

MINUTES
LAWTON ENHANCEMENT TRUST AUTHORITY
2nd FLOOR CONFERENCE ROOM CITY HALL
212 SW 9th STREET
MARCH 9, 2016

Jay Burk, Chair, called the meeting to order at 3:00 p.m. in the 2nd Floor Conference Room. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL:

PRESENT: Burk, Jay; Dismuke, Bob; Duffy, Andrew; Hampton, Allan; Hankins, Mary Ann (entered late); Morford, Robert; Smith, Addie; Tennis, Michael

ABSENT: Ezerski, Barry; Sweeney, Kerry.

OTHER PRESENT: Denise Ezell, City Clerk's Office; Scott Powers, Finance; Richard Rogalski and Charlotte Brown, Planning; Jack Hanna and Keith Neitzke, Park and Recreation.

BUSINESS ITEMS:

1. Reports

A. Receive Treasurer Report and take action if necessary.

Powers stated starting with the Profit & Loss you see the income for the month was \$4,982.75. Most of this was for the Gala. Total income for the Gala was \$9,982.75 and expenses were \$14,441.11 leaving you with a negative \$4,458.56. I placed the aeration expense under Playground In The Park because I didn't know where it went. Rogalski thought maybe repairs and maintenance.

Rogalski stated one of your line items in the budget is repairs, maintenance and beautification. This could be considered beautification.

Powers stated we don't have an account for beautification.

Rogalski stated it would come from the general fund but in the budget listed under beautification.

Powers stated okay. Under dues and subscriptions you had \$325 for the Chamber of Commerce and interest income was \$7.65. The general LETA fund is \$54,873.32 and I deposited \$30,742.00 today. LETA YA is \$6,081.40, Project Graduation is \$829.76 but I do have \$500 check for the deposit on the hypnotist.

Burk asked are they doing project graduation.

Rogalski stated yes.

Powers stated you see everything is on track with the budget. Are there any questions.

Burk stated there was more participation at the Gala this year than in the past. I have received 4 thank you cards and several other commented on how they enjoyed the ability to congratulate those who do good things. As a board you did a great job choosing the recipients. Thanks to everyone who makes this happen. Every Councilmember, City Manager and Assistant City Manager was in attendance.

Motion by Duffy, Second by Tennis, to accept the treasurer's report. **Aye:** Dismuke; Duffy; Hampton; Hankins; Morford; Smith; Tennis; Burk. **Nay:** None. **Motion Passed.**

B. Receive report from Dennis Totte and take action if necessary.

Totte stated next month I'll be bringing the color estimate for the Lee tree rings and 2nd Street. Bedrock would like to do a new median and I need you to give me some direction. We will donate the material and labor if you will help in getting the water. We will get the design ready this summer. We had thought about doing one at an entry point into town.

Burk stated any location is a great if you are willing to do so. We have talked about Sheridan Road and the entry into Fort Sill. A Colonial stated this was the ugliest entry into Fort Sill. I also believe it would help Sheridan Road. I'll get the water.

Totte stated we are open to any location. You tell me where the biggest need is and I'll take off with a design.

Duffy stated that is a great idea and I agree Sheridan is a great place to start.

Morford stated 82nd Street would be another great place and maybe we could get Billingsley to help.

Totte stated you decide where and all it I needs is water and irrigation.

Burk stated we don't want high maintenance. Are there any questions for Totte? Thanks for being here.

C. Receive report from Parks and Recreation, and take action if necessary.

Hanna stated Max Sasseen called about the bronze plaque to be installed on the bathrooms at the playground. It is now installed and looks nice.

Burk stated we also purchased a bronze statue that hasn't been installed. I would like to hold an event when we install those. I want to do it on a Saturday with the food truck there. We need to involve the McMahon Foundation.

Hanna stated McMahon also donated money for a shade system over the playground. I would like to postpone the installation until fall due to the high usage at this time of the year. It will take 3 to 4 weeks for the installation.

Rogalski asked what does it look like and what is the size.

Hanna stated there are 7 individual cells and will cover the whole playground. It takes a special person to install them.

Burk stated there are several unfinished project in the park. We purchased new metal rings to go in on 6th Street that need to be put up.

Hanna stated we are working on that.

Burk asked how will this shade affect the trees inside the playground.

Neitzke stated we had to move some of them.

Burk stated those trees were donated through S.T.O.P. and we don't want to mess that up. The trees have to be within the playground.

Hanna stated the majority of them are still within the playground. We won't mess with what is there but we may have to modify some of it.

Rogalski asked do you have any data on what you have.

