

MINUTES
LAWTON METROPOLITAN PLANNING ORGANIZATION TRANSPORTATION
POLICY BOARD
REGULAR MEETING
3RD FLOOR CONFERENCE ROOM
September 16, 2025

Minutes of the Lawton Metropolitan Planning Organization Policy Board regular meeting held September 16, 2025, in the 3rd Floor Conference Room, City Hall, 212 SW 9th Street, Lawton, Oklahoma.

The agenda for the meeting was posted on the bulletin board in City Hall in compliance with the Oklahoma Open Meeting Act.

The meeting was called to order at 11:00 am by Chairman Stanley Booker.

ROLL CALL

MEMBERS PRESENT: Stanley Booker, City of Lawton Mayor
Jay Earp, ODOT Engineer, District VII
Robert Weger, City of Lawton, Council
Johnny Owens, Comanche County Commissioner, Central District
Eduardo Machuca for Paul Scott, Oklahoma Transportation
Commissioner District VII

MEMBERS ABSENT: George Gill, City of Lawton, Council
David Denham, City Planning Commission, Chairman
Allan Hampton, City of Lawton, Transit Trust
Lawton-Ft. Sill Regional Airport Authority
Viplav Reddy, FHWA *
Laura Chaney, ODOT Multimodal and Planning Division *
Oklahoma State Senator *
Oklahoma House of Representative Member *
Marc Oliphant, Federal Transit Administration Region VI *
Fort Sill Commanding General *

ALSO PRESENT: Christina Ryans-Huffer, Recording Secretary
Christine James, Director, Planning
Hope Davis, Transportation Planner
Kristin Hunley, Interim Director, Finance
John Saville, City Accountant

*Nonvoting member

Verify posting of meeting.

The meeting was posted on September 10, 2025, at 10:45 am by Ashton Wall, City Clerk's Office.

Introductions.

All attendees gave introductions.

- 1. Consider approving minutes from the regular scheduled meeting held on August 19, 2025.**

Motion by Owens. Second by Weger to approve the minutes from regular scheduled meeting on August 19, 2025 as written **Aye:** Earp, Machuca, Booker, Owens, Weger **Nay:** None **Motion Passed 5-0**

BUSINESS

- 2. Consider electing a Vice-Chair for the Transportation Policy Board.**

The Transportation Policy Board bylaws state that “the Vice-Chair shall be elected by the members present at the Board’s first meeting of each year.” Earlier this year, David Madigan was elected to serve as Vice-Chair, at that meeting. Since his term on the Airport Authority has ended, he will no longer represent them on the Transportation Policy Board, leaving the Vice-Chair position vacant. Therefore, the election of a new Vice-Chair is being brought forward at this time.

Motion by Earp. Second by Owens to elect David Denham as Vice-Chair of the LMPO Transportation Policy Board. **Aye:** Earp, Machuca, Booker, Owens, Weger **Nay:** None **Motion Passed 5-0**

- 3. Consider approving the Annual Meeting Notice for calendar year 2026 allowing for floor amendment if necessary.**

The Annual Meeting Notice for calendar year 2026 is in accordance with the LMPO Transportation Policy Board By-Laws which states that meetings shall be held on the 3rd Tuesday of each month.

Motion by Owens. Second by Weger to approve the Annual Meeting Notice, with an amendment to omit meeting in November and December for calendar year 2026. **Aye:** Earp, Machuca, Booker, Owens, Weger **Nay:** None **Motion Passed 5-0**

- 4. Hold a public hearing and consider approving a resolution adopting the Federal Fiscal Year 2026-2029 Transportation Improvement Program for the Lawton Metropolitan Area Transportation Study area.**

The Transportation Improvement Program (TIP) is a fiscally constrained, and multi-year list of federally funded, multimodal transportation projects and operations in the Lawton Metropolitan Area Transportation Study (LMATS) area. Under federal law, the TIP must cover at least a four-year program of projects.

