



# City of Lawton

Lawton City Hall  
212 SW 9th Street  
Lawton, Oklahoma  
73501-3944

## Council Fee Committee

### Special Meeting Agenda

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Wednesday, November 19, 2025

3:00 PM

Lawton City Hall  
Wayne Gilley Auditorium  
Conference Room

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#### Recommending Body

"Official action can only be taken on items listed on the agenda. As a recommending body, the Committee may review and discuss agenda items, propose and enact floor amendments, and then choose to make a recommendation to the City Council or provide direction to the City Manager. The Committee may also defer items for further review, refer matters to the City Attorney, or send items to standing committees, boards, commissions, or authorities for additional study. In some cases, items may be postponed to a later date or removed from the agenda entirely."

#### Meeting Called to Order

#### Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

#### Roll Call

#### Introduction of Guests

#### Business Items

1. Consider a recommendation from the Stormwater Advisory Committee to institute a fee for grass and yard waste blown into the street.
2. Consider recommending two fees be added regarding abandoned shopping carts, to include the initial collection fee and storage fees.
3. Consider recommending a fee change for boathouses at Lake Ellsworth/Ralph's Resort.
4. Consider recommendation to freeze dry stall rates at School House Slough Recreation area at the 2025 fee.

#### Adjournment

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."

**Item Title:**

Consider a recommendation from the Stormwater Advisory Committee to institute a fee for grass and yard waste blown into the street.

**Initiator:** Michael Watrous, Director

**Information Source:** Michael Watrous, Director

**Background:**

During the November 6th Stormwater Advisory Committee, the Committee initiated and recommended that the Fee and Rate Committee discuss and make a recommendation to bring about a specific fee provision for grass clippings and yard waste blown into the street. If approved, an ordinance would be created specifically naming the issue with the fee amendment being a companion item and brought to a later council meeting.

Grass clippings and yard waste blown into the street causes safety issues for residents, especially motorcyclists and bicycles. In addition, these clog storm drains causing additional work for city staff to clean up after. Lastly, grass clippings in the storm drain system can cause an imbalance of chemicals from decomposing yard waste.

**Correlation to the True North Statement:**

Citizen, Safety, Efficiency

**Exhibit:**

Fee Adjustment Request Form, Benchmarking Data, State Statute, Implementation Timeline.

**Key Issues:**

While illegal under code, there are no specific penalties specified.

**Funding Source:**

N/A

**Recommended Action:**

**ATTACHMENTS:**

- 1. benchmarking data
- 2. Implementation Timeline
- 3. Municipal Fee Adjustment Request Form
- 4. State Statute

City	Illegal Code
Moore	Yes
Broken Arrow	Yes 25-410/25-404/25-413
Enid	Yes § 8-3A-8
Midwest City	Yes 43-452/43-476
Edmond	yes 23. 60. 080/23. 40. 100
Norman	Yes 16-804

Policy  
Illicit Discharge  
Pollutants  
Solid or Viscous Substances  
Dumping and Discharge of materials other than stormwater  
Illicit Discharge  
Prohibited Conduct

Fee

Not Listed

Abatement Cost/Fines (not specified)

"Administrative Penalties", no specific fee listed

\$200-1000

Class B offence against the city, fine varies

Not Listed

Website

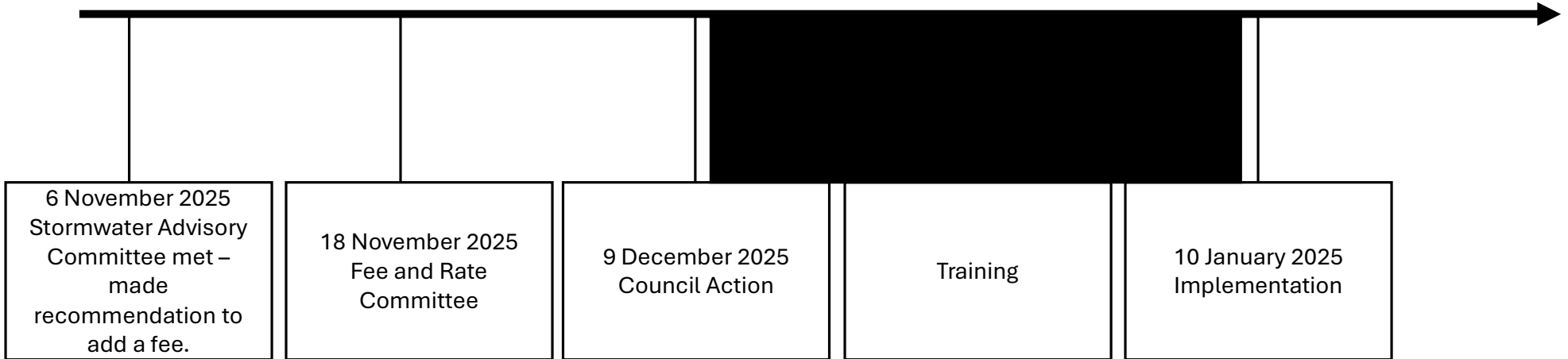
[Stormwater Management | City of Moore](#)

[Broken Arrow Focus newsletter - December 2020](#)

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[Outdoor Home Maintenance | Edmond, OK - Official Website](#)

[Kind reminders shared for Summer Season | City of Norman, OK](#)



# City of Lawton – Municipal Fee Adjustment Request Form

## Section 1: Department & Contact Information

- Department Name: \_\_\_\_\_
  - Division/Unit: \_\_\_\_\_
  - Prepared By: \_\_\_\_\_
  - Title: \_\_\_\_\_
  - Email: \_\_\_\_\_
  - Phone: \_\_\_\_\_
  - Date of Submission: \_\_\_\_\_
- 

