



City of Lawton

Lawton Enhancement Trust Authority

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Agenda

Wednesday, November 12, 2025

3:00 PM

Lawton City Hall
3rd Floor Conference Room

Meeting Called to Order and Roll Call

"Official action can be taken only on items which appear on the agenda. The Board may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Board may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Board may refer the matter to City Staff. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

Introduction of Guests

Reports

1. Receive a report from Dennis Totte with Bedrock Nursery regarding current landscaping and irrigation projects, provide direction to Mr. Totte on current projects and take action as deemed necessary.
2. Receive a report from Parks and Recreation regarding departmental projects and monthly updates and take action as deemed necessary.
3. Receive Monthly Ward Updates from Trustees and take action as deemed necessary.

Business Items

1. Consider approving the minutes of the October 8, 2025, meeting.
2. Consider approving the list of expenses for the period covering October 3, 2025 – November 10, 2025.
3. Consider approving the Financial Statements for the month of September 2025.
4. Select a Halloween Yard of the Month winner for October 2025.
5. Consider and possible action to appoint Mr. Kelvin Ingram as the Executive Director of the Lawton Enhancement Trust Authority (LETA), effective upon approval.

Adjournment

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."

Item Title:

Consider approving the minutes of the October 8, 2025, meeting.

Initiator: Tammy Branstetter, Senior Deputy City Clerk

Information Source: Tammy Branstetter, Senior Deputy City Clerk

Background:

Minutes from the October 8, 2025, LETA meeting have been drafted and are awaiting approval.

Correlation to the True North Statement:

Transparency and Trust

Exhibit:

October 8, 2025, draft minutes

Key Issues:

N/A

Funding Source:

N/A

Recommended Action:

Approve the minutes of the October 8, 2025, meeting.

ATTACHMENTS:

1. LETA Draft Minutes 10.08.2025



City of Lawton

Lawton Enhancement Trust Authority

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Minutes

Wednesday, October 8, 2025

3:00 PM

Lawton City Hall
3rd Floor Conference Room

Meeting Called to Order and Roll Call

"Official action can be taken only on items which appear on the agenda. The Authority may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Authority may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Authority may refer the matter to City Staff. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

Chairman Ezerski called the meeting to order at 3:00PM in the 3rd floor conference room of City Hall.

ROLL CALL:

PRESENT: Dwight Tanner, Dwain Baxter, Ted Symuleski, Charles Owens, Johnny Owens, Barry Ezerski, Addie Smith

ABSENT: Chris Rabon (excused), Jeremy Lohman (excused)

OTHERS PRESENT: Dewayne Burk, Deputy City Manager; Neal Kirmer, Communications & Marketing; Madalynn El Kouri, Communications & Marketing; Tammy Branstetter, City Clerk's Office; Garrett Lam, City Attorney's Office; Rachel Beadles, City Attorney's Office; Larry Parks, Community Enrichment Director; Kelvin Ingram, Deputy Director of Community Enrichment & Parks and Recreation; Kristin Huntley, Financial Services; John Saville, Financial Services; Richard Rogalski, LEDA Executive Director; Kris Gill, Gill's Framing; Larry Massad & Tracy Taylor, Massad's Gift Shop; Eddie Hamra, Edward's Men's Wear

Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

Chairman Ezerski verified with Branstetter that the meeting notice and agenda were posted in accordance with the Oklahoma Open Meeting Act.

Introduction of Guests

Chairman Ezerski introduced Richard Rogalski, Executive Director of the Lawton Economic Development Authority. Chairman Ezerski said Richard also helps out with the LEDC.

Meeting guests introduced themselves as follows: Eddie Hamra of Edward's Men's Wear, and Tracy Taylor and Larry Massad of Massad's Gift Shop.

Reports

1. Receive a report from Dennis Totte with Bedrock Nursery regarding current landscaping and irrigation projects, provide direction to Mr. Totte on current projects and take action as deemed necessary.

Totte said first of all, I'll give you a monthly report of what we got going on. We're replacing all of our annual color right now—spring annuals coming out, the fall annuals going in. I think Second Street is scheduled to be installed, all the Second Street containers, Friday morning, and we'll be installing color at all the sites over the next two weeks, weekdays and weekends, until that's complete. The two proposals I brought to you were: there were some Second Street containers that were destroyed on Labor Day weekend that we talked about last month, and I think there were five containers in all in that accident that were destroyed down to crumbles and hauled away. So, one of those proposals was to replace those, and from what I understand, you guys are going to get reimbursed through insurance, through the vehicle accident. The other one was for, while we were at this and ordering those replacements, I went ahead and counted all of the missing ones up and down Second Street. There have been various accidents over the years, and when one gets destroyed, we cap the irrigation off. There are eight of those, so I've got those on one proposal—eight are missing and five from the car accident. I think it's a total of 13 containers. It is a custom order, they actually pour those in a mold. It takes about six weeks. They're all concrete, of course, so the freight kind of gets expensive, but the proposal includes the containers, the freight, setting them, installing them, plumbing them back to the water, and filling all those with soil. So that would replace everything on Second Street as it was before. Then, in the future, maybe we can talk about how they used to keep some at the holding yard, the city's holding yard, when accidents would happen, and we'd have them for replacements. We don't have any extra, so to speak of right now, so maybe that's something we can look at down the road.

Chairman Ezerski said while we have Dennis here, I'm going to move up to Business Item 4.

The Authority next considered Business Item 4.

2. Receive a report from Parks and Recreation regarding departmental projects and monthly updates and take action as deemed necessary.

Chairman Ezerski noted that Charlotte Brown has resigned as our Executive Director. We are looking at a couple of candidates right now. Mr. Parks is one, and we're waiting to hear from the city to find out exactly who it's going to be.

