

MINUTES
LAWTON ENHANCEMENT TRUST AUTHORITY
3rd FLOOR CONFERENCE ROOM CITY HALL
212 SW 9th STREET
DECEMBER 14, 2016

Mary Ann Hankins, Vice-Chair, called the meeting to order at 3:00 p.m. in the 3rd Floor Conference Room. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL:

PRESENT: Burk, Jay (entered late); Dismuke, Bob; Duffy, Andrew; Ezerski, Barry; Hampton, Allan; Hankins, Mary Ann; Sweeney, Kerry; Tennis, Michael.

ABSENT: Morford, Robert; Smith, Addie.

OTHER PRESENT: Kristin Huntley, Finance; Richard Rogalski and Charlotte Brown, Planning; Jack Hanna, Park and Recreation; Joshua Leach, Neighborhood Services; Denise Ezell, City Clerk's Office.

BUSINESS ITEMS:

1. Reports

Hankins stated we are going to move Item I to the front of the agenda.

I. Receive report from Gerald Jones on the project located at Lawton High School.

Jones stated about this time last year you awarded Lawton High School a grant for \$10,000 to use for landscaping. Some issues arose on how we were going to get the money from LETA to Lawton Public Schools. I believe those issues have been resolved. I will do the work, LPS will pay the invoices and then LETA will reimburse LPS up to \$10,000. I had a misunderstanding about the irrigation but that has also been resolved. We did some fund raising to pay for the irrigation. I believe everything is lining up nicely. I'm on the agenda for the Board of Education in January to receive permission to move forward and my goal is to break ground in February.

Hankins stated this is Gerald Jones the Assistant Principal of Lawton High School. When he came before he gave us a landscaping plan for Lawton High School. It sounds as if all his issues have been resolved.

Hampton asked will you put the irrigation in first.

Jones stated I was told it was easier to irrigate around the plantings so we will plant and then irrigate.

Hankins stated we will look forward to that.

Rogalski asked would you let Ezell know when the project is complete so we can take pictures.

Jones stated sure.

Ezerski asked where is it going to be.

Jones stated it will be in the southeast patio area between the new addition adjacent to Ferris.

Hankins stated thanks for coming to update us.

A. Receive report from Dennis Totte and take action if necessary.

Totte stated we started planting bulbs today. You would normally plant the first of December but the weather has been too warm. We should complete this tomorrow. All the sprinklers have been shut down for the winter before you started to receive complaints.

Burk stated we are pleased to announce that Bedrock did receive the contract for another 3 years.

Dismuke asked where are you on trimming the trees at Eisenhower.

Totte stated we will start as soon as everything is done shedding. It should be done within the next 30 days.

Burk stated I would like for you to get with Hanna to see if we could work out a solution on Rogers Lane. We need to clean up the trees and grass in that area along the fence lines. The contractors are just mowing around the debris. CenterPoint has put in some new meters and it looks really nice where they mowed. Now would be the time to trim the trees and mow under them. The Red Tips are beginning to grow.

Rogalski stated in most communities they build a wall. This is the first place I have been that doesn't do that along this type of highway.

Dismuke stated we have irrigation we need to utilize it. Will anything we used in the airport planting grow along Rogers Lane.

Burk stated we need Totte to come up with a plan.

Hankins stated the stripping on Rogers Lane needs to be redone also.

Burk stated if you 2 would get together and come back with some numbers that would be great.

Totte asked can they City issue any violation citations.

Burk stated the trees are on City property.

Hanna stated some of the trees are growing over the fence from private property.

Duffy asked we talked about doing other medians and Bedrock was interested in helping. Where are we with this project.

Burk stated we talked about the medians on Sheridan Road coming out of Fort Sill and on Highway 62 by Billingsley. By Billingsley is a state highway and we will have to get permission from the State. Has anyone see the new sign Burkburnett has put up. It is very nice. Wichita Falls has done a good job also. We need to look into doing something of this nature.

Hankins stated Lawton does look better over the last 10 years.