The purpose of the TIP is to identify all transportation projects receiving federal transportation or transit funding within the LMATS area. It is also to ensure coordination of transportation improvements by local, state, and federal agencies. In addition, projects in the TIP must be prioritized at the local level and have clearly identified funding sources. The projects included in the FFY 2026 - 2029 TIP are:

1. SH-7 Bridge and Approaches (over East Cache Creek)
2. I-44 Bridge Rehabilitation (over Wolf Creek)
3. US-62 New Interchange with NW Goodyear Blvd
4. NE Rogers Lane between I-44 and NE Village Drive
5. Purchase of Transit Vehicles
6. Construction of Transit Center

Transportation planning funds, Section 5303 funds, CMAQ funds, and transit funding are also included in the TIP. The TIP must be approved by the LMPO and ODOT.

The public review and comment period began on August 15, 2025. Notice of public hearing was published in The Lawton Constitution on August 31, 2025. The Transportation Technical Committee recommended approval at its meeting on September 9, 2025.

Motion by Owens. Second by Earp to approve a resolution adopting the Federal Fiscal Years 2026 - 2029 Transportation Improvement Program for the Lawton Metropolitan Area Transportation Study area. **Aye:** Earp, Machuca, Booker, Owens, Weger **Nay:** None
Motion Passed 5-0

5. **Consider authorizing Staff to issue the Request for Proposals for the audit of the Lawton Metropolitan Planning Organization for fiscal years ending in June 30th, 2026, 2027, and 2028.**

As part of the Agreements between the LMPO and the Oklahoma Department of Transportation (ODOT), the LMPO agrees to provide ODOT with an annual financial audit of the LMPO financial statements. Additionally, if applicable, a Single Audit performed in accordance with the Single Audit Act as amended in 1996 and 2 CFR part 200, subpart F to remain in compliance with federal and state laws, regulations and provisions of the Agreements.

The Request for Proposal (RFP) for audit services is for a 3-year period beginning with the FY 2026 audit and ending with the FY 2028 audit. Staff will provide the RFP to

certified public accountants with audit experience and located within the state of Oklahoma.

The Transportation Technical Committee recommended approval at their September 9, 2025, meeting.

Motion by Weger, Second by Owens to authorize Staff to issue the Request for Proposals for the audit of the Lawton Metropolitan Planning Organization for fiscal years ending June 30th, 2026, 2027, and 2028. **Aye:** Earp, Machuca, Booker, Owens, Weger **Nay:** None
Motion Passed 5-0

6. Consider approving changes to the Bylaws of the Transportation Technical Committee and authorizing the Chairman to sign.

The Transportation Technical Committee Bylaws were last updated in 2024. In the last year, Staff has encountered difficulty ensuring a quorum. While reviewing the bylaws Staff also noted additional changes that may be relevant.

The LMPO Transportation Technical Committee recommended approval of changes at their meeting on September 9, 2025.

Motion by Owens, Second by Earp to approve changes to the Bylaws of the Transportation Technical Committee and authorize the Chairman to sign. **Aye:** Earp, Machuca, Booker, Owens, Weger **Nay:** None **Motion Passed 5-0**

7. Consider approving changes to the Bylaws of the Transportation Policy Board and authorize the Chairman to sign.

The Transportation Policy Board Bylaws were last updated in 2024. Upon staff review it was identified that certain provisions would benefit from clarification, and that consideration may be warranted regarding potential changes to the Board's membership.

Motion by Owens, Second by Weger to approve changes to the Bylaws of the Transportation Policy Board and authorize the Chairman to sign. **Aye:** Earp, Machuca, Booker, Owens, Weger **Nay:** None **Motion Passed 5-0**

Reports or Comments.

Federal Highways

None

ODOT

Machuca reported that the agreements for PL and CMAQ funding have been executed, and a purchase order has been sent to the transportation planners Jonathan Stone and Hope Davis.

Earp reported on upcoming projects included in ODOT's Eight-Year Work Plan. The westbound bridge replacement on Highway 7 (Lee Blvd) over East Cache Creek is scheduled for letting (bidding the project) in November.

Additionally, ODOT plans to redeck two bridges on I-44 at Wolf Creek (south of 11th Street). That project is scheduled to go out for bid in October. Traffic will be shifted to one side of the interstate while work is completed, then switched to the other side.

