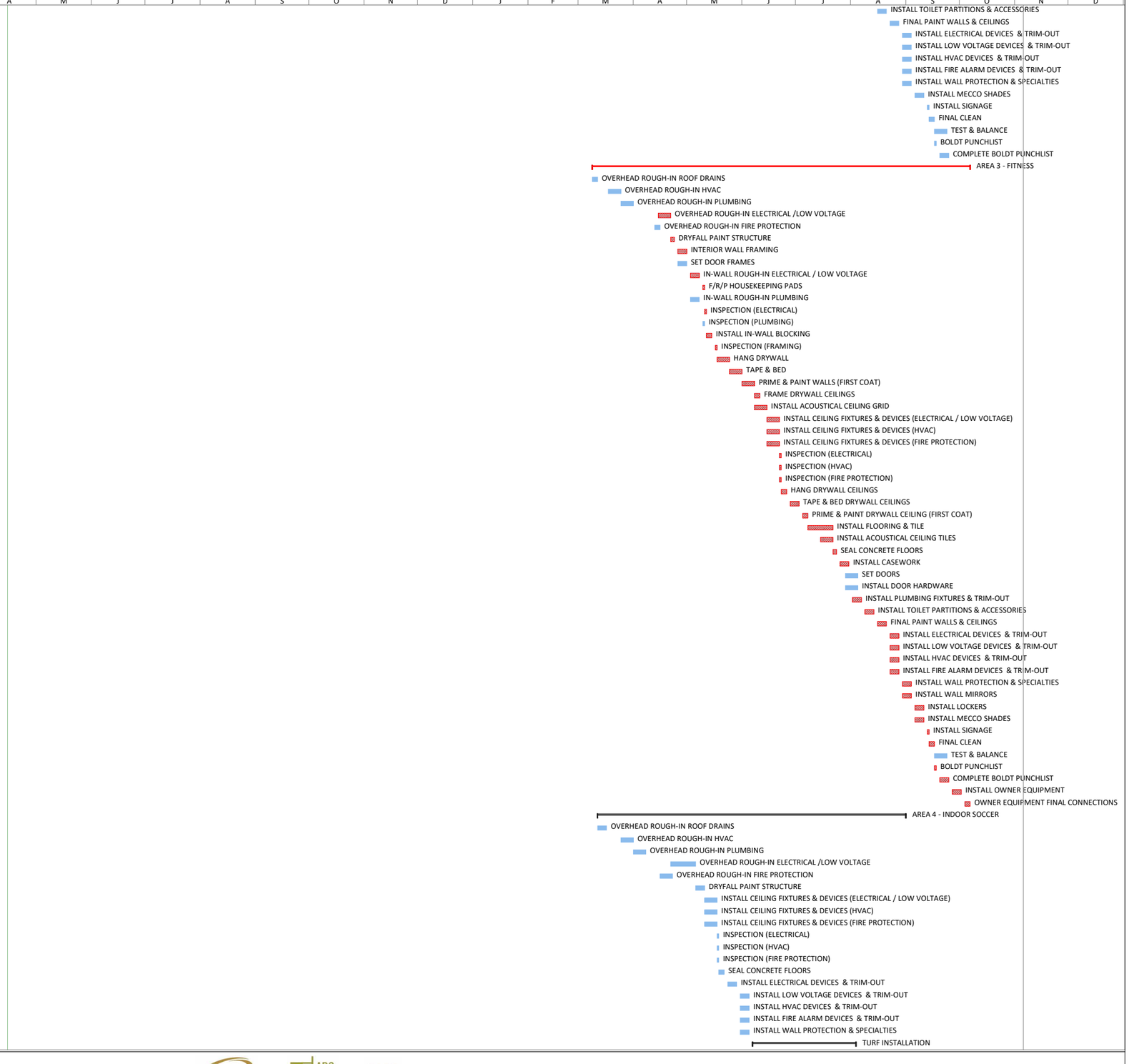


LAWTON YOUTH SPORTS COMPLEX

ID	Task Mode	Task Name	% Complete	Start	Finish
292		OVERHEAD ROUGH-IN HVAC	0%	Thu 3/4/27	Wed 3/10/27
293		OVERHEAD ROUGH-IN PLUMBING	0%	Thu 3/11/27	Wed 3/17/27
294		OVERHEAD ROUGH-IN ELECTRICAL /LOW VOLTAGE	0%	Thu 3/18/27	Wed 3/31/27
295		OVERHEAD ROUGH-IN FIRE PROTECTION	0%	Thu 4/1/27	Wed 4/7/27
296		DRYFALL PAINT STRUCTURE	0%	Thu 4/8/27	Fri 4/9/27
297		INTERIOR WALL FRAMING	0%	Mon 4/12/27	Fri 4/16/27
298		SET DOOR FRAMES	0%	Mon 4/12/27	Fri 4/16/27
299		IN-WALL ROUGH-IN ELECTRICAL / LOW VOLTAGE	0%	Mon 4/19/27	Wed 4/21/27
300		F/R/P HOUSEKEEPING PADS	0%	Thu 4/22/27	Thu 4/22/27
301		IN-WALL ROUGH-IN PLUMBING	0%	Mon 4/19/27	Wed 4/21/27
302		INSPECTION (ELECTRICAL)	0%	Fri 4/23/27	Fri 4/23/27
303		INSPECTION (PLUMBING)	0%	Thu 4/22/27	Thu 4/22/27
304		INSTALL IN-WALL BLOCKING	0%	Mon 4/26/27	Wed 4/28/27
305		INSPECTION (FRAMING)	0%	Thu 4/29/27	Thu 4/29/27
306		HANG DRYWALL	0%	Fri 4/30/27	Thu 5/6/27
307		TAPE & BED	0%	Fri 5/7/27	Thu 5/13/27
308		PRIME & PAINT WALLS (FIRST COAT)	0%	Fri 5/14/27	Thu 5/20/27
309		FRAME DRYWALL CEILINGS	0%	Fri 5/21/27	Tue 5/25/27
310		INSTALL ACOUSTICAL CEILING GRID	0%	Wed 5/26/27	Tue 6/1/27
311		INSTALL CEILING FIXTURES & DEVICES (ELECTRICAL / LOW VOLTAG	0%	Wed 6/2/27	Tue 6/8/27
312		INSTALL CEILING FIXTURES & DEVICES (HVAC)	0%	Wed 6/2/27	Tue 6/8/27
313		INSTALL CEILING FIXTURES & DEVICES (FIRE PROTECTION)	0%	Wed 6/2/27	Tue 6/8/27
314		INSPECTION (ELECTRICAL)	0%	Wed 6/9/27	Wed 6/9/27
315		INSPECTION (HVAC)	0%	Wed 6/9/27	Wed 6/9/27
316		INSPECTION (FIRE PROTECTION)	0%	Wed 6/9/27	Wed 6/9/27
317		HANG DRYWALL CEILINGS	0%	Thu 6/10/27	Mon 6/14/27
318		TAPE & BED DRYWALL CEILINGS	0%	Tue 6/15/27	Mon 6/21/27
319		PRIME & PAINT DRYWALL CEILING (FIRST COAT)	0%	Tue 6/22/27	Thu 6/24/27
320		INSTALL ACOUSTICAL CEILING TILES	0%	Tue 6/22/27	Mon 6/28/27
321		SEAL CONCRETE FLOORS	0%	Tue 6/29/27	Wed 6/30/27
322		INSTALL CASEWORK	0%	Thu 7/1/27	Wed 7/7/27
323		SET DOORS	0%	Thu 7/1/27	Wed 7/7/27
324		INSTALL DOOR HARDWARE	0%	Thu 7/1/27	Wed 7/7/27
325		INSTALL PLUMBING FIXTURES & TRIM-OUT	0%	Thu 7/8/27	Wed 7/14/27
326		INSTALL FLOORING & TILE	0%	Thu 7/8/27	Wed 7/21/27
327		INSTALL TOILET PARTITIONS & ACCESSORIES	0%	Thu 7/15/27	Wed 7/21/27
328		FINAL PAINT WALLS & CEILINGS	0%	Thu 7/22/27	Wed 7/28/27
329		INSTALL ELECTRICAL DEVICES & TRIM-OUT	0%	Thu 7/29/27	Wed 8/4/27
330		INSTALL LOW VOLTAGE DEVICES & TRIM-OUT	0%	Thu 7/29/27	Wed 8/4/27
331		INSTALL HVAC DEVICES & TRIM-OUT	0%	Thu 7/29/27	Wed 8/4/27
332		INSTALL FIRE ALARM DEVICES & TRIM-OUT	0%	Thu 7/29/27	Wed 8/4/27
333		INSTALL WALL PROTECTION & SPECIALTIES	0%	Thu 8/5/27	Wed 8/11/27
334		INSTALL SIGNAGE	0%	Thu 8/5/27	Thu 8/5/27
335		FINAL CLEAN	0%	Fri 8/6/27	Tue 8/10/27
336		TEST & BALANCE	0%	Wed 8/11/27	Tue 8/17/27
337		BOLDT PUNCHLIST	0%	Wed 8/11/27	Wed 8/11/27
338		COMPLETE BOLDT PUNCHLIST	0%	Thu 8/12/27	Wed 8/18/27
339		INSTALL OWNER EQUIPMENT	0%	Thu 8/19/27	Wed 9/8/27
340		OWNER EQUIPMENT FINAL CONNECTIONS	0%	Thu 9/9/27	Mon 9/13/27
341		STATE HEALTH INSPECTION (FOOD SERVICES)	0%	Tue 9/14/27	Tue 9/14/27
342		**AREA 2 - LOBBY / ADMIN**	**0%**	**Thu 3/4/27**	**Fri 9/24/27**
343		OVERHEAD ROUGH-IN ROOF DRAINS	0%	Thu 3/4/27	Mon 3/8/27
344		OVERHEAD ROUGH-IN HVAC	0%	Thu 3/11/27	Wed 3/17/27
345		OVERHEAD ROUGH-IN PLUMBING	0%	Thu 3/18/27	Wed 3/24/27
346		OVERHEAD ROUGH-IN ELECTRICAL /LOW VOLTAGE	0%	Thu 4/1/27	Wed 4/14/27
347		OVERHEAD ROUGH-IN FIRE PROTECTION	0%	Thu 4/8/27	Mon 4/12/27
348		DRYFALL PAINT STRUCTURE	0%	Thu 4/15/27	Fri 4/16/27
349		INTERIOR WALL FRAMING	0%	Mon 4/19/27	Fri 4/23/27
350		SET DOOR FRAMES	0%	Mon 4/19/27	Fri 4/23/27
351		IN-WALL ROUGH-IN ELECTRICAL / LOW VOLTAGE	0%	Mon 4/26/27	Fri 4/30/27
352		IN-WALL ROUGH-IN PLUMBING	0%	Mon 4/26/27	Fri 4/30/27
353		INSPECTION (ELECTRICAL)	0%	Mon 5/3/27	Mon 5/3/27
354		INSPECTION (PLUMBING)	0%	Mon 5/3/27	Mon 5/3/27
355		INSTALL IN-WALL BLOCKING	0%	Tue 5/4/27	Thu 5/6/27
356		INSPECTION (FRAMING)	0%	Fri 5/7/27	Fri 5/7/27
357		HANG DRYWALL	0%	Mon 5/10/27	Fri 5/14/27
358		TAPE & BED	0%	Thu 5/13/27	Wed 5/19/27
359		PRIME & PAINT WALLS (FIRST COAT)	0%	Thu 5/20/27	Wed 5/26/27
360		FRAME DRYWALL CEILINGS	0%	Thu 5/27/27	Mon 5/31/27
361		INSTALL ACOUSTICAL CEILING GRID	0%	Tue 6/1/27	Mon 6/7/27
362		INSTALL CEILING FIXTURES & DEVICES (ELECTRICAL / LOW VOLTAG	0%	Tue 6/8/27	Mon 6/14/27
363		INSTALL LIGHT BAFFLES	0%	Tue 6/8/27	Mon 6/14/27
364		INSTALL CEILING FIXTURES & DEVICES (HVAC)	0%	Tue 6/8/27	Mon 6/14/27
365		INSTALL CEILING FIXTURES & DEVICES (FIRE PROTECTION)	0%	Tue 6/8/27	Mon 6/14/27
366		INSPECTION (ELECTRICAL)	0%	Tue 6/15/27	Tue 6/15/27
367		INSPECTION (HVAC)	0%	Tue 6/15/27	Tue 6/15/27
368		INSPECTION (FIRE PROTECTION)	0%	Tue 6/15/27	Tue 6/15/27
369		HANG DRYWALL CEILINGS	0%	Wed 6/16/27	Fri 6/18/27
370		TAPE & BED DRYWALL CEILINGS	0%	Mon 6/21/27	Fri 6/25/27
371		PRIME & PAINT DRYWALL CEILING (FIRST COAT)	0%	Mon 6/28/27	Wed 6/30/27
372		INSTALL FLOORING & TILE	0%	Thu 7/1/27	Wed 7/14/27
373		INSTALL ACOUSTICAL CEILING TILES	0%	Thu 7/15/27	Wed 7/21/27
374		SEAL CONCRETE FLOORS	0%	Thu 7/22/27	Fri 7/23/27
375		INSTALL CASEWORK	0%	Mon 7/26/27	Fri 7/30/27
376		SET DOORS	0%	Mon 8/2/27	Fri 8/6/27
377		INSTALL DOOR HARDWARE	0%	Mon 8/2/27	Fri 8/6/27
378		INSTALL PLUMBING FIXTURES & TRIM-OUT	0%	Mon 8/9/27	Fri 8/13/27