Burk stated there have been a lot of good changes. You should have received an email that listed all the new business that fall under the landscaping ordinance. I would ask that you help to hold those businesses accountable. If you see dead plantings please email Rogalski so they can make contact with the business. I have called in the new theater and Aldi's.

Rogalski stated city staff is going to do better on following up. Once you passed your CO we haven't been good about revisiting those sites to make certain they are maintaining them.

Totte stated that is a great idea. I knew they were required to landscape but not to keep it.

Burk stated this does not apply to refurbishing a building. We need to work on adding that and redoing our point systems. We need to up the requirements.

Dismuke asked where are we with Dunbar School and Southwestern Hospital.

Burk stated Councilwoman McGahee is working on Dunbar School. She has a group that is trying to get it refurbished. She could answer any questions better than I can.

Dismuke stated I went by a month ago and there was still plywood on the windows. It looks just like it has for the last 40 years.

Burk stated we need to invite her to a meeting and let her update us on their plans.

Dismuke stated I thought this Authority voted to try and push for the removal of both.

Rogalski stated we sent a letter and I know the city is working on getting the hospital removed.

Leach stated the hospital is a tough issue. The KCA has a \$400,000 federal loan for the asbestos removal. They are in default on the loan. The IRS has ceased the building and if we tear it down the City of Lawton will be liable for the note.

Dismuke stated we need to invite the KCA to a meeting and express our displeasure.

Burk stated I promise they will not come.

Rogalski stated the KCA is ready to allow it to be torn down and the City is ready to tear it down. They had to have the loan to remove the asbestos and they are trying to get the federal government to forgive the note. If the note is forgiven the building will come down.

Burk stated this has been an ongoing mess for the last 9 years. Does anyone have anything else for Totte? If not thank you and have a Merry Christmas.

Totte stated I'll get with Hanna and bring some number back to the next meeting and Merry Christmas to you all.

B. Receive Treasurer Report and take action if necessary.

Huntley stated on the first page you see the municipal fines for September and October in the amount of \$8,892, expenses for advertising and promotion for \$300 for the billboard in November, labels in the amount of \$20.69 for the gala, lights for the south lawn at City Hall in the amount of \$13,362.80, and color change and irrigation in the amount of \$12,535.54. Under the custodial account Fishing for Food and Freedom Festival had donations and Fishing For Food had expenses for prizes and fish. The balance sheet shows your committed funds are down, Fresh Paint Days is further in the red due to t-shirts, the LETA account is up \$500 due to municipal fines and your liabilities were the fish and labels. On the Income and Expense Tracker we are ahead on the municipal fines and interest. Under expenses there are a couple of accounts that are in the negative. Are we done with the City Hall landscaping.

Burk stated yes.

Huntley asked what about the Security Camera for the Park.

Rogalski stated there maybe some very small mounting expenses.

Huntley stated okay. On the last page is the estimated account balances and there are no changes.

Burk stated the security cameras are here and we have a couple of locations we want to put them. There are 2 real cameras and 2 dummies. The recording will say "This playground is closed. Please leave the area immediately. Your photograph has been taken and the police have been notified. The City of Lawton will aggressively prosecute all violations."

Rogalski stated when the camera is activated it will take a picture, then give a booming message and then takes another picture. It will hold the pictures until we download them to a phone or Ipad. The pictures are high quality and you can actually read a license plate at 300' at night.

Sweeney asked where will it be focused.

Rogalski stated there are 4 light poles inside the playground with 2 main entering points. We will focus on those entries with the live cameras. We will mount all 4 and they will be pointing in 4 different directions. We will move them around as needed. We don't won't to tell anyone about this.

Burk stated there will be signage that says "This park is being video monitored for security purposes." This allows you to know when you entered the park the cameras are there.

Dismuke asked when will they be installed.

Rogalski stated we are running things through legal and once they say okay we'll start mounting them.

Burk stated once we get control of the playground we will move them to Kids Zone on 38th Street. The cemetery is going to purchase them also. We also want to locate them where illegal dumping is happening.

Sweeney asked what sets them off.