Larry Parks, Community Enrichment Director, said for Parks and Recreation right now,

Kids' Zone is nearing completion. Actually, we're almost there and should be there by Friday morning. The opening is Saturday from 11 to 1. There's a lot of beautification going on right now. We will begin laying sod. We're doing a bunch of leveling right now, and we'll begin laying the sod tomorrow morning, and that should complete the project. Then we'll move on to Lee West and Mocine. We're also in the process of selecting some areas in town to do wildflower planting, so that's coming up as well.

3. Receive a report from the LETA Executive Director regarding ongoing LETA projects and take action as deemed necessary.

Parks gave an updated report for the Department of Safe and Clean Neighborhood Services. Parks said we sent out 1,399 letters. Of that, 410 properties we requested work orders on - 200 are complete. We are at 1,121 for September.

Larry Burk, Deputy City Manager, said I would just let you know that we were looking at the language in the trust indenture pertaining to the executive director assignment. We're probably going to be looking at an amendment there to clarify that. There's a section there that talks about the officer or employee of the beneficiary. It really doesn't define whether it's referring to the executive director being an officer of the trustees, one of the trustees themselves, or if it's referring to an officer of the beneficiary, which is the city. So, we're going to be looking at a clarification there. The other piece of that is as to where that appointment comes from. Does it come from the board itself, or is that an appointment by the Manager's Office, if it's an employee? One of the things that is a concern is can the Authority appoint an employee without the consent of the City Manager? We're looking at what we need to do to fix that to make it clear. So, I'll have something before the next meeting.

4. Receive Monthly Ward Updates from Trustees and take action as deemed necessary.

No updates were given.

Business Items

1. Consider approving the minutes of the September 10, 2025, meeting.

A copy of the minutes of the September 10, 2025, meeting may be obtained from the City Clerk's Office upon request.

Motion by Symuleski, **Second** by Baxter, to approve the minutes of the September 10, 2025, meeting. **AYE:** Baxter, Smith, Charles Owens, Symuleski, Tanner, Johnny Owens. **ABSTAIN:** Ezerski. **NAY:** None. **MOTION PASSED.**

2. Consider approving the list of expenses for the period covering September 9, 2025 – October 2, 2025.

John Saville, Financial Services, presented the list of expenses for the period covering September 9, 2025 — October 2, 2025. A copy of the list of expenses presented may

be obtained from the City Clerk's Office upon request.

Saville said there are just two of them. The first one is \$195 for a banner for Freedom Festival. That's been paid. Then the Rogers Lane irrigation project from 46th Street to 52nd Street for \$28,819.99. That was also paid on October 2nd. So that will filter through to the financials once we catch up to that.

Motion by Johnny Owens, **Second** by Charles Owens, to approve the list of expenses as presented. **AYE:** Baxter, Smith, Charles Owens, Symuleski, Tanner, Johnny Owens, Ezerski. **NAY:** None. **MOTION PASSED.**

3. Consider approving the Financial Statements for the month of August 2025.

Saville presented the Financial Statements for the month of August 2025. A copy of the Financial Statements for the month of August 2025 may be obtained from the City Clerk's Office upon request.

Saville said on the balance sheet with the cash, you'll notice the LETA beautification fund showing a negative of \$14,557.11. I was reminded that that line item and the one right underneath it, the LETA hotel and motel tax, are both tied to beautification. So when I was preparing this, I just saw the beautification. Probably for optics purposes, I should have taken it to the hotel and motel tax account so we wouldn't be seeing a negative amount. So for next month's financials, I could enter a line allocation to smooth that out a little bit, but the LETA municipal court fines for August, September and October should cover that. Then, down here at Freedom Festival, the \$31,012.92, these two line items are the only two that changed over the last report. For Freedom Festival, we took in \$7,424.40 in income against expenses of \$11,427.77. So that resulted in a \$4,003 decrease. There was a net decrease of \$55,000 because we had the Shepler Park landscaping at \$58,000 as part of that, and then it was offset by \$3,900 worth of municipal fine and fees. And we'll see that on the income statement as we flip over to that. Our City National Bank total is \$315,511.65. As far as the accounts receivable, we're showing \$5,000 on that. That is two entities that were Freedom Festival sponsors. AT&T was one, Blue Peak was another. And we have received the Blue Peak funds. We have not received the AT&T funds yet. So that's the \$5,000 on that. The accounts payable, the \$195, that was part of the list of expenses that you just approved. That was for a Freedom Festival banner, and it was for Intertribal Visions Unlimited for the \$195. That was paid on September 10th. The Blue Peak that we did receive was \$2,500, and that came in on the 16th. Saville said the income, which we'll see on the next page, is negative \$59,005.04, and that was because of the Shepler Park landscaping. So, the equity of \$320,316.65 plus the \$195 payable does give us a total of \$320,511.65, which does match our total assets.

Saville said moving to the income statement, this is where we'll see the movement. Under ordinary income, the LETA court fees were \$3,903. The repairs, maintenance, and replanting were \$58,904.67. We will see that reflected on the tracker - that has been completed. So, net ordinary income was negative \$55,001.67, which that is the reduction in that negative line item on the balance sheet we saw. And again, here's the

other income of \$7,424.40, which we received for Freedom Festival. Then, again, we have \$11,427.77 in expenses for that. So that results in the net loss for the month of \$59,005.04.

Chairman Ezerski asked what the \$35,084.99 for beautification projects listed on page 11 is for.

Kristin Huntley, Financial Services, said if you look at the page after the tracker under the first block, "LETA Beautification Projects", those are the remaining balances on what you've got going on to equal the \$35,000.

Chairman Ezerski said so that did include the irrigation — that's what I was asking.