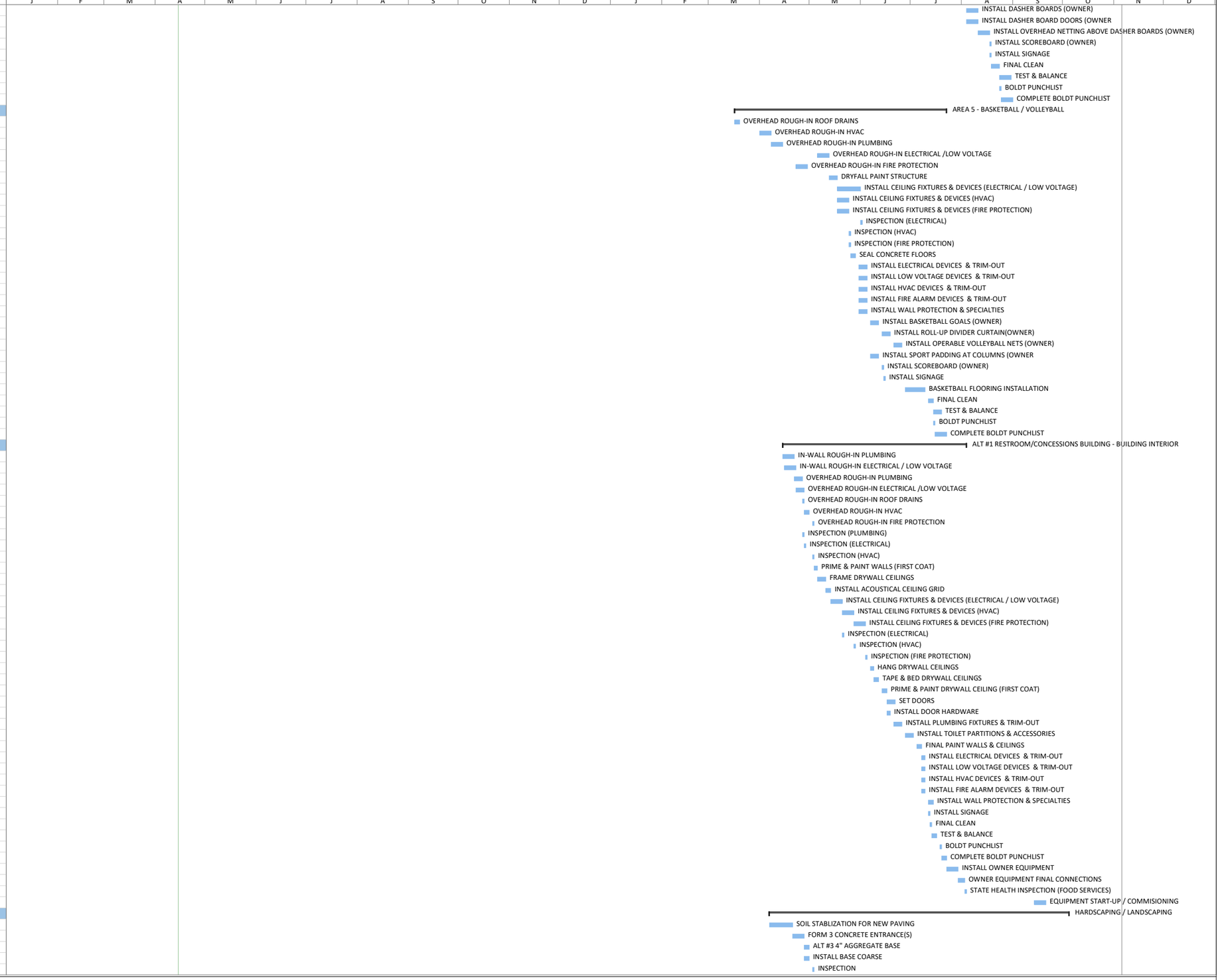
LAWTON YOUTH SPORTS COMPLEX

ID	Task Mode	Task Name	% Complete	Start	Finish
379		INSTALL TOILET PARTITIONS & ACCESSORIES	0%	Mon 8/16/27	Fri 8/20/27
380		FINAL PAINT WALLS & CEILINGS	0%	Mon 8/23/27	Fri 8/27/27
381		INSTALL ELECTRICAL DEVICES & TRIM-OUT	0%	Mon 8/30/27	Fri 9/3/27
382		INSTALL LOW VOLTAGE DEVICES & TRIM-OUT	0%	Mon 8/30/27	Fri 9/3/27
383		INSTALL HVAC DEVICES & TRIM-OUT	0%	Mon 8/30/27	Fri 9/3/27
384		INSTALL FIRE ALARM DEVICES & TRIM-OUT	0%	Mon 8/30/27	Fri 9/3/27
385		INSTALL WALL PROTECTION & SPECIALTIES	0%	Mon 8/30/27	Fri 9/3/27
386		INSTALL MECCO SHADES	0%	Mon 9/6/27	Fri 9/10/27
387		INSTALL SIGNAGE	0%	Mon 9/13/27	Mon 9/13/27
388		FINAL CLEAN	0%	Tue 9/14/27	Thu 9/16/27
389		TEST & BALANCE	0%	Fri 9/17/27	Thu 9/23/27
390		BOLDT PUNCHLIST	0%	Fri 9/17/27	Fri 9/17/27
391		COMPLETE BOLDT PUNCHLIST	0%	Mon 9/20/27	Fri 9/24/27
392		**AREA 3 - FITNESS**	**0%**	**Tue 3/9/27**	**Wed 10/6/27**
393		OVERHEAD ROUGH-IN ROOF DRAINS	0%	Tue 3/9/27	Thu 3/11/27
394		OVERHEAD ROUGH-IN HVAC	0%	Thu 3/18/27	Wed 3/24/27
395		OVERHEAD ROUGH-IN PLUMBING	0%	Thu 3/25/27	Wed 3/31/27
396		OVERHEAD ROUGH-IN ELECTRICAL /LOW VOLTAGE	0%	Thu 4/15/27	Wed 4/21/27
397		OVERHEAD ROUGH-IN FIRE PROTECTION	0%	Tue 4/13/27	Thu 4/15/27
398		DRYFALL PAINT STRUCTURE	0%	Thu 4/22/27	Fri 4/23/27
399		INTERIOR WALL FRAMING	0%	Mon 4/26/27	Fri 4/30/27
400		SET DOOR FRAMES	0%	Mon 4/26/27	Fri 4/30/27
401		IN-WALL ROUGH-IN ELECTRICAL / LOW VOLTAGE	0%	Mon 5/3/27	Fri 5/7/27
402		F/R/P HOUSEKEEPING PADS	0%	Mon 5/10/27	Mon 5/10/27
403		IN-WALL ROUGH-IN PLUMBING	0%	Mon 5/3/27	Fri 5/7/27
404		INSPECTION (ELECTRICAL)	0%	Tue 5/11/27	Tue 5/11/27
405		INSPECTION (PLUMBING)	0%	Mon 5/10/27	Mon 5/10/27
406		INSTALL IN-WALL BLOCKING	0%	Wed 5/12/27	Fri 5/14/27
407		INSPECTION (FRAMING)	0%	Mon 5/17/27	Mon 5/17/27
408		HANG DRYWALL	0%	Tue 5/18/27	Mon 5/24/27
409		TAPE & BED	0%	Tue 5/25/27	Mon 5/31/27
410		PRIME & PAINT WALLS (FIRST COAT)	0%	Tue 6/1/27	Mon 6/7/27
411		FRAME DRYWALL CEILINGS	0%	Tue 6/8/27	Thu 6/10/27
412		INSTALL ACOUSTICAL CEILING GRID	0%	Tue 6/8/27	Mon 6/14/27
413		INSTALL CEILING FIXTURES & DEVICES (ELECTRICAL / LOW VOLTAGE	0%	Tue 6/15/27	Mon 6/21/27
414		INSTALL CEILING FIXTURES & DEVICES (HVAC)	0%	Tue 6/15/27	Mon 6/21/27
415		INSTALL CEILING FIXTURES & DEVICES (FIRE PROTECTION)	0%	Tue 6/15/27	Mon 6/21/27
416		INSPECTION (ELECTRICAL)	0%	Tue 6/22/27	Tue 6/22/27
417		INSPECTION (HVAC)	0%	Tue 6/22/27	Tue 6/22/27
418		INSPECTION (FIRE PROTECTION)	0%	Tue 6/22/27	Tue 6/22/27
419		HANG DRYWALL CEILINGS	0%	Wed 6/23/27	Fri 6/25/27
420		TAPE & BED DRYWALL CEILINGS	0%	Mon 6/28/27	Fri 7/2/27
421		PRIME & PAINT DRYWALL CEILING (FIRST COAT)	0%	Mon 7/5/27	Wed 7/7/27
422		INSTALL FLOORING & TILE	0%	Thu 7/8/27	Wed 7/21/27
423		INSTALL ACOUSTICAL CEILING TILES	0%	Thu 7/15/27	Wed 7/21/27
424		SEAL CONCRETE FLOORS	0%	Thu 7/22/27	Fri 7/23/27
425		INSTALL CASEWORK	0%	Mon 7/26/27	Fri 7/30/27
426		SET DOORS	0%	Thu 7/29/27	Wed 8/4/27
427		INSTALL DOOR HARDWARE	0%	Thu 7/29/27	Wed 8/4/27
428		INSTALL PLUMBING FIXTURES & TRIM-OUT	0%	Mon 8/2/27	Fri 8/6/27
429		INSTALL TOILET PARTITIONS & ACCESSORIES	0%	Mon 8/9/27	Fri 8/13/27
430		FINAL PAINT WALLS & CEILINGS	0%	Mon 8/16/27	Fri 8/20/27
431		INSTALL ELECTRICAL DEVICES & TRIM-OUT	0%	Mon 8/23/27	Fri 8/27/27
432		INSTALL LOW VOLTAGE DEVICES & TRIM-OUT	0%	Mon 8/23/27	Fri 8/27/27
433		INSTALL HVAC DEVICES & TRIM-OUT	0%	Mon 8/23/27	Fri 8/27/27
434		INSTALL FIRE ALARM DEVICES & TRIM-OUT	0%	Mon 8/23/27	Fri 8/27/27
435		INSTALL WALL PROTECTION & SPECIALTIES	0%	Mon 8/30/27	Fri 9/3/27
436		INSTALL WALL MIRRORS	0%	Mon 8/30/27	Fri 9/3/27
437		INSTALL LOCKERS	0%	Mon 9/6/27	Fri 9/10/27
438		INSTALL MECCO SHADES	0%	Mon 9/6/27	Fri 9/10/27
439		INSTALL SIGNAGE	0%	Mon 9/13/27	Mon 9/13/27
440		FINAL CLEAN	0%	Tue 9/14/27	Thu 9/16/27
441		TEST & BALANCE	0%	Fri 9/17/27	Thu 9/23/27
442		BOLDT PUNCHLIST	0%	Fri 9/17/27	Fri 9/17/27
443		COMPLETE BOLDT PUNCHLIST	0%	Mon 9/20/27	Fri 9/24/27
444		INSTALL OWNER EQUIPMENT	0%	Mon 9/27/27	Fri 10/1/27
445		OWNER EQUIPMENT FINAL CONNECTIONS	0%	Mon 10/4/27	Wed 10/6/27
446		**AREA 4 - INDOOR SOCCER**	**0%**	**Fri 3/12/27**	**Tue 8/31/27**
447		OVERHEAD ROUGH-IN ROOF DRAINS	0%	Fri 3/12/27	Tue 3/16/27
448		OVERHEAD ROUGH-IN HVAC	0%	Thu 3/25/27	Wed 3/31/27
449		OVERHEAD ROUGH-IN PLUMBING	0%	Thu 4/1/27	Wed 4/7/27
450		OVERHEAD ROUGH-IN ELECTRICAL /LOW VOLTAGE	0%	Thu 4/22/27	Wed 5/5/27
451		OVERHEAD ROUGH-IN FIRE PROTECTION	0%	Fri 4/16/27	Thu 4/22/27
452		DRYFALL PAINT STRUCTURE	0%	Thu 5/6/27	Mon 5/10/27
453		INSTALL CEILING FIXTURES & DEVICES (ELECTRICAL / LOW VOLTAGI	0%	Tue 5/11/27	Mon 5/17/27
454		INSTALL CEILING FIXTURES & DEVICES (HVAC)	0%	Tue 5/11/27	Mon 5/17/27
455		INSTALL CEILING FIXTURES & DEVICES (FIRE PROTECTION)	0%	Tue 5/11/27	Mon 5/17/27
456		INSPECTION (ELECTRICAL)	0%	Tue 5/18/27	Tue 5/18/27
457		INSPECTION (HVAC)	0%	Tue 5/18/27	Tue 5/18/27
458		INSPECTION (FIRE PROTECTION)	0%	Tue 5/18/27	Tue 5/18/27
459		SEAL CONCRETE FLOORS	0%	Wed 5/19/27	Fri 5/21/27
460		INSTALL ELECTRICAL DEVICES & TRIM-OUT	0%	Mon 5/24/27	Fri 5/28/27
461		INSTALL LOW VOLTAGE DEVICES & TRIM-OUT	0%	Mon 5/31/27	Fri 6/4/27
462		INSTALL HVAC DEVICES & TRIM-OUT	0%	Mon 5/31/27	Fri 6/4/27
463		INSTALL FIRE ALARM DEVICES & TRIM-OUT	0%	Mon 5/31/27	Fri 6/4/27
464		INSTALL WALL PROTECTION & SPECIALTIES	0%	Mon 5/31/27	Fri 6/4/27
465		**TURF INSTALLATION**	**0%**	**Mon 6/7/27**	**Tue 8/3/27**



LAWTON YOUTH SPORTS COMPLEX

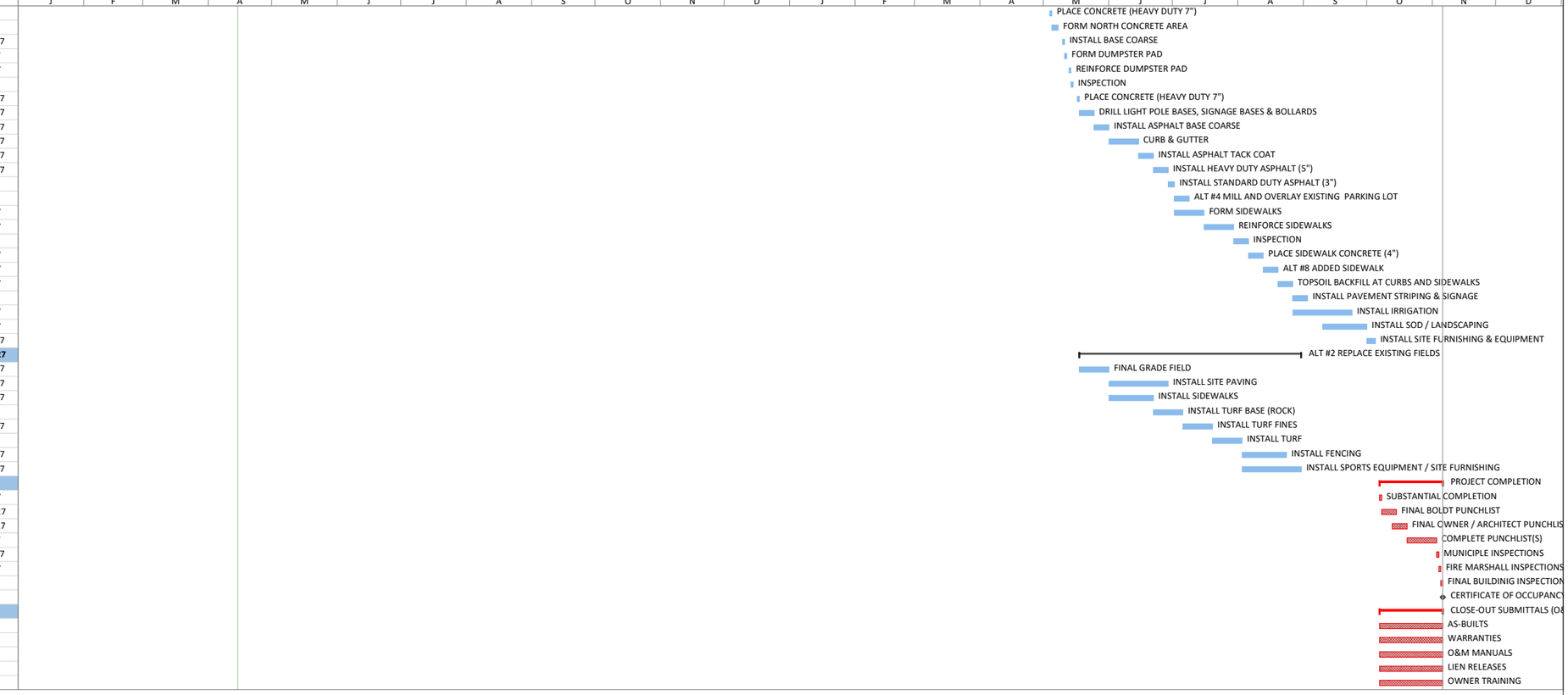
ID	Task Mode	Task Name	% Complete	Start	Finish
470		**INSTALL DASHER BOARDS (OWNER)**	0%	Wed 8/4/27	Tue 8/10/27
471		**INSTALL DASHER BOARD DOORS (OWNER**	0%	Wed 8/4/27	Tue 8/10/27
472		**INSTALL OVERHEAD NETTING ABOVE DASHER BOARDS (OWNER)**	0%	Wed 8/11/27	Tue 8/17/27
473		**INSTALL SCOREBOARD (OWNER)**	0%	Wed 8/18/27	Wed 8/18/27
474		INSTALL SIGNAGE	0%	Wed 8/18/27	Wed 8/18/27
475		FINAL CLEAN	0%	Thu 8/19/27	Mon 8/23/27
476		TEST & BALANCE	0%	Tue 8/24/27	Mon 8/30/27
477		BOLDT PUNCHLIST	0%	Tue 8/24/27	Tue 8/24/27
478		COMPLETE BOLDT PUNCHLIST	0%	Wed 8/25/27	Tue 8/31/27
479		**AREA 5 - BASKETBALL / VOLLEYBALL**	**0%**	**Wed 3/17/27**	**Thu 7/22/27**
480		OVERHEAD ROUGH-IN ROOF DRAINS	0%	Wed 3/17/27	Fri 3/19/27
481		OVERHEAD ROUGH-IN HVAC	0%	Thu 4/1/27	Wed 4/7/27
482		OVERHEAD ROUGH-IN PLUMBING	0%	Thu 4/8/27	Wed 4/14/27
483		OVERHEAD ROUGH-IN ELECTRICAL /LOW VOLTAGE	0%	Thu 5/6/27	Wed 5/12/27
484		OVERHEAD ROUGH-IN FIRE PROTECTION	0%	Fri 4/23/27	Thu 4/29/27
485		DRYFALL PAINT STRUCTURE	0%	Thu 5/13/27	Mon 5/17/27
486		INSTALL CEILING FIXTURES & DEVICES (ELECTRICAL / LOW VOLTAG	0%	Tue 5/18/27	Mon 5/31/27
487		INSTALL CEILING FIXTURES & DEVICES (HVAC)	0%	Tue 5/18/27	Mon 5/24/27
488		INSTALL CEILING FIXTURES & DEVICES (FIRE PROTECTION)	0%	Tue 5/18/27	Mon 5/24/27
489		INSPECTION (ELECTRICAL)	0%	Tue 6/1/27	Tue 6/1/27
490		INSPECTION (HVAC)	0%	Tue 5/25/27	Tue 5/25/27
491		INSPECTION (FIRE PROTECTION)	0%	Tue 5/25/27	Tue 5/25/27
492		SEAL CONCRETE FLOORS	0%	Wed 5/26/27	Fri 5/28/27
493		INSTALL ELECTRICAL DEVICES & TRIM-OUT	0%	Mon 5/31/27	Fri 6/4/27
494		INSTALL LOW VOLTAGE DEVICES & TRIM-OUT	0%	Mon 5/31/27	Fri 6/4/27
495		INSTALL HVAC DEVICES & TRIM-OUT	0%	Mon 5/31/27	Fri 6/4/27
496		INSTALL FIRE ALARM DEVICES & TRIM-OUT	0%	Mon 5/31/27	Fri 6/4/27
497		INSTALL WALL PROTECTION & SPECIALTIES	0%	Mon 5/31/27	Fri 6/4/27
498		**INSTALL BASKETBALL GOALS (OWNER)**	0%	Mon 6/7/27	Fri 6/11/27
499		**INSTALL ROLL-UP DIVIDER CURTAIN(OWNER)**	0%	Mon 6/14/27	Fri 6/18/27
500		**INSTALL OPERABLE VOLLEYBALL NETS (OWNER)**	0%	Mon 6/21/27	Fri 6/25/27
501		**INSTALL SPORT PADDING AT COLUMNS (OWNER**	0%	Mon 6/7/27	Fri 6/11/27
502		**INSTALL SCOREBOARD (OWNER)**	0%	Mon 6/14/27	Mon 6/14/27
503		INSTALL SIGNAGE	0%	Tue 6/15/27	Tue 6/15/27
504		BASKETBALL FLOORING INSTALLATION	0%	Mon 6/28/27	Fri 7/9/27
505		FINAL CLEAN	0%	Mon 7/12/27	Wed 7/14/27
506		TEST & BALANCE	0%	Thu 7/15/27	Mon 7/19/27
507		BOLDT PUNCHLIST	0%	Thu 7/15/27	Thu 7/15/27
508		COMPLETE BOLDT PUNCHLIST	0%	Fri 7/16/27	Thu 7/22/27
509		**ALT #1 RESTROOM/CONCESSIONS BUILDING - BUILDING INTERIOR**	**0%**	**Thu 4/15/27**	**Tue 8/3/27**
510		IN-WALL ROUGH-IN PLUMBING	0%	Thu 4/15/27	Wed 4/21/27
511		IN-WALL ROUGH-IN ELECTRICAL / LOW VOLTAGE	0%	Fri 4/16/27	Thu 4/22/27
512		OVERHEAD ROUGH-IN PLUMBING	0%	Thu 4/22/27	Mon 4/26/27
513		OVERHEAD ROUGH-IN ELECTRICAL /LOW VOLTAGE	0%	Fri 4/23/27	Tue 4/27/27
514		OVERHEAD ROUGH-IN ROOF DRAINS	0%	Tue 4/27/27	Tue 4/27/27
515		OVERHEAD ROUGH-IN HVAC	0%	Wed 4/28/27	Fri 4/30/27
516		OVERHEAD ROUGH-IN FIRE PROTECTION	0%	Mon 5/3/27	Mon 5/3/27
517		INSPECTION (PLUMBING)	0%	Tue 4/27/27	Tue 4/27/27
518		INSPECTION (ELECTRICAL)	0%	Wed 4/28/27	Wed 4/28/27
519		INSPECTION (HVAC)	0%	Mon 5/3/27	Mon 5/3/27
520		PRIME & PAINT WALLS (FIRST COAT)	0%	Tue 5/4/27	Wed 5/5/27
521		FRAME DRYWALL CEILINGS	0%	Thu 5/6/27	Mon 5/10/27
522		INSTALL ACOUSTICAL CEILING GRID	0%	Tue 5/11/27	Thu 5/13/27
523		INSTALL CEILING FIXTURES & DEVICES (ELECTRICAL / LOW VOLTAG	0%	Fri 5/14/27	Thu 5/20/27
524		INSTALL CEILING FIXTURES & DEVICES (HVAC)	0%	Fri 5/21/27	Thu 5/27/27
525		INSTALL CEILING FIXTURES & DEVICES (FIRE PROTECTION)	0%	Fri 5/28/27	Thu 6/3/27
526		INSPECTION (ELECTRICAL)	0%	Fri 5/21/27	Fri 5/21/27
527		INSPECTION (HVAC)	0%	Fri 5/28/27	Fri 5/28/27
528		INSPECTION (FIRE PROTECTION)	0%	Fri 6/4/27	Fri 6/4/27
529		HANG DRYWALL CEILINGS	0%	Mon 6/7/27	Tue 6/8/27
530		TAPE & BED DRYWALL CEILINGS	0%	Wed 6/9/27	Fri 6/11/27
531		PRIME & PAINT DRYWALL CEILING (FIRST COAT)	0%	Mon 6/14/27	Wed 6/16/27
532		SET DOORS	0%	Thu 6/17/27	Mon 6/21/27
533		INSTALL DOOR HARDWARE	0%	Thu 6/17/27	Fri 6/18/27
534		INSTALL PLUMBING FIXTURES & TRIM-OUT	0%	Mon 6/21/27	Fri 6/25/27
535		INSTALL TOILET PARTITIONS & ACCESSORIES	0%	Mon 6/28/27	Fri 7/2/27
536		FINAL PAINT WALLS & CEILINGS	0%	Mon 7/5/27	Wed 7/7/27
537		INSTALL ELECTRICAL DEVICES & TRIM-OUT	0%	Thu 7/8/27	Fri 7/9/27
538		INSTALL LOW VOLTAGE DEVICES & TRIM-OUT	0%	Thu 7/8/27	Fri 7/9/27
539		INSTALL HVAC DEVICES & TRIM-OUT	0%	Thu 7/8/27	Fri 7/9/27
540		INSTALL FIRE ALARM DEVICES & TRIM-OUT	0%	Thu 7/8/27	Fri 7/9/27
541		INSTALL WALL PROTECTION & SPECIALTIES	0%	Mon 7/12/27	Wed 7/14/27
542		INSTALL SIGNAGE	0%	Mon 7/12/27	Mon 7/12/27
543		FINAL CLEAN	0%	Tue 7/13/27	Tue 7/13/27
544		TEST & BALANCE	0%	Wed 7/14/27	Fri 7/16/27
545		BOLDT PUNCHLIST	0%	Mon 7/19/27	Mon 7/19/27
546		COMPLETE BOLDT PUNCHLIST	0%	Tue 7/20/27	Thu 7/22/27
547		INSTALL OWNER EQUIPMENT	0%	Fri 7/23/27	Thu 7/29/27
548		OWNER EQUIPMENT FINAL CONNECTIONS	0%	Fri 7/30/27	Mon 8/2/27
549		STATE HEALTH INSPECTION (FOOD SERVICES)	0%	Tue 8/3/27	Tue 8/3/27
550		EQUIPMENT START-UP / COMMISIONING	0%	Tue 9/14/27	Mon 9/20/27
551		**HARDSCAPING / LANDSCAPING**	**0%**	**Wed 4/7/27**	**Mon 10/4/27**
552		SOIL STABLIZATION FOR NEW PAVING	0%	Wed 4/7/27	Tue 4/20/27
553		FORM 3 CONCRETE ENTRANCE(S)	0%	Wed 4/21/27	Tue 4/27/27
554		**ALT #3 4" AGGREGATE BASE**	0%	Wed 4/28/27	Fri 4/30/27
555		INSTALL BASE COARSE	0%	Wed 4/28/27	Fri 4/30/27
556		INSPECTION	0%	Mon 5/3/27	Mon 5/3/27