## Section 2: Fee Details

- Fee Category (e.g., Fire Marshal Inspection, Police Department Fine):  
\_\_\_\_\_
  - Current Fee Amount: \$ \_\_\_\_\_
  - Proposed Fee Amount: \$ \_\_\_\_\_
  - Effective Date of Proposed Change: \_\_\_\_\_
  - Frequency of Fee Application (e.g., per inspection, per violation):  
\_\_\_\_\_
- 

## Section 3: Justification & Analysis

### A. Cost-of-Service Analysis

- Total Annual Cost to Provide Service: \$ \_\_\_\_\_
  - Current Annual Revenue from Fee: \$ \_\_\_\_\_
  - Projected Annual Revenue with Proposed Fee: \$ \_\_\_\_\_
  - Is the service currently subsidized by the general fund?  Yes  No
  - Brief Explanation:  
\_\_\_\_\_
- 

### B. Legal Authority

- Cite Relevant Statutes or Ordinances Authorizing Fee:  
\_\_\_\_\_
-

- Are there any legal limitations or requirements for this fee?  Yes  No
- If yes, please explain:

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### C. Benchmarking

- **Comparable Fees in Similar Municipalities:**
  - Municipality: \_\_\_\_\_ Fee: \$ \_\_\_\_\_
  - Municipality: \_\_\_\_\_ Fee: \$ \_\_\_\_\_
- **Date of Last Fee Adjustment:** \_\_\_\_\_

### D. Equity & Affordability Considerations

- Does the fee increase disproportionately affect any group?  Yes  No
- Are there existing or proposed mitigation measures (e.g., waivers, sliding scales)?   
Yes  No
- If yes, please describe:

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## Section 4: Public Engagement & Communication

- Have stakeholders been informed about the proposed fee change?  Yes  No
- **Methods of Engagement** (check all that apply):
  - Public Meetings
  - Surveys
  - Notices
  - Other: \_\_\_\_\_
- **Summary of Feedback Received:**

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## Section 5: Implementation Plan

- **Proposed Implementation Strategy:**
  - Immediate
  - Phased
  - Other: \_\_\_\_\_
- Are system or process updates required?  Yes  No
- If yes, please describe:

- 
- **Staff Training Requirements:**
- 

## **Section 6: Alignment with City Policies**

- **How does this fee adjustment align with the City’s strategic goals or master plans?**
- 

## **Attachments Checklist**

Please attach the following supporting documents:

- Detailed Cost Analysis
  - Legal References and Statutory Citations
  - Benchmarking Data
  - Public Engagement Summary
  - Equity Impact Assessment
  - Implementation Timeline
- 

## **Approvals**

- **Department Head Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_
- **Finance Department Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_
- **City Manager Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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## 2024 Oklahoma Statutes

### Title 63. Public Health and Safety

#### §63-1-1011. Health nuisances - Removal - Collection of cost of removal.

##### Universal Citation:

63 OK Stat § 1-1011 (2024) ○

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(a) The local health officer and, if authorized by appropriate ordinance of the city, the city health officer shall have such authority as to any private premises within the corporate limits of the city, and shall have the authority to order the owner or occupant of any private premises in the county to remove from such premises, at his own expense, any source of filth, cause of sickness, condition conducive to the breeding of insects or rodents that might contribute to the transmission of disease, or any other condition adversely affecting the public health, within twenty-four (24) hours, or within such other time as might be reasonable, and a failure to do so shall constitute a misdemeanor. Such order shall be in writing and may be served personally on the owner or occupant of the premises, or authorized agent thereof, or a copy thereof may be left at the last usual place of abode of such owner, occupant or agent, if known and within the state. If the premises are unoccupied and the residence of such owner, occupant or agent is unknown, or is without the state, such order may be served by posting a copy thereof on the premises, or by publication in at least one issue of a newspaper having a general circulation in the county. In the event of any conflict between the city health officer and the local health officer of the county, the county shall prevail.

(b) If such order is not complied with, the local health officer of the county or of the city may cause the order to be executed and complied with, and the cost thereof shall be certified to the county clerk, who shall add the same to the ad valorem taxes assessed against the property, and such cost shall be a lien against the property, until paid, and shall be collected in the same manner as ad valorem taxes against the property, and when collected shall be paid to the local health officer, county or city, or successor thereof, issuing the order, for reimbursement of the funds used to pay such cost.

(c) Cities and towns may enact ordinances providing for proceedings similar to those authorized by the foregoing provisions of this section, by city and town officials, and the cost of removing or abating any such nuisances may be added to municipal utility bills and collected in the same manner as such bills.

Laws 1963, c. 325, art. 10, § 1011; Laws 1968, c. 298, § 1, emerg. eff. May 3, 1968.

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**Item Title:**

Consider recommending two fees be added regarding abandoned shopping carts, to include the initial collection fee and storage fees.

**Initiator:** Stan Booker, Mayor

**Information Source:** Michael Watrous, Director

**Background:**

In October, Mayor Booker requested that staff look into creating an ordinance that provided penalties to retailers on abandoned shopping carts to make them take a more proactive approach on this problem. The ordinance went to the 11 November council meeting. This is a companion item that sets the fee for retailers when an abandoned shopping cart is retrieved by city staff.

**Correlation to the True North Statement:**

Safety, Efficiency, Citizen

**Exhibit:**

Shopping Cart Ordinances, Proposed Fee Resolution

**Key Issues:**

N/A

**Funding Source:**

N/A

**Recommended Action:****ATTACHMENTS:**

1. Shopping Cart Fee Resolution
2. Chap 22 SHOPPING CART ORDINANCE (1)(10.31.25)
3. Chap 15 SHOPPING CART ORDINANCE (10.31.25)

**RESOLUTION NO. 25-\_\_\_\_\_**

A RESOLUTION ESTABLISHING ARTICLE A-6-1, CHAPTER A-6, APPENDIX A, SCHEDULE OF FEES AND CHARGES, LAWTON CITY CODE, 2015, PERTAINING TO BUILDINGS, CONSTRUCTION AND HOUSING, BY REMOVING A TEMPORARY ROAD CLOSURE FEE.