Saville said on the income and expense tracker, it shows the activity there for the beautification of the \$3,903, and then the Freedom Festival income revenue of \$7,424.40. Our total revenue is \$11,349.45. Then, we had the \$58,904.67 that's listed on the second line under expenses. The \$1,553 and the \$200 below are carryovers from last month. Off the top of my head, I don't remember what those are — they were on last month's tracker report. Then, we had the Freedom Festival expenses of \$11,427.77, so the total expenses are \$72,085.44, year to date.

Saville said the next page is the tracker. In the middle of the page, for repairs, maintenance and replanting, that's the \$58,904.67 that was paid for the Shepler Park landscaping. The amount remaining on that would be zero. Then, there was no change to the "Grant Awards & Misc Donations", and no change in the "LETA Beautification Projects".

Motion by Johnny Owens, **Second** by Charles Owens, to approve the Financial Statements for the month of August 2025 as presented. **AYE:** Baxter, Smith, Charles Owens, Symuleski, Tanner, Johnny Owens, Ezerski. **NAY:** None. **MOTION PASSED.**

Chairman Ezerski said we've already considered numbers 4 and 5, and now we get to the two items that our guests are here for — numbers 6 and 7.

4. Consider approving an estimate from Bedrock Nursery in the amount of \$5,169.80 to replace damaged concrete containers on 2nd Street due to a recent car accident, and authorize payment of all applicable expenses incurred up to \$5,169.80.

Chairman Ezerski said what's happened with this, to refresh your memory, is that on August 31, a person made a left turn off of Gore onto Second Street, went up over the curb, and knocked out a bunch of our pots and plants. They have gone after his insurance for the damages. Of course, that may take a little bit to get that reimbursed. But in the meantime, to get those going, we have two proposals. One is to fix the damage for \$5,169.80. The second one is what Dennis was just explaining about the eight replacement concrete containers, which is \$6,819.80. The first item is number four on your business items, and that would be for the \$5,169.80.

Motion by Johnny Owens, **Second** by Symuleski, to approve the estimate from Bedrock Nursery in the amount of \$5,169.80. **AYE:** Baxter, Smith, Charles Owens, Symuleski, Tanner, Johnny Owens, Ezerski. **NAY:** None. **MOTION PASSED.**

5. Consider approving an estimate from Bedrock Nursery in the amount of \$6,819.80 for the purchase of eight replacement concrete containers on 2nd Street and authorize payment of all applicable expenses incurred up to \$6,819.80.

Chairman Ezerski noted that this estimate is \$6,819.80 for the eight replacement containers, which replaces the ones that were damaged plus other ones that were missing along that corridor.

Motion by Johnny Owens, **Second** by Charles Owens, to approve the estimate from Bedrock Nursery in the amount of \$6,819.80. **AYE:** Baxter, Smith, Charles Owens, Symuleski, Tanner, Johnny Owens, Ezerski. **NAY:** None. **MOTION PASSED.**

6. Consider authorizing the Chairman to retain the services of Fox, Dressler & Brickley, Inc. to perform a structural engineering analysis of existing street light poles on C Avenue between SW 2nd Street and SW 7th Street for suitability for the C Avenue Decorative Street Lighting Project, up to a maximum amount of \$2,500, and take action as deemed necessary.

Chairman Ezerski said for those of you who haven't been around here for more than six years, we started this project—really, it's been about six years ago—where there was an idea to string lights, like Chickasha has, down C Avenue all the way from 6th Street to 2nd Street. Then the idea was maybe even to go all the way up 2nd Street eventually, but of course that was a long time down the road. We actually went so far as to buy the lights for that project. Then what happened is we ran into an issue with the poles. The poles at the time were owned by PSO, and we were having a difficult time getting permission from them to string the lights on those poles. So, the lights have just been sitting in a warehouse for the last five years. Well, we kind of need to do something with them, and we've had some encouragement from some of the folks who have businesses along there to try to get this thing going again. Considering we started this and stopped it, we do need to get it going again. I'm going to turn it over to Richard Rogalski to kind of explain a little bit more about the nuts and bolts of the project, why we need to get a structural engineer report, and so forth, and then we can hear from some of the folks that have businesses along there.

Rogalski said I was here in 2019 when we started, and there were some issues with the light poles. We actually got the light poles donated by PSO to the city. I don't know exactly what happened after that, but I actually think it was COVID, because it was about that time, and we just got busy doing other things.

Chairman Ezerski said and then we couldn't get anybody to install them.

Rogalski said it just sort of died out. So when it came up recently, I said I'll find out where the lights are. It turns out they were ordered from Hunzicker Brothers, and never picked up. Of the 22 boxes, there were only 10 left that were sitting there. The aircraft cable's still there, but there were only 10 of the original boxes there. Hunzicker said they can't get those lights anymore — they don't make the Jasco lights anymore. Hunzicker said they'd order the replacement lights, which are the next best thing—the SATCO lights. Rogalski said they ordered them, so now you do have the 22 boxes sitting on a pallet along with the aircraft cable. Rogalski said now, they're different - if you want, you can look at them. First of all, the original Jasco lights that you had 10 boxes of are 14 pounds for 48 feet versus five pounds for 48 feet, which puts a tremendous 2.6 times more potential force on the poles. Personally, I like the lighter ones, and plus the fact that you're going to go with one the whole way you think, right? You don't want to have half a block in one light and half a block in the other. They're probably close enough that if they were high enough, you wouldn't see, but I think you'd see based on the quality of the light because they're just different. The reason the ones are so heavy is the whole bottom of the bulb is solid plastic with air bubbles in it to diffract the light a certain way, and then the other ones are just bulbs.

Rogalski said to get 10 more boxes of the SATCO lights, first of all, is another \$650. They're not very expensive, so that's the good news. So that makes getting the project done much easier, but it's not the lights — the installation is really where the money is. Originally, Jay Burk had been working with Brian Jones of S.B. Jones, an electrical contractor. We got a price from Brian Jones. He said it would cost about \$25,000 to get them up, but then you also have to get the meter box set, and that's probably another \$1,000 with all the parts. It's a little less than that, but I just simply budgeted that amount.