LAWTON YOUTH SPORTS COMPLEX

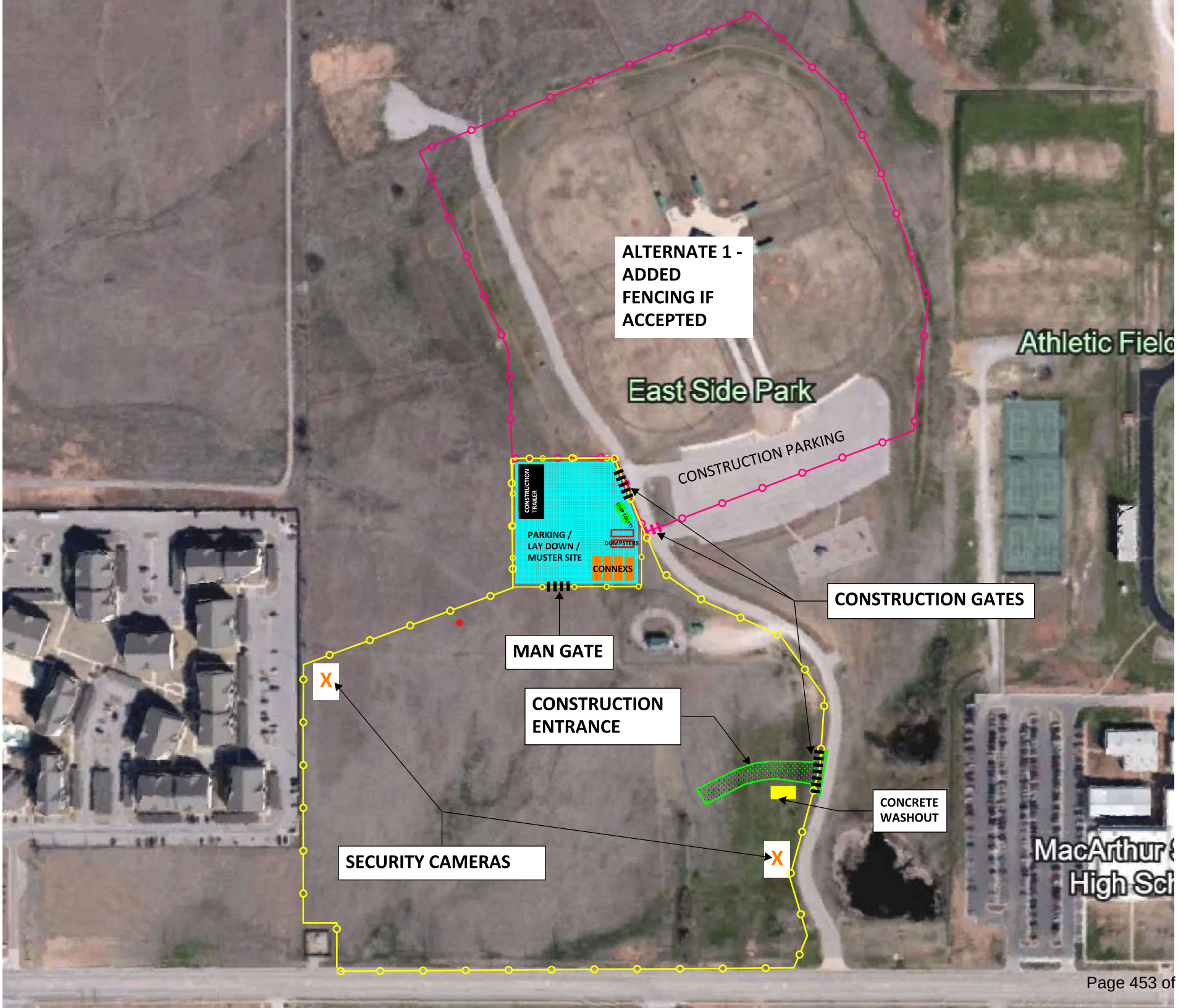
Status Date: Sun 3/1/26

ID	Task Mode	Task Name	% Complete	Start	Finish
557		PLACE CONCRETE (HEAVY DUTY 7")	0%	Tue 5/4/27	Tue 5/4/27
558		FORM NORTH CONCRETE AREA	0%	Wed 5/5/27	Fri 5/7/27
559		INSTALL BASE COARSE	0%	Mon 5/10/27	Mon 5/10/27
560		FORM DUMPSTER PAD	0%	Tue 5/11/27	Tue 5/11/27
561		REINFORCE DUMPSTER PAD	0%	Thu 5/13/27	Thu 5/13/27
562		INSPECTION	0%	Fri 5/14/27	Fri 5/14/27
563		PLACE CONCRETE (HEAVY DUTY 7")	0%	Mon 5/17/27	Mon 5/17/27
564		DRILL LIGHT POLE BASES, SIGNAGE BASES & BOLLARDS	0%	Tue 5/18/27	Mon 5/24/27
565		INSTALL ASPHALT BASE COARSE	0%	Tue 5/25/27	Mon 5/31/27
566		CURB & GUTTER	0%	Tue 6/1/27	Mon 6/14/27
567		INSTALL ASPHALT TACK COAT	0%	Tue 6/15/27	Mon 6/21/27
568		INSTALL HEAVY DUTY ASPHALT (5")	0%	Tue 6/22/27	Mon 6/28/27
569		INSTALL STANDARD DUTY ASPHALT (3")	0%	Tue 6/29/27	Thu 7/1/27
570		**ALT #4 MILL AND OVERLAY EXISTING PARKING LOT**	0%	Fri 7/2/27	Thu 7/8/27
571		FORM SIDEWALKS	0%	Fri 7/2/27	Thu 7/15/27
572		REINFORCE SIDEWALKS	0%	Fri 7/16/27	Thu 7/29/27
573		INSPECTION	0%	Fri 7/30/27	Thu 8/5/27
574		PLACE SIDEWALK CONCRETE (4")	0%	Fri 8/6/27	Thu 8/12/27
575		**ALT #8 ADDED SIDEWALK**	0%	Fri 8/13/27	Thu 8/19/27
576		TOPSOIL BACKFILL AT CURBS AND SIDEWALKS	0%	Fri 8/20/27	Thu 8/26/27
577		INSTALL PAVEMENT STRIPING & SIGNAGE	0%	Fri 8/27/27	Thu 9/2/27
578		INSTALL IRRIGATION	0%	Fri 8/27/27	Thu 9/23/27
579		INSTALL SOD / LANDSCAPING	0%	Fri 9/10/27	Thu 9/30/27
580		INSTALL SITE FURNISHING & EQUIPMENT	0%	Fri 10/1/27	Mon 10/4/27
581		**ALT #2 REPLACE EXISTING FIELDS**	**0%**	**Tue 5/18/27**	**Mon 8/30/27**
582		FINAL GRADE FIELD	0%	Tue 5/18/27	Mon 5/31/27
583		INSTALL SITE PAVING	0%	Tue 6/1/27	Mon 6/28/27
584		INSTALL SIDEWALKS	0%	Tue 6/1/27	Mon 6/21/27
585		INSTALL TURF BASE (ROCK)	0%	Tue 6/22/27	Mon 7/5/27
586		INSTALL TURF FINES	0%	Tue 7/6/27	Mon 7/19/27
587		INSTALL TURF	0%	Tue 7/20/27	Mon 8/2/27
588		INSTALL FENCING	0%	Tue 8/3/27	Mon 8/23/27
589		INSTALL SPORTS EQUIPMENT / SITE FURNISHING	0%	Tue 8/3/27	Mon 8/30/27
590		**PROJECT COMPLETION**	**0%**	**Thu 10/7/27**	**Fri 11/5/27**
591		SUBSTANTIAL COMPLETION	0%	Thu 10/7/27	Thu 10/7/27
592		FINAL BOLDT PUNCHLIST	0%	Fri 10/8/27	Thu 10/14/27
593		FINAL OWNER / ARCHITECT PUNCHLIST	0%	Wed 10/13/27	Tue 10/19/27
594		COMPLETE PUNCHLIST(S)	0%	Wed 10/20/27	Tue 11/2/27
595		MUNICIPLE INSPECTIONS	0%	Wed 11/3/27	Wed 11/3/27
596		FIRE MARSHALL INSPECTIONS	0%	Thu 11/4/27	Thu 11/4/27
597		FINAL BUILDINIG INSPECTION	0%	Fri 11/5/27	Fri 11/5/27
598		CERTIFICATE OF OCCUPANCY	0%	Fri 11/5/27	Fri 11/5/27
599		**CLOSE-OUT SUBMITTALS (O&M, AS-BUILTS)**	**0%**	**Thu 10/7/27**	**Fri 11/5/27**
600		AS-BUILTS	0%	Thu 10/7/27	Fri 11/5/27
601		WARRANTIES	0%	Thu 10/7/27	Fri 11/5/27
602		O&M MANUALS	0%	Thu 10/7/27	Fri 11/5/27
603		LIEN RELEASES	0%	Thu 10/7/27	Fri 11/5/27
604		OWNER TRAINING	0%	Thu 10/7/27	Fri 11/5/27



BOLDT
BUILD BOLDLY

Section 6
Logistics Plan


ALTERNATE 1 - ADDED FENCING IF ACCEPTED
East Side Park
Athletic Field
CONSTRUCTION PARKING
CONSTRUCTION TRAILER
PARKING / LAY DOWN / MUSTER SITE
DUMPSTERS
CONNEXS
CONSTRUCTION GATES
MAN GATE
X
CONSTRUCTION ENTRANCE
CONCRETE WASHOUT
SECURITY CAMERAS
X
MacArthur High Sch

BOLDT
BUILD BOLDLY

Section 7
Document Log

Number	Title	Feb 5, 2026 Issue for Bid	Feb 5, 2026 Issued for Bid	Mar 23rd, 2026 Addendum 1	Mar 30, 2026 Addendum 2
A1.1	ARCHITECTURAL SITE PLAN		☑		☑
A1.2	ARCHITECTURAL SITE PLAN		☑		
A2.1	FIRST FLOOR PLAN		☑		
A2.2	FIRST FLOOR PLAN AREAA		☑		
A2.3	FIRST FLOOR PLAN AREAB		☑		
A2.4	FIRST FLOOR PLAN AREAC		☑		
A2.5	FIRST FLOOR DIMENSION PLAN		☑		
A2.6	FIRST FLOOR DIMENSION PLAN AREAA		☑		
A2.7	FIRST FLOOR DIMENSION PLAN AREAB		☑		
A2.8	FIRST FLOOR DIMENSION PLAN AREAC		☑	☑	
A2.9	ENLARGED PLANS		☑		
A2.10	ENLARGED PLANS		☑		
A2.11	ENLARGED PLANS		☑		
A2.13	OUTDOOR FIELD LAYOUTS		☑		☑
A3.0	REFLECTED CEILING PLAN		☑		
A3.1	REFLECTED CEILING PLAN AREAA		☑		
A3.2	REFLECTED CEILING PLAN AREAB		☑		
A3.3	REFLECTED CEILING PLAN AREAC		☑		
A4.1	ROOF PLAN		☑		
A5.1	NORTH AND SOUTH ELEVATIONS		☑		
A5.2	EAST AND WEST ELEVATIONS		☑		
A6.1	BUILDING SECTIONS		☑		☑
A7.1	WALL SECTIONS		☑		
A7.2	WALL SECTIONS		☑		
A7.3	WALL SECTIONS		☑		☑
A7.4	WALL SECTIONS		☑		
A7.5	WALL SECTIONS		☑		
A8.0	MATERIAL FINISH PLAN		☑		
A8.1	MATERIAL FINISH PLAN AREAA		☑	☑	☑
A8.2	MATERIAL FINISH PLAN AREAB		☑	☑	☑
A8.3	MATERIAL FINISH PLAN AREAC		☑	☑	☑
A8.4	INTERIOR ELEVATIONS		☑		
A8.5	INTERIOR ELEVATIONS		☑		
A8.6	INTERIOR ELEVATIONS		☑		
A8.7	INTERIOR ELEVATIONS		☑		
A8.8	INTERIOR ELEVATIONS		☑		
A8.9	INTERIOR DETAILS		☑		
A8.10	INTERIOR DETAILS		☑		
A9.1	DOOR SCHEDULE		☑	☑	
A9.2	WINDOW SCHEDULE		☑		
A9.3	WINDOW SCHEDULE		☑		☑
A9.4	DOOR AND WINDOW DETAILS		☑		
A9.5	DOOR AND WINDOW DETAILS		☑		
A9.6	DOOR AND WINDOW DETAILS		☑		
A10.1	DETAILS		☑		
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A12.1	STANDARD DETAILS		☑		
A12.2	STANDARD DETAILS		☑		
A12.3	STANDARD DETAILS		☑		
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C100	GENERAL NOTES		☑		
C110	SHEET NOTES		☑		
C200	TOPOGRAPHIC SURVEY		☑		
C201	TOPOGRAPHIC SURVEY		☑		
C202	TOPOGRAPHIC SURVEY		☑		
C203	TOPOGRAPHIC SURVEY		☑		
C204	TOPOGRAPHIC SURVEY		☑		
C205	TOPOGRAPHIC SURVEY		☑		
C206	TOPOGRAPHIC SURVEY		☑		
C300	DEMOLITION AND EROSION CONTROL PLAN		☑		
C301	ENLARGED DEMO& EROSION PLAN		☑		
C302	ENLARGED DEMO& EROSION PLAN		☑		
C303	ENLARGED DEMO& EROSION PLAN		☑		

