

MINUTES
DOWNTOWN LAWTON ARCHITECTURAL REVIEW COMMITTEE
CITY HALL 3rd FLOOR CONFERENCE ROOM
July 15, 2025

Minutes of the Downtown Lawton Architectural Review Committee meeting held July 15, 2025 in the City Hall 3rd Floor Conference Room, City Hall, 212 SW 9th Street, Lawton, Oklahoma.

The agenda for the meeting was posted on the bulletin board in City Hall in compliance with the Oklahoma Open Meeting Act.

The meeting was called to order at 1:30 p.m. by John Purcell.

ROLL CALL

MEMBERS PRESENT: Jesse Cross
 John Purcell
 Allee Passmore

MEMBERS ABSENT: Darren Medders (excused)
 Evan Watson (excused)

ALSO PRESENT: Christine James, Planning Director
 Christina Ryans-Huffer, Recording Secretary
 Kameron Good, Senior Planner
 Mike Jones, Director of Engineering
 Matina Davis

MEETING CALLED TO ORDER AND ROLL CALL

**STATEMENT OF COMPLIANCE WITH OKLAHOMA OPEN MEETING
ACT, 25 O.S. 301-314**

OLD BUSINESS

None

NEW BUSINESS

1. **Consider approving the minutes from June 17, 2025, special scheduled meeting.**

Motion by Passmore, Second by Cross to approve the minutes from June 17, 2025, special meeting as written **Aye:** Purcell, Passmore, Cross **Nay:** None **Motion Passed 3-0**

2. **Consider approving a Certificate of Architectural Conformance to replace the St. John Lutheran Church existing signage with an updated face located 102 SW 7th Street Lawton, OK 73501.**

James stated this is very simple, an application for a Certificate of Architectural Conformance in accordance with the Downtown Lawton Overlay District (DLOD) has been submitted to replace the existing church sign with a new church sign. The sign will be the exact same but removing a section that list the church pastor, worship times, and Sunday school times.

Motion by Passmore, Second by Cross to approve a Certificate of Architectural Conformance to replace the St. John Lutheran Church existing signage with an updated face located 102 SW 7th Street Lawton, OK 73501 **Aye:** Purcell, Passmore, Cross **Nay:** None **Motion Passed 3-0**

3. **Consider allowing the Planning Director to administratively approve Certificate of Architecture Conformance for replacement signs that replace or upgrade existing signs within the DLARC approval area as long as the new sign is relatively the same size and color(s) as the existing sign, to include color or logo changes to franchise or copyrighted signage that are relatively the same size as the existing sign, and providing direction to staff as deemed necessary.**

James stated the sign that we brought to you today is one of the examples, another is the signage at the last meeting, those are the only 2 items we had for the meeting. Current City Code says any signs must come to DLARC and in an effort to provide world class customer services and to foster the True North Culture it makes sense that there is some flexibility for me to review a sign and see that it's just replacing the face, same color

scheme and everything else and not hinder the applicant or be mindful of the Commission's time.

Cross asked what about lighting?

James responded right now anything in the Downtown area does but again if they were just replacing so components, if this passes, I think it would be in my purview that is not really changing the aesthetics of anything and we could go ahead and approve that as well.

Good added any brand new signs would still come to you for approval.

James stated yes any brand new signs would come here.

Purcell responded it's the changes, where we have the problems, sometimes.

James stated there is one that I saw that was done administratively that went from T-Mobile to Sprint, T-Mobile is hot pink, Sprint is yellow, that in my opinion should have come back as a brand new sign. Two different entities. The T-Mobile sign we saw last meeting was just from T-Mobile to T-Mobile. It kept with their same trademark, hot pink in color, that was previously approved, that to me would be something that I could approve if that was allowed.

Purcell asked but all new signs still come to the Board?

James responded all new signs, yes.

Purcell responded that is where we got into problems.

James stated this would be just for the replacement of an entity that already exists. So let's say if T-Mobile changed their franchise logo to purple and they came to change out their sign, to me that is a franchise type change that we could administratively approved. That would be just their rebranding.

Good asked does this include the exterior finishes of the buildings?

James responded no, exterior finishes of buildings would come to this Board.

Purcell asked okay so this is mainly just signs?

James responded yes. I limited it to just signs just to fix this. If you wanted to add or extend that it is up to you but my request would be just for replacement sign faces.

Purcell stated if you feel some need for it, other stuff that you could approve, you could bring it back. I think everyone knows what to do now.

Motion by Cross, Second by Passmore to allow the Planning Director to administratively approve Certificate of Architecture Conformance for replacement signs that replace or upgrade existing signs within the DLARC approval area as long as the new sign is relatively the same size and color(s) as the existing sign, to include color or logo changes to franchise or copyrighted signage that are relatively the same size as the existing sign **Aye: Passmore, Cross, Purcell Nay: None Motion Passed 3-0**

Committee Member's Reports or Comments

None

Secretary's Report

None

Audience Participation

Purcell asked Mr. Jones do you have something since you're here?

Jones responded no, I was unfamiliar with this Committee., it popped up on my calendar and just wanted to see what was going on.

Adjournment

Motion by Cross, Second by Passmore to adjourn the meeting **Aye: Cross, Purcell, Passmore Nay: None Motion Passed 3-0**

With no further business the meeting was adjourned at 1:36 pm.

These meeting minutes were approved by the DLARC members at their meeting on

9-30-2025
Passmore for

Evan Watson

Chairman

Downtown Lawton Architectural Review Committee