Rogalski said the next thing is, are the poles going to hold up when you put the wires on them? So, it was suggested that we look at getting a structural engineer to evaluate them. I called Gary Brickley with Fox Drechsler & Brickley. They're the only structural engineers near here, and they do come to town fairly often. In fact, he came to town the very next day, and he looked at the situation. He just went by and looked at them and said, off the top of his head, I don't see a problem, but we still have to do the math, because you have one-inch bolts on those poles, and so what you're looking at is about 250 pounds of tension, and if you have two lights on the same pole, that's 500 pounds of tension. You multiply it times the height of it off the ground, and that's the full pounds of force. So you end up getting a number like 5,000 pounds of force. It sounds like a lot, but each of those bolts is about 40,000 pounds of force. There's four bolts there, and those one-inch steel bolts are big bolts. Rogalski said I actually think he's going to do it for a really, really low price, but I tossed in \$2,500 just to cover it. Let's just say he looks at it, he gets you that analysis and says, you're good to go. Then you still have to get it done. Now, again, when we originally started talking about this, I thought maybe the Chamber of Commerce would want to get involved and help get this thing done, because remember, they had the "Ware on C" thing going. So I talked to Matt Tranquill, and they were all excited about it. The idea was that they would apply to the McMahon Foundation to try to partner with LETA, and in fact, they might even get the job done.

So they'd be asking you for a grant, and the McMahon Foundation for a grant to get the thing done. Well, initial reports were that they're the wrong kind of entity to be funded by the McMahon Foundation. I think they're still looking at that, but it looks like it may not come to fruition. So, if you want to get those lights up before Christmas, it's possible, but we've got to just keep moving forward without delay, and that's why the items are in front of you the way they are.

Rogalski said you have a request to the McMahon Foundation for \$13,000. I didn't know the issues with the lights at the time that this was put together, so I'm recommending that whatever you do, you suggest purchasing 10 more boxes of the SATCO lights to cover that to get so that you have all the same lights. And then we'll just figure out another place to put those other lights. They're great lights, but you have about 500 feet, and that's it.

Chairman Ezerski noted that they don't make them anymore, so you can't replace them.

Tanner asked Rogalski if he has already calculated the cost of these lights into these two numbers.

Rogalski said on the McMahon Foundation letter, the answer is yes, but when I originally tossed out the \$26,000, the \$650 wasn't in there, but it's in the \$28,000.

Tanner said if the committee trustees want to do this, I think we should go with the lights that have been recommended.

Symuleski asked if the lights cost \$650 per box.

Rogalski said no — they're \$65 per box.

Chairman Ezerski said if you look at the McMahon request, he's at \$28,394 for the total project. \$1,000 of that is the engineering report, which we've actually got in for up to \$2,500. So, we're looking at \$27,394 for the actual amount.

Tanner asked if we have this available in our funds.

Chairman Ezerski said here's what we would do. We would move the funds — it would be out of the beautification, which right now we have another \$55,000 budgeted, so it would come out of there. And then what we would do is, when we go to McMahon, we would ask them for \$13,000. I talked to Phil Kennedy —of course, they already talked about this with the Chamber—but he said, if the Chamber can't do it, he said they would be receptive to us going to talk to them. And so, we want to get it started. That's why we want to try to approve this now. Then, when we get the \$13,000 back, it would just replenish that beautification account.

Tanner said I think we need to get on this and get it done.

Johnny Owens asked for clarification on where these lights would go on 2nd Street.

Chairman Ezerski said we're only doing it between 4th and 5th Street right now. The original project in 2019, if I remember correctly, was going to cost, for the labor, an upwards of \$75,000. Now, of course, it's more. \$25,000 is the bid we have right now, and that's just if you want one block, and we don't have the money to do anymore than that.

Burk asked if the lights would go back and forth across the street.

Rogalski said yes — they would zigzag back and forth across the street.

Rogalski said I was looking at the Department of Commerce Main Street grants. Now, in the past when I was here, Main Street grants, all they gave you was advice — there was not really any money. Now, there actually are real cash grants in the Main Street program. So, that's another reason to think about just getting one block done as a showpiece. Then you can look at doing the rest, and you also have a potential source of funding through a Main Street grant.

Motion by Tanner, **Second** by Johnny Owens, to approve the engineering analysis in the amount of up to \$2,500. **AYE:** Baxter, Smith, Charles Owens, Symuleski, Tanner, Johnny Owens, Ezerski. **NAY:** None. **MOTION PASSED.**

7. Consider setting aside \$26,000 for the installation of the decorative LED string lights on C Avenue between SW 4th Street and SW 5th Street as the first phase of the C Avenue Decorative Street Lighting Project, authorize the Chairman to obtain written quotes for the work, and further authorize the Chairman to submit an application to the McMahon Foundation for \$13,000, being approximately one-half the cost of the installation.

Eddie Hamra, Edward's Men's Wear, said the other person that came in is Kris Gill with Gill's Framing. We're all on that block together. We think, as a group, if we could get, like you said, one block started, maybe this could build into something. I feel like just seeing those lights from second to sixth, or whatever we can afford, I think it would really benefit downtown. Who knows, maybe we go back to the days of opening Thursday nights or one night a week. What happened, happened because of COVID. I mean, we were on route. Albert Johnson, Kris and I were all on this committee together, and it was really starting to happen. It was getting ready to take off, and boom, we know history. But I think it would be very helpful for all the downtown merchants and literally everybody downtown if we could just give it a chance.

Johnny Owens said go ahead and order whatever you're going to do here, but maybe the county could get involved in part of the next block. You've also got BancFirst and other people on there that might want to get involved in the project. You've got City National Bank on the other side of the courthouse, which I think you know they're good people, and they want to see stuff happen downtown too. Johnny Owens asked how

much the lights would be if we ordered them.