Rogalski stated a motion and light sensor. Once it picks up motion it will go off.

Ezerski asked are they resilient.

Rogalski stated yes. It is incased in a big black box and is very secure.

Burk stated the first offenders that are caught we want it broadcasted on the news and in the paper.

Dismuke stated kids will steal those cameras.

Burk stated they are 18' in the air and bolted down.

Duffy asked do the cameras move to where the motion is.

Rogalski stated no. Most systems are to catch someone doing bad but these are for determent.

Burk stated we have even had sexual assaults in the park. We are going to make certain everyone knows that cameras will be placed all over the park in hopes to help secure the park. We want the playground to be a place that people feel safe and want to go to.

Motion by Ezerski, **Second** by Dismuke, to accept the treasurer's report. **Aye:** Duffy; Ezerski; Hampton; Hankins; Sweeney; Tennis; Burk; Dismuke. **Nay:** None. **Motion Passed.**

C. Receive report from Parks and Recreation, and take action if necessary.

Hanna stated all the lights are up and if you haven't seen the tree you need to drive through. We have received many positive reviews and you should be proud. You can tune into FM 99.1 to hear 43 minutes of music with a message from Dr. Miles of First Baptist Church. We appreciate your contribution and being involved. We spent around \$9000 and it made a big impact. The Cemetery Board has approved purchasing cameras for the cemetery. At this time they have \$4500 and we are looking at doing a fundraiser to raise the rest of the money to purchase the starter packet. The lake is doing great. We still have people catching trout. This investment has been great for the community. The next 2 months is our slow time so we will be working on our winter projects such as tree trimming and landscape maintenance at the ball fields. We meet with the ADA board and there are 5 parks that have been identified for sidewalks to connect inside the park. This will probably take place in 8 months to a year. We are so excited to see some ADA improvements to our parks. This weekend from 6 to 8 Central Baptist Church will be hosting their live nativity scene at Elmer Thomas Park. This is a great production. They have made their set larger and this is a unique opportunity to see something of this nature. This is a nice addition to the park at Christmas.

Burk asked you are \$3000 short from purchasing the cameras.

Hanna stated yes. We have \$4500 and the starter pack is \$7500. One other thing is the trashcans have been ordered and once delivered we will set them up.

Burk stated we wanted to purchase the cameras for the cemetery so we could interchange them with the parks. I'm looking through the budget to see if we can help with the purchase. There has been a lot of vandalism to the headstones. Lawton Monument remounted them at no cost the first time but it has been done again and they are stealing things off the stones. Can we find \$3000 to help get the cameras ordered?

Hampton asked what is in the starter package.

Burk stated 1 real and 2 dummy cameras. We have left \$822 in our camera fund, \$513 in the City Hall south lawn and \$2,275 in the Yard of the Month. All that is needed from Yard of the Month to complete the fiscal year is \$300.

Motion by Dismuke, **Second** by Sweeney, to donate \$3000 to the Cemetery fund for the purchase of cameras. **Aye:** Ezerski; Hampton; Hankins; Sweeney; Tennis; Burk; Dismuke; Duffy. **Nay:** None. **Motion Passed.**

Burk stated you guys are the best!!

Hanna stated there is a process for releasing the money and I'll get started on that. We do appreciate this.

D. Receive report from Public Relations Committee and take action if necessary.

Ezerski stated we are getting ready to send out the announcement for the gala. I hope to do this by the end of the month.

Burk stated great.

E. Receive Monthly Ward Update and take action if necessary.

None.

F. Receive report from Website and Facebook Committee and take action if necessary.

Hampton stated the Ron Stephens stadium project has been placed on the School Board agenda in January. We hope to get something accomplished at this time.

Burk stated great. Facebook is looking wonderful. I saw that Rogalski posted pictures of the lights on the south lawn. If you haven't seen them you need to drive by after dark. Rogalski has adjusted them and they are beautiful.

Rogalski stated we put one light on the ground and it has made a huge difference. To add ground lights will be an additional cost.