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C310	EROSION CONTROL DETAILS		☑		
C409	SITE PLAN		☑		
C410	SOUTH SITE PLAN		☑		
C411	ENLARGED SITE PLAN		☑		
C412	ENLARGED SITE PLAN		☑		
C413	ENLARGED SITE PLAN		☑		
C414	ENLARGED SITE PLAN		☑		
C460	SOUTH PAVING PLAN		☑		
C510	SOUTH GRADING PLAN		☑		
C511	ENLARGED GRADING PLAN		☑		
C512	ENLARGED GRADING PLAN		☑		
C513	ENLARGED GRADING PLAN		☑		
C514	ENLARGED GRADING PLAN		☑		
C560	SW POND PLAN		☑		
C561	SW POND PROFILES		☑		
C590	PROPOSED DRAINAGE AREA MAP		☑		
C610	SOUTH UTILITY PLAN		☑		
C611	ENLARGED UTILITY PLAN		☑		
C612	ENLARGED UTILITY PLAN		☑		
C613	ENLARGED UTILITY PLAN		☑		
C614	ENLARGED UTILITY PLAN		☑		
C710	SOUTH STORM SEWER LAYOUT		☑		
C711	STORM SEWER PLAN& PROFILE		☑		
C712	STORM SEWER PLAN& PROFILE		☑		
C713	STORM SEWER PLAN& PROFILE		☑		
C800	DETAILS		☑		
C810	DETAILS		☑		
C820	DETAILS		☑		
C830	DETAILS		☑		
C940	SITE PLAN- ADD ALTERNATE		☑		
C950	GRADING PLAN- ADD ALTERNATE		☑		
C960	UTILITY PLAN- ADD ALTERNATE		☑		
E0.01	ELECTRICAL LEGENDS AND SHEET INDEX		☑		
E0.02	ELECTRICAL DETAILS		☑		
E0.03	ELECTRICAL DETAILS		☑		☑
E0.04	ELECTRICAL DETAILS		☑		
E1.00	OVERALL ELECTRICAL SITE PLAN		☑		
E1.01	ELECTRICAL SITE PLAN- MAIN BUILDING		☑		
E1.02	SITE LIGHTING CALCULATIONS- MAIN BUILDING		☑		
E1.26	ELECTRICAL SITE BALLFIELD PLANS- FIELDS4&5		☑		
E2.00	LIGHT FIXTURE SCHEDULE		☑		☑
E2.01A	LIGHTING PLAN- AREAA		☑		
E2.01B	LIGHTING PLAN- AREAB AND RESTROOM-R2		☑		
E2.01C	LIGHTING PLAN- AREAC		☑		
E3.01A	POWER PLAN- AREAA		☑		
E3.01B	POWER PLAN- AREAB		☑		☑
E3.01C	POWER PLAN- AREAC		☑		☑
E3.02	LARGE SCALE POWER PLAN- AREAC FITNESS		☑		
E3.03	LARGE SCALE KITCHEN POWER PLAN		☑		
E3.04	POWER PLAN- RESTROOM BUILDING R2		☑		
E4.01A	INTERIOR SYSTEMS POWER PLAN- AREAA		☑		
E4.01B	INTERIOR SYSTEMS POWER PLAN- AREAB		☑		
E4.01C	INTERIOR SYSTEMS POWER PLAN- AREAC		☑		☑
E4.02	SYSTEMS POWER PLAN- ROOF		☑		
E4.03	SYSTEMS ELECTRICAL CONNECTION SCHEDULES		☑		
E5.01	ONE-LINE POWER RISER DIAGRAM- UTILITY-1		☑		☑
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E6.01	PANEL SCHEDULES		☑		
E6.02	PANEL SCHEDULES		☑		
E6.03	PANEL SCHEDULES		☑		☑
E7.01	LIGHT FIXTURE NOTES		☑		
E7.02	FIRE ALARM NOTES AND LEGEND		☑		
E7.03	ELECTRICAL NOTES		☑		
G1.0	COVER SHEET		☑		
G1.1	SHEET INDEX& GENERAL NOTES		☑		

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G1.3	PARTITION TYPES		☑		
G2.1	CODE PLAN		☑		
G2.2	CODE PLAN		☑		
L1.00	LANDSCAPE PLAN		☑		
L1.01	LANDSCAPE PLAN		☑		
L1.02	LANDSCAPE PLAN		☑		
L1.03	LANDSCAPE PLAN		☑		
L1.04	LANDSCAPE PLAN		☑		
L1.05	LANDSCAPE PLAN		☑		
L1.06	LANDSCAPE PLAN		☑		
L1.07	LANDSCAPE DETAILS/LIST		☑		
L1.08	LANDSCAPE DETAILS		☑		
L1.09	PRODUCT CUT SHEET		☑		
L1.10	IRRIGATION DETAILS		☑		
L1.11	IRRIGATION NOTES		☑		
M1.01	OVERALL HVAC PLAN		☑		
M1.02	HVAC AREAA		☑		
M1.03	HVAC AREAB		☑		
M1.04	HVAC AREAC		☑		
M1.05	HVAC ROOF PLAN		☑		
M2.01	HVAC CONCESSIONS RESTROOM #2		☑		
M5.01	MECHANICAL DETAILS		☑		
M5.02	KITCHEN HOOD DRAWINGS		☑		
M6.01	MECHANICAL SCHEDULES		☑		
M7.01	MECHANICAL CONTROL DRAWINGS		☑		
M7.02	MECHANICAL CONTROL DRAWINGS		☑		
M7.03	MECHANICAL CONTROL DRAWINGS		☑		
P0.01	GENERAL MECHANICAL AND PLUMBING INFORMATION		☑		
P1.01	OVERALL UNDER FLOOR PLUMBING PLAN		☑		
P1.02	ENLARGED PLUMBING UNDER FLOOR PLANS- AREAB		☑		
P1.03	ENLARGED PLUMBING UNDER FLOOR PLANS- AREAC		☑		
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P4.01	AREAB DOMESTIC WATER RISER DIAGRAMS		☑		
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QF-0.1	BUILDING MAP		☑		
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QF-1.2	CONCESSION PLANS		☑		
QF-2.1	ELEVATIONS		☑		
QF-2.3	ELEVATIONS		☑		
QF-3.1	ISOMETRICS		☑		
QF-3.2	ISOMETRICS		☑		
QF-4.1	KITCHEN PLUMBING ROUGH-INS		☑		
QF-4.2	CONCESSIONS PLUMBING ROUGH-INS		☑		
QF-5.1	KITCHEN ELECTRICAL ROUGH-INS		☑		
QF-5.2	CONCESSION ELECTRICAL ROUGH-INS		☑		
QF-6.1	KITCHEN SPECIAL CONDITIONS		☑		
QF-7.1	DETAILS		☑		
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QF-8.1	HOOD SHOP DRAWINGS		☑		
QF-8.2	HOOD SHOP DRAWINGS		☑		
QF-8.3	HOOD SHOP DRAWINGS		☑		
QF-8.4	HOOD SHOP DRAWINGS		☑		
QF-8.5	HOOD SHOP DRAWINGS		☑		
QF-8.6	HOOD SHOP DRAWINGS		☑		

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QF-8.8	FAN SHOP DRAWINGS		☑		
QF-8.9	FAN SHOP DRAWINGS		☑		
QF-8.10	FAN SHOP DRAWINGS		☑		
QF-8.11	FAN SHOP DRAWINGS		☑		
QF-8.12	WALK-IN SHOP DRAWINGS		☑		
QF-8.13	WALK-IN SHOP DRAWINGS		☑		
QF-8.14	WALK-IN SHOP DRAWINGS		☑		
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S002	STRUCTURAL SPECIAL INSPECTIONS		☑		
S101	OVERALL FOUNDATION PLAN		☑		
S102	OVERALL ROOF FRAMING PLAN		☑		
S201	PARTIAL FOUNDATION PLAN- AREAA		☑		
S202	PARTIAL FOUNDATION PLAN- AREAB		☑		
S203	PARTIAL FOUNDATION PLAN- AREAC		☑		
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S205	CANOPY ROOF FRAMING PLAN		☑		
S301	FOUNDATION SCHEDULES AND DETAILS		☑		
S302	FOUNDATION DETAILS		☑		
S303	FOUNDATION DETAILS		☑		
S401	TYPICAL CMU DETAILS		☑		
S501	FRAMING SCHEDULES AND DETAILS		☑		
S502	FRAMING SCHEDULES AND DETAILS		☑		
S503	FRAMING DETAILS		☑		
SS-1	SANITARY SEWER PLANS COVER SHEET		☑		
SS-2	TOPOGRAPHIC SURVEY		☑		
SS-3	TOPOGRAPHIC SURVEY		☑		
SS-4	TOPOGRAPHIC SURVEY		☑		
SS-5	TOPOGRAPHIC SURVEY		☑		
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SS-7	OVERALL DEMOLITION& EROSION CONTROL PLAN		☑		
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SS-10	ENLARGED DEMO& EROSION PLAN		☑		
SS-11	EROSION CONTROL DETAILS		☑		
SS-12	GENERAL LAYOUT		☑		
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WL-4	TOPOGRAPHIC SURVEY		☑		
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NA3.1	REFLECTED CEILING PLANS		☑		
NA4.2	ROOF PLAN RESTROOM2		☑		
NA5.2	BUILDING ELEVATIONS RESTROOM2		☑		
NA6.2	BUILDING SECTIONS RESTROOM2		☑		
NA7.2	WALL SECTIONS RESTROOM2		☑		
NA8.1	MATERIAL FINISH PLANS		☑		
NA8.2	INTERIOR ELEVATIONS AND DETAILS		☑		
NA10.1	DETAILS CONCESSION STAND		☑		

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055000	Metal Fabrications	05 Feb 26	
DIVISION 06 – WOOD, PLASTICS, AND COMPOSITES			
061053	Miscellaneous Rough Carpentry	05 Feb 26	
061643	Gypsum Sheathing	05 Feb 26	
064116	Plastic-Laminate-Clad Architectural Cabinets	05 Feb 26	
066400	Plastic Paneling	05 Feb 26	
DIVISION 07 – THERMAL AND MOISTURE PROTECTION			
072100	Thermal Insulation	05 Feb 26	
072419	Water-Drainage Exterior Insulation and Finish System (EIFS)	05 Feb 26	
072423	Synthetic Stucco Soffit System	05 Feb 26	
072726	Fluid-Applied Membrane Air Barriers	05 Feb 26	
074113.16	Standing-Seam Metal Roof Panels	05 Feb 26	
074213.13	Formed Metal Wall Panels	05 Feb 26	
074213.23	Metal Composite Material Wall Panels	05 Feb 26	
075419	Polyvinyl-Chloride (PVC) Roofing	05 Feb 26	
076200	Sheet Metal Flashing and Trim	05 Feb 26	
076210	Flexible Flashing	05 Feb 26	
077129	Manufactured Roof Expansion Joints	05 Feb 26	
077200	Roof Accessories	05 Feb 26	
077253	Snow and Ice Guards	05 Feb 26	
078413	Penetration Firestopping	05 Feb 26	
078443	Joint Firestopping	05 Feb 26	
079100	Preformed Joint Seals	05 Feb 26	
079200	Joint Sealants	05 Feb 26	
079219	Acoustical Joint Sealants	05 Feb 26	
079513.13	Interior Expansion Joint Cover Assemblies	05 Feb 26	
DIVISION 08 – OPENINGS			
081113	Hollow Metal Doors and Frames	05 Feb 26	
081416	Flush Wood Doors	05 Feb 26	
083113	Access Doors and Frames	05 Feb 26	
083313	Coiling Counter Doors	~~05 Feb 26~~	Addendum #1 - March 23rd, 2026
083323	Overhead Coiling Doors	~~05 Feb 26~~	Addendum #1 - March 23rd, 2026
084113	Aluminum-Framed Entrances and Storefronts	05 Feb 26	
087100	Door Hardware	~~05 Feb 26~~	Addendum #2 - March 30th, 2026
	Door Hardware Schedule	05 Feb 26	
088000	Glazing	05 Feb 26	
088300	Mirrors		Addendum #2 - March 30th, 2026
DIVISION 09 – FINISHES			
090561.13	Moisture Vapor Emission Control	05 Feb 26	
092216	Non-Structural Metal Framing	05 Feb 26	
092900	Gypsum Board	05 Feb 26	
093013	Ceramic Tiling	05 Feb 26	
095113	Acoustical Panel Ceilings	05 Feb 26	
095446	Felt Blade Acoustical Baffles	05 Feb 26	
096116	Concrete Floor Sealing	05 Feb 26	
096513	Resilient Base and Accessories	05 Feb 26	
096519	Resilient Tile Flooring	05 Feb 26	
096723	Resinous Flooring - Type 1	05 Feb 26	
096724	Resinous Flooring - Type 2	05 Feb 26	
096813	Tile Carpeting	05 Feb 26	
097200	Wall Coverings	05 Feb 26	
098116	Acoustical Blanket Insulation	05 Feb 26	
099113	Exterior Painting	05 Feb 26	
099123	Interior Painting	05 Feb 26	

NUMBER	NAME	ISSUE DATE	REVISED DATE
DIVISION 10 – SPECIALTIES			
101100	Visual Display Units	05 Feb 26	
101400	Signage	~~05 Feb 26~~	Addendum #1 - March 23rd, 2026
101419	Dimensional Letter Signage	05 Feb 26	
102113.19	Plastic Toilet Compartments	05 Feb 26	
102600	Wall and Door Protection	~~05 Feb 26~~	Addendum #1 - March 23rd, 2026
102800	Toilet, Bath, and Laundry Accessories	05 Feb 26	
104313	Emergency Aid Cabinets	05 Feb 26	
104413	Fire Protection Cabinets	05 Feb 26	
104416	Fire Extinguishers	05 Feb 26	
105129	Phenolic Lockers	~~05 Feb 26~~	Addendum #2 - March 30th, 2026
107114	Fixed Aluminum Sun Screens	05 Feb 26	
109900	Miscellaneous Specialties	05 Feb 26	
DIVISION 11 – EQUIPMENT			
114000	Food Service Equipment (FS)	05 Feb 26	
116623	Sports Equipment	05 Feb 26	
DIVISION 12 – FURNISHINGS			
122413	Roller Window Shades	05 Feb 26	
123661.16	Solid Surfacing Countertops	05 Feb 26	
DIVISION 13 – SPECIAL CONSTRUCTION			
133419	Metal Building Systems	~~05 Feb 26~~	Addendum #2 - March 30th, 2026
DIVISIONS 14 – 20	**NOT USED**		
DIVISION 21 – FIRE SUPPRESSION			
210010	Basic Mechanical Requirements for Suppression	05 Feb 26	
210500	Common Work Results for Fire Suppression	05 Feb 26	
210523	General-Duty Valves for Water-Based Fire-Suppression Piping	05 Feb 26	
210529	Hangers and Supports for Fire-Suppression Piping and Equipment	05 Feb 26	
211000	Water-Based Fire-Suppression Systems	~~05 Feb 26~~	Addendum #2 - March 30th, 2026
DIVISION 22 – PLUMBING			
220010	Basic Mechanical Requirements for Plumbing	05 Feb 26	
220500	Common Work Results for Plumbing	05 Feb 26	
220523	General-Duty Valves for Plumbing Piping	05 Feb 26	
220529	Hangers and Supports for Plumbing Piping and Equipment	05 Feb 26	
220553	Identification for Plumbing Piping and Equipment	05 Feb 26	
220593	Testing, Adjusting, And Balancing for Plumbing	05 Feb 26	
220719	Plumbing Piping Insulation	05 Feb 26	
221116	Domestic Water Piping	05 Feb 26	
221119	Domestic Water Piping Specialties	05 Feb 26	
221123.21	Inline, Domestic-Water Pumps	05 Feb 26	
221316	Sanitary Waste and Vent Piping	05 Feb 26	
221319	Sanitary Waste Piping Specialties	05 Feb 26	
221319.13	Sanitary Drains	05 Feb 26	
221323	Sanitary Waste Interceptors	05 Feb 26	
223400	Fuel-Fired, Domestic-Water Heaters	05 Feb 26	
224200	Commercial Plumbing Fixtures	05 Feb 26	
224700	Drinking Fountains and Water Coolers	05 Feb 26	
DIVISION 23 – HEATING, VENTILATING, AND AIR CONDITIONING (HVAC)			
230010	Basic Mechanical Requirements for HVAC	05 Feb 26	
230529	Hangers and Supports for HVAC Piping and Equipment	05 Feb 26	
230553	Identification for HVAC Piping and Equipment	05 Feb 26	
230593	Testing, Adjusting, And Balancing for HVAC	05 Feb 26	

NUMBER	NAME	ISSUE DATE	REVISED DATE
230713	Duct Insulation	05 Feb 26	
230900	Instrumentation and Control for HVAC	05 Feb 26	
231123	Facility Natural-Gas Piping	05 Feb 26	
232113	Air Conditioner Condensate Piping	05 Feb 26	
233113	Metal Ducts	05 Feb 26	
233300	Air Duct Accessories	05 Feb 26	
233346	Flexible Ducts	05 Feb 26	
233400	HVAC Fans	05 Feb 26	
233433.13	Commercial Air Curtains	05 Feb 26	
233533	Listed Kitchen Ventilation System Exhaust Ducts	05 Feb 26	
233713.13	Air Diffusers	05 Feb 26	
233713.23	Registers and Grilles	05 Feb 26	
233716	Fabric Air-Distribution Devices	05 Feb 26	
233813	Commercial Kitchen Hoods	05 Feb 26	
237416.11	Packaged, Small-Capacity, Rooftop Air-Conditioning Units	05 Feb 26	
237416.13	Packaged, Large-Capacity, Rooftop Air-Conditioning Units	05 Feb 26	
237433	Dedicated Outdoor-Air Units	05 Feb 26	
238126	Split-System Air-Conditioners	05 Feb 26	
238239.19	Propeller Unit Heaters	05 Feb 26	

DIVISIONS 24 – 25 **NOT USED**

DIVISION 26 – ELECTRICAL

260010	General Requirements	05 Feb 26	
260020	Scope of Work	05 Feb 26	
260519	Low-Voltage Electrical Power Conductors and Cables	05 Feb 26	
260523	Control-Voltage Electrical Power Cables	05 Feb 26	
260526	Grounding and Bonding for Electrical Systems	05 Feb 26	
260529	Hangers and Supports for Electrical Systems	05 Feb 26	
260533	Raceways and Boxes for Electrical Systems	05 Feb 26	
260543	Underground Ducts and Raceways for Electrical Systems	05 Feb 26	
260544	Sleeves and Sleeve Seals for Electrical Raceways and Cabling	05 Feb 26	
260553	Identification for Electrical Systems	05 Feb 26	
260573.13	Short-Circuit Studies	05 Feb 26	
260573.16	Coordination Studies	05 Feb 26	
260573.19	Arc-Flash Hazard Analysis	05 Feb 26	
260583	Wiring Connections	05 Feb 26	
260813	Testing	05 Feb 26	
260923	Lighting Control Devices	05 Feb 26	
262100	Low-Voltage Electrical Service Entrance	05 Feb 26	
262213	Low-Voltage Distribution Transformers	05 Feb 26	
262413	Switchboards	05 Feb 26	
262416	Panelboards	05 Feb 26	
262717	Equipment Wiring	05 Feb 26	
262726	Wiring Devices	05 Feb 26	
262813	Fuses	05 Feb 26	
262816	Enclosed Switches and Circuit Breakers	05 Feb 26	
262913.03	Manual and Magnetic Motor Controllers	05 Feb 26	
263323.11	Central Battery Equipment for Emergency Lighting	05 Feb 26	
263600	Transfer Switches	05 Feb 26	
264113	Lightning Protection for Structures	05 Feb 26	
264313	Surge Protection for Low-Voltage Electrical Power Circuits	05 Feb 26	
265119	LED Interior Lighting	05 Feb 26	
265213	Emergency and Exit Lighting	05 Feb 26	
265613	Lighting Poles and Standards	05 Feb 26	
265619	LED Exterior Lighting	05 Feb 26	
265668	Exterior Athletic Lighting	05 Feb 26	