**WHEREAS**, Section 1-205, Chapter 1, Lawton City Code, 2015, provides that fees and charges shall be set by resolution;

**WHEREAS**, temporary road closures are necessary for the continued economic investment in the City of Lawton

**WHEREAS**, fees for temporary road closures are already included in the associated building permits;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Lawton, Oklahoma, that:

**SECTION 1.** Article A-6-1 is hereby amended as follows:

**Article A-6-1 – Building Code**

**GENERAL FEES AND CHARGES**

\*\*\*

**A-6-1 - Building Code**

<b>Other Permit Fees:</b>		
6-113	<b>Building permit fee, gazebos, canopies, and accessory buildings without heating, air-conditioning or plumbing and not attached to the main structure</b> <b>Rate = \$0.115 - (0.000001 × SF) or \$0.0575, whichever is greater</b> <b>Building permit fee = Rate × SF</b>	<b>Rate × SF, minimum \$28.75</b>
6-113	<b>Fence or retaining wall permit fee</b>	<b>0.1725 per LF, minimum 28.75</b>
6-113	<b>Concrete/asphalt flat work permit fee</b> <b>(Unless specifically included elsewhere in 6-113)</b> <b>(Example: parking lot, driveway, approach, sidewalk, patio without cover not attached to building)</b> <b>Rate = \$0.0575 - (0.000001 × SF) or \$0.02875, whichever is</b>	<b>Rate × SF, minimum 28.75</b>

	<b>greater</b> <b>Permit fee = Rate × SF</b>	
6-113	<b>Swimming pool permit fee, 2 feet deep or greater</b> <b>Rate = \$0.2875 - (0.000001 × SF) or \$0.14375, whichever is greater</b> <b>Permit fee = Rate × SF</b>	<b>Rate × SF, minimum 28.75</b>
6-113	<b>Stocking/fixture permit fee</b>	<b>57.50</b>
6-113	<b>Permit fee, other improvements requiring a permit not categorized elsewhere</b> <b>(Plumbing only improvements or repairs, see Article A-6-2)</b> <b>(Electrical only improvements or repairs, see Article A-6-3)</b> <b>(Mechanical only improvements or repairs, see Article A-6-4)</b>	<b>0.46% of project cost, minimum 28.75</b>
6-113	<b>Roofing permit fee</b>	<b>\$0.16 × SF of Area; minimum 28.75</b>
6-118	<b>Demolition permit</b>	<b>0.40% of project cost, minimum of 28.75</b>
6-118	<b>Water main disconnect fee</b>	<b>400.00</b>
6-118	<b>Sewer main disconnect fee</b>	<b>400.00</b>
6-145	<del><b>Temporary road closure permit</b></del>	<del><b>258.75</b></del>
6-164	<b>Moving of structure permit fee:</b>	
	<b>Structure mounted on skids, designed to be moved, up to 16 feet wide and less than 13 feet in height loaded</b>	<b>40.25</b>
	<b>Structure mounted on skids, designed to be moved, over 16 feet wide but not more than 25 feet wide and 18 feet in height loaded</b>	<b>80.50</b>
	<b>Any type of structure from outside of city limits to outside of city limits (passing through city)</b>	<b>115.00</b>
	<b>Structure not classified elsewhere</b>	<b>201.25</b>
6-113	<b>Inspections for all permits listed in "Other Permits"</b>	<b>See "Inspections"</b>

**ADOPTED and APPROVED** by the Mayor and Council of the City of Lawton this \_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
STANLEY BOOKER, MAYOR

ATTEST:

\_\_\_\_\_  
DONALYNN BLAZEK-SCHERLER, CITY CLERK

**APPROVED** as to form and legality this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
TIMOTHY WILSON, INTERIM CITY ATTORNEY

**ORDINANCE NO. 2025-\_\_**

AN ORDINANCE PERTAINING TO UTILITIES, AMENDING SECTIONS 22-4-1-410 AND 22-4-1-412 , BOTH IN DIVISION 22-4-1, ARTICLE 22-4, CHAPTER 22, LAWTON CITY CODE 2015 BY ADDING PROVISIONS FOR ABANDONED SHOPPING CARTS TO BE CONSIDERED BULK WASTE, CLARIFYING BULK WASTE TERMINOLOGY, AND SETTING FEES AS SUCH, PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

***BE IT ORDAINED*** BY THE COUNCIL OF THE CITY OF LAWTON, OKLAHOMA:

**SECTION 1.** Section 22-4-1-410 is hereby amended in Chapter 22 of the Lawton City Code to read as follows:

**22-4-1-410 - Bulky waste collection service.**

A. Bulky waste collection services will be provided to one- and two-family residential utility account customers once monthly. Each of the collections shall be limited to a maximum volume of four (4) cubic yards. Length, width, and height values of bulky waste materials for the purpose of calculating volume shall be measured at the greatest dimension of the waste. Fees shall be assessed for any additional residential bulky waste set out beyond four (4) cubic yards up to a maximum of eight (8) cubic yards at the rates established in the fee schedule. Bulky waste volumes set out for collection in excess of eight (8) cubic yards significantly delay overall collection services and may not be collected on the regularly scheduled day but shall automatically be arranged to be collected at the City's convenience subject to the special collection premium bulky waste collection rate established in the fee schedule.

B. For special collection premium bulky waste collection fees as stated in the fee schedule, non-residential utility account customers, including multi-family accounts, may schedule bulky waste collection. One- and two- family residential utility account customers may also request bulky waste collection services at times other than the regularly scheduled collection date for this special collection premium fee.

C. Fees for special collection premium bulky waste collection services shall be charged to the monthly utility bill for the address of the property or property frontage containing the waste.

D. Specific waste materials eligible for collection as bulky waste are as identified in the Solid Waste Set Out Guide.

E. Any item identified in the solid waste set out guide as non-collectible waste may not be collected on the regularly scheduled day but shall automatically be arranged to be collected at the city's convenience subject to the special collection premium bulky waste collection rate established in the fee schedule.