Rogalski said it's \$65 for every 48 feet. Let's just say there's about 850 feet per block. 850 divided by 48 is 18 boxes. 18 boxes at \$65 per box would make the cost about \$1,200 per block.

Johnny Owens said I would pay for those lights if we could get them. He said I'm not talking about the county, I'm talking about Johnny Owens.

Rogalski said maybe to purchase the lights. It's a lot more to get them up though.

Chairman Ezerski said I think Gary is going to be under \$1,000, so do you think we could have him look between 5th and 6th Streets too?

Rogalski said I should have mentioned this, but the reason I bumped it up is, you might want to consider while he's there, having him look at the whole thing.

Chairman Ezerski said I think while we have the \$2,500 out there, we'll just have him do the whole thing.

Burk said you're going to have to have a new meter, right?

Rogalski said that's going to be something that goes piece by piece, because the electricity has to be there on the ground for you to bring it up and put it on the pole.

Burk questioned if the power could be pushed through all the way down.

Rogalski said I think that you're going to need power going to each block. You might have one meter, and it goes to each block, or you might have to have one meter at each block. I don't know that. I was really just looking at trying to take the smallest bite out of this thing that I could with one block. I can tell you on, I think in some of the blocks, not all the poles are exactly spaced or all there still, so you really want to look at that as well. Now, what they've done in other towns is they connect to the building, but that's a whole other issue because that's a private building you're screwing up an anchor to. Again, that's just one of the items that just makes it a little more tricky, but that's what structural engineers do.

Chairman Ezerski said that's why we'd have him look at that.

Rogalski said I actually thought maybe we would just have to put a pole in as part of the project. Because I was reading some of the old minutes, and they were talking about how dark it was in front of what is now the pizza parlor, and I think one of the poles is missing there — that's why. I don't know why it's not there, but it's not there. So you might actually want a light pole, just so you could have more light, and then you'd have something to string to. It's just one of those things where you have to take piece by piece. But the lights themselves are about \$1,200 a block — it's really inexpensive.

Johnny Owens asked the guests of the meeting if it would take away from anything that they're doing if there's another block included.

Mr. Hamra said no. He said the other thing that we might consider, and I don't know how important it is or how much truth is behind it, but FISTA overheard us talking to one of the guys over there working, and they said maybe some of the FISTA people could help because they were all about the idea of lighting up these streets.

Johnny Owens said I think this is exciting.

Symuleski said I think we need to do something to bring some life back to our downtown. I grew up here. I've been here 67 years, and I knew the old part of downtown that was here.

Tanner asked if we should go ahead and get this project started that we're discussing. He said then, we'll have the engineer look at the other poles to see what it's going to cost to get that up and going. We already have an idea of what the cost of the lights are, and we can bring it back to the committee at another meeting. I would make a motion to approve agenda item number seven.

Symuleski said I second that, then maybe at some point, we can go back to the McMahon Foundation when we're getting ready to go to the second one.

Rogalski asked the committee if they wanted to amend the amount.

Tanner said if we have the funds to cover it.

Chairman Ezerski said we have \$55,000.

Tanner asked how much we would need to amend to.

Chairman Ezerski said \$27,000.

Tanner said I would go ahead and make a motion to approve agenda item number seven with an amended amount of \$27,000.

Motion by Tanner, **Second** by Symuleski, to approve item 7 as presented, with an amended amount of \$27,000. **AYE:** Baxter, Smith, Charles Owens, Symuleski, Tanner, Johnny Owens, Ezerski. **NAY:** None. **MOTION PASSED.**

8. Select a Yard of the Month winner for September 2025.

Neal Kirmer, Communications and Marketing, provided background information on this item. Kirmer said this will be our final regular yard of the month for the year 2025, and then we'll jump into the holiday season. For the month of September, we had three yards for you again. The lead vote getter was Ward 2, blue.

Symuleski said I like Ward 2, blue.

Motion by Symuleski, **Second** by Baxter, to select Ward 2, blue, as the September 2025 Yard of the Month winner. **AYE:** Baxter, Smith, Charles Owens, Symuleski, Tanner, Johnny Owens, Ezerski. **NAY:** None. **MOTION PASSED.**

9. Consider approving the 2026 Annual Meeting Notice for the Lawton Enhancement Trust Authority.

A copy of the 2026 Annual Meeting Notice for the Lawton Enhancement Trust Authority may be obtained from the City Clerk's Office upon request.

Motion by Symuleski, **Second** by Johnny Owens, to approve the 2026 Annual Meeting Notice for the Lawton Enhancement Trust Authority. **AYE:** Baxter, Smith, Charles Owens, Symuleski, Tanner, Johnny Owens, Ezerski. **NAY:** None. **MOTION PASSED.**

Adjournment

Motion by Johnny Owens, **Second** by Charles Owens, to adjourn the October 8, 2025, meeting. **AYE:** Baxter, Smith, Charles Owens, Symuleski, Tanner, Johnny Owens, Ezerski. **NAY:** None. **MOTION PASSED.**

There being no further business to discuss, the meeting adjourned at 3:47 PM.

Item Title:

Consider approving the list of expenses for the period covering October 3, 2025 – November 10, 2025.

Initiator: John Saville

Information Source: John Saville

Background:

The list of expenses for the period from October 3, 2025, to November 10, 2025, has been compiled and is now awaiting approval.

Correlation to the True North Statement:

Transparency and Trust

Exhibit:

List of Expenses from October 3, 2025 – November 10, 2025

Key Issues:

N/A

Funding Source:

LETA

Recommended Action:

Approve the list of expenses for the period covering October 3, 2025 – November 10, 2025, as presented.