NUMBER	NAME	ISSUE DATE	REVISED DATE
DIVISION 27 – COMMUNICATIONS			
270501	Common Work Results for Communications	05 Feb 26	
DIVISION 28 – ELECTRONIC SAFETY AND SECURITY			
280500	Common Work Results for Electronic Security	05 Feb 26	
284621.11	Addressable Fire-Alarm Systems	05 Feb 26	
DIVISIONS 29 – 30	**NOT USED**		
DIVISION 31 – EARTHWORK			
311000	Site Clearing (C)	05 Feb 26	
312000	Earth Moving (C)	05 Feb 26	
312001	Structural Earth Moving (S)	05 Feb 26	
312500	Erosion and Sediment Control (C)	05 Feb 26	
313116	Termite Control	05 Feb 26	
DIVISION 32 – EXTERIOR IMPROVEMENTS			
320191	Landscape Maintenance (LA)	~~05 Feb 26~~	Addendum #1 - March 23rd, 2026
321216	Asphalt Paving (C)	05 Feb 26	
321313	Concrete Paving (C)	05 Feb 26	
321373	Concrete Paving Joint Sealants (C)	05 Feb 26	
321713	Parking Bumpers	05 Feb 26	
321723	Pavement Markings (C)	05 Feb 26	
321813	All Weather Tuf - Outdoor	05 Feb 26	
321815	Outdoor Artificial Turf	05 Feb 26	
323129	Wood Fences and Gates	~~05 Feb 26~~	Addendum #2 - March 30th, 2026
323130	Welded Metal Gates	05 Feb 26	
329100	Soil and Planting Preparation (LA)	~~05 Feb 26~~	Addendum #1 - March 23rd, 2026
329200	Turfs and Grasses (LA)	05 Feb 26	
329300	Plants (LA)	05 Feb 26	
323113	Vinyl Coated Chain Link Fence		Addendum #1 - March 23rd, 2026
DIVISION 33 – UTILITIES			
330500	Common Work Results for Utilities (C)	05 Feb 26	
331113	Facility Water Distribution Piping (C)	05 Feb 26	
331313	Facility Sanitary Sewers (C)	05 Feb 26	
334100	Storm Drainage Utility Piping (C)	05 Feb 26	
DIVISIONS 34 – 49	**NOT USED**		

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STANDARD ENGINEERING + FIELD SERVICES

Corporate Office
3400 N. Lincoln Blvd. • Oklahoma City, OK 73105
Phone (405) 528-0541 • Fax (405) 528-0559
standardusa.com

April 6, 2026

Eastern Sports Management
725 Jackson St.
Fredericksburg, VA 22410

Attention: Mr. Brian Cann
Regional General Manager & Corporate Projects Manager

Re: Addendum #1 Alternate for Chemical Injection Stabilization
Lawton Sports Complex
Lawton, Oklahoma
Project # 2530-0110 & 2530-0611

Dear Mr. Cann:

Standard Engineering & Field Services, LLC (Standard) reviewed the subject project and visited over the phone and email with Mr. Matt Rogers of Boldt regarding alternatives to the removal of expansive clayey soils and replacement with low volume change inert fills. Based on our discussion, “Chemical Injection” such as Potassium or other chemical injection may be an alternative solution to removal and replacement to treat the expansive soils to varying depths at Lawton Sports Complex, Lawton, OK

Background:
Although not widely used in Oklahoma, the use of potassium or other chemicals as a swell inhibitor for controlling heave of structures on expansive clay is a well-accepted technology especially in the State of Texas where highly swelling soils present major problems for structures. In addition, chemical injection has been used extensively to arrest heave in existing structures.

Potassium and ammonium ions possess a unique ability to satisfy a clay particle’s surface attraction for water. The clay particle surface attraction for water is directly related to the presence of ions located between clay particles. The ions are present in the clay as a result of weathering. Certain ions are attracted to the clay particle surface during weathering in an attempt by the clay particle to balance the net-negative charge at the particle surface. Instead of balancing the charge, these particles attract and hold water in very large amounts creating a swelling pressure in the soil. The nature of potassium and ammonium ions is such that they balance the net negative charge on the clay particle surface without attracting and holding water.

The intent of the Chemical Injection specified herein is to treat the expansive soils without causing excess heave. Upon completion of the injection, it will be necessary for a Geotechnical Engineer to sample and run swell tests confirming work performed by injection contractor.

Procedure:

Injection rods, typically 7,10, or 12 foot in length (Depending on treatment depth) with a 1-7/8” OD are hydraulically pushed into the ground through the overburden soils to the specified depth using

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equipment such as a modified dozer with custom injection mast. The chemical fluid injected is typically Potassium Chloride (Potash) or Ammonium Lignosulphonate or other approved chemicals.

Testing and Inspections:

Quality Control and Assurance is of extreme importance during and after the chemical treatment process. During the site preparation and injection process, ***Standard*** must be present on-site to perform full-time inspection and record the activities including the area treated each day along with the amounts of all material injected into this area, materials delivered to the site or blended at the site, and the amount of fluid pumped at each interval into each individual injection hole. The inspector will ensure that the procedures are performed in accordance with our recommendations.

Once the site has been chemically treated, a series of borings will need to be performed by ***Standard*** to obtain in-situ samples of the treated soil. Undisturbed Shelby tube samples will be obtained and transported to the laboratory for testing. The testing includes soil classification and swell testing in order to ensure that the swell rate of the soils is reduced to <1%. Moisture content and swell samples should be taken at 1-ft intervals to the full depth of injection and at a minimum of one (1) boring every 5,000 sq ft of injected area or a minimum of 2 borings per area. The testing and frequencies are shown in the table below:

Test Method	Frequency
Moisture content ASTM 2216	Every 1-foot interval per boring
Pocket Penetrometer	Every 1-foot interval per boring
One-Dimension Swell Test ASTM D4546	Every 2 feet interval per boring
Atterberg Limits ASTM D4318	Every 2 feet interval per boring

Standard, the design geotechnical engineer must be involved from the beginning of the chemical injection through subsequent injection passes and testing to determine when the soil strata has been adequately stabilized and to confirm our recommendations.

If you have any questions regarding this letter, please do not hesitate to contact us. We appreciate the opportunity to have provided you with our engineering services.

Respectfully submitted,

STANDARD TESTING & ENGINEERING, LLC

Roy Khalife, P.E.

Geotechnical Engineer

Lawton Fort Sill Sports Complex
Total Project Cost

Construction		
	Subcontractor Costs	$26,510,729.00
	Other Direct Costs	$361,961.00
	Allowances	$651,688.00
	General Conditions (Stipulated Sum)	$1,695,270.00
	Project Requirements (Stipulated Sum)	$647,461.00
	Insurances	$880,262.00
	Bonds	$193,021.00
	Subtotal	$30,940,392.00
	CM Contingency (3%)	$922,293.00
	CM Fee (4.5%)	$1,425,139.00
	Total Boldt GMP - Base and Accepted Alternates	$33,287,824.00
FF&E Procurement		
	Sports Package	$3,600,000.00
	Food Service Equipment	$575,800.00
	IT/AV	$524,416.25
	Fitness Equipment and Flooring	$574,312.27
	Furniture	$181,324.00
	Furniture Allowance for Changes	$18,676.00
	Loose FF&E	$500,000.00
	FF&E Procurement Total	$5,974,528.52
Soft Costs		
	ADG Construction Bidding and Admin	$160,853.00
	ESM Building Consulting	$490,000.00
	ESM Building Procurement	$250,000.00
	ESM Construction Travel	$59,274.99
	ESM Fields Procurement	$33,000.00
	ESM Fields Consulting	$67,000.00
	Utilities	$180,000.00
	City of Lawton Engineering Consultant	$200,000.00
	Testing	$250,000.00
	Soft Costs Total	$1,690,127.99

Total	Total - Construction, Procurement, and Soft Costs	$40,952,480.51
	Total - Owner's Contingency	$1,697,519.49
	Total Budget	$42,650,000.00

Sources and Uses			
Division	**Cost**	**City of Lawton**	**McMahon Foundation**
Construction	$33,287,824.00		
FF&E Procurement	$5,974,528.52		
Soft Costs	$1,690,127.99		
Total Construction, Procurement, and Soft Costs	$40,952,480.51		
Owners' Contingency	$1,697,519.49		
Total Budget	$42,650,000.00	$40,000,000.00	$2,650,000.00

Date Issued: 4.22.26

Guaranteed Maximum Price Amendment

Requisition Number:
Project Number:
Project Name:

Date: April 28th, 2026

To: The Boldt Company

Gentlemen:

Please refer to the Agreement dated March 23rd, 2026, between the City of Lawton ("Owner") and the undersigned ("Construction Manager") as amended to the date hereof (such agreement as so modified and amended being hereafter called the "Agreement") pursuant to which Construction Manager is to perform certain services. The terms that are defined in the Agreement shall have the same meanings when used in this letter.

1. Owner has requested the performance of the services described below.

The Boldt Company GMP Amendment Package (attached) for the Lawton-Ft. Sill Sports Complex dated April 14th, 2026 and approved by Lawton City Council on April 28th, 2026.

2. Construction Manager agrees to perform the services described above subject to and in accordance with the terms and provisions of the Agreement and GMP Amendment for a Guaranteed Maximum Price of **Thirty-Three Million Two-Hundred Eighty-Seven Thousand and Eight-Hundred Twenty-Four Dollars** ($ 33,287,824.00).

3. Construction Manager will perform the services in accordance with any schedule attached hereto (schedule included in GMP Amendment Package), but in any event not later than Eighteen (18) months after Construction Manager is authorized to proceed.

If the foregoing is acceptable to you, please so execute by signing the enclosed copy of this letter at the space provided for this purpose and by inserting the date upon which Construction Manager is authorized to commence performance of the Additional Services described in Paragraph 1 above.

Sincerely yours,

THE BOLDT COMPANY
By:_____
Name:_____
Title:_____

Accepted this_____day of_____, 20 ___.
Construction Manager is authorized to commence performance of the Additional Services on _____, 20___.

If the foregoing is acceptable to you, please so execute by signing the enclosed copy of this letter at the space provided for this purpose and by inserting the date upon which Construction Manager is authorized to commence performance of the Additional Services described in Paragraph 1 above.

OWNER
By:_____
Name:_____
Title:_____

cc: Contractor
Director
Project Manager
File

Item Title:
Consider a request for temporary stay on a dangerous and dilapidated structure located at 2211 NW Baltimore Avenue.

Initiator: Larry Parks, Director

Information Source: Antonio Hopson, Deputy Director- Safe and Clean Neighborhood Services

Background:
The structure(s) located at 2211 NW Baltimore Avenue did not have an active water account, among other factors, and was declared dilapidated pursuant to Lawton City Code, Division 6-5-1 on March 25, 2025. On May 13, 2025, the property went back to council to consider rescinding the resolution declaring the property dilapidated because the property now had an active water account and a roofing permit. Council voted not to rescind the resolution.

The property was sold on June 12, 2025, and the new owner applied for remodel permits. Once the owner became unresponsive to the Building Division the permits were canceled on December 23, 2025. A letter was mailed to the owner on February 27, 2026, stating the property had been declared dilapidated and the city was preparing for demolition. On March 27, 2026, the water meter was disconnected and pulled in preparation for demolition. On April 8, 2026, the City Clerk's Office received a letter from the property owner asking the city to cease and desist all demolition activities.

Staff recommends denying the stay and moving forward with demolition.

Correlation to the True North Statement:
Safe Community

Exhibit:
Photos
Timeline
Cease and Desist letter

Key Issues:
Whether or not to stay the demolition of the property

Funding Source:
None

Recommended Action:
Consider denying the request for a temporary stay for the property located at 2211 NW Baltimore Avenue.

ATTACHMENTS:

1. 2211 NW Baltimore Avenue
2. Timeline
3. Cease D&D

Dilapidated and Dangerous Structures April 28, 2026

2211 NW Baltimore Avenue
Ward 1

2211 NW Baltimore Avenue
Ward 1

2211 NW Baltimore Avenue
Ward 1

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2211 NW Baltimore Avenue
Ward 1

Timeline of 2211 NW Baltimore Circle

2025

- **March 25, 2025**
  City council declared the property dilapidated.
    - Owner: Scott Bottoms
    - No active water account
    - Mr. Bottoms stated at the meeting that he had a rent-to-own contract, and occupants were living there
    - Attempt to obtain a roofing permit was denied due to inability to perform decking work
- **April 3, 2025**
  Notice of dilapidation filed with the county clerk as a public record
- **May 2, 2025**
  Roofing permit issued
- **May 3, 2025**
  Water account established
- **May 13, 2025**
  Property brought back before council
    - Reason: active water account and current roofing permit
    - Outcome: Council voted **not** to rescind the dilapidated declaration
- **June 12, 2025**
  Property sold to Charles Defatta
- **June 16, 2025**
  Mr. Defatta applied for a D&D remodel permit
    - Owner became non-responsive
    - Permit was later canceled on December 23, 2025

2026

- **February 27, 2026**
  Neighborhood Services sent notice to Mr. Defatta
    - Reminder: property declared dilapidated on March 25, 2025
    - City preparing to begin demolition bid process
- **March 20, 2026**
  Contract awarded to Gills Demolition for demolition
- **March 27, 2026**
  Water meter removed by Revenue Services in preparation for demolition
- **April 8, 2026**
  Received letter from property owner to cease and desist

To: Lawton City Clerk or Whom it may concern;

RECEIVED
APR - 7 2026
NEIGHBORHOOD SERVICES

Subject: Formal Notice of Occupancy and demand to Cease Abatement of 2211 NW Baltimore Circle Lawton, OK 73505.

I Charles Defatta am the owner of the said property. It is my primary dwelling.

The water meter was removed without a 10-day notice required by Oklahoma Law and that the City is Attempting to demolish an occupied residence without a Notice to Vacate.

I Charles Defatta Demand an

Immediate Stay of all demolition activities and a post-depriuation hearing to address the expired permit and the conditions of the home.

RECEIVED
APR 07 2026
CITY OF LAWTON
CITY CLERK'S OFFICE

Charles Defatta
X Charles Defatta
4-02-2026
ph: 580 647-2165
ph: 580 514-1838

Item Title:
Consider holding a public hearing and consider an ordinance for a change of zoning request from Bowmans Consulting Group on behalf of O'Reilly Auto Enterprises, LLC and Richards Maria J Trustee, Nick J Richards 1992 Trust from the C-4 Tourist Commercial District to the C-3 Planned Community Shopping Center District zoning classification for the property located at 3422 E Gore Blvd, Lawton, Oklahoma 73501 more particularly described as proposed Lot 1, Block 1, O'Reilly-E. Gore and take appropriate action as deemed necessary.

Initiator: Christine James, Director

Information Source: Kameron Good, Planning - Senior Planner, Christy Ryans-Huffer, Planner I

Background:
Bowman Consulting Group has been given a letter of authorization to act on behalf of O'Reilly Auto Enterprises, LLC (the future landowner) and Richards Maria J Trustee, Nick J Richards 1992 Trust (the current landowner) for the platting and rezoning process. O'Reilly-E Gore record plat was on the City Council agenda for March 24, 2026. This plat split the property into two tracts. O'Reilly's is purchasing Lot 1, Block 1, O'Reilly-E Gore. Bowman Consulting Group has submitted a request to rezone the property from C-4, Tourist Commercial District, to C-3, Planned Community Shopping Center District to accommodate the proposed O'Reilly Auto Part Store. Auto parts and accessories are the specific use listed in the C-3 zoning district - 18-6-10-601 - Uses permitted.

The Zoning of the surrounding area is:
North - R-4
South - R-3
East - A-1
West - C-4
The 2030 Land Use Plan for the surrounding area is:
North - Commercial
South - Residential/High Density
East - Residential/High Density
West - Residential/Low Density & Commercial

The Notice of Public Hearing was mailed to 18 owners of property within 300 feet of the requested area on March 31, 2026, and proper notice was published in *The Lawton Constitution* on April 5, 2026.

The City Planning Commission held a public hearing on March 26, 2026 and recommended approval 7-0.

Correlation to the True North Statement:

Exhibit:

Ord 26-
Location Map
Council Mailing Notice
Council Newspaper Notice

Key Issues:
N/A

Funding Source:
N/A

Recommended Action:
Hold a public hearing and approve Ordinance 26-_____, waive the reading of the ordinance and read the title only.

ATTACHMENTS:
1. Ordinance No. 26-
2. Location Map
3. Executed Notice CC Rezone (3422 E Gore Blvd) 04.28.2026
4. Executed Newspaper CC Notice (3422 E Gore) Rezone

ORDINANCE NO. 2026-___

AN ORDINANCE CHANGING THE EXISTING ZONING CLASSIFICATION FROM THE C-4 TOURIST COMMERCIAL DISTRICT TO THE C-3 PLANNED COMMUNITY SHOPPING CENTER DISTRICT ZONING CLASSIFICATION ON THE TRACT OF LAND WHICH IS HEREINAFTER MORE PARTICULARLY DESCRIBED IN SECTION ONE (1) HEREOF; AND AUTHORIZING CHANGES TO BE MADE UPON THE OFFICIAL ZONING MAP IN ACCORDANCE WITH THIS ORDINANCE.

WHEREAS, the zoning changes to be made by this ordinance have been recommended for approval by the City Planning Commission on March 26, 2026; and

WHEREAS, legal notice has been given and a public hearing held regarding the said changes.

NOW, THEREFORE, be it ordained by the Council of the City of Lawton, Oklahoma, that:

SECTION 1. The following described tract of land, to-wit:

Lot One (1), Block One (1), O'Reilly-E Gore Blvd also known as: COMMENCING AT A FOUND SQUARE SPIKE MARKING THE SOUTHWEST CORNER OF SAID SECTION 27; THENCE ALONG THE SOUTH LINE OF SAID SECTION 27, S89°46'20"E 1316.99 FEET; THENCE LEAVING SAID SOUTH LINE N00°04'49"E 50.00 FEET TO THE NORTH RIGHT-OF-WAY LINE OF EAST GORE BOULEVARD; THENCE ALONG THE SAID RIGHT-OF-WAY LINE, S89°46'20"E 127.87 FEET TO A SET 5/8" REBAR CAPPED "BLEW & ASSOC COA OK 5387", MARKING THE TRUE POINT OF BEGINNING; THENCE LEAVING SAID RIGHT-OF-WAY LINE, N00°04'49"E 249.99 FEET TO A SET 5/8" REBAR CAPPED "BLEW & ASSOC COA OK 5387"; THENCE S89°46'38"E 209.56 FEET TO A SET 5/8" REBAR CAPPED "BLEW & ASSOC COA OK 5387", ON THE WEST PRIVATE RIGHT-OF-WAY LINE OF NORTHEAST 35TH STREET; THENCE ALONG SAID PRIVATE RIGHT-OF-WAY LINE, S00°05'04"W 24.72 FEET TO A FOUND 1/2" REBAR WITH ILLEGIBLE CAP; THENCE S02°30'46"W 225.48 FEET TO A FOUND 1/2" REBAR WITH ILLEGIBLE CAP ON THE NORTH RIGHT-OF-WAY LINE OF EAST GORE BOULEVARD; THENCE ALONG SAID RIGHT-OF-WAY LINE, N89°46'20"W 199.99 FEET TO THE POINT OF BEGINNING. CONTAINING 1.178 ACRES MORE OR LESS. SUBJECT TO EASEMENTS AND RIGHTS-OF-WAY OF RECORD.,

be and the same hereby is changed from the existing classification of the C-4, Tourist Commercial District to C-3, Planned Community Shopping Center District zoning classification on behalf of O'Reilly Auto Enterprises, LLC.