F. All bulky waste items shall be set within ten (10) feet of the street curb or edge of pavement, in the street right-of-way, but outside of the street pavement, on the frontage of the property being

served, at least five (5) feet away from obstacles such as mailboxes, fences, water and gas meters, parked cars, power poles, guy wires, fire hydrants, and signs to allow for mechanized pickup. Items also shall not be placed under trees, power lines, or other overhead obstacles. The city assumes no responsibility to repair lawns or landscaping damaged by collection of bulky waste set out for collection. Placement of bulky waste materials at locations where obstructions impede the delivery of service may not be collected on the regularly scheduled day but shall automatically be arranged to be collected at the city's convenience subject to the special collection ~~premium~~ bulky waste collection rate established in the fee schedule. Determining whether bulky waste collection is impeded by obstacles will be made at the discretion of the waste management crew on site.

G. Bulky waste materials shall be placed at curbside not later than 7:00 A.M. on the day of and no sooner than three (3) days prior to the designated collection date. Placement of bulky waste materials at curbside other than during these specified times shall automatically result in a special collection ~~premium~~ bulky waste collection subject to additional charges as established in the fee schedule.

H. Abandoned shopping carts declared as a nuisance shall be considered bulky waste and collected and charged a fee, in accordance with the fee schedule.

**SECTION 2.** Severability. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, said portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portion of this ordinance.

**SECTION 3.** Effective Date. The provisions of this ordinance shall become 30 days after its passage.

**ADOPTED AND APPROVED BY THE COUNCIL OF THE CITY OF LAWTON, OKLAHOMA THIS \_\_\_\_ DAY OF \_\_\_\_, 2025.**

\_\_\_\_\_  
STANLEY BOOKER, MAYOR

ATTEST:  
(SEAL)

\_\_\_\_\_  
DONALYNN BLAZEK-SCHERLER, CITY CLERK

APPROVED as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
TIMOTHY WILSON, INTERIM CITY ATTORNEY

**ORDINANCE NO. 2025-\_\_**

AN ORDINANCE PERTAINING TO UTILITIES, AMENDING SECTIONS 22-4-1-410 AND 22-4-1-412 , BOTH IN DIVISION 22-4-1, ARTICLE 22-4, CHAPTER 22, LAWTON CITY CODE 2015 BY ADDING PROVISIONS FOR ABANDONED SHOPPING CARTS TO BE CONSIDERED BULK WASTE, CLARIFYING BULK WASTE TERMINOLOGY, AND SETTING FEES AS SUCH, PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

**BRIEF GIST**

This ordinance updated the wording of “premium bulky waste” to match the fee working of “special collection” and includes provisions for a bulky waste fee for abandoned shopping carts.

ADOPTED and APPROVED by the City Council of Lawton, Oklahoma this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
STANLEY BOOKER, MAYOR

ATTEST:

\_\_\_\_\_  
DONALYNN BLAZEK-SCHERLER, CITY CLERK

(Published in the Lawton Constitution this \_\_\_\_\_ day of \_\_\_\_\_, 2025.)

**ORDINANCE NO. 2025-\_\_**

AN ORDINANCE PERTAINING TO NUISANCE AND HEALTH, AMENDING DIVISIONS 15-1-101, 15-1-118, AND 15-1-119, AND CREATING DIVISION 15-1-120, ALL IN ARTICLE 15-1, CHAPTER 15, LAWTON CITY CODE 2015 BY ADDING DEFINITIONS, CHANGING NUMBERING, ADDING SHOPPING CART PROVISIONS CONCERNING UNLAWFUL POSSESSION, AND REQUIRING RETAILERS TO PLAY AN ACTIVE ROLE IN THE PUBLIC NUISANCE OF ABANDONED SHOPPING CARTS WITHIN THE CITY, PROVIDING FOR CODIFICATION, PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

***BE IT ORDAINED*** BY THE COUNCIL OF THE CITY OF LAWTON, OKLAHOMA:

**SECTION 1.** Section 15-1-101 is hereby amended in Chapter 15 of the Lawton City Code to read as follows:

**15-1-101 - Definitions.**

A. As used in this chapter, the following terms shall have the meanings respectively ascribed to them herein. This section shall not apply to preexisting agricultural activities

1. "Abandoned Cart" means any shopping cart located off the premises of the retailer to whom it belongs, and not in the possession of the retailer's employee or authorized agent.

2. "Abandoned sign" - see definition in Section 18-9-1-902 of this code.

3. "Administrative officer" means the building official/code official of the city, as defined in Chapter 1 of this code, or his designee.

4. "Antique or classic vehicle" means any motor vehicle twenty-five (25) years of age or older, based upon the date of manufacture thereof, that is valued in excess of two thousand five hundred dollars (\$2,500.00) as established by the National Automobile Dealers Association Official Guide Average Retail Price of the vehicle and shall be in operable condition including but not limited to having a current registration.

5. "Blighting influence" means the maintaining of the exterior of a building or structure in a condition that, if not corrected, would or could cause surrounding buildings and structures to become likewise maintained leading to an overall deterioration of the surrounding area. Such a condition would include failing to remove, allowing to remain or permitting graffiti on the exterior of any building or structure.

6. "Cleaning" means the removal of trash or weeds, or both, from property.

7. "Dead tree limb" means any tree limb, branch or twig which is dead or in such an advanced state of disease that a reasonable question exists regarding the tree limb's ability to remain aloft and attached to the tree and which creates a safety hazard to persons or vehicles standing or passing beneath such limb.

8. "Dilapidated sign" - see definition in Section 18-9-1-902 of this code.

9. "Hearing officer" means the city manager or his designee.

10.-9. "Junk " means every kind of previously used or secondhand rags, sacks, bottles, cans, paper, machinery, vehicles, vehicle parts, rubber goods, metal and all other similar articles of whatsoever nature or kind.