ATTACHMENTS:

1. Expenses 10.03.25 - 11.10.25

PERIOD COVERING 10/03/2025 TO 11/10/2025

VENDOR NAME	ACCOUNT DESCRIPTION	AMOUNT	INVOICE DATE	PAY DATE	INVOICE NO	CHECK NO	DESCRIPTION
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No Paid Expenses to Approve for This Period

Item Title:

Consider approving the Financial Statements for the month of September 2025.

Initiator: John Saville

Information Source: John Saville

Background:

The Authority's financial statements for September 2025 have been compiled and are now awaiting approval.

Correlation to the True North Statement:

Transparency and Trust

Exhibit:

September 2025 Financial Report

Key Issues:

N/A

Funding Source:

LETA

Recommended Action:

Approve the Financial Statements for the month of September 2025 as presented.

ATTACHMENTS:

1. LETA Balance Sheet September 2025
2. LETA Profit & Loss September 2025
3. Income and Expense Tracker September 2025
4. Committed Funds Tracker September 2025

Lawton Enhancement Trust Authority
Balance Sheet
As of September 30, 2025

SEPTEMBER 25

ASSETS

Current Assets

Checking/Savings

CITY NATIONAL BANK

LETA

LETA Beautification Fund 40,444.56

LETA Hotel/Motel Tax 142,216.52

LETA Misc 159.36

Total LETA 182,820.44

Committed Funds 3,802.02

Veterans Cntr Sidewalk Brick Prj (R) 18,707.80

Children United (C) 18,234.54

Freedom Festival (C) 33,512.92

Cultural Preservation (C) 5,835.25

2nd Street Project (R) 7,201.86

Downtown Lights (R) 4,245.00

Grant- Navy Memorial Eagle Sct Prj (R) 8,902.00

Grant - Goldstar Family Memorial (R) 637.50

Playground in the Park (R) 0.00

Skate Park (R) 30,808.88

Shepler Park (R) 1,451.14

Total CITY NATIONAL BANK 316,159.35

Other Current Assets

Freedom Festival Receivable 2,500.00

Total Other Current Assets 2,500.00

Total Current Assets 318,659.35

TOTAL ASSETS 318,659.35

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable 28,819.99

Total Account Payable 28,819.99

Other Current Liabilities 0.00

Total Other Current Liabilities 0.00

Total Current Liabilities 28,819.99

Total Liabilities 28,819.99

Equity

Net Assets - Restricted 423,102.41

Net Assets - Unrestricted (47,647.39)

Net Income (85,615.66)

Total Equity 289,839.36

TOTAL LIABILITIES & EQUITY 318,659.35

Lawton Enhancement Trust Authority

Profit & Loss

September 30, 2025

	<u>September 25</u>
Ordinary Income/Expense	
Income	
Hotel/Motel Income	0.00
LETA Court Fees Income	0.00
Interest Income	59.70
Total Income	<u>59.70</u>
Expense	
Supplies, Tools, and Equipment	0.00
Beautification Projects	30,549.99
Repairs, Maintenance & Replanting	0.00
Professional & Technical Service	0.00
Repairs, Maint. and Replanting	0.00
Rental, Publication, Printing	0.00
Yard of the Month Award	182.00
Total Expense	<u>30,731.99</u>
Net Ordinary Income	(30,672.29)
Other Income	
Other Income	
Total Other Income	<u>0.00</u>
Other Expense	
H/M Holiday in the Park	0.00
H/M Freedom Festival	0.00
Total Other Expense	<u>0.00</u>
Net Other Income	<u>0.00</u>
Net Income	<u><u>(30,672.29)</u></u>

LAWTON ENHANCEMENT TRUST AUTHORITY
2025-2026 INCOME & EXPENSE TRACKER
through September 30, 2025

Revenue	2025/2026 Budget	Income to Date	% Collected
Hotel/Motel Tax (5% Allocation)	\$147,460.00	\$0.00	0.0%
Holiday in the Park Hotel Motel	\$38,540.00	\$0.00	0.0%
Freedom Festival Hotel Motel	\$140,000.00	\$0.00	0.0%
LETA Beautification Fund (Municipal Fines)	\$42,000.00	\$3,903.00	9.3%
Local Grants	\$0.00	\$0.00	0.0%
Other Donations & Miscellaneous Income	\$150.00	\$0.00	0.0%
Earned Interest	\$502.17	\$81.75	16.3%
Trash Off Event Fees & Donations	\$125.00	\$0.00	0.0%
Eye Candy Awards Banquet Sales/Donations	\$250.00	\$0.00	0.0%
Freedom Festival	\$34,500.00	\$0.00	0.0%
Children United	\$3,000.00	\$0.00	0.0%
Project Donations	\$3,000.00	\$0.00	0.0%
Cultural Preservation	\$0.00	\$0.00	0.0%
Gifts in Kind - Services	\$0.00	\$0.00	0.0%
TOTAL REVENUE	\$409,527.17	\$3,984.75	1.0%