Hanna stated we have the drawings.

Rogalski asked could you provide those to us.

Hanna stated sure.

Burk stated from the no tobacco ordinance we received \$160,000 and we have purchased bollard lighting to finish the park. In the past we used electrical ones but these are solar. They are not as bright but look good.

Neitzke stated we are ready to purchase 104 more.

Burk stated if everyone agrees I say we order them.

Hanna stated we need to know where to start at 3rd and Ferris or 6th Street.

Rogalski stated I'll get Brown to work up a design so we can see exactly what we are talking about.

Hanna stated also we are in the process of pouring a concrete pad for the aeration system. It will be mounted and bolted in to make it secure. We have treated the lake once and in 2 weeks will treat it again.

Morford asked will we have to clean out the lake.

Rogalski stated no. The aerator will break it up.

Morford asked when will we notice a difference.

Hanna stated now. We have cleaned a lot of the shoreline and this has made a huge difference in appearance.

Burk asked what about the splash pad.

Hanna stated this is Billy Trammel an engineer with the City of Lawton. Here are copies of the renderings. Council struck it from the agenda last night so this puts us 30 to 60 days behind.

Burk stated I have asked that we rush this. We would like for the pad to be ready for the 4th of July.

Hanna stated the first page is the full layout of the park. The top black and white copy is the layout of the pad. You can see the different shade that go around the pad. We have park benches, trash cans and picnic tables. This is ADA compliant.

Trammel stated we have a dedicated 8" waterline that runs through the park that we will tie into. We can go with a 3 or 4" water and would prefer 4" because it gives us a 1" outlet that could be used for irrigation. There is drainage and we will install a 3,000 gallon underground storage tank that will be used for recirculation, irrigation or drainage into the heart shape water feature. We have added 3 or 4 ADA complainant parking. The parking is not represented here but the goal is the sidewalk goes on the front of the parking spots and then across the street to tie in towards the new restrooms. This is where the speed bumps would go.

Burk asked why wouldn't we put it where the entrance to the playground is.

Trammel stated the sidewalk depicted there is not necessarily where it is going to go.

Rogalski stated you may want to do both.

Burk stated as a parent I want to know my child is going back and forth at only one location. I don't want to look 40 different directions. I'm not saying we can't have 2 but you are really making it hard on the parents.

Hanna stated one concept was to make a focal point of the handicap parking and the sidewalk.

Rogalski stated Trammel is just getting his drawings together. We will go take a look at where everything is. Once we see it all we can picture how things will be.

Burk stated we have worked on this for 9 years and we want it to be another vocal point in the park. This will be a place parents take their children. This is a wonderful drawing and concept. I spoke with the City of Norman on why they stop using the recirculation system. They stopped because they had to test the water 4 to 5 times a day. It was a nightmare to monitor. If we don't use recirculation will it go into Lake Helen.

Hanna stated we want to use it for irrigation for the green area inside the park along with filling the lake as it evaporates.

Morford asked by using portable water we don't have to treat the water.

Hanna stated correct.

Tenis asked how deep is the core.

Trammel asked the concrete or everything.

Tenis stated the concrete

Trammel stated 4".

Burk stated I'm recommending we don't use the recirculation system.

Dismuke stated so the Lawton Constitution didn't stop the splash park.

Burk stated this is CIP funds that were approved by the voters. That money cannot be spent for any other means. We have to build a splash park.

Rogalski stated once the plans are completed we will bring the final version back to you.

Burk stated we talked about using the LED children crossing signs. I want to make certain we do everything possible to not have an accident.

Motion by Morford, **Second** by Dismuke, to allow Rogalski to review the plans and then move forward with going out to bid. **Aye:** Duffy; Hampton; Hankins; Morford; Smith; Tennis; Burk; Dismuke. **Nay:** None. **Motion Passed.**

D. Receive report from Public Relations Committee and take action if necessary.

Nothing to report.

E. Receive Monthly Ward Update and take action if necessary.

Nothing to report.

F. Receive report from Website Committee and take action if necessary.

Hampton stated I'm getting some bids on a couple of websites.

G. Receive report from Facebook Committee and take action if necessary.

Hampton stated I posted gala pictures and thanked everyone for their attendance.

H. Receive report from Gala Committee.

Hankins stated we are going to have a follow up meeting but we believe things went well and had a great turnout.

I Receive report on aerators installed at Lake Helen.

Rogalski stated it is installed and working. It is going to be a great help for the lake.