11.-10. "Junk vehicle" means any vehicle, as defined herein, which is wrecked, dismantled, partially dismantled, inoperative, deteriorated, decayed, lacks parts or maintenance necessary for operation, abandoned, bearing no state registration or bearing a state registration that is more than three (3) months out of date, or having a value less than one thousand dollars (\$1,000.00) as established by the National Automobile Dealers Association Official Guide adjusted for the condition of the vehicle.

12.-11. "Low hanging limb" means any limb, branch, twig, or tree foliage situated eight (8) feet or less above any sidewalk or fourteen (14) feet or less above any street, alley, public way or utility easement. Suspected low hanging limbs are herein defined are measured from a point on the low tree limb closest to the ground perpendicular to the public property or public way immediately below.

13.-12. "Major overhaul" means repair of a vehicle when components are removed for overhaul or repair such as, but not limited to, the engine, transmission, rear end suspension assembly, or body components.

14.-13. "Nuisance" means unlawfully doing an act, or omitting to perform a duty, which act or omission either:

- a. Unreasonably annoys, disturbs, injures or endangers the comfort, repose, health, peace, or safety of others; or
- b. Unlawfully interferes with, obstructs or tends to obstruct or render dangerous for passage, any lake or navigable river, stream, canal or basin, or any public park, square, street or other public property; or
- c. In any way renders other persons insecure in life or in the use of property, provided; or
- d. Offends decency.

~~This section shall not apply to preexisting agricultural activities~~

15.-14. "Owner" or "property owner" means the owner of record as shown by the most current tax rolls of the county treasurer.

16.-15. "Park or parking" means a temporary placement of a vehicle when not in use.

17. "Premises" means the parcel of property owned, leased or operated by the retailer, including parking areas.

18.-16. "Private property" means any real property which is not a public way or public property.

19.-17. "Private nuisance" means any nuisance not otherwise meeting the criteria of a public nuisance.

20.-18. "Public nuisance" means a nuisance which affects at the same time an entire community or neighborhood or any considerable number of persons, although the extent of the annoyance or damage inflicted upon the individuals may be unequal.

~~21.-19.~~ "Public place" means any enclosed indoor area where individuals other than employees are invited or permitted. Private residences, homes, or apartments shall not be considered a public place.

~~22.-20.~~ "Public property" or "public right-of-way" means that real property over which the state or any subdivision of the state exercises control and dominion or which the state or any subdivision of the state has beneficial interest.

~~23.-21.~~ "Public way" means any sidewalk, street, alley, right-of-way or easement.

~~24.~~ "Retailer" means any business that makes shopping carts available to customers.

~~25.-22.~~ "Shopping Cart" means a basket or wheeled device provided by a retail establishment for customer use in transporting goods.

~~26.-22.~~ Sign" shall have all of the meanings for the various types of signs as defined in Section [18-9-1-902](#) of this code.

~~27.-23.~~ "Smoking" means the carrying or possession by a person of a lighted cigar, cigarette, pipe or other lighted smoking device.

~~28.-24.~~ "Store or storage" means the placement of a vehicle on private property in excess of seventy-two (72) hours.

~~29.-25.~~ "Tattoo" means to insert pigment under the surface of the skin of a human being, by pricking with a needle or otherwise, so as to produce a permanent indelible mark or figure visible on the skin. Provided, however, that the provisions hereof shall not apply to any act performed by a licensed practitioner of the healing arts.

~~30.-26.~~ "Trash" means any refuse, litter, ashes, leaves, broken, dead or detached limbs and branches, cut or uprooted vegetation, debris, paper, combustible materials, rubbish, offal, waste, junk or matter of any kind or form which is uncared for, discarded or abandoned.

~~31.-27.~~ "Vehicle" means a device in, upon, or by which any person or property is or may be transported, except devices designed to be moved by human power or used exclusively upon stationary rails or tracks, the term shall include, but not be limited to, automobiles, buses, motorbikes, motorcycles, motor scooters, trucks, tractors, go-carts, boats, trailers, and campers.

~~32.-28.~~ "Vehicle owner" means the most current title holder of a vehicle as recorded pursuant to applicable state recording statutes..

~~33.-29.~~ "Weeds" includes all vegetation at any stage of maturity which:

a. Exceeds twelve (12) inches in height, except healthy trees, shrubs or produce for human consumption or vegetation in a tended and cultivated garden unless such vegetation by its density or location constitutes a detriment to the health, benefit and welfare of the public and interferes with the mowing of said weeds;

b. Regardless of height, harbors, conceals or invites deposits or accumulation of refuse or trash;

- c. Harbors rodents or vermin;
- d. Gives off unpleasant or noxious odors;
- e. Constitutes a fire or traffic hazard; or
- f. Is dead or diseased.

The term "weed" does not include tended crops on land zoned for agricultural use which are planted more than one hundred fifty (150) feet from a parcel zoned for other than agricultural use

**SECTION 2.** Division 15-1-118 is hereby amended in Chapter 15 of the Lawton City Code to read as follows:

**~~15-1-118 – Abatement by suit in district court.~~**

~~In cases where it is deemed impractical to summarily abate a nuisance, the city may bring suit in the district court.~~

**15-1-118 – Shopping Carts**

Abandoned shopping carts on public and private property constitute a public nuisance, create traffic and safety hazards, contribute to urban blight, and impose unnecessary costs upon the City. The purpose of this Article is to establish reasonable regulations for the identification, containment, and retrieval of shopping carts, to place responsibility on retailers to prevent abandonment, and to provide for cost recovery when the City is required to abate the nuisance.

1. Cart Removal

- a. It is unlawful for any person to cause or permit any cart to be abandoned on or upon any sidewalk, street or other public area, or any private property, other than the premises of the owner of such cart.
- b. It is unlawful for any person, either temporarily or permanently, to remove a cart from the premises of the owner of such cart, or to be in possession of a cart that has been removed from the premises of the owner of such cart, which is properly marked in conformity with this article, without the written consent of the owner or otherwise exempted by city code. This section shall not apply to carts removed from the premises, with the consent of the owner, for the purposes of repair, maintenance or disposal.