Burk stated it makes a huge difference. We need to look at getting new lighting around this building. At National League of Cities I found these pots that are for places you have no ground. C Avenue is a perfect area for those. Some go around the base of a light pole while other hang at different levels on the pole. They have a 5 gallon reservoir so you only have to water once or twice a week. I spoke with some of the businesses on C and they are interested in donating. The cost is about \$300 per pole.

Sweeney asked what are they made of?

Burk stated a heavy duty plastic. Something else they are doing is solar powered lights instead of electrical. The gentleman I spoke with is willing to give us enough pots for 2 poles.

Rogalski stated that would tie into Open Streets on April 22nd. This is Earth Day and the theme is planting.

Sweeney stated we need to make certain things will grow. There is nothing worse than a plastic pot with dead plants. It would be worth trying and if it works it would be beautiful.

Hampton stated if you want to share things on Facebook please do so.

Burk stated if you see a business that is doing a great job take a picture so we can place it on Facebook. We need to encourage them.

Rogalski stated that will help to generate interest in our page.

G. Receive report from Neighborhood Services.

Leach stated Fresh Paint Days is May 12th with a make upon May 19th.

H. Receive Gala Report and take action if necessary.

Hankins stated we have decided on the menu and have had 1 nomination for an award. Lori Bridges was nominated at the last meeting. We need to do some brainstorming on these awards.

Sweeney stated we really need to get started on those.

Hankins stated I thought about Jeri Moisman. She has been phenomenal at the Food Bank and the GED testing. Also Cathy Caccioppoli, Linda Neal, Chris Gill, Ronda Norrell, Diane Owens, Max Sasseen and George Porter. Chris did just recently receive an award. The Dishman's also gave me the name of Barbara and Mike Morgan.

Burk stated Sasseen has own before. Any thoughts? Let's start with Visionary Leader. Tell me what a Visionary Leader is.

Hankins stated it is an individual who had a dream for a specific project to improve the community and pursued it to reality. The luncheon that Bob Ross started is amazing. It raises a lot of money for the Food Bank.

Ezerski stated he has done this for the past 6 years.

Hankins stated and he doesn't want any recognition. He had an idea and wanted to do something. This has been a successful project.

Duffy stated another one is Stan Booker. Through the Rotary Club he has had Live 2 Lead by John Maxwell the past 2 years. The first year there were about 350 in attendance but this year there were over 700. It was phenomenal. John Maxwell might attend in 2018. It is growing rapidly and that is because of Booker. He had a vision. He even has a plan for the next 5 years. He might be someone we want to talk about.

Ezerski stated he did an awesome job with that.

Hampton asked have we done the Spirit of Survival.

Sweeney stated yes. We recognized Lori Cummins.

Ezerski asked has Mark Glenn won for Kids Zone. He continues to raise money through AMBUCS for maintenance. He would be someone who is deserving.

Burk stated I think he did.

Hankins stated Champion Volunteer is an active volunteer who consistently goes above and beyond expectations in every effort.

Duffy stated I have James Taylor in mind. He works for Oklahoma Employment Security and is a Red Coat Ambassador. He is involved with a lot of civic operations. Anytime he talks with someone it is “what can I do for you”. That is his mentality.

Ezerski stated he retired from the Navy about 8 or 9 years ago.

Dismuke stated Lori Bridges does more work than anybody I have ever seen. I’m know I’m personally involved but she is on the school board, volunteers all over the state with the dental clinic, volunteers for the free clinic here in Lawton and for many other things. Todd does a lot but Lori does much more.

Hankins stated that is one of the reason we began to nominate couples. If one is volunteering the other is usually beside them. Lori was mentioned when we nominated Todd.

Burk stated for Visionary Leader I thought of Charlotte Oates. She has taken on 2 of our schools and made a big appearance change. She has been amazing and has even opened up her own wallet.

Duffy stated the window project made a big different to Eisenhower.

Ezerski stated I’m good with that.

Hampton stated even her philosophy. She has done a lot of work with the chain of authority and respect for others.

Burk asked due we agree she is the Visionary Leader.