Expenses	2025/2026 Budget	Year-to-Date Expenses	Exp/Prj Pending	Budget Remaining
Supplies, Tools & Equipment	\$100.00	\$0.00		\$100.00
Repairs, Maintenance and Replanting	\$108,350.00	\$39,168.17	\$17,344.15	\$51,837.68
Rental, Publishing, Printing, Miscellaneous	\$500.00	\$0.00		\$500.00
Prof & Technical Services	\$8,500.00	\$0.00		\$8,500.00
Postage and Delivery	\$250.00	\$0.00		\$250.00
Dues, Memberships, and Subscriptions	\$400.00	\$200.00		\$200.00
Other Expenses	\$8,935.00	\$0.00		\$8,935.00
Bank Service Charge	\$70.00	\$0.00		\$70.00
LETA Grant Awards	\$35,537.02	(\$1,970.00)		\$37,507.02
Local Grant Expense	\$0.00	\$0.00		\$0.00
Eye Candy Awards Banquet	\$10,000.00	\$0.00		\$10,000.00
Yard of the Month	\$17,000.00	\$182.00		\$16,818.00
LETA Beautification Projects	\$90,570.00	\$50,286.49	\$30,500.00	\$9,783.51
Playground in the Park	\$0.00	\$0.00		\$0.00
LETA H/M Holiday In the Park	\$38,540.00	\$0.00		\$38,540.00
Trash Off Event	\$4,600.00	\$0.00		\$4,600.00
Freedom Festival	\$47,317.68	\$1,733.75		\$45,583.93
Children United	\$20,284.54	\$0.00		\$20,284.54
LETA H/M Freedom Festival	\$140,000.00	\$0.00		\$140,000.00
Cultural Preservation	\$1,731.95	\$0.00		\$1,731.95
LETA Veteran Sidewalk Project	\$21,707.80	\$0.00		\$21,707.80
TOTAL EXPENSES	\$554,393.99	\$89,600.41	\$47,844.15	\$416,949.43

**LAWTON ENHANCEMENT TRUST AUTHORITY
2025-2026 INCOME & EXPENSE TRACKER**

through September 30, 2025

LETA Beautification Projects	Amount Approved or Budgeted	Amount Expensed	Amount Remaining
Lighting City Hall Project (Approved 10/16/23)	\$48,411.25	\$46,946.25	\$1,465.00
2nd & F Mural ASEZ (Approved 09/11/24)	\$800.00	\$0.00	\$800.00
Lawton Art Walks (Approved 05/14/2025)	\$1,000.00	\$0.00	\$1,000.00
Irrigation System - Rogers Lane (46th - 52nd) (Approved 8/14/2025)	\$28,819.99	\$28,819.99	\$0.00
Farmers Market Fencing (Approved 8/14/2025)	\$3,000.00	\$1,730.00	\$1,270.00
C Ave Decorative Lighting Pole Analysis (set aside Approved 10/08/2025)	\$2,500.00	\$0.00	\$2,500.00
C Ave Decorative Lighting Project (set aside amount Approved 10/08/2025)	\$27,000.00	\$0.00	\$27,000.00
Subtotal	\$111,531.24	\$77,496.24	\$34,035.00
Repairs, Maintenance and Replanting	Amount Approved or Budgeted	Amount Expensed	Amount Remaining
2nd Street Irrigation Repair (Approved 9/10/2025)	\$2,950.00	\$0.00	\$2,950.00
2nd Street Missing Container Replacement (Approved 10/08/2025)	\$6,819.80	\$0.00	\$6,819.80
2nd Street Car Accident Replacement Containers (Approved 10/08/2025)	\$5,169.80	\$0.00	\$5,169.80
2nd Street Car Accident Cleanup (Pots) (Approved 11/06/2025)	\$900.00	\$0.00	\$900.00
2nd Street Pots/Beds - Ferris/Euclid (Approved 11/06/2025)	\$311.96	\$0.00	\$311.96
2nd Street Pots Fall Planting (Approved 11/06/2025)	\$1,192.59	\$0.00	\$1,192.59
Subtotal	\$17,344.15	\$0.00	\$17,344.15
Grant Awards & Misc Donations	Amount Approved or Budgeted	Amount Expensed	Amount Remaining
Cultural Preservation Artifact Wrapping Materials (Approved 04/12/23)	\$537.02	\$0.00	\$537.02
Subtotal	\$537.02	\$0.00	\$537.02

Item Title:

Select a Halloween Yard of the Month winner for October 2025.

Initiator: Neal Kirmer, Multimedia Specialist

Information Source: Neal Kirmer, Multimedia Specialist

Background:

Entries for the Yard of the Month contest can be submitted by citizens through the Authority's website at www.beautifullawton.com. The Authority has received four entries for the Halloween Yard of the Month contest.

Correlation to the True North Statement:

At the heart of everything we do is our commitment to serving the citizens of Lawton. This contest is just one of the many ways we celebrate and recognize the community spirit that makes our city special.

Exhibit:

Entries for Halloween Yard of the Month contest

Key Issues:

N/A

Funding Source:

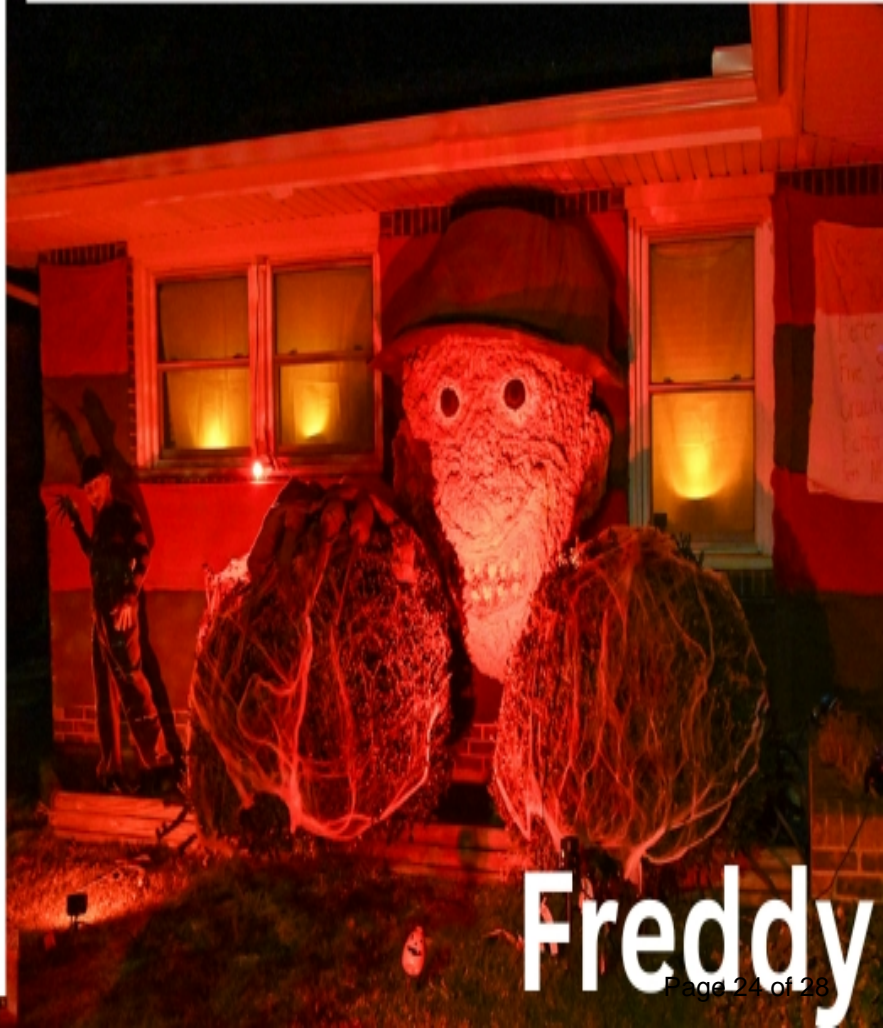
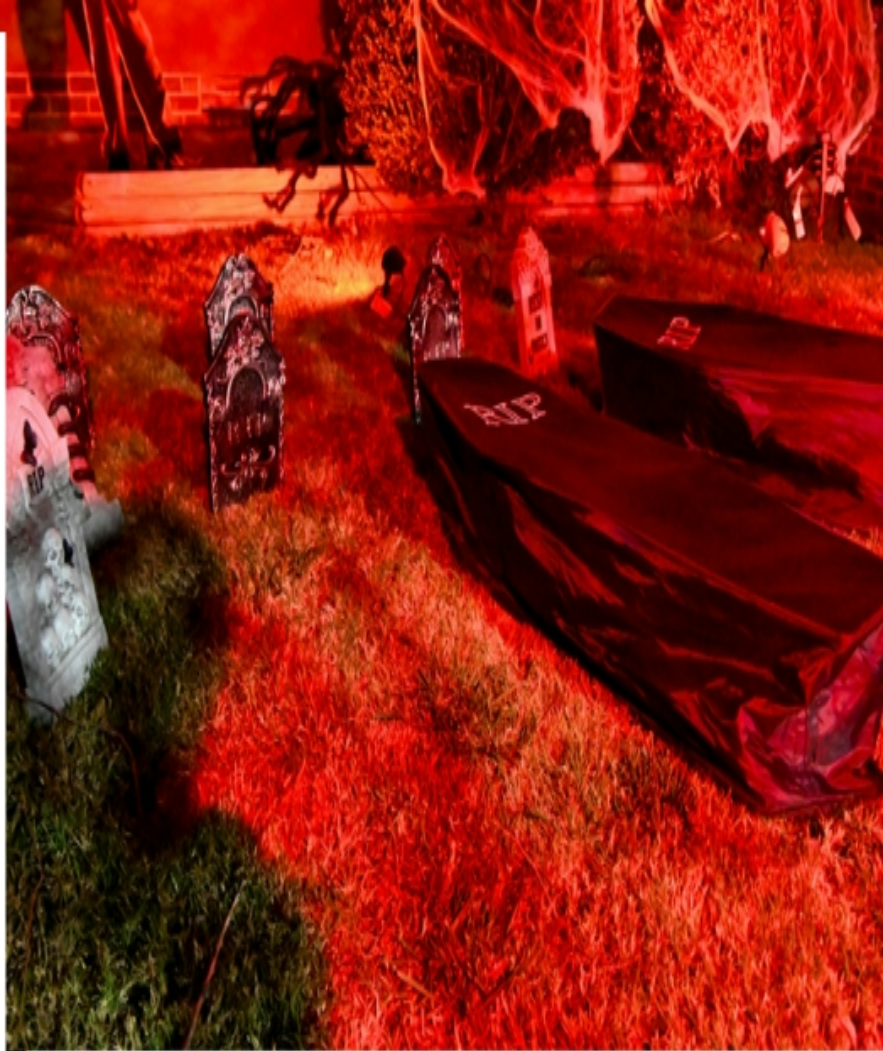
N/A

Recommended Action:

Select a Halloween Yard of the Month winner for October 2025.

ATTACHMENTS:

1. Hallween YOM Entry - Freddy
2. Hallween YOM Entry - Pet Sematary
3. Hallween YOM Entry - Carnival
4. Hallween YOM Entry - Bone Hill



Freddy



Pet Sematary





Item Title:

Consider and possible action to appoint Mr. Kelvin Ingram as the Executive Director of the Lawton Enhancement Trust Authority (LETA), effective upon approval.

Initiator: Larry Parks, Director

Information Source: Larry Parks, Director

Background:

The Lawton Enhancement Trust Authority (LETA) is responsible for beautification, community enhancement initiatives, and stewardship of related funds and projects within the City of Lawton. The position of Executive Director plays a critical role in overseeing daily operations, coordinating with City departments, implementing board directives, and advancing LETA’s mission and strategic goals. Mr. Kelvin Ingram has been identified as a qualified candidate for the position of Executive Director of the Lawton Enhancement Trust Authority, effective immediately upon approval.

Correlation to the True North Statement:

Transparency and Trust

Exhibit:

N/A

Key Issues:

N/A

Funding Source:

N/A

Recommended Action:

Pursuant to the bylaws and governing provisions of the Lawton Enhancement Trust Authority, recommend motion to appoint Mr. Kelvin Ingram as the Executive Director of the Lawton Enhancement Trust Authority.

ATTACHMENTS:

None