2. Retailer's Responsibility

- a. All shopping carts shall be marked with the retailer's name by the owning retailer.
- b. Retailers shall post conspicuous signs at store exits notifying customers that removal of carts from the premises is unlawful.
- c. Retailers shall be responsible to retrieve abandoned carts collected by the city at least monthly, paying such retrieval and storage fees as applicable.
- d. Impounded carts shall be held for 30 days, after which the shopping carts may be disposed of in a manner decided by the City Manager.

e. Violations. Each violation of this section shall constitute a public nuisance and a separate violation of this Code. Each violation shall be punishable as provided in Section 1-1-119 of this Code.

**SECTION 3.** Division 15-1-119 is hereby amended in Chapter 15 of the Lawton City Code to read as follows:

**15-1-119 – Procedure cumulative.**

The procedures for abating nuisance prescribed by this chapter and by other provisions of law and ordinance shall be cumulative one to the other. The city may elect to follow any such procedure which is applicable in abating any particular nuisance.

**15-1-119 - Abatement by suit in district court.**

In cases where it is deemed impractical to summarily abate a nuisance, the city may bring suit in the district court.

**SECTION 4.** Division 15-1-120 is hereby created in Chapter 15 of the Lawton City Code to read as follows:

**15-1-120 - Procedure cumulative.**

The procedures for abating nuisance prescribed by this chapter and by other provisions of law and ordinance shall be cumulative one to the other. The city may elect to follow any such procedure which is applicable in abating any particular nuisance.

**SECTION 5.** Codification. Division 15-1-120 shall be codified in Article 15-1, Chapter 15, Lawton City Code, 2015.

**SECTION 6.** Severability. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, said portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portion of this ordinance.

**SECTION 7.** Effective Date. The provisions of this ordinance shall become 30 days after its passage.

**ADOPTED AND APPROVED BY THE COUNCIL OF THE CITY OF LAWTON, OKLAHOMA THIS \_\_\_\_ DAY OF \_\_\_\_, 2025.**

\_\_\_\_\_  
STANLEY BOOKER, MAYOR

ATTEST:  
(SEAL)

DONALYNN BLAZEK-SCHERLER, CITY CLERK

APPROVED as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

TIMOTHY WILSON, INTERIM CITY ATTORNEY

**ORDINANCE NO. 2025-\_\_**

AN ORDINANCE PERTAINING TO NUISANCE AND HEALTH, AMENDING DIVISIONS 15-1-101, 15-1-118, AND 15-1-119, AND CREATING DIVISION 15-1-120, ALL IN ARTICLE 15-1, CHAPTER 15, LAWTON CITY CODE 2015 BY ADDING DEFINITIONS, CHANGING NUMBERING, ADDING SHOPPING CART PROVISIONS CONCERNING UNLAWFUL POSSESSION, AND REQUIRING RETAILERS TO PLAY AN ACTIVE ROLE IN THE PUBLIC NUISANCE OF ABANDONED SHOPPING CARTS WITHIN THE CITY, PROVIDING FOR CODIFICATION, PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

**BRIEF GIST**

This ordinance reaffirms that the theft of shopping carts is illegal, but also that retail establishments also have a role in the shopping cart nuisance throughout the city and establishes minimum requirements on such establishments to define their role.

ADOPTED and APPROVED by the City Council of Lawton, Oklahoma this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
STANLEY BOOKER, MAYOR

ATTEST:

\_\_\_\_\_  
DONALYNN BLAZEK-SCHERLER, CITY CLERK

(Published in the Lawton Constitution this \_\_\_\_ day of \_\_\_\_\_, 2025.)

**Item Title:**

Consider recommending a fee change for boathouses at Lake Ellsworth/Ralph's Resort.

**Initiator:**

**Information Source:**

**Background:**

**Correlation to the True North Statement:**

**Exhibit:**

**Key Issues:**

**Funding Source:**

**Recommended Action:**

**ATTACHMENTS:**

1. Municipal Fee Adjustment Request Form RR BH
2. Active\_Fee Sched RR BH and SHS Dry rates

# City of Lawton – Municipal Fee Adjustment Request Form

## Section 1: Department & Contact Information

- Department Name: \_\_\_\_\_
  - Division/Unit: \_\_\_\_\_
  - Prepared By: \_\_\_\_\_
  - Title: \_\_\_\_\_
  - Email: \_\_\_\_\_
  - Phone: \_\_\_\_\_
  - Date of Submission: \_\_\_\_\_
- 

## Section 2: Fee Details

- Fee Category (e.g., Fire Marshal Inspection, Police Department Fine):  
\_\_\_\_\_
  - Current Fee Amount: \$ \_\_\_\_\_
  - Proposed Fee Amount: \$ \_\_\_\_\_
  - Effective Date of Proposed Change: \_\_\_\_\_
  - Frequency of Fee Application (e.g., per inspection, per violation):  
\_\_\_\_\_
- 

## Section 3: Justification & Analysis

### A. Cost-of-Service Analysis

- Total Annual Cost to Provide Service: \$ \_\_\_\_\_
  - Current Annual Revenue from Fee: \$ \_\_\_\_\_
  - Projected Annual Revenue with Proposed Fee: \$ \_\_\_\_\_
  - Is the service currently subsidized by the general fund?  Yes  No
  - Brief Explanation:  
\_\_\_\_\_
- 

### B. Legal Authority

- Cite Relevant Statutes or Ordinances Authorizing Fee:  
\_\_\_\_\_
-

- Are there any legal limitations or requirements for this fee?  Yes  No
- If yes, please explain:

---

### C. Benchmarking

- **Comparable Fees in Similar Municipalities:**
  - Municipality: \_\_\_\_\_ Fee: \$ \_\_\_\_\_
  - Municipality: \_\_\_\_\_ Fee: \$ \_\_\_\_\_
- **Date of Last Fee Adjustment:** \_\_\_\_\_