SECTION 2. The changes will be made upon the Official Zoning Map and/or sheets thereof reflecting the changes described in this ordinance and the Mayor and City Clerk are hereby authorized to execute the entry on said Official Zoning Map describing the nature of the changes.

PASSED and APPROVED by the Mayor and Council of the City of Lawton this 28th day of April, 2026.

_____

STANLEY BOOKER, MAYOR

ATTEST:

_____

DONALYNN BLAZEK-SCHERLER, CITY CLERK

APPROVED as to form and legality this _____day of _____, 2026.

_____

JARI ASKINS, INTERIM CITY ATTORNEY

ORDINANCE NO. 2026-____

AN ORDINANCE CHANGING THE EXISTING ZONING CLASSIFICATION FROM THE C-4 TOURIST COMMERCIAL DISTRICT TO THE C-3 PLANNED COMMUNITY SHOPPING CENTER DISTRICT ZONING CLASSIFICATION ON THE TRACT OF LAND WHICH IS HEREINAFTER MORE PARTICULARLY DESCRIBED IN SECTION ONE (1) HEREOF; AND AUTHORIZING CHANGES TO BE MADE UPON THE OFFICIAL ZONING MAP IN ACCORDANCE WITH THIS ORDINANCE.

Brief Gist

This ordinance changes the zoning classification of the property located at 3422 E Gore Blvd, Lawton, Oklahoma 73501 more particularly described as proposed Lot 1, Block 1, O'Reilly-E. Gore from the C-4 Tourist Commercial District to the C-3 Planned Community Shopping Center District zoning classification request from Bowmans Consulting Group on behalf of O'Reilly Auto Enterprises, LLC and Richards Maria J Trustee, Nick J Richards 1992 Trust. O'Reilly-E Gore record plat was on the City Council agenda for March 24, 2026. This plat will split the property into two tracts. O'Reilly's is purchasing Lot 1, Block 1, O'Reilly-E Gore. The City Planning Commission held a public hearing on March 26, 2026, and made a recommendation to approve the rezoning request with a vote of 7-0.

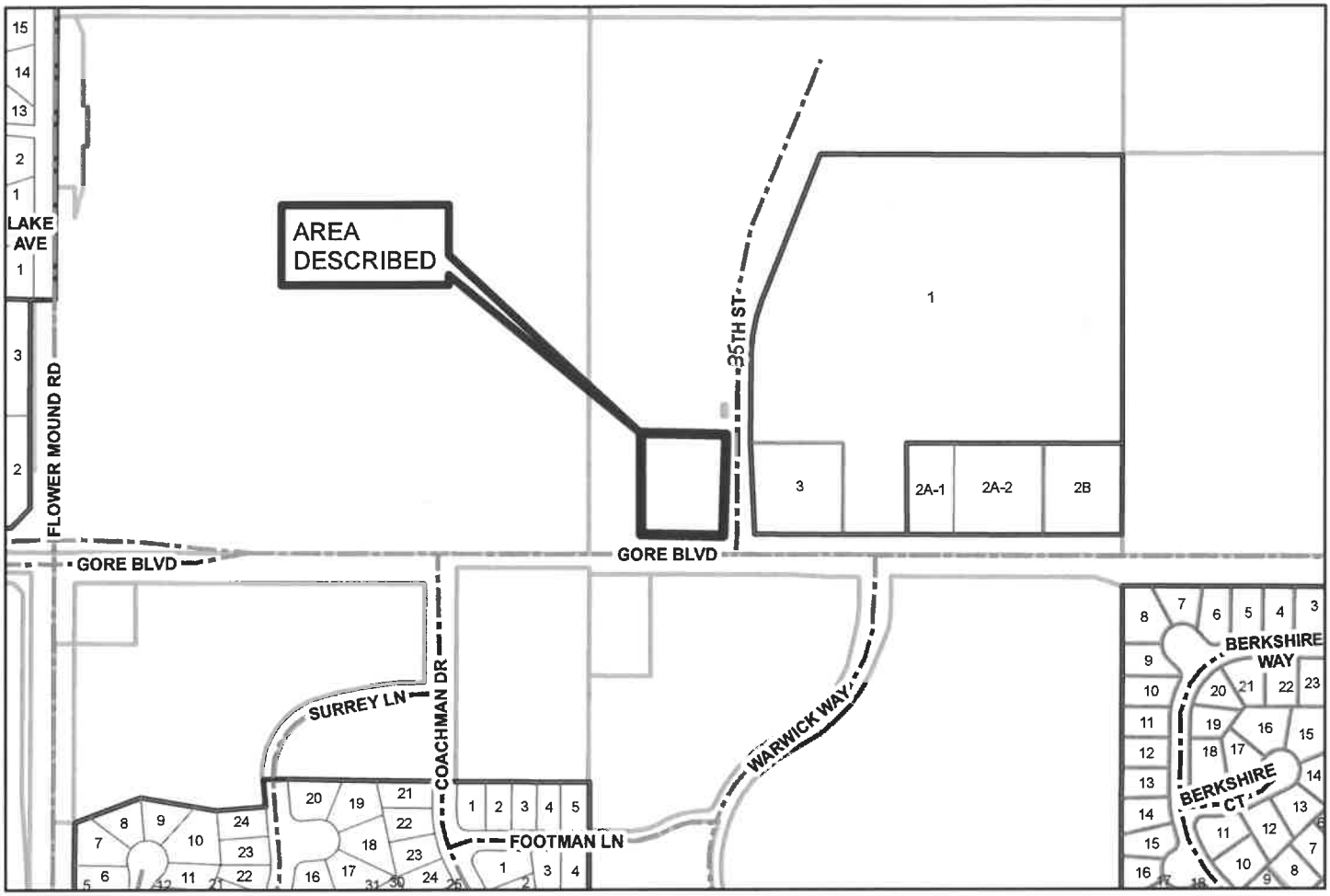
PASSED and APPROVED by the Mayor and Council of the City of Lawton this 26th day of April, 2026.

_____
STANLEY BOOKER, MAYOR

ATTEST:

_____
DONALYNN BLAZEK-SCHERLER, CITY CLERK

(Published in *The Lawton Constitution* this _____ day of _____ , 2026.)



REQUEST TO REZONE

CHANGE OF ZONING:
C-4, Tourist Commercial District to C-3, Planned Community Shopping Center District

REQUESTED BY:
Bowman Consulting Group on behalf of O'Reilly Auto Enterprises, LLC

AREA DESCRIBED AS:
COMMENCING AT A FOUND SQUARE SPIKE MARKING THE SOUTHWEST CORNER OF SAID SECTION 27; THENCE ALONG THE SOUTH LINE OF SAID SECTION 27, S89°46'20"E 1316.99 FEET; THENCE LEAVING SAID SOUTH LINE N00°04'49"E 50.00 FEET TO THE NORTH RIGHT-OF-WAY LINE OF EAST GORE BOULEVARD; THENCE ALONG THE SAID RIGHT-OF-WAY LINE, S89°46'20"E 127.87 FEET TO A SET 5/8" REBAR CAPPED "BLEW & ASSOC COA OK 5387", MARKING THE TRUE POINT OF BEGINNING; THENCE LEAVING SAID RIGHT-OF-WAY LINE, N00°04'49"E 249.99 FEET TO A SET 5/8" REBAR CAPPED "BLEW & ASSOC COA OK 5387"; THENCE S89°46'38"E 209.56 FEET TO A SET 5/8" REBAR CAPPED "BLEW & ASSOC COA OK 5387", ON THE WEST PRIVATE RIGHT-OF-WAY LINE OF NORTHEAST 35TH STREET; THENCE ALONG SAID PRIVATE RIGHT-OF-WAY LINE, S00°05'04"W 24.72 FEET TO A FOUND 1/2" REBAR WITH ILLEGIBLE CAP; THENCE S02°30'46"W 225.48 FEET TO A FOUND 1/2" REBAR WITH ILLEGIBLE CAP ON THE NORTH RIGHT-OF-WAY LINE OF EAST GORE BOULEVARD; THENCE ALONG SAID RIGHT-OF-WAY LINE, N89°46'20"W 199.99 FEET TO THE POINT OF BEGINNING. CONTAINING 1.178 ACRES MORE OR LESS. SUBJECT TO EASEMENTS AND RIGHTS-OF-WAY OF RECORD.

Legend

3422 E Gore Blvd - O'Reilly Auto Parts Rezone Request

CITY OF LAWTON
PLANNING DEPARTMENT

212 SW 9th Street, Lawton, Oklahoma 73501
Phone (580) 581-3375 • www.lawtonok.gov

NOTICE OF PUBLIC HEARING FOR A REZONING REQUEST

The Lawton City Council will conduct a public hearing to consider a request from Bowman Consulting Group on behalf of O'Reilly Auto Enterprises, LLC for a change of zoning from C-4, Tourist Commercial District to C-3, Planned Community Shopping Center District zoning classification. The requested area is a parcel located at 3422 E Gore Blvd, Lawton, OK 73501. The City Council will hold a public hearing at 6:00 p.m. on Tuesday, April 28, 2026, in the Wayne Gilley Auditorium, City Hall, 212 SW 9th Street, Lawton, Oklahoma. Said tract of land being more particularly described as follows:

Lot One (1), Block One (1), O'Reilly-E Gore Blvd also known as:

COMMENCING AT A FOUND SQUARE SPIKE MARKING THE SOUTHWEST CORNER OF SAID SECTION 27; THENCE ALONG THE SOUTH LINE OF SAID SECTION 27, S89°46'20"E 1316.99 FEET; THENCE LEAVING SAID SOUTH LINE N00°04'49"E 50.00 FEET TO THE NORTH RIGHT-OF-WAY LINE OF EAST GORE BOULEVARD; THENCE ALONG THE SAID RIGHT-OF-WAY LINE, S89°46'20"E 127.87 FEET TO A SET 5/8" REBAR CAPPED "BLEW & ASSOC COA OK 5387", MARKING THE TRUE POINT OF BEGINNING; THENCE LEAVING SAID RIGHT-OF-WAY LINE, N00°04'49"E 249.99 FEET TO A SET 5/8" REBAR CAPPED "BLEW & ASSOC COA OK 5387"; THENCE S89°46'38"E 209.56 FEET TO A SET 5/8" REBAR CAPPED "BLEW & ASSOC COA OK 5387", ON THE WEST PRIVATE RIGHT-OF-WAY LINE OF NORTHEAST 35TH STREET; THENCE ALONG SAID PRIVATE RIGHT-OF-WAY LINE, S00°05'04"W 24.72 FEET TO A FOUND 1/2" REBAR WITH ILLEGIBLE CAP; THENCE S02°30'46"W 225.48 FEET TO A FOUND 1/2" REBAR WITH ILLEGIBLE CAP ON THE NORTH RIGHT-OF-WAY LINE OF EAST GORE BOULEVARD; THENCE ALONG SAID RIGHT-OF-WAY LINE, N89°46'20"W 199.99 FEET TO THE POINT OF BEGINNING. CONTAINING 1.178 ACRES MORE OR LESS. SUBJECT TO EASEMENTS AND RIGHTS-OF-WAY OF RECORD.

The described property is shown on the attached map as the "Area Described."

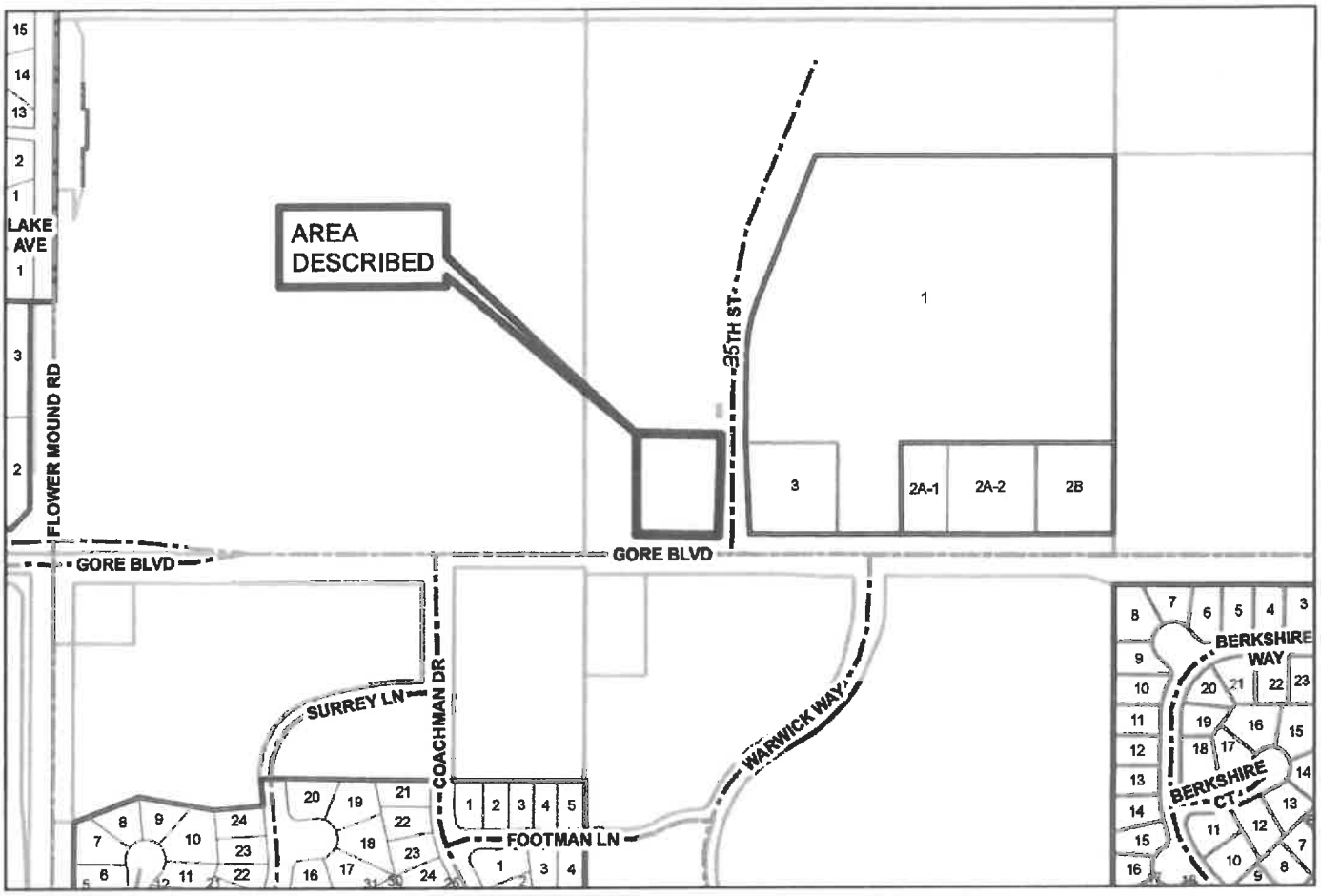
The City Planning Commission held a public hearing on March 26, 2026, and recommended approval of this request with a vote of 7-0.

You are receiving this notice because your property is located within 300 feet of the requested area. If you desire to make a statement for or against said request at this location, you are invited to appear in person, by petition, or by attorney to state your position to the City Council on the above dates. If you wish to submit a petition to the City Council, it must be submitted to the City Clerk at least three (3) days prior to the public hearing. If you have any questions regarding this notice, please call the Planning Department at (580) 581-3375.

CITY OF LAWTON, OKLAHOMA

DONALYNN BLAZEK-SCHERLER, CITY CLERK

Attachment – Location Map



REQUEST TO REZONE

CHANGE OF ZONING:
C-4, Tourist Commercial District to C-3, Planned Community Shopping Center District

REQUESTED BY:
Bowman Consulting Group on behalf of O'Reilly Auto Enterprises, LLC

AREA DESCRIBED AS:
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Legend

3422 E Gore Blvd - O'Reilly Auto Parts Rezone Request

NOTICE OF PUBLIC HEARING

Notice is hereby given pursuant to Title 11, Oklahoma State Statutes, and Section 18-1-1-114, Chapter 18, Lawton City Code, 2025, that on April 28, 2026 at 6:00 p.m. in the Wayne Gilley Auditorium of City Hall, 212 SW 9th Street, Lawton, Oklahoma, the Lawton City Council will hold a public hearing for the following purpose:

To consider a request for a change of zoning from C-4, Tourist Commercial District to C-3, Planned Community Shopping Center District zoning classification. The requested area is a parcel located at 3422 E Gore Blvd, Lawton, OK 73501. Said parcel more particularly described as follows:

Lot One (1), Block One (1), O'Reilly-E Gore Blvd also known as:

COMMENCING AT A FOUND SQUARE SPIKE MARKING THE SOUTHWEST CORNER OF SAID SECTION 27; THENCE ALONG THE SOUTH LINE OF SAID SECTION 27, S89°46'20"E 1316.99 FEET; THENCE LEAVING SAID SOUTH LINE N00°04'49"E 50.00 FEET TO THE NORTH RIGHT-OF-WAY LINE OF EAST GORE BOULEVARD; THENCE ALONG THE SAID RIGHT-OF-WAY LINE, S89°46'20"E 127.87 FEET TO A SET 5/8" REBAR CAPPED "BLEW & ASSOC COA OK 5387", MARKING THE TRUE POINT OF BEGINNING; THENCE LEAVING SAID RIGHT-OF-WAY LINE, N00°04'49"E 249.99 FEET TO A SET 5/8" REBAR CAPPED "BLEW & ASSOC COA OK 5387"; THENCE S89°46'38"E 209.56 FEET TO A SET 5/8" REBAR CAPPED "BLEW & ASSOC COA OK 5387", ON THE WEST PRIVATE RIGHT-OF-WAY LINE OF NORTHEAST 35TH STREET; THENCE ALONG SAID PRIVATE RIGHT-OF-WAY LINE, S00°05'04"W 24.72 FEET TO A FOUND 1/2" REBAR WITH ILLEGIBLE CAP; THENCE S02°30'46"W 225.48 FEET TO A FOUND 1/2" REBAR WITH ILLEGIBLE CAP ON THE NORTH RIGHT-OF-WAY LINE OF EAST GORE BOULEVARD; THENCE ALONG SAID RIGHT-OF-WAY LINE, N89°46'20"W 199.99 FEET TO THE POINT OF BEGINNING. CONTAINING 1.178 ACRES MORE OR LESS. SUBJECT TO EASEMENTS AND RIGHTS-OF-WAY OF RECORD.

