

Lawton Public Library Board

Wednesday October 1, 2025

Notice of the meeting and agenda were posted in accordance with Oklahoma law.

The meeting was called to order at 4:00 PM by Patty Neuwirth, Chair.

Roll Call: Patty Neuwirth, Chair; Sue Kremmer, Vice Chair; Frantzie Couch, Member; Fermin Viruet, Member; Michael Wilson, Member; Kristin Herr, Library Director; Tina King, Deputy Library Director; Megan Stockton, Administrative Assistant; Sherene L. Williams, City Council Liaison

A motion was made to approve the Library Board minutes for the September 3, 2025 meeting as presented. (Couch/Viruet)

Reports:

- No customer comments or correspondence was presented to the Board.
- The Financial Report was given.
 - Kristin reported that the first quarter of the fiscal year has concluded and that spending appears to be on track. She stated that several POs have been created that encumber money for the rest of the year or several months.
 - Kristin informed the Board that there was still no new information on the County funding.
- The Director's Report was given.
 - Kristin described the various recent happenings at the Library including a Citizen's Academy visit, the Takawana family building a table for the Lego League, and some nice Facebook comments.
 - A written report was presented to the Board that expanded on varied proceedings with the Community Engagement Team.
- The Friends of the Library Report was given.
 - Fermin stated that the next quarterly meeting is to take place on October 27th with Candace Hammond from the Center for Creative Living as the speaker.
- The Family and Local History report was given.
 - A written report was delivered to the Board and there was a brief, positive discussion about Clifford Takawana's performance as the Family and Local History Librarian.
- The City Council Report was given.
 - Sherene announced the dates of several events.
 - The next two Council meetings are taking place on October 14 and October 28.
 - An event is taking place at John Cook's BBQ Real Pit Restaurant to sign up individuals for free food at the Center for Creative Living and wheelchair ramps with AMBUCS.
 - The ribbon cutting for Greer park is to take place on October 11.

- The election for the Ward 4 runoff is on November 18.
 - Sherene declared that the Ward 7 painting project was completed.
- The Grant Report was given.
 - Kristin informed the Board that she is waiting to hear back about the Citizenship and Health Literacy Grants.
 - Kristin apprised the Board about the current STEM Lego grant that the Friends applied for and the various hiccups that have occurred with the grant.
 - Kristin briefed the Board about two upcoming events that are happening due to grants, the Community Tech Talk and the Engage Learning STEAM Night.

Business:

- Kristin gave an update on the status of the Ceiling Project.
 - Kristin stated that she had a meeting with Councilman Hampton and Councilman Gill about the project.
 - Kristin stated that the project is in a holding pattern until a loan passes through Council, but she believes that it is looking positive.
- Kristin explained the Oklahoma Historical Society Preservation Grant and asked for the Board approval to apply for the grant.
 - This grant would pay for the digitization of newspapers from Fletcher, Frederick, and Tipton.
 - The vote to approve was passed unanimously. (Couch/Kremmer)
- Kristin informed the Board about the upcoming issues involving the meeting usage and asked for suggestions from the Board and a vote if needed.
 - Upcoming construction work in the short term and long term and its ramifications on the meeting rooms was discussed.
 - Initially, there was an exchange about changing the booking window from sixty days prior to thirty days prior, but after further scrutiny, it was decided that it would be best to suspend outside usage of the meeting rooms starting November 1.
 - The vote to suspend outside usage of the meeting rooms indefinitely starting November 1 was passed unanimously. (Kremmer/Couch)
- The meeting dates for next year's Library Board meetings were presented to the Board for approval.
 - The dates were approved unanimously. (Couch/Viruet)

There were no comments from the floor.

The meeting was adjourned at 4:51 PM./Megan Stockton, Administrative Assistant III