### D. Equity & Affordability Considerations

- Does the fee increase disproportionately affect any group?  Yes  No
- Are there existing or proposed mitigation measures (e.g., waivers, sliding scales)?   
Yes  No
- If yes, please describe:

---

## Section 4: Public Engagement & Communication

- Have stakeholders been informed about the proposed fee change?  Yes  No
- **Methods of Engagement** (check all that apply):
  - Public Meetings
  - Surveys
  - Notices
  - Other: \_\_\_\_\_
- **Summary of Feedback Received:**

---

## Section 5: Implementation Plan

- **Proposed Implementation Strategy:**
  - Immediate
  - Phased
  - Other: \_\_\_\_\_
- Are system or process updates required?  Yes  No
- If yes, please describe:

- 
- **Staff Training Requirements:**
- 

## **Section 6: Alignment with City Policies**

- **How does this fee adjustment align with the City’s strategic goals or master plans?**
- 

## **Attachments Checklist**

Please attach the following supporting documents:

- Detailed Cost Analysis
  - Legal References and Statutory Citations
  - Benchmarking Data
  - Public Engagement Summary
  - Equity Impact Assessment
  - Implementation Timeline
- 

## **Approvals**

- **Department Head Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_
- **Finance Department Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_
- **City Manager Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**RESOLUTION NO. 25-\_\_**

**A RESOLUTION AMENDING APPENDIX A, CHAPTER A-19, ARTICLE A-19-1, GENERAL LAKE AND RECREATION , AND APPENDIX A, CHAPTER A-19, ARTICLE A-19-5, BUILDINGS IN LAKE AREAS, SCHEDULE OF FEES AND CHARGES, LAWTON CITY CODE, 2015, BY KEEPING SCHOOL HOUSE SLOUGH DRY STALLS ANNUAL LEASE RATES AT THE EXISTING 2025 RATES, AND RAISING RALPH’S RESORT ANNUAL BOATHOUSE FEES TO BE CONSISTENT WITH CURRENT CONCESSIONAIRE.**

**WHEREAS**, Section 1-2-205, Lawton City Code, 2015, authorizes that fees and charges be set by resolution.

**WHEREAS**, the City of Lawton Community Enrichment Department has determined that the schedule of fees and charges for Appendix A of the Lawton City Code needs to be revised to hold the annual rate of dry stalls at School House Slough at the 2025 charged rate, and to increase annual boathouse fees for boathouses at Lake Ellsworth Ralph’s Resort as to maintain consistency with the current Concessionaire rates for boathouses in his concession.

**WHEREAS**, the Lawton Lakes and Lands Commission supports the changes.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the City of Lawton, Oklahoma that:

Section 1. APPENDIX A Schedule of Fees and Charges, Lawton City Code, 2015, be as amended as set out in the attached Exhibit A.

Section 2. EFFECTIVE DATE. The provisions of this resolution shall be in full force and effective on the \_\_\_\_ day of \_\_\_\_\_, 2025.

**PASSED** and **APPROVED** by the Mayor and Council of the City of Lawton, Oklahoma, this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
STANLEY BOOKER, MAYOR

ATTEST:

\_\_\_\_\_  
DONALYNN BLAZEK-SCHERLER, CITY CLERK

APPROVED as to form and legality this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
TIMOTHY WILSON, INTERIM CITY ATTORNEY

## EXHIBIT “A”

### Article A-19-1 General lake and recreation rules.

#### LAKE LAWTONKA RECREATIONAL AREAS

19-111	Camper, per unit, preferred site, Schoolhouse Slough, annually (January 1—December 31) (CA-01 thru CA-11, and CA-34 thru CA-39)	2,868.75 2024 3,585.00 2025 4,482.00 *2026
	Camper, per unit, non-preferred site, Schoolhouse Slough, annually (CA-12 thru CA-33, and CA-40 thru CA-48)	2,712.50 2024 3,390.00 2025 4,238.00 *2026
19-111	Trailer, per unit, Schoolhouse Slough, annually (January 1—December 31) (TR1-05 thru TR1-69)	3,293.75 2024 4,117.00 2025 5,146.00 *2026
19-111	Camper/trailer/RV or similar unit, per unit, preferred site in designated camping areas within the recreational area of, including, but not limited to, East Campground and Robinson's Landing, per night (There is no discount for using a tent)	30.00
	Camper/trailer/RV or similar unit, per unit preferred site in designated camping areas within the recreational areas of, including, but not limited to, East Campground and Robinson's Landing, per night, off season (October—February) (There is no discount for using a tent)	20.00
19-111	Camper/trailer/RV or similar unit, per unit, non-preferred site in designated camping areas within the recreational areas of, including, but not limited to, East Campground and Robinson's Landing, per night (There is no discount for using a tent)	25.00
	Camper/trailer/RV or similar unit, per unit, non-preferred site in designated camping areas within the recreational areas of, including, but not limited to, East Campground and Robinson's Landing, per night, off season (October—February) (There is no discount for using a tent)	15.00
19-111	65 years of age or older, disabled persons, and youth organizations at non-preferred sites (With or without electricity) (See § 19-111(C)4), per night	20.00
	65 years of age or older, disabled persons, and youth organizations at non-preferred sites (With or without electricity) (See § 19-111(C)4), per night, off season	10.00
19-111	Primitive camping per tent (No electricity), per night, in designated areas (No camper, trailers, RV or similar units allowed)	15.00
	Primitive camping, per tent (No electricity), per night, in designated areas, off season (October—February) (No camper, trailers, RV or similar units allowed)	10.00
19-111	Primitive camping for Boy Scouts/Girl Scouts and/or similar recognized youth organizations in designated areas, per tent, per night	5.00
19-111	Dry stall, Schoolhouse Slough, annually (January 1—December 31) (D1-1 thru D1-80) <u>12'x30' units</u>	1,162.50 2024 1,453.00 2025 <del>1,816.00</del> *2026
	Dry stall, Schoolhouse Slough, annually (D1-81 thru D1-95) <u>12'x40' units</u>	1287.50 2024 1609.00 2025 <del>2011.00</del> *2026