Said changes having been requested by Bowman Consulting Group on behalf of O'Reilly Auto Enterprises, LLC

Any parties having an interest and any citizens desiring to be heard shall be afforded an opportunity to be heard at said public hearing.

Given under my hand and seal of the City of Lawton, Oklahoma, this 31st day of March 2026.

CITY OF LAWTON, OKLAHOMA

DONALYNN BLAZEK-SCHERLER, CITY CLERK

(Published in *The Lawton Constitution* this 5th of April 2026.)

Item Title:

Consider and possible action on a recommendation by the Streets and Development Committee to transfer the design and engineering services for EN2303 – Sheridan Road Reconstruction Project to WSB, and if so desired, direct staff to prepare any necessary documents for future council consideration and action to effectuate the transfer.

Initiator: Allan Hampton, Councilman - Ward 5

Information Source: Michael Jones, Engineering Director/ ADA Coordinator, Michael Watrous, Director

Background:
The Sheridan Road Project is currently in the design and engineering phase. It is proposed that the design and engineering services be transferred from Freese and Nichols to WSB based on cost considerations. The Streets and Development Committee reviewed the matter and is recommending the transfer to WSB for City Council consideration.

Correlation to the True North Statement:
Transparency and Trust

Exhibit:
Draft Minutes of the Streets and Development Committee Meeting

Key Issues:
N/A

Funding Source:
Ad Valorem 2021 Bond Issue; Account is 4050000-54025

Recommended Action:

Consider and possible action on a recommendation by the Streets and Development Committee to transfer the design and engineering services for EN2303 – Sheridan Road Reconstruction Project to WSB, and if so desired, direct staff to prepare any necessary documents for future council consideration and action to effectuate the transfer.

ATTACHMENTS:
1. Streets & Development Committee_03.31.2026_Draft Minutes

City of Lawton

Streets and Development Committee

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Minutes

Tuesday, March 31, 2026 | **10:00 AM** | **Lawton City Hall, Council Conference Room**

Meeting Called to Order

Meeting called to order by Chairman Allan Hampton at 10:00 AM.

Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

The notice and agenda were posted in compliance with the Open Meeting Act, 25 O.S. 301-314.

Roll Call

Present:
Councilman - Ward 6 Bob Weger
Councilman - Ward 5 Allan Hampton
Councilman - Ward 1 Lane Hooton
Councilwoman-Ward 4 Tiffiney Dimery
Engineering Liaison-George Gill

DRAFT

Absent: N/A

Also Present:

- Mike Jones, Engineering
- Cliff Haggenmiller, Public Works
- Sneha Dongre, Engineering
- Chris Serrano, WSB
- Julia Mantzke, City Council Liaison

Freese & Nichols Representatives:

- Allen Hudson
- Kayla Bird

Introduction of Guests

The representatives of Freese & Nichols introduced themselves.

Business Items

1. Receive an update from Freese & Nichols on the Engineering Project EN2303-Sheridan Rd Reconstruction and provide a recommendation for action as deemed necessary.

Freese and Nichols provided an update on the Sheridan Road Reconstruction Project, which extends approximately 1.5 miles south of Lee Boulevard past the Bishop Road intersection. The project, initiated in 2024, was originally intended to improve roadway safety, operations, and pavement conditions through full-depth reconstruction. Based on updated traffic analysis, the current recommendation includes a combination of two-lane and three-lane sections, with a three-lane segment in the northern portion of the corridor to better accommodate industrial traffic and turning movements. Safety improvements were emphasized due to prior incidents, including a pedestrian fatality near the food bank and a history of angle and rear-end collisions. Proposed enhancements include the addition of a center turn lane, sidewalks on both sides of the roadway, and a shared-use path to accommodate pedestrians and bicyclists.

DRAFT

Drainage improvements were also identified as a critical component of the project due to existing roadside ditch erosion and significant pavement deterioration caused by standing water. The design proposes a closed drainage system to better manage stormwater and protect the roadway subgrade. A roundabout at the Bishop Road intersection, previously approved, remains part of the design to improve traffic flow and enhance safety in a high-congestion school area. Additionally, the potential inclusion of a 16-inch water line was discussed, which would increase project costs but could provide long-term infrastructure benefits and prevent the need for future roadway disruption. The project is currently approximately 60% designed but has been paused pending direction on the inclusion of the water line and other scope considerations. The estimated total construction cost, including the water line, is approximately $14.7 million. Discussion included questions regarding the increased project scope, cost differences from the original budget, and justification for certain design elements.

A question was raised by Councilman Weger regarding the justification for the proposed 16-inch water line, specifically asking why a 16-inch line was recommended instead of a 12-inch line given the current level of development along the corridor. He noted that the area does not appear to have significant industrial demand or a high residential population compared to other parts of the city, prompting clarification on whether the larger size is necessary at this time or if it is being driven by future growth projections, including potential airport expansion and planned development in the area.

George Gill, Engineering Liaison, raised several questions regarding the project scope, timeline, and cost increases. He requested clarification on a previously proposed

budget amendment of approximately $248,000, as well as an explanation of when and how additional elements—such as the three-lane configuration, roundabout at Bishop Road, and expanded drainage components—were introduced into the project. He also asked for identification of the meetings in which these changes were discussed, including attendance and which parties recommended the additions, in order to better understand the progression of the project scope.

Following discussion, Gill presented concerns regarding the overall project cost and outlined an alternative approach developed in coordination with WSB. He noted that the original project budget was approximately $3 million and expressed concern that the current estimate of $14.7 million reflects significant scope expansion, including drainage improvements and the addition of a 16-inch water line. Mr. Gill stated that the alternate design would focus primarily on roadway reconstruction, deferring certain infrastructure improvements such as drainage upgrades and the water line, which could be addressed at a later date if needed. He indicated that this approach could reduce project costs to approximately $3.4 to $4.5 million, resulting in substantial savings while still providing a functional roadway with an estimated 10–15 year lifespan.

Freese and Nichols responded to Gill's comments by clarifying that the current design reflects a broader project scope than a simple pavement replacement, as it was developed to address multiple identified issues along the corridor, including safety, drainage, operational efficiency, and multimodal access. They explained that the recommendation for a three-lane section was based on updated traffic analysis and the need to reduce conflict points, particularly in areas with higher industrial traffic and turning movements. The inclusion of the roundabout at Bishop Road was the result of coordination with stakeholders, including school representatives and City staff, to improve traffic flow and enhance safety in a congested area with significant pedestrian activity.

DRAFT

Regarding drainage, Freese and Nichols emphasized that the existing roadside ditch system is failing and contributing to roadway deterioration due to erosion and standing water. They stated that the proposed closed drainage system is intended to protect the roadway structure, improve long-term performance, and reduce maintenance needs. They also noted that the addition of sidewalks and shared-use paths improves pedestrian and bicycle safety but requires a more structured roadway section, including curb and gutter, which differs from a rural-style roadway design.

Freese and Nichols further clarified that the proposed 16-inch water line was not part of their original recommendation but was added at the request of City staff to align with long-term infrastructure planning and to avoid future disruption to the roadway. They acknowledged that an alternative, lower-cost approach focused solely on pavement reconstruction is feasible; however, they cautioned that such an approach would address only the pavement condition and would not resolve the underlying drainage, safety, and operational concerns identified in the corridor.

During the discussion, Councilman Hooton asked what the original project budget was.

Freese and Nichols responded that the original construction estimate for the roadway portion of the project was approximately $12 million, noting that the increase in total project cost is largely attributed to additional elements such as the proposed water line and expanded scope items.

Chairman Hampton thanked Freese and Nichols for their presentation and the detailed information provided to the committee. He acknowledged the questions and discussion from members and emphasized the importance of reviewing both the project scope and cost considerations moving forward. Chairman Hampton stated that the requested follow-up information would be provided to staff for further review and encouraged continued coordination as the project progresses. He then concluded discussion on Agenda Item No. 1 and moved the meeting to the next item of business.

2. Discuss alternate methods of design and construction for EN2303-Sheridan Road Reconstruction Project, and provide a recommendation for action as deemed necessary.

Chairman Hampton opened discussion on Agenda Item No. 2 by introducing the topic of alternate methods for the design and construction of the EN2303 Sheridan Road Reconstruction Project. He explained that the item was added to the agenda to explore potential cost-saving opportunities and ensure responsible use of city funds. Chairman Hampton noted that the committee would review recommendations from WSB, consider the feasibility of implementing alternate approaches, and provide a recommendation to the City Council if deemed appropriate. He emphasized that the discussion was intended to focus on options and analysis, and that any final decision would ultimately rest with the Council.

DRAFT

During discussion of Agenda Item No. 2, Gill provided commentary regarding alternate methods for the Sheridan Road Reconstruction Project. He emphasized the need to be fiscally responsible and highlighted potential cost savings by considering modifications to the project scope. Gill noted that WSB's analysis indicated the project could be completed for approximately $4.5 million, significantly lower than the $14.7 million estimate under the current design, while still providing a durable roadway with adequate drainage and safety measures.

He explained that certain elements, including the 16-inch waterline and additional drainage improvements, could be deferred or implemented later without impacting the functional life of the road, which is projected to meet traffic needs through 2045. Gill stressed that this approach would allow the city to deliver a high-quality roadway sooner, reduce the need for additional right-of-way acquisition, and save considerable taxpayer funds.

Based on this analysis, Mr. Gill made a motion to recommend the alternate design approach presented by WSB to the City Council, emphasizing that this recommendation would allow the Council to make the final decision regarding project implementation.

In response to Gill's commentary on Agenda Item No. 2, Freese & Nichols clarified that their original design scope focused on a full reconstruction of Sheridan Road, including improvements to drainage, safety, operations, and mobility, as well as the addition of sidewalks and curbs and gutters. They noted that the 16-inch waterline and some drainage enhancements were not part of their original recommendation but were included at the request of the City's engineering staff.

Freese & Nichols explained that while the alternate approach proposed by Gill could reduce initial costs, it would involve deferring certain improvements that were intended to extend the roadway's lifespan, improve traffic safety, and enhance pedestrian and bicycle accessibility. They emphasized that both approaches—full reconstruction and the proposed alternate design—are viable, but the full reconstruction provides a more comprehensive solution addressing multiple corridor needs, whereas the alternate approach prioritizes cost savings and phased improvements.

They concluded by stating that their analysis supports either method and that final decisions regarding scope, timing, and funding should be determined by the City Council, based on the committee's recommendation and priorities.

Chairman Hampton provided closing commentary on the recommendation to present the alternate Sheridan Road Reconstruction design to the City Council. He emphasized that the motion under consideration is strictly a recommendation and that the Council will make the final decision regarding project scope, funding, and implementation.

DRAFT

Hampton highlighted that the proposed alternate approach offers significant cost savings—potentially millions of dollars—while still delivering a functional, safe, and durable roadway that meets traffic needs through 2045. He noted that deferring certain improvements, such as the 16-inch waterline and additional drainage enhancements, would not compromise the overall performance of the corridor and could be addressed in future phases if necessary.

He also stressed the importance of balancing fiscal responsibility with infrastructure quality, reminding the committee that these recommendations are intended to provide the Council with options for delivering an efficient, cost-effective project that serves the community. Hampton concluded by thanking the committee and Freese & Nichols for their work and indicated that he would support forwarding the recommendation to the Council for consideration.

Motion: by Gill, second by Hooton, Present and accept WSB alternate design and construction for EN2303-Sheridan Road Reconstruction project and provide a recommendation for action to the city council. AYE: Dimery, Gill, Hampton, Hooton, Weger. NAY: None MOTION PASSED

3. Discuss eleven bridges in the City of Lawton and consider providing direction to WSB to provide engineering estimates for costs within forty-five (45) days.

Chairman Hampton opened commentary on Agenda Item No. 3 by emphasizing the importance of maintaining and improving the City of Lawton's bridge infrastructure. He noted that the city has identified 11 remaining bridges under Project B of the 2023 general obligation bond, and that evaluating these bridges collectively could provide efficiencies in both planning and construction.

Hampton highlighted that directing WSB to provide an engineer's estimate and assess the feasibility of bundling the bridge projects would give the committee and Council a clearer understanding of potential costs, timelines, and contractor availability. He stressed that this approach could result in more competitive bidding, better project coordination, and potential cost savings for the city.

He concluded by encouraging the committee to support the recommendation to move forward with WSB's assessment, noting that this directive would enable staff to provide the Council with informed options for efficiently managing the city's bridge infrastructure projects.

Chris Serrano, WSB provided further context regarding the bridge projects. He explained that the 11 remaining bridges are part of the city's bridge program under Project B of the 2023 general obligation bond. Two of the original 13 bridges have already been completed, leaving 11 bridges for consideration.

DRAFT

Chris noted that some bridges are slated for rehabilitation while others may require full replacement. He emphasized that bundling the projects into a single contract could attract a wider pool of contractors, including large, medium, and small-scale firms, which may result in more competitive bids and potential cost savings of approximately 25% compared to bidding each bridge individually.

He further clarified that directing WSB to provide an engineer's estimate and assess the feasibility of bundling the bridges is a preliminary step that would not require immediate Council approval, as it can be completed under WSB's existing General Services Agreement with the city. Chris concluded by affirming that this evaluation will give the committee and Council the information needed to make informed decisions regarding project scope, timing, and cost efficiencies.

Gill noted that directing WSB to provide an engineer's estimate and assess the feasibility of bundling the 11 remaining bridge projects can be accomplished under WSB's existing General Services Agreement with the City of Lawton. He emphasized that because the estimated work falls below the $70,000 threshold, it can be approved administratively by the City Manager without requiring immediate Council action. Gill highlighted that this approach allows staff to efficiently evaluate the project, provide cost and scope estimates, and determine the feasibility of bundling the bridges, ensuring the committee and Council have the information needed to make informed decisions.

Councilman Weger seconded the motion with a question: What safeguards do we have in place to guarantee the construction company doesn't get...complacent, lazy? Chris

Serrano answered with: There are several safeguards. The first one is, um, a contract time. for each bridge. So the entire project would have a termination date in which the contractor is expected to produce the bridges back to the city. These are complete. And if they're not met, penalties are paid. I know there's a pay, correct? And there's also, um, bonds that the contractor is gonna have to pull to make sure that, um, you know, the project is done within that timeline. They can't just up and leave. Because at that point, they can call the bonds, have another contractor come in and do the work. Okay. Now, within that, there was also the potential to have provisions, and we won't know this until we come up with, we look at the bridges and see what, how we're gonna phase them, to institute milestones within the overall program, meaning that the contractor will be charged days, within the contract time, if we say, you know, this break needs to get done, within 30 days of closing this room. So, and, you know, that's something that we can get more into detail once we have a full assessment of what we're dealing with. So you have those three mechanisms to protect the city.

Sneha Dongre, Engineering commented that there is some information that Engineering has inspections they pay for every two years. Lochner is on contract with them, and they are finishing their inspections of the bridges. She mentioned that within the next 3 weeks, they should have the reports of the inspection of 92 bridges in the city.

Cliff Haggenmiller, Public Works commented that there will need to be a directive of a task order for the engineering estimates for costs from WSB. So a recommendation for funding for the task order as directed. Gill mentioned that is up to the City Manager. Hampton thanked Cliff for bringing up the task order.

DRAFT

Chairman Hampton asked for the vote of the motion.

Motion: by Gill, second by Weger, To direct WSB to do an engineer's estimate on the cost and bid process of the bridges, to have the staff and WSB to put this together and bring it back to this committee.
AYE: Dimery, Gill, Hampton, Hooton, Weger. NAY: None MOTION PASSED

4. Review Phases 1, 2, 3, 4, 5, and King Road on the original 107 in '25 street project.

Chairman Hampton asked who was going to speak on this item.

Gill provided an update on the 107 roads included in the city's 2025 contract. He noted that Packets 1 through 4 have already been bid, approved by the Council, and issued to contractors. These roads are either under construction or will begin shortly.

Packet 5, along with King Road (the road at the airport), totaling approximately 40 roads, is currently out for bid. Contracts for these roads are expected within 30 days, which will complete the full 107-road program.

Gill emphasized that although some roads will not be fully completed in 2026, all have

been bid and will be under contract before the fiscal year ends on June 30, 2026. This update was provided for informational purposes, ensuring the Council and board members are aware of the current status.

Adjournment

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."

Motion: by Gill, second by Weger, Meeting adjournment at 10:42 AM. AYE: Dimery, Gill, Hampton, Hooton, Weger. NAY: None MOTION PASSED

DRAFT

Item Title:
Consider, and if desired, approve Council Policy 0-04 establishing the Artificial Intelligence Policy for the City of Lawton to ensure transparency in how artificial intelligence will be used.

Initiator: Stan Booker, Mayor, Randy Warren, Councilman - Ward 8

Information Source: Stan Booker, Mayor, Randy Warren, Councilman - Ward 8 , Donalynn Blazek-Scherler, City Clerk

Background:
Artificial intelligence is an emerging tool that can help local governments work more efficiently and improve the delivery of public services. When used responsibly, artificial intelligence can assist employees with tasks such as drafting documents, organizing information, and summarizing materials, allowing staff to spend more time focusing on direct service to residents and community priorities.

The proposed policy establishes a clear framework to guide how artificial intelligence may be responsibly implemented within the City of Lawton. It ensures that artificial intelligence will function as a tool that supports employees while maintaining human oversight, protecting sensitive information through appropriate cybersecurity, privacy, and records management safeguards.

By adopting this policy, the City of Lawton will position itself to responsibly use modern technology to support employees, improve operational efficiency, and ultimately deliver better service to the residents of Lawton.

Correlation to the True North Statement:
Efficiency

Exhibit:
Council Policy 0-04: Artificial Intelligence Policy

Key Issues:
N/A

Funding Source:
Mayor and Council's Annual Budget

Recommended Action:
Approve Council Policy 0-04: Artificial Intelligence Policy.