2. New Business

A. Consider approving the minutes of February 10, 2016.

Motion by Duffy, **Second** by Hankins, to approve the minutes of February 10, 2016. **Aye:** Hampton; Hankins; Morford; Smith; Tennis; Burk; Dismuke; Duffy. **Nay:** None. **Motion Passed.**

B. Consider approving invoices, requisitions, and all other submitted materials for payment and take action if necessary.

Powers stated there are 2 checks for approval. One to Mike Mazzo and the other for Project Graduation.

Motion by Morford, **Second** by Dismuke, to approve invoices, requisitions, and all other submitted materials for payment. **Aye:** Hampton; Hankins; Morford; Smith; Tennis; Burk; Dismuke; Duffy. **Nay:** None. **Motion Passed.**

C. Discuss and review a letter drafted to Council in regards to Southwestern Hospital and Dunbar School being dilapidated properties and take action if necessary.

Rogalski stated at the last meeting you directed me to draft a letter to Mayor and Council regarding these 2 properties.

Burk stated the letter states LETA believes these 2 properties have become an eye sore within the City of Lawton. We are urging Council to take action.

Morford stated I thought Southwestern Hospital was already on the dilapidated list and had until the end of the month to do something.

Rogalski stated it is but you have pulled back from the situation and that was over a year ago.

Burk stated those need to be back on the front burner. LETA doesn't have the authority to tear them down but we can ask Council to begin to take action.

Smith stated money wise Dunbar is a money pit. Time and money has been donated but has been unsuccessful. To me the historical value is gone and it is an eye sore. I don't believe once it is removed they will be able to do anything with the location.

Burk stated maybe it could be another splash park for the community to enjoy.

Hampton asked what were they going to use the building for once it was refurbished.

Smith stated different businesses.

Hampton stated I believe the building is dilapidated but some have a heartfelt stake in the building and I have to answer to those people.

Burk stated I believe we need to send the letter and let Council address the properties.

Hankins asked can we put a time limit in the letter.

Burk stated once the Mayor receives the letter he will then place it on the Council agenda for discussion.

Motion by Tennis, **Second** by Morford, to approve the drafted letter in regards to Southwestern Hospital and Dunbar School being dilapidated properties. **Aye:** Hankins; Morford; Smith; Tennis; Burk; Dismuke; Duffy; Hampton. **Nay:** None. **Motion Passed.**

D. Consider approving the plans for the splash park that is to be located in Elmer Thomas Park and take action if necessary.

This was discussed under the Parks and Recreation reports.

3. Old Business

A. Review and approve a letter of engagement with Hatch, Croke & Associates, P.C. for the annual preparation of Form 990 for LETA's taxes.

Burk stated the cost of performing these duties go up every year because we allow others to use our 501(c)3 status. We need to make them accountable for part of this expense.

Tenis stated I believe it needs to be a different percentage for each group. Fishing for Food has the least amount of money.

Burk stated all I'm asking is that everyone pay their fair share.

Motion by Dismuke, Second by Tennis, to approve a letter of engagement with Hatch, Croke & Associates, P.C. for the annual preparation of Form 990. **Aye:** Morford; Smith; Tennis; Burk; Dismuke; Duffy; Hampton; Hankins. **Nay:** None. **Motion Passed.**

Burk stated I would like to introduce Joshua Leach the new Neighborhood Services Supervisor. We want to welcome you and would like for you to attend our meetings as often as you can.

ADDENDUM

BUSINESS ITEMS:

1. Review and discuss to allow donations for Ron Stephens Stadium to go through the Lawton Enhancement Trust Authority and take action if necessary.

Morford stated I thought they decided to use Lawton Heritage.

Hampton stated they were afraid they would not be able to handle that amount of money.

Burk stated it was my understanding they wanted to use LETA.

Morford stated I don't think we should.

Hampton stated I'm trying to help beautify my Ward and this wall has been this way for some time. There are those who want this to be considered a historical site. Councilman Tanner and I believe it needs to be saved. I feel this is a LETA issue because it is a beautification issue.

Burk stated I agree. Should we table this until we have more information?

Morford stated yes. It really needs to through the Heritage Association.

Motion by Morford, Second by Tennis, to table this time. **Aye:** Smith; Tennis; Burk; Dismuke; Duffy; Hampton; Hankins; Morford. **Nay:** None. **Motion Passed.**

4. Announcements

5. Adjournment

There being no further business the meeting adjourned at 4:22 p.m.

Motion by Tennis, Second by Dismuke, to adjourn. **Aye:** Tennis; Burk; Dismuke; Duffy; Hampton; Hankins; Morford; Smith. **Nay:** None. **Motion Passed.**