All agreed.

Burk stated Champion Volunteer I have heard James Taylor and Lori Bridges.

Sweeney stated Ronda Norrell was mentioned and she has done a lot for International Festival and Arts for All.

Hankins stated George Porters wife Mary has done a lot for the mental health clinic at Cameron University.

Tenis asked do they have to be a resident of Lawton. Jennifer Ellis does a lot of volunteering.

Burk stated no. Ellis would be a great Champion Volunteer and she is a true leader. She is not the Mayor of Medicine Park.

Ezerski stated she won the LEDC award a few years ago for Visionary.

Hankins asked does everyone agree with Jennifer Ellis.

Tenis stated I do.

Hankins asked do we know of anyone doing work in crime prevention.

Burk stated I can't think of anyone. For the Rosemary Bellino award I would like mention ???? He builds all the sets for MacArthur, Lawton Community Theater, and Blue Moon. He works endless hours and is amazing.

Ezerski asked can you read what this award is about.

Hankins stated an individual who has achieved extraordinary success in transforming community life. That is the reason I was wondering about the social services field.

Ezerski asked what about Brenda Spencer Ragland. She is a rock star.

Duffy stated no doubt she is excellent. Her mission is quality of life at Fort Sill.

Rogalski stated she has done an incredible amount of work out at Fort Sill with the Certified Healthy Base.

Duffy stated due to her leadership Fort Sill has been chosen for a lot of pilot programs.

Burk stated she was asked to be the top NWR person in the nation and she turned it down because she didn't want to move from her community.

Sweeney stated that's a Bellino award winner.

Duffy stated she definitely transforms quality of life not just for soldiers but everyone.

Hankins stated so do we agree Ragland for Bellino Award, Ellis for Champion Volunteer and Oates for Visionary Leader.

Ezerski stated that sounds like a great group of winners.

All agreed.

Burk stated we need to choose some commercial properties. They have worked hard and we need to recognize them. You need to look throughout your Ward and find a place that hasn't won and email it to us.

Hankins stated if you will email them the Committee can make a decision. How many do you want to choose.

Burk stated we use to choose 1 per Ward but it got hard to find one. Everyone look around your Ward and see what you can come up with.

Ezerski stated what about doing 3. One from the east, west and central Lawton.

Sweeney stated 8 is to many. Three sounds great. Email your suggestions so the Committee can make a decision.

Hanna stated the Gateway Plaza would be a good one.

Sweeney stated that is a good example.

Burk stated they even did landscaping and wasn't required to. That is a great one.

Hankins stated okay we have one for the West side of Lawton. Now we need 2 more.

Burk stated another one is Swigg's. That was an old bread company they refurbished.

Rogalski stated in the Central Lawton you have Salas.

Sweeney stated you also have Five Guys, Jimmy John's and the old Gertlestones.

Duffy stated the bakery is Ryan Bussey.

Burk stated the bakery is a wonderful idea. That is also a refurbished building. Take a look around your Ward.

2. New Business

A. Consider approving invoices, requisitions, and all other submitted materials for payment.

Huntley stated we have one to Bedrock for \$1,394.87.

Motion by Duffy, **Second** by Hampton, to approve invoices, requisitions, and all other submitted materials for payment. **Aye:** Hampton; Hankins; Sweeney; Tennis; Burk; Duffy. **Nay:** None. **Motion Passed.**

3. Old Business

None

4. Announcements

ADDENDUM

BUSINESS ITEMS:

1. Consider modifying LETA's contract with Guernsey for the design of the proposed park and 2nd St and C Ave, to include the conceptual design of the proposed park to be located on the site of the old Wayne Gilley City Hall and Shepler Park, and take additional action as necessary

Burk stated we will bring this back to the next meeting.

5. Adjournment

There being no further business the meeting adjourned at 4:45 p.m.

Motion by Sweeney, **Second** by Hankins, to adjourn. **Aye:** Hankins; Sweeney; Tennis; Burk; Duffy; Hampton. **Nay:** None. **Motion Passed.**