ATTACHMENTS:
1. AI Policy

COUNCIL POLICY 0-04
ARTIFICIAL INTELLIGENCE POLICY

DISTRIBUTION: Mayor and City Council
All Departments

SUBJECT: Artificial Intelligence (AI)

PURPOSE: The City Council of the City of Lawton recognizes that artificial intelligence represents a significant advancement in technology that, when implemented responsibly, can strengthen municipal operations, improve service, preserve institutional knowledge, and increase organizational efficiency for the benefit of the citizens of Lawton.

The Council further recognizes that municipal government has an obligation to pursue efficiency, stewardship, and continuous improvement while maintaining transparency, accountability, and human oversight. Artificial intelligence shall be treated as a strategic operational tool that supports, but does not replace, the judgment and authority of public servants. Artificial Intelligence shall be used as a tool and not implemented for the purpose of replacing employees or to automate decision making.

This policy is designed to support the ethical, transparent, and efficient use of AI across City of Lawton departments to enhance services while safeguarding privacy, fairness, and adherence to applicable laws.

BACKGROUND: Artificial intelligence has advanced rapidly in recent years and is increasingly being integrated into public and private sector operations. Municipal governments across the country are now evaluating how to leverage these tools to improve efficiency, strengthen institutional knowledge, and enhance service.

The City of Lawton has consistently prioritized operational excellence, transparency, and measurable performance standards. Municipalities are often faced with the responsibility of delivering improved service levels with finite resources. Artificial intelligence, when implemented responsibly and with appropriate oversight, offers a practical mechanism to reduce repetitive administrative work, improve internal coordination, preserve institutional knowledge, and support data-informed decision-making.

Establishing a structured policy ensures that artificial intelligence use aligns with the City's legal obligations, cybersecurity requirements, public records responsibilities, and organizational values is necessary.

Adoption of this policy positions the City of Lawton to proceed deliberately and responsibly in leveraging artificial intelligence as a strategic operational tool while maintaining public trust, transparency, and compliance with applicable law.

POLICY/ PROCEDURES:

1. INTENT AND OBJECTIVES

a. Artificial intelligence shall be treated as a strategic operational capability intended to support public servants in carrying out their duties more effectively and efficiently. The City is committed to pursuing artificial intelligence implementation in a manner that:

i. Improves operational efficiency by reducing repetitive administrative work and accelerating routine processes.

ii. Enhances service by improving responsiveness, clarity of communication, and workflow coordination.

iii. Supports data-informed decision-making while preserving human judgment and discretion.

iv. Maintains transparency, accountability, and compliance with applicable state and federal law.

v. Artificial intelligence shall function as a decision-support tool under human authority and shall not replace discretionary decision-making by City officials or employees. City departments will be responsible for checking and formally attesting to the truthfulness and correctness of all AI work-product submitted to City Legal for review.

vi. The City recognizes that artificial intelligence tools may produce unintended bias, unequal outcomes or provide factually false and incorrect information. Departments using artificial intelligence should monitor results and ensure that human review remains in place. When using artificial intelligence systems, prompts and instructions should be written in a neutral and objective manner to reduce the risk of biased or misleading outputs. Prompts should avoid opinions, assumptions, or emotionally charged language that could influence

or distort the output. Artificial intelligence output shall be treated as draft or preparatory material until reviewed and approved by a City employee.

2. STRUCTURE AND RESPONSIBILITIES

a. The City Council designates the City Manager (or their designee) as the Citywide Artificial Intelligence Lead who will coordinate with City staff to develop and implement use and controls of AI within City government. The following shall be considered during the implementation of use/controls:
   i. Ensuring that AI-generated outputs comply with copyright regulations and avoid the unauthorized use of protected content.
   ii. Limiting use to automating routine tasks, analyzing data, and improving public engagement.
   iii. Ensuring that decisions with significant personal, legal or financial impacts require human review and approval.
   iv. Verifying, at the departmental level, the accuracy and reliability of any information or recommendations generated by AI systems before passing on for further review or relying on for decision making.

3. REPORTING AND CONTINUOUS REVIEW

a. The City Manager (or designee) shall provide periodic updates to the City Council regarding implementation use and controls.
b. Recognizing the evolving nature of artificial intelligence technology, this policy will be reviewed periodically.

EXHIBITS: None

REFERENCES: None

EFFECTIVE DATE: April 14, 2026

RESPONSIBLE PARTY: City Manager

APPROVED as to form and legality this 14th day of April, 2026.

_____
JARI ASKINS, INTERIM CITY ATTORNEY

APPROVED by the Lawton City Council this 14th day of April, 2026.

_____
STANLEY BOOKER, MAYOR

Item Title:
Consider approving an ordinance pertaining to Offenses and Crimes amending Section 16-3-2-205, Division 16-3-2, Article 16-3, Chapter 16, Lawton City Code 2025, relating to enforcement and penalties of unauthorized camping by amending the penalties to follow the appropriate jurisdictional limits and to stay consistent with corresponding chapters in City Code, providing for severability and establishing an effective date.

Initiator: John Ratliff, City Manager

Information Source: John Ratliff, City Manager

Background:

This proposed ordinance amendment updates the City's penalty structure for certain criminal violations by establishing a clear, step-by-step system for repeat offenses within a twelve (12) month period. Currently, the City's code does not clearly provide for increased penalties when the same violation occurs more than once. This amendment addresses that issue by setting specific consequences that escalate with each repeated violation within a one-year timeframe.

The ordinance also revises penalties related to unauthorized camping by adjusting the allowable days of imprisonment to comply with applicable jurisdictional limits. In addition, it updates the number of community service hours to ensure consistency with Section 9-1-128, as recommended by the Municipal Judge.

Finally, the ordinance corrects a typographical error in Section B(b).

Correlation to the True North Statement:

Exhibit:
Propsoed Ordinance 26 -

Key Issues:
N/A

Funding Source:
N/A

Recommended Action:
Approve and adopt Ordinance 26- ___, waive the reading of the ordinance and read the title only.

ATTACHMENTS:
1. Proposed Ordinance 26-

ORDINANCE NO 26-_

AN ORDINANCE PERTAINING TO OFFENSES AND CRIMES AMENDING SECTION 16-3-2-205, DIVISION 16-3-2, ARTICLE 16-3, CHAPTER 16, LAWTON CITY CODE 2025, RELATING TO ENFORCEMENT AND PENALTIES OF UNAUTHORIZED CAMPING BY AMENDING THE PENALTIES TO FOLLOW THE APPROPRIATE JURISDICTIONAL LIMITS AND TO STAY CONSISTENT WITH CORRESPONDING CHAPTERS IN LAWTON CITY CODE, PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

ORDINANCE

SECTION 1. Section 16-3-2-205 is hereby amended to read as follows:

A. This division and the sections therein may be enforced by:
   a. Lawton Police Department officers;
   b. Authorized code enforcement officers.

B. Progressive Penalty Structure for Criminal Violations.
   a. First violation: A fine not exceeding one hundred dollars ($100.00) or up to ~~sixteen (16)~~ six (6) hours of community service
   b. ~~Section~~ Second violation within twelve (12) months: A fine not exceeding two hundred fifty dollars ($250.00) or imprisonment not exceeding 10 days, or both said fine and imprisonment.
   c. Third violation within twelve (12) months: A fine not exceeding five hundred dollars ($500.00) or imprisonment not exceeding ~~sixty (60)~~ forty-five (45) days, or both said fine and imprisonment.
   d. Fourth and subsequent violations within twelve (12) months: A fine not exceeding seven hundred fifty dollars ($750.00) or imprisonment not exceeding ~~ninety (90)~~ the jurisdictional limit, or both said fine and imprisonment.

C. Each Day a Separate Offense. Each day that a violation continues shall constitute a separate offense punishable as provided herein.

D. Alternative Enforcement. In addition to criminal penalties, the city may pursue civil remedies including, but not limited to: (1) injunctive relief; (2) abatement of nuisances, and recovery of costs for cleanup and property removal.

SECTION 2. Severability Clause. If any section, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, said portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion of this ordinance.

SECTION 3. Effective Date. The provisions of this ordinance shall become effective thirty (30) days after the date of the ordinance's passage.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Lawton, Oklahoma, that: SAID ORDINANCE IS ADOPTED.

ADOPTED and APPROVED by the Council of the City of Lawton, Oklahoma this 28th day of April 2026.

_____
STANLEY BOOKER, MAYOR

ATTEST:

_____
DONALYNN BLAZEK-SCHERLER, CITY CLERK

APPROVED as to form and legality this____day of April, 2026.

_____
JARI ASKINS, INTERIM CITY ATTORNEY

ORDINANCE NO 26-_

AN ORDINANCE PERTAINING TO OFFENSES AND CRIMES AMENDING SECTION 16-3-2-205, DIVISION 16-3-2, ARTICLE 16-3, CHAPTER 16, LAWTON CITY CODE 2025, RELATING TO ENFORCEMENT AND PENALTIES OF UNAUTHORIZED CAMPING BY AMENDING THE PENALTIES TO FOLLOW THE APPROPRIATE JURISDICTIONAL LIMITS AND TO STAY CONSISTENT WITH CORRESPONDING CHAPTERS IN LAWTON CITY CODE, PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

BRIEF GIST

This ordinance amends the penalties of unauthorized camping to follow the appropriate jurisdictional limits and to stay consistent with corresponding chapters in Lawton City Code.

ADOPTED and APPROVED by the Council of the City of Lawton, Oklahoma this ____day of April 2026.

_____
STANLEY BOOKER, MAYOR

ATTEST:

_____
DONALYNN BLAZEK-SCHERLER, CITY CLERK

(Published in the Lawton Constitution this ____ day of _____, 2026)

Item Title:
Receive a recommendation from the Library of Tomorrow Committee to conduct a study/assessment of the overall condition of the existing Lawton Public Library building and if desired, direct staff to identify a funding source and bring the matter back for Council approval.

Initiator: Michael Jones, Engineering Director/ ADA Coordinator

Information Source: Michael Jones, Engineering Director/ ADA Coordinator

Background:
On April 13, 2026, the Library of Tomorrow Committee discussed the need for a comprehensive evaluation of the existing Lawton Public Library building as part of its broader review of long-term library options. During that discussion, committee members emphasized that understanding the current condition of the building, its remaining useful life, and the level of investment required to maintain the facility over time would be a critical component in evaluating future options, including renovation, expansion, or potential relocation.

Following discussion, the Committee approved a motion requesting that staff obtain estimates for an evaluation of the existing building and return to the City Council with an agenda item for consideration and possible authorization of funding for the study.

At this time, staff has obtained one quote from Guernsey in the amount of $66,250.00. However, a funding source has not been identified.

Correlation to the True North Statement:
Community of Choice Where Families Thrive

Exhibit:
Scope and Fee Estimate

Key Issues:
N/A

Funding Source:
Unknown: Funding Source Needs to be Identified.

Recommended Action:
Receive a recommendation from the Library of Tomorrow Committee to conduct a study/assessment of the overall condition of the existing Lawton Public Library building and if desired, direct staff to identify a funding source and bring the matter back for Council approval.

ATTACHMENTS:
1. Library Study Proposal

guernsey
ENGINEERS
ARCHITECTS
CONSULTANTS

April 21, 2026

Mr. Michael Jones,
Director of Engineering
City of Lawton
405-919-2350

Re: Scope and Fee for Library Facility Assessment Study Report. As part of the Report, fees and next steps for design, bidding, and construction administration will be included based on report findings.

Mr. Jones,

It is our pleasure to provide City of Lawton with facility assessment and programming services on the Lawton Library. Scope of services will focus on building assessment, code compliance issues and programming. This Study will give strategic direction needed to plan for the future of the Lawton Library.

Our fees for this work are to be performed as a single project. We have broken the fee down to illustrate where certain cost will occur. In order to reduce cost for this project we will utilize virtual meetings when possible and those are noted in the scope below.

Design Fees Lump Sum Total	**$66,250**
• Programming (space allocation and future needs)	$22,750
• Facility Assessment	$35,500
• Asbestos and hazardous Material testing (provided by Tec-An	$3,000
• Cost estimating	$5,000

If you have any questions or need more information regarding this proposal, do not hesitate to contact me.

Sincerely,

J.D. Clark, AIA, NCARB
Senior Architect
Ph. 405.416.8200
Mobil. 405.226.2403
jd.clark@guernsey.us

General Project Understanding

Lawton would like to conduct a study to assist with evaluation and planning for the existing library and a potential future library as a comparison.

Scope of Services

To perform this work there will be two main portions of work to be performed. The Programming component and the Facility Assessment component.

Programming will include the following:

- Program Meeting Via Teams to determine the following:
  - Current space allocations
  - Future needs
  - Expected growth
  - How spaces will may be used in the future
  - Define goals and expectations.
- Program document that will list and quantify adequacies and deficiencies including future needs.
- This will be used to develop basic concepts of overall space requirements needed at the existing facility and one hypothetical new facility as a comparison.
- Concept Meeting Via Teams to discuss the concepts. These are intended to develop cost from not an actual design.
- Final Program meeting in person to discuss the final concepts and go over the final report prior to city council meeting. This will include a cost estimate for potential improvements to the existing library and a potential new library on a hypothetical site.

Facility Assessment will include:

- Site visit by Guernsey to include an Architect, Structural Engineer, Mechanical Engineer and an Electrical Engineer. This will be used to gather existing condition information.
- Full report detailing the condition of the existing library.
- Asbestos and hazardous materials testing and report performed by Tech-An.
- Facility assessment score sheet using industry standard evaluation metrics.
- Property assessment score sheet using industry standard evaluation metrics.
- Meeting via Teams to discuss the preliminary report and assessment scores.

Concept Plans

- Develop Concept Plan at the existing Library to reflect the programming future needs.
- Develop Concept plan for a new library on a Hypothetical Site.
- These will be for cost estimation purposes and are not intended as final designs.

5555 North Grand Boulevard
Oklahoma City, OK 73112-5507
405.416.8100
guernsey.us

Deliverables

- Report (8 ½ x 11 and 11x17 pdf format)
    - Cover Page
    - Table of Content
    - Executive Summary
    - Architectural Narrative
    - Preliminary Cost Estimate
    - Next Steps
        - Design fees for Construction Documents, Bid Support, and Construction Administration based on report findings.
    - Attachments
        - Concept Plans

Services Not Provided

- Any design beyond what is noted above
- Animations
- LEED or other Sustainable Documentation Checklist
- Construction documents
- Site Improvements.

Proposed Design Schedule

Guernsey will work with the City of Lawton and Lawton Public Library to develop a schedule agreeable to all parties. We anticipate the report to be completed between 60 and 90 calendar days from Notice to Proceed date.

Out of Scope Items

There may be variations that deviate from this scope. In performing the work, it may become evident that more or less effort is required, and scope modifications may be necessary. Any scope changes will be discussed and approved by City of Lawton prior to implementation. Guernsey will not accrue any out-of-scope charges without the express approval of City of Lawton.

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405.416.8100
guernsey.us

Item Title:
Pursuant to Section 307B.2, Title 25, Oklahoma Statutes, consider convening in executive session to discuss negotiations with International Union of Police Associations (IUPA), Local 24, and the City of Lawton, and, if necessary, take appropriate action in open session.

Initiator: Dewayne Burk, Deputy City Manager

Information Source: Dewayne Burk, Deputy City Manager, Garrett Lam, Assistant City Attorney, Craig Akard, Director, Chandra Young

Background:
The Assistant City Attorney, Deputy City Manager, Human Resources Director, and Finance Director desire to discuss with the Mayor and Council negotiations with International Union of Police Associations (IUPA), Local 24, and the City of Lawton. The Assistant City Attorney advises the City Council that the Council should determine that disclosure of confidential communications between the Council and the Assistant City Attorney regarding the above referenced item will seriously impair the ability of the City to defend the City's interest, and from that determination, the Council should convene in executive session to discuss this matter.

Correlation to the True North Statement:

Exhibit:
N/A

Key Issues:
N/A

Funding Source:
N/A

Recommended Action:
Pursuant to 307B.2, Title 25, Oklahoma Statutes, consider convening in executive session to discuss negotiations with International Union of Police Associations (IUPA), Local 24, and the City of Lawton, and, if necessary, take appropriate action in open session.

ATTACHMENTS:
None

Item Title:
Pursuant to 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the pending action in the United States District Court for the Western District of Oklahoma titled Felisha Parker and Laresha Parker as next of kin to Isaac D'Wayne Parker, deceased v. City of Lawton, et al, Case Number CIV-24-178-JD, and if necessary, take appropriate action in open session.

Initiator: Jari Askins, Interim City Attorney

Information Source: Timothy Wilson, Deputy City Attorney, Jari Askins, Interim City Attorney

Background:
The City Attorney and Deputy City Attorney desire to discuss with the Mayor and Council the pending action in the United States District Court for the Western District of Oklahoma titled Felisha Parker and Laresha Parker as next of kin to Issac D'Wayne Parker, deceased v. City of Lawton, et al, Case number CIV-24-178-JD. The City Attorney and Deputy City Attorney advise the City Council that the Council should determine that disclosure of confidential communications between the Council and its attorneys regarding the above referenced item will seriously impair the ability of the City to protect the City's interest in the aforementioned litigation, and from that determination, the Council should convene in executive session to discuss this matter.

Correlation to the True North Statement:

Exhibit:

Key Issues:

Funding Source:

Recommended Action:
Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the pending action in the United States District Court for the Western District of Oklahoma titled Felisha Parker and Laresha Parker as next of kin to Isaac D'Wayne Parker, deceased v. City of Lawton, et al, Case Number CIV-24-178-JD, and if necessary, take appropriate action in open session.

ATTACHMENTS:
None

Item Title:
Pursuant to Section 307B.3, Title 25, Oklahoma Statues, consider convening in executive session to discuss the potential purchase of real property, and if necessary, take appropriate action in open session.

Initiator: Dewayne Burk, Deputy City Manager

Information Source: Dewayne Burk, Deputy City Manager

Background:
Section 307 B.3 of Title 25 of the Oklahoma Statutes permits a public body to enter into executive session for the purpose of discussing the purchase or appraisal of real property. This provision allows the committee to deliberate privately in order to protect the integrity of potential negotiations and ensure the City's best interests are maintained. Following the executive session, any necessary action will be taken in open session in compliance with the Oklahoma Open Meeting Act.

Correlation to the True North Statement:
Safe Community; Quality of Life

Exhibit:
None.

Key Issues:
N/A

Funding Source:
N/A

Recommended Action:
Take any action deemed necessary in open session.

ATTACHMENTS:
None