Future project US62 interchange at Goodyear Blvd, we have that project in the eight-year work plan for FY26.

Booker asked about construction time for both bridge projects?

Earp stated that the bridge project on Highway 7 is expected to take 280 days and the I44 bridge redecking project is expected to take 300 days.

Fort Sill

None

Lawton Fort Sill Regional Airport

None.

LMPO Director

James reported on City Transit Trust decision to hire a new LATS general manager, Donald Morrison. James stated that Mr. Morrison should be starting within the next week.

LMPO Finances

Kristin Hunley stated financial report through July 31, 2025.

See attached Reports.

City of Lawton Engineering

None

City of Lawton Public Works

None

Comments from the public.

None.

Adjournment.

**Motion by Owens, Second by Earp to adjourn the meeting Aye: Weger,
Ownes, Machuca, Booker, Earp Nay: None Motion Passed 5-0**

With no further business the meeting was adjourned at 11:25 am.

These meeting minutes were approved by the LMPO Policy Board members at their meeting on

18 November 2025.

A handwritten signature in blue ink, appearing to read "Stanley Booker", written over a horizontal line.

Stanley Booker

Chairman

LAWTON METROPOLITAN PLANNING ORGANIZATION
as of July 31, 2025

BANK DEPOSITS

Claim Type/Month	Claim Date	Amount	Deposit Date
		Total	
		\$	-

RECEIVABLES

Claim Type/Month	Claim Date	Amount
MPO 5303 033125 - 042725	June 16, 2025	1,479.00
MPO 5303 042825 - 052525	June 16, 2025	483.00
CMAQ MAY 2025	June 16, 2025	8,104.00
FHWA MAY 2025	June 16, 2025	20,310.00
MPO 5303 052625 - 062225	August 21, 2025	2,290.00
MPO 5303 062325 - 063025	August 21, 2025	1,143.00
CMAQ JUNE 2025	August 21, 2025	1,801.00
FHWA-PL JUNE 2025	August 21, 2025	3,377.00
		Total
		\$ 38,987.00

OUTSTANDING CHECKS

Check Number	Invoice Date	Amount	As of Date
Bank Balance 7/31/2025		237,664.45	
Sweep Acct Balance 7/31/2025		163,701.94	
Less Outstanding Checks		0.00	
Adjusted Cash Balance		\$ 401,366.39	
Adjusted Cash Balance		401,366.39	
HTG		-	
Total Cash Available		401,366.39	

List of Acronyms

MPO 5303	Metropolitan Planning Organization Transit Related Planning
CMAQ	Congestion Mitigation and Air Quality
FHWA PL	Federal Highway Administration Transportation Planning

BALANCE SHEET FOR 2026 1

FUND: 504 LMPO		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
504	10250		
504	10251	20.18	237,664.45
504	13000	13.90	163,701.94
504	15000	.00	38,987.00
504	15030	.00	17,674.00
	TOTAL ASSETS	34.08	-440,901.39
LIABILITIES			
504	22000	-2,349.93	-4,529.33
504	24003	.00	-283,434.59
	TOTAL LIABILITIES	-2,349.93	-287,963.92
FUND BALANCE			
504	30000	.00	-155,253.32
504	30005	7,250.07	8,877.95
504	39000	2,349.93	2,349.93
504	39001	-34.08	-34.08
504	39200	-7,250.07	-8,877.95
	TOTAL FUND BALANCE	2,315.85	-152,937.47
	TOTAL LIABILITIES + FUND BALANCE	-34.08	-440,901.39

** END OF REPORT - Generated by Kristin Huntley **

Income Statement

Period: 1 to 1

	2024	2025	2026
Revenue	\$0.00	\$14.39	\$34.08
5040000 - LMPO	\$0.00	\$14.39	\$34.08
48005 - Eamed Interest	\$0.00	\$14.39	\$34.08
Expense	\$0.00	\$0.00	\$2,349.93
5048505 - LMPO	\$0.00	\$0.00	\$2,349.93
52000 - Rental, Publi, Printing	\$0.00	\$0.00	\$2,349.93
Net Income:	\$0.00	\$14.39	(\$2,315.85)