	Dry stall, Robinson's Landing, annually (New rate will be determined during construction phase of new unit)	
	Wet slip, Schoolhouse Slough, annually (January 1—December 31) WET1, WET2, WET5 AND WET6	1162.50 2024 1453.00 2025 1816.00 *2026
19-111	Wet slip, Schoolhouse Slough, annually (WET7-7 thru WET7-11)	1287.50 2024 1609.00 2025 2011.00 *2026
	Wet slip, Schoolhouse Slough, annually (WET4-1 thru WET4-13)	1,331.25 2024 1,664.00 2025 2,080.00 *2026
	Day-Use Area-picnicking fee in fee area, per vehicle, per day	5.00
19-111	Group picnicking reservation, per day	40.00
19-111	Group picnicking reservation, per day	40.00

**Article A-19-5 Buildings in lake areas.**

19-501	Administrative Fee for processing documents related to the sale/transfer of boathouses	1,500 or 5% of the sales price whichever is greater
19-502	Boathouse space: (January 1 to December 31)	
	Ellsworth, Ralph's Resort, annually	<del>667.00</del> <u>1250.00 2026</u> <u>1500.00 2027</u> <u>1700.00 2028</u> <u>2000.00 2029</u>
	Lawtonka, Schoolhouse Slough, annually (SS-2 thru SS-53)	1,293.75 2024 1,617.00 2025 2,021.00 2026 3,500.00*
	Lawtonka, Schoolhouse Slough, annually (BH-02)	2,455.00 2024 2,455.00 2025 2,455.00 2026 3,500.00*
	Lawtonka, Schoolhouse Slough, annually (BH-14)	3,345.00 2024 3,345.00 2025 3,345.00 2026 3,500.00*
	Lawtonka, Schoolhouse Slough, annually (BH1-01)[duplex side A]	1,425.00 2024 1,617.00 2025 2,021.00 2026

		3,500.00*
	Lawtonka, Schoolhouse Slough, annually (BH1-02)[duplex side B]	1,830.00 2024 1,830.00 2025 2,021.00 2026 3,500.00*
	Lawtonka, Robinson's Landing, annually	1,042.19 2024 1,302.00 2025 1,628.00 2026 3,500.00*

\*\*\*

**Item Title:**

Consider recommendation to freeze dry stall rates at School House Slough Recreation area at the 2025 fee.

**Initiator:**

**Information Source:**

**Background:**

**Correlation to the True North Statement:**

**Exhibit:**

**Key Issues:**

**Funding Source:**

**Recommended Action:**

**ATTACHMENTS:**

1. Fee adjustment Request dry stall rate freeze

# City of Lawton – Municipal Fee Adjustment Request Form

## Section 1: Department & Contact Information

- Department Name: \_\_\_\_\_
  - Division/Unit: \_\_\_\_\_
  - Prepared By: \_\_\_\_\_
  - Title: \_\_\_\_\_
  - Email: \_\_\_\_\_
  - Phone: \_\_\_\_\_
  - Date of Submission: \_\_\_\_\_
- 

## Section 2: Fee Details

- Fee Category (e.g., Fire Marshal Inspection, Police Department Fine):  
\_\_\_\_\_
  - Current Fee Amount: \$ \_\_\_\_\_
  - Proposed Fee Amount: \$ \_\_\_\_\_
  - Effective Date of Proposed Change: \_\_\_\_\_
  - Frequency of Fee Application (e.g., per inspection, per violation):  
\_\_\_\_\_
- 

## Section 3: Justification & Analysis

### A. Cost-of-Service Analysis

- Total Annual Cost to Provide Service: \$ \_\_\_\_\_
  - Current Annual Revenue from Fee: \$ \_\_\_\_\_
  - Projected Annual Revenue with Proposed Fee: \$ \_\_\_\_\_
  - Is the service currently subsidized by the general fund?  Yes  No
  - Brief Explanation:  
\_\_\_\_\_
- 

### B. Legal Authority

- Cite Relevant Statutes or Ordinances Authorizing Fee:  
\_\_\_\_\_
-

- Are there any legal limitations or requirements for this fee?  Yes  No
- If yes, please explain:

---

### C. Benchmarking

- **Comparable Fees in Similar Municipalities:**
  - Municipality: \_\_\_\_\_ Fee: \$ \_\_\_\_\_
  - Municipality: \_\_\_\_\_ Fee: \$ \_\_\_\_\_
- **Date of Last Fee Adjustment:** \_\_\_\_\_

### D. Equity & Affordability Considerations

- Does the fee increase disproportionately affect any group?  Yes  No
- Are there existing or proposed mitigation measures (e.g., waivers, sliding scales)?   
Yes  No
- If yes, please describe:

---

## Section 4: Public Engagement & Communication

- Have stakeholders been informed about the proposed fee change?  Yes  No
- **Methods of Engagement** (check all that apply):
  - Public Meetings
  - Surveys
  - Notices
  - Other: \_\_\_\_\_
- **Summary of Feedback Received:**

---

## Section 5: Implementation Plan

- **Proposed Implementation Strategy:**
  - Immediate
  - Phased
  - Other: \_\_\_\_\_
- Are system or process updates required?  Yes  No
- If yes, please describe:

- 
- **Staff Training Requirements:**
- 

## **Section 6: Alignment with City Policies**

- **How does this fee adjustment align with the City’s strategic goals or master plans?**
- 

## **Attachments Checklist**

Please attach the following supporting documents:

- Detailed Cost Analysis
  - Legal References and Statutory Citations
  - Benchmarking Data
  - Public Engagement Summary
  - Equity Impact Assessment
  - Implementation Timeline
- 

## **Approvals**

- **Department Head Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_
- **Finance Department Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_
- **City Manager Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_